

5.3 Adopt Special Meeting of Council Minutes 4 August 2026

The Purpose of this Report is for Council to adopt the Minutes of the Special Meeting of Council held on Tuesday, 4 August 2026.

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. S. J. Condon

That this Report be received and that:

1. The Unconfirmed Minutes of the Special Meeting of Council held on Tuesday, 4 August 2026, copies of which have been circulated to Members, be taken as read and confirmed.

CARRIED



Special Meeting of Council Minutes

Date: Tuesday, 04 August 2026
Time: 8:30 am
Location: Dalby Corporate Officer, 30 Marble Street, Dalby

Voting Members:

- Cr. A.N. Smith
- Cr. K.A. Bourne
- Cr. O.G. Moore
- Cr. S.J. Condon
- Cr. P.T. Saxelby
- Cr. K.A. Maguire
- Cr. G.M. Olm
- Cr. M.J. James
- Cr. S. Bougoure

Officers:

- J. Taylor, Chief Executive Officer (via audio visual link)
- B. Donald, Senior Executive Officer

1. OPENING MEETING

The chair declared the meeting open at 8.32 AM.

2. APOLOGIES

There were no apologies

3. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

(a) the appointment, discipline or dismissal of the chief executive officer;

(b) industrial matters affecting employees;

(c) the local government's budget;

(d) rating concessions;

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

(f) matters that may directly affect the health and safety of an individual or a group of individuals;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;

(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

(j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.

(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.

(5) A resolution that a local government meeting be closed must—

(a) state the matter mentioned in subsection (3) that is to be discussed; and

(b) include an overview of what is to be discussed while the meeting is closed.

(6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

COUNCIL RESOLUTION - CLOSE MEETING

Moved By Cr. K.A. Bourne

Seconded By P.T. Saxelby

That Council resolve to close the Meeting in accordance with Section 254J (3) (e) of the *Local Government Regulation 2012* at 9:57am to discuss the following Confidential Reports:

1. Executive Services Confidential Report Appointment of Chief Executive Officer 2026.

The purpose of this report is to make an appointment to the position of Chief Executive Officer of Western Downs Regional Council in accordance with legislative requirements.

CARRIED

COUNCIL RESOLUTION - REOPEN MEETING

Moved By Cr. P.T. Saxelby

Seconded By Cr. S.J. Condon

That Council resolve to reopen the Meeting at 9.05 AM.

CARRIED

CONFIDENTIAL ITEMS

4. EXECUTIVE SERVICES

- 4.1 The purpose of this report is to make an appointment to the position of Chief Executive Officer of Western Downs Regional Council in accordance with legislative requirements.

COUNCIL RESOLUTION

MOVED by: Cr. K.A. Bourne

Seconded by: Cr. M.J. James

That Council resolves:

1. pursuant to 257(1)(a) of the *Local Government Act 2009* to delegate authority to the Mayor to appoint the Chief Executive Officer of Western Downs Regional Council pursuant to section 194(1) of the *Local Government Act 2009* and in accordance with the outcome of the recently undertaken recruitment process;
2. pursuant to 257(1)(a) of the *Local Government Act 2009*, to delegate authority to the Mayor to finalise and execute the Council agreed contract of employment with the preferred candidate, with such contract being for a maximum term of five years; and
3. to authorise the Mayor to make public the name, qualifications, and experience of the appointee to the position of Chief Executive Officer of Western Downs Regional Council, upon the execution of the contract of employment by all parties.

CARRIED

5. MEETING CLOSURE

The Meeting concluded at 9.14 AM.