

Customer Contact **1300 COUNCIL (1300 268 624)**

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Application for Approval to Operate Caravan Park 2023 / 2024

Subordinate Local Law 1.8 (Operation of Caravan Parks) 2011

IMPORTANT NOTICE

Western Downs Regional Council is collecting personal information you supply on this form in accordance with *Local Government Act 2009*. The personal information collected on this form will be used to ensure compliance with *Local Government Act 2009* and maintain a register of approvals. Your personal information will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the *Information Privacy Act 2009*.

Application type:

New Approval \$126.00
(application fee & annual fee)

Amendment to Approval \$Nil

EH:



Applicant Details

Business Name:			
Trading Name:			
Contact Person:			
Postal Address:			
Suburb:		Postcode:	
Phone (h):		Phone (w):	
Phone (m):		Fax:	
Email Address:			



Property Details

Property Name (if applicable):		Lot on Plan:	
Address:			
Suburb:		Postcode:	
Owner Name:			
Owner Consent:			
Owner Postal Address:			



Manager Details

Name			
Address:			
Suburb:		Postcode:	



 **Attachments**

- A plan of the proposed caravan park which must be drawn to scale showing:
 - The location and real property description of the place at which the caravan park is to be operated; and
 - The boundaries of the caravan park; and
 - The division of the caravan park into sites, including the location and number of potential sites, with each site clearly defined and bearing a distinguishing mark or number; and
 - The location of each road and building situated within the caravan park; and
 - Details of the water supply system, including the position of all water points; and
 - The position of all waste containers and dump points; and
 - Details of the sewerage system including the position of each sanitary convenience, ablution and laundry building; and
 - Details of the on-site sewerage facilities and the waste water disposal system; and
 - The position of all fire places; and
 - The nature and position of;
 - all fire safety installations; and
 - all electrical installations; and
 - all food preparation areas; and
 - all recreational facilities; and
 - all car parking facilities.
- Details of the facilities for sanitation, washing and laundry to be provided for users of the caravan park.
- Details of water quality, reticulation and drainage facilities to be provided for users of the caravan park.
- Details of the maximum number of persons who can be accommodated at the caravan park and each site within the caravan park.
- Details of the rules which will govern the use of the caravan park, including rules which prohibit or restrict the keeping of dogs at the caravan park.
- proposed resident manager's written agreement accepting the responsibilities of resident manager of the caravan park.
- Written consent from land owner (if application not signed)

 **Customer Signature**

Signature:	Name:	Date: / /
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 **Office Use Only**

Assessment number:		EH No.:	
Amount paid:		Date paid:	/ /
Receipt number:		Initials:	

