

Application for Interment - Ashes

IMPORTANT NOTICE

Western Downs Regional Council is committed to handling your personal information in accordance with the *Information Privacy Act 2009* (Qld) and the Queensland Privacy Principles (QPPs). QPP 5 obliges Council to advise you of certain matters when collecting your personal information. This collection notice sets out those matters, and explains how we will manage the collection, use, disclosure and storage of your personal information. The personal information collected is required to enable Council to process your application for interment in a grave in Council's cemetery and inform you of matters concerning it. Your personal information has been collected from the funeral director.

Refer to the last page for further information.

Date of Application:	/ /	Type of Application:	<input type="checkbox"/> Burial Ashes Grave <input type="checkbox"/> Scattering of Ashes <input type="checkbox"/> Single Niche <input type="checkbox"/> Double Niche
Cemetery Location:	<div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Myall Remembrance Park <input type="checkbox"/> Dalby Monumental Cemetery <input type="checkbox"/> Chinchilla Pioneer Cemetery <input type="checkbox"/> Wandoan Cemetery <input type="checkbox"/> Miles Cemetery <input type="checkbox"/> Meandarra Cemetery <input type="checkbox"/> Moonie Cemetery </div> <div> <input type="checkbox"/> Jandowae Cemetery <input type="checkbox"/> Tanderra Lawn Cemetery <input type="checkbox"/> Chinchilla Monumental Cemetery <input type="checkbox"/> Condamine Cemetery <input type="checkbox"/> Tara Cemetery <input type="checkbox"/> The Gums Cemetery <input type="checkbox"/> Other _____ </div> </div>		
Claim of Existing Reserve:	<input type="checkbox"/> No <input type="checkbox"/> Yes (Please outline niche details below)	Adjoining niche required for new reservation:	<input type="checkbox"/> No <input type="checkbox"/> Yes (Application for Reserve Form required)
Section:		Niche Number:	

Deceased Details

Surname:		Given Name/s:	
Maiden Name:		Late residence:	
Religion:			
Place of Birth:		Date of Birth:	/ /
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Death:	/ /
Occupation (optional):		Age:	

Interment Details

Date of Interment:	<input type="checkbox"/> Known / / <input type="checkbox"/> To be advised (require 48 hours notice & subject to staff availability)	Time of Interment:	<input type="checkbox"/> Known : am/pm <input type="checkbox"/> To be advised (require 48 hours notice & subject to staff availability)
Service Type:	<input type="checkbox"/> Public <input type="checkbox"/> Private	Interment:	<input type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd
Urn Size: (Sizing different at each cemetery, please refer to Niche Fact Sheet)		Grave Details: (Burial or scattering of ashes)	
Required:	<input type="checkbox"/> I have enclosed a copy of the cremation/death certificate		

Authority for Burial

A right of burial licence (grave certificate) is the right to have themselves or any other person they nominate buried in that portion of land (burial site) over which they are the registered holder of the burial licence. Furthermore, the holder of the burial licence is the only person who can authorise the placement of a memorial of any type on that site. Should the holder of the burial licence (grave certificate) pass away, then the licence becomes part of his or her estate, to be administered by his or her Executor. If there is no Executor, then the "major beneficiary", next of kin or power of enduring attorney may take charge, although they will have to provide documentation to support their claim.

Applicant Title:	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Other: _____		
Surname of Applicant:		Given Name/s	
Home Telephone:		Mobile Number:	
E-mail:			
Address:			
Relationship to the Deceased:		I authorise the funeral director detailed below to act on my behalf:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Declaration (existing or reserved sites)	I am the legitimate right of burial holder;	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	OR I have obtained permission/am authorised to use this grave	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature of Applicant:		Date:	

Note: When a right of burial has not been pre-purchased, the burial applicant becomes the right of burial holder

Funeral Director

Funeral Director Representative:		Signature:	
Name and address for account to be sent:			
Additional requests:			

Western Downs Regional Council acts in good faith when it relies on advice provided by applicants and does not accept any responsibility for allowing a burial that might be the subject of a later dispute between family members, Executors and/or assigns.

OFFICE USE ONLY

Section Issued:		Niche/Grave Number	
Cemetery Register Updated:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Processing Officer:	
Fees and Charges:	<input type="checkbox"/> Plot/Niche \$ _____	Invoice Number	
	<input type="checkbox"/> Inurnment \$ _____	Receipt Number:	
<input type="checkbox"/> Scattering Ashes \$ _____			
	<input type="checkbox"/> Other \$ _____		

Continuation of IMPORTANT NOTICE

We also need the information to perform our functions, comply with our obligations and exercise our rights under the *Local Government Act 2009*, Western Downs Regional Council Local Laws and relevant state legislation. Should you choose not to provide this information, we may not be able to process your application or provide the services for which the information is required. Council's privacy policy explains how you may request access to and/or seek correction of your personal information. Council's policy also explains how you can complain to Council if you consider Council has breached its obligations to manage your personal information in accordance with the QPPs, and how we deal with privacy complaints. If you have any questions about how your personal information will be handled, please contact Council on telephone 1300 268 624 or info@wdrc.qld.gov.au.

