

Position Description

Role Title:	Environmental Health Officer	Level:	WDRC Internal EBA Level 4 - 5
Section:	Community Standards	Salary Package:	\$68,694.00 - \$82,731.38 + 12% super + 17.5% leave loading
Department:	Planning & Environment	Vacancy Reference:	120
Division:	Community & Liveability		
Location:	Dalby	Contact:	Todd Summerville, Planning & Environment Manager
Basis of Employment:	Full Time	Telephone:	07 4679 4341

Our Organisation

Western Downs Regional Council (WDRC) is a dynamic organisation committed to providing outstanding service to the local community. Everything we do is underpinned by our positive culture and internal brand which includes being an organisation that cares about its people and their safety, is future focused and strives to make a real difference to our community. Our behaviour reflects our organisational values: **Communication, Leadership, Respect, Balance, Team Work, and Accountability.**

Here at WDRC we are passionate about what we do. We offer you a culture that is reflective of this and, as such, you will be working in an organisation that focuses on continuous improvement and promotes innovation at all levels through challenging the status quo to discover new and better ways of doing things.

Safety First

Western Downs Regional Council is committed to fostering a Safety First work environment that eliminates or manages hazards that have the ability to cause injury or illness to our employees, communities, assets and customers. Council's Safety First values include pre-employment medicals and random drug and alcohol testing.

Role Overview

This role is responsible for the delivery of effective Environmental Health and Local Laws services in compliance with Government Legislation, Council corporate plan goals and industry best practice.

Key Responsibilities

This role encompasses a range of duties and responsibilities which may vary as directed by Council. The key ones include:

- Undertaking environmental assessments and audits, (including pollution management; dangerous goods safety; noise, dust or odour audits and the assessment of environmental values, including waterway health; local laws roles and waste management) and Environmental Health duties (including food safety, vector management and public health management);
- Investigating and obtaining evidence in relation to customer requests, complaints and potential offences;
- Urgently respond to high risk customer requests or incidents to protect the community and environment;
- To be proactive: participate in and deliver promotional, educational and project activities within the community that seek to improve environmental protection and environmental health outcomes; and
- Assessing applications, issue and carry out routine inspections of all premises that are required to be licensed and/or registered with Council or are related to public health.

Critical Competencies

Suitability for this position will be based on experience, application, achievement, and potential in the following critical competencies as they link to the key responsibilities for this position. Proven/Demonstrated experience in:

- Problem solving (root cause identification; process);
- Strong analytical ability;
- Effective communication skills – written, verbal and electronic;
- Conflict resolution and negotiation skills; and
- Contemporary environmental health or environmental protection issues, such as industry best practice, service delivery, public health, waste management, resource recovery and environmental protection. A thorough understanding of these issues is necessary.

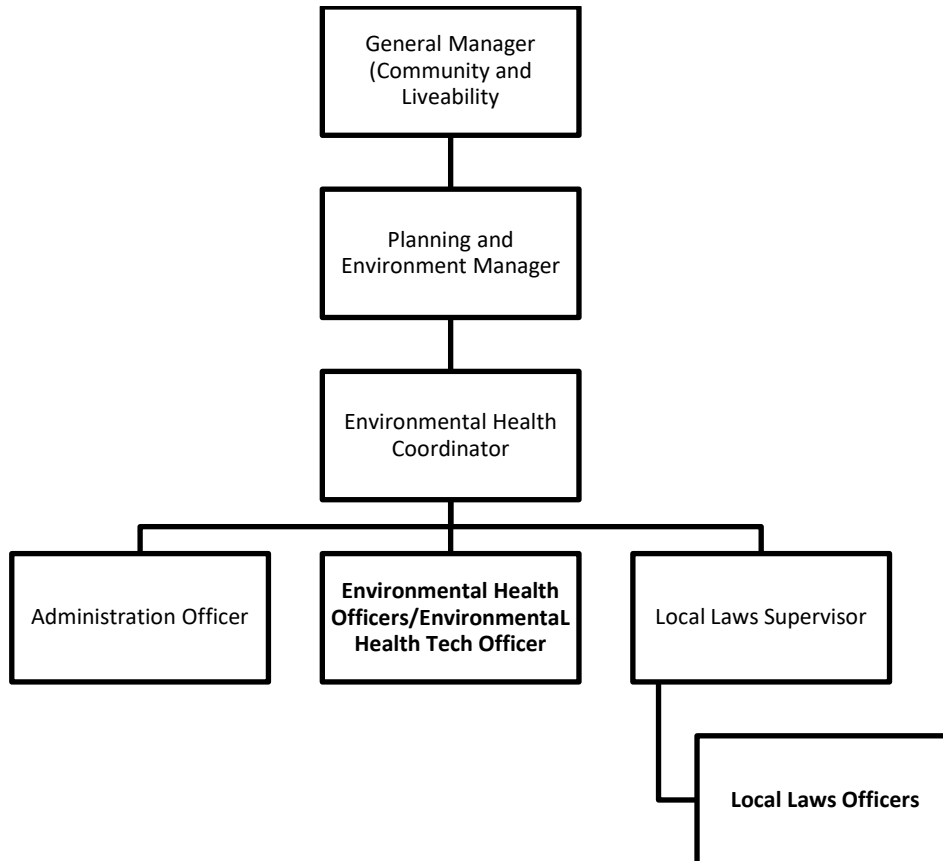
Required Knowledge / Qualifications

A person in this position will need to hold a relevant Bachelor Level Degree in Environmental Health or equivalent, OR be able to demonstrate equivalent related experience. A Current Queensland "C" Class driver's licence is also necessary

It is also highly desirable for the successful candidate to have obtained and maintained professional accreditations in Food Safety Auditing, Asbestos Regulations and Pest Management.

Additional Information

- The current financial delegation for this position is NIL
- The reporting relationship for this position is shown below
- To apply for this position, submit an application including a cover letter and resume online via Council's website www.wdrc.qld.gov.au



Employee Signature

Name:

Signature:

Date:

