

## **5. CONFIRMATION OF MINUTES**

### **5.1 Adopt Ordinary Meeting of Council Minutes 16 October 2025.**

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Thursday, 16 October 2025.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. P. T. Saxelby

That this Report be received and that:

1. The Unconfirmed Minutes of the Ordinary Meeting of Council held on 16 October 2025, copies of which have been circulated to Members, be taken as read and confirmed.

**CARRIED**



## Ordinary Meeting of Council Minutes

**Date:** 16 October 2025  
**Time:** 9:30am  
**Location:** Jandowae Community and Cultural Centre

**Councillors:** Cr. A. N. Smith  
Cr. K. A. Bourne  
Cr. O. G. Moore  
Cr. S. J. Condon  
Cr. P. T. Saxelby  
Cr. K. A. Maguire  
Cr. G. M. Olm  
Cr. M. J. James  
Cr. S. Bougoure - *Virtual*

**Officers:** J. Taylor, Chief Executive Officer  
B. Donald, Senior Executive Officer  
L. Koene-Sloss, Economic Development Manager  
T. Skillington, Acting General Manager (Corporate Services)  
L. Cook, Utilities Manager  
S. Edgar, Executive Officer (Corporate Services)  
B. Woodcock, Senior Marketing Lead  
P. Bidmeade, Communications and Digital Marketing Officer  
K. Carroll, Senior Executive Communications Advisor - *Virtual*

---

## **1. DECLARATION OF MEETING OPENING**

The Chairperson declared the Meeting open at 9.30AM.

## **2. OPENING PRAYER AND MINUTE SILENCE**

Geoff Sullivan from the Country Hope Church, Jandowae, delivered the opening prayer. This was followed by the observance of a minute silence.

## **3. APOLOGIES**

There were no apologies.

## **4. CONGRATULATIONS**

Cr. P. Saxelby requests for a congratulations to be extended to Miss Sophie Scutchings. On Sunday 12 October 2025, Sophie successfully broke the Australian record of the most number of takeoffs and landing during daylight hours and raising money for the Royal Flying Doctor Service. Sophie is a grade 12 student at the Chinchilla State High School who is also the School Captain. The previous Australian record was broken in March 2024, by her flight instructor teacher Cameron Obst, who encouraged her to break his record of 145, which she did by a further five landings. Sophie will be taking a gap year in 2026 and will be a flight instructor for Cameron's flight school before enrolling in the Australian Airforce.

Cr. S. Condon requests for a congratulations to be extended to the Dalby Devils under 9 rugby league team, coaches, and supporters who travelled to Proserpine for the Paul Bowman Challenge. The carnival was held 20 to 21 of September where eighty-eight (88) teams from across Queensland attended. The Dalby Devils side came away from the carnival with five wins, one draw, and one loss. And came 3<sup>rd</sup> in the biggest relay race held in Queensland. Congratulations to all involved for a great result and a great weekend had by the team.

Cr M. James requests for a congratulations to be extended to Dalby State High School student Joshua "JJ" Hassan who represented Queensland and won gold in the under 19s at the 2025 Australian Schools Boxing Championships held in Darwin from September 30 to October 3, 2025. Also an acknowledgement of Corey Fleming, a student at Dalby State High School, who took out the bronze in the same competition.

Cr M. James requests for a congratulations to be extended to Wandoan School Captain, Hugh Baker, who competed at the Australian National Pony Club Championships in Werribee, Victoria in the Junior (13-16) Tetrathlon as part of the Queensland Team. Hugh placed third overall and first in the run phase.

## **5. CONFIRMATION OF MINUTES**

### **5.1 Adopt Ordinary Meeting of Council Minutes 18 September 2025.**

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Thursday, 18 September 2025.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. G. M. Olm

**Seconded By** Cr. O. G. Moore

That this Report be received and that:

1.The Unconfirmed Minutes of the Ordinary Meeting of Council held on 18 September 2025, copies of which have been circulated to Members, be taken as read and confirmed.

**CARRIED**

## 6. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

Cr O. G. Moore raised the following items for discussion.

- 10.3.1 CL Confidential Report – Disposal of Land Parcel Lot 1 SP173901 Dalby-Apunyal Road, Dalby
- 14.2 Corporate Services Recreational Ship Use Jandowae Dam
- 14.4 Corporate Services Report Tender Consideration Plan 2026-2031
- 15.2 Infrastructure Service Report Residential Activation Funding Successful Project Hayden Street Dalby
- 18.1 LGAQ Motion Amendment

## 7. DECLARATIONS OF CONFLICTS OF INTEREST

**12.1 (030.2025.1.001) Community and Liveability Report Development Application for Material Change of Use for Medium Impact Industry (Transport Depot and Warehouse) at 378 Aerodrome Road Chinchilla Cardiff C/- Sweb Consulting**

**Cr. P. T. Saxelby**

In accordance with Chapter 5B of the *Local Government Act 2009*, Cr. P. T. Saxelby informed the meeting of a declarable conflict of interest in respect to this matter due to being a close friend of the submitters.

## 8. PRESENTATION OF PETITIONS BY COUNCILLORS

There were no petitions presented by Councillors.

## 9. MAYORAL UPDATE

### 9.1 Executive Services Mayoral Report September 2025

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of September 2025.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. P. T. Saxelby

**Seconded By** Cr. K. A. Maguire

That this Report be received and noted.

**CARRIED**

## 10. CONFIDENTIAL ITEMS

*Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:*

*(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*

*(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.*

*(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*

- (a) the appointment, discipline or dismissal of the chief executive officer;*
- (b) industrial matters affecting employees;*
- (c) the local government's budget;*
- (d) rating concessions;*
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;*
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;*
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;*
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*

*(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.*

*(5) A resolution that a local government meeting be closed must—*

- (a) state the matter mentioned in subsection (3) that is to be discussed; and*
- (b) include an overview of what is to be discussed while the meeting is closed.*

*(6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.*

#### **COUNCIL RESOLUTION - CLOSE MEETING**

**Moved By** Cr. K. A. Maguire

**Seconded By** Cr. S. J. Condon

That Council resolve to close the Meeting in accordance with Section 254J (a - i) of the *Local Government Regulation 2012* at 10:01am to discuss the following Confidential Reports:

1. Lease Surrender & Proposed New Lease to Facilitate Hangar Sale – "Lease S" Dalby Aerodrome
2. Corporate Services Confidential Summary Report Quarterly Liability Update as at 30 September 2025

**CARRIED**

#### **COUNCIL RESOLUTION - REOPEN MEETING**

**Moved By** Cr. P. T. Saxelby

**Seconded By** Cr. K. A. Bourne

That Council resolve to reopen the Meeting at 10:05am.

**CARRIED**

## **10.1 EXECUTIVE SERVICES**

### **10.1.1 Lease Surrender & Proposed New Lease to Facilitate Hangar Sale – "Lease S" Dalby Aerodrome**

The purpose of this Report is to consider a request to surrender "Lease S" at the Dalby Aerodrome (which includes the current Lessee selling the Improvements) and subsequently enter into a new lease agreement for Lease S with the Davies Property Trust.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. P. T. Saxelby

That this Report be received and Council resolves:

1. that the exception in section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld) applies in relation to the lease area, such that the disposal is not required to be by way of tender or auction;
2. to accept the current Lessee of Lease S's decision to surrender the lease and sell the improvements on the land to the potential buyer;
3. to delegate authority to the Chief Executive Officer to sign all documents relating to the surrender of the lease agreement;
4. to offer a lease of ten years to Davies Property Trust (via its relevant trustee entity) over Lease S for a market rental value of \$8.00 per square metre, totalling \$7,200.00 per year (exclusive of goods and services tax) and annual Consumer Price Indexation; and
5. to delegate authority to the Chief Executive Officer to negotiate any commercially appropriate terms and conditions associated with the lease agreement, and to sign all necessary documents to facilitate the execution and registration of the lease.

**CARRIED**

## **10.2 CORPORATE SERVICES**

### **10.2.1 Corporate Services Confidential Summary Report Quarterly Liability Update as at 30 September 2025**

The purpose of this Report is to provide Council with a quarterly update on liability matters as at 30 September 2025.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. K. A. Maguire

That Council resolves to receive the *Corporate Services Confidential Summary Report Quarterly Liability Update, as at 30 September 2025*.

**CARRIED**

### **10.3 COMMUNITY AND LIVEABILITY**

### **10.4 INFRASTRUCTURE SERVICES**

*Cr P. T. Saxelby left the room at 10:08 AM.*

## **12. PLANNING**

### **12.1 (030.2025.1.001) Community and Liveability Report Development Application for Material Change of Use for Medium Impact Industry (Transport Depot and Warehouse) at 378 Aerodrome Road Chinchilla Cardiff C/- Swep Consulting**

The purpose of this Report is for Council to decide the development application for a Material Change of Use to establish a Medium Impact Industry (Transport Depot and Warehouse) on land described as Lot 17 on SP195994 and situated at 378 Aerodrome Road, Chinchilla.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. S. J. Condon

That this Report be received and that:

1. The application for a Material Change of Use to establish a Medium Impact Industry (Transport Depot and Warehouse) on land described as Lot 17 on SP195994, situated at 378 Aerodrome Road, Chinchilla, be considered, and that Council decide to refuse the application, based on the following grounds:
  - (a) The proposed development is inconsistent with the Strategic Plan of the Western Downs Planning Scheme 2017 incorporating Amendment 1 (the Planning Scheme) as follows:
    - (i) The proposed development is inconsistent with Strategic Element 3.5.3 (Agriculture) of the Strategic Plan, as the proposed development will encroach on rural land and result in further fragmentation and alienation of Class A Agricultural Land within the Rural Zone that is inconsistent with the purpose and intent of the Rural Zone Code.
    - (ii) The proposed development is inconsistent with Strategic Element 3.5.4 (Industrial Development) of the Strategic Plan, as the development will not consolidate industrial development on land within an urban industrial zone.
  - (b) The proposed development conflicts with the intent and purpose of the Rural Zone Code, which is to provide for rural uses and activities and maintain the capacity of land for rural uses and activities.
  - (c) The proposed development conflicts with Overall Outcome 2 of the Rural Zone Code, as the proposed development will result in further fragmentation and alienation of productive rural land.
  - (d) The proposed development is inconsistent with Overall Outcome 15 of the Rural Zone Code, as the proposed development is inconsistent with the purpose of the Rural Zone Code, as there is no overriding community need to support the development that justifies the conflict and the demand for industrial development in Chinchilla can be accommodated in more appropriate Zones of the Planning Scheme.

- (e) The proposed development is inconsistent with Performance Outcome 6, Overall Outcome 2(d) and purpose of the Natural Resources Overlay Code, and that there is no overriding need in the public interest to support further fragmentation and alienation of Class A Agricultural Land within the Rural Zone.

**CARRIED**

*Cr P. T. Saxelby rejoined the meeting at 10:17AM.*

**12.2 (035.2025.479.001) Community and Liveability Report Development Application for Reconfiguring a Lot (Boundary Realignment 3 Lots into 3 Lots) Lots 8 26 29 on SP328780 9 and 15 Jacaranda Court and Knight Street Dalby Dunn**

The purpose of this Report is for Council to decide the proposed development for Reconfiguring a Lot (Boundary Realignment - 3 lots into 3 lots) on land described as Lots 8, 26 and 29 on SP328780, situated at 9 and 15 Jacaranda Court and Knight Street, Dalby.

**COUNCIL RESOLUTION**

**Moved By** Cr. M. J. James

**Seconded By** Cr. K. A. Bourne

That this Report be received and that:

1.The application for Reconfiguring a Lot (Boundary Realignment - 3 lots into 3 lots) on land described as Lots 8, 26 and 29 on SP328780 and situated at 9 and 15 Jacaranda Court and Knight Street, Dalby, be approved, subject to the following conditions:

**APPROVED PLAN**

1. Carry out the development generally in accordance with the Approved Plan listed below, subject to and modified by the conditions of this approval:

Drawing No., Issue	Title and Details	Dated
10867-SK1, Issue A	Proposed Reconfiguration of Lots 8, 26 and 29 on SP328780, Locality of Dalby, Western Downs RC, prepared by Cottrell Cameron & Steen Surveys Pty Ltd	22.7.2025

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plan, the conditions of this development approval must prevail.

**APPROVED DEVELOPMENT**

3. The approved development is Reconfiguring a Lot (Boundary Realignment – 3 lots into 3 lots) as shown on the Approved Plan.

**COMPLIANCE, TIMING AND COSTS**

4. All conditions of the approval shall be complied with before Council's endorsement of the Plan of Survey (Form 18B), unless otherwise noted within these conditions.



5. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.
6. The Plan of Survey (Form 18B) shall not be executed until a letter of compliance is received demonstrating the development's compliance with all conditions of this approval.

#### **FEES AND CHARGES**

7. All fees, rates, interest and other charges levied on the property, must be paid in full, in accordance with the rate at the time of payment.

#### **LOT NUMBERING**

8. The numbering of all approved lots must remain as indicated on the Approved Plan (unless otherwise amended/approved by Council).

#### **LANDSCAPING**

9. All declared weeds and pests must be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of the development works and any ensuing defects liability period.
10. Apart from declared weeds and pests, trees, shrubs and landscaped areas currently existing on the subject land must be retained where possible, and action taken to minimise disturbance during construction work.

#### **ENGINEERING WORKS**

11. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan (Form 18B) unless stated otherwise.
12. Undertake Engineering designs and construction in accordance with Council's Planning Scheme, Development Manual and Standard Drawings, relevant Australian Standards, Codes of Practice, EDROC Regional Standards Manual and relevant Design Manuals.

#### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

13. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted during construction of the development.
14. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of work associated with the development.

#### **STORMWATER MANAGEMENT**

15. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
16. Adjoining properties and roadways to the development must be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

17. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

#### **SERVICES - EXISTING CONNECTIONS**

18. Ensure that all services provided to the existing houses on proposed Lots 26 and 29 are wholly located within the lot it serves.

#### **EROSION AND SEDIMENT CONTROL - GENERAL**

19. Ensure that all reasonable action is taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

#### **ADVISORY NOTES**

##### **NOTE 1 -Currency Period**

A part of a development approval lapses at the end of the currency period. The standard currency period for Reconfiguring a Lot (**4 years** after the approval starts to have effect) as stated in Section 85 of the *Planning Act 2016* applies to this approval.

##### **NOTE 2 -Aboriginal Cultural Heritage**

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website.

##### **NOTE 3 -General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

##### **NOTE 4 -General Safety of Public During Construction**

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

##### **NOTE 5 -Property Note (Audit of Conditions)**

An inspection of the property to ascertain compliance with conditions will be undertaken twelve (12) months after the approval takes effect.

If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

##### **NOTE 6 -Duty to Notify of Environmental Harm**

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.

#### **APPEAL RIGHTS**

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in Chapter 6, Part 1 of the

*Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see Chapter 6, Part 2 of the *Planning Act 2016*).

## **"Chapter 6 Dispute Resolution**

### **Part 1 Appeal Rights**

#### **229 Appeals to Tribunal or P&E Court**

(1) Schedule 1 states -

(a) matters that may be appealed to -

(i) either a tribunal or the P&E Court; or

(ii) only a tribunal; or

(iii) only the P&E Court; and

(b) the person -

(i) who may appeal a matter (the **appellant**); and

(ii) who is a respondent in an appeal of the matter; and

(iii) who is a co-respondent in an appeal of the matter; and

(iv) who may elect to be a co-respondent in an appeal of the matter.

(2) An appellant may start an appeal within the appeal period.

(3) The **appeal period** is -

(a) for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or

(b) for an appeal against a deemed refusal - at any time after the deemed refusal happens; or

(c) for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or

(d) for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or

(e) for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...

...(g) for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.

Note - See the P&E Court Act for the Court's power to extend the appeal period."

**CARRIED**

### **13. EXECUTIVE SERVICES**

#### **13.1 Executive Services Report Outstanding Actions September 2025**

The purpose of this report is to provide Council with an update on the status of outstanding Council Meeting Action Items.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. P. T. Saxelby

That Council resolves to receive the Outstanding Actions Report for September 2025.

**CARRIED**

#### **13.2 Executive Services Chief Executive Officer Report September 2025**

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of September 2025.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. M. J. James

**Seconded By** Cr. O. G. Moore

That this Report be received.

**CARRIED**

### **11. DEPUTATION**

#### **11.1 Margaret Atkinson**

Ms Atkinson addressed Council regarding Council rates, the state of a local private property, traffic concerns associated with the Wambo Wind Farm, a footpath concern near her property, and closed circuit television cameras.

The Chairperson adjourned the meeting at 10:34am.

The meeting resumed at 10:52am.

### **14. CORPORATE SERVICES**

#### **14.1 Corporate Services Report Review Human Rights Policy**

The purpose of this report is to seek Council's resolution to rescind the *Human Rights - Council Policy*.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. K. A. Maguire

That Council resolves to rescind the *Human Rights - Council Policy*.

**CARRIED**

#### **14.2 Corporate Services Report Ongoing Approval for Cultural Heritage Services Engagement (Section 235 (a) Exemption)**

This report seeks a Council resolution to establish an enduring approval for engaging Aboriginal and Torres Strait Islander people(s) cultural heritage service providers under a sole-supplier exemption, in accordance with section 235(a) of the *Local Government Regulation 2012*. The intent is to cover all current and future instances where Council is required to engage Aboriginal and Torres Strait Islander entities (or their representatives) for cultural heritage investigations and monitoring on Council projects.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. P. T. Saxelby

That Council resolves:

1. pursuant to Section 235(a) of the *Local Government Regulation 2012* that it satisfied that, for any contract or engagement of services required for compliance with the *Aboriginal Cultural Heritage Act 2003* (Qld) or the *Torres Strait Islander Cultural Heritage Act 2003* (Qld) specifically involving the provision of Aboriginal or Torres Strait Islander cultural heritage assessment, management, or monitoring services by the Aboriginal and Torres Strait Islander entity for the relevant area, there is only one supplier reasonably available to Council to provide the required services (namely, the legally recognised Aboriginal and Torres Strait Islander representative entity for that area).
2. that it may enter medium or large-sized contractual arrangements for such cultural heritage services without first inviting written quotes or tenders, by directly engaging the relevant Aboriginal and Torres Strait Islander entity identified for the area of the works, consistent with (1) above. This approval applies to all current and future Council projects or operations that necessitate such engagements and shall be utilised in accordance with Council's procurement and project management procedures (ensuring appropriate contract documentation and value for money considerations in negotiations);
3. the approval granted by this resolution will expire at midnight, 30 June 2028. The Chief Executive Officer will provide a report reviewing the operation of this arrangement, including the engagements entered under this exemption and recommendations on its continuation, for Council's consideration prior to the expiration of this resolution; and
4. all engagements made under this sole supplier exemption be recorded in Council's contracts register and reported in accordance with any statutory requirements (for example, inclusion in Council's annual report of contractual arrangements per section 237 of the *Local Government Regulation 2012*).

**CARRIED**

#### **14.3 Corporate Services Report Jandowae Memorial Hall Amend Fees**

The purpose of this Report is to inform council of the establishment of a Jandowae Memorial Hall Inc. Committee to oversee the management and operations of the Jandowae Memorial Hall, rescind existing fees, and endorse new fees and charges for the hire of the hall for the remainder of the 2025/2026 financial year.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. P. T. Saxelby  
**Seconded By** Cr. M. J. James

That Council resolves to rescind the current hire fees for the Jandowae Memorial Hall and endorse the following new fees for Jandowae Memorial Hall:

1. Community Use (not-for-profit local groups, schools, fund-raisers, and community meeting) for events that do not involve ticket sales or profit generation – Hire Fee (per day) \$50.00;
2. Private Use (birthdays, weddings, funerals, reunions, or private celebrations for personal or family events) no commercial profit – Hire Fee (per day) \$150.00;
3. Commercial Use (market, expos, concerts, business functions, Ticketed events) for any event with sales, advertising, or profit-making intent – Hire Fee (per day) \$300.00;
4. Unlimited Use (Annual) – Hire fee at the discretion of the Jandowae Memorial Hall Inc. Committee;
5. Refundable Security Deposit – all users \$200.00; and
6. Commercial cleaning at cost (if requested or additional cleaning required).

**CARRIED**

#### **14.4 Corporate Services Financial Report September 2025**

The purpose of this report is to present Council with the Financial Report for the period ending 30 September 2025.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. S. J. Condon  
**Seconded By** Cr. O. G. Moore

That Council resolves to receive the September 2025 Financial Report and:

1. approve the amendment to the 2025-26 capital works programme as listed in section 2 (a) of this report, with \$338,834 (exclusive of goods and services tax) revenue be added to the programme and removed from the 2026-27 capital works programme; and
2. approves the amendment of three fees in the 2025-26 fees and charges register for planning assessments, as listed in section three (Amendments to the 2025-26 Fees and Charges Register) of this report, to take effect from 16 October 2025.

**CARRIED**

#### **15. INFRASTRUCTURE SERVICES**

##### **15.1 Infrastructure Services Report CN24452 TMR Disaster Recovery Funding Arrangement (DRFA) 24I Reconstruction Work Project Tender**

The purpose of this report is to seek Council authorisation for additional 2025-26 Operational expenditure to be offset with revenue as part of the 24I DRFA Reconstruction Work Project tender offered as sole invitee to Council by the Department of Transport and Main Roads (DTMR).

##### **COUNCIL RESOLUTION**

**Moved By** Cr. G. M. Olm  
**Seconded By** Cr. K. A. Bourne

That this report be received and that Council:

1. Notes the commercial works tender for CN24452 for the DTMR 24I DRFA Reconstruction Work Project including both conforming and alternative tenders.
2. Approves the inclusion of the associated operational expenditure and revenue for the project to the approved 2025-26 Council Operational Budget.

**CARRIED**

**15.2 Infrastructure Services Report September 2025/26 Capital Works Progress Update**

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2025/26 Capital Works Program for the month of September 2025.

**COUNCIL RESOLUTION**

**Moved By** Cr. G. M. Olm  
**Seconded By** Cr. O. G. Moore

That this report be received.

**CARRIED**

**16. COMMUNITY AND LIVEABILITY**

**17. NOTICES OF MOTION**

**17.1 CONSIDERATION OF NOTICES OF MOTION/BUSINESS**

There were no notices of motion/business for consideration.

**18. URGENT GENERAL BUSINESS**

There was no urgent general business.

**19. MEETING CLOSURE**

The Meeting concluded at 11.28am.