

## Position Description

<b>Role Title:</b>	Plumber Drainer Gasfitter	<b>Level:</b>	WDRC External EBA Level BT3
<b>Section:</b>	Utilities	<b>Salary:</b>	\$59,924.44 (plus 9.5% or optional 12% super)
<b>Department:</b>	Utilities	<b>Vacancy Reference:</b>	270; 271; 277; 278; 365; 935
<b>Division:</b>	Infrastructure Services	<b>Contact:</b>	Utilities Manager, Tim Low
<b>Location:</b>	Dalby	<b>Telephone:</b>	07 4679 4634
<b>Basis of Employment:</b>	Full Time		

### Our Organisation

Western Downs Regional Council (WDRC) is a dynamic organisation committed to providing outstanding service to the local community. Everything we do is underpinned by our positive culture and internal brand which includes being an organisation that cares about its people and their safety, is future focused and strives to make a real difference to our community. Our behaviour reflects our organisational values: **Communication, Leadership, Respect, Balance, Team Work, and Accountability.**

Here at WDRC we are passionate about what we do. We offer you a culture that is reflective of this and, as such, you will be working in an organisation that focuses on continuous improvement and promotes innovation at all levels through challenging the status quo to discover new and better ways of doing things.

### Safety First

Western Downs Regional Council is committed to fostering a Safety First work environment that eliminates or manages hazards that have the ability to cause injury or illness to our employees, communities, assets and customers. Council's Safety First values include pre-employment medicals and random drug and alcohol testing.

### Role Overview

Operating from within the Utilities Department to provide safe Water and Wastewater supplies, the Plumber, Drainer, Gasfitter will provide construction and maintenance services and expertise to the utilities network to assist the Utilities Supervisor in the coordination of Council's water, sewerage services in all communities throughout the area of responsibility of the group. This includes meeting the statutory requirements for performance, safety and environmental management, and ensuring the customer service standards are achieved to a high standard.

### Key Responsibilities

This role encompasses a range of duties, responsibilities and accountabilities which may vary as directed by Council, they include:

- Accountability for the provision of high level of construction and maintenance standards to the utilities network operation following standard operating procedures
- Construction and maintenance of water mains and services
- Installing and maintaining water meters
- Construction and maintenance of sewer mains, jump ups, manholes and associated fittings
- Clearing of blocked drains and sewers
- Undertaking building maintenance on Council assets e.g. administration building, swimming pool, depots etc.
- Supervising staff on jobsites
- Completing necessary paperwork on completion of works
- Participating in standby roster for afterhours work
- Accountability for the daily recording of all required data and testing on the internal plant log sheets
- Ensuring that all scheduled testing is completed on time and is done in accordance with approved testing procedures and recorded daily on log sheets
- Ensuring only that only Council approved testing equipment is used and is up to date with the calibration schedule
- Monitoring trends in data and alerting your Supervisor and Coordinator to any and all potential problems
- Ensuring that standard operating changes as directed by the Treatment Principal are implemented fully
- Undertaking manual handling
- Providing relief duties in other centres within the region when required and at short notice
- Ensuring allocated tasks are consistently completed within agreed time frames

- Participating in planning and recommending possible ways in which allocated tasks and responsibilities can be carried out more effectively and efficiently
- Demonstrating cooperation toward other employees and contributing to the achievements of Council's aims and objectives
- Adhering to Council's Code of Conduct at all times and providing efficient and courteous customer service to Council's customers
- Adhering to relevant legislative requirements and standards including Council policies and local laws
- Upholding a Safety First Culture in all workplace activities
- Other duties as directed

### Critical Competencies

Suitability for this position will be based on experience, application, achievement, and potential in the following critical competencies as they link to the responsibilities for this position.

Proven/Demonstrated experience in:

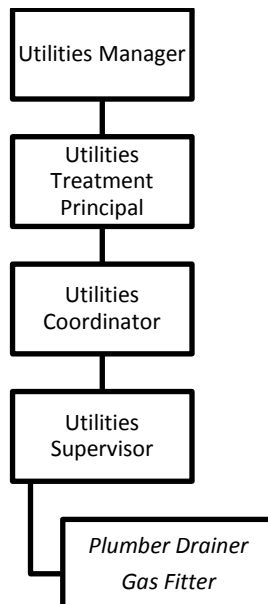
- Creating customer-focused practises and promote customer service as a Council value
- Sound written and oral communication skills
- Ability to multi-task while maintaining high attention to detail
- Ability to manage up and develop rapport with stakeholders and customers
- Ability to work independently and in a team environment to work towards and achieve team objectives

### Required Knowledge / Qualifications

It is essential that the person in this position hold a relevant Plumber Drainer Gas Fitter License and a Construction Safety White Card, and/or be able to demonstrate equivalent related experience. It is also highly desirable for the person in this position to have other qualifications, such as Backflow Prevention Endorsement; Confined Space Entry; and backhoe, truck/MR and other related plant tickets and licences.

### Additional Information

- You will need to reside in or adjacent to town for emergency callouts
- You are required to participate in an on-call roster (only when competent)
- The current financial delegation for this position is \$ *NIL*
- To apply for this position, submit an application including a cover letter and resume online via Council's website [www.wdrc.qld.gov.au](http://www.wdrc.qld.gov.au) or SEEK [www.seek.com.au](http://www.seek.com.au)
- The reporting relationship for this position is shown below:



### Employee Signature

**Name:**

*HR Reviewed April 2018*

**Signature:**

**Date:**

