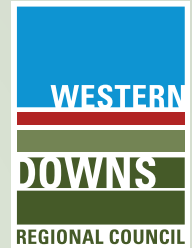


Roadmap to Development

RM4 – Reconfiguring a Lot (ROL)



STEP 1:

Talk to a Council Town Planner about your proposed ROL!

Request a free pre-lodgement meeting and find out:

- Are you familiar with the “Reconfiguring a Lot” process and all the related costs?
- Have you consulted a Land Surveyor?
- Do you have a draft Survey Plan?
- Will the application be Code or Impact Assessable?
- What is the application fee?
- What information do you need to submit?

STEP 2:

Follow the “DA Rules” part.

A Council Town Planner will guide you.
See Roadmaps “DA Rules” for Code Assessment (RM2) or Impact Assessment (RM3).

STEP 3:

You have an approval!
What now?

- Have you read and understood the Decision Notice?
- How long is the approval valid?
- Are there Conditions of approval to comply with?
- Do you need to pay Infrastructure Charges?
- Do you need other approvals such as;
 - Operational Work?

STEP 4:

Visit your Land Surveyor.

- Arrange for your Land Surveyor to mark out the new property boundaries.
- Have you paid the Land Surveyor the fee to receive the Survey Plan?
- Is the Survey Plan in the required format to be sealed by Council?

STEP 5:

Lodge your Survey Plan to Council to be sealed.

- Have you met all the conditions of the approval?
- Have you paid Infrastructure Charges?
- Is the approval still valid?
- Do you have the Survey Plan from your Land Surveyor?
- What is the plan sealing fee?

STEP 6:

Register your Survey Plan with the Registrar of Titles.

- You have six months to register your sealed Survey Plan.
- What is the plan registration fee?

FINISH
Congratulations!
Your ROL is now complete.