

Customer Service **1300 728 500**

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# IMPORTANT NOTICE

## PUBLIC ATTENDANCE AND CONTRIBUTION AT COUNCIL MEETINGS

Western Downs Regional Council wishes to advise that in accordance with section 254I of the *Local Government Regulation 2012*, Ordinary and Special Meetings of Council are open to the public unless a resolution has been made under section 254J of the Regulation that the Meeting be closed.

As such, when as a member of the public you choose to participate in a Council Meeting, any personal information contributed, including the fact of your participation, may be recorded in the Minutes or noted by Council in other ways. In accordance with section 254F of the *Local Government Regulation 2012* the Minutes of the Meeting will be publicly available for inspection and/or purchase from Council's Customer Service Centres and published on Council's website.

In the event of the public meeting proceedings being recorded by way of audio or video by Council, any personal information contributed by members of the public will be captured as part of the recording.

Your personal information is handled in accordance with the *Information Privacy Act 2009* and will not be given to any other person or agency unless required by law.

**Enquiries in relation to this Notice may be directed to a Council Officer in attendance.**

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