

## **Ordinary Meeting of Council**

***Held at Western Downs Regional Council's  
Chinchilla Cultural Centre***

**On Thursday 18 January**

**Commencing at 9:30am**

**B. Bacon  
ACTING CHIEF EXECUTIVE OFFICER**

**18 January 2024**



# Ordinary Meeting of Council Agenda

Location: Chinchilla  
63 Heeney Street, Chinchilla

Pages

1. DECLARATION OF MEETING OPENING
2. OPENING PRAYER AND MINUTE SILENCE
3. APOLOGIES
4. CONGRATULATIONS
5. CONFIRMATION OF MINUTES
  - 5.1 Adopt Ordinary Meeting of Council Minutes 6 December 2023 1  
The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 6 December 2023
6. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS
7. DECLARATIONS OF CONFLICTS OF INTEREST
8. PRESENTATION OF PETITIONS BY COUNCILLORS
9. MAYORAL UPDATE
  - 9.1 Executive Services Mayoral Report December 2023 48  
The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of December 2023.



**10. CONFIDENTIAL ITEMS**

*Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:*

*(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.*

*(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.*

*(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*

*(a) the appointment, discipline or dismissal of the chief executive officer;*

*(b) industrial matters affecting employees;*

*(c) the local government's budget;*

*(d) rating concessions;*

*(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;*

*(f) matters that may directly affect the health and safety of an individual or a group of individuals;*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

*(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;*

*(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*

*(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.*

*(5) A resolution that a local government meeting be closed must—*

*(a) state the matter mentioned in subsection (3) that is to be discussed; and*

*(b) include an overview of what is to be discussed while the meeting is closed.*

*(6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.*



## 10.1 EXECUTIVE SERVICES

### 10.1.1 Executive Services Confidential Report - Lot 1 SP173901 Dalby-Apunyal Road DALBY

The purpose of this Report is to seek Council approval to negotiate the purchase of Lot 1 SP173901 at Dalby-Apunyal Road, Dalby.

### 10.1.2 Executive Services Confidential Report - Winfields Road Landfill Cell 1B Project Update

The purpose of this report is to provide an update on the Winfield Road Landfill Cell1B Project and approval of budget increase.

## 10.2 CORPORATE SERVICES

### 10.2.1 Corporate Services Confidential Summary Report Quarterly Liability Update as at 31 December 2023

The purpose of this Report is to provide Council with a quarterly update on liability matters as at 31 December 2023.

## 10.3 COMMUNITY AND LIVEABILITY

## 10.4 INFRASTRUCTURE SERVICES

## 11. DEPUTATION

## 12. PLANNING

### 12.1 (035.2023.420.001) Community and Liveability Report Development Application Reconfiguring a Lot (Boundary Realignment) of Lot 62 on LY134 and Lot 76 on LY1031 168 Clark's Road and Clark's Road Baking Board Stella Investments (QLD) Pty Ltd C/- Danya Cook T

50

The purpose of this Report is for Council to decide the proposed development for Reconfiguring a Lot (Boundary Realignment) of land described as Lot 62 on LY134 and Lot 76 on LY1031 and situated at 168 Clark's Road and Clark's Road, Baking Board.

### 12.2 (050.2023.373.001) Community and Liveability Report Development Application Other Change to Existing Material Change of Use Approval for Undefined Use (Micro Brewery) and Extension to Tourist Park) Lot 3 on SP227690 1 Braithwaite Street Chinchilla JFW Ent

71

The purpose of this Report is for Council to decide an Other Change Application for an existing Development Approval for a Material Change of Use to establish an Undefined Use (Micro Brewery) and Extension to Tourist Park (10 Cabins) on land described as Lot 3 on SP227690, located at 1 Braithwaite Street, Chinchilla.

## 13. EXECUTIVE SERVICES



<b>13.1</b>	<b>Executive Services Chief Executive Officer Report December 2023</b>	<b>106</b>
	The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of December 2023.	

<b>13.2</b>	<b>Executive Services Report Outstanding Actions December 2023</b>	<b>109</b>
	The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 6 December 2023.	

## **14. CORPORATE SERVICES**

<b>14.1</b>	<b>Corporate Services Report Proposed Transfer of Council's Community Housing Portfolio to a Registered Community Housing Organisation</b>	<b>117</b>
	The purpose of this report is to seek approval from Council for a preferred tenderer with respect to the proposed transfer of community housing to a registered community housing organisation.	

<b>14.2</b>	<b>Corporate Services Report Chinchilla Aquatic Site Selection and Inclusions Report</b>	<b>129</b>
	The purpose of this Report is to seek Council's endorsement of the site selection and inclusions recommendations to progress the replacement of the Chinchilla Aquatic Centre and establish a Stakeholder Steering Committee.	

<b>14.3</b>	<b>Corporate Services Financial Report December 2023</b>	<b>290</b>
	The purpose of this Report is to provide Council with the Financial Report for the period ending 31 December 2023.	

<b>14.4</b>	<b>Corporate Services Report Annual Review of Council to Chief Executive Officer Delegations November 2023</b>	<b>301</b>
	The purpose of this Report is to conduct an annual review of delegations by Council to the Chief Executive Officer pursuant to section 257(5) of the <i>Local Government Act 2009</i> .	

## **15. INFRASTRUCTURE SERVICES**

<b>15.1</b>	<b>Infrastructure Services Works December 2023/24 Capital Works Progress Update</b>	<b>1046</b>
	The purpose of this Report is for the Works Department to provide an update to Council regarding the 2023/24 Capital Works Program for the month of December 2023.	

## **16. COMMUNITY AND LIVEABILITY**

<b>16.1</b>	<b>Community and Liveability Big Skies Festival 2023</b>	<b>1050</b>
	The purpose of this report is to provide Council with a summary of the key outcomes and statistics from the delivery of Big Skies Festival 2023 and endorse the proposed dates for Big Skies 2024 to enable planning and coordinating to continue.	



**16.2 Community and Liveability Report Campervan Motorhome Club of Australia National Rally 2023**

1063

The purpose of this report is to provide Council with a summary of the key outcomes and statistics associated with the 36<sup>th</sup> National Campervan Motorhome Club of Australia (CMCA) Rally.

**17. NOTICES OF MOTION**

**17.1 CONSIDERATION OF NOTICES OF MOTION/BUSINESS**

**17.2 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING**

**18. URGENT GENERAL BUSINESS**

**19. MEETING CLOSURE**



**Title** **Adopt Ordinary Meeting of Council Minutes 6 December 2023**

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**Date** 9 January 2024

**Responsible Manager** J. Taylor, CHIEF EXECUTIVE OFFICER

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### **Summary**

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 6 December 2023

### **Link to Corporate Plan**

Nil

### **Material Personal Interest/Conflict of Interest**

There are no declarations of material personal interest/conflicts of interest.

### **Officer's Recommendation**

That this Report be received and that:

1. The Unconfirmed Minutes of the Ordinary Meeting of Council held on 6 December 2023, copies of which have been circulated to Members, be taken as read and confirmed.

### **Human Rights Considerations**

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

### **Attachments**

1. Copy of Unconfirmed Minutes of the Ordinary Meeting of Council held on Wednesday, 6 December 2023.

**Authored by:** A. Lyell EXECUTIVE SERVICES ADMINISTRATION OFFICER





## **Ordinary Meeting of Council Minutes**

**Date:** Wednesday, 6 December 2023  
**Time:** 9:30am  
**Location:** WDRC - Dalby Corporate Office

**Councillors:** Cr. P. M. McVeigh (Chairperson)  
Cr. A. N. Smith  
Cr. K. A. Bourne  
Cr. P. T. Saxelby  
Cr. K. A. Maguire  
Cr. I. J. Rasmussen  
Cr. M. J. James  
Cr. O. G. Moore  
Cr. C. T. Tillman

**Officers:** J. Taylor, Chief Executive Officer  
B. Bacon, General Manager (Corporate Services Services)  
G. K. Cook, General Manager (Infrastructure Services)  
D. Fletcher, General Manager (Community & Liveability)  
A. Lyell, Executive Services Administration Officer

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**1. DECLARATION OF MEETING OPENING**

The Chairperson declared the Meeting open at 9.30AM.

**2. OPENING PRAYER AND MINUTE SILENCE**

Minister Alisi Manu from the Dalby Uniting Church, delivered the opening prayer. This was followed by the observance of a minute silence.

**3. APOLOGIES**

There were no apologies.

**4. CONGRATULATIONS**

Cr. M. J. James requested that congratulations be extended to Dalby local Agnes Cabe who has been elected the President of the Filipino Communities Council of Australia Inc. (FILCCA) Board for 2023-2025. This is only the second time that a Queenslander has been given this honour and the first time ever that the President has hailed from a regional community.

Cr. M. J. James requested that congratulations be extended to Jarod Edwards, 10-year-old from Dalby, for competing at the School Sport Australia Track & Field Championship in Tasmania on the 23rd-27th November and came home with 2 gold medals (200m and combined relay), 2 silver (long jump and relay) and a bronze (100m).

Cr. M. J. James requested that congratulations be extended to Max Carson, 16-years from Dalby, who was selected in the Queensland Suns u17s men's netball representative side to compete at the national championships in March next year.

Cr. K. A. Maguire requested that congratulations be extended to Coggan Farms on the successful first export of 179 small ruminant animals including Meatmasters (impeccable sheep – White Dorper, Van Rooy, Wiltshire Horn and Damara), red ewes and rams, and goats - a total of 179 arriving in PNG in November.

Cr. K. A. Maguire requested that congratulations be extended to Condabilla Fish for their successful new line of Condabilla Premium Murray Cod products including hot smoked, cold smoked, pastrami and candied items which will soon be available commercially.

Cr. K. A. Maguire requested that congratulations be extended to Sonia Stenhouse and team for their successful event "Olly in the Outback 2023 & Qld Masters Championship " held at Miles High School Hall on Saturday 2<sup>nd</sup> and Sunday 3<sup>rd</sup> December 2023. There were 105 competitors attending from across Qld from the age of 5 years to 71 years and there were State and National records broken at this event.



## **5. CONFIRMATION OF MINUTES**

### **5.1 Adopt Ordinary Meeting of Council Minutes 15 November 2023**

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 15 November 2023

#### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. P. T. Saxelby

That this Report be received and that:

1.The Unconfirmed Minutes of the Ordinary Meeting of Council held on 15 November 2023, copies of which have been circulated to Members, be taken as read and confirmed.

**CARRIED**

## **6. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

There was no business arising from the previous minutes.

## **7. DECLARATIONS OF CONFLICTS OF INTEREST**

### **Deputations**

#### **Cr P. M. McVeigh**

In accordance with Chapter 5B of the *Local Government Act 2009*, Cr. P. M. McVeigh informed the meeting of a Declarable conflict of interest in respect to this matter due to:

1. commercial agreement with Arrow Energy (which includes Shell QGC)

Having given due consideration to his position he determined that he would leave the meeting while the matter is discussed.

## **8. PRESENTATION OF PETITIONS BY COUNCILLORS**

There was no presentations of petitions by councillors.

## **9. MAYORAL UPDATE**

### **9.1 Executive Services Mayoral Report November 2023**

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of November 2023.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. A. N. Smith

**Seconded By** Cr. C. T. Tillman

That this Report be received and noted.

**CARRIED**



## 10. CONFIDENTIAL ITEMS

*Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:*

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*(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*

*(a) the appointment, discipline or dismissal of the chief executive officer;*

*(b) industrial matters affecting employees;*

*(c) the local government's budget;*

*(d) rating concessions;*

*(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;*

*(f) matters that may directly affect the health and safety of an individual or a group of individuals;*

*(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*

*(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;*

*(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*

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**COUNCIL RESOLUTION - CLOSE MEETING**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. K. A. Maguire

That Council resolve to close the Meeting in accordance with Sections 275 (1) (A-H) of the *Local Government Regulation 2012* at 10:05am to discuss the following Confidential Reports:

1. Infrastructure Services Confidential Report Wambo Wind Farm Stage 2 Road Infrastructure Agreement

**CARRIED**

**COUNCIL RESOLUTION - REOPEN MEETING**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. P. T. Saxelby

That Council resolve to reopen the Meeting at 10:07am.

**CARRIED**



**10.1 EXECUTIVE SERVICES**

**10.2 CORPORATE SERVICES**

**10.3 COMMUNITY AND LIVEABILITY**

**10.4 INFRASTRUCTURE SERVICES**

**10.4.1 Infrastructure Services Confidential Report Wambo Wind Farm  
Stage 2 Road Infrastructure Agreement**

The purpose of this report is to seek Council approval for Western Downs Regional Council to enter into a Deed of Amendment for Stage 1 and a Road Infrastructure Agreement for Stage 2, with the proponents of to Wambo Windfarm project.

**COUNCIL RESOLUTION**

**Moved By** Cr. O. G. Moore

**Seconded By** Cr. C. T. Tillman

That this report be received and that Council:

1. Enters into a Deed of Amendment - Stage 1 RIA with Cubico Wambo Project Co Pty Ltd as trustee for the Cubico Wambo Project Trust and Wambo 2 Project Co Pty Ltd as trustee for the Wambo 2 Project Trust; and
2. Enters into a Road Infrastructure Agreement (Stage 2 RIA) with Cubico Wambo 2 Project Co Pty Ltd as trustee for the Cubico Wambo 2 Project Trust and Stanwell Wambo Stage 2 Project Co Pty Ltd as trustee of the Stanwell Wambo Stage 2 Project Trust as proponents for Wambo Wind Farm Project - Stage 2; and
3. Delegates authority to the CEO to finalise and execute the agreements.

**CARRIED**

GM G. Cook left the meeting at 10:10am.



## 12. PLANNING

### 12.1 (030.2022.173.001) Community and Liveability Report Development Application Material Change Use Low Impact Industry, Outdoor Sales, Transport Depot, Warehouse Lot 364 AG1888 Lots 8 and 9 SP172016 Lot 13 SP188911 Lot 383 AG45 17728 Warrego Highway Winton S

The purpose of this Report is for Council to decide the proposed development for a Material Change of Use to establish Low Impact Industry, Outdoor Sales, Transport Depot and Warehouse in 4 Stages on land described as Lot 364 on AG1888, Lots 8 and 9 on SP172016, Lot 13 on SP188911 and Lot 383 on AG45 and situated at 17728 Warrego Highway, 12 Winton Street East, Winton Street East, Hedge Road and 28 Hedge Road, Dalby.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. A. N. Smith

**Seconded By** Cr. K. A. Bourne

That this Report be received and that:

1. The application for Material Change of Use to establish Low Impact Industry, Outdoor Sales, Transport Depot and Warehouse in 4 Stages on land described as Lot 364 on AG1888, Lots 8 and 9 on SP172016, Lot 13 on SP188911 and Lot 383 on AG45 and situated at 17728 Warrego Highway, 12 Winton Street East, Winton Street East, Hedge Road and 28 Hedge Road, Dalby be approved, subject to the following conditions:

#### **APPROVED PLANS AND DOCUMENTS**

1. The development shall be carried out generally in accordance with the Approved Plan and Document listed below, subject to and modified by the conditions of this approval:

<b>Plan/Document No./Reference</b>	<b>Title and Details</b>	<b>Dated</b>
M01, Revision B	Material Change Use Existing Layout Plan, prepared by Baker Rossow Consulting Engineers	Aug 22
M02, Revision B	Material Change Use Staging Plan, prepared by Baker Rossow Consulting Engineers, as amended in red by Council on 17/11/2023	Aug 22
M03, Revision B	Material Change Use Detailed Layout Plan, prepared by Baker Rossow Consulting Engineers, as amended in red by Council on 17/11/2023	Aug 22
M04, Revision B	Material Change Use Detailed Layout Plan, prepared by Baker Rossow Consulting Engineers, as amended in red by Council on 17/11/2023	Aug 22
SK02, Revision A	Proposed Lot 1 Igloos - Floor, prepared by Revolution Town Planning	030/07/2023
SK01, Revision A	Proposed Lot 1 Igloos, prepared by Revolution Town Planning	030/07/2023



Plan/Document No./Reference	Title and Details	Dated
Project No. P3248Q5	Dalby Machinery Centre - Jan 2021; Elevations (Front and Back), prepared by R&F Steel Buildings Dalby	26/02/2021
P3248Q5	Dalby Machinery Centre - Jan 2021; Elevations (Left and Right), prepared by R&F Steel Buildings	26/02/2021
Project No. P3248Q5	Dalby Machinery Centre - Jan 2021; Elevations (Slab / Footing Plan), prepared by R&F Steel Buildings Dalby	26/02/2021
Project No. 210086, Version 1	Stormwater Management Plan, prepared by Baker Rossow Consulting Engineers	08.02.2023
Project No. 22-223, Rev A	Traffic Impact Assessment, prepared by PTT Traffic & Transport Engineering	30 June 2023

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plans and Documents, the conditions of this development approval must prevail.
3. The following further Development Permits must be obtained prior to commencement of any work associated with the process:
  - 3.1 Building Works; and
  - 3.2 Operational Work (where required).

#### APPROVED DEVELOPMENT

4. The approved development is a Material Change of Use to establish Low Impact Industry, Outdoor Sales, Transport Depot and Warehouse in 4 Stages as shown on the Approved Plans.
 

**Note:** The Approved Plans illustrate a proposed new lot configuration, subject to a separate Reconfiguring a Lot application (035.2023.191.001). Any change to the lot configuration proposed as part of the Boundary Realignment (5 Lots into 5 Lots and Access Easement) application, would require amendment of the approval for the Material Change of Use.
5. No industrial activities associated with the approved Low Impact Industry, Outdoor Sales, Transport Depot and Warehouse uses are permitted to occur on proposed Lots 2, 3 or 4.
6. The development is to occur sequentially over 4 Stages as shown on the Approved Plans.
7. Conditions within this approval are applicable to each stage of the development, unless otherwise specified.

#### EXISTING BUILDINGS

8. Provide evidence that all repurposed existing residential buildings are subject to a Development Permit for Building Works for the appropriate classification of building issued by a qualified Building Certifier **by 6 June 2024**, or as otherwise approved in writing by Council's authorised delegate.



9. The existing Dwelling contained within Lot 8 on SP172016 must be removed as part of Stage 1 of the development.

#### **COMPLIANCE, TIMING AND COSTS**

10. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
11. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

#### **FEES AND CHARGES**

12. All fees, rates, interest and other charges levied on the property, shall be paid in full, in accordance with the rate at the time of payment.

#### **INFRASTRUCTURE CHARGES**

13. All infrastructure charges including those associated with Council's Water, Stormwater, Transport and Parks Networks are now levied under the *Planning Act 2016*. As required under Section 119 of the *Planning Act 2016*, a separate **Infrastructure Charges Notice** is attached relevant to each stage of the development.

#### **MAINTENANCE**

14. The development (including landscaping, parking, driveways and other external spaces) shall be maintained in accordance with the Approved Plans and Documents, subject to and modified by any conditions of this approval.

#### **LANDSCAPING – GENERAL**

15. The developer must submit to Council's Planning and Environment Manager or authorised delegate for endorsement, a detailed Landscape Plan for all landscaping associated with the development. The Landscape Plan must be submitted to Council **by 6 March 2024**, or as otherwise approved in writing by Council's authorised delegate.
16. The Landscape Plan must detail:
  - 16.1 a minimum 2 metre wide landscaped buffer to the site's boundaries as shown on the approved Plans;
  - 16.2 the typical species to be planted, consisting mainly of drought-tolerant species suitable to their individual location on-site;
  - 16.3 the number and size of plants; and
  - 16.4 the typical planting detail including preparation, backfill, staking and mulching.
17. The developer must prepare and landscape the property in accordance with the Approved Landscape Plan, or as otherwise approved in writing by Council's authorised delegate. Any amendments approved by Council's authorised delegate are taken to be a part of the Approved Landscape Plan.
18. The 2 metre wide landscaping buffer to be provided to the site's boundaries as shown on the Approved Plans must be established **by 6 June 2024**, or as otherwise approved in writing by Council's authorised delegate.



19. All approved landscaping treatments for the development are to be maintained on the property at all times.

#### **LIGHTING**

20. Outdoor lighting associated with the use must be designed, sited, installed and tested to comply with Tables 2.1 and 2.2 of Australian Standard 4282-1997 Control of the Obtrusive Effects of Outdoor Lighting Using a Control Level of 1.
- 20.1 Outdoor lighting of the development shall mitigate adverse lighting and illumination impacts by installation of outdoor lighting that:
- 20.1.1 provides graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land;
- 20.1.2 is directed onto the subject land and away from neighbouring properties; and
- 20.1.3 uses shrouding devices to preclude light overspill onto surrounding properties where necessary.

#### **REFUSE STORAGE AREAS**

21. Refuse bin storage areas must be screened from public view. Where bin storage occurs outside any buildings, such storage areas shall be screened with a minimum 1.5 metre high solid screen fence or wall.

#### **WASTE MANAGEMENT**

22. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Waste Reduction and Recycling Act 2011*.
23. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

#### **ACOUSTIC AMENITY - NOISE LIMITS**

24. Noise from activities associated with the use of the site must not exceed the Acoustic Quality Objectives listed in the *Environmental Protection (Noise) Policy 2019* when measured at any sensitive place or commercial place.

#### **AIR QUALITY AND AMENITY - AIR RELEASE LIMITS**

25. Air emissions (odour and dust) from the development shall not cause environmental nuisance or exceed the Air Quality Objectives listed in the *Environmental Protection (Air) Policy 2019* as measured at any sensitive place or commercial place.



## **OPERATING HOURS**

26. Unless otherwise approved in writing by Council, the approved uses must only operate between the following hours:

Monday to Friday: 7:00am and 6:00pm

Saturday: 7:00am and 4:00pm

Loading and unloading of goods are restricted to between the following hours:

Monday to Friday: 6:00am and 6:00pm

Saturday: 6:00am and 12:00pm (noon)

No unloading or loading to occur on Sundays or public holidays.

## **FENCING**

27. The applicant shall install a noise reducing fence between the boundary of the new internal road and new Lot 2 and existing Lots 10 and 11 on SP164655. The developer must submit to Council's Planning and Environment Manager or authorised delegate for endorsement, a detailed Plan illustrating the proposed fence, prior to commencement of the development.
28. The noise reducing fence must be established on the site **by 6 June 2024**, or as otherwise approved in writing by Council's authorised delegate.
29. Boundary fences are not to be erected in a parallel arrangement with existing fences erected along the same boundary. That is, any existing fence shall be completely removed.

## **ENGINEERING WORKS**

30. Submit to Council, an Operational Work application for earthworks where applicable.
31. Undertake Engineering designs and construction in accordance with Council's Planning Scheme, Development Manual and Standard Drawings, and relevant Australian Standards.
32. Be responsible for the full cost of any alterations necessary, to easements and/or other public utility installations in connection with the development.

## **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

33. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
34. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of work associated with the development.

## **STORMWATER MANAGEMENT**

35. Provide stormwater management generally in accordance with the Approved Stormwater Management Plan, Version 1, prepared by Baker Rossow Consulting Engineers, dated 8 February 2023, subject to detailed design and except as altered by conditions of this development approval. Any use that results in



changes made in the assumption in the Report will require a new and updated Report to be submitted for Council approval.

- 36. All internal stormwater drains shall be contained within an easement.
- 37. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
  - 37.1 Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
  - 37.2 Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

#### **FLOODING - GENERAL**

- 38. Ensure that the minimum finish floor levels of all future buildings are above 300mm of Council's defined flood level current at the time of construction.
- 39. Provide all habitable areas and areas associated with the storage of hazardous chemicals and all control panels of critical services built at a minimum 300mm above the defined flood level.

#### **WATER SUPPLY**

- 40. Install a separate water service connection to each lot as per Council's standards and requirements. Any upgrades to the reticulated water supply network required to adequately service the lots will be at the respective lot owners expense.
- 41. Remove any redundant water supply connections and reinstate the land.
- 42. Design and construct all works in accordance with Council's requirements as set out in the WSAA Guidelines and relevant development standards used by Council.

**Comment:** It is not expected that the existing water reticulated network has sufficient flow/pressure to meet potential firefighting requirements for future uses on the proposed lots. Sufficient flow/pressure may not be available for normal use depending on the development use for each lot. Hence, future uses on the lots are expected to require water network upgrading, or on-site storage for firefighting and potentially normal use purposes.

#### **ON-SITE WASTEWATER DISPOSAL**

- 43. Future buildings where applicable must be connected to an on-site effluent disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

**Timing:** Prior to the issue of a Building Approval for a future building on the proposed lots.

- 44. The proposed effluent disposal areas to be contained on new Lot 3 are not approved.

**Note:** Except for effluent disposal areas for an on-site effluent disposal system associated with an approved use at the site.



## **HAZARDOUS CHEMICALS AND FUEL STORAGE**

- 45. Ensure that all hazardous chemicals are stored and handled in accordance with the *Work Health and Safety Act 2011*.
- 46. Diesel is to be stored and handled in accordance with Australian Standard 1940-2004 - The Storage and Handling of Flammable and Combustible Liquids.

## **PARKING AND ACCESS - GENERAL**

- 47. Provide car parking in accordance with 9.4.5 Transport, Access and Parking Code of the Western Downs Planning Scheme 2017 incorporating Amendment 1, as part of each stage of the development.
- 48. On-site car parking spaces for Stage 1 of the development are to be established **by 6 June 2024**, or as otherwise approved in writing by Council's authorised delegate.
- 49. Provide a minimum of 42 on-site car parking spaces as recommended in the Approved Traffic Impact Assessment, Rev A, prepared by PTT Traffic & Transport Engineering and dated 30 June 23.
- 50. Provide a person with disability (PWD) car parking space designed and line marked in accordance with AS2890.6, Off-Street Parking for People with Disabilities and in accordance with the Building Code of Australia requirements, and locate the parking space close to the main entrance of the proposed building.
- 51. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- 52. Line mark or otherwise delineate the car park aisles and driveways within the development with directional arrows on the pavement, to enable vehicles to enter and leave the site in a forward gear.
- 53. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

## **PARKING AND ACCESS - SERVICING**

- 54. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

## **VEHICLE ACCESS**

- 55. Design and construct commercial crossovers between the property boundary and the edge of the access road pavement, having a minimum width of 6 metres, generally in accordance with Council's Standard Drawing No. R-006, Revision C. Ensure that crossover splay is designed to accommodate turning movements of the largest expected design vehicle for the proposed use.
- 56. Ensure that crossover splays are designed to be wholly within the frontage of the proposed development without encroaching onto the frontages of neighbouring lots.

## **ROADWORKS AND PEDESTRIAN SAFETY**

- 57. Install signage for all work on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

## **ELECTRICITY AND TELECOMMUNICATIONS**



58. Connect the development to electricity and telecommunication services.

#### **EARTHWORKS - GENERAL**

59. Do not undertake any earthworks without a further approval from Council. For any other earthworks (filling), an Operational Work approval is required. A Flood Impact Assessment may be required as part of the Operational Work application.
60. Undertake any earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.
61. Do not place fill on adjacent properties without written permission from the respective property owner(s).

#### **EROSION AND SEDIMENT CONTROL - GENERAL**

62. Undertake erosion and sediment control during construction work in accordance with Council's Standard Drawing No's D-005 (Rev A), D-006 (Rev A) and D-007 (Rev A) as applicable.
63. Ensure that all reasonable action is taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
64. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

#### **ENVIRONMENTAL HEALTH**

65. Undertake operations and construction work associated with this development to the requirements of Council, including the following:
- 65.1 do not cause nuisance to adjoining residents by the way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours;
  - 65.2 remove immediately, any material spilled or carried onto existing roads to avoid dust nuisance and ensure traffic safety; and
  - 65.3 do not carry out work on Sundays or Public Holidays (unless approved otherwise by Council).
- Timing:** During construction and on-maintenance period and the establishment period of the landscaping or areas disturbed during construction.
66. Do not release contaminants or contaminated water directly or indirectly from the land subject to this approval, or to the ground or groundwater at the land subject to this approval, except for:
- 66.1 uncontaminated overland stormwater flow; and
  - 66.2 uncontaminated stormwater to the stormwater system.
- Timing:** Prior to commencement of any work on-site, during work on-site and maintained for the period of the use of the development site.

#### **REFERRAL AGENCY RESPONSE**

The application is subject to the following Referral Agency requirements:

1. State Assessment and Referral Agency's Concurrence Agency response dated 24 August 2023.



## ADVISORY NOTES

### NOTE 1 - Currency Period

*"A part of a development approval lapses at the end of the following period (the **currency period**)—*

*(a) for any part of the development approval relating to a material change of use—if the first change of use does not happen within—*

*(i) the period stated for that part of the approval; or*

*(ii) if no period is stated—6 years after the approval starts to have effect."*

### NOTE 2 - Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

### NOTE 3 - General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

### NOTE 4 - General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

### NOTE 5 - Property Note (Audit of Conditions)

An inspection of the property to ascertain compliance with conditions will be undertaken twelve (12) months after the approval takes effect. If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

### NOTE 6 - Duty to Notify of Environmental Harm

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.

**CARRIED (8 to 1)**



**12.2 (030.2023.259.001) Community and Liveability Report Development Application for Material Change of Use for an Undefined Use (Micro Brewery) at 12 Mayne Street Chinchilla Hobson Family Super Fund Pty Ltd**

The purpose of this Report is for Council to decide the application for a Material Change of Use to establish an Undefined Use (Micro Brewery) on land described as Lot 24 on C24330, located at 12 Mayne Street, Chinchilla.

**COUNCIL RESOLUTION**

**Moved By** Cr. P. T. Saxelby

**Seconded By** Cr. K. A. Maguire

That this report be received and that:

1. The development application for a Material Change of Use to establish an Undefined Use (Micro Brewery) on land described as Lot 24 on C24330, located at 12 Mayne Street, Chinchilla, be approved, subject to the recommended conditions of approval:

**APPROVED PLANS**

1. The development shall be carried out generally in accordance with the Approved Plans listed below, subject to and modified by the conditions of this approval:

Drawing No.	Plan Title and Description	Dated
5 of 5	Site Plan, prepared by Steven Johnson	27/12/2022
4 of 5	Staging Plan, prepared by Steven Johnson	27/12/2022
2 of 5	Elevations - Front and Rear, prepared by Steven Johnson	27/12/2022
3 of 5	Elevations - Left Side and Right Side, prepared by Steven Johnson	27/12/2022

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plans, the conditions of this development approval must prevail.
3. The following further Development Permits must be obtained prior to commencement of any work associated with the process:
  - 3.1 Building Work; and
  - 3.2 Plumbing Works.

**APPROVED DEVELOPMENT**

4. The approved development is a Material Change Use for an Undefined Use (Micro Brewery) as shown on the Approved Plans
5. The development is to occur sequentially in the following Stages as shown on the Approved Plans:
  - STAGE 1** - Convent Brewing Club Area
  - STAGE 2** - Convent Brewing Club and Press Function Area, Front Deck Area and Additional Toilets
  - STAGE 3** - Convent Brewing Club, Press Function Area, Mayne Public Bar Area and Rear Deck Area



6. Conditions within this approval are applicable to all Stages of the development, unless otherwise specified.

#### **COMPLIANCE, TIMING AND COSTS**

7. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
8. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

#### **FEES AND CHARGES**

9. All fees, rates, interest and other charges levied on the property, shall be paid in full, in accordance with the rate at the time of payment.

#### **MAINTENANCE**

10. The development (including landscaping, parking, driveways and other external spaces) shall be maintained in accordance with the Approved Plans, subject to and modified by any conditions of this approval.
11. The site shall be maintained in a clean and orderly state at all times, to Council's satisfaction.

#### **INFRASTRUCTURE CHARGES**

12. All infrastructure charges including those associated with Council's Water, Sewer, Stormwater, Transport and Parks Networks are now levied under the *Planning Act 2016*. As required under Section 119 of the *Planning Act 2016*, a separate **Infrastructure Charges Notice** is attached relevant to each Stage of the development.

#### **HOURS OF OPERATION**

13. The development must only operate during the following hours unless otherwise approved by Council:  
Sunday to Thursday: 10:00am to 10:00pm  
Fridays and Saturday: 10:00am to 12:00am
14. Loading and unloading shall occur only between the hours of:  
Monday to Friday: 8:00am and 6:00pm  
Saturdays: 8:00am and 12:00pm (noon)
15. No loading or unloading shall occur on Sundays or Public Holidays.

#### **OUTDOOR LIGHTING - IMPACT MITIGATION**

16. Outdoor lighting of the development shall mitigate adverse lighting and illumination impacts by:
  - 16.1 providing outdoor lighting that is designed, installed and regulated in accordance with the parameters outlined in Australian Standard 1158.1.1 – Control of Obtrusive Effects of Outdoor Lighting; and
  - 16.2 installation of outdoor lighting that:



- 16.2.1 provides graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land;
- 16.2.2 is directed onto the subject land and away from neighbouring properties; and
- 16.2.3 uses shrouding devices to preclude light overspill onto surrounding properties where necessary.

## **OUTDOOR LIGHTING**

- 17. Outdoor security lighting must ensure safety of users of the development by:
  - 17.1 providing outdoor lighting in accordance with Australian Standard 1158.3.1 – Road Lighting – Pedestrian Area (Category P) Lighting – Performance and Installation Design Requirements; and
  - 17.2 the use of vandal-resistant lighting in public or publicly accessible areas.
- 18. Lighting is to be provided from adjacent the pedestrian entry and exit to the building and throughout the car parking areas and along pedestrian access paths.
- 19. Lighting must be provided to the following areas of the site:
  - 19.1 the entries and exits of the approved buildings;
  - 19.2 the pathways between the parking areas and the entrances/exits of the building/s; and
  - 19.3 throughout car parking areas.

## **FENCING**

- 20. Any fencing that is installed is to be in keeping with the character of the surrounding area.
- 21. Boundary fences are not to be erected in a parallel arrangement with existing fences erected along the same boundary. That is, the existing fence shall be completely removed.

## **VISUAL AND GENERAL AMENITY**

- 22. Any graffiti on the buildings must be removed.
- 23. The buildings and the site must be maintained in a clean and tidy manner at all times.
- 24. All plant, air-conditioning equipment and the like shall be visually screened from the street.
- 25. All declared weeds and pests shall be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of the development work and any ensuing defects liability period.

## **REFUSE STORAGE AREAS AND COLLECTION**



26. Refuse bin storage areas must be provided on the premises within an enclosed structure or behind a building so that they are screened from public view with a minimum 1.5 metre high solid fence or wall.
27. The developer must provide a sufficient number of general waste bins with a sufficient capacity throughout the development footprint for the disposal of waste and rubbish associated with the use.
28. The size and capacity of the refuse storage areas must be sufficient to accommodate the level of waste likely to be generated from the development having regard to the frequency of refuse collection.
29. Waste collection must be undertaken in a manner that complies with the following requirements:
  - 29.1 the bins must be located in a manner that allows the refuse vehicle to pick them up automatically without the driver or any other person having to relocate them;
  - 29.2 the collection of putrescible waste arising from any activities undertaken on this development must be collected and removed at periods not exceeding seven days;
  - 29.3 the collection of waste must be undertaken so as to minimise, so far as reasonable and practical, excessive noise to neighbouring occupants; and
  - 29.4 the collection method must ensure that waste is adequately managed to prevent escape of contamination.
30. Refuse bin collection areas must be maintained in a manner that complies with the following requirements:
  - 30.1 waste containers must be kept in a clean state and in good repair;
  - 30.2 waste containers are to be provided with tight-fitting lid assemblies designed to prevent ingress of pests and water;
  - 30.3 all waste containers supplied must be kept within the boundaries of the premises; and
  - 30.4 unobstructed access must be provided to all waste containers for the removal of waste.

#### **WASTE MANAGEMENT**

31. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Waste Reduction and Recycling Act 2011*.
32. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

#### **NOISE EMISSIONS**

33. Noise emissions from the development shall not cause environmental harm or nuisance to adjoining properties or "Sensitive Receptors" in accordance with the *Environmental Protection (Noise) Policy 2019*.



34. Amplified music is limited to the indoor area of the Micro Brewery as shown on the Approved Plans and no amplified music is permitted after 10:00pm.
35. Prior to commencement of Stage 2 of the development, the applicant is to engage a suitably qualified and experienced Acoustic Consultant to undertake a Noise Impact Assessment for both Stages 2 and 3 of the development, that will provide recommendations as to how to manage the noise impacts of the development, for endorsement by Council.
36. Prior to commencement of Stage 2 of the development, the developer is to implement the recommendations specified by the Approved Noise Impact Assessment. Once the recommendations have been completed, the developer is to provide Council with written confirmation from the Acoustic Consultant that the recommendations of the Approved Noise Impact Assessment have been met.
37. The development is to operate at all times in accordance with the strategies and actions outlined in the Approved Noise Impact Assessment and to manage the impacts of the development on the environment and on sensitive land uses.

#### **AIR EMISSIONS**

38. Air emissions (odour and dust) from the development shall not cause environmental harm or nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2019*.

#### **ENGINEERING WORKS**

39. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
40. Be responsible for the full cost of any alterations necessary, to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

#### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

41. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
42. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of works associated with the development

#### **STORMWATER MANAGEMENT**

43. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.



- 44. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
- 45. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

#### **WATER SUPPLY**

- 46. Prior to commencement of the development of Stage 1 of the development, connect the development to Council's reticulated water supply system via a single connection.

#### **SEWERAGE**

- 47. Prior to commencement of Stage 1 of the development, connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.
- 48. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- 49. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).
- 50. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.
- 51. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- 52. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

#### **TRADE WASTE DISPOSAL (COMMERCIAL KITCHEN)**

- 53. Prior to commencement of the use for Stage 2 of the development, connect the commercial kitchen to Council's sewer reticulation. Obtain a Plumbing Approval from Council and the relevant inspections are to be undertaken prior to connection to the sewer.
- 54. Do not release contaminants or contaminated water directly or indirectly from the premises or to the ground or groundwater at the premises, except for:
  - 54.1 uncontaminated overland stormwater flow;
  - 54.2 uncontaminated stormwater to the stormwater system;
  - 54.3 contaminants released to the sewer under and in accordance with a Trade Waste Permit granted by the Local Government under the *Sewerage and Water Supply Act 1949*; or
  - 54.4 other water following treatment through an oil/silt interceptor trap or separator.



55. Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible grease, scum, litter or floating oil.

#### **PARKING AND ACCESS - GENERAL**

56. Design and construct all driveway and parking areas to provide a dust suppressive gravel.
57. Provide a minimum of one (1) person with disability (PWD) car parking space prior to commencement of the use of Stage 1 of the development. This space is to be provided in the location of the two (2) car park spaces as shown on the Approved Plans.
58. Design and construct all PWD car parking spaces in accordance with AS2890.6.
59. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
60. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
61. In the event that Council receives a bona fide complaint in relation to dust emissions produced from the site, Council reserves the right to require the applicant to provide either concrete, asphalt, or bitumen seal vehicle manoeuvring or parking areas.

#### **PARKING AND ACCESS - SERVICING**

62. Provide a service vehicle park for a Small Rigid Vehicle in the location generally shown on the Approved Plans.
63. Design along the route to and from the service vehicle park, and the external road network, all driveways to accommodate the turning movements of a Small Rigid Vehicle and ensure that all vehicles are able to enter and exit the site in a forward direction.
64. Ensure loading and unloading operations are conducted wholly within the site.

#### **ELECTRICITY AND TELECOMMUNICATIONS**

65. Prior to commencement of Stage 1, connect the development to electricity and telecommunication services.

#### **ENVIRONMENTAL HEALTH**

66. Undertake operations and construction work associated with this development to the requirements of Council, including the following:
- 66.1 do not cause nuisance to adjoining residents by the way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours;
  - 66.2 remove immediately, any material spilled or carried onto existing roads to avoid dust nuisance and to ensure traffic safety; and
  - 66.3 do not carry out work on Sundays or Public Holidays (unless approved otherwise by Council).



**Timing:** During construction and on-maintenance period and the establishment period of the landscaping or areas disturbed during construction.

67. Do not release contaminants or contaminated water directly or indirectly from the land subject to this approval, or to the ground or groundwater at the land subject to this approval, except for:

67.1 uncontaminated overland stormwater flow; and

67.2 uncontaminated stormwater to the stormwater system.

**Timing:** Prior to commencement of any works on-site, during works on-site and maintained for the period of the use of the development site.

## ADVISORY NOTES

### NOTE 1 - Flooding

The property is identified as being located in the Extreme Flood Hazard Area on the Flood Hazard Overlay Map in the Western Downs Planning Scheme 2017 incorporating Amendment 1. Where the floor level is not elevated above the defined flood level, the proposed building works may be subject to inundation during a flood event.

### NOTE 2 - Currency Period

*"A part of a development approval lapses at the end of the following period (the **currency period**)—*

*(a) for any part of the development approval relating to a material change of use—if the first change of use does not happen within—*

*(i) the period stated for that part of the approval;  
or*

*(ii) if no period is stated—**6 years** after the approval starts to have effect."*

### NOTE 3 - Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

### NOTE 4 - General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.



**NOTE 5 - General Safety of Public During Construction**

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

**NOTE 6 - Property Note (Audit of Conditions)**

An inspection of the property to ascertain compliance with conditions will be undertaken after the approval takes effect. If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

**NOTE 7 - Duty to Notify of Environmental Harm**

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.

**NOTE 8 - Infrastructure Charges**

An Infrastructure Charges Notice is attached to this approval for each stage of the development in accordance with the conditions of approval.

**NOTE 9 - Food Licence - Commercial Kitchen**

Please be advised that if you intend to operate a commercial kitchen as part of the development you will require a Food Licence approval from Council's Environmental Health Department.

**NOTE 10 - Environmental Management Register**

Council's records indicate that the property is identified on the Environmental Management Register (EMR) managed by the Department of Environment and Science, as the land has historically been used for a Notifiable Activity, being commercial printing, which has the potential to contaminate the land.

When dealing with land that is, or may be contaminated, as the land owner of the property, you must meet your general environmental duty (GED) and also obtain any permits that may be required to carry out development on the land or to remove contaminated soil.

Where the nature and extent of the contamination and associated risks to human health and the environment are not reasonably well known, meeting your GED would include actively seeking information to understand risks and implement measures to prevent or minimise environmental harm.

For further information on the EMR and the implications of the property being listed on the EMR, it is recommended that you contact the Department of Environment and Science for further information.



## APPEAL RIGHTS

An applicant may elect to appeal against Council's decision in accordance with the relevant Section of the *Planning Act 2016*, which states:

### **"Chapter 6     Dispute Resolution**

#### **Part 1   Appeal Rights**

#### **229     Appeals to Tribunal or P&E Court**

- (1)     Schedule 1 states -
  - (a)     matters that may be appealed to -
    - (i)     either a tribunal or the P&E Court; or
    - (ii)     only a tribunal; or
    - (iii)     only the P&E Court; and
  - (b)     the person -
    - (i)     who may appeal a matter (the **appellant**); and
    - (ii)     who is a respondent in an appeal of the matter; and
    - (iii)     who is a co-respondent in an appeal of the matter; and
    - (iv)     who may elect to be a co-respondent in an appeal of the matter.
- (2)     An appellant may start an appeal within the appeal period.
- (3)     The **appeal period** is -
  - (a)     for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or
  - (b)     for an appeal against a deemed refusal - at any time after the deemed refusal happens; or
  - (c)     for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or
  - (d)     for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or
  - (e)     for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days



*after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...*

- ...(g) for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.*

*Note - See the P&E Court Act for the Court's power to extend the appeal period."*

**CARRIED**



**12.3 (035.2023.191.001) Community and Liveability Report Development Application Reconfiguring a Lot of Lot 364 on AG1888 Lots 8 and 9 on SP172016 Lot 13 on SP188911 and Lot 383 on AG45 17728 Warrego Highway Winton Street East and Hedge Road Dalby Talramp Mach**

The purpose of this Report is for Council to decide the proposed development for Reconfiguring a Lot (Boundary Realignment - 5 Lots into 5 Lots and Access Easement) on land described as Lot 364 on AG1888, Lots 8 and 9 on SP172016, Lot 13 on SP188911 and Lot 383 on AG45 and situated at 17728 Warrego Highway, 12 Winton Street East, Winton Street East, Hedge Road and 28 Hedge Road, Dalby.

**COUNCIL RESOLUTION**

**Moved By** Cr. A. N. Smith

**Seconded By** Cr. K. A. Bourne

That this Report be received and that:

1. The application for Reconfiguring a Lot (Boundary Realignment - 5 Lots into 5 Lots and Access Easement) on land described as Lot 364 on AG1888, Lots 8 and 9 on SP172016, Lot 13 on SP188911 and Lot 383 on AG45 and situated at 17728 Warrego Highway, 12 Winton Street East, Winton Street East, Hedge Road and 28 Hedge Road, Dalby be approved, subject to the following conditions:

**APPROVED PLANS AND DOCUMENTS**

1. The development shall be carried out generally in accordance with the Approved Plans and Documents listed below, subject to and modified by the conditions of this approval:

Plan No./Reference	Title and Details	Dated
M01, Revision B	Material Change Use Existing Layout Plan, prepared by Baker Rossow Consulting Engineers, as amended in red by Council on 15/11/2023	Aug 22
M02, Revision B	Material Change Use Staging Plan, prepared by Baker Rossow Consulting Engineers, as amended in red by Council on 15/11/2023	Aug 22
M03, Revision B	Material Change Use Detailed Layout Plan, prepared by Baker Rossow Consulting Engineers, as amended in red by Council on 15/11/2023	Aug 22
M04, Revision B	Material Change Use Detailed Layout Plan, prepared by Baker Rossow Consulting Engineers, as amended in red by Council on 15/11/2023	Aug 22
Project No. 210086, Version 1	Stormwater Management Plan, prepared by Baker Rossow Consulting Engineers	08.02.2023
Project Number: 22-223, Rev A	Traffic Impact Assessment, prepared by PTT Traffic & Transport Engineering	30 June 2023

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plans and Documents, the conditions of this development approval must prevail.



3. The following further Development Permit must be obtained prior to the commencement of any works associated with the process:

- 3.1 Operational Work (Roadworks).

#### **APPROVED DEVELOPMENT**

4. The approved development is Reconfiguring a Lot (Boundary Realignment - 5 Lots into 5 Lots and Access Easement) as shown on the Approved Plans.

#### **COMPLIANCE, TIMING AND COSTS**

5. All conditions of the approval shall be complied with before Council's endorsement of the Plan of Survey (Form 18B), unless otherwise noted within these conditions.
6. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.
7. The Plan of Survey (Form 18B) shall not be executed until a letter of compliance is received demonstrating the development's compliance with all conditions of this approval.

#### **FEES AND CHARGES**

8. All fees, rates, interest and other charges levied on the property, shall be paid in full, in accordance with the rate at the time of payment.

#### **LOT/STREET NUMBERING**

9. The numbering of all approved lots shall remain as indicated on the Approved Plans (unless otherwise amended/approved by Council).

#### **LANDSCAPING – MISCELLANEOUS**

10. All declared weeds and pests shall be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of the development works and any ensuing defects liability period.
11. Apart from declared weeds and pests, trees, shrubs and landscaped areas currently existing on the subject land shall be retained where possible, and action taken to minimise disturbance during construction work.

#### **ENGINEERING WORKS**

12. Submit to Council, an Operational Work application for Roadworks (internal and external), Accesses, Stormwater, Earthworks and any other works that will become Council infrastructure.
13. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan (Form 18B) unless stated otherwise.



14. Undertake Engineering designs and construction in accordance with Council's Planning Scheme, Development Manual and Standard Drawings, relevant Australian Standards, Codes of Practice, EDROC Regional Standards Manual and relevant Design Manuals.
15. Be responsible for any alteration necessary, to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.
16. Submit to Council, certification from a Registered Professional Engineer of Queensland (RPEQ-Civil) that all works authorised by this development approval and any related approval issued by Council have been designed and constructed in accordance with the requirements of the development approval.

#### **MAINTENANCE**

17. Maintain all works that will become Council infrastructure for a period of 24 months (maintenance period) from the date of on-maintenance unless a different on-maintenance period is specified for a particular asset. Any defective works must be rectified within the maintenance period.
18. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council infrastructure prior to commencement of the maintenance period.

#### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

19. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted during construction of the development.
20. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of works associated with the development.

#### **STORMWATER MANAGEMENT**

21. Provide stormwater management generally in accordance with the Approved Stormwater Management Plan prepared by Baker Rossow Consulting Engineers, Revision 1, dated 8 February 2023, subject to detailed design and except as altered by conditions of this development approval.
22. Stormwater from the internal road shall be conveyed to a lawful point of discharge via a suitably designed and constructed drain.
23. All stormwater drains shall be contained within an easement.
24. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.



25. Design and construct the proposed table drains along the internal road with appropriate grade to convey flows to a free draining outlet, prior to Council's endorsement of the Survey Plan (Form 18B).
26. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
27. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

#### **FLOOD IMPACT ASSESSMENT**

28. Submit to Council for approval, a Flood Impact Assessment Report, assessing the potential flooding impacts of the proposed development including, but not limited to the following:
  - 28.1 demonstrate that there will be no adverse impacts at post-development for events up to 1 in 100 AEP to flooding and there will be no adverse impacts or actionable nuisance to all neighbouring, upstream and downstream properties, including the road reserve at post-development; and
  - 28.2 investigation on impacts to upstream or downstream properties and recommendations on flood mitigation works to address those impacts.

**Timing:** Prior to Council's approval of Operational Work.

**Advice:** It is a requirement that the Flood Impact Assessment be undertaken by Council's Hydraulic Consultant, Water Technology Pty Ltd.

#### **WATER SUPPLY**

29. Install a separate water service connection to each lot as per Council's standards and requirements. Any upgrades to the reticulated water supply network required to adequately service the lots will be at the respective lot owner's expense.
  - 29.1 Remove any redundant water supply connections and reinstate the land.
  - 29.2 Design and construct all works in accordance with Council's requirements as set out in the WSAA Guidelines and relevant development standards used by Council.

**Comment:** It is not expected that the existing water reticulated network has sufficient flow/pressure to meet potential firefighting requirements for future uses on the proposed lots. Sufficient flow/pressure may not be available for normal use depending on the development use for each lot. Hence, future uses on the lots are expected to require water network upgrading, or on-site storage for firefighting, and potentially normal use purposes.



## ON-SITE WASTEWATER DISPOSAL

30. Future buildings, where applicable, must be connected to an on-site effluent disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

**Timing:** Prior to the issue of a Building Approval for a future building on the proposed lots.

31. The proposed effluent disposal areas to be contained on new Lot 3 are not approved.

**Note:** Except for effluent disposal areas for an on-site effluent disposal system associated with an approved use at the site.

## TRAFFIC IMPACTS

32. Provide works generally in accordance with the Approved Traffic Impact Assessment prepared by PTT Traffic & Transport Engineering, Revision A and dated 30 June 2023 except as altered by conditions of this development approval.

## VEHICLE ACCESSES

33. Access to proposed Lot 4 is to be from Hedge Road.
34. Remove the access to existing Lot 8 on SP172016 and reinstate the road verge to the standards adjacent. Access to new Lot 1 shall be taken from the new internal access road. The new access shall be generally in accordance with Council's Standard Drawing R-006.
35. All accesses from the internal road to the proposed new lots shall be constructed generally in accordance with Council's Standard Drawing R-006.
36. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

## ROADWORKS - WINTON STREET EAST

37. The intersection of Winton Street East and the new intersection accessing the site shall be designed and constructed with a Channelised Right Turn Lane generally in accordance with Figure 7.5 of Austroads' Guide to Road Design Part 4A: Unsignalised and Signalised Intersections. The right turn shall be designed to accommodate a 25 metre B-Double.

**Comment:** Council may accept a lower standard of intersection treatment if justified.

38. Design and construct an extension of median as identified in Section 3.2.2 of the Approved Traffic Impact Assessment prepared by PTT Traffic & Transport Engineering, Revision A and dated 30 June 2023 and specifically include the following:

38.1 widening of the existing pavement and surfacing;



- 38.2 formation of a 1 metre shoulder and drainage works as applicable;
  - 38.3 tapers to existing road pavement, linemarking and signage associated with the road works; and
  - 38.4 re-location of any service infrastructure as applicable.
39. Design and construct a new "left out only" access from proposed Lot 1 as identified in Section 3.2.2 of the Approved Traffic Impact Assessment prepared by PTT Traffic & Transport Engineering, Revision A and dated 30 June 2023 and specifically include the following:
- 39.1 the new access shall be generally in accordance with Council's Standard Drawing R-006;
  - 39.2 signage as noted;
  - 39.3 removal of the existing access adjacent, and reinstate the verge to the standard adjacent; and
  - 39.4 relocation of any service infrastructure as applicable.

#### **ROADWORKS - NEW INTERNAL ROAD**

40. Design and construct the new road identified as Service Road on the proposed plans as an Industrial Access Street, generally in accordance with Table 1.12.3 of Council's Planning Scheme Policy 1, relevant Austroads' Standards, EDROC Guidelines and Council's Planning Scheme, and more specifically, include the following:
- 40.1 a minimum road reserve width of 25 metres;
  - 40.2 sealed carriageway (bitumen seal or asphalt) with a minimum width of 12 metres, plus curve widening where required;
  - 40.3 provision for stormwater drainage, line marking, signage associated with the road; and
  - 40.4 the cul-de-sac end suitably sized to accommodate the turn-around swept path of a 25 metre B-Double, and designed in accordance with the requirements of the applicable Planning Scheme and Council's adopted standards.

**Timing:** Prior to Council's endorsement of the Survey Plan (Form 18B).

#### **STREET SIGNS AND LINE MARKING**

- 41. Obtain written approval from Council for any works involving the removal or relocation of existing Council traffic signs prior to commencement of works.
- 42. Install at an appropriate location at the intersection of the new internal service road and Winton Street West, R1-2 "Give Way" signage as specified in the Manual of Uniform Traffic Control Devices – Part 13: Local Area Traffic Management, and provide line marking.
- 43. Install and/or relocate any street signs and/or line marking in accordance with the Manual of Uniform Traffic Control Devices (MUTCD). Install new or relocated signage in accordance with IPWEAQ Standard Drawing No. RS-131 – Traffic Sign Installation Details.



44. Provide all new signage with Class 1 retro-reflective material in accordance with Australian Standard 1743 - Road Signs - Specification.

#### **ROADWORKS AND PEDESTRIAN SAFETY**

45. Install signage for all works on or near roadways in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".
46. Submit to Council, an application for any road or lane closures and ensure all conditions of that approval are complied with during construction of the works.
47. Maintain safe pedestrian access along Council's footpaths at all times.

#### **TELECOMMUNICATIONS**

48. Design and provide underground telecommunications to all lots within the development.
49. Remove all redundant telecommunication connections and reinstate the land.

#### **ELECTRICITY**

50. Design and provide 3 phase for industrial electricity supply to all lots within the development to comply with Ergon Energy's requirements.
51. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity and where staged, written confirmation is required for each stage of the development.
52. Remove all redundant electrical connections and reinstate the land.
53. Submit electrical plans for Council's review prior to Council's endorsement of the Survey Plan (Form 18B). Be responsible to check and ensure that electrical drawings do not conflict with the civil engineering design.

#### **SERVICES - EXISTING CONNECTIONS**

54. Ensure that all services provided to all existing buildings on proposed new lots are wholly located within the lot it serves.

#### **EARTHWORKS - GENERAL**

55. Do not undertake any earthworks without a further approval from Council except for the works ancillary to building works.
56. Undertake all earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.
57. Do not place fill on adjacent properties without providing Council with written permission from the respective property owner(s).
58. Ensure that each lot is self-draining.

#### **EARTHWORKS - SOIL STOCKPILE**

59. The soil stockpiled on existing Lot 13 on SP188911 must be removed and the site returned to natural ground level. The stockpile must be removed



by 6 April 2024, or as otherwise approved in writing by Council's authorised delegate.

#### **REMOVAL OF EXISTING STRUCTURES**

60. Remove the existing dwelling on existing Lot 8 on SP172016.

#### **EROSION AND SEDIMENT CONTROL - GENERAL**

61. Undertake erosion and sediment control during construction works in accordance with Council's Standard Drawing No's D-005 (Rev A), D-006 (Rev A) and D-007 (Rev A) as applicable.
62. Ensure that all reasonable action is taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
63. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

#### **ENVIRONMENTAL HEALTH**

64. Undertake operations and construction work associated with this development to the requirements of Council, including the following:
- 64.1 do not cause nuisance to adjoining residents by the way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours;
  - 64.2 remove immediately, any material spilled or carried onto existing roads to avoid dust nuisance and ensure traffic safety; and
  - 64.3 do not carry out works on Sundays or Public Holidays (unless approved otherwise by Council).
- Timing:** During construction and on-maintenance period and the establishment period of landscaping or areas disturbed during construction.
65. Do not release contaminants or contaminated water directly or indirectly from the land subject to this approval, or to the ground or groundwater at the land subject to this approval, except for:
- 64.1 uncontaminated overland stormwater flow; and
  - 65.2 uncontaminated stormwater to the stormwater system.
- Timing:** Prior to commencement of any works on-site, during works on-site and maintained for the period of the use of the development site.

#### **EASEMENT**

66. Provide a reciprocal access and services easement having a minimum width of 25 metres from Winton Street to Lot 364 on AG1888 burdening proposed Lot 1 and Lot 364 on AG1888 to the benefit of proposed Lot 3 and vice versa.

#### **PERMANENT SURVEY MARKS**



67. Install a minimum of 1 permanent survey mark (PSM) and connect to Australian Height Datum. Ensure that the PSMs are located and installed in accordance with the *Survey and Mapping Infrastructure Act 2003*.

**Timing:** Prior to Council's endorsement of the Plan of Survey (Form 18B).

## ADVISORY NOTES

### NOTE 1 - Currency Period

*"A part of a development approval lapses at the end of the following period (the **currency period**)—*

(a) *for any part of the development approval relating to **reconfiguring a lot** - if a plan for the reconfiguration that, under the Land Title Act, is required to be given to the local government within -*

(i) *the period stated for that part of the approval; or*

(ii) *if no period is stated - 4 years after the approval starts to*

*have effect."*

### NOTE 2 - Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

### NOTE 3 - General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

### NOTE 4 - General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

### NOTE 5 - Property Note (Audit of Conditions)

An inspection of the property to ascertain compliance with conditions will be undertaken twelve (12) months after the approval takes effect. If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.



**NOTE 6 - Duty to Notify of Environmental Harm**

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.

**A P P E A L   R I G H T S**

**"Chapter 6      Dispute Resolution**

**Part 1    Appeal Rights**

**229      Appeals to Tribunal or P&E Court**

- (1)      *Schedule 1 states -*
  - (a)      *matters that may be appealed to -*
    - (i)      *either a tribunal or the P&E Court; or*
    - (ii)      *only a tribunal; or*
    - (iii)      *only the P&E Court; and*
  - (b)      *the person -*
    - (i)      *who may appeal a matter (the **appellant**); and*
    - (ii)      *who is a respondent in an appeal of the matter; and*
    - (iii)      *who is a co-respondent in an appeal of the matter; and*
    - (iv)      *who may elect to be a co-respondent in an appeal of the matter.*
- (2)      *An appellant may start an appeal within the appeal period.*
- (3)      *The **appeal period** is -*
  - (a)      *for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or*
  - (b)      *for an appeal against a deemed refusal - at any time after the deemed refusal happens; or*
  - (c)      *for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or*



- (d) *for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or*
- (e) *for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...*
- ...(g) *for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.*

*Note - See the P&E Court Act for the Court's power to extend the appeal period."*

**CARRIED (8 to 1)**



## **11. DEPUTATION**

Cr. P. M. McVeigh left the meeting at 10.33am.

Cr. A. N. Smith assumed the Chair.

### **11.1 Glen Odgen**

Mr Ogen addressed his concerns in relation to the impact of coal seam gas activity in the Western Downs Region.

### **11.2 Liza Ronnfeldt**

Ms Ronnfeldt addressed her concerns in relation to the impact of coal seam gas activity in the Western Downs Region.

Cr. P. M. McVeigh re-joined the meeting at 10:52am.

GM G. Cook re-joined the meeting at 10:54am

### **11.3 Chinchilla Community Commerce and Industry - Beverly Taylor**

Ms Taylor provided an update to Council on the Country University Centre Application and Science, Technology, Engineering and Mathematics Centre.

## **COUNCIL RESOLUTION - ADJOURN MEETING**

**Moved By** Cr. K. A. Maguire

**Seconded By** Cr. P. T. Saxelby

That Council resolve to adjourn the Meeting.

*The Meeting adjourned at 10:58am.*

*The Meeting resumed at 11:17am.*

CEO J. Taylor did not re-joined the meeting at its resumption

GM B. Bacon did not re-joined the meeting at its resumption



### 13. EXECUTIVE SERVICES

#### 13.1 Executive Services Report Surrender of Trusteeship over Lot 1 on SP190736

The purpose of this report is to seek Council's decision to surrender the Trusteeship for a Camping Reserve at the Tara Caravan Park, at Milne Street, Tara.

GM D. Fletcher left the meeting at 11:19am.

GM D. Fletcher re-joined at 11:19am.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. P. T. Saxelby

**Seconded By** Cr. K. A. Bourne

That this report be received and that Council resolves to:

1. Agree to vacate the office of trustee over Lot 1 on SP190736, known as the 'Tara Caravan Park' by providing a notice of resignation to the Department of Resources to allow the State Government represented by the Department of Housing to become the new trustee.

2. Delegate authority to the CEO to negotiate and sign all documents necessary to finalise resignation of the trust.

**CARRIED**

#### 13.2 Executive Services Chief Executive Officer Report November 2023

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of November 2023.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. A. N. Smith

**Seconded By** Cr. I. J. Rasmussen

That this Report be received.

**CARRIED**

#### 13.3 Executive Services Report Outstanding Actions November 2023

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 15 November 2023.

##### **COUNCIL RESOLUTION**

**Moved By** Cr. C. T. Tillman

**Seconded By** Cr. K. A. Bourne

That this Report be received.

**CARRIED**



## 14. CORPORATE SERVICES

### 14.1 Corporate Services Report Caretaker Period for 2024 Local Government Election and Request for Ministerial Approval to Approve Contracts for Flood Repair Work

The purpose of this report is to consider arrangements for the continuation of flood damage repair work during the caretaker period associated with the March 2024 local government election.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. I. J. Rasmussen

**Seconded By** Cr. A. N. Smith

That Council resolves:

1. that it considers that exceptional circumstances apply under section 90B of the *Local Government Act 2009* with respect to contracts which Council is likely to need to enter into during the 2024 caretaker period in order to complete the extensive restoration of vital local government assets damaged in the Central, Southern and Western Queensland Rainfall and Flooding, 10 November - 3 December 2021, the South East Queensland Rainfall and Flooding, 22 February - 5 April 2022, and Southern Queensland Flooding, 6 - 20 May 2022 events which are authorised under Disaster Recovery Funding Arrangements by the final date permitted for these works, which is 30 June 2024; and
2. to seek an exemption from the Minister from the major policy decision prohibition on contracts formed for undertaking Disaster Recovery Funding Arrangements approved works during the 2024 caretaker period.

**CARRIED**

### 14.2 Corporate Services Financial Report November 2023

The purpose of this Report is to provide Council with the Financial Report for the period ending 20 November 2023.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. O. G. Moore

**Seconded By** Cr. K. A. Maguire

That Council resolves to receive the November 2023 Financial Report.

**CARRIED**



## **15. INFRASTRUCTURE SERVICES**

### **15.1 Infrastructure Services Report Transport Asset Maintenance Management Plan (TAMMP) 2023 Review**

The purpose of this Report is to provide Council with a summary of the Transport Asset Maintenance Management Plan 2023/24 review findings.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. O. G. Moore

**Seconded By** Cr. A. N. Smith

That this Report be Received

**CARRIED**

### **15.2 Infrastructure Services Capital Works Progress Update November 2023-24**

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2023/24 Capital Works Program for the month of November 2023

#### **COUNCIL RESOLUTION**

**Moved By** Cr. P. T. Saxelby

**Seconded By** Cr. A. N. Smith

That this Report be received

**CARRIED**



## **16. COMMUNITY AND LIVEABILITY**

### **16.1 Community and Liveability Report 2024 Australia Day Awards Regional Citizen of the Year Award**

The purpose of this report is to seek Council's decision on the successful nomination for the 2024 Australia Day Awards category of Regional Citizen of the Year Award.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. C. T. Tillman

**Seconded By** Cr. K. A. Bourne

That this report be received, and that nominee (d) be awarded the 2024 Australia Day Award in the category of Regional Citizen of the Year.

**CARRIED**

### **16.2 Community and Liveability Report 2024 Australia Day Awards Regional Young Citizen of the Year Award**

The purpose of this report is to seek Council's decision on the successful nomination for the 2024 Australia Day Awards category of Regional Young Citizen of the Year Award.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. C. T. Tillman

That this report be received and that nominee (c) be awarded the 2024 Australia Day Award in the category of Regional Young Citizen of the Year.

**CARRIED**

### **16.3 Community and Liveability Report 2024 Australia Day Awards Local Volunteer of the Year Award**

The purpose of this report is to seek Council's decision on the successful nominations for the 2024 Australia Day Awards category of Local Volunteer of the Year Award.

#### **COUNCIL RESOLUTION**

**Moved By** Cr. O. G. Moore

**Seconded By** Cr. A. N. Smith

That this report be received, and that the following nominees be awarded a 2023 Australia Day award in the category of Local Volunteer of the Year: Chinchilla and District - nominee (b), Dalby and District - nominee (a), Miles and District - nominee (c), Tara and District - nominee (a) and Wandoan and District - nominee (c).

**CARRIED**



**16.4 Community and Liveability Report 2024 Australia Day Awards Local Community Organisation Achievement Award**

The purpose of this report is to seek Council's decision on the successful nominations for the 2024 Australia Day Awards category of Local Community Organisation Achievement Award.

**COUNCIL RESOLUTION**

**Moved By** Cr. O. G. Moore

**Seconded By** Cr. C. T. Tillman

That this report be received, and that the following nominees be awarded a 2023 Australia Day Award in the category of Local Community Organisation Award: Chinchilla and District - nominee (b), Dalby & District - nominee (b), Jandowae & District - nominee (a) and Wandoan and District - nominee (c).

**CARRIED**

**16.5 Community and Liveability Report 2024 Australia Day Awards Local Creative Arts Award**

The purpose of this report is to seek Council's decision on the successful nominations for the 2024 Australia Day Awards category of Local Creative Arts Award.

**COUNCIL RESOLUTION**

**Moved By** Cr. P. T. Saxelby

**Seconded By** Cr. K. A. Bourne

That this report be received and that the following nominees be awarded a 2023 Australia Day Award in the category of Local Creative Arts Award: Chinchilla and District - nominee (a) and Miles and District - nominee (b).

**CARRIED**

**16.6 Community and Liveability Report 2024 Australia Day Awards Local Sports Award**

The purpose of this report is to seek Council's decision on the successful nominations for the 2024 Australia Day Awards category of Local Sports Award.

**COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Maguire

**Seconded By** Cr. K. A. Bourne

That this report be received, and that the following nominees be awarded a 2023 Australia Day Award in the category of Local Sports Award: Chinchilla and District - nominee (a), Dalby and District - nominee (d), Jandowae & District - nominee (a), Miles and District - nominee (a), Tara and District - nominee (a) and Wandoan and District - nominee (a).

**CARRIED**



**16.7 Community & Liveability Report Considering Future Uses for 107 Drayton Street, Dalby**

The purpose of this report is to provide options for council's consideration of future possible uses at 107 Drayton Street, Dalby ("the site") and to seek support to progress preliminary development work for mixed-use commercial and residential development.

**COUNCIL RESOLUTION**

**Moved By** Cr. A. N. Smith

**Seconded By** Cr. C. T. Tillman

That this report be received and that Council:

1. Approves to proceed with an Expression of Interest process from interested parties related to the future use of 107 Drayton Street, Dalby.

**CARRIED**

**16.8 Community and Liveability Report Temporary Closure Lake Broadwater Boat Ramp**

The purpose of this report is to seek Council's approval to temporarily close the Lake Broadwater Boat Ramp, due to water levels falling below recommended height for motorised watercraft.

**COUNCIL RESOLUTION**

**Moved By** Cr. M. J. James

**Seconded By** Cr. K. A. Bourne

That this report be received and that:

1. Council resolves to temporarily and retrospectively close the Lake Broadwater Boat Ramp from 26 October 2023 until water levels rise to allow safe access for motorised watercraft for a maximum period of 6 months concluding on 26 April 2024.
2. Authority be delegated to the Chief Executive Officer to extend, amend or reduce the temporary closure of the Lake Broadwater Boat Ramp to ensure safe operations and accommodate fluctuating water levels contingent on rainfall.

**CARRIED**

**16.9 Community and Liveability Report re Amendment to Capital Project Waste Facility Weighbridges**

The purpose of this report is to seek Council approval to change the scope of two approved 2023/24 capital projects for the Tara and Wandoan Landfill Weighbridge projects by utilising grant funding to fund the increased scope.

**COUNCIL RESOLUTION**

**Moved By** Cr. O. G. Moore

**Seconded By** Cr. P. T. Saxelby

That Council receive this report and resolves to:



1. Increase the scope of the Tara Landfill Weighbridge 2023/24 capital expenditure budget from \$373,175 inc GST to \$513,524 inc GST and allocate a revenue budget of \$238,400; and
2. Increase the scope of the Wandoan Landfill Weighbridge 2023/24 capital expenditure budget from \$385,825 inc GST to \$524,280 inc GST and allocate a revenue budget of \$224,554.

**CARRIED**

**16.10 Community and Liveability Report Miles District Fishing & Recreation Club Inc. Lease of Lot 2 on RP183541 - Karingal Reserve**

The purpose of this report is to consider a request received from Miles District Fishing & Recreation Club Inc. to Lease the area known as "Karingal Reserve" described as Lot 2 RP183541 39604 Leichhardt Highway, Miles.

**COUNCIL RESOLUTION**

**Moved By** Cr. K. A. Bourne

**Seconded By** Cr. M. J. James

That this report be received and that:

1. Council resolves to continue the exception contained in section 236(1)(b)(ii) of the *Local Government Regulation 2012* to the proposed lease;
2. Offer the Miles District Fishing & Recreation Club a 20-year lease from 1 July 2025 over the land described as Lot 2 RP183451 for the purpose of recreational activities at the rate of \$1.00/annum (plus GST);
3. Delegates authority to the Chief Executive Officer to negotiate and sign all documents necessary to formalise the lease.

**CARRIED**

**16.11 Community and Liveability Report 2024 Animal Management Approved Inspection Program**

The purpose of this Report is to seek Council's approval of two Approved Inspection Programs for the Animal Management function of Council.

**COUNCIL RESOLUTION**

**Moved By** Cr. A. N. Smith

**Seconded By** Cr. I. J. Rasmussen

That this report is received, and that Council approve the Approved Inspection Programs as attached, pursuant to Section 113 of the *Animal Management (Cats and Dogs) Act 2008*.

**CARRIED**



**17. NOTICES OF MOTION**

**17.1 CONSIDERATION OF NOTICES OF MOTION/BUSINESS**

There were no Notices of Motion/Business for consideration.

**17.2 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING**

There were no Notices of Motion for the next meeting.

**18. URGENT GENERAL BUSINESS**

There was no Urgent General Business.

**19. MEETING CLOSURE**

The Meeting concluded at 12:04pm.



**Title** **Executive Services Mayoral Report December 2023**

**Date** 10 January 2024

**Responsible Manager** J. Taylor, CHIEF EXECUTIVE OFFICER

## Summary

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of December 2023.

## Link to Corporate Plan

Strategic Priority: Active Vibrant Communities

- We are a region without boundaries, united in community pride.
- Our community members are the loudest advocates for what's great about our region.
- Our social, cultural and sporting events are supported locally and achieve regional participation.
- Our parks, open spaces, and community facilities are well utilised and connect people regionally.
- A recognised culture of volunteerism is active throughout our communities.

## Material Personal Interest/Conflict of Interest

Nil

## Officer's Recommendation

That this Report be received and noted.

## Background Information

Nil

## Report

Meetings, delegations and forums attended by the Mayor during the month of December 2023:

Date	Who/Where	Details
1 December 2023	<ul style="list-style-type: none"> <li>• Western Downs Futures Rural Roundtable</li> <li>• Dalby Christmas Tree Light Up</li> </ul>	Brisbane Dalby
4 December 2023	<ul style="list-style-type: none"> <li>• Planning and Pre-Agenda Meeting</li> <li>• Councillor Information Sessions</li> </ul>	Dalby Dalby
5 December 2023	<ul style="list-style-type: none"> <li>• Radio Interview with ABC</li> <li>• Radio Interview with ABC Brisbane</li> <li>• Connect with Council BBQ</li> </ul>	Phone Phone Dalby
6 December 2023	<ul style="list-style-type: none"> <li>• Depot Breakfast BBQ</li> <li>• Ordinary Meeting of Council</li> <li>• Councillor Information Sessions</li> </ul>	Dalby Dalby Dalby
7 December 2023	<ul style="list-style-type: none"> <li>• Local Government Association Queensland Policy Executive End of Year Dinner</li> </ul>	Brisbane
8 December 2023	<ul style="list-style-type: none"> <li>• Local Government Association Queensland Policy Executive meeting</li> </ul>	Brisbane
9 December 2023	<ul style="list-style-type: none"> <li>• Chinchilla Cultural Centre Official Opening</li> <li>• Chinchilla Community Christmas Celebrations</li> </ul>	Chinchilla Chinchilla
11 December 2023	<ul style="list-style-type: none"> <li>• Meeting with ratepayer</li> <li>• Triple M Radio interview</li> </ul>	Dalby Phone



Consultation (Internal/External)

Nil

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

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Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

**Conclusion**

The forgoing represents activities undertaken by the Mayor during the month of December 2023.

**Attachments**

Nil

**Authored by:** Hailey Wex, Executive Officer to the Mayor



**Title** (035.2023.420.001) Community and Liveability Report Development Application Reconfiguring a Lot (Boundary Realignment) of Lot 62 on LY134 and Lot 76 on LY1031 168 Clark's Road and Clark's Road Baking Board Stella Investments (QLD) Pty Ltd C/- Danya Cook T

**Date** 20 December 2023

**Responsible Manager** T. Summerville, PLANNING AND ENVIRONMENT MANAGER

## Summary

The purpose of this Report is for Council to decide the proposed development for Reconfiguring a Lot (Boundary Realignment) of land described as Lot 62 on LY134 and Lot 76 on LY1031 and situated at 168 Clark's Road and Clark's Road, Baking Board.

## Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- We aggressively attract business and investment opportunities.
- Our region is a recognised leader in agribusiness, energy, and manufacturing.
- We deliver water security to enable future economic growth.
- We proactively advance our region as a tourism destination.
- Our business and industry actively live and buy local.

## Material Personal Interest/Conflict of Interest

Nil

## Officer's Recommendation

That this Report be received and that:

1. The application for Reconfiguring a Lot (Boundary Realignment) on land described as Lot 62 on LY134 and Lot 76 on LY1031 and situated at 168 Clark's Road and Clark's Road, Baking Board be approved, subject to the following conditions:

### APPROVED PLANS

1. The development shall be carried out generally in accordance with the Approved Plans listed below, subject to and modified by the conditions of this approval:

Plan No.	Title and Details	Dated
Job No. 2023-60	Plan of Development, prepared by Danya Cook Town Planning	25/07/2023
Job No. 2023-60	Plan of Development (Aerial Image), prepared by Danya Cook Town Planning	25/07/2023

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plans, the conditions of this development approval must prevail.

### APPROVED DEVELOPMENT



3. The approved development is Reconfiguring a Lot (Boundary Realignment) as shown on the Approved Plans.

#### **COMPLIANCE, TIMING AND COSTS**

4. All conditions of the approval shall be complied with before Council's endorsement of the Plan of Survey (Form 18B), unless otherwise noted within these conditions.
5. All costs associated with the compliance with these conditions shall be the responsibility of the developer unless otherwise noted.
6. The Plan of Survey (Form 18B) shall not be executed until a letter of compliance is received demonstrating the development's compliance with all conditions of this approval.

#### **FEES AND CHARGES**

7. All fees, rates, interest and other charges levied on the property, shall be paid in full, in accordance with the rate at the time of payment.

#### **LOT/STREET NUMBERING**

8. The numbering of all approved lots shall remain as indicated on the Approved Plans (unless otherwise amended/approved by Council).

#### **LANDSCAPING – MISCELLANEOUS**

9. All declared weeds and pests shall be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of the development works and any ensuing defects liability period.
10. Apart from declared weeds and pests, trees, shrubs and landscaped areas currently existing on the subject land shall be retained where possible, and action taken to minimise disturbance during construction work.

#### **ENGINEERING WORKS**

11. Complete all works approved and works required by conditions of this development approval at no cost to Council, prior to Council's endorsement of the Survey Plan Form 18B unless stated otherwise.
12. Undertake Engineering designs and construction in accordance with Council's Planning Scheme, Development Manual and Standard Drawings, relevant Australian Standards, Codes of Practice, EDROC Regional Standards Manual and relevant Design Manuals.
13. Be responsible for any alteration necessary, to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

#### **STORMWATER MANAGEMENT**

14. Provide overland flow paths that do not alter the characteristics of existing overland flows or create an increase in flood damage on other properties.
15. Ensure that adjoining properties and roadways are protected from ponding as a result of any site works undertaken.



## **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

16. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted during construction of the development.
17. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of work associated with the development.

## **SERVICES**

18. Ensure that all services provided to the existing Dwelling on Proposed Lot 76 are wholly located within the lot it serves.

## **VEHICLE ACCESS**

19. Ensure the existing vehicular property access to proposed Lot 62 and Lot 76 are maintained in accordance with Council's Planning Scheme and the latest revision of Council's Standard Drawing R-004.
20. The existing access to the Dwelling which is located on Lot 62 on LY134 (to be contained within proposed Lot 76) from Warrego Highway via adjoining Lot 63 on LY134 shall be formalised by an Access Easement.

**Note:** The creation of an Access Easement will require a separate Reconfiguring a Lot approval from Council.

## **OR**

Access to the existing Dwelling on proposed Lot 76 shall be wholly contained within the allotment and via Clark's Road. Ensure the vehicular property access to proposed Lot 76 is provided in accordance with Council's Planning Scheme and the latest revision of Council's Standard Drawing R-004.

## **EROSION AND SEDIMENT CONTROL - GENERAL**

21. Ensure that all reasonable action is taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
22. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

## **ADVISORY NOTES**

### **NOTE 1 - Flood Hazard**

Proposed Lot 62 is located within the Low, Medium, High and Extreme Flood Hazard Areas on the Flood Hazard Overlay Map in the Western Downs Planning Scheme 2017 incorporating Amendment 1. Where the floor level is not elevated above the defined flood level, the proposed development may be subject to inundation during a flood event.



**NOTE 2 - Currency Period**

*"A part of a development approval lapses at the end of the following period (the currency period)—*

- (a) *for any part of the development approval relating to **reconfiguring a lot** - if a plan for the reconfiguration that, under the Land Title Act, is required to be given to the local government within -*
  - (i) *the period stated for that part of the approval; or*
  - (ii) *if no period is stated - 4 years after the approval starts to have effect."*

**NOTE 3 - Aboriginal Cultural Heritage**

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

**NOTE 4 - General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

**NOTE 5 - General Safety of Public During Construction**

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

**NOTE 6 - Property Note (Audit of Conditions)**

An inspection of the property to ascertain compliance with conditions will be undertaken twelve (12) months after the approval takes effect. If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

**NOTE 7 - Duty to Notify of Environmental Harm**

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.

**Background Information**

The relevant background information to this application is as follows:

Application No: 035.2023.420.001	Assessment No: A12782	Keywords Index: LG7.9.1 & AD6.6.2
Assessing Officer:	Kym Bannerman PLANNING OFFICER DEVELOPMENT ASSESSMENT	
PART 1: APPLICATION		
Applicant:	Stella Investments (QLD) Pty Ltd C/- Danva Cook Town Planning	



Owner:	Stella Investments (QLD) Pty Ltd atf Stella Investment Trust		
Site Address:	168 Clark's Road and Clark's Road, Baking Board		
Site Area:	Lot 62 on LY134: 129.499ha Lot 76 on LY1031: 132.680ha Total: 262.179ha		
Real Property Description:	Lot 62 on LY134 and Lot 76 on LY1031		
Proposed Development:	Boundary Realignment (2 lots into 2 lots)		
Level of Assessment:	Impact		
Type of Application:	Reconfiguring a Lot		
Relevant Planning Scheme:	Western Downs Planning Scheme 2017 incorporating Amendment 1		
Zone:	Rural		
Precinct:	N/A		
Overlays:	<div><div><div>▪ Biodiversity</div><div>▪ Bushfire Risk</div><div>▪ Extractive Industry</div><div>▪ Flood Hazard</div><div>▪ Natural Resources</div><div>▪ Wetlands</div><div>▪ Road Hierarchy</div></div><div><div>-</div><div>-</div><div>-</div><div>-</div><div>-</div><div>-</div><div>-</div></div><div>MSES Regulated Vegetation Medium Hazard Authority to Prospect (ATP747 &amp; 676) Exploration Permit - Coal (EPC873) Low, Medium, High &amp; Extreme Class A Agricultural Land Wetlands (Lacustrine) Access Road (Clark's Road)</div></div>		
Pre-lodgement Meeting:	No	Date: N/A	
Application Lodgement Date:	31/07/2023		
Properly Made Application:	Yes	Date: 18/08/2023	
Action Notice Issued:	Yes	Date: 14/08/2023	
Required Action Taken:	Yes	Date: 18/08/2023	
Confirmation Notice Issued:	Yes	Date: 24/08/2023	
Amended Confirmation Notice Issued:	Yes	Date: 17/10/2023	
PART 3: INFORMATION REQUEST			
Information Request Issued:	Yes	Date: 06/09/2023	
Applicant's Response:	Yes	Date: 11/09/2023	
PART 4: PUBLIC NOTIFICATION			
Date Commenced:	Yes	Date: 27/10/2023	
Notice of Compliance Received:	Yes	Date: 20/11/2023	
Submissions Received:	One (1)		
Submission Consideration Period:	21/11/2023 - 05/12/2023		
PART 5: DECISION PERIOD			
Date Commenced:	06/12/2023		
Decision Due Date:	18/01/2024		

## Report

### 1. Background - Site

The subject site comprises two allotments described as Lot 62 on LY134 and Lot 76 on LY1031 located at 168 Clark's Road and Clark's Road, Baking Board. The property gains access from Clark's Road and has a total area of 262.179ha.

The property is within the Rural Zone of the Western Downs Planning Scheme 2017 incorporating Amendment 1 (the Planning Scheme). The property is also impacted by the Biodiversity, Bushfire, Flood Hazard, Natural Resources and Wetlands Overlays of the Planning Scheme.

The site is developed, with Lot 62 containing a Dwelling House and associated Outbuildings (Sheds) located within the north-eastern corner, a Quarry situated within the south-eastern corner and several dams. Lot 76 is currently vacant, featuring pivots for irrigation and several dams. The remainder of this site is used for farming purposes (cattle and grain).



Both lots have direct access to Clark's Road which traverses the southern boundary of Lot 62 and the southern and eastern boundaries of Lot 76. The site has access to on-site water supply, on-site wastewater sewerage disposal system, reticulated electricity and telecommunications.

Lot 62 in its entirety, is contained on the Environmental Management Register. Lot 62 site has recently contained a Landfill use which was established unlawfully. The unlawful use has been subject to compliance action from Council's Compliance Team and from the Department of Environment and Science.

While the entire site is included on the Environmental Management Register, as the use of the land for the purpose of landfill is a notifiable activity, the contaminated portion of the site is contained within the south-eastern corner of the allotment which has historically been used for the purpose of a Quarry.

Council issued an Enforcement Notice to the applicant on 20 October 2021 for the carrying out of development, being a Utility Installation (Waste Management Service) without an effective Development Permit. To date, a Material Change of Use application has not been submitted to Council.

The Department of Environment and Science issued a Direction Notice on 27 October 2021 for carrying out the Landfill use at the site without an Environmental Authority.

The Quarry at the site was historically used for the purpose of a Council Quarry for maintenance of Council's road network. The land owner submitted a Material Change of Use application seeking to utilise the Quarry on the property for private commercial purposes (030.2021.618.001). However, this application was never a properly made application and as such, was never decided by Council.

## 2. Proposal

The applicant is proposing to realign the boundary between the two allotments resulting in the following lot configuration:

Current Lot	Current Area	Proposed Area
Lot 62	129.499ha	22.8ha
Lot 76	132.680ha	239.4ha

The applicant states that the Boundary Realignment is sought to excise the portion of contaminated land from the balance of land utilised for farming purposes. The applicant has acknowledged that the Quarry and area surrounding, contains contaminated land comprising construction and demolition waste (timber, concrete, steel, etc). The applicant states that it is critical to separate the contaminated land from the balance of the land utilised for cattle farming and grain production, primarily due to the health risks associated with selling the product from a contaminated rural holding.

As detailed in the application, it is the applicant's intention to sell the land, to include Lot 62, Lot 63 and Lot 64 on LY134 as well as Lot 76 on LY1031. Part of the sale agreement is to separate the contaminated portion of land (proposed Lot 62) from the balance farming land (proposed Lot 76) so the contaminated land can be cleaned and treated, then in the future, the sale of Lot 76 will be finalised and transferred across to the balance farming land.

It is proposed for the current access arrangements to be maintained. The existing Dwelling House and Domestic Outbuildings will be contained within proposed Lot 76, with the existing services to the Dwelling not altered or impacted by the proposed Boundary Realignment.

## 3. Assessment

The following assessment benchmarks apply to this development:

ASSESSMENT MATTERS
<p>The proposed development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> <li>Western Downs Planning Scheme 2017 incorporating Amendment 1</li> </ul>



<ul style="list-style-type: none"> <li>• Strategic Plan</li> <li>• Rural Zone Code</li> <li>• Biodiversity Areas Overlay Code</li> <li>• Bushfire Hazard Overlay Code</li> <li>• Flood Hazard Overlay Code</li> <li>• Natural Resources Overlay Code</li> <li>• Wetlands Overlay Code</li> <li>• Reconfiguring a Lot Code</li> <li>• Transport, Access and Parking Code</li> </ul>	
The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below:	
Assessment Benchmark	Reasons for the Approval Despite Non-compliance with Benchmark
<b>Reconfiguring a Lot Code</b>	
<b>AO1.1</b> The minimum lot area and street frontage dimensions are in accordance with Table 9.4.4.2 - Minimum lot size and frontages.	<p>The proposed development does not comply with Table 9.4.4.2 which requires a minimum lot size of 1,000ha and minimum frontage of 800m for sites included in the Rural Zone.</p> <p>The proposed development is for a Boundary Realignment only, with both new lots below the prescribed minimum lot size. Proposed Lot 76 complies with the prescribed road frontage requirement, while proposed Lot 62 does not comply with the minimum road frontage requirement.</p> <p>Both of the existing lots do not comply with the minimum area requirement, however, both current allotments do comply with the minimum road frontage requirement.</p> <p>It is considered that the proposed lot size and configuration are suitable having regard to the use of the site. The development will not result in the creation of additional allotments below the minimum lot size. Rather, the development will excise the portion of the site which is contaminated and has historically not been used for agricultural purposes from the balance of land which is used for farming purposes.</p> <p>A number of allotments contained within the Rural Zone within the vicinity of the subject site do not comply with the prescribed minimum lot size requirement for the Rural Zone.</p> <p>The Boundary Realignment will configure the allotments in an arrangement that enhances the agricultural usability of the land. Both proposed lots contain suitable road frontage to provide suitable access to each resulting lot.</p>
<b>Natural Resources Overlay Code</b>	
<b>Where for Reconfiguring a Lot in the Rural Zone</b> <b>AO6.2</b> Reconfiguring a lot does not result in the creation of a lot with an area less than 500 hectares on land identified as ALC A or B land on the Agricultural Land Overlay Maps (OM-008).	<p>The subject site is entirely mapped as Agricultural Land Class A. The development proposal will result in the creation of lots with areas less than 500 hectares.</p> <p>Subject to the Boundary Realignment, the properties will be configured to enhance the existing agricultural usability by separating the contaminated portion of the site, which has historically not been used for agricultural purposes, from the balance of the land which is used for farming purposes.</p> <p>As such, the development will not create a loss or fragmentation of agricultural land within the Western Downs.</p>



### **3.1 Assessment against the Western Downs Planning Scheme 2017 incorporating Amendment 1 (the Planning Scheme)**

#### **3.1.1 Strategic Plan**

The proposed development is considered to comply with the Outcomes sought in the Strategic Plan as outlined below:

Strategic Element 3.3.10 of the Strategic Plan relates to Rural land use and development. The following Specific Outcome is relevant to the application and reads as follows:

*"(1) ALC Classes A and B land is protected from alienation, isolation, diminished productivity, fragmentation and encroachment by incompatible land use."*

#### **Officer's Comments**

The Boundary Realignment will separate a portion of the site which is contaminated and has historically not been used for agricultural purposes from the balance of land which is utilised for farming purposes and therefore will not result in the loss or fragmentation of agricultural land. The boundary realignment will configure the allotments in an arrangement that enhances the agricultural usability of the land and will result in a logical layout having regard to the current use of the land.

#### **3.1.2 Zone Code**

##### **Rural Zone Code**

The Rural Zone is intended to primarily accommodate cropping or animal husbandry and ancillary detached dwellings. The Boundary Realignment will not result in the creation of any additional allotments or the alienation or fragmentation of rural land. The portion of the site to be contained within proposed Lot 76 will continue to be used for farming purposes.

No battle axe allotments are proposed, and the Boundary Realignment will result in a logical layout having regard to the current use of the land. The Boundary Realignment will not result in any non-compliance with the minimum setback requirements for existing buildings or structures.

The development is considered to comply with the Rural Zone Code.

#### **3.1.3 Overlay Codes**

##### **Biodiversity Areas Overlay Code**

The subject site contains portions of MSES Regulated Vegetation within the Overlay Mapping of the Planning Scheme.

The proposed development is for a Boundary Realignment and as such, does not propose any buildings or structures to be located on the site. No clearing of native vegetation is proposed.

The development is considered to comply with the Biodiversity Areas Overlay Code.

##### **Bushfire Hazard Overlay Code**

The subject site contains areas identified as Medium Bushfire Hazard risk as illustrated by the Overlay Mapping of the Planning Scheme.



Both lots have frontage to Clark's Road which is capable of providing access for firefighting and other emergency vehicles. The site is not heavily vegetated having been cleared historically to allow for farming and a Quarry use to establish at the site.

The development is considered to comply with the Bushfire Hazard Overlay Code.

#### **Flood Hazard Overlay Code**

A small portion of proposed Lot 62 is identified as Low, Medium, High and Extreme Flood Hazard Areas as illustrated by the Overlay Mapping of the Planning Scheme.

Flood-free access is available to both proposed lots. The existing Dwelling on Lot 62 is located outside the mapped Flood Hazard Areas.

As the development is for a Boundary Realignment only, the number of allotments will not increase and therefore, would not result in an increase in the number of people at risk from flooding.

It is considered that the development is consistent with the intent of the Flood Hazard Overlay Code.

#### **Natural Resources Overlay Code**

The entire subject site is identified as Class A Agricultural Land as illustrated by the Overlay Mapping of the Planning Scheme.

The development does not comply with the minimum lot size for allotments identified as Class A Agricultural Land. The non-compliance with this Code requirement is addressed in the Assessment Benchmarks Table above.

The development proposal realigns the boundaries of the properties and does not result in the creation of new lots. The development intends to separate a portion of the site which is contaminated and has historically not been used for agricultural purposes, from the balance of land which is used for farming purposes and therefore, will not result in the loss or fragmentation of agricultural land within the Western Downs.

It is considered that the development is consistent with the intent of the Natural Resources Overlay Code.

#### **Wetlands Overlay Code**

The existing dam located on the property is identified on the Wetlands Overlay Mapping of the Planning Scheme as a Wetlands (Lacustrine).

The site is not heavily vegetated, having been cleared historically, with no vegetation clearing proposed as part of the proposed Boundary Realignment.

It is considered that the development is consistent with the intent of the Wetlands Overlay Code.

### **3.2 Development Codes**

#### **3.2.1 Reconfiguring a Lot Code**

The proposed development will result in the creation of two rural allotments that do not comply with the minimum lot size or frontage requirement for sites included in the Rural Zone as required by the Code. It is noted that both existing allotments do not currently comply with the prescribed minimum lot size.



The proposed development does not seek to create additional allotments, rather, approval is sought to realign the existing two lots to excise the portion of contaminated land (which has been used historically as a Quarry and more recently for unlawful landfill) from the balance of the land which is utilised for farming purposes.

As detailed above, the site contains the unlawful landfill which has been subject to compliance action. The applicant has advised that the Boundary Realignment is required to secure the on-sale of the farm, to include Lots 62-64 on LY134 as well as adjoining Lot 76 on LY1031. Further, the applicant has advised that the agreement between the current land owner and applicant Stella Investments, is to separate the contaminated portion of land from the balance farming land so that the contaminated land can be treated.

It is considered that there is some planning merit in supporting the boundary realignment and separating the contaminated portion from the remainder of the site which is used for farming purposes. From a practical point of view, it is possible that the Boundary Realignment, which will allow for the land owner to sell the part of the property that did not contain the waste in order to fund, at least in part, the removal of waste from the property as required by Council's Enforcement Notice.

The number of allotments will not increase, and as such, the density of the land uses will remain unchanged subject to the development, and all infrastructure servicing the existing Dwelling will be contained within the lot it services.

Despite the proposed allotments not complying with the minimum lot size prescribed, it is considered that there is planning merit in the proposed Boundary Realignment.

It is considered that the development complies with the Outcomes of the Reconfiguring a Lot Code.

### **3.2.2 Transport Access and Parking Code**

Both allotments have frontage to and will gain access from Clark's Road. The applicant has proposed that the current access arrangement of each lot will be maintained.

Both Lot 62 on LY134 and Lot 76 on LY1031 feature direct frontage to Clark's Road, which traverses the southern boundary of Lot 62 and the south-eastern boundary of Lot 76.

The current access arrangement for the Dwelling House that is located within the north-eastern corner of Lot 62 on LY134 gains access to Warrego Highway via adjoining Lot 63 on LY134. This access arrangement for the Dwelling House reflects that Lots 62, 63 and 64 on LY134, as well as Lot 76 on LY1031 are owned collectively and function as one rural land holding.

Services to each lot, including vehicle access should be located wholly within the lot they serve. While it is acknowledged that Lot 62 on LY134 forms part of a larger rural land holding, following the Boundary Realignment, the allotment will have sufficient frontage to Clark's Road to accommodate a direct access without traversing other allotments.

A condition has been recommended to give the applicant an option of either formalising the current access arrangement through the adjoining allotment with an access easement, or providing access wholly within the lot which will contain the existing Dwelling (proposed Lot 76).

It is considered that the development complies with the Outcomes of the Transport Access and Parking Code subject to the recommended conditions of approval.



#### 4. Other Relevant Matters

##### 4.1 Public Notification

As the subject site contains portions of High and Extreme Flood Hazards, the development application is Impact Assessable and required public notification.

An Amended Confirmation Notice was issued to the applicant on 17 October 2023, which identified that the application is Impact Assessable, triggered due to the site containing High and Extreme Flood Hazards and therefore requiring public notification. The applicant revived the application by commencing public notification on 27 October 2023 in accordance with Section 31.2 of the DA Rules.

Public Notification was undertaken in accordance with the requirements of the *Planning Act 2016* and Development Assessment Rules 1.3.

The applicant:

- published a notice in the Western Downs Town and Country on 26 October 2023;
- placed a notice on each frontage of the land on 26 October 2023; and
- notified the adjoining land owners on 24 October 2023.

At the conclusion of the Public Notification Period, Council had received one (1) properly made submission.

The submission was provided to the applicant and the applicant has provided a response to the submission received. Council's Assessing Officer has considered the matters raised in the submission received and the applicant's response to the submissions in the Table of Submissions (**Attachment 3**) attached to this Report.

##### Consultation (Internal/External)

Council's Consultant Development Engineer has assessed the development application and provided conditions of approval where relevant.

Council's A/Planning and Environment Manager and A/Principal Planner have reviewed this Report and provided comments where necessary.

##### Legal/Policy Implications (Justification if applicable)

An applicant may elect to appeal against Council's decision in accordance with the relevant Section of the *Planning Act 2016*, which states:

#### **"Chapter 6 Dispute Resolution**

##### **Part 1 Appeal Rights**

##### **229 Appeals to Tribunal or P&E Court**

- (1) Schedule 1 states -
  - (a) matters that may be appealed to -
    - (i) either a tribunal or the P&E Court; or
    - (ii) only a tribunal; or
    - (iii) only the P&E Court; and
  - (b) the person -



- (i) who may appeal a matter (the **appellant**); and
  - (ii) who is a respondent in an appeal of the matter; and
  - (iii) who is a co-respondent in an appeal of the matter; and
  - (iv) who may elect to be a co-respondent in an appeal of the matter.
- (2) An appellant may start an appeal within the appeal period.
- (3) The **appeal period** is -
- (a) for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or
  - (b) for an appeal against a deemed refusal - at any time after the deemed refusal happens; or
  - (c) for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or
  - (d) for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or
  - (e) for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...
  - ...(g) for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.

*Note - See the P&E Court Act for the Court's power to extend the appeal period."*

#### Budget/Financial Implications

Nil

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the *Human Rights Act*) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this Report.

#### **Conclusion**

The proposed development has been assessed against the requirements of the Western Downs Planning Scheme 2017 incorporating Amendment 1. It is considered that the proposed development is consistent with the intent of the Western Downs Planning Scheme 2017 incorporating Amendment 1, and therefore is recommended for approval, subject to conditions.

#### **Attachments**

1. Locality Plans
2. Proposal Plans



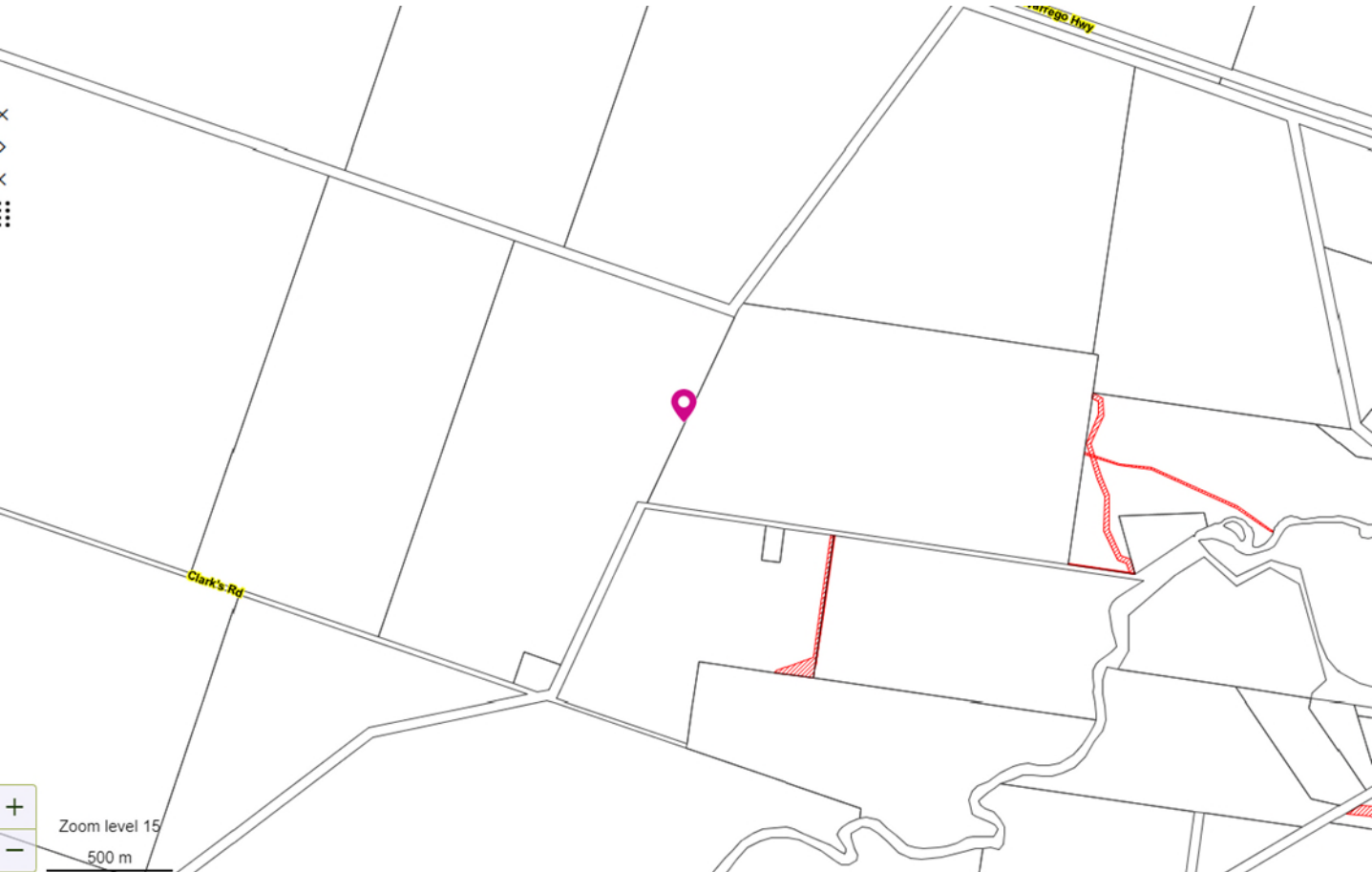
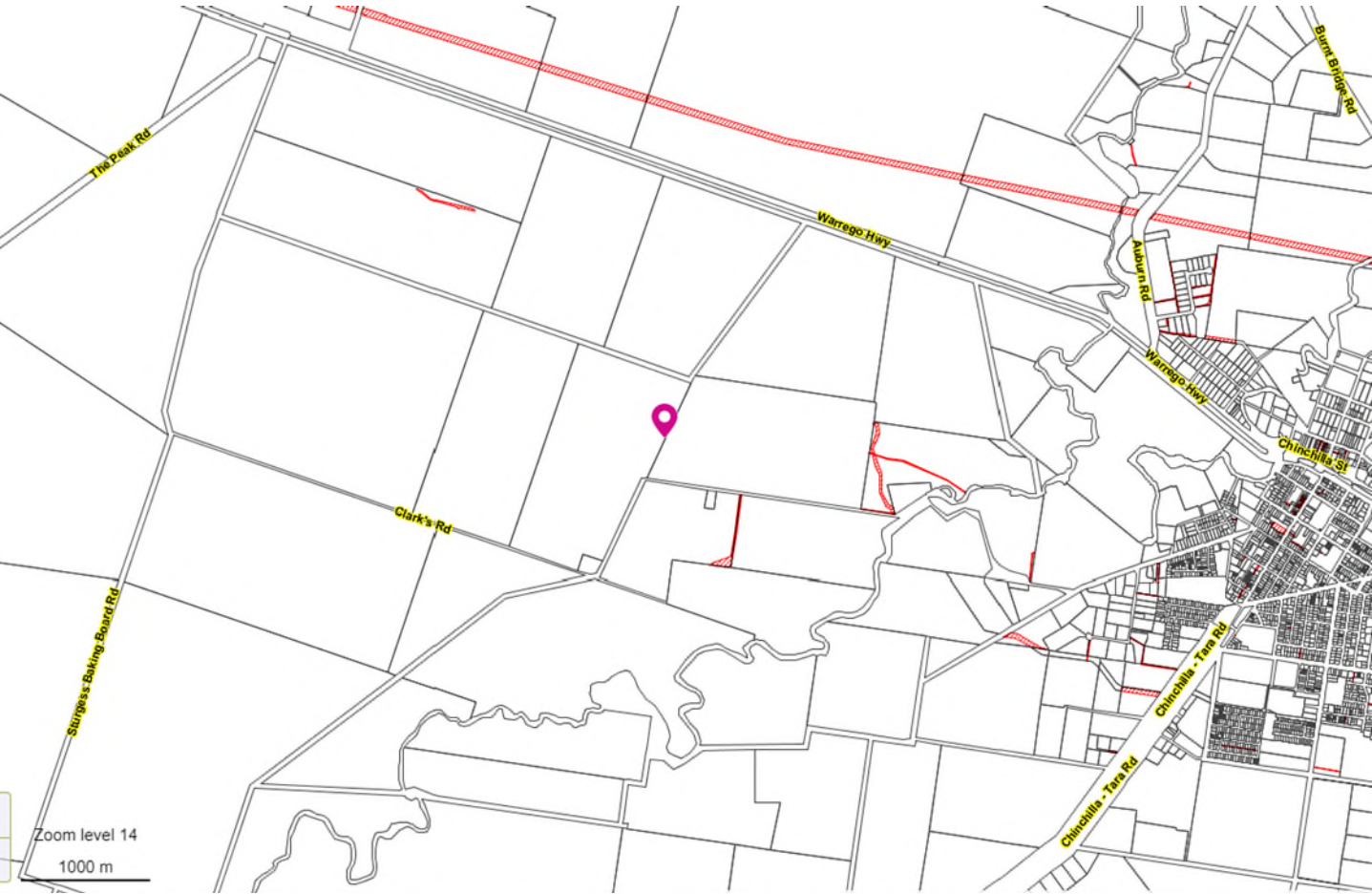
3. Table of Submission

**Authored by:** K Bannerman, PLANNING OFFICER DEVELOPMENT ASSESSMENT



Attachment 1 - Locality Plans

Location of Site






Zoning Map of Site



Planning Zones

- |   |                                 |   |  |
|---|---------------------------------|---|--|
|  | Community Facilities Zone       |  | Rural Residential Zone / Rural Residential 20000 ... |
|  | Local Centre Zone               |  | Rural Residential Zone / Rural Residential 4000 P... |
|  | District Centre Zone            |  | Rural Residential Zone / Rural Residential 8000 P... |
|  | Major Centre Zone               |  | Rural Zone   |
|  | Low Density Residential Zone    |  | Rural Zone / Rural 10 Precinct                       |
|  | Medium Density Residential Zone |  | Rural Zone / Rural 100 Precinct                      |
|  | Low Impact Industry Zone        |  | Township Zone  |
|  | Medium Impact Industry Zone     |  | Township Zone / Mowbullen - Bunya Mountains T...     |
|  | High Impact Industry Zone       |   |  |
|  | Recreation and Open Space Zone  |   |  |



## Aerial Map



Aerial Map - Proposed Lot 62 illustrating former Quarry area and current landfill site



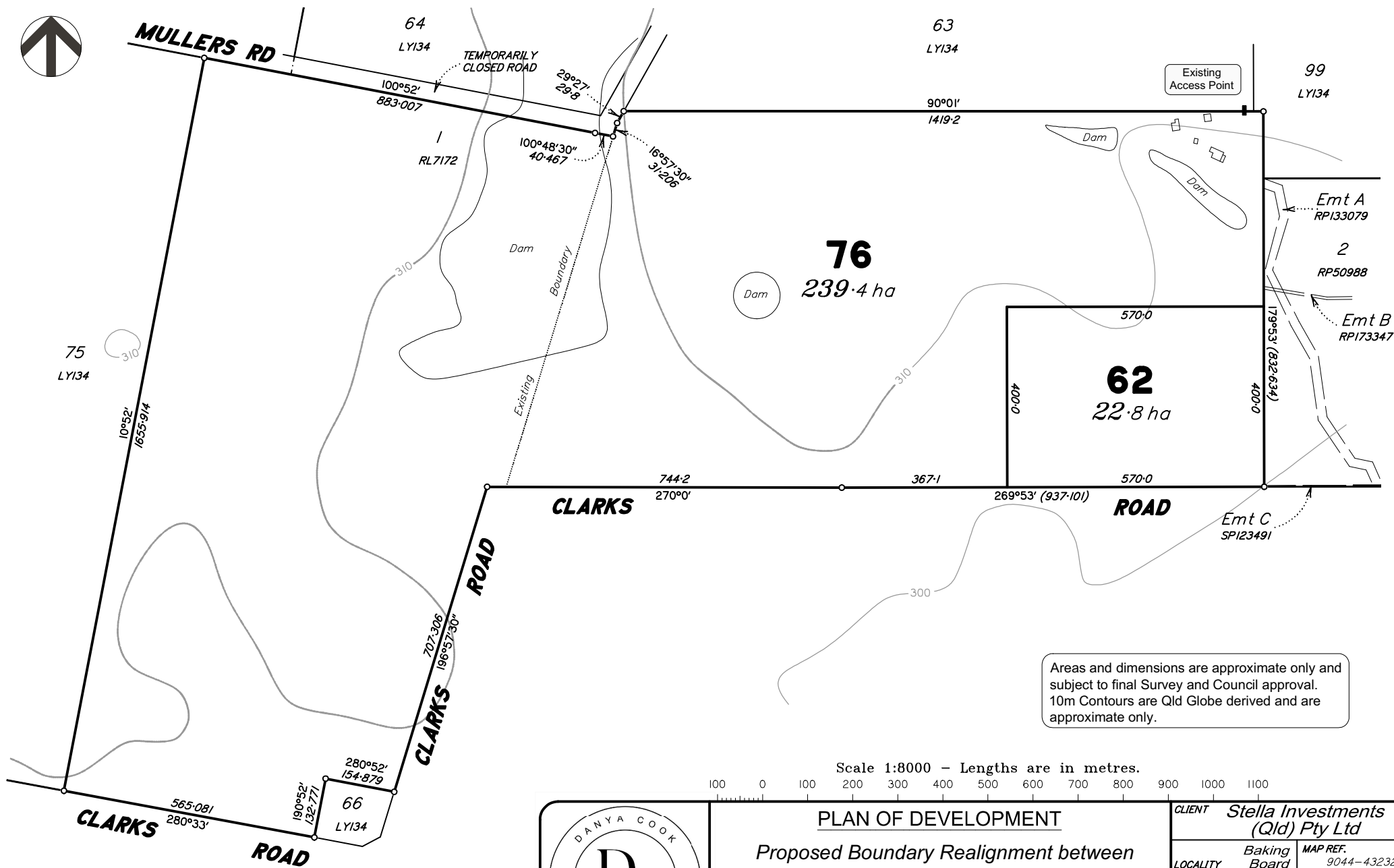


Environmental Management Register Mapping



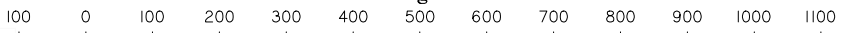
EMR/CLR





Areas and dimensions are approximate only and subject to final Survey and Council approval. 10m Contours are Qld Globe derived and are approximate only.

Scale 1:8000 - Lengths are in metres.



**PLAN OF DEVELOPMENT**

**Proposed Boundary Realignment between**

**Lot 62 on LY134 & Lot 76 on LY1031**

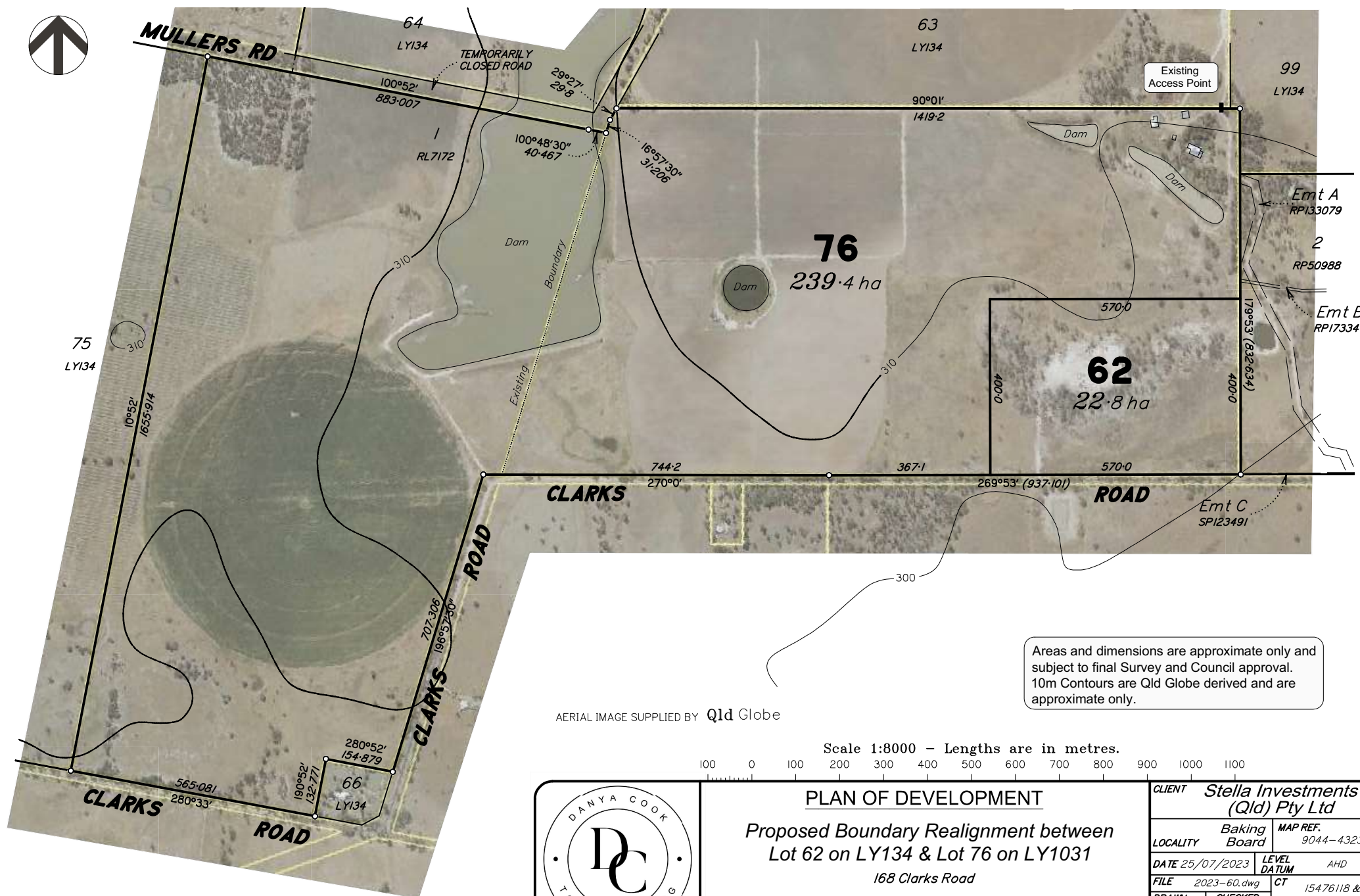
**168 Clarks Road**

Danya Elizabeth Cook  
P/M 08 422 051 263  
Email: danyacook@danyacooktownplanning.com.au

LOCAL AUTHORITY: **WESTERN DOWNS REGIONAL COUNCIL**

CLIENT <b>Stella Investments (Qld) Pty Ltd</b>	
LOCALITY <b>Baking Board</b>	MAP REF. <b>9044-43232</b>
DATE <b>25/07/2023</b>	LEVEL DATUM <b>AHD</b>
FILE <b>2023-60.dwg</b>	CT <b>15476118 &amp; 50920863</b>
DRAWN LF	CHECKED DEC
SCALE <b>1:8000</b>	JOB No <b>2023-60</b>





AERIAL IMAGE SUPPLIED BY Qld Globe

Areas and dimensions are approximate only and subject to final Survey and Council approval. 10m Contours are Qld Globe derived and are approximate only.

Scale 1:8000 - Lengths are in metres.

100 0 100 200 300 400 500 600 700 800 900 1000 1100



**PLAN OF DEVELOPMENT**  
**Proposed Boundary Realignment between**  
**Lot 62 on LY134 & Lot 76 on LY1031**  
**168 Clarks Road**

Danya Elizabeth Cook  
P/M 08 422 051 263  
Email: danyacook@danyacooktownplanning.com.au

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DRAWN LF	CHECKED DEC	
SCALE <b>1:8000</b>	JOB No <b>2023-60</b>	



### Attachment 3 - Table of Submission

Submitter's Concerns	Submission Exert	Applicant's Response to Submission	Planning Officer's Comments
<p><b>Unlawful disposal of waste</b></p>	<p><i>"Since 2002, the department has been investigating the alleged unlawful disposal of waste at 168 Clark's Road, Baking Board, Queensland. During this investigation it was identified that a significant quantity of construction and demolition waste was allegedly unlawfully disposed of into a former quarry pit located at the premises.</i></p> <p><i>In response to the alleged unlawful activity, the Department issued statutory notices to cease unlawful activities and to require the land holder to obtain an Environmental Authority or remove the waste and rehabilitate any environmental harm. To date the land holder has not obtained an EA and has not removed any waste.</i></p> <p><i>At present, the waste disposal area is intrinsically linked to the greater portion of the premises which gives the Department and WDRC avenues to compel the land holder to remove the waste and rehabilitate any potential environmental harm. Should the waste disposal area be subdivided from the greater portion of the premises, and the larger portion sold to another entity, there is a greater risk of the current land holder failing to remove the waste and rehabilitate the area.</i></p> <p><i>I therefore encourage WDRC to consider refusal on the basis of the significant risk that remains with the waste disposal area in the event of a subdivision."</i></p>	<p><i>"The applicant acknowledges that construction and demolition waste has been unlawfully stored at the premises. This is for the purpose of recycling into Refused Derived Fuel (RDF) into a former quarry pit on-site.</i></p> <p><i>The applicant further acknowledges receipt of the Department's issued statutory notices to cease unlawful activities, and the requirement to obtain an Environmental Authority (EA) or remove the waste and rehabilitate any environmental harm.</i></p> <p><i>Stella is undertaking the appropriate actioning to address the statutory notices. ERA applications are underway to remove the construction and demolition waste and remediate Lot 62 to be removed from the EMR Register.</i></p> <p><i>Epic Environmental has provided a proposal and scope of works to investigate and remove Lot 76 from the EMR once the reconfiguration of lots has occurred, however, it appears that the Department's concerns are in relation to the remainder of Lot 62, whereby there is currently no plan for remediation with respect to Lot 62.</i></p> <p><i>Epic Environmental can provide a proposal to investigate Lot 62 (on the basis that it will be rehabilitated first) which should provide Council confidence that an appropriate plan is in place.</i></p> <p><i>With respect to applications, Council is advised that Epic Environmental is progressing with the following in relation to Tilly's Quarry:</i></p>	<p><b>Submission from DES</b></p> <p>Following receipt of the submission from DES, Council Officers had a meeting with Officers from DES' Compliance Team regarding their concerns.</p> <p>Legal advice was then sought from King and Co to understand how much weight Council can give to the enforcement proceedings as part of the assessment of the current Reconfiguring a Lot application.</p> <p>The legal advice confirmed that Council can not base a refusal of a development application on what may occur as a result of a development. The current application for assessment is a Reconfiguring a Lot (Boundary Realignment) application. Non-compliance with the minimum lot size requirement for Rural Zoned allotments prescribed in the Planning Scheme alone, may not be sufficient grounds to support a refusal, noting that both lots do not currently comply with the minimum lot size.</p> <p>The legal advice states that the submission is concerned with the impact of any approved development application on enforcement procedures for DES, which is not considered a relevant matter having regard to the current interpretation of relevant matters by the Court, noting that personal circumstances of a person is not a relevant matter. Further, it was noted that the concern raised in this regard should be given little weight as it is speculative.</p> <p>The legal advice concludes that it could be argued in the alternative that the sale of the portion of the land would allow the current land owner to achieve compliance with enforcement action in that selling the part of the site that does not contain the waste could fund, at least in part, the removal of waste from the property as required by the Enforcement Notice.</p>



Submitter's Concerns	Submission Exert	Applicant's Response to Submission	Planning Officer's Comments
		<ul style="list-style-type: none"> <li>○ <i>Application for Development Permit for Material Change of Use for Waste Transfer Facility:</i> <ul style="list-style-type: none"> <li>- <i>A Pre-lodgement Meeting is tentatively proposed with Council for the week commencing 18 December 2023.</i></li> <li>- <i>Lodgement of the application is anticipated for 21 December 2023.</i></li> </ul> </li> <li>○ <i>Environmental Authority (ERAs 54 Mechanical Waste Processing and 62 Resource Recovery and Transfer Facility Operation):</i> <ul style="list-style-type: none"> <li>- <i>Currently awaiting on a response from DES, the Pre-lodgement request was lodged with the Department on 6 December 2023.</i></li> <li>- <i>The subsequent lodgement of the EA is anticipated for 21 December 2023, pending the Pre-lodgement Meeting.</i></li> </ul> </li> </ul> <p><i>While not directly related to the subject application, 035.2023.420.001, approval of Tilly's Quarry development will form an integral part in the applicant's removal/clean-up actions for Lot 62.</i></p> <p><i>Furthermore, Council is advised that the applicants are currently suing ARRG for 3.2 million dollars.</i></p>	<p>It should also be noted that the legal advice stated that a condition around not endorsing the Plan of Survey (Form 18B) until Enforcement Notices issued by Council had been complied with, would not be considered reasonable or relevant, as the condition would not be considered for a proper Town Planning purpose in the context of a reconfiguration, given that the requirement for compliance with an enforcement matter is not called up in a Relevant Assessment Benchmark of the Planning Scheme.</p> <p><b>Applicant's Response to Submission</b></p> <p>The Tilly's Quarry site referred to in the applicant's response to the submission is located at Lot 21 on RG447, 6216 Kogan-Condamine Road, Condamine.</p> <p>The site contains an existing Quarry and is subject to a Material Change of Use approval to establish an Extractive Industry (100,000t - 1,000,000t per annum) and Environmentally Relevant Activity 16(2)(B), Negotiated Decision Notice dated 23 July 2014 (Approval No. 030.2013.936.001).</p> <p>It is noted that the existing Material Change of Use approval over this site allows for an Extractive Industry use. A new Material Change of Use approval would be required if it is proposed to take waste from the current unlawful landfill at the subject site and relocate it to Tilly's Quarry site.</p> <p>Stella Investments has been advised previously that a new Material Change of Use approval would be required for Tilly's Quarry site if this site is proposed to be used for landfill.</p> <p>No Pre-lodgment Meeting was requested or scheduled for the week commencing 18 December 2023 and no application has been received to date.</p> <p>The response to the submission does include a draft DA Form 1 and supporting document prepared by Epic Environmental regarding a proposed Material Change of Use for High Impact Industry for the development of a Waste Processing Facility on Lot 21 on RG447, suggesting that the applicant may be in the process of preparing to submit an application for a new approval over Tilly's Quarry site.</p>



**Title** (050.2023.373.001) Community and Liveability Report Development Application Other Change to Existing Material Change of Use Approval for Undefined Use (Micro Brewery) and Extension to Tourist Park) Lot 3 on SP227690 1 Braithwaite Street Chinchilla JFW Ent

**Date** 19 December 2023

**Responsible Manager** T. Summerville, PLANNING AND ENVIRONMENT MANAGER

## Summary

The purpose of this Report is for Council to decide an Other Change Application for an existing Development Approval for a Material Change of Use to establish an Undefined Use (Micro Brewery) and Extension to Tourist Park (10 Cabins) on land described as Lot 3 on SP227690, located at 1 Braithwaite Street, Chinchilla.

## Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- We aggressively attract business and investment opportunities.
- Our region is a recognised leader in agribusiness, energy, and manufacturing.
- We deliver water security to enable future economic growth.
- We proactively advance our region as a tourism destination.
- Our business and industry actively live and buy local.

## Material Personal Interest/Conflict of Interest

Nil

## Officer's Recommendation

That this Report be received and that:

1. The Other Change Application seeking to change the existing Material Change of Use approval for an Undefined Use (Micro Brewery) and Extension to Tourist Park (10 Cabins) on land described as Lot 3 on SP227690 and situated at 1 Braithwaite Street, Chinchilla, be approved, subject to the following amendments to the conditions of approval:

- (a) Condition 1 is amended as follows:

### APPROVED PLANS

1. The development shall be carried out generally in accordance with the Approved Plans listed below, subject to and modified by the conditions of this approval:

**Plan No:** 6/9  
**Description:** Charley's Creek Net Zero Brewery, Elevations, dated 15/11/22

**Plan No:** 7/9  
**Description:** Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22

**Plan No:** 8/9  
**Description:** Charley's Creek Net Zero Brewery, Sections, dated 15/11/22



**Plan No:** 9/9  
**Description:** Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22

**Plan No:** AES-01, Sheet 2 of 2  
**Description:** Floor Plans & Elevations, prepared by O'Donohue Hanna & Associates Pty Ltd, dated 31st August 2021 and as amended in red by Council on 20/12/2022

**Plan No:** -  
**Description:** Development - Site Plan - Approved / Amended, prepared by the applicant, dated 15/11/22 and as amended in red by Council on 19 July 2023

**Plan No:** DA-0A, Issue A  
**Description:** Brewery Site Plan, prepared by Rohan Little Design & Development Consultant, dated 17/07/2023

~~4.1 Submit to Council for review and endorsement, a final Site Plan. The revised Site Plan shall be generally in accordance with the suite of drawings provided to Council with the Change Application. The revised Site Plan shall be in accordance with the conditions of approval and demonstrate compliance with Condition 58 which requires the provision of 40 on-site car parking spaces for customers and guests.~~

(b) Condition 13 is amended as follows:

#### **HOURS OF OPERATION – STAGES 1 AND 2**

**13. Unless otherwise approved in writing by Council, the Micro Brewery, Food Outlet (Tourist Tasting Facility) and associated activities must only operate during the following hours:**

Monday to Thursday: 12:00pm to 7:00pm  
 Friday: 12:00pm to 7:00pm  
 Saturday and Sunday: 9:00am to 6:00pm

#### **13.1 Food Outlet (Tourist Tasting Facility)**

10:00am to 10:00pm 7 days a week

#### **13.2 Micro Brewery**

10:00am to 10:00pm Sunday to Thursday  
 10:00am to midnight Friday and Saturday

**13.3 Amplified music is limited to the indoor area of the Micro Brewery as shown on the Approved Plans and no amplified music is permitted after 10:00pm. Functions held at the Micro Brewery are permitted to have a maximum capacity of 100 people on-site at any one time.**

**OR**

**13.4 Prior to Council permitting functions held at the Micro Brewery to exceed a capacity of over 100 people and a maximum of 200 people on-site at any one time, the applicant is to submit a Noise Impact Assessment prepared by a suitably qualified and experienced Acoustic Consultant which provides recommendations as to how to manage the noise impacts of the development.**



**13.5 Prior to Council permitting the capacity of functions at the Micro Brewery to exceed a 100 people and a maximum of 200 people, the developer is to implement all recommendations specified by the Approved Noise Impact Assessment and is to provide Council with written confirmation from the Acoustic Consultant that the recommendations of the Approved Noise Impact Assessment have been met.**

**13.6 Loading and unloading shall occur only between the hours of:**

**8:00am and 6:00pm Monday to Friday**

**8:00am and 12:00pm (noon) Saturdays**

**13.7 No loading or unloading shall occur on Sundays or Public Holidays.**

(c) All other conditions remain unchanged.

### Background Information

The relevant background information to this application is as follows:

<b>Application No:</b> 050.2023.373.001		<b>Assessment No:</b> A14019	<b>Subject Ref:</b> LG7.6.1 & AD6.6.2
<b>Previous Approval:</b> 050.2022.660.001			
<b>Original Approval:</b> 030.2021.610.001			
<b>Assessing Officer:</b>		Kym Bannerman PLANNING OFFICER DEVELOPMENT ASSESSMENT	
<b>PART 1: APPLICATION</b>			
<b>Applicant:</b>		JFW Enterprises T/A Australian Agricultural & Environmental Solutions	
<b>Owner:</b>		JF W Enterprises Trust	
<b>Site Address:</b>		1 Braithwaite Street, Chinchilla	
<b>Site Area:</b>		12.6ha	
<b>Real Property Description:</b>		Lot 3 on SP227690	
<b>Proposed Development:</b>		Request for an Other Change to an Existing Approval for a Material Change of Use to establish an Undefined Use (Micro Brewery) and Extension to Tourist Park (10 x Cabins)	
<b>Level of Assessment:</b>		Impact	
<b>Type of Application:</b>		Change Application (Other)	
<b>Relevant Planning Scheme:</b>		Western Downs Planning Scheme 2017 incorporating Amendment 1	
<b>Zone:</b>		Rural	
<b>Precinct:</b>		N/A	
<b>Overlays:</b>		<div><div><div>• Biodiversity Areas</div><div>• Bushfire Hazard</div><div>• Flood Hazard</div><div>• Extractive Industry</div><div>• Natural Resources</div><div>• Stormwater Overland Flow</div><div>• Waterway Corridors</div><div>• Road Hierarchy</div></div><div><div>- MSES Regulated Vegetation</div><div>- Medium</div><div>- Low, Medium, High &amp; Extreme</div><div>- Petroleum Lease (PL185)</div><div>- Authority to Prospect (ATP 676)</div><div>- Class A Agricultural Land</div><div>- Minor Flow Path</div><div>- Waterway Corridor</div><div>- Access Road</div></div></div>	
<b>Pre-lodgement Meeting</b>		No	Date: N/A
<b>Application Lodgement Date:</b>		05/07/2023	
<b>Properly Made Application:</b>		Yes	Date: 05/10/2023
<b>Action Notice Issued:</b>		Yes	Date: 19/07/2023
<b>Required Action Taken:</b>		Yes	Date: 05/10/2023
<b>Confirmation Notice Issued:</b>		Yes	Date: 12/10/2023



PART 3: INFORMATION REQUEST		
Information Request Issued:	Yes	Date: 18/10/2023
Applicant's Response Received:	Yes	Date: 20/10/2023
PART 4: PUBLIC NOTIFICATION		
Date Commenced:	Yes	Date: 23/11/2023
Notice of Compliance Received:	Yes	Date: 14/12/2023
Submissions Received:	Nil	
PART 5: DECISION PERIOD		
Date Commenced:	15/12/2023	
Decision Due Date:	06/02/2024	

## Report

### 1. Background - Site

The property is legally described as Lot 3 on SP227690, is located at 1 Braithwaite Street, Chinchilla, and has a total area of 12.6 hectares. The site is located on the periphery of the Chinchilla urban area and has road frontage to Braithwaite Street.

The subject land is located within the Rural Zone of the Western Downs Planning Scheme 2017 incorporating Amendment 1 (the Planning Scheme). The Biodiversity, Bushfire Risk, Flood Hazard, Extractive Industry, Agricultural Land, Stormwater Overland Flow, Waterway Corridors and Road Hierarchy Overlays impact the land.

The property was formerly known as "Clover Hill Camping" and has historically been used for school camping and outdoor recreational activities including horse riding. The site is now known as "Charleys Creek Campgrounds".

The site is currently improved by an existing Dwelling House and associated rural outbuildings, including an outdoor structure and amenities associated with the current use of a Tourist Park. In this regard, the property benefits from an existing approval for a Material Change of Use for Visitor Accommodation (25 caravan sites).

Braithwaite Street comprises a bitumen sealed carriageway along the majority of the property's frontage, with a small portion of the road at the western end of the site comprising an all-weather gravelled surface. The subject land is serviced by Council's water supply infrastructure, telecommunications and electricity networks. An on-site wastewater system is currently in use for the Dwelling House and existing amenities building.

### 2. Approval History

An application for a Material Change of Use (030.2021.610.001) to establish an Undefined Use (Micro Brewery) and Extension to Tourist Park (10 Cabins) was recently approved by Council and the Decision Notice was issued to the applicant on 27 January 2022.

Minor Change Application 050.2022.660.001 seeking a change to the size of the proposed Brewery building and the inclusion of a covered dining area adjacent to the Brewery building was approved by Council on 21 December 2022.

In accordance with Condition 1.1 of Minor Change Approval 050.2022.660.001, the final Site Plans were submitted to Council for review and endorsement on 17 July 2023. The Site Plans were considered to satisfactorily demonstrate compliance with Condition 1.1 of the existing approval and were endorsed as Approved Plans.



### 3. Current Change Application

The applicant has submitted an Other Change Application seeking to change the existing approval to allow for extended operating hours beyond what was approved and conditioned as part of the original approval.

The approved operating hours and proposed operating hours are as follows:

Approved Operating Hours	Proposed Operating Hours
<b>The Micro Brewery, Food Outlet (Tourist Tasting Facility) and associated activities:</b> Monday to Thursday: 12:00pm to 7:00pm Friday: 12:00pm to 8:00pm Saturday and Sunday: 9:00am to 6:00pm	<b>Tourist Tasting Facility:</b> Monday to Sunday: 6:00am to 10:00pm  <b>Micro Brewery:</b> Monday to Sunday: 10:00am to midnight Artisan Producers Liquor Licence

It was considered that changing the operating hours condition as requested by the applicant to allow for the extended operation of the use would result in substantially different development as defined in Schedule 1 of the Development Assessment Rules 1.3.

In particular, it was considered that the change could introduce new impacts or increase the severity of known impacts, specifically relating to the noise impacts on adjoining properties. Accordingly, it was considered that the proposed Change does not meet the definition of a Minor Change under Schedule 2 of the *Planning Act 2016* and Schedule 1 of the DA Rules 1.3 and was therefore required to be assessed as an Other Change.

No changes to the approved development are proposed to the site layout and no changes to the approved Extension to Tourist Park (10 x Cabins) component of the overall development are proposed.

As part of the Other Change Application, the applicant seeks to change Condition 13 of the existing approval. The changes to the conditions are discussed in detail in the Table of Amendments (see **Attachment 3**).

### 4. Assessment

#### 4.1 Assessment Matters

ASSESSMENT MATTERS
<p>The proposed development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"><li>▪ Western Downs Planning Scheme 2017 incorporating Amendment 1:<ul style="list-style-type: none"><li>• Strategic Plan</li><li>• Rural Zone Code</li><li>• Transport, Access and Parking Code</li><li>• Infrastructure Services Code</li><li>• Biodiversity Areas Overlay Code</li><li>• Bushfire Hazard Overlay Code</li><li>• Flood Hazard Overlay Code</li><li>• Natural Resources Overlay Code</li><li>• Stormwater Overland Flow Path Overlay Code</li><li>• Waterway Corridors Overlay Code</li></ul></li></ul>



## Western Downs Planning Scheme 2017 incorporating Amendment 1

Any conflict with the Planning Scheme was resolved as part of the original development application. The development incorporating the Change was assessed against all of the assessment benchmarks listed above. Additional areas of non-compliance (above those that were already considered as part of the original application) that will occur as a result of the Other Change, are as follows:

### Rural Zone Code

#### P05

Development must not detract from the amenity of the local area having regard to:

- (a) noise;
- (b) hours of operation;
- (c) traffic;
- (d) lighting;
- (e) advertising devices;
- (f) visual amenity;
- (g) privacy;
- (h) odour; or
- (i) emissions.

There is no corresponding Acceptable Outcome prescribed and no prescribed operating hours in the Rural Zone Code.

It is acknowledged that the requested extension to the approved operating hours has the potential to result in additional impacts (such as noise) for adjoining properties.

To reduce the potential impacts on the amenity of surrounding sensitive land uses, amended Operating Hours conditions have been recommended, which will allow for the applicant to operate for special events but in a way that reduces the potential for noise impacts for surrounding properties.

Subject to certain criteria relating to amplified music and maximum occupancy, extended operating hours are supported. The site is a large rural lot and the building has been designed to ensure that all entrances and open dining areas face towards Charleys Creek away from residential areas.

The development has been conditioned to comply with the requirements of the *Environmental Protection (Noise) Policy 2019* and the *Environmental Protection (Air) Policy 2019* in regard to sensitive land uses.

Further, a condition has been included requiring that in the event Council receives a bonafide noise complaint regarding the noise emissions produced by the development, Council reserves the right to review the approved operating and loading/unloading hours.

In this instance, the applicant may be required to undertake a Noise Impact Assessment prepared by a suitably qualified professional and implement any recommendations in relation to noise attenuation.

The development has also been conditioned to ensure that light emitting from the development during hours of operation is limited, to ensure that it does not impact on the amenity of surrounding sensitive land uses.

No submissions were received during the Public Notification Period for the Other Change application.

## 4.2 Western Downs Planning Scheme 2017 incorporating Amendment 1 (Planning Scheme)

The original development application to establish the Micro Brewery at the site was assessed under the current Planning Scheme. The proposed changes involve extensions to the approved operating hours only and no changes to the approved development are proposed in terms of the site layout or built form of the development.

An assessment against the current Planning Scheme has determined that no additional areas of non-compliance with a prescribed Acceptable Outcome of the relevant Codes or with the Strategic Plan will occur from the proposed changes.



The impacts of the operating hours of the development were already considered as part of the original application and have been considered in part 2.1 of this Report, above.

The proposed operating hours will not result in non-compliance with the Assessment Benchmarks of the Planning Scheme, as there is no Acceptable Outcome which specifically prescribes operating hours applicable to the development.

The approved development remains generally consistent with the outcomes sought for development in the Rural Zone. Specifically, the development involves the establishment of a tourism activity that is directly associated with the natural environment and relies on the endemic features of the subject land including the natural bush setting and landscape values, whilst being conveniently located accessible to urban services and infrastructure.

The nature of the approved development is such that it will not prejudice or diminish the productive capacity of the land. It is acknowledged that both the location of the subject land on the urban fringe of Chinchilla and its existing use for a Tourist Park means that it is not considered ideal for rural production purposes.

The subject land is bordered by Charley's Creek and urban zoned land, and accordingly, the development is suitably buffered from other rural activities to ensure the proposed use does not compromise the agricultural production in the area.

The siting and design of the development remain consistent with the building height, setbacks, Gross Floor Area and site coverage requirements of the Rural Zone Code. During the assessment of the original application, it was considered that the built form of the buildings and structures is appropriately designed with regard to the building façade and the use of materials that integrate with the character and amenity of the Rural Zone.

The development has been appropriately designed and sited to ensure it protects the environmental, character and landscape values of the subject land and the surrounding area.

The development site area is appropriately set back from adjoining land and nearby sensitive receptors and has been appropriately conditioned to ensure potential impacts on the amenity of the Rural Zone, having regard to noise, traffic, lighting, visual amenity and privacy are mitigated.

As there is no change proposed to the approved site layout, the proposed Change will not result in any additional areas of non-compliance with any Overlay requirements of the Planning Scheme, above those that were already considered as part of the original application.

## **5. Other Relevant Matters**

### **5.1 Public Notification**

The application being for an Undefined Use (Micro Brewery) is Impact Assessable development under the Planning Scheme and the applicant was required to publicly notify the application as part of the development assessment process in accordance with the *Planning Act 2016* and the Development Assessment Rules 1.3.

Public notification for the application was undertaken for a period of 15 business days between 23 November 2023 and 13 December 2023.

To commence public notification for the application, the applicant:

- placed an advertisement within the Western Downs Town and Country on 23 November 2023;
- placed a notice on the premises in the way prescribed under the DA Rules 1.3 on 22 November 2023; and
- notified the owners of all lots adjoining the property on 20 November 2023.



On 14 December 2023, Council received a Notice of Compliance with Public Notification along with evidence that public notification had been completed in accordance with the DA Rules 1.3 and the *Planning Act 2016*.

At the conclusion of the Public Notification Period, Council had received no submissions regarding the application.

## **5.2 Infrastructure Charges**

Infrastructure charges were levied as part of the original development approval. The Micro Brewery was an undefined use and is not defined in the Planning Scheme.

In accordance with Council's Infrastructure Charges Resolution (No 7.1) 2017, Council is to allocate development not otherwise stated in Column 1 of Table 2.1 (Development Classes and Particular Development) to an applicable Development Class based on an assessment of the use and the demand.

When the original application was decided, it was determined appropriate to apply infrastructure charges to the development consistent with a Low Impact Industry use (Industry Development Class).

As a result of the current change to the existing approval, no change to the approved site layout is proposed and the overall Gross Floor Area of the development will not change. As such, no additional infrastructure charges for the water, sewer, transport or parks networks are applicable and the infrastructure charges applied to the original approval remains applicable.

### Consultation (Internal/External)

Council's A/Planning and Environment Manager and A/Principal Planner have reviewed the Report and provided comments where necessary.

### Legal/Policy Implications (Justification if applicable)

An applicant may elect to appeal against Council's decision in accordance with the relevant Section of the *Planning Act 2016*, which states:

## **"Chapter 6 Dispute Resolution**

### **Part 1 Appeal Rights**

#### **229 Appeals to Tribunal or P&E Court**

- (1) *Schedule 1 states -*
  - (a) *matters that may be appealed to -*
    - (i) *either a tribunal or the P&E Court; or*
    - (ii) *only a tribunal; or*
    - (iii) *only the P&E Court; and*
  - (b) *the person -*
    - (i) *who may appeal a matter (the **appellant**); and*
    - (ii) *who is a respondent in an appeal of the matter; and*
    - (iii) *who is a co-respondent in an appeal of the matter; and*
    - (iv) *who may elect to be a co-respondent in an appeal of the matter.*
- (2) *An appellant may start an appeal within the appeal period.*



(3) **The *appeal period* is -**

- (a) *for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or*
- (b) *for an appeal against a deemed refusal - at any time after the deemed refusal happens; or*
- (c) *for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or*
- (d) *for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or*
- (e) *for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...*
- ...(g) *for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.*

*Note - See the P&E Court Act for the Court's power to extend the appeal period."*

#### Budget/Financial Implications

Nil

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the *Human Rights Act*) requires public entities "*to act and make decisions in a way compatible with human rights*".

There are no human rights implications associated with this Report.

#### **Conclusion**

The proposed development has been assessed against the requirements of the Western Downs Planning Scheme 2017 incorporating Amendment 1. The Other Change involves extending the approved operating hours for the Micro Brewery and Food Outlet (Tourist Tasting Facility). Amended Operating Hours conditions have been recommended, which will allow for the applicant to operate for functions but in a way so as to reduce the potential for noise impacts to surrounding properties. It is recommended that the Other Change application be approved, subject to the recommended amendments to the existing conditions of approval.

#### **Attachments**

1. Locality Plans
2. Approved Plans
3. Table of Amendments
4. Amended Schedule of Conditions

**Authored by:** K Bannerman, PLANNING OFFICER DEVELOPMENT ASSESSMENT







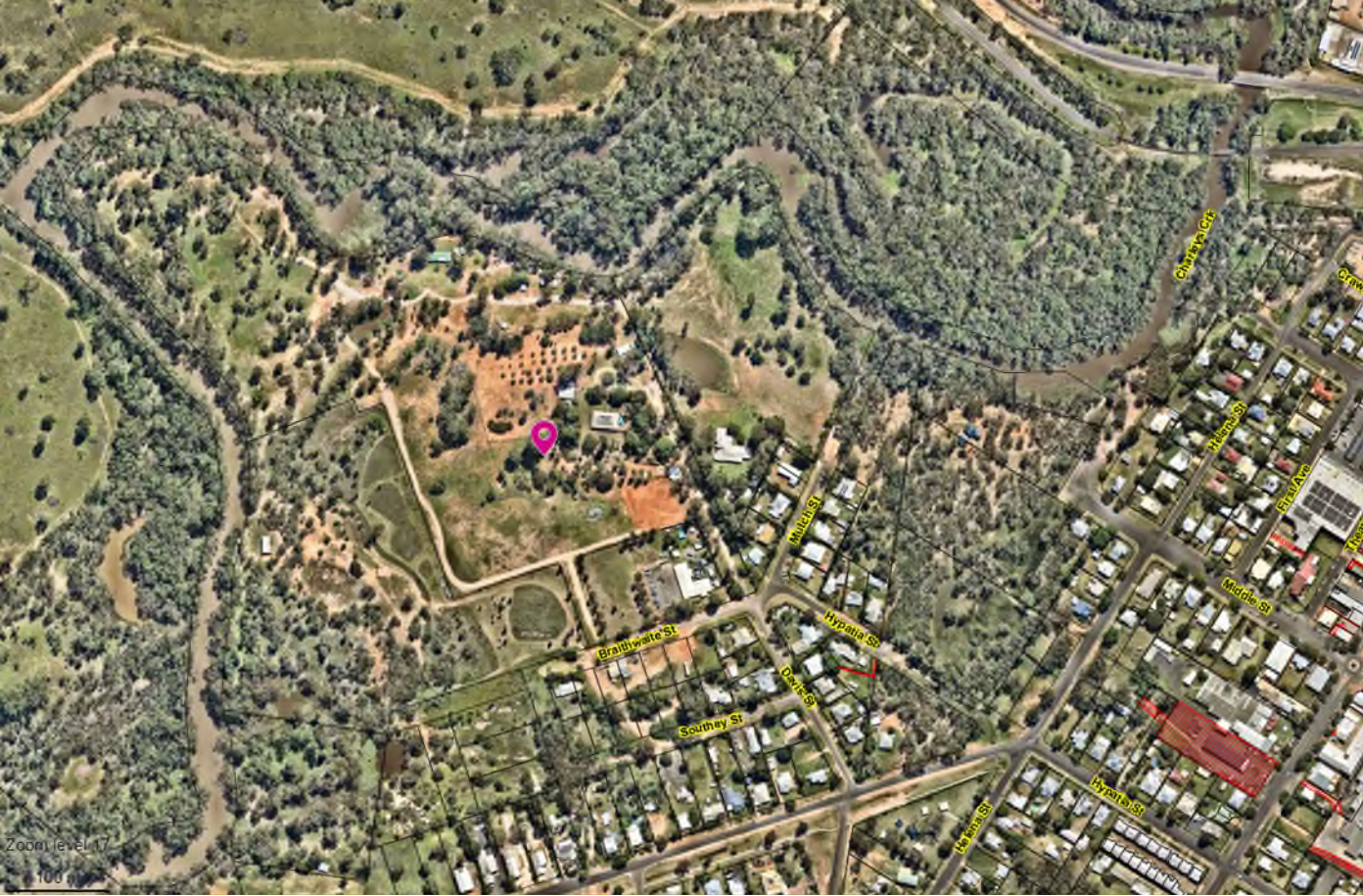


**LEGEND**

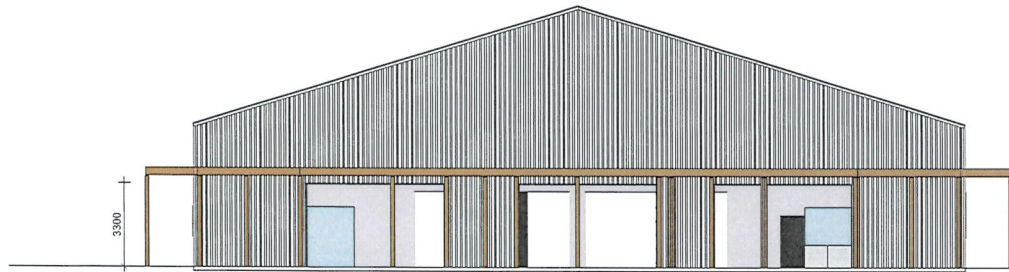
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| <span style="display: inline-block; width: 15px; height: 15px; background-color: #4682B4; border: 1px solid black;"></span> District Centre Zone            | <span style="display: inline-block; width: 15px; height: 15px; background-color: #4682B4; border: 1px solid black;"></span> Rural Residential Zone / Rural Residential 4000 Precinct  |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #4682B4; border: 1px solid black;"></span> Major Centre Zone               | <span style="display: inline-block; width: 15px; height: 15px; background-color: #4682B4; border: 1px solid black;"></span> Rural Residential Zone / Rural Residential 8000 Precinct  |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #FFB6C1; border: 1px solid black;"></span> Low Density Residential Zone    | <span style="display: inline-block; width: 15px; height: 15px; background-color: #90EE90; border: 1px solid black;"></span> Rural Zone  |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #FF6347; border: 1px solid black;"></span> Medium Density Residential Zone | <span style="display: inline-block; width: 15px; height: 15px; border: 1px solid blue;"></span> Rural Zone / Rural 10 Precinct  |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #DDA0DD; border: 1px solid black;"></span> Low Impact Industry Zone        | <span style="display: inline-block; width: 15px; height: 15px; border: 1px solid blue;"></span> Rural Zone / Rural 100 Precinct   |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #800080; border: 1px solid black;"></span> Medium Impact Industry Zone     | <span style="display: inline-block; width: 15px; height: 15px; background-color: #FFDAB9; border: 1px solid black;"></span> Township Zone   |
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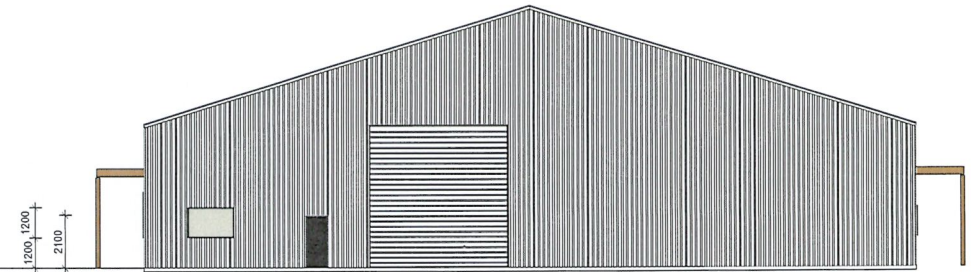
Aerial Maps of Locality







03 WEST ELEVATION  
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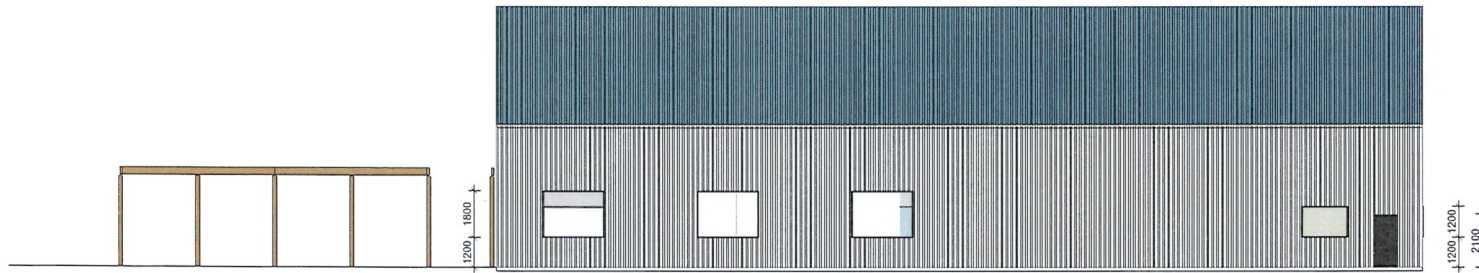


04 EAST ELEVATION  
6 / 9 Scale: 1:200

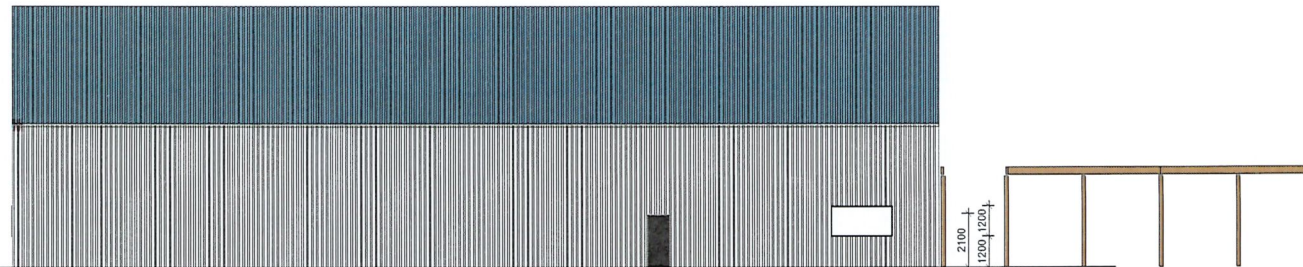
Western Downs  
Regional Council

APPROVED  
21 December 2022

Bridget Moodley  
PRINCIPAL PLANNER



05 SOUTH ELEVATION  
6 / 9 Scale: 1:200

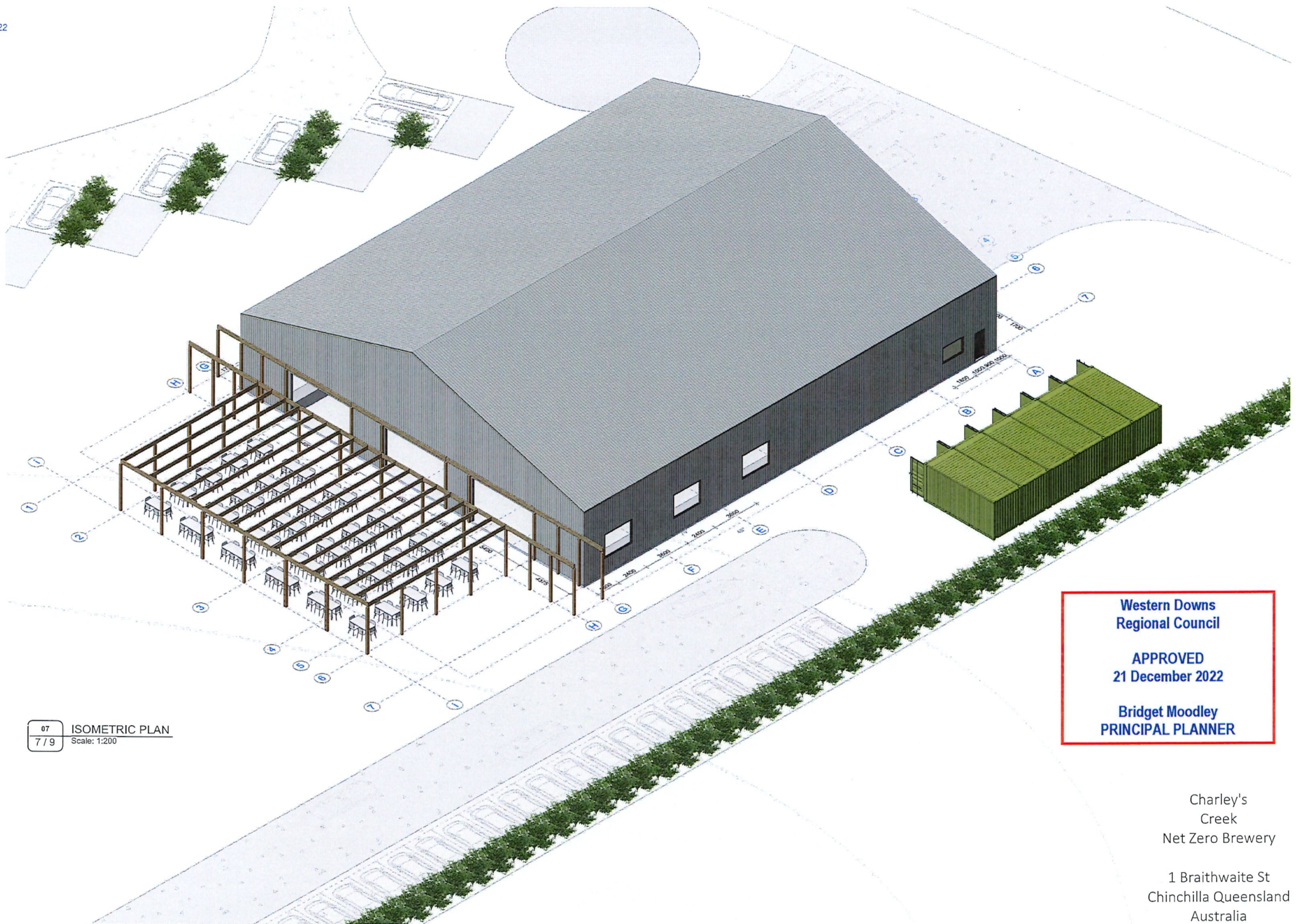


06 NORTH ELEVATION  
6 / 9 Scale: 1:200

Charley's  
Creek  
Net Zero Brewery

1 Braithwaite St  
Chinchilla Queensland  
Australia





07 ISOMETRIC PLAN  
7 / 9 Scale: 1:200

Western Downs  
Regional Council

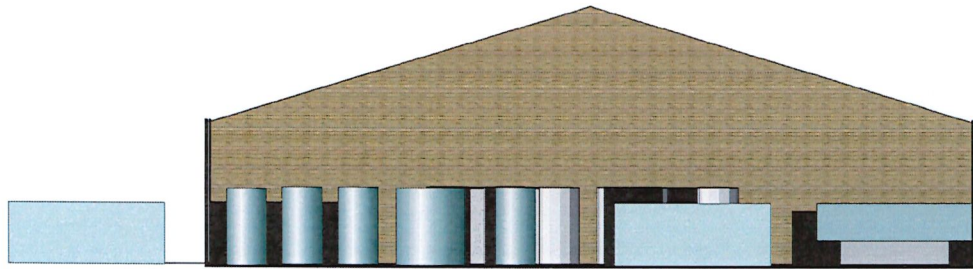
APPROVED  
21 December 2022

Bridget Moodley  
PRINCIPAL PLANNER

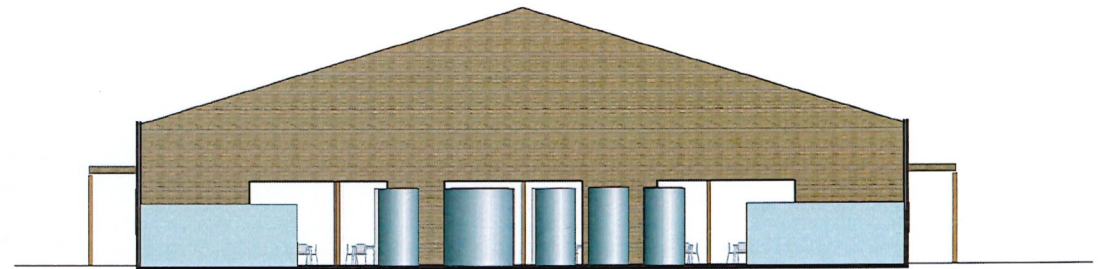
Charley's  
Creek  
Net Zero Brewery

1 Braithwaite St  
Chinchilla Queensland  
Australia





08 Section AA  
8 / 9 Scale: 1:200

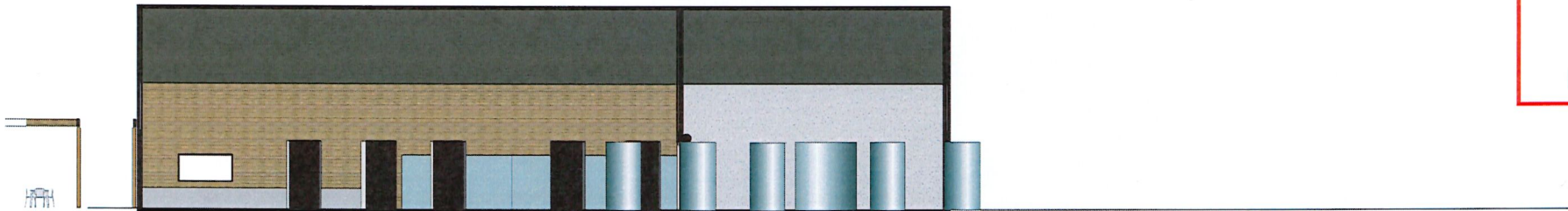


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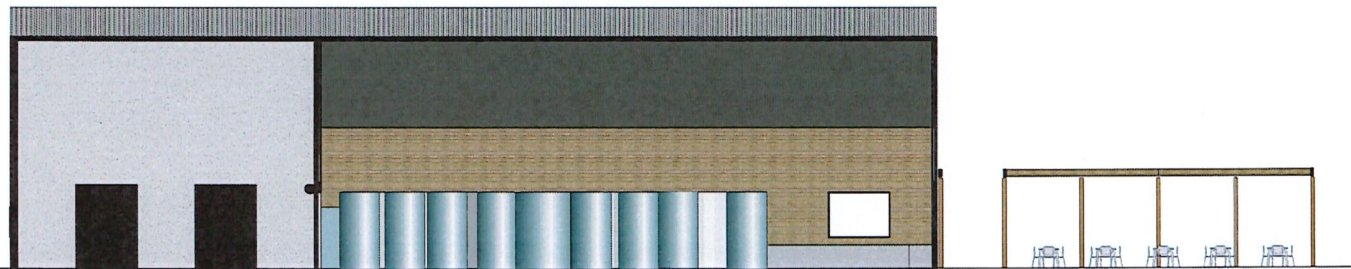
Western Downs  
Regional Council

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21 December 2022

Bridget Moodley  
PRINCIPAL PLANNER



010 Section CC  
8 / 9 Scale: 1:200



011 Section DD  
8 / 9 Scale: 1:200

Charley's  
Creek  
Net Zero Brewery

1 Braithwaite St  
Chinchilla Queensland  
Australia

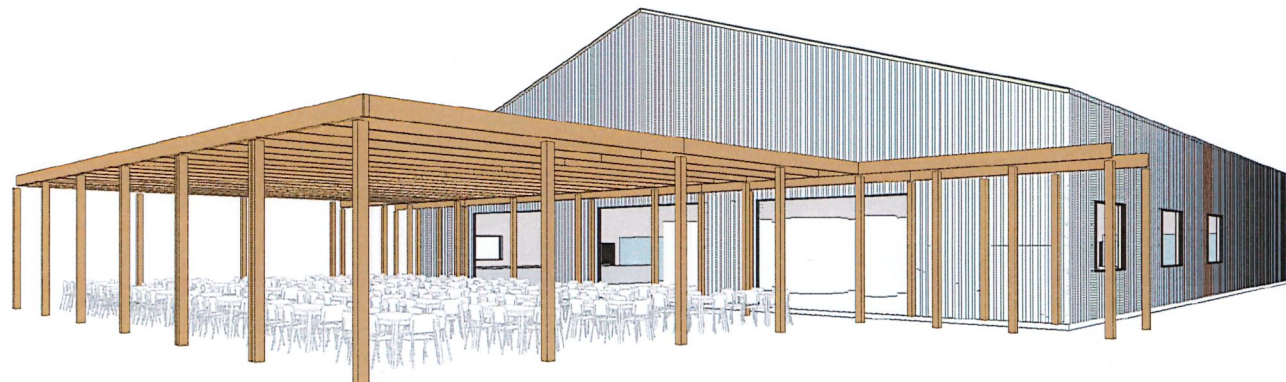
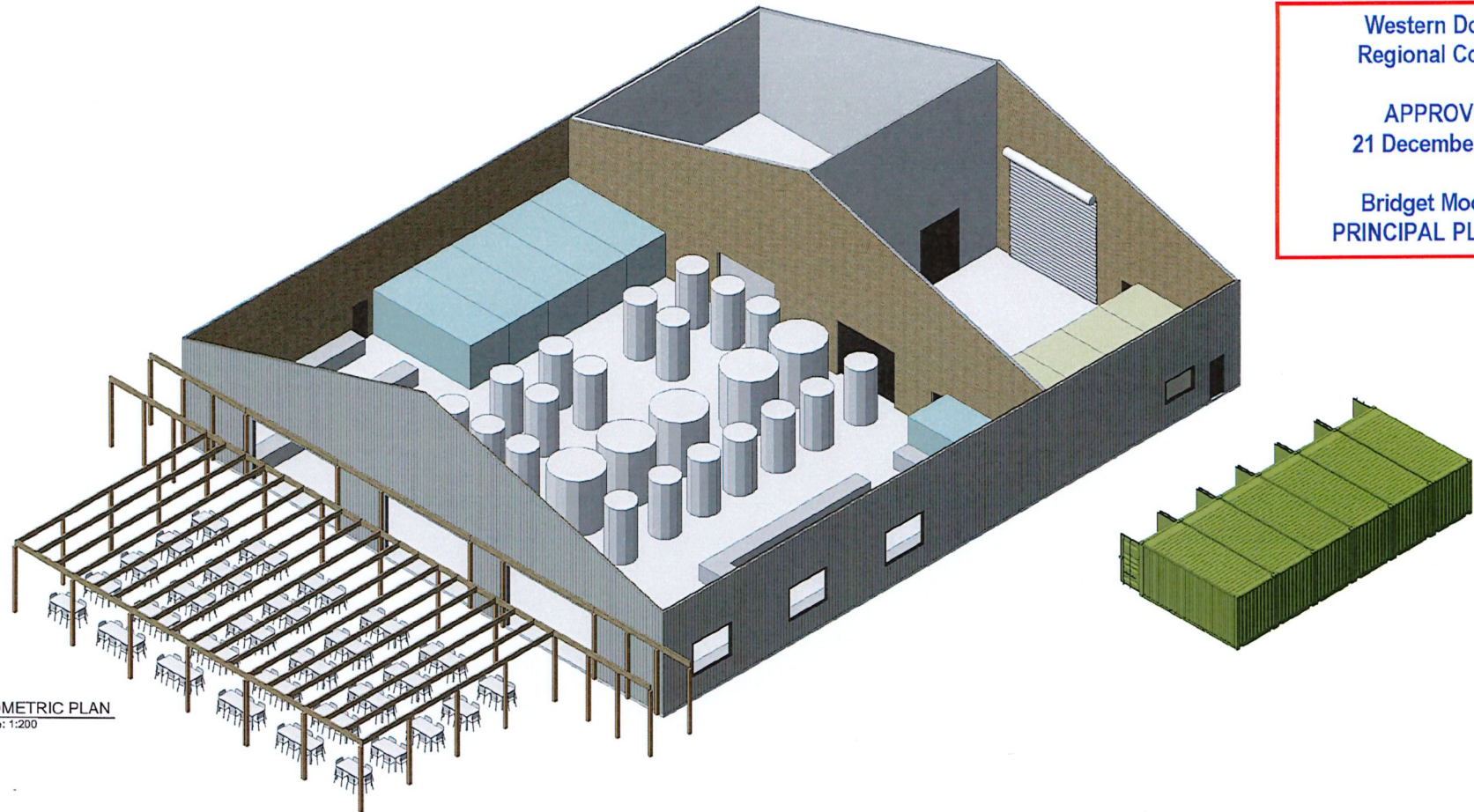


Western Downs  
Regional Council

APPROVED  
21 December 2022

Bridget Moodley  
PRINCIPAL PLANNER

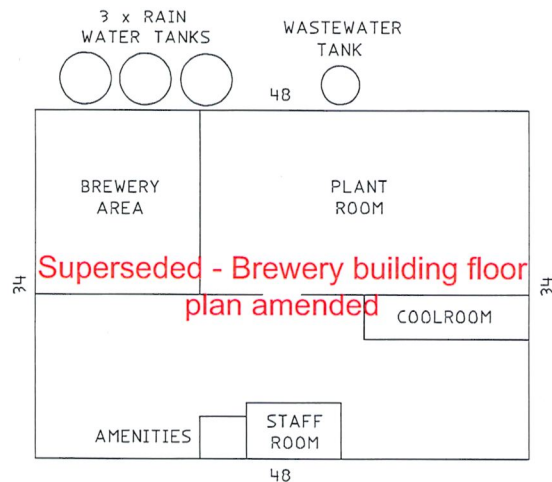
012 ISOMETRIC PLAN  
8 / 9 Scale: 1:200



Charley's  
Creek  
Net Zero Brewery

1 Braithwaite St  
Chinchilla Queensland  
Australia





FLOOR PLAN  
PROPOSED BREWERY

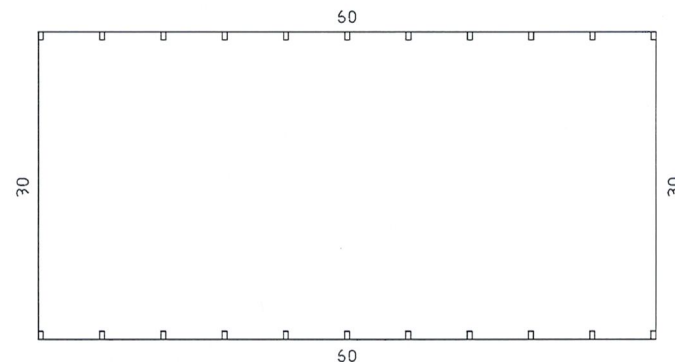


SOUTH ELEVATION  
PROPOSED BREWERY

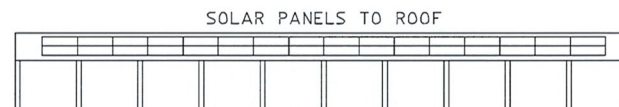


EAST ELEVATION  
PROPOSED BREWERY

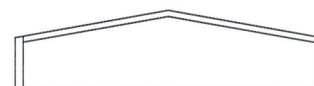
Amended in red by Council 20/12/2022



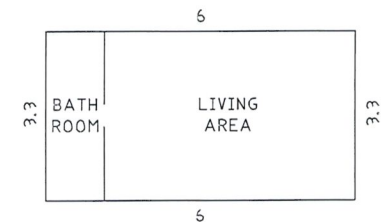
FLOOR PLAN  
PROPOSED SHED



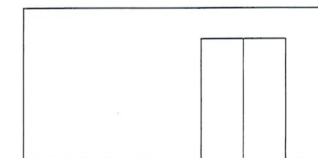
SOUTH-WEST ELEVATION  
PROPOSED SHED



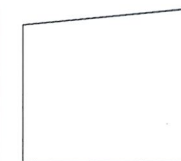
SOUTH-EAST ELEVATION  
PROPOSED SHED



FLOOR PLAN  
PROPOSED CABINS  
RR 1:100



EAST ELEVATION  
PROPOSED CABINS  
RR 1:100



SOUTH ELEVATION  
PROPOSED CABINS  
RR 1:100

Western Downs  
Regional Council

APPROVED  
21 December 2022

Bridget Moodley  
PRINCIPAL PLANNER

 O'DONOHUE HANNA & ASSOCIATES PTY LTD  
ABN 67 634 043 388  
LAND & ENGINEERING SURVEYORS  
DEVELOPMENT CONSULTANTS

PO BOX 1034,  
LEVEL 1, 23 PRINCE STREET, PHONE: 0427 022 272  
GRAFTON N.S.W. 2460  
email: admin@ohassociates.com.au

LOT 3 ON SP227690  
1 BRAITHWAITE STREET, CHINCHILLA  
PROPOSED DEVELOPMENT  
FLOOR PLANS & ELEVATIONS

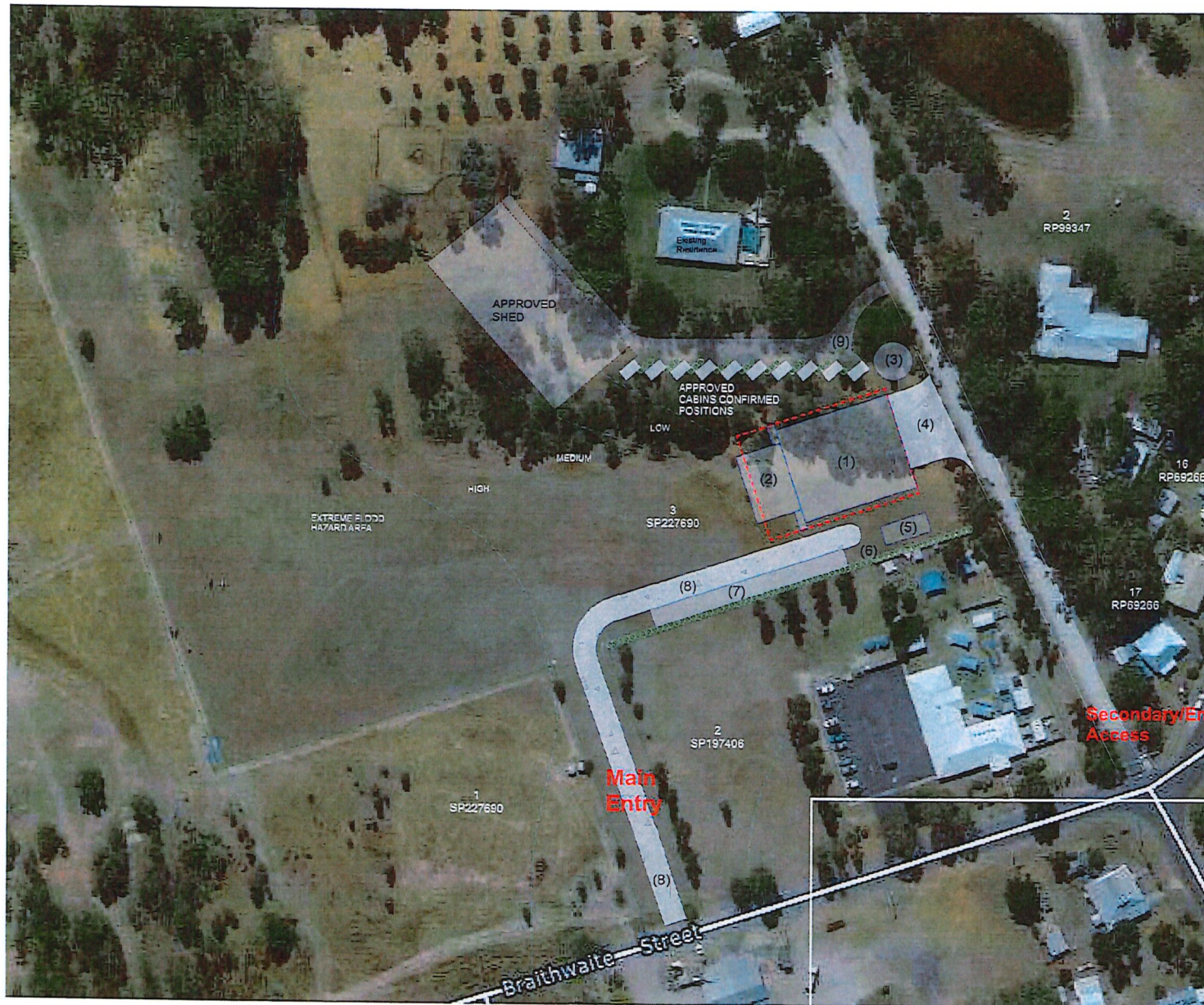
SHEET 2 OF 2 SHEETS

SCALE: 1 : 500 @ A3



LOCALITY: CHINCHILLA  
LGA: WESTERN DOWNS  
PARISH: CHINCHILLA  
COUNTY: LYTTON  
DATUM: N/A  
DRAWING NO: AAES-01  
DATE: 31ST AUGUST, 2021  
CLIENT: A.A. & E.S.





DEVELOPMENT - SITE PLAN - APPROVED / AMENDED  
SCALE 1:2500

Broken line indicates DA approved Micro Brewery.

(1) Confirmed Brewery footprint within approved envelope

(2) Covered dining area footprint less than approved envelope.

(3) 250,000 litre water tank

(4) Loading area hard stand area. Refuse Storage Area & Collection in accordance with DA Approval Condition 25 to 29.

(5) Generator area / AC Condensers / Servers in accordance with DA Approval Condition 32.

(6) 3m Boundary Native Hedge Planting Syzygium Resilience @ 1200ctrs.

(7) Car parking for 20 Cars in accordance with DA approval

**40 car parking spaces required by condition 58 of approval and as shown on Brewery Site Plan**

(8) New 7m wide Drive way to Braithwaite St. in accordance with DA Approval Condition 35 to 37.

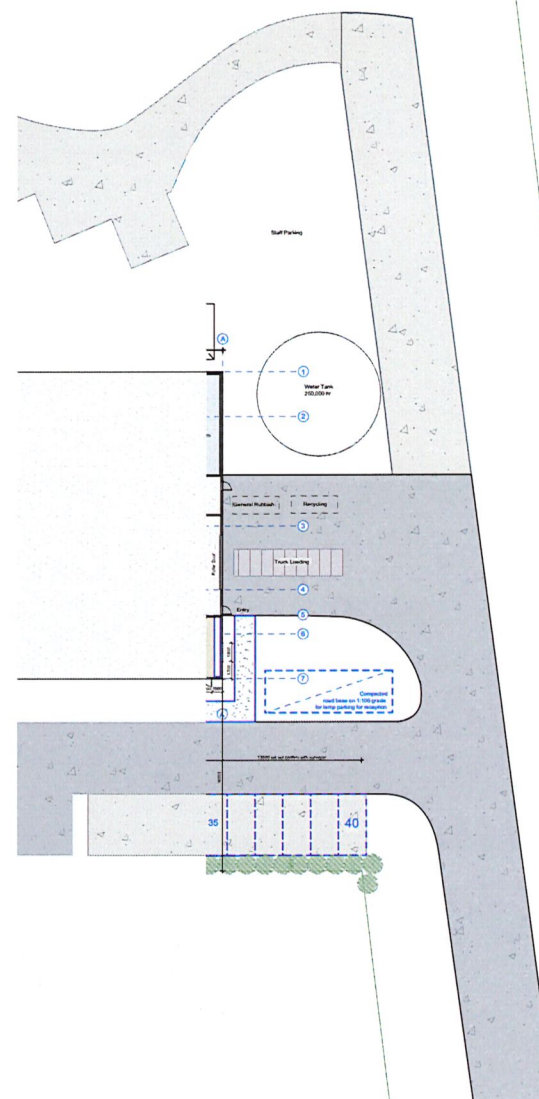
(9) New gravel driveway for limited car use. Cabins

Amended in red by  
Council on 19 July 2023

Charley's  
Creek  
Net Zero Brewery

1 Braithwaite St  
Chinchilla Queensland  
Australia





<b>contact details:</b>  Rohan Little Design & Development Consultant, B.Des (Hons)  mb: 0412 324 206 e: rohanblittle@gmail.com	<b>title:</b> BREWERY SITE PLAN		
	<b>stage:</b> Council	<b>issue:</b> A	
	<b>scale:</b> As noted @ A3	DA-0A	
	<b>date:</b> 17/07/2023	<b>dwg #:</b>	



### Attachment 3 - Table of Amendments

Existing Condition	Applicant's Comments	Planning Officer's Comments	Recommended Condition
<p><b>APPROVED PLANS</b></p> <p>1. The development shall be carried out generally in accordance with the Approved Plans listed below, subject to and modified by the conditions of this approval:</p> <p><del>Plan No: AAES-01, Sheet 1 of 2</del>  <del>Description: Location Plan, prepared by O'Donohue Hanna &amp; Associates Pty Ltd, dated 31st August 2021</del></p> <p>Plan No: AAES-01, Sheet 2 of 2  Description: Floor Plans &amp; Elevations, prepared by O'Donohue Hanna &amp; Associates Pty Ltd, dated 31st August 2021 and as amended in Red by Council on 20/12/2022.</p> <p>Plan No: 6/9  Description: Charley's Creek Net Zero Brewery, Elevations, dated 15/11/22</p> <p>Plan No: 7/9  Description: Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22</p> <p>Plan No: 8/9  Description: Charley's Creek Net Zero Brewery, Sections, dated 15/11/22</p>	<p>The applicant did not request any changes to Condition 1 of the approval.</p> <p>Although final Site Plans were submitted in accordance with Condition 1.1 soon after lodging the current Change Application.</p>	<p>The final Site Plans were reviewed and were considered to satisfactorily demonstrate compliance with Condition 1.1 of the development approval.</p> <p>On 23 July 2023, a letter was issued to the applicant advising that the Site Plans were endorsed as Approved Plans.</p> <p>As Condition 1.1 of the approval has been met, it is recommended that Condition 1 be updated to delete Condition 1.1 of the approval and include the Final Site Plans in the list of Approved Plans.</p>	<p><b>APPROVED PLANS</b></p> <p>1. The development shall be carried out generally in accordance with the Approved Plans listed below, subject to and modified by the conditions of this approval:</p> <p>Plan No: 6/9  Description: Charley's Creek Net Zero Brewery, Elevations, dated 15/11/22</p> <p>Plan No: 7/9  Description: Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22</p> <p>Plan No: 8/9  Description: Charley's Creek Net Zero Brewery, Sections, dated 15/11/22</p> <p>Plan No: 9/9  Description: Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22</p> <p>Plan No: AES-01, Sheet 2 of 2  Description: Floor Plans &amp; Elevations, prepared by O'Donohue Hanna &amp; Associates Pty Ltd, dated 31st August 2021 and as amended in red by Council on 20/12/2022</p> <p>Plan No: -  Description: Development - Site Plan - Approved / Amended, prepared by the applicant, dated 15/11/22 and as amended in red by Council on 19 July 2023</p> <p>Plan No: DA-0A, Issue A  Description: Brewery Site Plan, prepared by Rohan Little Design &amp; Development Consultant, dated 17/07/2023</p>



Existing Condition	Applicant's Comments	Planning Officer's Comments	Recommended Condition
<p><b>Plan No:</b> 9/9  <b>Description:</b> Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22</p> <p>1.1 Submit to Council for review and endorsement, a final Site Plan. The revised Site Plan shall be generally in accordance with the suite of drawings provided to Council with the Change Application. The revised Site Plan shall be in accordance with the conditions of approval and demonstrate compliance with Condition 58 which requires the provision of 40 on-site car parking spaces for customers and guests.</p>			<p><del>1.1 Submit to Council for review and endorsement, a final Site Plan. The revised Site Plan shall be generally in accordance with the suite of drawings provided to Council with the Change Application. The revised Site Plan shall be in accordance with the conditions of approval and demonstrate compliance with Condition 58 which requires the provision of 40 on-site car parking spaces for customers and guests.</del></p>
<p><b>HOURS OF OPERATION – STAGES 1 AND 2</b></p> <p>13. The Micro Brewery, Food Outlet (Tourist Tasting Facility) and associated activities must only operate during the following hours:</p> <p>Monday to Thursday: 12:00pm to 7:00pm</p> <p>Friday: 12:00pm to 8:00pm</p> <p>Saturday and Sunday: 9:00am to 6:00pm</p>	<p>The applicant is seeking to change the approved operating hours to 6am to 10pm Monday to Sunday for the Tourist Tasting Facility and 10am to midnight Monday to Sunday for the Microbrewery use.</p> <p>The applicant provides the following explanation and reasoning for the changes in the operating hours of the development:</p> <p><i>"Through consultation with tourism bodies we have been advised that the operating hours (as currently approved) are restrictive and may not</i></p>	<p>The requested extension to the approved operating hours has the potential to result in additional impacts (such as noise emissions) on adjoining properties.</p> <p>As part of Council's Information Request, it was requested that the applicant provide details as to how the use will be operated to ensure the extended operating hours will not result in any additional impacts, such as noise emissions impacting on adjoining properties and that the use will not impact on the amenity of surrounding land uses.</p> <p>It was requested that the applicant provide details to determine:</p> <ul style="list-style-type: none"> <li>if the operation for special events will involve amplified music;</li> </ul>	<p><b>HOURS OF OPERATION - STAGES 1 AND 2</b></p> <p><b>13. Unless otherwise approved in writing by Council, the Micro Brewery, Food Outlet (Tourist Tasting Facility) and associated activities must only operate during the following hours:</b></p> <p><del>Monday to Thursday: 12:00pm to 7:00pm</del>  <del>Friday: 12:00pm to 7:00pm</del>  <del>Saturday and Sunday: 9:00am to 6:00pm</del></p> <p><b>13.1 Food Outlet (Tourist Tasting Facility)</b>  <b>10:00am to 10:00pm 7 days a week</b></p> <p><b>13.2 Micro Brewery</b>  <b>10:00am to 10:00pm Sunday to Thursday</b>  <b>10:00am to midnight Friday and Saturday</b></p>



	<p><i>align with trends in terms of tourism experiences.</i></p> <p><i>Travellers arrive and depart on an ad hoc basis and, importantly, opening the facility early will encourage visitors to the facility (from our grounds and/or from other accommodation providers in Chinchilla) to drop in before they depart and purchase some local produce (ie beef etc and/or local craft/ paintings ie local Indigenous art).</i></p> <p><i>We are seeking the change to the Micro-brewery operating hours to assist with the flexibility of being able to accommodate for special events such as Chinchilla Melon Fest, charity events, conferences, livestock sales and the like. We also seek the flexibility for patrons to be able to finish their meal (locally produced) and complete with an artisan beverage before moving on to another establishment in Chinchilla (via courtesy bus or walk) if they so choose.</i></p> <p><i>It is not our vision to run these hours every day of the week but, as mentioned above, it will provide flexibility in offering experiences. It is however, our vision that this project will assist Chinchilla to become a destination for visitors from the coast. Promoted as a weekend getaway.</i></p>	<ul style="list-style-type: none"> <li>the maximum number of patrons accommodated; and</li> <li>if special events/function will involve the use of the outdoor dining area and unenclosed entertainment area for both the Microbrewery and the Food Outlet (Tourist Tasting Facility) uses.</li> </ul> <p>It was requested for the applicant to provide a Noise Impact Assessment or alternatively, should the applicant not wish to provide a Noise Impact Assessment, it was recommended that the applicant consider alternative extended operating hours which would allow for operation of special events, but also limit the frequency of the events which occur in a way that reduces the potential for noise impacts on the amenity of the surrounding land uses.</p> <p>For example, it was suggested that the applicant consider different operating hours for events compared to normal operation, a maximum number of events permitted to occur within those hours per year, no amplified music after 10pm, or different operating hours for weekdays compared to weekends.</p> <p>In response to Council's Information Request, the applicant advised that:</p> <p><i>"The infrastructure has not yet been constructed, thus providing difficulty in any accurate Noise Impact Assessment.</i></p>	<p><b>13.3 Amplified music is limited to the indoor area of the Micro Brewery as shown on the Approved Plans and no amplified music is permitted after 10:00pm. Functions held at the Micro Brewery are permitted to have a maximum capacity of 100 people on-site at any one time.</b></p> <p><b>OR</b></p> <p><b>13.4 Prior to Council permitting functions held at the Micro Brewery to exceed a capacity of over 100 people and a maximum of 200 people on-site at any one time, the applicant is to submit a Noise Impact Assessment prepared by a suitably qualified and experienced Acoustic Consultant which provides recommendations as to how to manage the noise impacts of the development.</b></p> <p><b>13.5 Prior to Council permitting the capacity of functions at the Micro Brewery to exceed a 100 people and a maximum of 200 people, the developer is to implement all recommendations specified by the Approved Noise Impact Assessment and is to provide Council with written confirmation from the Acoustic Consultant that the recommendations of the Approved Noise Impact Assessment have been met.</b></p> <p><b>13.6 Loading and unloading shall occur only between the hours of:</b></p> <p><b>8:00am and 6:00pm</b></p> <p style="text-align: right;"><b>Monday to Friday</b></p> <p><b>8:00am and 12:00pm (noon)</b></p> <p style="text-align: right;"><b>Saturdays</b></p> <p><b>13.7 No loading or unloading shall occur on Sundays or Public Holidays.</b></p>
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	<p><i>Our smoked wagyu and presentation evenings and farm tours assist with this and we are also working with other providers to create some creative weekend packages.</i></p> <p><i>We do not anticipate that there would be additional noise disruption as the building openings will face our own grounds and Charleys Creek where no residential houses exist.</i></p> <p><i>We understand that a Childcare facility does exist as a neighbour. There will be no noise disruption additional to the current approved hours. The Childcare facility does not operate on weekends."</i></p>	<p><i>The design of the building has enabled for the entrances and open areas to face toward Charleys Creek away from any residential areas.</i></p> <p><i>Any live music will be contained to indoors only.</i></p> <p><i>To this end and according to advice provided (consistent with similar operations and approvals within the State of Queensland) we propose that Council impose a condition that noise is to be monitored and kept below 85dB if and when operating between the hours of 2200 and 2359."</i></p> <p>To reduce the potential impacts on the amenity of surrounding sensitive land uses, amended operating hours are proposed, which will allow the applicant to operate for special events but in a way so as to reduce the potential for noise impacts.</p> <p>The applicant was provided a draft version of amended operating hours conditions and was invited to make comment on the hours proposed, noting that the applicant's requested hours were not supported.</p> <p>In response, the applicant advised that the only concern they had was with the maximum occupancy being restricted to 100 persons for events at the Microbrewery.</p> <p>The applicant advised that:</p> <p><i>"The facility has been engineered and designed (including amenities) for double this figure.</i></p>	
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Existing Condition	Applicant's Comments	Planning Officer's Comments	Recommended Condition
		<p><i>It is our intention to host community functions such as Long Drive for Drought and Relay for Life whereby we would anticipate between 100 to 200 persons.</i></p> <p><i>Additionally, we are anticipating hosting Chamber of Commerce networking functions such as CCCI and TSBE as well as business functions and training. These numbers are normally up to 150pp. We would also like to host tourism functions such as Caravanning Queensland and SQCT events.</i></p> <p><i>If a 100m radius was drawn from the function end of the building, then only one residential house would be affected and this property is at the back end (office and loading/storage end) of the facility.</i></p> <p><i>However if the same radius was drawn for another building such as the Chinchilla RSL then quite a number of residential buildings are within this zone. This is comparing apples with apples (however we are not in any way intending to run the hours the RSL does)."</i></p> <p><i>It is noted that no conditions regarding the maximum occupancy of the development were included in the original approval. The inclusion of a condition limiting the number of people attending events was suggested to reduce the potential impacts for adjoining properties.</i></p>	



Existing Condition	Applicant's Comments	Planning Officer's Comments	Recommended Condition
		<p>Together with the conditions requiring amplified music be limited to the indoor area of the Microbrewery and no amplified music permitted after 10:00pm, it is considered acceptable to allow for operating hours beyond the hours originally approved.</p> <p>A condition allowing for maximum occupancy of 100 people is proposed for the micro brewery. The condition includes an "<b>OR</b>" option considering the comments provided by the applicant, to allow a maximum occupancy of 200 people, subject to the submission, endorsement by Council and implementation by the applicant of a Noise Impact Assessment that will provide recommendations as to how to manage the noise impacts of the development, for endorsement by Council.</p> <p>The development has been conditioned that once a Noise Impact Assessment is approved by Council and recommendations from the Noise Impact Assessment completed by the applicant, the applicant is required to submit certification from an Acoustic Consultant that the development has met all recommendations of the approved Noise Impact Assessment.</p> <p>Noting that this level of occupancy is anticipated for events only, which will be held on occasion only.</p> <p>The site is a large rural lot and the building has been designed to ensure all entrances and open dining areas face towards Charleys Creek away from residential areas.</p>	



Existing Condition	Applicant's Comments	Planning Officer's Comments	Recommended Condition
		<p>It is noted that the applicant will also be required to comply with criteria around noise limits associated with their Liquor Licence.</p> <p>Condition 33 of the existing approval which requires that in the event Council receives a bonafide complaint regarding noise emissions from the development, Council reserves the right to review the approved operating and loading/unloading hours and to require the applicant to re-assess site management procedures already in place of the approval, remains applicable and unchanged.</p> <p>The recommended changes to the Condition have been applied to allow for the development to accommodate functions, whilst having consideration to the potential for noise impacts to the nearby residential properties.</p>	



# SCHEDULE OF CONDITIONS

## APPROVED PLANS

1. The development shall be carried out generally in accordance with the Approved Plans listed below, subject to and modified by the conditions of this approval:

**Plan No:** 6/9

**Description:** Charley's Creek Net Zero Brewery, Elevations, dated 15/11/22

**Plan No:** 7/9

**Description:** Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22

**Plan No:** 8/9

**Description:** Charley's Creek Net Zero Brewery, Sections, dated 15/11/22

**Plan No:** 9/9

**Description:** Charley's Creek Net Zero Brewery, Isometric Plan, dated 15/11/22

**Plan No:** AES-01, Sheet 2 of 2

**Description:** Floor Plans & Elevations, prepared by O'Donohue Hanna & Associates Pty Ltd, dated 31st August 2021 and as amended in red by Council on 20/12/2022

**Plan No:** -

**Description:** **Development - Site Plan - Approved / Amended, prepared by the applicant, dated 15/11/22 and as amended in red by Council on 19 July 2023**

**Plan No:** DA-0A, Issue A

**Description:** **Brewery Site Plan, prepared by Rohan Little Design & Development Consultant, dated 17/07/2023**

~~1.1 Submit to Council for review and endorsement, a final Site Plan. The revised Site Plan shall be generally in accordance with the suite of drawings provided to Council with the Change Application. The revised Site Plan shall be in accordance with the conditions of approval and demonstrate compliance with Condition 58 which requires the provision of 40 on-site car parking spaces for customers and guests.~~

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plans, the conditions of this development approval must prevail.
3. The following further Development Permits must be obtained prior to commencement of any work associated with the process:
  - 3.1 Operational Work;
  - 3.2 Building Work; and
  - 3.3 Plumbing Works.

## APPROVED DEVELOPMENT

4. The approved development is a Material Change Use for an Undefined Use (Micro Brewery) and Extension to Tourist Park (10 x Cabins) as shown on the Approved Plans.
5. The development is to occur sequentially in the following Stages as shown on the Approved Plans:

**Stage 1:** Micro Brewery and undercover entertainment area, internal roadway and car parking

**Stage 2:** Ancillary Food Outlet (Tourist Tasting Facility)

**Stage 3:** 10 Cabins
6. Conditions within this approval are applicable to all Stages of the development, unless otherwise specified.



## COMPLIANCE, TIMING AND COSTS

7. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
8. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

## FEES AND CHARGES

9. All fees, rates, interest and other charges levied on the property, shall be paid in full, in accordance with the rate at the time of payment.

## MAINTENANCE

10. The development (including landscaping, parking, driveways and other external spaces) shall be maintained in accordance with the Approved Plans, subject to and modified by any conditions of this approval.
11. The site shall be maintained in a clean and orderly state at all times, to Council's satisfaction.

## INFRASTRUCTURE CHARGES

12. All infrastructure charges including those associated with Council's Water, Sewer, Stormwater, Transport and Parks Networks are now levied under the *Planning Act 2016*. As required under Section 119 of the *Planning Act 2016*, a separate **Infrastructure Charges Notice** is attached relevant to each Stage of the development.

## HOURS OF OPERATION – STAGES 1 AND 2

13. **Unless otherwise approved in writing by Council**, the Micro Brewery, Food Outlet (Tourist Tasting Facility) and associated activities must only operate during the following hours:

Monday to Thursday: \_\_\_\_\_ 12:00pm to 7:00pm  
Friday: \_\_\_\_\_ 12:00pm to 7:00pm  
Saturday and Sunday: \_\_\_\_\_ 9:00am to 6:00pm

### 13.1 Food Outlet (Tourist Tasting Facility)

10:00am to 10:00pm                      7 days a week

### 13.2 Micro Brewery

10:00am to 10:00pm                      Sunday to Thursday  
10:00am to midnight                      Friday and Saturday

- 13.3 Amplified music is limited to the indoor area of the Micro Brewery as shown on the Approved Plans and no amplified music is permitted after 10:00pm. Functions held at the Micro Brewery are permitted to have a maximum capacity of 100 people on-site at any one time.

OR

- 13.4 Prior to Council permitting functions held at the Micro Brewery to exceed a capacity of over 100 people and a maximum of 200 people on-site at any one time, the applicant is to submit a Noise Impact Assessment prepared by a suitably qualified and experienced Acoustic Consultant which provides recommendations as to how to manage the noise impacts of the development.

- 13.5 Prior to Council permitting the capacity of functions at the Micro Brewery to exceed a 100 people and a maximum of 200 people, the developer is to implement all recommendations specified by the Approved Noise Impact Assessment and is to provide Council with written confirmation from the Acoustic Consultant that the recommendations of the Approved Noise Impact Assessment have been met.



**13.6 Loading and unloading shall occur only between the hours of:**

**8:00am and 6:00pm                      Monday to Friday**  
**8:00am and 12:00pm (noon)      Saturdays**

**13.7 No loading or unloading shall occur on Sundays or Public Holidays.**

**OUTDOOR LIGHTING - IMPACT MITIGATION**

14. Outdoor lighting of the development shall mitigate adverse lighting and illumination impacts by:
- 14.1 providing outdoor lighting that is designed, installed and regulated in accordance with the parameters outlined in Australian Standard 1158.1.1 – Control of Obtrusive Effects of Outdoor Lighting; and
  - 14.2 installation of outdoor lighting that:
    - 14.2.1 provides graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land;
    - 14.2.2 is directed onto the subject land and away from neighbouring properties; and
    - 14.2.3 uses shrouding devices to preclude light overspill onto surrounding properties where necessary.

**LANDSCAPING – GENERAL**

15. The developer must submit to Council's Planning and Environment Manager or authorised delegate for endorsement, a Landscape Plan for all landscaping associated with the development, prior to commencement of the use. The Plan shall be prepared by a suitably qualified and experienced Landscape Architect, Horticulturalist, or other person experienced in landscape design and construction.
16. The Landscape Plan must detail:
- 16.1 the typical species to be planted, consisting mainly of drought-tolerant species suitable to their individual location on-site;
  - 16.2 the number and size of plants; and
  - 16.3 the typical planting detail including preparation, backfill, staking and mulching.
17. The developer must prepare and landscape the site in accordance with the Approved Landscape Plan, or as otherwise approved in writing by Council's authorised delegate. Any amendments approved by Council's authorised delegate are taken to be a part of the Approved Landscape Plan.
18. Landscaping areas illustrated on the Approved Landscaping Plan are to be retained on-site and maintained at all times.

**FENCING**

19. Any fencing that is installed is to be in keeping with the character of the surrounding area.
20. Boundary fences are not to be erected in a parallel arrangement with existing fences erected along the same boundary. That is, the existing fence shall be completely removed.

**VISUAL AND GENERAL AMENITY**

21. Any graffiti on the buildings must be removed.
22. The buildings and the site must be maintained in a clean and tidy manner at all times.
23. All plant, air-conditioning equipment and the like shall be visually screened from the street.
24. All declared weeds and pests shall be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of the development work and any ensuing defects liability period.



## **REFUSE STORAGE AREA AND COLLECTION**

25. Refuse bin storage areas must be provided on the premises within an enclosed structure or behind a building so that they are screened from public view with a minimum 1.5 metre high solid fence or wall.
26. The developer must provide a sufficient number of general waste bins with a sufficient capacity throughout the development footprint for the disposal of waste and rubbish associated with the use.
27. The size and capacity of the refuse storage areas must be sufficient to accommodate the level of waste likely to be generated from the development having regard to the frequency of refuse collection.
28. Waste collection must be undertaken in a manner that complies with the following requirements:
  - 28.1 the bins must be located in a manner that allows the refuse vehicle to pick them up automatically without the driver or any other person having to relocate them;
  - 28.2 the collection of putrescible waste arising from any activities undertaken on this development must be collected and removed at periods not exceeding seven days;
  - 28.3 the collection of waste must be undertaken so as to minimise, so far as reasonable and practical, excessive noise to neighbouring occupants;
  - 28.4 the collection method must ensure that waste is adequately managed to prevent escape of contamination; and
  - 28.5 waste removal is to be conducted between the hours of 7am and 6pm from Monday to Friday and between 8am and 6pm Saturdays and Sundays.
29. Refuse bin collection areas must be maintained in a manner that complies with the following requirements:
  - 29.1 waste containers must be kept in a clean state and in good repair;
  - 29.2 waste containers are to be provided with tight-fitting lid assemblies designed to prevent ingress of pests and water;
  - 29.3 all waste containers supplied must be kept within the boundaries of the premises; and
  - 29.4 unobstructed access must be provided to all waste containers for the removal of waste.

## **WASTE MANAGEMENT**

30. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Waste Reduction and Recycling Act 2011*.
31. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

## **NOISE EMISSIONS**

32. Noise emissions from the development shall not cause environmental harm or nuisance to adjoining properties or "Sensitive Receptors" in accordance with the *Environmental Protection (Noise) Policy 2019*.
33. In the event that Council receives a bonafide complaint regarding noise emissions produced from the site, Council reserves the right to review the approved operating and loading/unloading hours and to require the applicant to re-assess site management procedures already in place. In this instance, the applicant may be required to undertake an assessment of noise impacts through a third party and implement any recommendations in relation to noise attenuation by a date agreed to by Council.

## **AIR EMISSIONS**

34. Air emissions (odour and dust) from the development shall not cause environmental harm or nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2019*.



## **ENGINEERING WORKS**

35. Submit to Council, an Operational Work application for earthworks, stormwater, roadworks, access and parking, and erosion and sediment control.
36. Undertake Engineering designs and construction in accordance with Council's Planning Scheme, Development Manual and Standard Drawings, and relevant Australian Standards.
37. Be responsible for the full cost of any alterations necessary, to easements and/or other public utility installations in connection with the development.

## **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

38. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted during construction of the development.
39. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of work associated with the development.

## **STORMWATER MANAGEMENT**

40. Design and construct stormwater drainage to ensure that there is no nuisance or interference to the current use or potential future use of all downstream properties including road reserves and the like, for design storms of ARI2, ARI5, ARI10, ARI20 and ARI50.
41. Provide overland flow paths that do not alter the characteristics of existing overland flows or create an increase in flood damage on other properties.
42. Ensure that adjoining properties and roadways are protected from ponding as a result of any site works undertaken.
43. Discharge post-development stormwater from the development at a lawful point of discharge.

## **FLOODING - GENERAL**

44. Construct habitable areas and areas associated with the storage of hazardous chemicals and all control panels of critical services at a minimum level of 300mm above the defined flood level.
45. Construct all buildings and structures generally in the locations shown in the Approved Plans and outside the mapped flood extent of the Planning Scheme.

## **RISK MANAGEMENT PLAN**

46. Submit to Council, a Flood Risk Management Plan prepared by a suitably qualified person (Registered Professional Engineer of Queensland). As a minimum, the Plan is to address and document in detail, the following in relation to the proposed development and property:
  - 46.1 Awareness and preparation in the event of a flood event -
    - knowing the risk,
    - understanding the vulnerability,
    - preparation requirements for the wet season,
    - documentation and planning, and
    - provision of an emergency kit;
  - 46.2 Trigger criteria and evacuation response -
    - when to leave,
    - when to stay,
    - risk management of property and people,
    - services management, eg turn off solar panels, gas, water, power, evacuation destination/s;



- 46.3 Post event action planning -
  - steps to reoccupy after an event/move back,
  - management of clearances required, eg electrical services inspection, water quality in tanks; and
- 46.4
  - Familiarisation, review and updating of the plan.
  - Procedures for change of ownership/tenancy.
  - Procedures for seeking advice/changes/approvals from Council's Planning and Environment Manager.
- 47. Ensure a copy of the Council Approved Flood Risk Management Plan is available on-site to customers, staff and Council at all times.
- 48. Implement recommendations of the Risk Management Plan.

## **WATER SUPPLY**

- 49. Connect the development to Council's reticulated water supply system via a single connection.

## **WATER SUPPLY - FIRE FIGHTING SUPPLY**

- 50. Provide adequate water supply to meet the peak demands of the development, and fire fighting pressures/flows to Council's requirements. Any upgrades to Council's network shall be carried out further to an Operational Work Permit.

## **SEWERAGE**

- 51. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.
- 52. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- 53. Do not undertake building work within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).
- 54. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.
- 55. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site, is provided for future maintenance/upgrade purposes.
- 56. The above minimum clearances to Council's sewer infrastructure do not preclude the need for work to proposed structures to prevent loading to the sewer system.

## **PARKING AND ACCESS - GENERAL**

- 57. All driveways, car parking, delivery, and manoeuvring areas shall be sealed. Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.
- 58. Provide forty (40) car parking spaces for customers and guests as shown in the Approved Plans of the development.
- 59. Provide two (2) person with disability (PWD) car parking spaces designed and constructed in accordance with AS2890.6 Off-Street Parking for People with Disabilities.
- 60. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- 61. Provide directional signage to enable all vehicles to enter and leave the site in a forward gear.
- 62. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

**Timing:** Prior to commencement of the use of Stage 1.



## **VEHICLE ACCESS**

63. Access for the development shall be taken from the "Main Entry" as shown on the plans of development. The existing access to the property shall only be used for the existing residence.
64. Prior to commencement of the use of Stage 1, construct a commercial standard crossover between the property boundary and the edge of the Braithwaite Street road pavement for the main access driveway, having a minimum width of 6 metres, generally in accordance with Council's Standard Drawing No. R-006, Revision C. Ensure that crossover splay is designed to accommodate turning movements of a Medium Rigid Vehicle.
65. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).
66. Prior to commencement of the use of Stage 1, construct a sealed (bitumen, asphalt or concrete) driveway with a minimum width of 6 metres along the full length of the access handle.
67. During construction, all site access shall be via the "Main Entry" location.

## **ROADWORKS - FRONTAGE WORKS**

68. Prior to commencement of the use of Stage 1, design and construct the area of Braithwaite Street along the frontage of the proposed development as an Urban Access (B) in accordance with Council's Standard Drawing No.R-003, relevant Austroads' Standards and Council's Planning Scheme. More specifically, include the following:
  - 68.1 Extend Braithwaite Street from the end of the existing bitumen seal to the western boundary of the "Main Entry".
  - 68.2 Construct the road extension to a minimum carriageway width to match the existing seal and formation width on Braithwaite Street. The pavement shall be unbound granular, with a Double/Double bitumen seal. The road shall be designed and constructed under a further Development Permit for Operational Work;
  - 68.3 Concrete kerb and channel on the northern side of Braithwaite Street to match the type and alignment of the kerb adjacent to the east; and
  - 68.4 Provision for stormwater drainage, tapers to existing/new road pavements, signage, associated with the required road works and road reserve transitions between existing and proposed roads.

## **ELECTRICITY AND TELECOMMUNICATIONS**

69. Connect the development to electricity and telecommunication services.

## **EARTHWORKS - GENERAL**

70. Do not undertake any earthworks without a further approval from Council except for the works ancillary to building works.
71. Undertake any earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

## **EROSION AND SEDIMENT CONTROL - GENERAL**

72. Ensure that all reasonable action is taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
73. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

## **ENVIRONMENTAL HEALTH**

74. Undertake operations and construction work associated with this development to the requirements of Council, including the following:
  - 74.1 do not cause nuisance to adjoining residents by the way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours;



- 74.2 remove immediately, any material spilled or carried onto existing roads to avoid dust nuisance and ensure traffic safety; and
- 74.3 do not carry out work on Sundays or Public Holidays (unless approved otherwise by Council).
- 75. Do not release contaminants or contaminated water directly or indirectly from the land subject to this approval, or to the ground or groundwater at the land subject to this approval, except for:
  - 75.1 uncontaminated overland stormwater flow; and
  - 75.2 uncontaminated stormwater to the stormwater system.

## **WORKS-ON-COMPLETION INSPECTION**

- 76. Upon completion of the work and prior to commencement of the use, submit to Council, a written request stating that all approved work has been completed and ready for Council inspection.
- 77. Prior to commencement of the use, undertake any rectification work as directed by a Council Officer further to the works-on-completion inspection.

## **ADVISORY NOTES**

### **NOTE 1 - Relevant Currency Periods**

*"A part of a development approval lapses at the end of the following period (the **currency period**)—*

- (a) *for any part of the development approval relating to a material change of use—if the first change of use does not happen within—*
  - (i) *the period stated for that part of the approval; or*
  - (ii) *if no period is stated—**6 years** after the approval starts to have effect."*

### **NOTE 2 - Aboriginal Cultural Heritage**

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

### **NOTE 3 - General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

### **NOTE 4 - General Safety of Public During Construction**

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

### **NOTE 5 - Property Note (Audit of Conditions)**

An inspection of the property to ascertain compliance with conditions will be undertaken three (3) months after the approval takes effect. If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

### **NOTE 6 - Duty to Notify of Environmental Harm**

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.



## NOTE 7 - Infrastructure Charges

An Infrastructure Charges Notice is attached to this approval in accordance with the conditions of approval.

## APPEAL RIGHTS

An applicant may elect to appeal against Council's decision in accordance with the relevant Section of the *Planning Act 2016*, which states:

### "Chapter 6 Dispute Resolution

#### Part 1 Appeal Rights

#### 229 Appeals to Tribunal or P&E Court

- (1) Schedule 1 states -
  - (a) matters that may be appealed to -
    - (i) either a tribunal or the P&E Court; or
    - (ii) only a tribunal; or
    - (iii) only the P&E Court; and
  - (b) the person -
    - (i) who may appeal a matter (the **appellant**); and
    - (ii) who is a respondent in an appeal of the matter; and
    - (iii) who is a co-respondent in an appeal of the matter; and
    - (iv) who may elect to be a co-respondent in an appeal of the matter.
- (2) An appellant may start an appeal within the appeal period.
- (3) The **appeal period** is -
  - (a) for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or
  - (b) for an appeal against a deemed refusal - at any time after the deemed refusal happens; or
  - (c) for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or
  - (d) for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or
  - (e) for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...
  - ...(g) for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.

Note - See the P&E Court Act for the Court's power to extend the appeal period."



**Title** **Executive Services Chief Executive Officer Report December 2023**

**Date** 3 January 2024

**Responsible Manager** J. Taylor, CHIEF EXECUTIVE OFFICER

## Summary

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of December 2023.

## Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences, and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

## Material Personal Interest/Conflict of Interest

Nil

## Officer's Recommendation

That this Report be received.

## Background Information

Nil

## Report

The below lists the meetings, delegations and forums attended by the Chief Executive Officer during the month of December 2023.

Date	Who/Where	Details
1 December 2023	• Rural Roundtable - Western Downs Futures Group Update	Brisbane
	• Toowoomba Surat Basin Enterprise Platinum Christmas Party	Toowoomba
4 December 2023	• Councillor Information Sessions • Planning & Pre-Agenda Meeting	Dalby Dalby
5 December 2023	• Meeting with Arrow Energy • Connect with Council BBQ	Phone Dalby
6 December 2023	• Ordinary Meeting of Council • Councillor Information Session	Dalby Dalby



7 December 2023	<ul style="list-style-type: none"> <li>Meeting with Developer</li> <li>SMART Digital Program Project Executive Committee Meeting</li> <li>Presentation to Engineers Australia Dalby</li> </ul>	Dalby Teams  Dalby
8 December 2023	<ul style="list-style-type: none"> <li>Disaster Recovery Meeting with Belinda Drew, Deputy Director-General - Department of Communities</li> <li>Meeting with Telstra</li> <li>Meeting with Liquid Power</li> </ul>	Dalby  Dalby Dalby
11 December 2023	<ul style="list-style-type: none"> <li>Coaching Session with Design CEO</li> </ul>	Teams Meeting
12 December 2023	<ul style="list-style-type: none"> <li>Western Downs Local Disaster Management Group - Tara Fire Event Debrief</li> <li>Meeting with Kenneth Wagner, KPAT and Kristian Rose, Department of State Development, Infrastructure, Local Government and Planning</li> </ul>	Dalby  Toowoomba
13 December 2023	<ul style="list-style-type: none"> <li>Development Assessment Panel Meeting</li> <li>Meeting with Economic Development Queensland and Department of State Development, Infrastructure, Local Government and Planning</li> <li>Meeting with Arrow Energy</li> </ul>	Dalby Brisbane  Brisbane
14 December 2023	<ul style="list-style-type: none"> <li>The Executive Connection</li> </ul>	Brisbane
15 December 2023	<ul style="list-style-type: none"> <li>Meeting with Jack Gardner, FKG and Kristian Rose, Department of State Development, Infrastructure, Local Government and Planning</li> <li>Meeting with Mort &amp; Co and Compass Agency</li> </ul>	Toowoomba  Toowoomba
19 December 2023	<ul style="list-style-type: none"> <li>Meeting with Design CEO</li> </ul>	Teams Meeting
21 December 2023	<ul style="list-style-type: none"> <li>Meeting with Stevenson Consulting</li> <li>Meeting with Queensland Renewable Energy Council</li> </ul>	Teams Meeting Dalby
28 December 2023	<ul style="list-style-type: none"> <li>Meeting with New Wilkie Creek Energy</li> </ul>	Phone Meeting

#### Consultation (Internal/External)

Chief Executive Officer

#### Legal/Policy Implications (Justification if applicable)

Nil

#### Budget/Financial Implications

Nil

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

#### **Conclusion**

The foregoing represents activities undertaken by the Chief Executive Officer during the month of December 2023.



**Attachments**

Nil.

**Authored by:** A. Lyell, EXECUTIVE SERVICES ADMINISTRATION OFFICER



**Title** **Executive Services Report Outstanding Actions December 2023**

**Date** 9 January 2024

**Responsible Manager** J. Taylor, CHIEF EXECUTIVE OFFICER

**Summary**

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 6 December 2023.

**Link to Corporate Plan**

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

**Material Personal Interest/Conflict of Interest**

Nil

**Officer's Recommendation**

That this Report be received.

**Background Information**

Nil

**Report**

The purpose of this Report is to provide Council with an update on the status of Outstanding Council Meeting Action Items to the Meeting held on 6 December 2023.

**1. Outstanding Council Meeting Action List (As at 6 December 2023)**

Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
13/04/2022	Corporate Services Confidential Report Dalby Aerodrome Proposed Lease to Helismart	AD6.6.2	That this report be received, and Council resolves to;  1. Apply the exceptions contained within section 236(1)(c)(iii) of the <i>Local Government Regulation 2012</i> (Qld) to the proposed lease; 2. Offer Helismart Pty Ltd a ten-year lease over a portion of land at the Dalby Aerodrome, as depicted in the proposed lease sketch in this Report, on the terms as set out in this Report; and	Executive Services



Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
			<p>3. Delegate authority to the CEO to negotiate and sign all documents necessary to:</p> <ul style="list-style-type: none"> <li>a) Effect the surrender of the agricultural leased area known as Lease K, and the boundary realignment and resurvey of the agricultural leased area known as Lease H, at the Dalby Aerodrome;</li> <li>b) Survey the area known as Lease K to accommodate Helismart Pty Ltd's proposed leased area and to allow for future leased areas; and</li> <li>c) Provide a lease for a new surveyed area with Helismart Pty Ltd for approval by council.</li> </ul> <p style="text-align: right;">CARRIED</p>	
19/07/2023	(035.2022.737.001) Community and Liveability Report Development Application for Reconfiguring a Lot (1 Lot into 10 Lots and Road Reserve) of Lot 20 on SP156284 Cemetery Road Chinchilla WA & SG Daniells Pty Ltd C/- Sweb Consulting	AD6.6.2	<p>That council investigates an amendment to the Planning Scheme to address the perceived requirements for rural residential development in the Chinchilla area.</p> <p style="text-align: right;">CARRIED</p>	Community & Liveability
16/08/2023	Request Review of the Council Meetings Policy	AD6.6.2	<p>That Council review the Council Meetings Policy.</p> <p style="text-align: right;">CARRIED</p>	Corporate Services
16/08/2023	Executive Services Confidential Report - Expression of Interest to Lease Two Lots Kumbarilla Lane Kogan	AD6.6.2	<p>That this Report be received and that Council resolves that:</p> <ul style="list-style-type: none"> <li>1. It is in the public interest, pursuant to section 228(3)(a) and (b) <i>Local Government Regulation 2012</i> to invite Expressions of Interest ("EOI") to lease Lot 2 SP214220 and Lot 3 SP200461 ("Land") at Kumbarilla Lane Kogan, before inviting written tenders, noting that: <ul style="list-style-type: none"> <li>a. Leasing the Land in proximity to the Braemar Power Station, is expected to result in the Land reaching its full potential and increase its revenue generation for Council and additional economic opportunities for the benefit of the community.</li> <li>b. The EOI allows all interested parties to express their</li> </ul> </li> </ul>	Executive Services



Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
			<p>interest in leasing the Land. Council will then assess the best proposed use of the Land for the benefit of the community and assess the suitability of the lessee before progressing further and calling tenders from a short listed group.</p> <p>c. Inviting an EOI to lease the Land enables Council to maintain ownership and control of the Land for the benefit of the community to ensure it maintains:</p> <ul style="list-style-type: none"> <li>i. the revenue stream from CSG interests, and</li> <li>ii. its existing quarry assets whilst at the same time securing rights to allow future quarry expansion.</li> </ul> <p style="text-align: right;">CARRIED</p>	
16/08/2023	Community and Liveability Confidential Report Western Downs Planning Scheme 2017 Major Amendment 2 Business and Planning Improvement Amendment Package	AD6.6.2	<p>That this Report be received and that:</p> <p>1.Council resolve, for the purposes of Chapter 2, Part 4, Section 16.1 of the Minister's Guidelines and Rules, to commence making a major amendment to its Planning Scheme.</p> <p>2.Council endorse the proposed Planning Scheme Amendment and Maps (Major Amendment 2 – Business and Planning Improvement Amendment Package), including the Amended Planning Scheme Policies incorporated at Schedule 6 (Attachments 1A and 1B), prepared in accordance with Chapter 2, Part 4, Section 16.4 and Chapter 3, Part 1, Section 2.2 of the Minister's Guidelines and Rules.</p> <p>3.Council endorse the proposed Communications Strategy (Attachment 2).</p> <p>4.Council decide to make the proposed amendments to the Planning Scheme Policies, incorporated in Schedule 6 of Major Amendment 2 – Business and Planning Improvement Amendment Package, in accordance with Chapter 3, Part 1, Sections 2.1 of the Minister's Guidelines and Rules.</p> <p>5.Council give notice to the Planning Minister of the decision to amend the Planning Scheme, provide the required material (as set out in Schedule 3 of the Minister's Guidelines and Rules) and request a State Interest Review of Major Amendment 2, in accordance with Chapter 2, Part 4, Section 16.5 of the Minister's Guidelines and Rules.</p> <p>6.Council decide to proceed to public consultation of Major Amendment 2 – Business and Planning Improvement Amendment Package and the proposed amendments to the Planning Scheme Policies</p>	Community & Liveability



Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
			<p>incorporated in Schedule 5, in accordance with Chapter 2, Part 4, Sections 18.1 and 18.2 and Chapter 3, Part 1, Section 3 of the Minister's Guidelines and Rules, after receiving and subject to the outcome of the State Interest Review and the Planning Minister's Notice issued under Chapter 2, Part 4, Section 17.5 of the Minister's Guidelines and Rules.</p> <p>7. That the Chief Executive Officer be granted all powers under the Minister's Guidelines and Rules to amend Proposed Major Amendment 2 – Business and Planning Improvement Amendment Package as detailed in Clause 2 above, prior to and in the course of the State Interest Review.</p> <p>CARRIED</p>	
16/08/2023	Community and Liveability Confidential Report Western Downs Planning Scheme 2017 Major Amendment 2 Business and Planning Improvement Amendment Package	AD6.6.2	<p>That council hold an information session to consider a second amendment to the planning scheme in relation to, but not limited to lot sizes, urban and rural residential, land use and density.</p> <p>CARRIED</p>	Community & Liveability
20/09/2023	Request Review of Councillor Portfolios and Committee structures in local government governance	AD6.6.2	<p>That council undertake a strategic workshop to:</p> <ol style="list-style-type: none"> <li>1. review existing Councillor Portfolios</li> <li>2. Give consideration and compare the effectiveness of portfolios and committee structures in local government governance.</li> <li>3. Provide recommendations to the next Council on effectiveness and suggested changes.</li> </ol> <p>CARRIED</p>	Executive Services
25/10/2023	Executive Services Confidential Report Expression of Interest to Dispose of Land, Haddock Place, Tara	AD6.6.2	<p>That this Report be received and that Council resolves that:</p> <p>1. It is in the public interest, pursuant to section 228(3)(a) and (b) Local Government Regulation 2012 (Qld) to invite Expressions of Interest ("EOI") to dispose of Part of Lot 220 on SP209293 ("Land") at Haddock Place Tara, noting that:</p> <p>a. Disposing of the Land zoned as Low Density Residential, is expected to result in the Land reaching its full potential by offering much needed community opportunities in Tara, and</p> <p>b. An EOI will allow all interested parties to express their interest in acquiring the Land. Council will then assess the best proposed use of the Land for the benefit of the community and assess the suitability of the applicant.</p> <p>CARRIED</p>	Executive Services



Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
25/10/2023	Executive Services Confidential Report Expression of Interests Proposed Transfer of Council's Community Housing Portfolio	AD6.6.2	<p>That this report be received and Council resolves that</p> <ol style="list-style-type: none"> <li>1. It is in the public interest, pursuant to section 228(3)(a) and (b) <i>Local Government Regulation 2012</i> to invite Expressions of Interest ("EOI") for the transfer of Council's community housing portfolio to a registered community housing organisation before short listing and inviting written tenders, noting that: <ol style="list-style-type: none"> <li>a. An EOI will enable Council to assess interested registered community housing organisations operational capacity to maintain and potentially grow community housing for the benefit of the community. An EOI gives an opportunity for all interested registered community housing organisations to address these requirements at the EOI stage.</li> <li>b. It is in the public interest to proceed with a less onerous EOI as requiring all interested parties to complete a full written tender would be very costly to individual registered community housing organisations and may deter capable registered housing organisations from expressing their interests.</li> </ol> </li> </ol> <p style="text-align: right;">CARRIED</p>	Executive Services
25/10/2023	Executive Services Confidential Report Offer to Purchase 10 Wallace St, Dalby	AD6.6.2	<p>That this report be received and that Council:</p> <ol style="list-style-type: none"> <li>1. 1.apply the exception contained in the <i>Local Government Regulation 2012</i> (Qld), section 236(1)(a)(i) and (ii); and</li> <li>2. 2.approve the sale of Lot 8 on RP158542 being 10 Wallace Street, Dalby to Monica Anne Oakroot for the contract offer price; and</li> <li>3. 3.delegate authority to the Chief Executive Officer to execute all necessary documents to affect the sale and settlement of 10 Wallace Street, Dalby.</li> </ol> <p style="text-align: right;">CARRIED</p>	Executive Services



Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
25/10/2023	Executive Services Report Lease of Lot 27 SP159192 Leichhardt Highway, Wandoan to Rodney Harth	AD6.6.2	<p>That this Report be received and that:</p> <ol style="list-style-type: none"> <li>1. The exception contained in section 236(1)(c)(iii) of the Local Government Regulation 2012 applies to the proposed lease.</li> <li>2. Rodney Harth be offered a five (5) year lease from 1 November 2023 with an option for a further five (5) year term, over land described as Lot 27 SP159192 Leichhardt Highway, Wandoan.</li> <li>3. A clause be inserted in the lease to enable the lease to be terminated by either party without cause by providing 12 months' written notice, and</li> <li>4. to delegate to the Chief Executive Officer the power to finalise and execute the proposed lease and ancillary documents.</li> </ol> <p>CARRIED</p>	Executive Services
25/10/2023	Corporate Services Report Miles Aquatic Filter Replacement	AD6.6.2	<p>That Council resolves to approve:</p> <ol style="list-style-type: none"> <li>1. the replacement of the filtration system at the Miles Aquatic Centre, due to the recent failure of the current equipment, to the value of \$150,000 (excluding goods and services tax); and</li> <li>2. an adjustment to the 2023-24 capital works programme to include the replacement of the filtration system at the Miles Aquatic Centre for \$150,000 (excluding goods and services tax).</li> </ol> <p>CARRIED</p>	Corporate Services
06/12/2023	Executive Services Report Surrender of Trusteeship over Lot 1 on SP190736	AD6.6.2	<p>That this report be received and that Council resolves to:</p> <ol style="list-style-type: none"> <li>1. Agree to vacate the office of trustee over Lot 1 on SP190736, known as the 'Tara Caravan Park' by providing a notice of resignation to the Department of Resources to allow the State Government represented by the Department of Housing to become the new trustee.</li> <li>2. Delegate authority to the CEO to negotiate and sign all documents necessary to finalise resignation of the trust.</li> </ol> <p>CARRIED</p>	Executive Services



### Deputations List (As at 6 December 2023)

Meeting date	Item description	Council Resolution/Task	Comments	Responsible Division
19/07/2023	Deputation - Megan Kruger	Ms Kruger addressed Council in regards to safety concerns around accessing Bulldog Park along Slessar Street, Chinchilla.	The request for a footpath to Bulldog park was already included as a project for consideration in the Works Program. Following a review of potential funding options by Council, a response will be drafted to Megan.	Infrastructure Services
06/12/2023	Deputation - Glen Ogden	Mr Ogen addressed his concerns in relation to the impact of coal seam gas activity in the Western Downs Region.	Letter was sent to customer and provided to Councillors 08/12/2023	Executive Services
06/12/2023	Deputation - Liza Ronnfeldt	Ms Ronnfeldt addressed her concerns in relation to the impact of coal seam gas activity in the Western Downs Region.	Letter was sent to customer and provided to Councillors 08/12/2023	Executive Services
06/12/2023	Deputation - Chinchilla Community Commerce & Industry	Ms Taylor provided an update to Council on the Country University Centre Application and Science, Technology, Engineering and Mathematics Centre.	Response letter being drafted for Mayor to sign.	Community & Liveability

### Consultation (Internal/External)

Chief Executive Officer;  
General Manager (Community & Liveability);  
General Manager (Corporate Services);  
General Manager (Infrastructure Services); and  
Relevant Managers, Coordinators and Officers.

### Legal/Policy Implications (Justification if applicable)

Nil

### Budget/Financial Implications

Nil

### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.



**Conclusion**

This report is provided to inform Council of the progress of resolutions of Council.

**Attachments**

Nil

**Authored by:** A. Lyell, EXECUTIVE SERVICES ADMINISTRATION OFFICER



**Title** **Proposed Transfer of Council's Community Housing Portfolio to a Registered Community Housing Organisation**

**Date** 18 January 2024

**Responsible Manager** B. Bacon, GENERAL MANAGER (CORPORATE SERVICES)

## Summary

The purpose of this report is to seek approval from Council for a preferred tenderer with respect to the proposed transfer of community housing to a registered community housing organisation.

### Link to Corporate Plan

*Strategic Priority: Quality Lifestyle*

- Our residents are provided with modern infrastructure and quality essential services across our region
- We attract families to live, work, prosper, and play in our region

*Strategic Priority: Sustainable Organisation*

- We are recognised as a financially intelligent and responsible Council
- We focus on proactive, sustainable planning for the future
- Our agile and responsive business model enables us to align our capacity with service delivery

The transfer of community housing to a registered community housing organisation presents an opportunity to grow and improve the provision of community housing within the Western Downs region. It represents a significant opportunity to community housing organisations as it allows them to significantly increase their equity and comes at a time when almost unprecedented amounts of funding are being made available to community housing organisations by the Federal and State government to increase the supply of community and affordable housing.

### Material Personal Interest/Conflict of Interest

There are no material personal interests nor conflicts of interest associated with the assessment of the proposals received for the transfer of community housing to a registered community housing organisation.

### Officer's Recommendation

That in respect to the transfer of Council's community housing portfolio to a registered community housing organisation, Council resolves to:

- (1) approve Community Housing (Qld) Limited as the preferred tenderer, subject to the Director-General, Department of Housing, Local Government, Planning and Public Works' final approval;
- (2) approve the transfer of the community housing portfolio for the sum of zero dollars; and
- (3) delegate to the Chief Executive Officer to negotiate, finalise, and execute all documents necessary for the transfer of Council's community housing portfolio to Community Housing (Qld) Limited.

### Background Information

Council owns, maintains and operates fifty-two (52) community housing units. The distribution by towns is provided in the following table:

	Dwellings	Stand Alone	Duplex	Triplex	Separate Lot Plan
Chinchilla	13	2	4	1	6



	Dwellings	Stand Alone	Duplex	Triplex	Separate Lot Plan
Miles	21	3	9		7
Tara	12	2	5		3
Jandowae	2	2			2
Glenmorgan	2	2			2
Meandarra	2	2			2
	<b>52</b>	<b>13</b>	<b>18</b>	<b>1</b>	<b>22</b>

Twelve (12) housing units, in the form of duplexes, adjoin Miles (Carinya) Southern Cross Care while ten (10) housing units, also duplexes, adjoin Tara (Tarcoola) Southern Cross Care. The twelve (12) units adjoining Carinya are on a single freehold lot while the ten (10) units adjoining Tarcoola are on a Reserve lot which also includes Tarcoola.

The funding for forty-two (42) housing units was provided by former State Government departments responsible for the delivery of social and community housing under a variety of funding agreements dating as far back as the late 1980s. The remaining units (units 1 to 10 adjoining Carinya) were funded by the community in the late 1980s. State Government funding was provided as a percentage of the construction cost of the housing, generally in the range of seventy (70) to ninety (90) per cent. Council had to provide the land and the balance of the construction costs. Council is the registered owner on title of all community housing.

In April 2022, Council transferred its aged care services, including infrastructure used in the delivery of these services, to Southern Cross Care. This transfer was on the basis that a specialist provider is better able to manage the myriad of risks associated with operating aged care services and that it also represented an opportunity to grow and improve regional aged care and healthcare services.

Subsequently, community housing's future was discussed with Council by way of an information session during September 2022. Council agreed that the transfer of Council's community housing to a registered community housing organisation should be investigated. Council would also be unlikely to seek compensation for the transfer of housing. In October 2022, Council's Chief Executive Officer formally notified the Director-General, Department of Housing of Council's intention to transfer its housing to a registered community housing organisation. In addition, the Director-General's support was sought for the proposed transfer, noting that the Director-General would ultimately have to approve the transfer.

The proposed transfer of Council's community housing presents a significant opportunity to community housing organisations as it allows them to significantly increase their equity and, it is at a time when almost unprecedented amounts of funding are being made available to community housing organisations by the Federal and State government to increase the supply of community and affordable housing. This funding is available not only to heavily populated cities but to regions throughout the State and Australia. These regions are also experiencing significant community and affordable housing shortages.

At its meeting of 30 October 2023, Council approved the procurement process to select a community housing organisation capable of growing community and potentially affordable housing in the Western Downs Region. The approved three-stage procurement process is to:

- (1) invite expressions of interests for the transfer of Council's community housing portfolio to a registered community housing organisation;
- (2) short list those community housing organisations that submitted an expression of interest, and
- (3) invite written tenders from the highest ranked expressions of interest.

Council released an expression of interest on 1 November 2023 with community housing organisations being given three weeks to submit an expression of interest. Nine (9) community housing organisations submitted an expression of interest by the closing date. The nine organisations were:



<b>Registered Housing Organisation</b>	<b>Address</b>	<b>Registered Provider and Tier</b>	<b>Registered Charity</b>	<b>Complies with Mandatory Criteria</b>
Blue CHP Limited	Unit 26, 76 Doggett Street, Newstead. 4206.	Registered Tier 1	Yes	Yes
Churches of Christ Housing Services limited	41 Brookfield Road Kenmore. 4069.	Registered Tier 1	Yes	Yes
Community Housing (Qld) Limited	Suite 101, Level 1, Campus Alpha, 2 Investigation Drive, Robina. 4226.	Registered Tier 1	Yes	Yes
Regional Housing Queensland	30 Tantitha Street, Bundaberg. 4670.	Registered Tier 1	Yes	Yes
Salvation Army Housing	95-99 Railway Road Blackburn. 3130.	Registered Tier 2	Yes	Yes
St Vincent de Paul Society Queensland Housing	10 Merivale Street South Brisbane. 4101.	Registered Tier 2	Yes	Yes
Waminda Services Ltd	19 Patrick Street Dalby. 4405.	Not Registered	Yes	No (not registered)
Yellow Bridge Qld Ltd	879 Ruthven Street Toowoomba. 4350.	Registered Tier 3	Yes	Yes
YWCA National Housing	Level 1, 210 Kings Way, South Melbourne. 3205.	Registered Tier 2	Yes	Yes

On 23 November 2023, a further registered charity but not a registered community housing organisation, submitted an expression of interest. After discussions between the Evaluation Panel Chair, the Project Manager, and the Probity Officer, it was decided that the late submission would be accepted. Details of the late submission are provided in the following table:

<b>Registered Housing Organisation</b>	<b>Address</b>	<b>Registered Provider and Tier</b>	<b>Registered Charity</b>	<b>Complies with Mandatory Criteria</b>
Southern Cross Care Qld Ltd	2078 Logan Road, Upper Mt Gravatt. 4122.	Not Registered	Yes	No (not registered)

The expression of interest Evaluation Committee met on 29 November 2023, with the Committee recommending to the Chief Executive Officer that, based on the quality of the expressions of interest, Council should proceed to tender with the four highest ranked expressions of interest:

- (1) Community Housing (Qld) Limited (Community Housing Limited);
- (2) Regional Housing Queensland (Regional Housing);
- (3) Yellow Bridge Qld Ltd (Yellow Bridge); and
- (4) St Vincent de Paul Society Queensland Housing (St Vincent Housing).

On 30 November 2023, the Chief Executive Officer approved this recommendation with these organisations being notified that they were included in the closed tender on the same day and the tender documents being made available to them. The tenders were due at close of business 22 December 2023.

Subsequent to the release of the tender documents, Council provided the prospective tenderers with an opportunity for a drive-by inspection of all houses with the exception of the two dwellings in Jandowae. All prospective tenderers availed themselves of this opportunity.



## Report

All four community housing organisations submitted a tender by closure time and date. In addition, the tenderers were required to present to the Evaluation Committee on 9 January 2024. The Evaluation Committee was the same as for evaluations of the EOIs and comprised:

Name	Position Title	Organisation	Role on Evaluation Panel
Brett Bacon	General Manager Corporate Services	Western Downs Regional Council	Project Owner and Chair
Daniel Fletcher	General Manager Community and Liveability	Western Downs Regional Council	Evaluation Officer
Simon King	Housing Manager, South-West Queensland	Department of Housing	Evaluation Officer
Neil Castles	Contractor		Evaluation Officer

Council's Chief Executive Officer also participated in the presentations.

The outcome of the scoring is that Community Housing (Qld) Limited is the preferred tenderer. The scoring for each tenderer is provided in the table below. Each Evaluation Officer scored each tender independently. While the scoring differences between Community Housing Limited, Regional Housing and St Vincent Housing were not huge, three of the four evaluation officers gave Community Housing Limited the highest rating and the fourth evaluation officer gave it the second highest rating.

Category		Sub Category	Allocation	Community Housing Queensland	Regional Housing Queensland	St Vincent de Paul Housing Queensland	Yellow Bridge
Capacity & Capability	1.1	Financial - Capability	120.00	102.00	96.00	99.00	78.00
	1.2	National Regulatory System - Registration Level - (Score 10 for a Tier 1 provider, 7 for a Tier 2 Provider, and 4 for a Tier 3 provider)	50.00	48.75	50.00	36.25	20.00
	1.3	Other Compliance	80.00	68.00	68.00	68.00	68.00
	Sub-Total		250.00	218.75	214.00	203.25	166.00
Experience	2.1	Demonstrated experience and ability in the delivery Community Housing;	80.00	74.00	66.00	66.00	56.00
	2.2	Quality of key personnel including Board of the Company;	50.00	40.00	43.75	41.25	42.50
	2.3	Community housing owned and/or subject to a long-term lease; (Please note this is lower as it intersects with the financial capacity of the organisation)	30.00	26.25	25.13	24.75	18.75
	2.4	Specialist homelessness services and/or crisis accommodation services delivered, if any;	40.00	32.00	32.00	36.00	31.00
	2.5	Referee Checks	50.00	38.75	40.00	38.75	37.50
	Sub-Total		250.00	211.00	206.88	206.75	185.75
Local Experience	3.1	A current Western Downs Region presence and/or wider Darling Downs, Maranoa Region, South Burnett Presence. If a current presence, ignore 3.2. If no current presence assess 3.2 and score zero for this criteria. If a current presence, ignore 3.2.	200.00	152.50	62.50	160.00	100.00
	3.2	If no current presence, a plan as to how you would consider delivering the required community housing services to the Region, if successful. If no current presence score here. Maximum score is 12 rather than 20	150.00	-	45.00	-	22.50
	3.3	How does the tenderer plan to utilise local business and other service providers as well as positioning human resources in the Region to deliver the services?	50.00	38.75	37.50	33.75	38.75
	Sub-Total		250.00	191.25	145.00	193.75	161.25



Category		Sub Category	Allocation	Community Housing Queensland	Regional Housing Queensland	St Vincent de Paul Housing Queensland	Yellow Bridge
Strategy for the Western Downs Region and the Wider Darling Downs and South West Queensland Region		Issues the evaluator should consider include: - How coherent is the Strategy - Is it plausible - Does it consider other local community service organisations Authenticity and Quality of Presentation	150.00	114.38	116.25	108.75	103.13
			100.00	70.00	77.50	72.50	70.00
		<b>Sub-Total</b>	<b>250.00</b>	<b>184.38</b>	<b>193.75</b>	<b>181.25</b>	<b>173.13</b>
		<b>Total</b>	<b>1,000.00</b>	<b>805.38</b>	<b>759.63</b>	<b>785.00</b>	<b>686.13</b>
<b>Ranking</b>				<b>1</b>	<b>3</b>	<b>2</b>	<b>4</b>

The main reasons for Community Housing Limited scoring highest are:

- (1) Tier I (highest level) community housing provider as is Regional Housing. St Vincent Housing is a Tier 2 provider and expects that it will move to Tier 1 in March/April 2024. Yellow Bridge is a Tier 3 provider.
- (2) Largest community housing organisation in Queensland (Regional Housing is of a similar size). Either owns or manages over 1,100 dwellings in ten (10) local government regions.
- (3) Operates across the housing spectrum (that is, community housing, affordable housing, key worker housing, homelessness, and crisis accommodation).
- (4) Established presence in the South-West Queensland Region, including in the Western Downs Region. Currently manages 195 dwellings in the Western Downs and Maranoa regions as well as owning thirty-eight (38) dwellings in the Western Downs Region.
- (5) Has funding submissions in for developments in Miles, twenty-six (26) dwellings, and Chinchilla, ten (10) dwellings, and is therefore more advanced than Yellow Bridge and Regional Housing, noting that St Vincents de Paul Housing informed the Evaluation Committee that had recently been given funding to develop thirteen (13) dwellings in Swallow Street, Dalby.
- (6) Has undertaken a number of developments and is relatively experienced in developing community housing.
- (7) Appears to have good knowledge of the Region with the General Manager Queensland regularly visiting the Region and appears committed to growing its presence in the Region.
- (8) Appears to be the most committed to establishing an office presence in the Western Downs Region. This is likely to be in Miles and will initially utilise space at the Murilla Community Centre. The other tenderers appeared to be reticent to commit.
- (9) On a stand- alone basis, Community Housing Limited's financials are as strong as Regional Housing and stronger than the other two tenderers. On a group basis, it has the capacity to lean on its parent company for support (Community Housing Limited which is the largest community housing organisation in Australia), as does St Vincent Housing which is supported by its parent St Vincent de Paul Society Queensland Limited.
- (10) Has a quality Board which includes three members of Community Housing Limited's board and its management is experienced. Please note all four tenderers appeared to have skilled boards and sound management.

Yellow Bridge did not rate as highly as the other tenders mainly because it has less experience as a community housing provider, is not as financially strong, and is a Tier 3 provider (lowest level). Its main revenue streams came from the provision of NDIS and Home Care and Home Help services. It also appeared to struggle with how it would access funding for housing development. This is significant given the unprecedented level of funding currently available to community housing organisations. The commitment and passion Yellow Bridge has to its clients could not be doubted.

For key highlights of each tenderer's submission and presentation, please refer to Attachments One to Four.



### Next Steps

Subject to Council resolving to approve Community Housing (Qld) Limited as the preferred tenderer the following steps will need to be completed prior to 29 February 2024:

- (1) Formally notify the Director-General Department of Housing, Local Government, Planning and Public Works (Department) that Council, following an extensive expression of interest and closed tender process, recommends that Community Housing (Qld) Limited is the preferred tenderer (to be completed prior to the end of January).
- (2) Formally notify Community Housing (Qld) Limited that it is the preferred tenderer subject to final approval by the Director-General. Letter to be finalised and sent prior to the Council Minutes being released (likely to be 24 January 2024).
- (3) Formally notifying the remaining tenderers that Community Housing (Qld) Limited is the preferred tenderer and will be appointed subject to:
  - (a) the approval of the Director-General;
  - (b) executing a contract with Council; and
  - (c) executing a funding agreement with the Department of Housing, Local Government, Planning and Public Works.

Thank them for their efforts (to be completed by the end of January).

- (4) Formally notify tenants that Council is recommending that Council's community housing will be transferred to Community Housing (Qld) Limited subject to the approval of the Director-General. Provide the following content in the letter:
  - (a) Community Housing's experience and commitment in this and the Maranoa regions;
  - (b) what it will mean for tenants;
  - (c) the change-over is likely to occur on 1 July 2024; and
  - (d) ongoing communication and meetings will occur with tenants between the date of the letter and the changeover date.

The contents of this letter should be shared with Community Housing (Qld) Limited prior to being sent to tenants (to be completed prior to Council Minutes being published).

- (5) Appointing a legal firm to draft a contract. This contract will be relatively straight forward with the key document being the funding agreement executed between the Department of Housing, Local Government, Planning and Public Works and Community Housing (Qld) Limited (to be completed by 29 February 2024).
- (6) Reviewing the calculation of the contingent liability by the Department of Housing, Local Government, Planning and Public Works. Although this has no future financial impact on Council, it is necessary to ensure that the contingent liability is relatively consistent with Council's calculation of it. This ensures that Community Housing (Qld) Limited is not being burdened with a contingent liability that is significantly higher than Council's balance (to be completed by 29 February 2024 although this may carry-over into March 2024).
- (7) Establish contacts between Community Housing (Qld) Limited for the handover (to be completed by 29 February 2024).

During earlier discussions with officers of the Department of Housing, Local Government, Planning and Public Works, it was indicated that Director-General approval could take significant time and that the transfer of Council's community housing should not be expected before 30 June. Recently, the Acting Regional Director indicated that the Director-General is being informed of the process and approval may be timelier. While this is hopefully the outcome, being the transfer of title, may still be performed on 1 July due to:

- (1) Council and Community Housing (Qld) Limited having to execute a contract;
- (2) the contingent liability still has to be calculated by the Department of Housing, Local Government, Planning and Public Works and agreed with Council and Community Housing (Qld) Limited;



- (3) the funding agreement between the Department and Community Housing (Qld) Limited has to be negotiated. While this may appear straightforward, feedback indicates that a new funding agreement continues to be developed; and
- (4) the transfer of data and information and the required execution of new tenancy agreements with tenants is quite significant.

#### Consultation (Internal/External)

Throughout this process, there has been engagement with the Department of Housing, Local Government, Planning and Public Works, the tenants, and various community housing providers. The relevant professional and technical officers within Council have been actively engaged throughout the process.

#### Legal/Policy Implications (Justification if applicable)

There are no direct legal or policy implications associated with the transfer of the community housing stock. However, it must be noted that Council will be divesting itself of a relatively high risk, non-core local government business.

#### Budget/Financial Implications

The following are likely impacts on Council's Operating and Financial Position:

- (1) costs associated with preparing a contract is likely to be between \$20,000 and \$30,000;
- (2) capital loss of approximately \$6,000,000 on the transfer of the housing stock. This is on the basis that the auditors will treat this transfer in the same manner as they treated the transfer of the residential aged care facilities. As it is a capital loss, Council's operating surplus and operating surplus ratio will not be impacted. The value of Buildings will also decrease by approximately \$6,000,000;
- (3) net savings of losses on Council's delivery of community housing services of \$400,000 to \$450,000 per annum escalated by inflation. These savings will commence in the 2024-25 year assuming the transfer occurs on 30 June 2024; and
- (4) additional general rates revenue of \$30,000 to \$35,000 per annum, based on future valuations of the land by the State Valuation Service.

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities '*to act and make decisions in a way compatible with human rights*'. There are no human rights implications associated with this report. All activities will be undertaken in accordance with Council's human rights obligations

#### **Conclusion**

Council has undertaken an extensive expression of interest and tender process to source a community housing organisation which has the capacity to not only provide quality tenancy services but also to grow community/key worker/affordable/crisis housing throughout the Western Downs Region. Due to its size, current significant presence in the region and its reputation, Community Housing (Qld) Limited is best placed to deliver on these objectives. It is also experienced in the development of housing and is therefore well placed to access funding under the various Federal and State government funding programmes currently in place. Currently, it has funding submissions lodged for the development of twenty-six (26) dwellings in Miles and ten (10) dwellings in Chinchilla.

Prior to the transfer of housing occurring, the Director-General of the Department of Housing, Local Government, Planning and Public Works must approve the transaction. Funding agreements must also be executed between the Department of Housing, Local Government, Planning and Public Works and Regional Housing (Qld) Limited.

#### **Attachments**

Key highlights of each tenderer's submission can be found in the following attachments:

Attachment 1 - Community Housing (Qld) Limited



Attachment 2 - Regional Housing Queensland  
Attachment 3 - St Vincent de Paul Society Queensland Housing  
Attachment 4 - Yellow Bridge Qld Ltd

**Authored by:** Neil Castles, Contractor



## Community Housing (Qld) Limited

Category	Sub-Category	Comments
Capacity & Capability	Financial - Capability	While it makes a profit of \$2 million, properties are held as investments and therefore no depreciation is recorded. The other issue is that funding for capital works is initially capitalised as a liability and then as obligations are performed over time, the amount of extinguishment
	National Regulatory System - Registration Level	Compliant Registered Tier 1 provider.
	Other Compliance	No outstanding compliance issues
Experience	Demonstrated experience and ability in the delivery Community Housing;	Very experienced Tier 1 provider with a strong presence in the Darling Downs and South-West regions. Subsidiary of Community Housing Australia Limited. Mainly operates community and affordable housing but also provides crisis accommodation, transitional housing, indigenous housing and homelessness services. Owns and manages 1,100 houses in 10 council regions. Has significant experience in the Western Downs and Maranoa regions where it manages 195 dwellings in addition to its ownership of 38 dwellings in the Western Downs Region. Currently has funding submissions to build 198 dwellings in the Darling Downs and South West Qld regions.
	Quality of key personnel including Board of the Company;	Board and Senior administrative governance and oversight comes from the parent Community Housing Australia. The Managing Director (Stephen Bevington) and Deputy CEO (Danny Driscoll) have significant community experience both here and overseas. The State Manager Alicia Follent has significant community housing experience although not a strong financial background. Also supported by reasonable management within Qld. The Board would appear to meet every second month. Three directors of Community Housing
	Community housing owned and/or subject to a long-term lease; (Please note this is lower as it intersects with the financial capacity of the organisation)	Either owns and manages 1,100 houses in 10 council regions. Has significant experience in the Western Downs and Maranoa regions where it manages 195 dwellings in addition to its ownership of 38 dwellings in the Western Downs Region. Currently has funding submissions to build 198 dwellings in the Darling Downs and South West Qld regions. Delivers housing across the full spectrum including community/social, affordable, key worker, homeless and crisis. Also an experienced developer of housing.
	Specialist homelessness services and/or crisis accommodation services delivered, if any;	Is experienced in the delivery of these services. See above.
	Referee Checks	The Salvation Army Homeless Service in Gold Coast and Toowoomba provided an excellent reference stating that they are the best community housing organisation to work with and that their dwellings are well maintained and they are responsive to any maintenance requests. Also they place the tenant at the centre of everything.
Local Experience	A current Western Downs Region presence and/or wider Darling Downs, Maranoa Region, South Burnett Presence.	Has significant experience in the Western Downs and Maranoa regions where it manages 195 dwellings in addition to its ownership of 38 dwellings in the Western Downs Region. Currently has funding submissions to build 198 dwellings in the Darling Downs and South West Qld regions. Has funding submissions in for 206 dwellings across the wider region
	How does the tenderer plan to utilise local business and other service providers as well as positioning human resources in the Region to deliver the services?	Community Housing has moved away from a head contractor model to a local partnership panel of trades model. Willingness to work with Council around continuity of contractors. In the first instance, Community Housing will base a resource in its satellite office at the Murilla Community Centre in Miles. Currently its main office is in Roma.
Strategy for the Western Downs Region and the Wider Darling Downs and South West Queensland Region	Strategy	Already has a significant presence in the Region. Reasonably developed strategy. Highlights the difficulty in acquiring new houses without funding and land support. Will seek to leverage the Portfolio to develop more housing. Currently has funding submissions in for 26 dwellings in Miles and 10 in Chinchilla. Significant focus on maintenance of existing portfolio post transfer. Does not provide the same detail as Regional Housing Queensland around the actions it will take pre and post the transfer. However it does have a timeline for the various actions without providing extensive detail.
	Authenticity and Quality of Presentation	Low key but very knowledgeable. Was very much aware of the issues and have a strong presence in the Region.



## Regional Housing Queensland

Category	Sub Category	Comments
Capacity & Capability	Financial - Capability	\$15.4M revenue up from \$13.2M in 2022. Profit is \$2.4M up from \$1.5M. Depreciates its assets (\$0.4M) Capital grants were \$1.6M. Cash is \$6.1M up from \$4.6M and Equity \$20.5 up from \$18.2M. PP&E is \$15.8M up from \$14.3M. Has planned maintenance reserves of \$3.5M.
	National Regulatory System - Registration Level	Established Tier 1 provider
	Other Compliance	No outstanding compliance issues
Experience	Demonstrated experience and ability in the delivery Community Housing;	Experienced in the delivery of Community Housing. 968 tenancies throughout regional QLD, 64% community housing, 27% transitional housing, 3% affordable, 2% crisis, 0.4% DoorZ. disability accommodation, homelessness services, 79% owned by Qld Govt, 12% by private owner, 7% owned, 2% Fraser Coast RC
	Quality of key personnel including Board of the Company;	RHQ has a nine member board who are all based in the Bundaberg Region. The Chair and Deputy Chair are quite youthful. There is a good mixture of skills and experience on the Board. Management is led by Brett Hanna who has been in that position for over a decade. He has excellent experience and committed to improving lives. Is a builder and has had senior roles in the building and human services industries. Other senior managers have good experience and, collectively, a good breadth of skills that cover the key areas of finance, asset maintenance, workplace health & safety and tenancy management. Management structure appears less complex than Community Housing Qld Limited. .
	Community housing owned and/or subject to a long-term lease; (Please note this is lower as it intersects with the financial capacity of the organisation)	968 tenancies throughout regional QLD, 64% community housing, 27% transitional housing, 3% affordable, 2% crisis, 0.4% DoorZ. disability accommodation, homelessness services, 79% owned by Qld Govt, 12% by private owner, 7% owned, 2% Fraser Coast RC
	Specialist homelessness services and/or crisis accommodation services delivered, if any;	2% crisis, 0.4% DoorZ. disability accommodation, homelessness services,
	Referee Checks	Feedback from senior management at Fraser Coast and South Burnett councils indicates that Regional Housing has strong relationships with the councils. Less certain about the management of tenants although Fraser Coast noted that tenancy problems reduced post the transfer of a unit complex. in 2019.
Local Experience	A current Western Downs Region presence and/or wider Darling Downs, Maranoa Region, South Burnett Presence.	Main office is in Bundaberg but has significant presence in Kingaroy, Gladstone and Townsville. No real commitment to establishing a presence in the Region.
	How does the tenderer plan to utilise local business and other service providers as well as positioning human resources in the Region to deliver the services?	Is committed to using local contractors.
Strategy for the Western Downs Region and the Wider Darling Downs and South West Queensland Region	Strategy	Regional Housing has provided a significant transition plan, including objectives, actions and timing. Focuses heavily on being the only Tier 1 regional community housing organisation. Has established strong governance processes around the transition and makes Council accountable for a number of actions including compliance with statutory maintenance obligations. see a focus on affordable housing in Dalby. Currently undertaking the development of 8 dwellings in the South Burnett. Has strong processes around determining the need for housing. Like all community housing organisations is constrained by finances. is somewhat further behind Community Housing Qld and St Vincents in developing potential projects and applying for finance. However the transition plan is very sound and significantly advanced. Biggest problem is that St Vinnies and Community Housing are reasonably advanced with a housing strategy for the Region outside of this opportunity.
	Authenticity and Quality of Presentation	The Chairman and the staff member showed real passion for the business which came across in the presentation. The only problem was there was no real strategy for the Region other than we will look at it if we succeed. Appeared that



## St Vincent de Paul Society Queensland Housing

Category	Sub-Category	Comments
Capacity & Capability	Financial - Capability	St Vincent Housing Profit was \$552,000 on revenue of \$6.172 million. Government Grants were \$1.4 million which appear to be revenue grants. Property expenses
	National Regulatory System - Registration Level	Registered Tier 2 Provider at 22 May 2023. St Vincent Housing believe they will be elevated to Tier 1 in March/April 2024.
	Compliance	No compliance issues
Experience	Demonstrated experience and ability in the delivery Community Housing;	At time of most recent registration (22 May 2023), Managed 361 properties with 90 properties owned by St Vincent de Paul Qld (its parent). A mixture of community housing (245 units), transitional housing (66 units), crisis housing (26 units) and other (140 units) but unsure what this is. Reports that it now manages 550 dwellings across 11 regional offices including Toowoomba and Roma.
	Quality of key personnel including Board of the Company;	The Board is a mix of St Vincent de Paul Society members and those with reasonably strong business backgrounds. Reflects the pastoral nature of the organisation. Management does not have the same experience as Community
	Community housing owned and/or subject to a long-term lease	At time of most recent registration (22 May 2023), Managed 361 properties with 90 properties owned by St Vincent de Paul Qld (its parent). A mixture of community housing (245 units), transitional housing (66 units), crisis housing (26 units) and other (140 units) but unsure what this is. Reports that it now manages 550 dwellings
	Specialist homelessness services and/or crisis accommodation services delivered, if any;	A related party, Ozcare provides specialist services including disability and home care and home help services as well as managing 16 residential aged care facilities.
	Referee Checks	Strong reference of service commitment and consideration around dwelling design from a partner in an architecture and project management firm. Also the Manager of the Tara Neighbourhood Centre strongly advocated the quality of St Vincent's service and their commitment to clients/tenants. Sees them as being very accessible and compassionate in difficult circumstances.
Local Experience	A current Western Downs Region presence and/or wider Darling Downs, Maranoa Region, South Burnett Presence.	St Vinnies housing is heavily focussed on the Western Downs regions and has submissions with the Department of Housing for 2 projects in Dalby and potentially 1 in Tara. Reports that it now manages 550 dwellings across 11 regional offices including Toowoomba and Roma.
	How does the tenderer plan to utilise local business and other service providers as well as positioning human resources in the Region to deliver the services?	Committed to working with local support providers as well as having its own existing networks throughout the Region.
Strategy for the Western Downs Region and the Wider Darling Downs and South West Queensland Region	Strategy	St Vincents has a detailed transition plan which extends out to 30 June 2025 and beyond. Applied for funding to deliver 13 homes across the Region. Maybe the transition is too long. Managed Maranoa Regional Council's housing until a permanent solution was found. Working with the Dept of Housing to standup supported accommodation in Tara (bushfire). Recognises the financial limitations and the need to obtain support from state and federal government as well as potentially land from Council.
	Authenticity and Quality of Presentation	A real commitment to the Region with the diocese and local groups being at the heart of it. However somewhat confusing model ie, the Parent, St Vincents Housing and the diocese. Relies on support of the parent. Is focussed on growing its presence in the Region.



## Yellow Bridge Qld Ltd

Category	Sub Category	Comments
Capacity & Capability	Financial - Capability	\$333,000 loss in 2022. Total Equity at 30 June 2022 of \$4.8 million with Cash of \$1.3 million. Rental Revenue was \$1.98 million of total revenue of \$12.6 million. Other revenue is mainly government NDIS and other payments and Government grants. Property expenses total \$1.4 million or \$10,000 per property. 2023 profit was \$223,000. Revenue increased to \$14.0 million with rentals increasing to \$2.12 million. Government funding totalled \$11.4 million being either for services performed or grants. Housing expenditure increased slightly to \$1.423 million or just over \$10,000 per property. Government revenue mainly relates to the delivery of home services and NDIS services with some minor income being provided to deliver other support services. Equity is \$4.8 million and cash is \$1.3 million. Its funding position is a significant constraint although it does benefit from the delivery of NDIS Services and Home Services (these services are contestable) which are more profitable than the delivery of Community Housing. Community housing is a relatively minor source of income at around 15% of revenue.
	National Regulatory System - Registration	Compliant Tier 3 Provider
	Other Compliance	No Compliance issues
Experience	Demonstrated experience and ability in the delivery Community Housing;	140 dwellings leased from the Department of Housing all in the Darling Downs Region
	Quality of key personnel including Board of the Company;	Board is very sound for a regional organisation. It has strong legal and financial experience. Also has a strong real estate background. (Do not know if this necessarily helps). Senior management team has good experience although somewhat weighted to the NDIS which is a significant revenue source. Not clear how home care and home support fits in. The Chief Executive and the General Manager Business services have strong financial backgrounds.
	Community housing owned and/or subject to a long-term lease; (Please note this is lower as it intersects with the financial capacity of the organisation)	140 dwellings leased from the Department of Housing all in the Darling Downs Region
	Specialist homelessness services and/or crisis accommodation services delivered, if any;	Yellow Bridge also provides homelessness services for youth through 7 units of housing and provides services to 76 NDIS clients. It also provides home care and home help services through a client base of 4,060. It is a Darling Downs and a rural provider.
	Referee Checks	CatholicCare provided very strong positive feedback of the relationship with Yellow Bridge and the quality of dwellings noting that in this case that provide housing for young people on the youth justice program (ie complex clients). Noted that Yellow Bridge committed to strong collaboration. Considered to have a strong culture of service and is committed to strong culture of governance including financial.
Local Experience	A current Western Downs Region presence and/or wider Darling Downs, Maranoa Region, South Burnett Presence.	140 dwellings leased from the Department of Housing all in the Darling Downs Region. Yellow Bridge also provides homelessness services for youth through 7 units of housing and provides services to 76 NDIS clients. It also provides home care and home help services through a client base of 4,060. It is a Darling Downs and a rural provider.
	How does the tenderer plan to utilise local business and other service providers as well as positioning human resources in the Region to deliver the services?	Committed to supporting local businesses and working with other community organisations.
Strategy for the Western Downs Region and the Wider Darling Downs and South West Queensland Region	Strategy	Very comprehensive transition plan and strategy moving forward. It is committed to the Darling Downs and Wider region. Sees this as an opportunity to grow its footprint and, at the same time, may help to grow its more profitable NDIS and Home Help and Care services. Yellow Bridge would be a good fit for Western Downs but comes with risks.
	Authenticity and Quality of Presentation	Loved their passion and commitment to people. Would prefer to not take new clients on in the disability and home care areas rather than compromise the quality of their service standards. People when they phone always have a person rather than a machine listening and responding to them. Housing is a smaller part of their business. Unsure as to how they will grow. Have not got as clear and coherent growth strategies as CHL and Queensland Housing Limited. Limited understanding of the requirements of Western Downs. Also they need to improve their capacity to access funding particularly when so much is available.



**Title** Chinchilla Aquatic Site Selection and Inclusions Report

**Date** 11 January 2024

**Responsible Manager** A. Ritchie, FACILITIES MANAGER

## Summary

The purpose of this Report is to seek Council's endorsement of the site selection and inclusions recommendations to progress the replacement of the Chinchilla Aquatic Centre and establish a Stakeholder Steering Committee.

### Link to Corporate Plan

*Strategic Priority: Active Vibrant Community*

- *We are a happy, inclusive community, proud of where we live.*
- *Our parks, open spaces, and community facilities are alive with activities and connect our communities.*

*Strategic Priority: Quality Lifestyle*

- *Our residents are provided with modern infrastructure and quality essential services across our region.*
- *Our recreational spaces and community facilities are attractive, safe, and accessible.*
- *We attract families to live, work, prosper, and play in our region.*

*Strategic Priority: Sustainable Organisation*

- *We are recognised as a financially intelligent and responsible Council.*
- *We focus on proactive, sustainable planning for the future.*
- *Our effective asset management ensures that we responsibly maintain our community assets.*

Aquatic facilities play a significant role in communities across the region, including the promotion of healthy and active lifestyles, providing life skills, social cohesion, and physical meeting spaces.

### Material Personal Interest/Conflict of Interest

There are no material interests nor conflicts of interest associated with the consideration of the site selections and inclusions recommendations for the replacement of the Chinchilla Aquatic Centre or establishment of a Stakeholder Steering Committee.

### Officer's Recommendation

That Council resolves to:

- (1) proceed with concept planning (within existing approved budgets) for the replacement of the Chinchilla Aquatic Centre at the former Cypress Pines Caravan Park site: 35-41 Villiers Street, Chinchilla. Lot 168 Survey Plan 172881;
- (2) include in the concept plan an indoor aquatic hall with a learn-to-swim and separate toddler's pool, an outdoor/indoor fifty (50) metre eight (8) lane pool, aquatic support areas, health and fitness areas, front of house areas including cafe, amenities and change areas, multi-purpose areas, outdoor precinct areas and multi-purpose centre;
- (3) establish a steering committee for the Chinchilla Aquatic Precinct Project concept planning as a forum for consideration of input from stakeholders and to provide advice to Council; and
- (4) commence application processes for suitable grant and project funding opportunities.



## Background Information

In June 2023, Council adopted the *Aquatic Facilities Strategy 2023-2038*. In August 2023, Council resolved to commence the exploration of replacement options and development of concept plans in 2023-24 for the Chinchilla Aquatic Facility, including at a greenfield site.

Subsequently, a project was commenced to identify and assess suitable options for site locations, including comparative analysis and recommendation of a preferred location, as well as identifying, defining, and recommending appropriate facility component inclusions for the replacement Chinchilla Aquatic Facility.

## Report

This report summarises three elements of the project including its processes, including research and engagement; site selection assessment; and facility component inclusions and cost forecasts. It further discusses establishment of a Stakeholder Steering Committee.

### 1. Project processes, research, and engagement

Thorough research and engagement processes were conducted, analysing, and building on the work completed in developing the *Aquatic Facilities Strategy 2023-2038*. Region-wide and Chinchilla-specific engagement outcomes from December 2022 and March 2023 community sessions and surveys were considered, alongside a thorough literature review of national, state, local and site-specific reports, strategies and plans, demographic analysis, trends analysis and case studies.

On 21 and 22 November 2023, community engagement drop-in sessions were held at the Chinchilla Aquatic Centre to consider suggested site inclusions for a replacement aquatic facility. The sessions were well attended with a good cross section of user groups and interest groups.

An online engagement session using the Teams platform was conducted for those unavailable at the face-to-face sessions. A community survey was conducted on the Have Your Say WDRC site and in hardcopy format, with 154 online surveys and twenty-three (23) hardcopy surveys completed. A project engagement meeting was held with the Chinchilla Community Commerce and Industry Association seeking its input to the project.

Overall, the Chinchilla community demonstrated a high interest in the project, support for the recommended inclusions and showed enthusiasm about the future of the facility.

### 2. Site Selection

A detailed assessment of five potential sites for the proposed Chinchilla Aquatic Centre was completed.

The site assessments considered location, site size, public and active transport access, site visibility/prominence, land suitability, local area and engagement potential contribution, timing of access to land, utility infrastructure, site geology, site access, and traffic impacts. Also assessed were impact on current users, future facility expansion capability, current zoning, flooding, environmental constraints, steepness of site contours, site contamination, cultural heritage constraints, and the value and ownership of the sites.

Each criterion was scored using a ten (10) point scoring system across twenty-one (21) criteria as per page twenty (20) of the *Chinchilla Aquatic Centre Replacement Investigation and Site Selection Report January 2024*. Sites considered included the existing site, State Government land, St Joseph's School land, Department of Education land, and the former Cypress Pines Caravan Park site.

Table 1. Site Assessment

Site Location	Details	Score
Existing site - 97 Middle Street	Expanding existing site	148
State Government land	Vacant land off Chinchilla S Road	153
St Joseph's School land	Hypatia St, adjacent to school	156
Department of Education land	Vacant land off Fraser Street	152



Former Cypress Pines Caravan Park site	35-41 Villiers Street	185
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The site assessment clearly identified the former Cypress Pines Caravan Park site as the most suitable when compared to the other options. Subsequent investigation processes were then undertaken at this site, including an engineering review identifying the sub-surface profiles and properties of soils and a classification of the site.

Engineering advice and recommendations are detailed on pages 22 and 23 of the *Chinchilla Aquatic Centre Replacement Investigation and Site Selection Report January 2024*, with a Site Classification Report including Bore logs included in the attachments to the report.

### 3. Facility Inclusions

Based on an assessment of work undertaken within development of the *Aquatic Strategy 2023-2038*, the literature review, demographic analysis, trends analysis, case studies and including previous and current stakeholder engagement, a component schedule was devised and analysed for appropriateness, forming the basis for stakeholder engagement and input.

Consideration was given to facility components suitability to target users, facility objectives, functional relationships, other features, element areas and their facility space requirements, and indicative capital costs. This analysis is detailed on pages 24 to 29 of the *Chinchilla Aquatic Centre Replacement Investigation and Site Selection Report January 2024*.

Table 2. Recommended Chinchilla Aquatic Centre Inclusions

<ul style="list-style-type: none"> <li>Indoor aquatic hall with a learn-to-swim and separate toddler's pool</li> </ul>	<ul style="list-style-type: none"> <li>Outdoor/indoor fifty (50) metre eight (8) lane pool with moveable boom and access ramp</li> </ul>	<ul style="list-style-type: none"> <li>Aquatic support areas including first aid room, plant rooms and swim club rooms</li> </ul>
<ul style="list-style-type: none"> <li>Health and fitness areas including weights room and multi-purpose room</li> </ul>	<ul style="list-style-type: none"> <li>Front of house areas including reception, offices, administration, staff room, cafe</li> </ul>	<ul style="list-style-type: none"> <li>Amenities and change areas</li> </ul>
<ul style="list-style-type: none"> <li>Outdoor precinct areas including landscaping, marshalling area, covered tiered seating and car parking</li> </ul>	<ul style="list-style-type: none"> <li>Multi-purpose Centre (possible leasable area)</li> </ul>	

Capital and operating forecasts were then developed by independent quantity surveyors, with a staged approach to project delivery to encompass the Chinchilla Aquatic Centre elements as stage one, followed by a Multi-purpose Centre as stage two. The modelling looked at indicative capital project delivery costs and projections for operational forecasts that included consideration of financial modelling assumptions relating to global impacts, business and programming assumptions, merchandise, café, staffing, annual maintenance, and depreciation costs.

A summary of these details is included at pages 30 to 38 of the *Chinchilla Aquatic Centre Replacement Investigation and Site Selection Report January 2024*, with the Indicative Cost Plan and Detailed Financial Operating Modelling included as attachments three (3) and five (5) of the report.

### 4. Stakeholder Steering Committee

Development of a project stakeholder steering committee was considered in planning for the next phase of the Chinchilla Aquatic Centre Replacement project, the concept development.

In alignment with Council's Communications and Community Engagement Strategy, the scale and impact of the project indicate that the level of engagement should be to the 'collaborate' level of the International Association for Public Participation (IAP2) spectrum. Establishment of a project steering committee including a mix of internal and external stakeholders, preferably chaired by a Councillor, would enable achievement of that outcome.

The objectives of the Chinchilla Aquatic Precinct Steering Committee would be to:



- (a) enable our active vibrant community to be empowered by local initiatives;
- (b) voice opinions and provide insight with regard to stakeholder priorities;
- (c) consider and provide input to project planning through its various stages;
- (d) discuss and debate the options, benefits, and costs of proposed inclusions and operating models;
- (e) understand broader community priorities and how this project will impact them;
- (f) enable collaborative working relationships and potential development of partnership projects and access to external funding sources and support; and
- (g) ensure a balanced view and good decision making.

The Chinchilla Aquatic Centre Steering Committee would:

- (a) provide advice to guide and support the project development process;
- (b) provide feedback on project reports;
- (c) represent the views of a range of stakeholders;
- (d) offer suggestions and insights;
- (e) act as a conduit to potential partners/funding sources; and
- (f) advocate on behalf of the project.

#### Consultation (Internal/External)

The investigative process has involved consultation with the following Council entities:

- (a) Councillors;
- (b) Executive Leadership Team;
- (c) Facilities;
- (d) Communications and Marketing;
- (e) Finance;
- (f) Communities;
- (g) Economic Development; and
- (h) Legal Services.

External consultation has been undertaken with the following entities:

- (a) aquatic facility users including Chinchilla Swimming Club;
- (b) community members;
- (c) schools;
- (d) community centres;
- (e) health care providers;
- (f) Chinchilla Community Commerce and Industry Association (CCCI);
- (g) Royal Life Saving Association Queensland (RLSAQ); and
- (h) contracted aquatic facility managers.

#### Legal/Policy Implications (Justification if applicable)

There are no legal nor policy implications associated with the consideration of the site selection and inclusions recommendations for the replacement of the Chinchilla Aquatic Centre nor the establishment of a Stakeholder Steering Committee.

Council owns the site in Fee Simple and use as an aquatic precinct is consistent with the relevant provisions of the planning scheme.



### Budget/Financial Implications

The concept planning for the Chinchilla Aquatic Precinct and establishment of a Stakeholder Steering Committee would be undertaken within existing approved budgets. The construction of the new facility was provisionally included within the ten-year capital works programme which was prepared as part of the 2023-2024 budget.

### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities '*to act and make decisions in a way compatible with human rights*'. All activities will be undertaken in accordance with Council's human rights obligations.

### **Conclusion**

Planning for the replacement of the Chinchilla Aquatic Centre has now seen completion of a site selection process that has identified a preferred site for a new facility and conduct of engineering assessment confirming suitability of the site. It has also researched and analysed substantial amounts of information and forecasts, and sought stakeholder input through a rigorous engagement process, to determine a recommended list of facility component inclusions and subsequently, their indicative capital and operational cost forecasts. A further recommendation to establish a Stakeholder Steering Committee has also been defined. Endorsement of these recommendations is now requested to enable council to progress to the next stage of project planning for the replacement of the Chinchilla Aquatic Facility.

### **Attachments**

- 1) Chinchilla Aquatic Centre Report, Otium, January 2024
- 2) Terms of Reference Chinchilla Aquatic Precinct Concept Steering Committee
- 3) Title Search 35-41 Villiers Street

**Authored by:** Alison Mobbs, Coordinator Strategic Planning and Development - Facilities



**WESTERN DOWNS REGIONAL COUNCIL**

**CHINCHILLA AQUATIC CENTRE REPLACEMENT  
INVESTIGATION AND SITE SELECTION**

DRAFT REPORT - JANUARY 2024





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*Otium Planning Group acknowledges the Australian Aboriginal, Torres Strait and South Sea Islander peoples of this nation.*

*We acknowledge the traditional custodians of the lands on which our company is located and where we conduct our business. We pay our respects to ancestors and to Elders, past, present and emerging.*

*Otium is committed to national reconciliation and respect for indigenous peoples' unique cultural and spiritual relationships to the land, waters and seas, and their rich contribution to society.*



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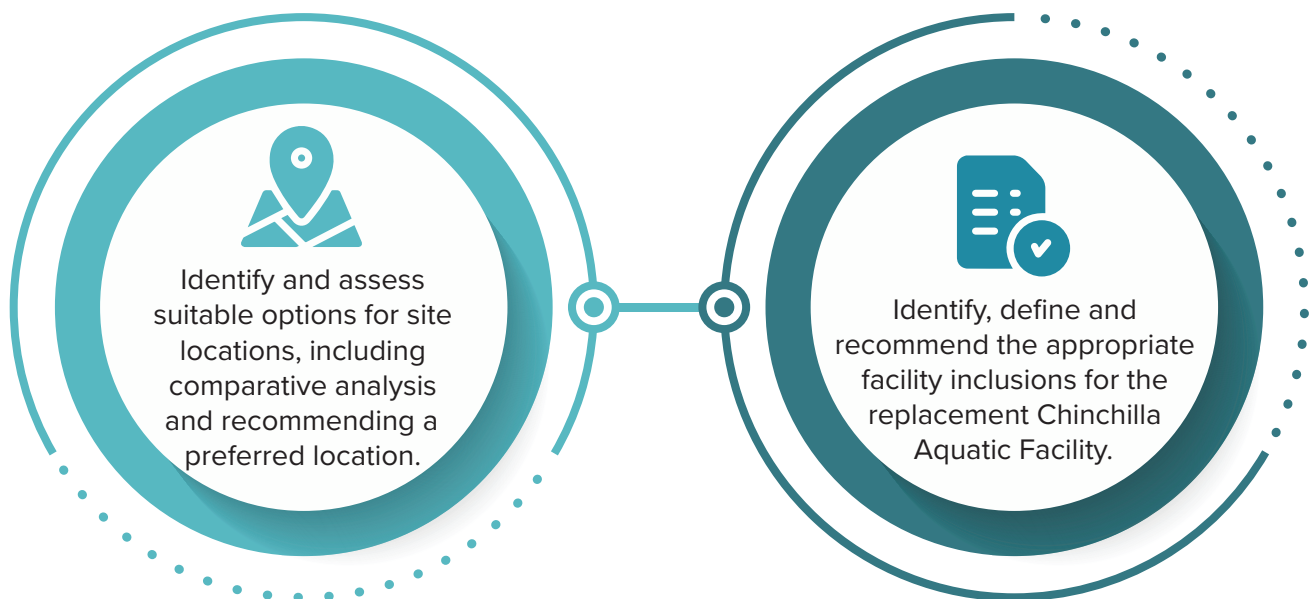
# 1. PROJECT INTRODUCTION

## 1.1. BACKGROUND

On the 21st of June 2023, Western Downs Regional Council (Council) adopted the **Aquatic Facilities Strategy 2023-2038**. Within the Aquatic Facilities Strategy, Council undertook to consider major remediation or, alternatively, the timeline for replacement, including site selection and inclusions at the Chinchilla Aquatic Centre.



The **objectives** of the Chinchilla Aquatic Centre Replacement Site Project (Project) are:



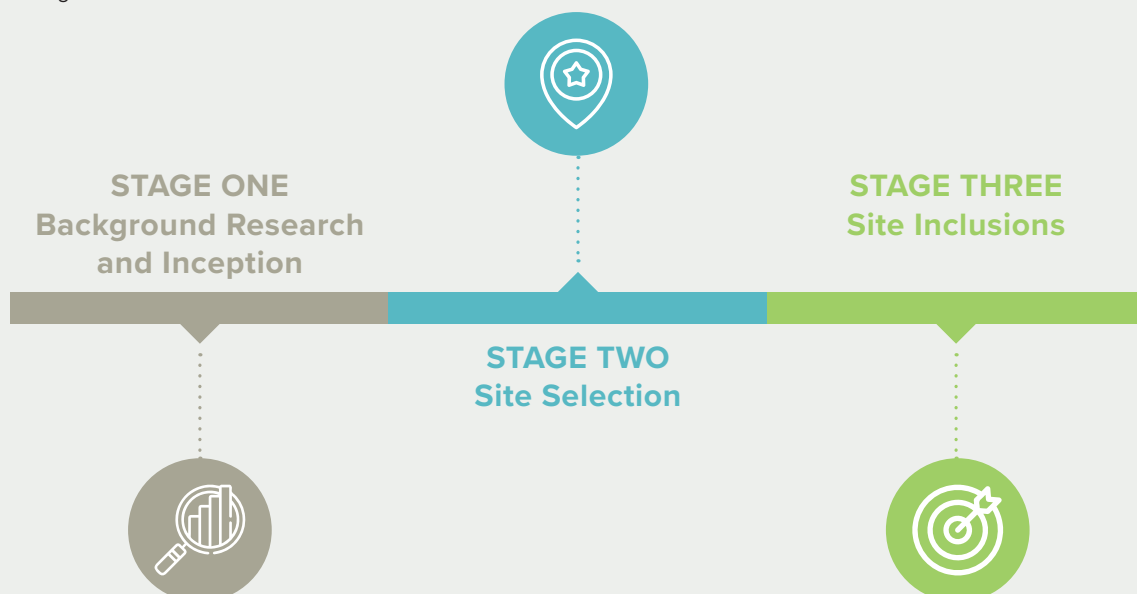


These objectives are informed through the following **key project inclusions**:



There are **three stages** as part of this Project:

*Figure 1: Project Stages*













1.2 Existing Site

Figure 2: Satellite Image of the Chinchilla Aquatic and Fitness Centre



The Chinchilla Aquatic and Fitness Centre was originally built in 1962, with the addition of an indoor pool in 2006. The site currently consists of:

 50-metre, six-lane, outdoor lap pool.	 25-metre, six-lane, indoor pool.	 Children's play pool.	 Grandstand.
 Amenities building with male, female and accessible changing rooms.	 Entrance with kiosk and ticket counter.	 Swimming club buildings.	 Gym.



## 2. WESTERN DOWNS AQUATIC STRATEGY 2023 – 2038 ENGAGEMENT (NOVEMBER 2022 – MARCH 2023)

### 2.1. COMMUNITY AND STAKEHOLDER ENGAGEMENT

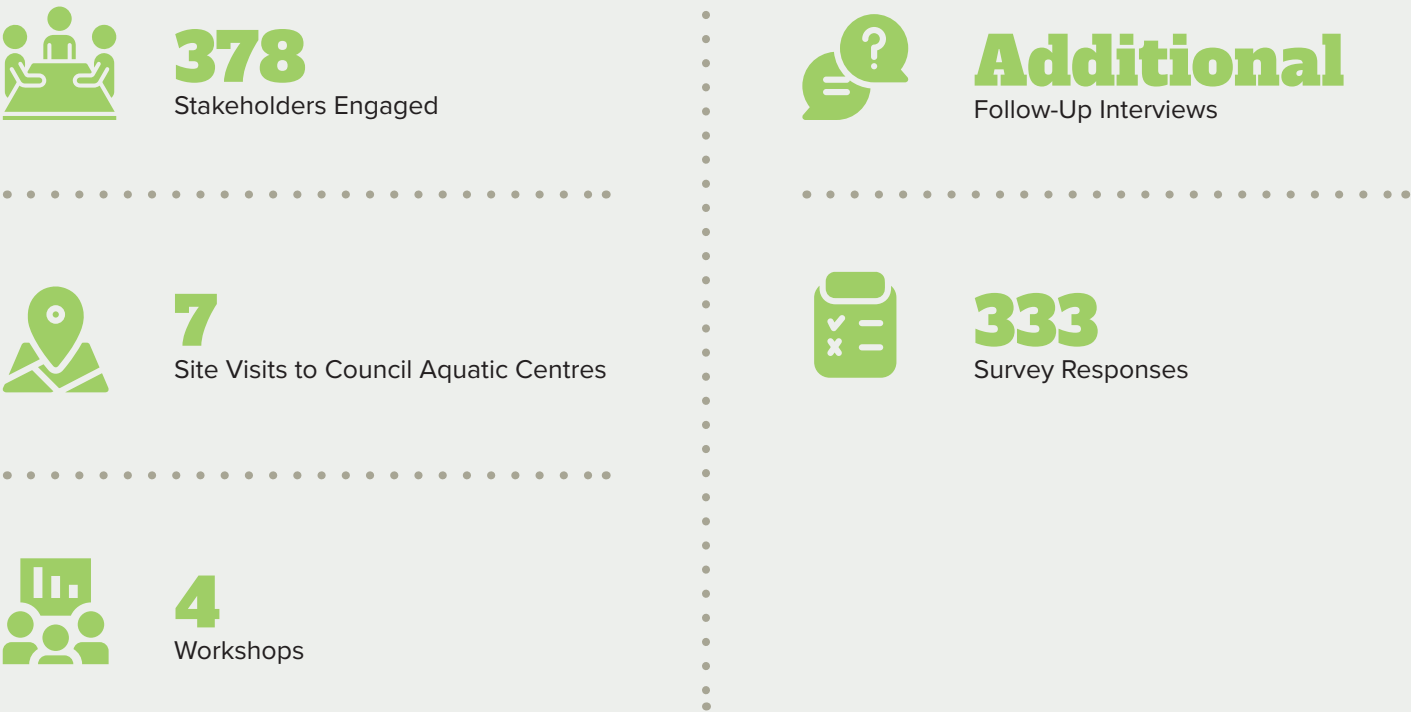
As part of their Aquatic Strategy 2023 - 2038, Western Downs Regional Council undertook engagement to ensure the Strategy considered the priorities of key stakeholders, including user groups, aquatic centre staff and the community. The engagement was undertaken in two phases:

Table 1: Aquatic Strategy Engagement Phases

PHASE	WHEN	PURPOSE
A	December 2022	« Develop a regional vision. « Understand local strengths and challenges.
B	March 2023	« Communicate the initial engagement findings. « Understand the community’s desired outcomes.

The figure below outlines the engagement methods utilised during the initial stage:

Figure 3: Engagement Findings

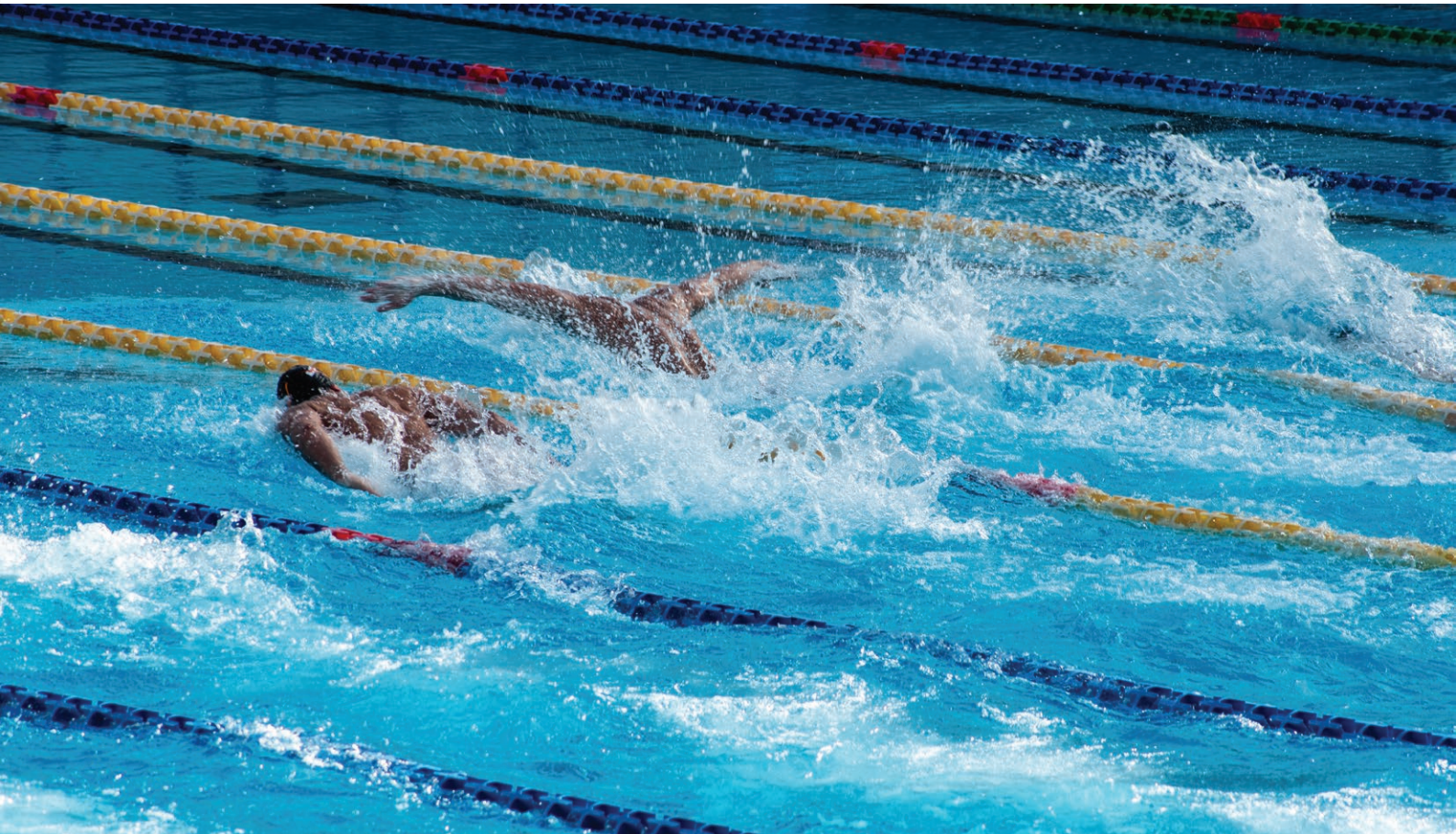




Key findings identified through research and engagement:

Table 2: Strengths and Challenges Identified Through Engagement

STRENGTHS	CHALLENGES
<ul style="list-style-type: none"><li>« The total number of aquatic facilities and their wide dispersion around the region, is a relative strength of the Western Downs.</li><li>« The blend of indoor and outdoor pools in the larger towns and the existing availability of outdoor pools in the region’s smaller towns, ensures that no area is currently missing out on the opportunity to make use of an aquatic facility regularly.</li><li>« Stakeholders in early engagement indicated that all aquatic facilities are generally well used and loved by their local community.</li><li>« Aquatic facilities play an important social and community role, beyond being places to swim.</li><li>« Stakeholders in early engagement highlighted aquatic facilities as being important social outlets.</li><li>« Aquatic facilities in the Western Downs are supported by a large membership base, with a variety of different users.</li></ul>	<ul style="list-style-type: none"><li>« Many aquatic facilities across the Western Downs are nearing the end of their serviceable life. This creates safety issues and challenges for Council, in maintaining, repairing, upgrading, or renewing these assets.</li><li>« Research and engagement found several aquatic facilities in need of accessibility improvements, or maintenance and upgrade to key amenities.</li><li>« Increased activation and utilisation of aquatic facilities will require further engagement with schools, swim clubs and other users.</li></ul>





## 2.2. CHINCHILLA AQUATIC CENTRE ENGAGEMENT

As part of the *Aquatic Strategy 2023 - 2038*, Council also engaged specifically with the Chinchilla community around their vision for aquatics for their community.

### Local aquatic priorities included:

- « Amenities block redevelopment.
- « Disabled access and amenities.
- « Gym fobs.
- « Shade.
- « Improved maintenance.
- « Increased space.

### The key themes that emerged about what is special about the Chinchilla community and its aquatic facilities, were:

- « Provides important learn-to-swim opportunities, improving water safety outcomes for the community.
- « Community hub where people can gather.
- « Year-round swimming opportunities.
- « Facilities for all ages.
- « Great facility for families.

### The common themes from ideas for the Chinchilla Aquatic Centre to evolve over the next ten years to meet changing demand and emerging trends, were:

- « Modernised/ enhanced facilities.
- « More water spaces.
- « More opportunities for water safety programs.
- « Affordable fees and charges.

### The common themes relating to opportunities, challenges or ideas for aquatic facilities and services in Chinchilla, were:

- « Ensure facilities are maintained and remain fit-for-purpose.
- « Improved client services and communication.

### The vision for Chinchilla Aquatic Centre is:

- « Unique to Chinchilla.
- « Clean, safe and hygienic.
- « Fit-for-purpose.
- « Affordable and inclusive.

### Initiatives and actions for implementation identified, were:

- « Examine potential new sites, or expansion opportunities for the current site.
- « Data collection on utilisation of gym.
- « Improved kitchen facilities.
- « Enhanced shading.
- « Fit for purpose, local management.
- « Strategies to attract and retain staff.
- « Opportunities for community feedback and responses.
- « Investigate potential consultation room.
- « Staff and user car parking.

*Whilst engagement didn't specifically focus on management and operations, overall, there was a common theme relating to the dissatisfaction of current management at the Chinchilla Aquatic Centre, regarding cleanliness, maintenance and friendliness.*



## 3. BACKGROUND RESEARCH

The replacement of the Chinchilla Aquatic Centre aligns with multiple national, state, regional and Council strategies and documents. Furthermore, a review of relevant background research documents has been conducted to provide a thorough understanding of all the relevant information.

### 3.1. LITERATURE REVIEW

The table below lists all the documents reviewed during the background research. See Appendix 1 for the full review, summary and strategic alignment of these documents.

Table 3: Summary of Reviewed Literature

GROUPING	PURPOSE
National	<ul style="list-style-type: none"> <li>« The State of Aquatic Facility Infrastructure in Australia (2022)</li> <li>« Royal Life Saving National Drowning Report (2022).</li> </ul>
State	<ul style="list-style-type: none"> <li>« Activate Queensland 2019-2029 (2019)</li> <li>« Department of Tourism, Innovation and Sport Strategic Plan 2023-2027 (2023)</li> <li>« Public Health Act (2005)</li> <li>« Public Health Regulation (2018)</li> <li>« Water Quality Guidelines for Public Aquatic Facilities (2019).</li> </ul>
Local (Western Downs Regional Council)	<ul style="list-style-type: none"> <li>« Western Downs Regional Council Corporate Plan 2021-2026 (2022)</li> <li>« Western Downs Regional Council Annual Report (2022)</li> <li>« Western Downs Regional Council 2023/24 Budget Summary (2023)</li> <li>« Western Downs Regional Council Operational Plan (2023)</li> <li>« Western Downs Regional Council Aquatic Facilities Strategy 2023-2038 (2023)</li> <li>« Phase A Engagement Report: Aquatic Facilities Strategy (2023)</li> <li>« Phase B Engagement Report: Aquatic Facilities Strategy (2023)</li> <li>« Research and Engagement Summary (2023)</li> <li>« Chinchilla Community Commerce and Industry Inc. (CCCI) Community Plan 2021-2025 (2021)</li> <li>« CCCI Board Meeting Notes - 18 October (2023)</li> <li>« Chinchilla Aquatic Centre Remediation Summary (2022)</li> <li>« Chinchilla Utilisation Data - 18 October (2023).</li> </ul>
Site Specific	<ul style="list-style-type: none"> <li>« Detailed Analysis Report by Delos Delta (2023)</li> <li>« Chinchilla Aquatic Centre Current State Review by Delos Delta (2023)</li> <li>« Engineering Review by GHD (2021)</li> <li>« Prioritisation List by GHD (2022)</li> <li>« Development Pathway Review for Chinchilla Stem Centre - (CCCI) by The Yellow Company (2023)</li> <li>« Feasibility Study - (CCCI) by The Yellow Company (2022).</li> </ul>



3.2. DEMOGRAPHIC ANALYSIS: ABOUT CHINCHILLA

Chinchilla is a town within the Western Downs Local Government Area, which is part of the Darling Downs Southwest Region of Queensland. Chinchilla is approximately 250km from Brisbane.

Figure 4: Chinchilla within Western Downs Context







## POPULATION

Chinchilla's population in 2021 was 7,068, per Census data<sup>1</sup>. The table below provides population projections from Queensland's Statisticians Office, to estimate future population<sup>2</sup>.

Table 4: Population Projections, Chinchilla

YEAR	PROJECTED POPULATION*	MALES %	FEMALES %
2026	9,261	50.58	49.42
2031	9,697	50.14	49.86
2036	10,055	49.75	50.25
2041	10,301	49.51	50.49
2046	10,419	49.37	50.63

\*This data reflects the medium score of the population estimates per year.

Table 5: Age Groups, Chinchilla

AGE GROUP	CHINCHILLA POPULATION	% OF POPULATION	REGIONAL QUEENSLAND %
Median Age	33	N/A	41
0-14	1,612	22.8	18.3
15-24	839	11.9	11.6
25-34	1,189	16.8	12.4
35-44	875	12.4	12.4
45-54	747	10.6	13.1
55-64	764	10.8	13.0
65-74	573	8.1	11.0
75-84	342	4.9	6.1
85+	130	1.8	2.1
<b>Total</b>	<b>7,071</b>	<b>100%</b>	<b>100%</b>



# 7.6%

The percentage of Indigenous peoples within Chinchilla is 7.6%. This is comparatively higher than Queensland (4.6%) and Australian (3.2%) averages.



# 6.4%

The Chinchilla-specific need for assistance due to disability is unclear, however, at an LGA level there are 2,182 (6.4%) people needing assistance in Western Downs. Of Chinchilla residents, 9.4% have provided unpaid assistance to a person with a disability, health condition, or due to old age.

<sup>1</sup> <https://www.abs.gov.au/census/find-census-data/quickstats/2021/SAL30602>

<sup>2</sup> <https://www.qgso.qld.gov.au/statistics/theme/population/population-projections/overview/qlds-population-future-data-visualisation>





## INCOME AND SOCIAL DISADVANTAGE

59.6% of the population participated in the labour force. The median weekly income of Chinchilla resident types is:



**Person**  
**\$810**



**Family**  
**\$1,918**



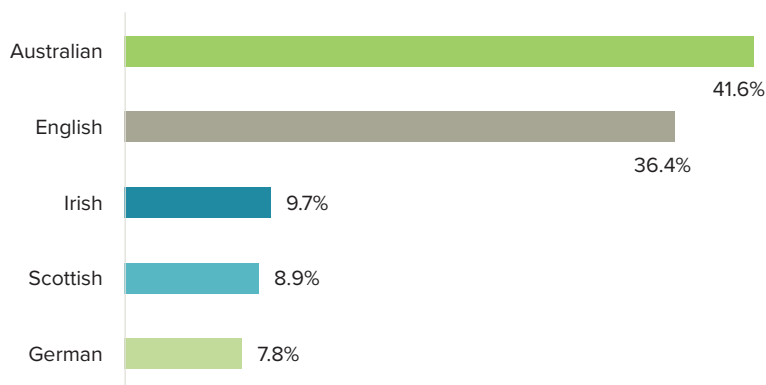
**Household**  
**\$1,549**

The **Socio-Economic Indexes for Areas (SEIFA)** score measures key factors within a community such as income, unemployment, occupations, education and tertiary qualifications. The SEIFA score of Western Downs is **946**. This ranks 44th out of 79 Local Government Areas and regions in Queensland. This is below the average of the Darling Downs South West Region (969), meaning that the Western Downs Region has residents within their Region with social disadvantage.



## CULTURE AND BACKGROUND

The top ancestries of Chinchilla residents are:



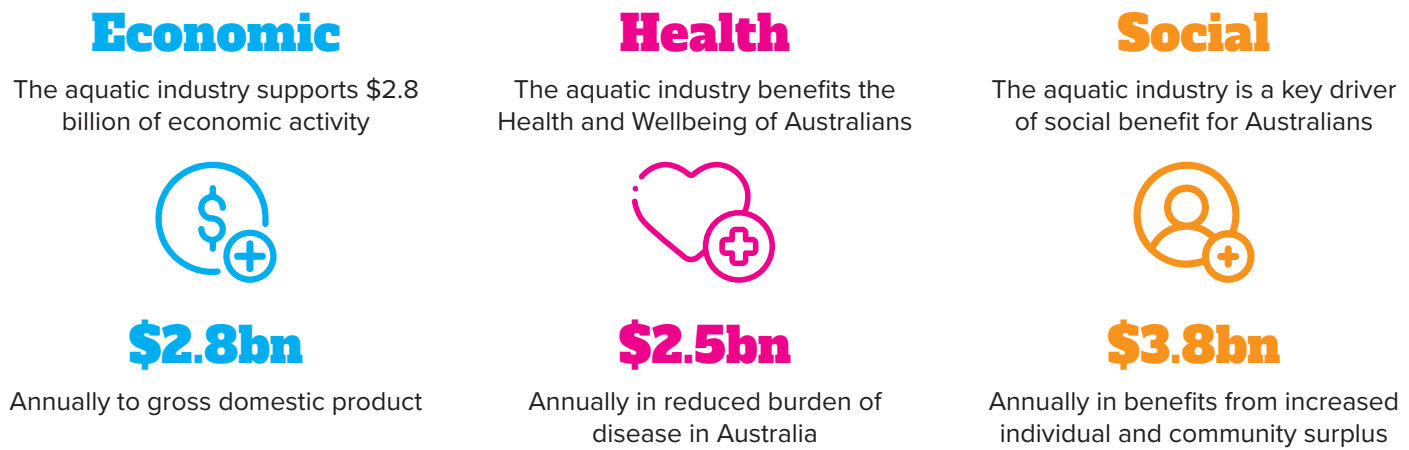
In addition, the vast majority (78.2%) of residents were born in Australia and only speak English at home (83.2%).



3.3. TRENDS ANALYSIS

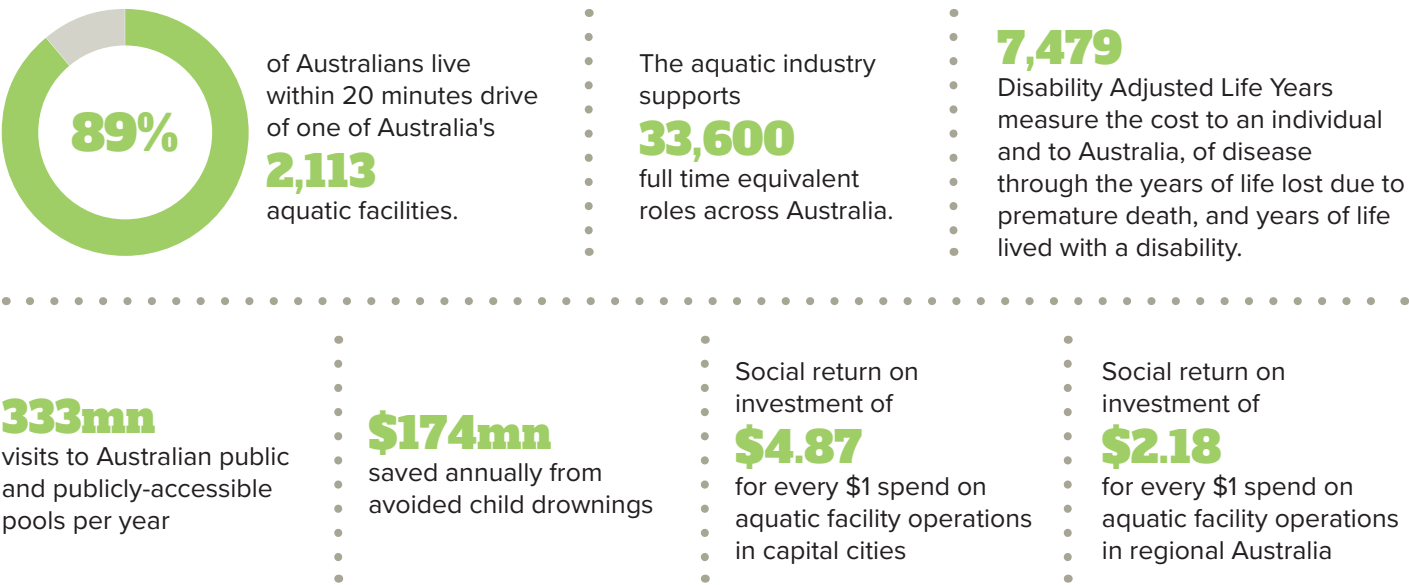
The Aquatic Industry in Australia contributes significant economic, health and social benefits to the community. The figures below demonstrate key benefits and indicators of the industry.

Figure 5: Aquatic Industry Key Value and Statistics



Source: The Social, Health and Economic Value of the Australian National Aquatic Industry (2021) by the Royal Life Saving Society Australia and PwC.

AQUATIC SPECIFIC INDICATORS



Source: The Social, Health and Economic Value of the Australian National Aquatic Industry (2021) by the Royal Life Saving Society Australia and PwC.



### 3.3.1. Aquatic Facility Trends

Over the past decade, there has been a greater emphasis on the development of a variety of water spaces within aquatic centres, including:

- « Program pools designed for learn-to-swim and a variety of aquatics programs.
- « Warm water pools, used for rehabilitation and therapy, one of the highest use spaces within public aquatic and leisure centres.
- « Water play, including large, enclosed slides, water jets and other leisure play opportunities.

Health and fitness programming have also advanced, emphasising programs for older adults and a much broader range of opportunities, including Pilates, yoga and boot camp.

Components that contribute to successful contemporary aquatic and leisure facilities are summarised in the following figure.

Figure 6: Successful Aquatic and Leisure Facility Model





Facility trends indicate several common success factors for aquatic centres:



### One-stop-shop

A large range of activity areas at one site to maximise use/ help share the costs.



### Programmable spaces

Programs and memberships to keep users coming back.



### Reduce operating losses

A mix of community and commercial activities are needed at the one site; however, the location also needs to be right to make this viable



### Community/ social hub

Offer quality food, beverage, social and entertainment spaces. This could also provide a range of other services like community and cultural services, health and allied services and/ or commercial precincts.

Successful and sustainable contemporary aquatic and leisure facilities are also community destinations and meeting points for various physical and social activities.

A review of more than 500 aquatic leisure centres, undertaken by Otium, highlights four key user markets that need to be attracted to a facility to achieve high use and sustainable operations. These are:

- « Recreation, Leisure and Adventure
- « Education
- « Fitness and Training
- « Therapy.

Facilities designed to include these elements will attract the four key user markets outlined in the figure below.

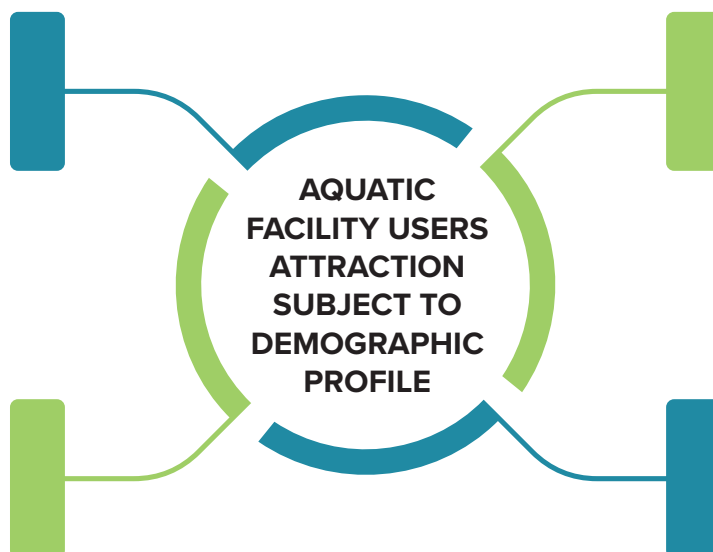
Figure 7: The Four Key User Markets for Aquatic Centres

#### Recreation, Leisure and Adventure

- « Generally 60% to 70% of pool users.
- « Families, friends, social groups.
- « Coming for fun, relaxation and play.

#### Education

- « 10% to 15% of users.
- « Learn-to-swim and schools.
- « Special needs users.



#### Fitness and Training

- « Generally 20% to 25% of pool users.
- « Competitive swimmers.
- « Club association users.
- « Structured fitness and competition.

#### Therapy

- « 10% to 15% of users.
- « Hydrotherapy and rehabilitation.
- « Exercise classes in warm water.



3.4. CASE STUDIES

This section provides examples of innovative designs of Aquatic Centres in Australia, to be considered by Western Downs Regional Council for the replacement of their Chinchilla Aquatic Centre.

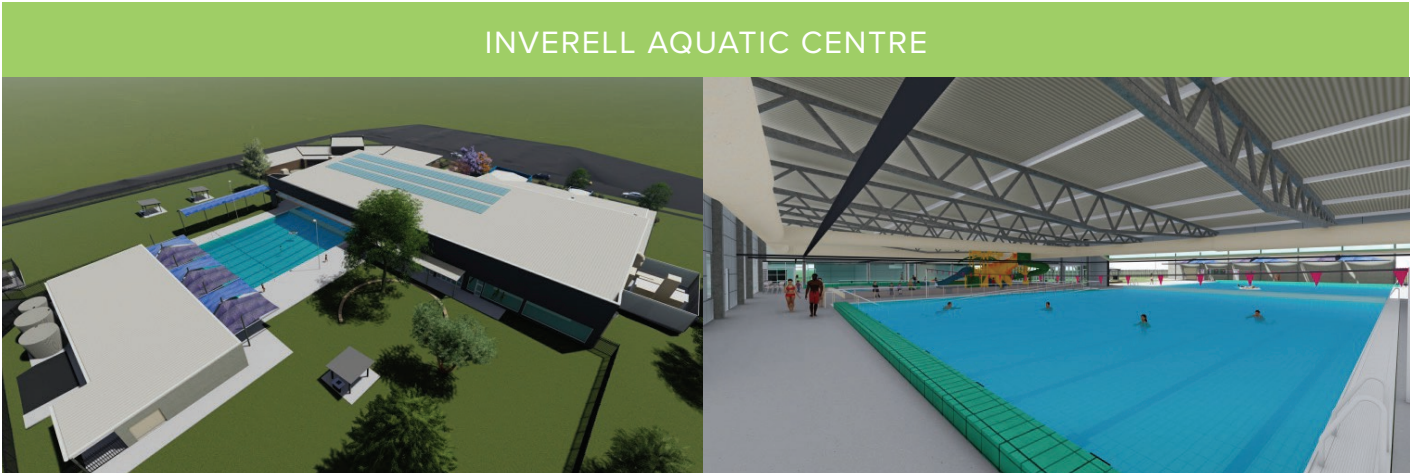


Figure 8: Concept Design Images of the New Inverell Aquatic Centre



**LGA and State:**  
Inverell, NSW



**Facility Mix**

- The centre will include:
- « Eight-lane, outdoor/ indoor pool.
  - « 20m x 10m warm water pool, with movable floor.
  - « Associated toddler's pool.
  - « Universally accessible changerooms, showers and amenities.
  - « New front of house (reception, café, retail).
  - « Multi-purpose activity room.
  - « Wellness and consulting rooms.
  - « Indoor splash pad and water play equipment.



**Innovations Summary**

The indoor/ outdoor, 50-metre pool provides an innovative solution for alternating winter and summer maintenance and use. The rolling door creates separation between the indoor and outdoor sections of the pool, with their own pumps and circulation.

10m x 20m program pool has an innovative floor lift, which allows the depth to be transitioned to support all ranges of programs. This lift meets all pool access safety transition requirements.



**Cost and Year**

\$24.98 million was funded by Inverell Shire Council, which is estimated to open in mid-2024.

Funding includes \$6.7 million of grant funding and up to \$10 million borrowed.



## PIMPAMA SPORTS HUB AND AQUATIC CENTRE



Figure 9: Pimpama Sports Hub and Aquatic Centre



**LGA and State:**  
Gold Coast, QLD



### Innovations Summary

The Pimpama Sports Hub is the largest sports precinct on the northern Gold Coast. In addition to their aquatic centre, there is a fitness centre, tennis centre, netball centre and a community centre, with surrounding community playground and barbecue facilities.

The key innovation is its sustainable design. A combination of solar power, battery storage and co-generation systems – which heat the pools through thermal energy and power.



### Facility Mix

The centre will include:

- « Outdoor, 50-metre pool.
- « Indoor, 25-metre pool.
- « Indoor, warm water pool.
- « Outdoor, children's play pool.
- « Café and kiosk
- « Changerooms.
- « Creche.
- « Fitness centre.
- « Lifeguard support.
- « Toilets.
- « Changing places.



### Cost and Year

\$18 million was spent in 2019 to redevelop the former Miami Aquatic Centre in Pimpama, as part of the wider \$80 million hub project.

The Centre opened in late 2021.



## BAY PAVILION ARTS + AQUATIC



Figure 10: Bay Pavilion Arts and Aquatic Centre Images (Batemans Bay)



**LGA and State:**  
Eurobodalla, NSW



### Innovations Summary

Unique co-location with an art gallery and theatre, along with the fitness centre and aquatics, in a regional setting. Being managed together makes these components financially sustainable, as standalone theatres, galleries and community centres tend to run at a loss in regional areas.

The centre also creates an opportunity to stimulate wider economic growth to the region and advocate for more visits.



### Facility Mix

The centre will include:

- « 25-metre, indoor pool, with eight lanes and ramp access.
- « Indoor warm water pool, for rehabilitation and relaxation.
- « Leisure pool with dedicated learn-to-swim space.
- « Water play zone, indoors.
- « Water slides.
- « Fitness centre.
- « Arts centre with theatre, gallery and community rooms.



### Cost and Year

\$63.5 million total project cost.



## NORTH BELLARINE AQUATIC CENTRE

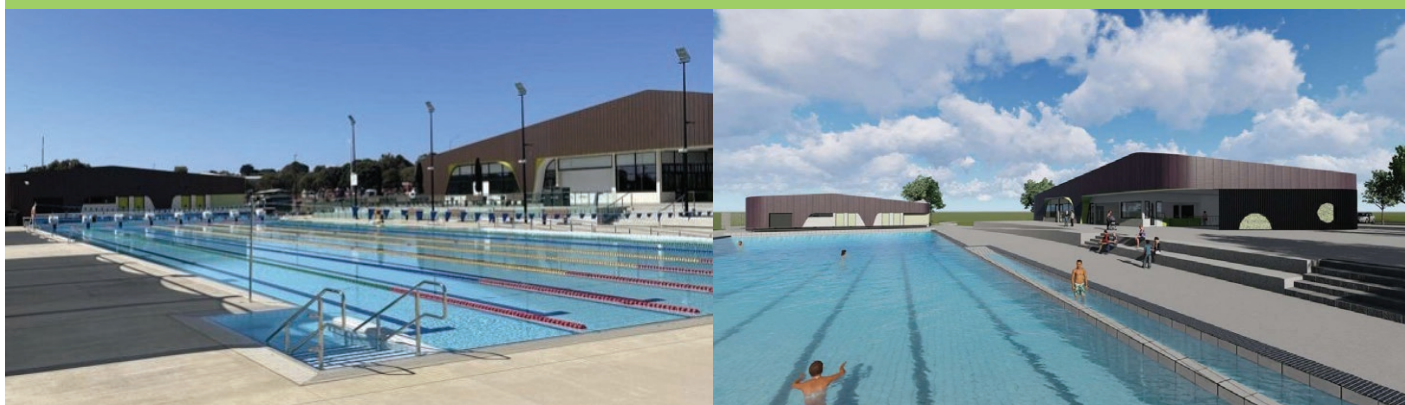


Figure 11: Outdoor, 50m (left) and Concept Designs of North Bellarine Aquatic Centre (Geelong)



**LGA and State:**  
Greater Geelong, VIC



### Innovations Summary

A heated pool will increase the provision of use in the winter season. This will support the health and well-being of senior residents and those living with a disability.



### Facility Mix

Stage One includes:

- « Eight-lane, 50-metre, heated indoor pool.
- « All abilities change facilities.
- « Kiosk with outdoor seating.
- « Shaded tiered seating and landscaped lawn areas.
- « 60 space carpark.

Stage Two (confirmed) will include:

- « Indoor 25-metre pool.
- « Warm water pool.
- « Café.
- « Gym.



### Cost and Year

\$15.5 million (\$10 million Federal, \$5.5 million City of Great Geelong). Opened November 2023.

Stage Two will cost an additional \$20 million.



## GRAFTON REGIONAL AQUATIC CENTRE



Figure 12: Concept Images of New Grafton Regional Aquatic Centre<sup>3</sup> (South Grafton)



**LGA and State:**  
Clarence Valley, NSW



### Innovations Summary

Introducing an indoor/ outdoor section will allow the Centre to remain partially open year-round. Furthermore, this displays innovative methods of improving community benefits, whilst reducing the ongoing maintenance costs associated with an aged facility. Energy-efficient designs have also been incorporated.



### Facility Mix

- « Outdoor, 50-metre pool.
- « Indoor, 25-metre pool.
- « Indoor program pool.
- « Splash pad outdoors.
- « Addition of a grandstand and ability to host FINA standard competition.
- « All ability access.



### Cost and Year

The total cost is \$29.5 million, funded through grants, revenue and contributions (Clarence Valley Council).

<sup>3</sup> <https://www.clarence.nsw.gov.au/Projects/Regional-Aquatic-Centre>



## 4. SITE OPTIONS

A detailed assessment of five potential sites for the proposed Chinchilla Aquatic Centre was identified and is summarised in the map below:

Table 6: Potential sites

SITE	DETAIL
Existing Site	Expansion to the existing site on Middle St
State of Qld Represented by the Department of Education and Training	Vacant land off Chinchilla S Road and bordered by Sommerfeld Cres, Leichardt St and Skewis St,
St Joseph's School	Hypatia St, adjacent to existing school.
Department of Education and Training	Vacant land off Fraser St and bordered by Sheriff St, Zeller St and Beutel St.
Cypress Pines Caravan Park	Former Cypress Pines Carvan Park. Cnr of Villiers St and Wambo St.

Figure 13: Map of Potential Sites





## 4.1. SITE ASSESSMENT

Each identified potential site was assessed against detailed site criteria to determine the preferred site for the future Chinchilla Aquatic Centre. A summary of the site selection criteria and scoring is provided in the table below:






Table 12: Site Assessment

	SITE ONE EXPANDED EXISTING SITE SCORE	SITE TWO STATE OF QLD LAND SCORE	SITE THREE ST JOSEPH'S SCHOOL SCORE	SITE FOUR DEPT OF EDUCATION & TRAINING SCORE	SITE FIVE CYPRESS PINES CARAVAN PARK SCORE
1. Location to Catchment Population	10	10	10	10	10
2. Size of Site Meets Development Requirements	10	10	10	10	10
3. Public and Active Transport Access	8	7	8	6	9
4. High Visibility/ Prominent Site	7	5	5	5	9
5. Land Suitability	1	9	9	9	9
6. Transformative/ Place – Contributes to the Local Area	8	5	5	5	9
7. Transformative/ People - Contributes to the Wide Engagement of People	8	5	5	5	9
8. Access to Land and Timing of Development	2	3	3	3	10
9. Utility Infrastructure (electrical, water, gas, sewer and storm water)	5	4	4	4	5
10. Site Geology	5	5	5	5	5
11. Site Access and Traffic impacts	5	4	4	4	7
12. Impact on Current Users	1	9	9	9	9
13. Compatibility of Site	6	4	5	4	7
14. Future Facility Expansion Capability	5	9	9	9	7
15. Consistent with Current Zoning	10	9	10	9	10
16. Flooding	10	10	10	10	10
17. Environmental Constraints	10	10	10	10	10
18. Steep Site Contours	10	10	10	10	10
19. Site Contamination	10	10	10	10	10
20. Cultural and Heritage Constraints	10	10	10	10	10
21. Value and Ownership of Site	7	5	5	5	10
<b>Score</b>	<b>148</b>	<b>153</b>	<b>156</b>	<b>152</b>	<b>185</b>



4.1.1. Site Assessment Outcomes

The site assessment clearly identified the **Cypress Pines Caravan Park** site as the most suitable site compared to the other site options (Rank 1, Score 185). The key rationale supporting the site's higher suitability includes:

-  Council fully owns the Cypress Pines Caravan Park. There are no additional land acquisition negotiations or costs to purchase land from the State Government or other owners.
-  As an alternative site to the current Chinchilla Aquatic and Fitness Centre site, the current venue can continue to operate until the new Aquatic Centre is commissioned. This means no current community members or user groups will be displaced during construction.
-  Located within the Botanical Gardens precinct, it offers several synergies, including optimising café revenue and complementing the adjacent water play park.
-  The site is close to the Warrego Highway and offers the potential for strong sightlines from the highway to the new Aquatic Centre to optimise awareness of the facilities, programs and service offerings.
-  The site is walkable from the Chinchilla CBD.

Further detail on the site assessment can be found at **Appendix 2**.





## 5. ENGINEERING ADVICE

### 5.1. INVESTIGATION PROCESS

AMB Geotech SQS (SQS) undertook a site investigation of the preferred Chinchilla Aquatic Centre site (former Cypress Pines Caravan Park) in November 2023, to identify the sub-surface profiles and properties of soils encountered in accordance with the following Australian Standards:

- « AS 1726 – 2017, Geotechnical Site Investigations.
- « AS 1289 – Testing of Soils for Engineering Purposes.
- « AS 2870 – 2011, Residential Slab and Footings.

Further detail on the investigation can be found at **Appendix 4**.

The Site Description is summarised below:

- « **Slope:** Flat. Contours of the site were not supplied to SQS, nor were SQS requested to perform or arrange a contour survey.
- « **Trees:** Mature trees noted. The site plan does not necessarily identify the locations of every feature on or adjacent to the allotment.
- « **Ground cover:** Grass & weeds
- « **Buildings:** Buildings noted
- « **Waterways:** Nil. The location and identification of existing overland flows or flood prone areas were not supplied to SQS, nor was SQS requested to search for this information.
- « **Groundwater table:** Not encountered at the time of this investigation.
- « **Embankments:** Nil
- « The measured **footprint** of the proposed buildings and an indication of platform levels were supplied to SQS.
- « The locations of **underground services** were supplied to SQS.

The field investigation involved ten boreholes being drilled and logged, using a power auger drill rig. Samples were taken on representative materials. These samples were used for visual classifications and further laboratory testing. Laboratory testing was carried out on typical samples, to assess the potential of the underlying soils to exhibit shrink/swell characteristics, under varying moisture conditions.

### 5.2. SITE CLASSIFICATION

The site carries a “P” class due to the presence of large trees within the minimum recommended distance of the proposed structure. These trees may cause abnormal moisture conditions and root growth that may have an effect on the footing system. It is the responsibility of the building designer to provide footings appropriate to the site classification and/ or ensure appropriate rectification/ remediation of the site is undertaken, prior to construction.

The site classification provided is based on site conditions existing at the time of the investigation. The characteristic surface movement is calculated using the soil profiles encountered at the time of the investigation. No allowance has been made for any subsequent earthworks on the site, or imported building platform material. The characteristic surface movement (Ys) provided is based on the borehole, which has the highest movement.

It is possible that the soil profiles may vary across the site, from those shown in the bore logs and used in the site classification. If excessive cut/ fill earthworks are undertaken, or a significant depth of fill is imported, the site may exhibit conditions differing from those shown on the bore logs and used in the site classification. In these circumstances, a re-appraisal of the site classification may be required.



### 5.3. RECOMMENDATIONS

The P Class does not prevent the future development of the Chinchilla Aquatic Centre on the Cypress Pines Caravan Park site. However, due to the problematic nature of the soil, the future design will require a specialised solution from a structural engineer.

Further, the Investigation report includes the following recommendations to minimise the risks:



#### Site Works and Drainage

Any earthworks carried out should be compacted and tested in accordance with the requirements of *AS3798 – 2007, Guidelines on Earthworks for Commercial and Residential Developments*. Finished surface levels around the buildings shall be such as to ensure adequate drainage and to direct stormwater away from the footings.



#### Restrictions on Trees and Shrubs

Trees and shrubs allowed to grow in the vicinity of footings on reactive sites can cause damage, due to drying of the clay at substantial distances and root growth. To reduce, but not eliminate, the possibility of damage, trees and shrubs should be restricted to a distance from the footings.

Where rows or groups of trees are involved, the distance from the building should be increased. Removal of trees from the site can also cause similar problems.



#### Post Construction Recommendations

The owner/ occupier should take note of the details found in the *CSIRO Building Technology File BTF 18 – Foundation Maintenance and Footing Performance: A Home Owner’s Guide*.

Please note that the site classification supplied assumes that adequate site maintenance is carried out by the owner/ occupier.



#### Allowable Bearing Pressure

Testing undertaken for this Investigation indicate an allowable pressure >100kPa over the full depth of the investigation. At the time of the investigation founding depths for the footing system was unknown.



## 6. RECOMMENDED FACILITY COMPONENTS

Based on an assessment of the Aquatic Strategy 2023 – 2038, the literature review, demographic analysis, trends analysis, case studies and including previous and current stakeholder engagement, outlined below is a detailed facility component schedule.

Table 8: Chinchilla Aquatic Centre Component Schedule

FACILITY COMPONENTS	TARGET MARKETS	FACILITY OBJECTIVES	FUNCTIONAL RELATIONSHIPS	OTHER FEATURES TO CONSIDER	AREA SCHEDULES	BASE FACILITY AREA (M2)	INDICATIVE CAPITAL COST (REFER SECTION 7*)
INDOOR AQUATIC HALL							
Learn-to-swim/ program pool and separate toddler's pool.	<ul style="list-style-type: none"> <li>« Leisure activities</li> <li>« Social groups</li> <li>« Entertainment</li> <li>« Education/ LTS Programs</li> <li>« Infants</li> <li>« Families.</li> </ul>	<ul style="list-style-type: none"> <li>« Provides a LTS/ program pool to attract families and early years children.</li> <li>« Provide broad leisure and education experiences.</li> <li>« Provide a program area for exercise/ swim lessons.</li> </ul>	<ul style="list-style-type: none"> <li>« Close to changerooms.</li> <li>« Close to wet lounge and café.</li> <li>« Locate to ensure vision from foyer/ reception.</li> <li>« Locate to provide vision to main centre entry.</li> <li>« Consideration for additional LTS storage nearby.</li> </ul>	<ul style="list-style-type: none"> <li>« Minor water sprays and leisure water features added.</li> <li>« Wet lounge/ café area adjoining.</li> <li>« Bench seating around pool.</li> <li>« Pool deck showers.</li> <li>« In-built ledge for students to rest on.</li> </ul>	<ul style="list-style-type: none"> <li>« LTS pool 20m x 10m (600mm or 900mm to 1400mm deep TBD in design) = 200m2.</li> <li>« Toddlers pool 60m2, access by beach entry.</li> <li>« Concourse TBD in design – consider average 3m around side and 4m at end of pool spaces.</li> </ul>	<ul style="list-style-type: none"> <li>« 260m2</li> <li>« Plus, concourse, wet deck, etc. dependent on design configuration.</li> </ul>	\$5,995,800  (Cost Plan items 7.3, 7.4, 7.5, 8.2, 8.3 and 8.4)

Provides a year round, indoor, heated pool to support learn-to-swim, aquatic fitness and gentle exercise for people with a disability and older adults. The length of the pool at 20m allows a safe, gradual increase in water depth – this design supports participants being able to find a water depth most comfortable for them and to walk across the pool for gentle exercise purposes. This is an important design features as it supports multiple alternatives uses for the water space when not being used for learn-to-swim. Having a standalone learn-to-swim pool from the lap swimming pool allows the water temperature to be higher and inline with program activities. The separation of the toddlers pool from the learn-to-swim program pool ensures both pools do not need to be shut down should someone have a toileting accident. The toddler pool is designed to be shallow water with some interactive play equipment, however the concept is to ensure it does not inadvertently compete with the free-to-use splash park at the adjacent Botanical Gardens. Ensuring these pools are permanently indoor means that air control systems can limit condensation, rusting and an uncomfortable environment for users. A fully indoor pool supports not only year-round use, however it also optimises the user experience by ensuring all users remain in a controlled climatic environment during their activity. The ramp entry provides a dignified access solution for those community members that may require it.



FACILITY COMPONENTS	TARGET MARKETS	FACILITY OBJECTIVES	FUNCTIONAL RELATIONSHIPS	OTHER FEATURES TO CONSIDER	AREA SCHEDULES	BASE FACILITY AREA (M2)	INDICATIVE CAPITAL COST (REFER SECTION 7*)
OUTDOOR/ INDOOR AQUATIC AREA							
Indoor/ outdoor pool, with 51.5m x 8 lanes (2.5m per lane plus 1.5m width access ramp and 1.5m moveable boom). Indoor/ outdoor design similar to Inverell Aquatic Centre.	« Education « Competition « Health and fitness « Events « Training « Programs.	« Provide activity areas for residents, schools and leisure users. « Provide club and fitness activity area. « Provide events pool.	« Adjacent to spectator areas. « Deep pool areas located away from shallow water pools.	« Disabled access via ramp on side of pool, closest to amenities. « Outdoor – minimise exposure to elements (wind/ sun) where possible.	« Pool – 51.5m x 21.5m (includes ramp 1.5m wide down side line). « Wet deck – 0.5m around pool edge. « Concourse TBD in design – consider 3.0m sides, 4.0m ends. « Water depth 1.4m to 1.8m (TBD in design).	« 1,110m2 « Plus, concourse, wet deck, etc. dependent on design configuration.	\$9,082,313 (Cost Plan items 7.7, 7.8, 7.9, 8.5, 8.6 and 8.7)
In order to support lap swimming demand for education, squad, fitness and events, an expanded eight-lane indoor/ outdoor pool is proposed. An eight-lane pool positions Chinchilla to host regional standard swimming events/ carnivals. The expanded 2.5m lanes and proposed 1.4m – 1.8m water depths positions Chinchilla to attract athletes and teams for high performance training opportunities. The ramp entry provides a dignified access solution for those community members that may require it. The 1.5m moveable bulkhead allows all or some of the lanes to be configured as either a 50m or two x 25m pools. When in 25m configuration, the yield of each lane increases as twice as many people can use the lane at one time. The bulkhead ensures both long course (50m) and short course (25m) events can be facilitated. The indoor/ outdoor design allows 25m of the pool to be fully enclosed during cooler periods, whilst not removing from the community an outdoor 50m pool for the remainder of the year in warmer periods. As a purpose built lap swimming pool, the 50m pool will be the at the appropriate depth and temperature to support lap swimming activities. The indoor/ outdoor design ensures lap swimmers have year-round access to a comfortable swimming environment via appropriate water temperatures and protection from the wind and cool temperatures during cooler periods.							
AQUATIC SUPPORT AREA							
Other support facilities: « Storage « First aid room « Pool office « Pool plant rooms « Swim club rooms.	« Service areas	« Service areas	« Storage adjacent to the program pool for LTS equipment. « Storage required for 50m pool for pool vacuums, lane rope reels, etc. « First aid providing direct concourse access and external ambulance access. « Pool office close to program pool for LTS admin. « Ease of plant room access for maintenance purposes.	« Consider issues of access to outdoor pools. « Provision of security lockers on the concourse. « Chemical storage requirements within pool plant room. « Ensure first-aid room has external access option for emergency management support outcomes.	« Storage – 80m <sup>2</sup> « First aid – 15m <sup>2</sup> « Pool office – 20m <sup>2</sup> « Pool plant – 300m2 (to be tested) « Swim club room 25m2.	« 440m2 « (to be confirmed in design).	\$1,381,500 (Cost Plan items 7.11-7.16)
The Swim Club has a strong historic and current affiliation with the Chinchilla Aquatic Centre. The inclusion of improved club facilities, including club rooms, storage and competition management areas is essential to supporting the current and future needs of the Club. The pool office will support lifeguarding and event competition management needs.							



FACILITY COMPONENTS	TARGET MARKETS	FACILITY OBJECTIVES	FUNCTIONAL RELATIONSHIPS	OTHER FEATURES TO CONSIDER	AREA SCHEDULES	BASE FACILITY AREA (M2)	INDICATIVE CAPITAL COST (REFER SECTION 7*)
SUBTOTAL AQUATIC AREAS							
						« Approx. 1,800m2 « Plus, concourse and wet decks, spectator and outdoor areas, etc. dependent on design configuration.	
HEALTH AND FITNESS AREAS							
Weights room (gym)	« Health and fitness « Therapy « Competition / clubs « Industry training.	« Provide general fitness area incorporating weights, cardio equipment and circuit area. « Major revenue area.	« Located close to reception. « Located close to dry change. « Close to multipurpose room. « Shared storage.	« Ensure provision for future extension opportunities. « Consider 24-hour access design for gym and change areas.	« Gym – 300m2 « Cross-functional training space 50m2 « Office/ Fitness test rooms - 20m2 « Store – 50m2.	« 420m2	\$1,266,000 (Cost Plan items 7.19-7.23)
Multi-purpose room	« Community meetings « Health and fitness « Therapy « Competition / clubs « Industry training « Social group « Events/ social « Personal training « Relaxation « Sporting clubs.	« Provide multi-use timber floor area suitable for classes and meetings. « Provide a relaxing and quiet wellness and health zone.	« Locate close to reception. « Locate close to change. « Adjacent to weights room. « Shared storage.	« Provision of acoustic treatment to limit sound breakout. « Ensure adequate storage to allow it to be easily programmed for other uses. « Kitchenette/ tea point for community groups. « Operable wall to create two x 75m2 rooms. « Ensure multi-purpose room has external access option for emergency management support outcomes.	« 1 room x 150 m2 « Kitchenette/ tea point - 6m2 « Stores – 30m2.	« 186m2	\$661,000 (Cost Plan items 7.26 -
<p>Health and fitness demand continues to grow in Queensland. According to the latest AusPlay data from AusSport (November 2023), fitness/ gym ranks the second highest of all sports activities participated in by Queensland adults. Fitness/ gym participation in Queensland has grown 2.5% to 37.6% of all adults since 2018/19. This increasing demand is evident through the growth in the number of fitness facilities and service offerings available to communities. The combined 606m2 recommended total health and fitness space is considered bordering on the smallest footprint required to ensure a sustainable operating outcome. The health and fitness components of the proposed new Chinchilla Aquatic Centre, are important as they generate an operating profit to reduce the extent of the operating loss that will be generated from the aquatic facility elements. Contemporary aquatic facilities are broader community hubs providing multiple incentives and opportunities for the community to use the range of facilities, programs and services offered within the one location. It supports a range of capital and operating economies of scale savings that would not be realised should these facilities be separated. Further, health and fitness facilities within an aquatic facility environment supports the venue being truly attractive to users of all ages and demographics.</p>							
SUBTOTAL HEALTH AND FITNESS AREAS							
						« Approx. 606m2	



FACILITY COMPONENTS	TARGET MARKETS	FACILITY OBJECTIVES	FUNCTIONAL RELATIONSHIPS	OTHER FEATURES TO CONSIDER	AREA SCHEDULES	BASE FACILITY AREA (M2)	INDICATIVE CAPITAL COST (REFER SECTION 7*)
FRONT OF HOUSE AREAS							
Reception/ offices/ administration/ staff rooms/ cash and security room.	« Centre staff.	« Provide areas for staff and centre administration.	« Close to reception. « Vision into activity circulation spaces.	« Possible extension of areas, if further centre activity areas added.	« Reception – 10m2 « BOH Office and work area –25m <sup>2</sup> « Cash/ security/ comms – 10m <sup>2</sup> « Storage – 10m <sup>2</sup> « Staff room – 15m <sup>2</sup> « Staff amenities –10m <sup>2</sup> .	« 80m2	\$887,000 (Cost Plan items 7.34-7.47)
Café/ dry lounge.	« All customers and staff.	« Provide high quality food area that attracts high secondary spend. « Key socialisation area.	« Links to foyer and dry lounge (servery). « Links to pool hall (servery).	« Linkage to other external Botanical Parklands activity areas for sales. « Ensure café and kitchen have external access option for emergency management support outcomes.	« Dry lounge – 30m <sup>2</sup> « Café serveries – 15m <sup>2</sup> « Kitchen – 20m <sup>2</sup> « Store/other – 20m <sup>2</sup> .	« 85m2 « Excludes any outdoor seating for Botanical Parklands. TBD in design.	
Cleaners room/ store.						« 10m2	
Back of house areas that support effective management of a large scale, potentially high-risk facility of this nature are essential. On this basis, reception/ offices/ administration/ staff rooms/ cash and security room have been incorporated. The reception will support user information requests, membership, learn-to-swim registrations and merchandise sales. The café area should be a profit generating facility that will attract use from Aquatic Centre users and users from the general public, particularly those frequenting the adjacent Botanical Gardens.							
SUBTOTAL FRONT OF HOUSE							
						« Approx. 170m2 « Excludes any outdoor seating for Botanical Parklands. TBD in design.	



FACILITY COMPONENTS	TARGET MARKETS	FACILITY OBJECTIVES	FUNCTIONAL RELATIONSHIPS	OTHER FEATURES TO CONSIDER	AREA SCHEDULES	BASE FACILITY AREA (M2)	INDICATIVE CAPITAL COST (REFER SECTION 7*)
AMENITIES/ CHANGE							
Pool and dry changerooms and amenities.	« LTS/ program pool users. « 50m pool users. « Health and fitness users. « Meeting room users. « Café users.	« Provide separate entrances/ exits for indoor and outdoor users.	« Close to LTS/ program pool and toddlers pool.	« Ensure fully accessible. « Consider changing places. « Consider lockers within changerooms. « Consider lockable changerooms for use during school carnivals. « Ensure amenities have external access option for emergency management support outcomes.	« Area One – 60m <sup>2</sup> « Area Two – 60m <sup>2</sup> « Service areas – 15m <sup>2</sup> .	« ~135m <sup>2</sup>	\$1,175,500 (Cost Plan items 7.51- 7.57)
Change village	« Families. « People with disabilities. « Older adults. « Special needs groups.	« Provide range of family/ disabled cubicles.	« Next to amenities. « Locate near LTS/ program pool.	« Open all times pool is open.	« Mix of individual and family change/ accessible cubicles with and without showers. « Circulation.	« 80m <sup>2</sup> « Excluding circulation.	
Contemporary amenities within an aquatic centre environment support full universal accessibility outcomes and provide a mix of group and individual amenity options. Group change will be available within the pool and dry changerooms and amenities, whilst individual cubicles will be available within the change village.							
SUBTOTAL AMENITIES AREAS							
						« Approx. 215m2.	
OTHER AREAS							
Dry plant room					« Allowance.	« 150m2	\$375,000 (Cost Plan item 7.60)
Circulation space					« Allowance – This is to be tested.	« 10% of dry spaces.	\$428,220 (Cost Plan item 7.61)
Multi-purpose Centre	« Regional Events. « Education Sector. « Local industry and business.	« The multi-purpose centre is an integrated service offering to stimulate and grow the regional economy.	« Locate near amenities. « Users to use centre amenities.	« Open all times pool is open.	« Multi-purpose opportunity with future use/ design to be determined.	« 340m2 « Excluding circulation.	
The Multi-purpose Centre could be a future staged component and supports multi-use community destination objectives. Its inclusion will also increase overall visitation to support enhanced secondary revenue generation for the café. With increased visitors to the Aquatic Centre, marketing and promotion of other facilities, programs and services at the site will be optimised and there will be multiple incentives for use by different community users and groups. The co-location of a multi-purpose centre with the Aquatic Centre will generate a range of construction and management economies of scale savings, as opposed to unnecessary duplication of facilities (i.e. amenities) if the facilities were developed apart.							



FACILITY COMPONENTS	TARGET MARKETS	FACILITY OBJECTIVES	FUNCTIONAL RELATIONSHIPS	OTHER FEATURES TO CONSIDER	AREA SCHEDULES	BASE FACILITY AREA (M2)	INDICATIVE CAPITAL COST (REFER SECTION 7*)
<b>Subtotal Other Areas</b>						« Approx. 490m2 « Plus circulation space.	
<b>Total Aquatic Areas (pools and support areas) – Excludes Concourse Space</b>						« 1,800m2	
<b>Total Health and Fitness Areas</b>						« 606m2	
<b>Total Front of House Areas</b>						« 170m2	
<b>Total Amenities Areas</b>						« 215m2	
<b>Total Other Areas – (excluding circulation space)</b>						« 490m2 +	
<b>ESTIMATED TOTAL BUILDING AREA - Excludes Pool Concourse and Circulation Subject to Final Design Layout.</b>						« Approx. 3,281m2+ « To be determined.	
<b>OUTDOOR PRECINCT AREAS</b>							
Landscaping	« All customers and staff.	« Provide attractive and welcoming entry with social areas for customers. « Provide outdoor landscaped area and spectator viewing.	« Links to entry from carpark areas. « Spectator viewing adjacent to outdoor 50m pool.	« Welcoming entry with places for art, play/ socialising. « Outdoor pool grounds, BBQs, shading, chess board.	« Grassed landscaped areas/ shade trees. « Consider play space. « Consider picnic and seating areas with shade structure. « Consider spaces for race martialling, adjacent to 50m pool. « Consider space for schools to erect gazebos. « Covered tiered seating adjacent to 50m pool.	« Determined by site.	
Car parking	« All customers and staff.	« Provide adequate user car parking.	« Links to entry.	« Provide WSUD features and shade trees.	« Provision of 30-40 car spaces.	« Consider on-street parking on Wambo St.	
<b>SUBTOTAL OUTDOOR PRECINCT AREAS</b>						<b>TBD BY SITE</b>	

*\*Indicative costs only. Refer to Section 7 and the Cost Plan within the appendices section for further details. Indicative costs in the table above exclude site services, site preparation and various other building allowances as detailed in the Cost Plan. Given their high level, indicative nature, the estimates should not be relied upon for investment decision making purposes.*



## 7. CAPITAL AND OPERATING FORECASTS

### 7.1. INDICATIVE DELIVERY COST

Independent Quantity Surveyors, Turner & Townsend, were engaged to develop the Indicative Capital Cost Plan below, based on current 2023 pricing. The Cost Plan is detailed in Appendix 3. The Cost Plan shows a staged approach to the project delivery, as follows:

Table 9: Cost Plan

STAGE	COST
Stage One: Chinchilla Aquatic Centre Development	\$32,406,000
Stage Two: Multi-Purpose Centre	\$1,972,000
<b>Total Project Costs</b>	<b>\$34,378,000</b>

Allowances have been made for oversizing the potential shared areas with the Multi-purpose Centre, if the Stage Two Development was to occur in future.

*This is an indicative cost only and is not supported by a concept design that would provide greater confidence in the cost estimate. It should be noted that the estimate excludes contingency, escalations and professional fees.*





## 7.2. INDICATIVE OPERATING FORECAST

The Otium Analytics Financial Operational Model (Model) has been used to estimate the potential financial performance of the proposed redeveloped Chinchilla Aquatic Centre and assumes the current Contractor Management Model will remain for the new venue.

The Model provides an assessment of a facility's anticipated operations and utilisation. It considers the facility's catchment, anticipated revenue streams, programming, membership, staffing structure, overhead expenses, additional costs (pre-opening expenses and add on costs), accounts for CPI and business growth over a 10-year period.



### The key model inputs include:

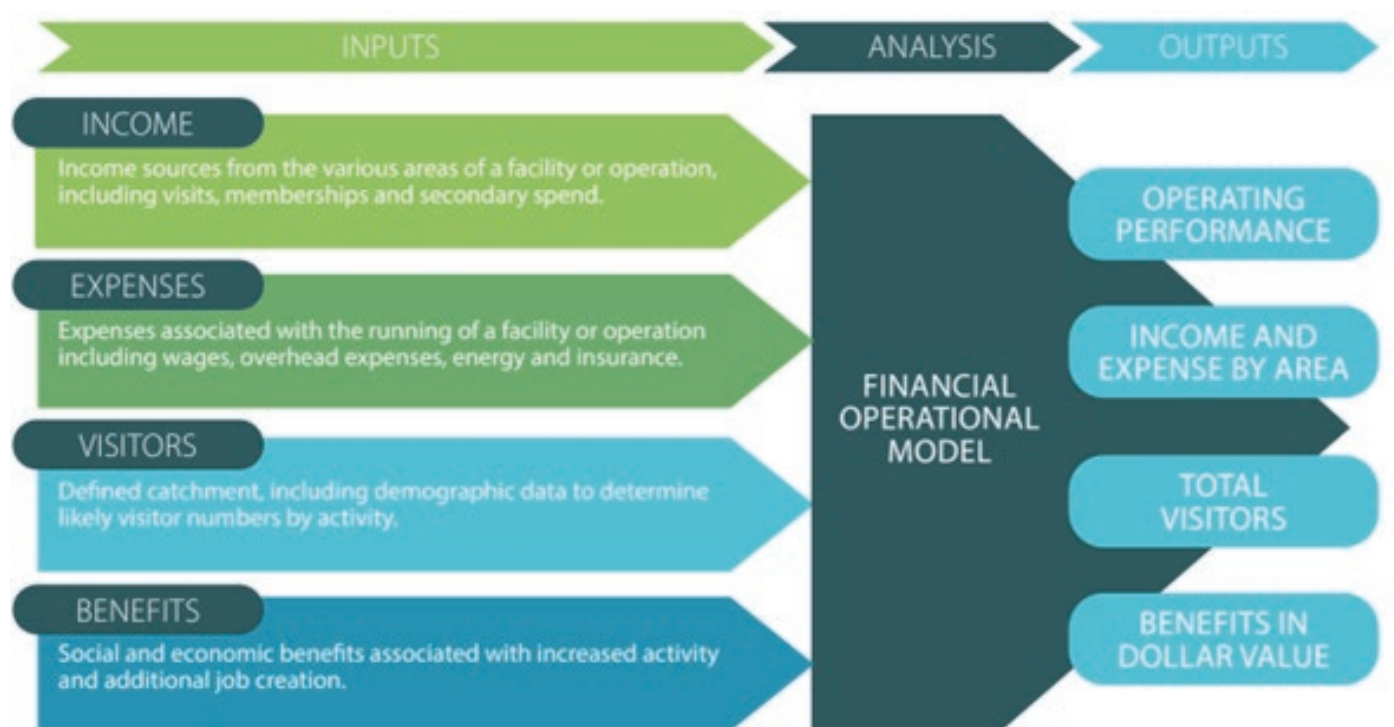
- « Anticipated revenue sources, which could include class income, membership, leases, admission fees.
- « Programming of spaces.
- « Overhead expenses and distribution.
- « Staffing levels and wages.
- « Business growth.



### The model outputs include:

- « Overall operating position, income per activity space, expenses per activity space.
- « Total anticipated visitors per activity space.
- « Revenue and expense per visitor.
- « Total FTE and wages.

Figure 14: Otium Analytics Financial Operational Model





### 7.2.1. Financial Model Assumptions

Forecasting operating results at this early project planning stage carries risks and should be treated as indicative only. The projected performance will depend on a range of factors, including but not limited to the following:

- « Assumptions applied to current-day revenue and expenses, to extrapolate these to 2025 FY figures.
- « Final staffing structures and salaries and wages.
- « The ability of management to effectively market, attract and retain members and casual usage.
- « The ability of Council and management to implement a market-competitive, pre-sales and opening strategy, to ensure business operations are optimised in year one.
- « Design decisions impacting on operating projections.
- « Change in market conditions, particularly utilities and supply chain arrangements.

This section summarises the facility's global impacts and financial operational model assumptions.

The forecasts and assumptions in the model were informed by and rely upon:

- « Data and information provided by the Western Downs Regional Council.
- « The current operators, Swim Fit Pty. Ltd, provide data and information.
- « A review of the actual 2022/23 financial performance from the information provided.
- « A review of 2022/23 and participation actuals.

The assessment of the data provided serves as a valuable reference point for validating projections within an evidence base. However, these evaluations do not directly dictate future health and fitness projections or aquatic offerings. The current offerings fall short of the standards planned for the new Chinchilla Aquatic Centre. The previous centre also featured an inferior aquatic and dry program, compared to the proposed new Chinchilla Aquatic Centre.



## GLOBAL IMPACTS

The 10-year projections are developed using the following global impact assumptions.

The financial models assume existing business and usage in year one. Industry trends indicate leisure facilities increase usage annually and reach business maturity in year three, with peak demand. Therefore, a slightly conservative approach to business growth has been applied for years one and two and business growth slows after year seven as the facility ages. The financial model, therefore, sees the following business growth impacts.

Table 10: Business Growth

YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10
98%	99%	100%	100.5%	101.0%	101.5%	102.0%	101.5%	101.0%	101.0%

### Other global impact assumptions include:

- « A CPI increase annually impacts the financial model. This has been set at 2.8% from year two to year 10.
- « Casual entry, facility hire and membership fee price growth are set at 0.7% annually from year two onwards.
- « An additional 2.5% is provided from year two to year 10 to account for an increase in a range of operating expenses, particularly utilities.
- « An additional 0.5% is provided annually to account for salary increases that may occur because of local enterprise agreements or award increments.





## BUSINESS ASSUMPTIONS

Participation levels, operating hours, fees and charges, recurrent operating expenditure, maintenance, staffing, merchandise sales and lease income assumptions are informed by benchmarking and available information on the current financial performance.

The following list of business assumptions applies to the Models:

Table 11: Business Assumptions

BUSINESS ASSUMPTIONS	DETAIL
Facility Open Date	« 2025/26 FY
General Hours of Operation (Summer Oct-Mar, inclusive)	« Monday 5.30am - 7:00pm « Tuesday 5.30am - 7:00pm « Wednesday 5.30am - 7:00pm « Thursday 5.30am - 7:00pm « Friday 5.30am - 6:00pm « Saturday 7:00am - 6:00pm « Sunday 9:00am - 5:00pm
General Hours of Operation (Winter Apr-Sep, inclusive)	« Monday 5.30am - 6:30pm « Tuesday 5.30am - 6:30pm « Wednesday 5.30am - 6:30pm « Thursday 5.30am - 6:30pm « Friday 5.30am - 6:00pm « Saturday 8:00am - 4:00pm « Sunday 12:00pm - 5:00pm
Seasons – Operating Modes	« Winter Mode – 25 metre indoor pool operating mode – retractable door closed/ sealed. « Summer Mode – 50 metre indoor/ outdoor pool operating mode – retractable door open.
Group Exercise Classes	« 43 dry group exercises per week. « 10 aqua aerobics classes per week (two x classes each morning). « 10 water therapy classes per week (two x classes each morning).
Casual Gym Use	« Approximately eight casual gym uses per week
LTS/ Program and Toddlers Pool	« Open year-round per operating hours. « Averages 75 classes per week, four per class, \$18.70 per lesson. « Program operates for 48 weeks per year.
Café/ Kiosk	« Staffed by reception all operating hours.





## BUSINESS ASSUMPTIONS

A fees and charges schedule, based on the current 2023/24 rates, has been used as the assumption from year one. 2023/24 fees have been extrapolated by four % and rounded to project fees.



## LEARN-TO-SWIM PROGRAM ASSUMPTIONS

There is a disparity in the Chinchilla Aquatic Centre Utilisation Report (19 October 2023) between enrolments and total annual revenue associated with the learn-to-swim program. The current advertised fee per learn-to-swim class is \$18.70. The Utilisation Report outlines that for the 2022/23 period, there were 477 learn-to-swim enrolments. Over the 48-week program, this would equate to a total annual learn-to-swim revenue of \$428,155.20. However, the annual reported income for learn-to-swim was only \$220,342.

In keeping with the principle of taking a conservative usage and revenue approach to assumptions in the modelling undertaken for this project, learn-to-swim revenue has been calculated to align closer to the above \$220,342 amount as opposed to calculating based on the number of base enrolments.

Enrolments increase over the 10-year period of the modelling in line with population growth and other global assumptions.



## MERCHANDISE

Merchandise sales are included in the Model. This is calculated by using the current merchandise spend per user (\$0.35) and applying this figure to the projected future total annual visitations.



## CAFÉ INCOME

Café sales are included in the Model. This is calculated using the current café spend per user (\$1.65) and applying this figure to the projected future annual visitations.



## OPERATING COSTS

- « Most recurrent operating expenditures including utilities, chemicals, repairs and maintenance, cleaning, materials and consumables, are based on current performance.
- « No allowance has been made within the annual operating forecasts relating to gym equipment as gym equipment allowances have been considered part of the Fixtures, Fittings and Equipment (FF&E) estimates within the Capital Cost Plan.
- « Group Management Fees have been assumed at around four % of total expenditure. This is consistent with current actuals.
- « The outdoor pool is assumed to be heated to 25-26 degrees during the summer. It must be noted that energy modelling for the Centre at this early planning stage is extremely challenging. Variables and unknowns at this stage include, but are not limited to, future energy prices, tariffs and network charges, carbon emission factors, the extent of solar PV options and associated offsets and the extent and nature of air handling, heating and pool water circulation systems. Subsequently, utility cost projections should be treated as high-level and indicative only and should be tested by qualified energy consultants during the design process.
- « Whilst it is recommended the café be designed to be accessible to external Botanical Garden visitors in order to optimise secondary revenue, for the purpose of this study based on taking a conservative approach to income generation assumptions, the potential impact of the Botanical Gardens have been excluded from café related financial forecasting.





## STAFFING

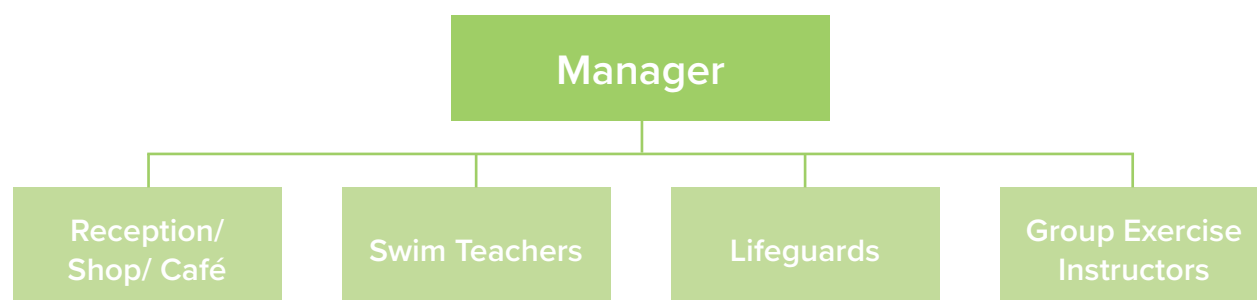
The Model assumes the current organisational structure for the external management model. The detailed structure is found below.

Total wage costs in year one is \$627,571, a 30% increase on the current actuals. This provision has been made partly to deliver service and safety standards. It should be noted that the projections include an 18% allowance for oncosts. The 22/23 data provided indicated provision for superannuation at 9.5% of the total wages, but did not include an allowance for long service leave, workers compensation, payroll tax, etc. as applicable.

Table 12: Salary and Wages Assumptions

POSITION	EXTERNAL MANAGEMENT MODEL RATE 2030/31 (PER ANNUM OR HOURLY RATES)
Centre Manager	\$80,000 per annum
Lifeguard	\$48,500 per annum (equivalent)
Swim Teacher	\$29.70 per hour
Group Fitness Instructor	\$55 per hour
Reception/ Shop/ Café	\$47,000 (equivalent)

Figure 15: Proposed Staff Structure



## ASSET MAINTENANCE

An annual average building and equipment maintenance allowance of \$27,000 has been factored into the operating costs. This is an increase of 48% on the current data provided by Council for maintenance and repairs.



## DEPRECIATION

Depreciation is not applied in the operating model.



## DETAILED ASSUMPTIONS

The full detailed model is outlined in **Appendix 5**.



7.2.2. Financial Model Outputs

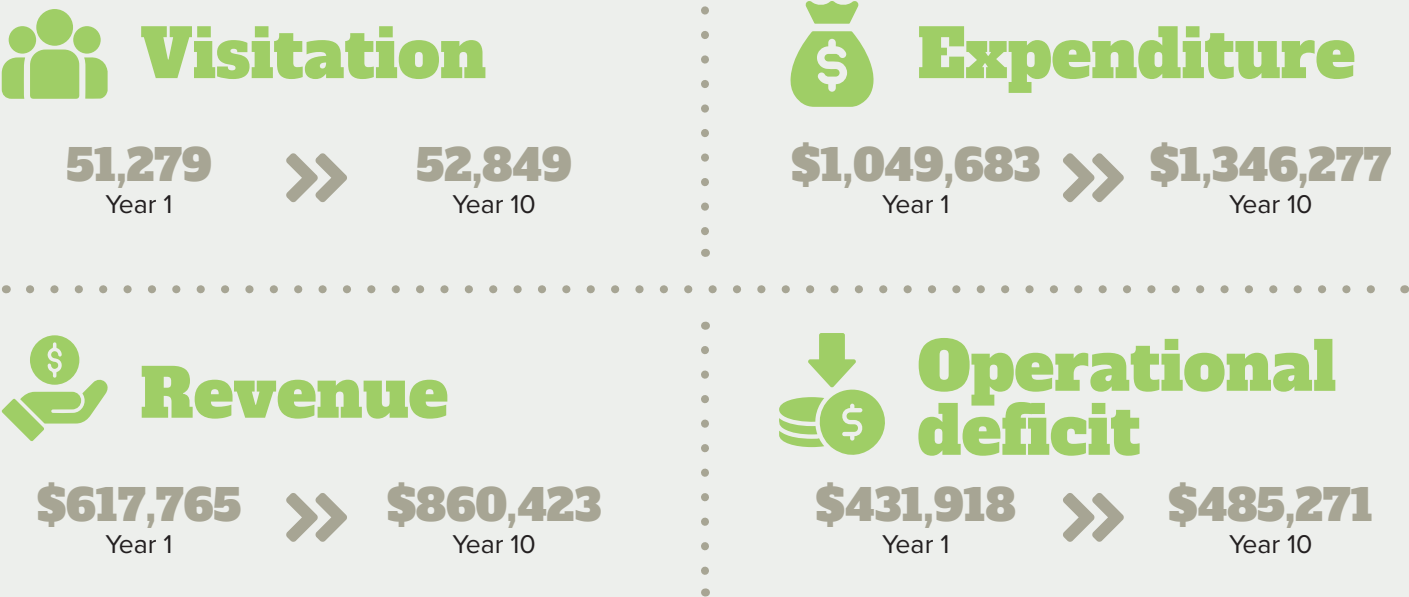
The following table details the 10-year base case operating performance for the proposed new Chinchilla Aquatic Centre without the Multi-purpose Centre component.

Table 13: 10-Year Operational Business Projections without Multi-purpose Centre Component

YEARS	CATEGORY			
	VISITATIONS	REVENUE	EXPENDITURE	OPERATIONAL PERFORMANCE
1	51,279	\$617,765	\$1,049,683	(\$431,918)
2	51,803	\$645,288	\$1,058,028	(\$412,740)
3	52,326	\$673,973	\$1,090,984	(\$417,011)
4	52,588	\$700,382	\$1,124,532	(\$424,150)
5	52,849	\$727,814	\$1,159,129	(\$431,315)
6	53,111	\$756,306	\$1,194,805	(\$438,499)
7	53,373	\$785,900	\$1,231,597	(\$445,697)
8	53,111	\$808,670	\$1,268,511	(\$459,841)
9	52,849	\$832,086	\$1,306,544	(\$474,458)
10	52,849	\$860,423	\$1,346,277	(\$485,854)
Average	52,614	\$740,861	\$1,183,009	(\$442,148)

Note: This does not include development costs such as capital cost repayments, depreciation, land tax and Council rates.

The above table is a summary of the financial model projections, which indicate:





### 7.2.3. Multi-purpose Leasable Area

At the time of this report, Council are yet to determine the final facility, program and service model for the proposed Multi-purpose Centre. In this case, it is impossible to model the impact of the multi-purpose centre on visitation, revenue, and expenditure.

However, what is of relevant certainty is that Council, as the asset owner of the new Chinchilla Aquatic Centre, would likely charge a commercial rental for the dedicated, exclusive-use Multi-purpose Centre area within the Centre. Based on current commercial leasing rates in Chinchilla, this would attract a rental of approximately \$160m2 per annum. The dedicated Multi-purpose Centre area of 340m2 would generate additional revenue of \$54,400 per annum for the new Chinchilla Aquatic Centre. Further benefit from the Multi-purpose Centre visitation on secondary revenue (i.e. café) would also occur.

It should be noted that additional asset management and cleaning costs would need to be absorbed, associated with the additional 340m2 building.

### 7.2.4. Comparative Analysis

The above analysis undertaken for the new Chinchilla Aquatic Centre is based on the following guiding principles:

- « Conservative estimates for visitation and revenue.
- « Increased allocation compared to current operations for asset management and staffing costs, in consideration of:
  - Improved standards of service relating to customer service and communication, cleaning and routine maintenance
  - the need for improved standards of service were a common theme from community engagement tasks.
  - Necessary lifeguarding needs are specific to the current industry standards and the proposed new facility mix – considers lifeguarding needs of up to four different water bodies in line with current standards.
- « Increased cleaning and asset management investment ensures the new Chinchilla Aquatic Centre remains safe, fit-for-purpose and contemporary.

It should be noted that the above enhancements to the service standards will impact expenditure requirements and the management fee to be paid to the operator at the future Chinchilla Aquatic Centre. The quantum of the future management is unknown and will be impacted by a range of factors, including:

- « Market competition.
- « Opportunities for multiple facility management within the Western Downs Region and more broadly within South West Queensland.
- « Regional economy.
- « Facility components and design.
- « The willingness of Council to ensure a partnership management philosophy between Council, the operator and the community, is supported.





Summarised below is a comparison of the most recent full operating year of the current Chinchilla Aquatic Centre, against the forecast performance of the new Chinchilla Aquatic Centre:

Table 14: Actual/ Forecast Financial Performance Comparison

YEAR 3 COMPARISON	2022/23 ACTUALS <sup>4</sup>	YEAR 3 – NEW CAC	VARIANCE
Total Visitation	37,000	52,326	+15,326
Total Income	\$584,476	\$673,973	+\$89,497
Revenue per Visit	\$15.06	\$12.88	-\$2.18
Total Expenditure	\$864,476	\$1,090,984	+\$226,508
Annual Operating Result	-\$280,000	-\$417,011	-\$137,011
Cost Recovery (Operating Result/ Total Revenue)	50.2%	61.8%	+11.6%
Cost Per Visit	-\$7.56	-\$8.02	-\$0.46

This analysis suggests:



## Visitation

The new Chinchilla Aquatic Centre will generate an additional 15,000 annual visits (+41%), compared to the current Centre.



## Revenue

With the conservative estimates towards visitation, fees and charges, the revenue per visit is slightly lower than the current performance. This is due to the estimated increase in visitation forecast based on a conservative approach not being large enough to offset the quantum of the increased operating loss (increased operating loss is a result of increased asset maintenance and staffing allocations, compared to the current operating model).



## Operating Result

Considering the increased allocation towards asset management, cleaning and staffing in the forecast modelling, the annual operating result may worsen by approximately \$135,000, however, the overall cost recovery will improve by 11.6%.

<sup>4</sup> Data provided by Swim Fit (current Chinchilla Aquatic Centre operator and Council).



## 8. REPLACEMENT INVESTIGATION & SITE SELECTION ENGAGEMENT

### 8.1. PUBLIC SESSIONS

Public sessions were held at the current Chinchilla Aquatic and Fitness Centre over two days. An information stall promoting the study was erected and community members could ask detailed questions on the preferred site and proposed facility components to be included in the future Chinchilla Aquatic Centre.

**Overwhelming support** was received from all members of the community, relating to the preferred site identified and the proposed facility components.

The common themes from engagement with the remainder of the community included:

- « Support and agreement on the proposed future site at the former Cypress Pines Caravan Park.
- « Support for the proposed facility components.
- « Need to ensure the swim club building, grandstand and event needs, are incorporated into the future design.
- « Preference would be for a 10-lane, 50m pool, instead of the proposed eight-lane pool.
- « Need for open space to support events and recreational use.

### 8.2. ONLINE FORUMS

Forty-four survey respondents indicated their interest in understanding more about the project and providing direct feedback. Two online forums and a direct telephone call to one member of the community were undertaken to facilitate this interest.

Participants were provided with further details on the preferred site selection and the rationale and functionality of the proposed facility components. Like the online surveys, there was strong support for the preferred site and the proposed facility components.

One person didn't support the proposed facility components, with their preference being for the future Chinchilla Aquatic Centre to include a year-round, indoor, 50m heated pool.





### 8.3. COMMUNITY SURVEY

The Western Downs Regional Council's 'Have Your Say' web page housed an online community survey. The survey undertaken for this study sought to understand the following views of the community:

- « Current user or not.
- « Support for proposed facility inclusions.
- « Interest in further engagement about the project.

Surveys were open for just over two weeks in November/ December 2023. One hundred and fifty-four online responses and 23 hard copy responses were received. The 177 responses are approximately 2.5% of the current Chinchilla population.

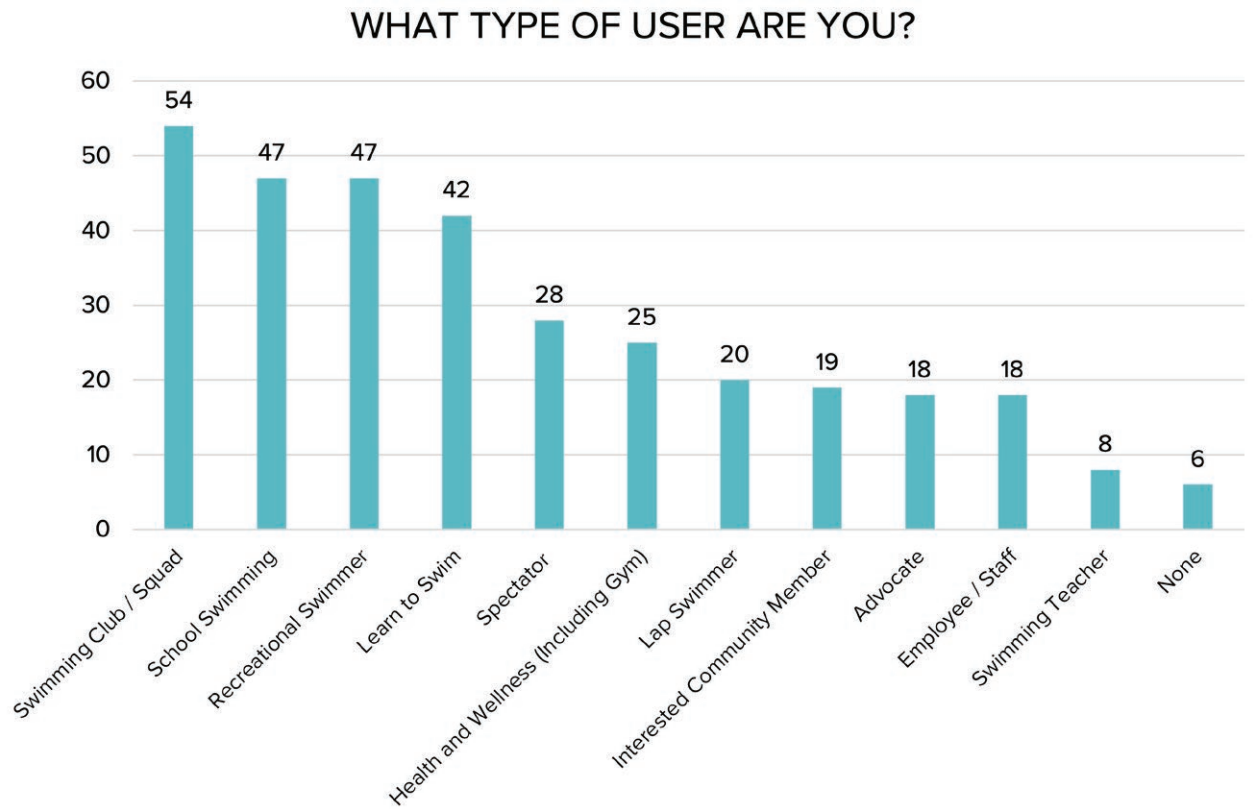


#### USER GROUPS

The majority of respondents were current users of the Chinchilla Aquatic and Fitness Centre. The graph below illustrates that the activities that most respondents were involved in, were:

- « Swimming club/ squad
- « School swimming
- « Recreational swimming
- « Learn-to-swim.

Figure 16: Respondent Current Chinchilla Aquatic & Fitness Centre Usage







## FACILITY COMPONENTS

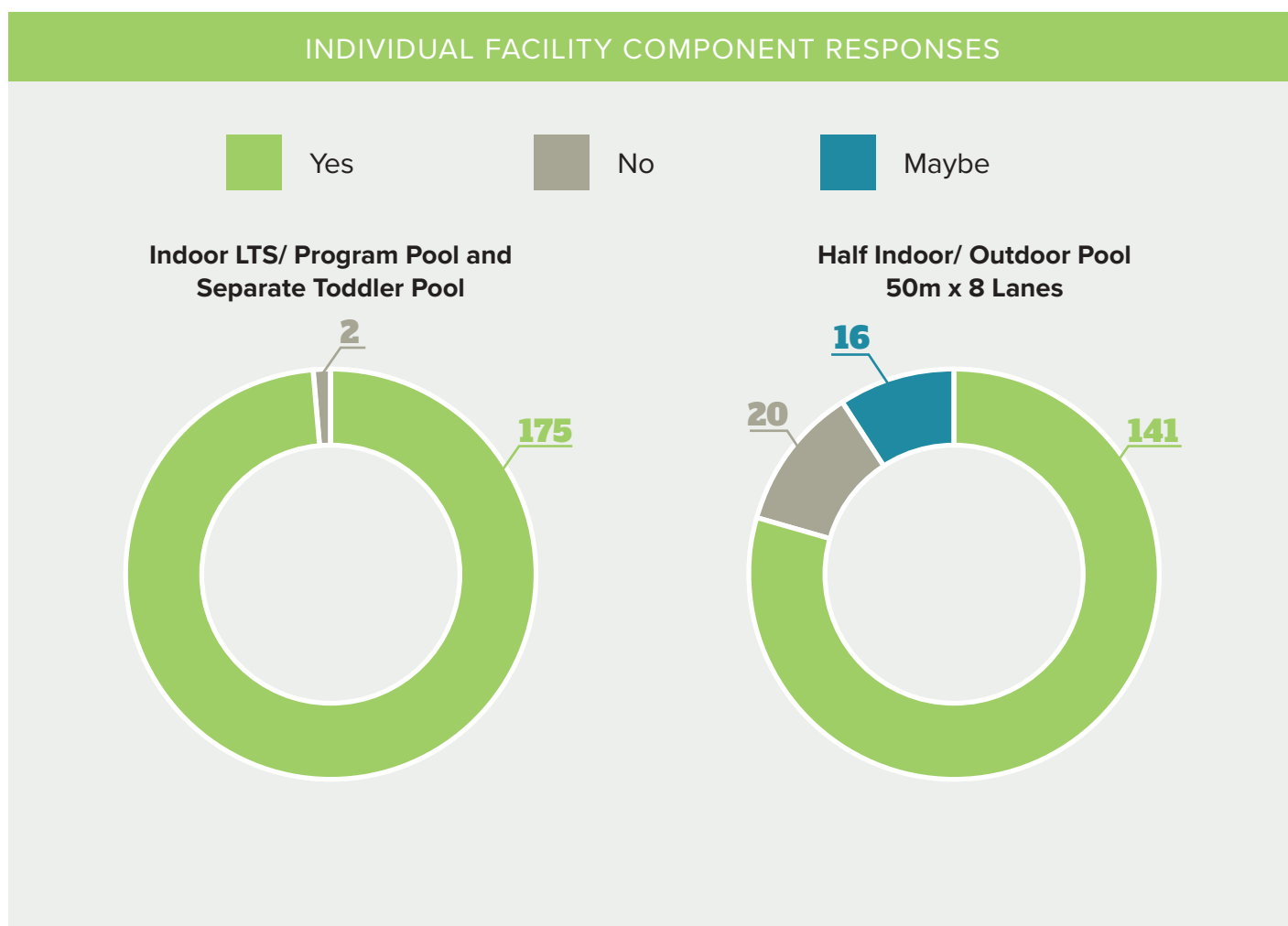
Respondents were asked whether they supported the following proposed facility components for the future Chinchilla Aquatic Centre:

Table 15: Overview of Facility Component Responses

FACILITY COMPONENT	PERCENTAGE OF VOTES FOR 'YES'
Changerooms and Amenities	100%
Indoor Learn-to-Swim/ Program Pool and Separate Toddler Pool	99%
Car Parking	88%
Cleaner's Room/ Store	87%
Grandstand	86%
Clubhouse and Club Storage	85%
Change Village (family friendly/ accessible)	81%
Half Indoor/ Outdoor Pool 50m x eight Lanes	80%
Reception/ Offices/ Administration/ Staffrooms/ Storage	79%
Health and Fitness Area	78%
Café/ Dry Lounge	77%

A breakdown of the number of responses for each facility component is summarised in the graphs below:

Table 16: Breakdown of Facility Component Support Responses





## INDIVIDUAL FACILITY COMPONENT RESPONSES



Yes

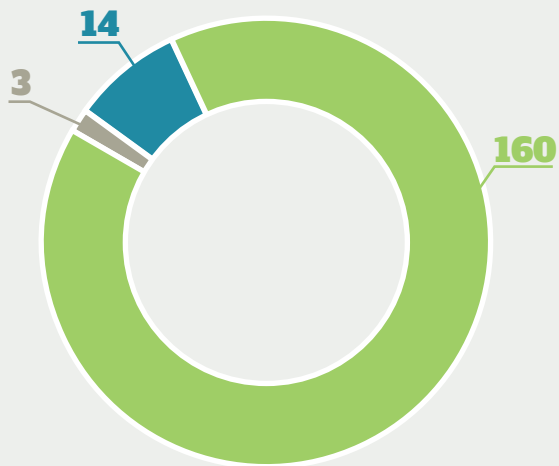


No

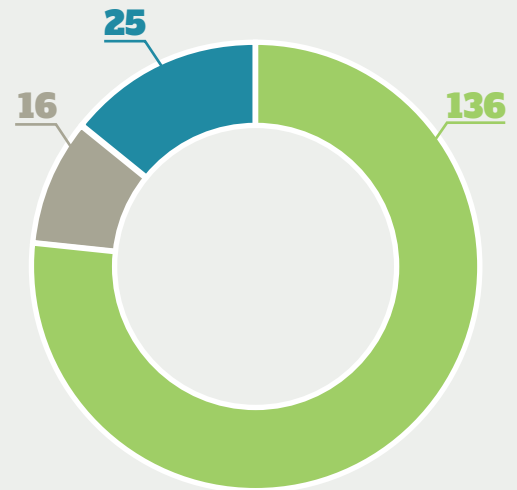


Maybe

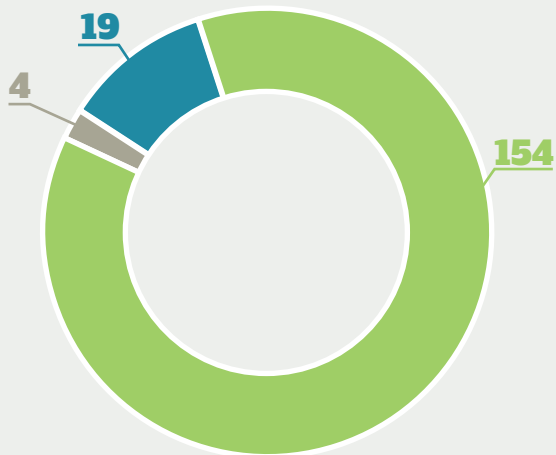
**Reception/ Offices/ Administration/ Staff  
Rooms/ Storage**



**Café/ Dry Lounge**



**Cleaners Room/ Storage**



**Changerooms and Amenities**





## INDIVIDUAL FACILITY COMPONENT RESPONSES



Yes

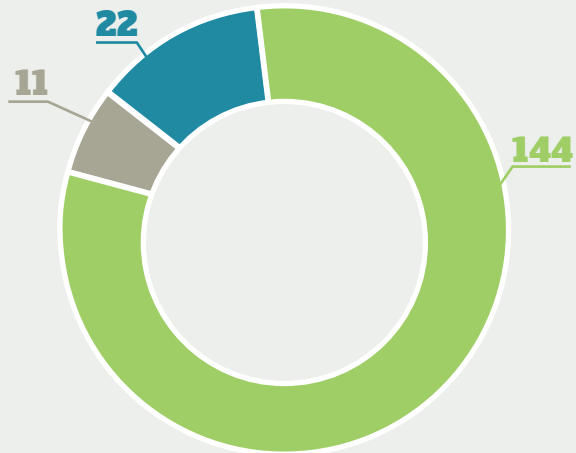


No

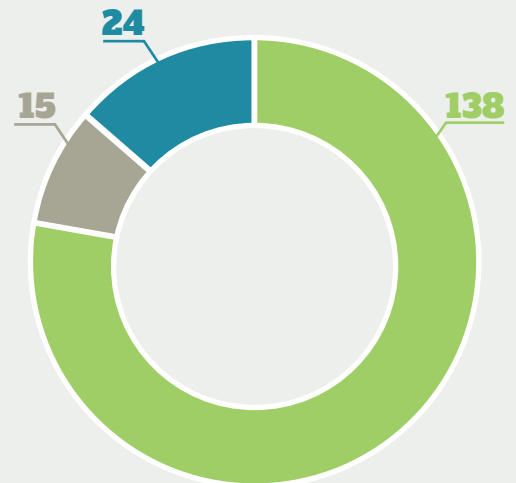


Maybe

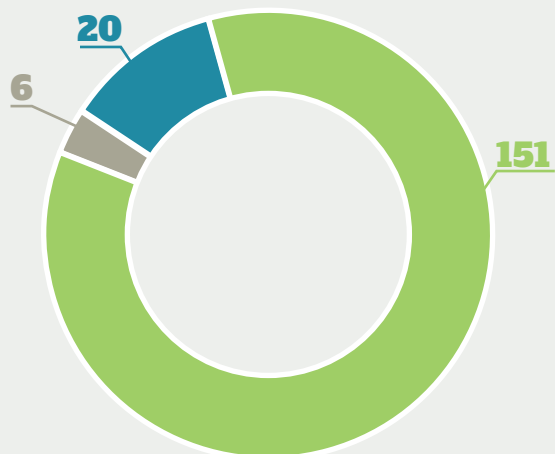
**Change Village  
Family Friendly/ Accessible)**



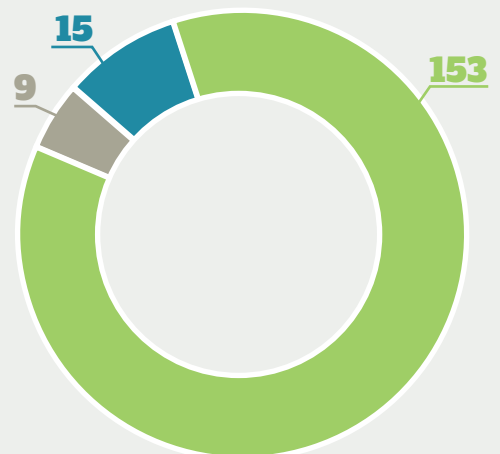
**Health and Fitness Area**



**Clubhouse and Club Storage**



**Grandstand**





## 8.4. CHINCHILLA COMMUNITY COMMERCE AND INDUSTRY CONSULTATION

### 8.4.1. STEM (Science, Technology, Engineering, Mathematics) Feasibility

CCCI commissioned the Development Pathway Review for Chinchilla STEM Centre (Yellow) in October 2022. The Review estimated the cost to construct the STEM Centre at \$5,146,000, based on the following building areas:

Table 17: Proposed STEM Centre Building Areas

SPACE	ESTIMATED AREA (m <sup>2</sup> )
Visitor Information Centre	120
Board Room	40
Social Zone	80
Supported Learning Area (STEM)	80
Reception	20
<b>Total</b>	<b>340</b>

### 8.4.2. STEM Concept

The Chinchilla Community Commerce and Industry Inc. (CCCI) has identified the introduction of a STEM Centre, as one of the three key pillars for the community.

The project definition for a STEM Centre in Chinchilla incorporates a diverse service offering, including:

1. An interpretive centre/ exhibit space with links to STEM-related areas in regional industries.
2. A visitor information centre (to be confirmed).
3. Interactive displays.
4. A dedicated learning space for all levels.
5. A place for innovation and creativity.
6. A destination for events.
7. A space for partnership education and learning.

The CCCI has identified several potential benefits associated with a STEM Centre. These are outlined in the table below:

Table 18: CCCI Identified Benefits of the STEM Centre

ENTITY	BENEFITS
Students	<ul style="list-style-type: none"> <li>« Inspiration for STEM careers.</li> <li>« Knowledge and skills.</li> </ul>
Schools/ Educational Centres	<ul style="list-style-type: none"> <li>« Access to physical learning environment.</li> <li>« Enhancing curriculum and resource capability.</li> <li>« Supporting teaching and development.</li> <li>« Connects programs and facilities in early learning, schools, higher education, community centres, libraries, museums and other associated organisations.</li> </ul>
Organisations	<ul style="list-style-type: none"> <li>« Supporting school-to-work pathways.</li> <li>« Addressing current and future skill shortages.</li> <li>« Improving business resourcing and reputation.</li> </ul>
Community	<ul style="list-style-type: none"> <li>« Increase in tourism.</li> <li>« Increase in residents.</li> <li>« Increase in business.</li> <li>« Increase in educational opportunities.</li> <li>« Cascading/ flow-on effects from the above.</li> </ul>
Workforce	<ul style="list-style-type: none"> <li>« Increase in skilled workers.</li> <li>« Drives innovation.</li> <li>« Increase in productivity.</li> </ul>
Economy	<ul style="list-style-type: none"> <li>« More valuable goods and services.</li> <li>« Opportunity for more jobs.</li> <li>« Command higher wages.</li> <li>« Desirable for new business establishments.</li> <li>« Grows existing businesses.</li> </ul>



#### 8.4.3. Potential Chinchilla Aquatic Centre/ STEM Centre Partnership Opportunity

As part of this study, discussions were held with CCCI representatives (President, Secretary, Vice President and Manager) to seek their input on the proposed replacement project and site. The CCCI provided the following key advice:

- « Site options for the STEM Centre, with the Cypress Pine Caravan Site being the preferred location.
- « CCCI supported the potential co-location of the STEM Centre, with the new Chinchilla Aquatic Centre.
- « CCCI have prepared feasibility (2022) and development pathway (2023) reports.
- « Preferences for the STEM Centre include architecturally significant building, combined entry, STEM 24hr secure access, collaboration with museum, collaboration with industry and schools, lease payment option.
- « CCCI have established a sub-committee to progress the STEM Centre concept.
- « CCCI agreed that a site development steering committee for the new Chinchilla Aquatic Centre should be established to help guide the project holistically, including representatives from CCCI, Chinchilla Museum, aquatic users and Council.
- « CCCI understand the development may be staged in consideration of funding opportunities.

Whilst the above advice suggests the co-location of the Chinchilla Aquatic Centre and the STEM Centre will provide several synergies and economies of scale savings, the exact facility, program and service offerings of the STEM Centre are yet to be confirmed. On this basis, the inclusion of the STEM Centre at the Chinchilla Aquatic Centre would enhance the offering of the community, however, the development of the Chinchilla Aquatic Centre would not be reliant upon the STEM Centre being funded or delivered. For clarity, the Chinchilla Aquatic Centre could be developed and operated independently of the STEM Centre. Therefore, it is an option for future inclusion to be determined by Council.





## 9. KEY FINDINGS AND CONCLUSIONS

The *Western Downs Regional Council - Aquatic Facilities Strategy 2023-2028* recommended Council consider major remediation, or alternatively, the timeline for replacement, including site selection and inclusions at the Chinchilla Aquatic Centre.

In considering this future opportunity, the following factors were influencers, identified:



The population of Chinchilla is estimated to **grow by over 40%** and approximately 3,000 people by 2041 – this will continue to increase demand for aquatic facilities, programs and services.



With a **higher proportion of children aged 0-14 years** (22.8%) compared to regional Queensland (18.3%), demand for learn-to-swim and leisure water offerings is likely to be higher.



With the Western Downs Region having a **higher social disadvantage** than the Darling Downs Southwest Region, fees and charges will be price-sensitive for some community members.



Chinchilla has a **higher proportion of Aboriginal and Torres Strait Islander People** (7.6%) compared to Queensland as a whole (4.6) – this suggests the new Aquatic Centre design and programs should be welcoming and relevant to those persons within the community of Aboriginal and Torres Strait Islander heritage.



The current Chinchilla Aquatic Centre is **ageing and does not meet aquatic facility contemporary standards** that should include:

- « Universal accessibility through the centre, including into all pools.
- « Multiple pools at different dimensions, depths and temperatures, to support all potential user markets.
- « Enhanced food and beverage and merchandise offerings, to support the optimisation of the financial performance of a venue.
- « Opportunities for all community members to participate, regardless of age, gender, cultural background or social status.
- « Safe and welcoming environment, including toilets and change facilities.



There is a need for the future Chinchilla Aquatic Centre to be **adaptable and meet the needs** of the current and changing population of Chinchilla.



**Innovative technological and design solutions**, such as the 50m indoor/ outdoor pool being constructed at the Inverell Aquatic Centre, are supporting improved year-round participation opportunities for smaller communities at a more affordable cost.



Engagement specific to the aquatic needs of the Chinchilla community undertaken to inform the *Western Downs Regional Council - Aquatic Facilities Strategy 2023-2028* found that overall, there is strong community support for upgraded, expanded and improved aquatic facilities, programs and services. The community recognised that whilst opportunities for the expansion of the current Chinchilla Aquatic Centre should be explored, there may be a need for an alternative site to be developed to meet the full extent of current and future aquatic needs.

Five potential site options for the new Chinchilla Aquatic Centre were assessed against multiple criteria. The former **Cypress Pines Caravan Park** site was assessed as the preferred site, in consideration of:

- « Council-owned.
- « Avoids closure and displacement of the community of the current Chinchilla Aquatic and Fitness Centre during construction.
- « Strong synergies with the broader Botanical Gardens precinct.
- « Strong sightlines and connectivity to the Warrego Highway.
- « Close proximity to the Chinchilla CBD.

A soil site investigation, undertaken by SQS, found that the former Cypress Pines Caravan Park site carries a “P” class due to the presence of large trees within the minimum recommended distance of the proposed structure. The P Class does not prevent the future development of the Chinchilla Aquatic Centre on the Cypress Pines Caravan Park site. However, due to the problematic nature of the soil, the future design will require a specialised solution from a structural engineer.

SQS recommend the following strategies to minimise any risk to footings:

- « Restrictions on the type and growth height of trees on site.
- « Where rows or groups of trees are involved, the distance from the building should be increased.
- « Post construction, Council should maintain the foundations in accordance with the CSIRO Building Technology File BTF 18 – Foundation Maintenance and Footing Performance: A Home Owner’s Guide.
- « Development of the site should adhere to the allowable bearing pressure of >100kPa, over the full depth of the investigation.

The recommended facility components of the proposed future Chinchilla Aquatic Centre, include:

- « Indoor heated learn-to-swim/ program pool, with ramp entry.
- « Eight-lane indoor/ outdoor, heated, 50m pool, with ramp entry and ability to transition 25m to indoor during colder climate.
- « Toddler pool.
- « Café and reception.
- « Multiple public toilets and change facilities.
- « Health and fitness centre.
- « Car parking.
- « Potential Stage Two multi-purpose centre.

The future staged inclusion of a Multi-purpose Centre has been incorporate based on the additional space:

- « Supporting multi-use community destination objectives.
- « Increasing visitation to support enhanced secondary revenue generation for the café.
- « Optimising marketing and promotion of other facilities, programs and services at the site.
- « Providing multiple incentives for use by different community users and groups.
- « Generating a range of construction and management economies of scale savings, as opposed to unnecessary duplication of facilities (i.e. amenities), if the facilities were developed apart.

Adventure slides were considered within the facility components to provide an additional offering for local youth. However, a rapid review of the sustainability of the adventure slides found they would be non-viable. It is recommended Council continue to explore free-to-use youth adventure facilities within the Botanical Gardens site.



Turner and Townsend (Quantity Surveyors) estimate the cost to develop the proposed new Chinchilla Aquatic Centre, at the former Cypress Pines Caravan Park, to be in the order of \$32 million. It is estimated a further \$2 million will be required to develop the Multi-purpose Centre, as part of a co-location model.

Financial operating modelling for the new Chinchilla Aquatic Centre, estimates:

- « Visitation in year one of 51,279, increasing to 52,849 in year 10.
- « Revenue in year one of \$617,765, increasing to \$860,423 in year 10.
- « Expenditure in year one of \$1,049,683, increasing to \$1,346,277 in year 10.
- « An operational deficit in year one of \$431,918, increasing to a deficit of \$485,271 in year 10.

The comparison of the forecast for the new Chinchilla Aquatic Centre, against the most recent full operating year, suggests:

- « At a minimum the new Chinchilla Aquatic Centre will generate an additional 15,000 annual visits (+41%), compared to the current Centre.
- « With the conservative estimates towards visitation and fees and charges, the revenue per visit is slightly lower than the current performance.
- « In consideration of the increased allocation towards asset management, cleaning and staffing in the forecast modelling, the annual operating result may worsen by approximately \$135,000, however, the overall cost recovery will improve by 11.6%.

Community and stakeholder engagement for this study included online and hard copy surveys, public sessions, online forums and a direct telephone interview. The engagement confirmed overwhelming support relating to the preferred site identified and the proposed facility components. The common themes obtained from the community and stakeholder engagement included:

- « Support and agreement on the proposed future site at the former Cypress Pines Caravan Park.
- « Support for the proposed facility components.
- « Need to ensure the swim club building, grandstand and event needs are incorporated into the future design.
- « Preference would be for a 10-lane, 50m pool, as opposed to the proposed eight-lane pool.
- « Need for open space to support events and recreational use.

The potential co-location of the proposed CCCI STEM Centre with the new Chinchilla Aquatic Centre can generate a range of capital and operating economies of scale savings. However, as the CCCI continues to explore the full concept of the STEM Centre, the planning and design for the proposed new Chinchilla Aquatic Centre should continue. Determination of whether the future new Chinchilla Aquatic Centre and the STEM Centre should be co-located, can occur in future. The new Chinchilla Aquatic Centre can be developed and operated independently of the STEM Centre.





## 10. WARRANTIES AND DISCLAIMERS

The information contained in this report is provided in good faith. While Otium has applied their experience to the task, they have relied upon information supplied to them by other persons and organisations.

We have not conducted an audit of the information provided by others but have accepted it in good faith. Some of the information may have been provided 'commercial in confidence', and these venues or sources of information are not specifically identified. Readers should be aware that the preparation of this report may have necessitated projections of the future that are inherently uncertain and that our opinion is based on the underlying representations, assumptions and projections detailed in this report.

Otium's advice does not extend to, or imply, professional expertise in the disciplines of economics, quantity surveying, engineering or architecture. External advice in one or more of these disciplines may have been sought, where necessary to address the requirements of the project objectives. There will be differences between projected and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We do not express an opinion as to whether actual results will approximate projected results, nor can we confirm, underwrite, or guarantee the projections' achievability as it is impossible to substantiate assumptions based on future events.

This report does not constitute advice, investment advice, or opinion and must not be relied on for funding or investment decisions. Independent advice should be obtained in relation to investment decisions.

Accordingly, neither Otium, nor any member or employee of Otium, undertakes responsibility arising in any way whatsoever to any persons other than the client in respect of this report, for any errors or omissions herein, arising through negligence or otherwise however caused.





APPENDIX 1: LITERATURE REVIEW



## Appendix 1 – Literature Review

Document Name	Summary and Strategic Alignment
National	
<p>Australian Sports Commission</p> <p><u>Sport 2030</u></p> <p>2018</p>	<p>Sport Australia and the Australian Sports Commission have a vision for 2030: to position Australia as the World's most active, healthy sporting nation through integrity and excellence. The key priorities of this report are:</p> <ul style="list-style-type: none"> <li>• Foster a more active Australia</li> <li>• Achieve sporting excellence</li> <li>• Safeguard the integrity of sport</li> <li>• Strengthen Australia's sports industry.</li> </ul> <p>The outcomes of this report that align with the Chinchilla Aquatic Centre redevelopment include:</p> <ul style="list-style-type: none"> <li>• Improved physical health</li> <li>• Personal development</li> <li>• Strengthening our communities</li> <li>• Growing the economy.</li> </ul>
<p>Royal Life Saving Australia</p> <p><u>The State of Aquatic Facility Infrastructure in Australia</u></p> <p><u>2022</u></p>	<p>This report outlines the current landscape of Australian aquatic infrastructure. In 2022, of the 1,306 public pools built and owned by the government, \$8 Billion is needed to replace aging pools, and by 2035, an additional \$3 Billion will be needed. The basic cost to replace an outdoor swimming pool is \$10 Million and 64% of all renewals and facility construction is done by the local government.</p> <p>Regional and remote areas are most at risk of missing out on updated or new aquatic facilities. 77% of the aquatic facilities in these areas are publicly owned.</p> <p>The replacement of the Chinchilla Aquatic Centre and imminent upgrade to the facilities ensures key health, social and economic community benefits are met, as well as making water safety training accessible.</p>
<p>Royal Life Saving Australia</p> <p><u>Royal Life Saving National Drowning Report 2022</u></p>	<p>The national drowning report 2022 presents the number of drowning incidents and deaths in Australia, as well as considering changed behaviours or factors that have contributed to this.</p> <p>This aligns with the project due to Queensland's 84 drowning incidents in 2022, which ranks second highest after NSW (125). This represents a 25% increase from the previous year and impacted people across all age groups.</p>
State	
Queensland Government	<p>Activate Queensland is the Government's 10 year strategy to further enrich the Queensland way of life. Over \$1.3 billion will be invested into physical activity in the next 10 years.</p>



Document Name	Summary and Strategic Alignment
<u>Activate Queensland 2019-2029</u>  2019	<p>The replacement of Chinchilla Aquatic Centre will support the following priority areas:</p> <ul style="list-style-type: none"> <li>• Apply universal design principles to infrastructure to provide equitable access for all users, including females, Queenslanders who identify as LGBTQ+, seniors, and people with disability.</li> <li>• Address barriers to participation and focus on equality of participation for all Queenslanders,</li> <li>• Work with the active industry to enable participation pathways including solutions to address cost and location barriers,</li> <li>• Increase participation rates of women and girls through initiatives aimed at improving the sport and active recreation experience</li> <li>• Provide support for communities to be active through place-based, community designed solutions and culturally appropriate initiatives, including in rural and remote areas where sporting clubs and organised activities may be unavailable.</li> </ul>
Department of Tourism, Innovation and Sport  <u>Strategic Plan 2023-2027</u>  2023	<p>The Department of Tourism, Innovation and Sport's strategic plan has the vision for Queensland to have world-class, thriving, inclusive and sustainable tourism, innovation, sport and active recreation sectors.</p> <p>The key strategies of this plan that align with the Chinchilla Aquatic Centre include:</p> <ul style="list-style-type: none"> <li>• Implement Activate! Queensland 2019–29 including: <ul style="list-style-type: none"> <li>– collaborating with the active industry to get more Queenslanders moving</li> <li>– enhancing pathways for Queensland's athletes, coaches and officials.</li> </ul> </li> <li>• Drive physical activity participation by: <ul style="list-style-type: none"> <li>– championing an industry leading network of sport and active recreation infrastructure across Queensland</li> <li>– operating precincts and venues that service community and industry – from grassroots to elite sporting</li> <li>– leveraging events and opportunities to achieve economic, social and physical activity outcomes.</li> </ul> </li> <li>• Enable community outcomes through safe, quality programs and events in active precincts and venues</li> </ul>
<u>Public Health Act 2005</u>  2005  Queensland Health	<p>The Public Health Act 2005 serves as a legislative instrument that governs public health operations and initiatives in Queensland. Established with the overarching objective of ensuring and enhancing public health and wellbeing, the Act delineates a legal framework for the prevention, management, and control of a broad spectrum of public health matters.</p> <p>Specifically, Chapter 2, Part 8, titled 'Regulations Concerning Public Health Risks,' outlines the requisite standards for water quality in various aquatic facilities. These include non-residential swimming pools, spas, hydrotherapy pools, water slides, and recreational water parks. This section is a regulatory guideline for maintaining water quality and safety in such establishments.</p>
<u>Public Health Regulation 2018</u>  2018  Queensland Health	<p>The Public Health Regulation of 2018 is an ancillary legislative document to the Public Health Act 2005 in Queensland. This regulation elaborates on the guidelines for implementing the public health measures encapsulated in the Act. The regulation addresses many public health concerns, including food safety, water quality, infectious diseases, and environmental health hazards.</p> <p>Notably, Part 9 of the Public Health Regulation is dedicated to the governance of water quality. However, this concerns potable water more than water for recreation.</p>



Document Name	Summary and Strategic Alignment
<u>Water Quality Guidelines for Public Aquatic Facilities</u>  2019  Queensland Health	<p>This guideline serves as a resource for organisations and individuals responsible for operating public aquatic facilities, with a focus on mitigating risks related to water quality. The guideline does not cover issues related to pool design elements nor physical safety considerations which may also produce risks.</p> <p>The document is intended to inform and guide local and state government environmental health officers in fulfilling both their regulatory and advisory roles concerning water quality in public aquatic facilities.</p> <p>The principles outlined in this guideline apply to all categories of public aquatic facilities. Additionally, an appendix provides specific information concerning interactive water features, splash pads, spray parks, or water play areas. The guideline advocates for adopting site-specific risk management plans to mitigate potential public health risks further, and it strongly encourages all public aquatic facilities to implement such plans.</p>
Site-Specific	
Detailed Analysis Report by Delos Delta  2023	<p>This detailed analysis report as part of the Aquatic Facilities Strategy considers many components including investment strategy, risk analysis, decision-making guidelines, economic and financial analysis, and final conclusions.</p> <p>Three options were presented for Chinchilla Aquatic Centre:  Number 1: No change to the facility.  Number 2: Major remediation to extend life to align with the expected eventual replacement of 25-metre pool.  Number 3: Development of a new facility at a new green field site likely to be the Old Caravan Park adjacent to the Chinchilla Botanic Parkland (including an indoor 50-metre pool).</p> <p>The information directly aligning to Chinchilla Aquatic Centre are:</p> <ul style="list-style-type: none"> <li>• Chinchilla 50-metre Pool and amenities listed as the highest remediation works priority.</li> <li>• Timeline outlines 2023 for master planning and development of a new facility</li> <li>• Site-specific risks identified with many legal, reputational, and financial potential risks as part of the development of a new facility.</li> <li>• Investment into Wandoan and Chinchilla facilities are the two highest priorities.</li> <li>• Option 2 is economically preferred out of the 3, mainly due to the high capital required and diminished returns of a new aquatic facility.</li> </ul>
Aquatic Current State Review by Delos Delta  2023	<p>Chinchilla Aquatic Centre was reviewed as part of the Aquatic Facilities Strategy. It is the second busiest aquatic facility in Western Downs. Attendance has risen since 2017/18 due to an increase of Learn to Swim and School Student programs.</p> <p>The centre incurred an average \$5.9 cost per visit over the previous three years. This metric has decreased since 2018/19.</p>
Engineering Review by GHD	GHD was commissioned by WDRC to undertake a condition assessment for its aquatic facilities. This review was to develop a preliminary early vision strategy required to extend the life of Councils pools.



Document Name	Summary and Strategic Alignment
2021	<p>The findings of Chinchilla Aquatic Centre are:</p> <ul style="list-style-type: none"> <li>• Significant number of items to be actioned immediately (1 year) including CO2 gas leak detection system, shade structure installation, back up water supply for 50m pool, sealing and relocation of heat controller.</li> <li>• Many 1 to 5 year priorities such as replacing all pool sealants, refurbishment of stormwater collection, replacing indoor safety shower, removal of diving board, and the replacement of various signs, rope and cladding.</li> <li>• Some 5 to 15 year priorities such as investigating redundant 50m pool plantroom pump, providing equipotential bonding to 25m pool, increasing pool pumps power, and replacing worn-down minor infrastructure items.</li> </ul>
Prioritisation List by GHD 2022	<p>GHD was commissioned by WDRC to undertake a condition assessment for its aquatic facilities. This review was to develop a preliminary early vision strategy required to extend the life of the Council's pools. The prioritisation list summarises the key priorities by asset, deficiency, and estimated cost.</p> <p>There are 14 priorities, which are estimated to cost at least \$250,000 (2022). The key assets involved include:</p> <ul style="list-style-type: none"> <li>• 50-metre pool balance tank</li> <li>• Subsoil drainage system</li> <li>• Chemical dosing systems</li> <li>• Heating systems</li> <li>• Leaks in 50m pool</li> </ul>
Development Pathway Review for Chinchilla Stem Centre (CCCI) by The Yellow Company 2023	<p>In November 2022, Chinchilla Community Commerce and Industry Inc (CCCI) commissioned Yellow to conduct a feasibility study on the development of a STEM centre in Chinchilla.</p> <p>This may affect the Project due to the building being suggested to be built on one of the site options for the aquatic centre. Council believes a co-location of the centre, botanical gardens, and STEM centre may be beneficial.</p>
Feasibility Study - Chinchilla Community Commerce and Industry Inc (CCCI) by The Yellow Company 2022	<p>The outcomes of the above feasibility study have been outlined in this document. The development of three options were recommended:</p> <ul style="list-style-type: none"> <li>• Lowest Cost Option: a STEM-only centre within an existing facility</li> <li>• Middle Development Path: a new build, co-located facility, offering STEM learning and a co-located Visitor Information Centre (VIC)</li> <li>• Best Practice Regional Development Opportunity: a facility that leverages maximum regional economic development through a comprehensive and diverse 'STEAM' service offering.</li> </ul> <p>As outlined above, the low and medium cost options include co-location within Chinchilla, and may serve beneficial nearby the Aquatic Centre</p>
CCCI Community Plan 2021-2025	<p>Chinchilla Community Commerce and Industry Inc. (CCCI) met in 2020 to develop a 20-year vision for Chinchilla. Working towards 2040, 5-year strategic plans are developed for short-term directions.</p>



Document Name	Summary and Strategic Alignment
2021	<p>Key strategic goals from this document include:</p> <ul style="list-style-type: none"> <li>• To create a healthy, collaborative community,</li> <li>• To provide a recreational, sports, art and entertainment opportunities for local residents and visitors,</li> <li>• To make Chinchilla a more inviting place to visit and stay over,</li> <li>• To have a shared and aligned vision of a self-supportive, sustainable future.</li> </ul>
Local: Western Downs Regional Council	
Adopted Aquatic Facilities Strategy 2023-2038	<p>The Aquatic Facilities Strategy by Wester Downs provides a review of the current facilities as well as provides future direction for inclusive and enjoyable aquatic facilities in the region.</p>
2023	<p>This aligns specifically to the project by recommending key undertakings and objectives as a Council for the Chinchilla Aquatic Centre. These include:</p> <ul style="list-style-type: none"> <li>• Major project designs from 2022-2025</li> <li>• Proactive projects to extend life to improve usability from 2023-2026.</li> <li>• Governance and management from 2023-2024.</li> <li>• Accessible wheelchair hoist into indoor pool is 'unsafe' according to users.</li> <li>• No toilets currently available near the indoor pool. Outdoor amenities in good condition.</li> <li>• Gym has regular programs and ample equipment. No shower or toilets.</li> </ul>
Research and Engagement Summary	<p>This document summarises the key engagement content and findings conducted prior to the development of the Council Aquatics Strategy. There were 333 responses to the survey.</p>
Aquatic Facilities Strategy	<p>The key challenges found to inform the strategy are:</p> <ul style="list-style-type: none"> <li>• Many aquatic facilities across the region are nearing the end of their serviceable life. This creates safety issues, and challenged for Council in maintaining, repairing, upgrading, or renewing these assets.</li> <li>• Research and engagement found several aquatic facilities in need of accessibility improvements, or maintenance and upgrade to key amenities.</li> </ul>
2023	<p>Increased activation and utilisation of aquatic facilities will require further engagement with schools, swim clubs, and other users.</p>
Phase A Engagement Report Aquatic Facilities Strategy	<p>The first phase, <i>Phase A</i>, was conducted in December 2022 with extensive staff, councillors, key stakeholders, and community groups engaged. The key findings about Chinchilla Aquatic Centre during this phase is:</p> <ul style="list-style-type: none"> <li>• Identified that the amenities block is in need of redevelopment and upgrade. Includes better access for people with disabilities,</li> <li>• There are many unresolved maintenance issues.</li> <li>• There is limited storage space for equipment</li> <li>• There are shortages in swimming teacher staff</li> <li>• The 50-metre pool is a valued asset with many maintenance issues</li> </ul>
2023	



Document Name	Summary and Strategic Alignment
Phase B Engagement Report Aquatic Facilities Strategy 2023	<p>The second phase, <i>Phase B</i>, used the earlier findings to further understand the community's desired outcomes when preparing the Aquatic Strategy.</p> <p>In person staff roundtables, community roundtables, focus group, key interviews, and a community survey were the methods used in March 2023.</p> <p>The key findings in reference to Chinchilla Aquatic Centre during this phase are:</p> <ul style="list-style-type: none"> <li>• The new centre should support liveability and positive lifestyle outcomes</li> <li>• Should provide a regional destination for events</li> <li>• Should support health and exercise opportunities, such as co-location with a gym</li> <li>• Management model must be made fit for purpose with the inclusive facility features</li> <li>• Support for staff to retain workers is needed</li> <li>• Feedback opportunities should continue</li> </ul>
WDRC Corporate Plan 2021-2026  2022	<p>Western Downs Regional Council's Corporate Plan 2021-2026 Outlines key guidelines and goals to achieve. These include:</p> <ul style="list-style-type: none"> <li>• Strong Diverse Economy</li> <li>• Active Vibrant Community</li> <li>• Quality Lifestyle</li> <li>• Sustainable Organisation.</li> </ul> <p>The objectives that align to the project include:</p> <ul style="list-style-type: none"> <li>• Our parks, open spaces, and community facilities are alive with activities and connect our communities,</li> <li>• Our residents are provided with modern infrastructure and quality essential services across our region,</li> <li>• Our recreational spaces and community facilities are attractive, safe and accessible,</li> <li>• We attract families to live, work, prosper and play in our region,</li> <li>• We are recognised as a financially intelligent and responsible Council,</li> <li>• We focus on proactive, sustainable planning for the future,</li> <li>• Our effective asset management ensures that we responsibly maintain our community assets.</li> </ul>
Western Downs Regional Council  Annual Report  2022	<p>Council's annual report focuses on its financial and operational performance for 2021-22 against its Corporate Plan 2021-26.</p> <p>Many organisational objectives have been recognised as on target, achieved, needs improvement, or scheduled later in corporate plan cycle. The relevant goals include:</p> <ul style="list-style-type: none"> <li>• Our residents have an awareness of the high-quality recreational spaces offered in the region.</li> <li>• Raise Council's profile and capability to offer high-quality facilities and event spaces</li> </ul>
Western Downs Regional Council	<p>The council's total expenditure is \$349.3 million. This includes a capital investment of \$180.8 million and an operating investment of \$168.5 million.</p>



Document Name	Summary and Strategic Alignment
<u>2023/24 Budget Summary</u>  2023	<p>Their key funding which relates to aquatic facilities and spaces for recreation include:</p> <ul style="list-style-type: none"> <li>• 11.23% is contributed towards parks, open spaces, cemeteries and showgrounds</li> <li>• 7.76% is contributed towards community facilities</li> </ul>
Western Downs Regional Council  <u>Operational Plan</u>  2023	<p>Councils operational plan outlines specific actions to be completed in line with their Corporate Plan. The action which relates to this project is:</p> <ul style="list-style-type: none"> <li>• Masterplans are completed for Council's Aquatic Facilities, in line with Council's Aquatics Strategy and the showgrounds strategy.</li> </ul>
CCCI Board Meeting Notes - 18 October 2023  2023	<p>Chinchilla Chamber of Commerce and Industries (CCCI) were presented with replacement options for the Chinchilla Aquatic Centre on the 18<sup>th</sup> of October. CCCI members were also advised that they were in the process of awarding a contract for the project.</p> <p>Otium is scheduled to meet with them at their next meeting (22<sup>nd</sup> November) to answer questions and provide updates on the project. There were minor comments concerning the location and supporting infrastructure components of the new aquatic centre.</p>
Chinchilla Remediation Summary  2022	<p>This document is a summary of the existing Chinchilla Aquatic and Fitness Centre's facilities, condition assessment, recommended capital works projects, and GHD priorities.</p> <p>There are several maintenance requirements that are estimated to cost hundreds of thousands of dollars to fix, and this does not guarantee a long-term life cycle afterwards.</p>
Chinchilla Utilisation Data - 18 October 2023  2023	<p>This document summarises the utilisation of Chinchilla Aquatic Centre as of October 2023. The key points include:</p> <ul style="list-style-type: none"> <li>• Strong opening times that ensure early and late use can be possible.</li> <li>• Swim school had 477 booked students out of 553 (86% capacity).</li> <li>• There are 10 swim school teachers who run 120 classes a week.</li> </ul>



# APPENDIX 2: SITE ASSESSMENTS



## Appendix 2: Detailed Site Assessments

Detailed Site Criteria	Potential Sites				
	Site 1	Site 2	Site 3	Site 4	Site 5
	Expanded existing site Score	State of Qld Score	St Joseph's School Score	Dept of Education & Training Score	Cypress Pines Caravan Park Score
<b>Suitability of site for facility development</b>					
1. Location to Catchment Population	10	10	10	10	10
2. Size of Site Meets Development Requirements	10	10	10	10	10
3. Public and Active Transport Access	8	7	8	6	9
4. High Visibility / Prominent Site	7	5	5	5	9
5. Land Suitability	5	9	9	9	9
6. Transformative / Place – contribution to the local area	8	5	5	5	9
7. Transformative / People - contributes to the wide engagement of people.	8	5	5	5	9
8. Access to Land and Timing of Development	2	5	5	5	10
9. Utility Infrastructure (Electrical, Water, Gas, Sewer and Storm Water)	5	4	4	4	5
10. Site Geology	5	5	5	5	5
11. Site Access and Traffic impacts	5	4	4	4	7
12. Impact on Current Users	1	9	9	9	9
13. Compatibility of Site	6	4	5	4	7
14. Future Facility Expansion Capability	5	9	9	9	7
15. Consistent with current zoning	10	9	10	9	10
16. Flooding	10	10	10	10	10
17. Environmental constraints	10	10	10	10	10
18. Steep site contours	10	10	10	10	10
19. Site contamination	10	10	10	10	10
20. Cultural and heritage constraints	10	10	10	10	10
21. Value and ownership of site	7	5	5	5	10
<b>Score</b>	<b>152</b>	<b>155</b>	<b>158</b>	<b>154</b>	<b>185</b>



The site selection scoring system is based on:

- 10 points = Meets every criterion.
- 8 to 9 points = Meets most criteria 80% to 90%.
- 6 to 7 points = Meets 60% to 70% of criteria.
- 4 to 5 points = Meets only 40% to 50% of criteria.
- 2 to 3 points = Meets only 20% to 30% of criteria.
- 1 point = Meets 10% or less criteria.
- 0 points = does not meet any criterion.

An explanation of the site assessment criteria is provided in the table below.

Criteria	Explanation
1. Location to Catchment Population	Central location to maximise use, how close it caters for the current and projected project area population (Primary and Secondary catchment zones) and relationship to competitors. The site is located within an existing residential catchment and is in close proximity to the greatest density and diversity of housing types. The site does not (or minimises) overlap catchments with other existing facilities in neighbouring suburbs.
2. Size of Site Meets Development Requirements	The site is of sufficient size to accommodate facility requirements to enable efficient development and meets the minimum site size and configuration requirements.
3. Public and Active Transport Access	The site is accessible by public transport and has active transport (shared use trails/footpath). The site is within an existing street-based walking distance or is co-located with the primary open space and other community and recreational facilities in the local area.
4. High Visibility / Prominent Site	The site on major traffic zones, high profile corner site or road, with prominent street frontage and/or high volume of pedestrian traffic. The ability of the site to present high visibility to facilities.
5. Land Suitability	The site is a good fit for the type of facility purpose and range of activities. The site should be relatively flat, have suitable stable soil conditions and be able to be protected from floods, high water table and not have a previous landfill or fill site history.
6. Transformative / Place – contribution to the local area	Contributes to the productivity and sustainability of the local area through improved economy, community, diversity, connection and sustainability). The site is abutting or in close proximity to other existing and clustered social infrastructure. The site has the potential to act as a catalyst for revitalisation of an existing Town Centre or place.
7. Transformative / People - contributes to the wide engagement of people.	Contributes to the wide engagement of people together in one place through being walkable, safe, vibrant and welcoming. The site aligns with community preferences for location and is considered to be neutral space for the representative community demographic. The site is abutting an existing community or civic public space.
8. Access to Land and Timing of Development	The site is available to develop in the short term and has no known land tenure or occupancy agreement constraints.



9. Utility Infrastructure (Electrical, Water, Gas, Sewer and Storm Water)*	Major services are available on site or closely located to minimise cost and to ensure facility can be serviced. <ul style="list-style-type: none"> <li>• Electrical</li> <li>• Water</li> <li>• Gas</li> <li>• Sewer</li> <li>• Storm water</li> </ul>
10. Site Geology*	Site geology affects overall design and construction costs. A flat site with good soil conditions and no history of rubbish deposits or poor drainage is essential.
11. Site Access and Traffic impacts	Site Access and Traffic Impacts: Most site visitors (80% to 90%) will come by car so there needs to be adequate site access and provision of appropriate car parking, bus parking and group drop off and pick up. The site is safe, comfortable and enjoyable to walk or cycle and has no physical or perceived barriers.
12. Impact on Current Users	If the site is within an open space, it does not reduce, replace or compromise open space that is valued for sport or play or impact negatively on the environment, amenity and value of the open space network.
13. Compatibility of Site	The site is located within or abutting a Town Centre or place. Close development links to existing or other site users/ uses or adjoining or close by facilities including the clustering of community facilities.
14. Future Facility Expansion Capability	The site is sufficiently flexible to accommodate an integrated or connected facility and meets the minimum site size and configuration requirements. Does the site have surrounding available land for future facility expansion?
15. Consistent with current zoning*	The site's intended use is enabled by the current zoning scheme
16. Flooding*	The site is not subject to flooding
17. Environmental constraints*	The site has the potential to complement or enhance its local environment and cultural heritage.
18. Steep site contours	The site is relatively flat and not impeded by steep slopes
19. Site contamination*	The site is free from contamination
20. Cultural and heritage constraints*	The site is not constrained by known cultural or heritage factors
21. Value and ownership of site	The site is either set aside or is affordable to purchase for development. The cost to either purchase or create the development on the site can be compared to determine the likely development impost at each site.

\*Subject to geotechnical and Council confirmation



APPENDIX 3: INDICATIVE COST PLAN



# Summary

Indicative Cost Plan - R2

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**Otium Planning**  
**Chinchilla Aquatic Centre**

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**Indicative Cost Plan - R2**

Item	Description	Quantity	Unit	Rate	Total (AUD)
1	<b>Chinchilla Aquatic Centre</b>				
2	Indicative Cost Plan				
3	29/11/2023				
4					
5	Notes / Exclusions				0
6	<b>AQUATIC CENTRE</b>				
7	Building Works	3,256	m2	3,655.51	11,902,333
8	Aquatic Works				10,600,000
9	Site Works and Services	3,256	m2	1,020.04	3,321,250
10	ESD Initiatives [best practice]	3	%		774,707
11	Preliminaries	Allow			3,191,795
12	Locality Allowance	Allow			1,489,915
13	<b>Subtotal</b>	<b>3,256</b>	<b>m2</b>	<b>9,606.88</b>	<b>31,280,000</b>
14					
15	Design Contingency				Excluded
16	Cost Escalation to tender				Excluded
17	Cost Escalation during construction				Excluded
18	<b>Construction Total</b>				<b>31,280,000</b>
19					
20	Construction Contingency				Excluded
21	Professional Fees				Excluded
22	Authority Fees & Charges				Excluded
23	- Allow for substation contribution				Excluded
24	Loose Fixtures, Fittings and Equipment (FF&E)	2	%		626,000
25	AV / IT active equipment	Allow			500,000
26	Gym Equipment (assumed leased)				Excluded
27	Internal council costs				Excluded
28	Legal, marketing, permits and other professional fees				Excluded
29	<b>Project Cost [in today's prices]</b>				<b>32,406,000</b>
30					
31					
32	<b>STEM CENTRE</b>				



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# Detail

Indicative Cost Plan - R2

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**Indicative Cost Plan - R2**

Item	Description	Quantity	Unit	Rate	Total (AUD)
	<b>Notes / Exclusions - Elemental Summary</b>				
5.1	<b>COST PLAN NOTES</b>				
5.2	Cost plan assumes a competitively bid tender process to 4 or more suitably sized contractors		note		
5.3	Cost plan assumes project will prioritise "function over form" and this is how the rates are based.		note		
5.4	<b>DOCUMENTATION</b>				
5.5	Components schedule prepared by Otium Planning received 20/11/2023		note		
5.6	Site selection report and aerial image of site provided by Otium Planning and received 20/11/2023		note		
5.7	<b>ASSUMPTION</b>				
5.8	Assume 50% of 50m pool to be outdoor with the remainder indoor.		note		
5.9	Assume building is single storey - no allowance for multi level construction		note		
5.10	Assume conventional gas powered plant - no allowance for 'all electric' facility		note		
5.11	<b>EXCLUSIONS</b>				
5.12	GST		note		
5.13	Cost Escalation Beyond Allowance		note		
5.14	Land, legal, marketing and finance costs		note		
5.15	Gym Equipment (assumed leased)		note		
5.16	Internal council costs		note		
5.17	Legal, marketing, permits and other professional fees		note		
5.18	Removal of asbestos and other hazardous materials		note		
5.19	Excavation, removal and disposal of contaminated soil		note		
5.20	Adverse soil conditions incl. excavation in rock, soft spot		note		
5.21	Latent conditions		note		
5.22	Staging costs		note		
5.23	Greenstar certification - allowed for 'best practice' only		note		
5.24	Public artwork		note		
5.25	Diversion / relocation of existing inground services		note		
5.26	Relocation / Decanting / temporary accommodation		note		
5.27	Office equipment costs		note		
5.28	Piling or bored pier foundations to building		note		
5.29	Items noted as EXCLUDED within the cost plan detail		note		



Otium Planning Chinchilla Aquatic Centre					Indicative Cost Plan - R2
	Total - Notes / Exclusions				0




**Otium Planning**  
**Chinchilla Aquatic Centre**
**Indicative Cost Plan - R2**

Item	Description	Quantity	Unit	Rate	Total (AUD)
	<b>Building Works - Elemental Summary</b>				
7.1	<b>Aquatic Area</b>				
7.2	<u>Indoor Aquatic Hall</u>				
7.3	Pool Hall	676	m2	3,300.00	2,230,800
7.4	- Extra for pool deck showers	Allow			45,000
7.5	- Extra for bench seating around pool	Allow			20,000
7.6	<u>Outdoor/indoor Aquatic Area</u>				
7.7	Aquatic Area	835	m2	3,300.00	2,755,500
7.8	- Extra for bench seating around pool	Allow			50,000
7.9	- Allow for sunshade structure to the outdoor elements [allow to 50% of pool]	Allow			276,813
7.10	<u>Aquatic support area</u>				
7.11	Storage	80	m2	2,700.00	216,000
7.12	- Allow for lockers on the concourse	Allow			150,000
7.13	First aid	15	m2	3,300.00	49,500
7.14	Pool office	20	m2	3,300.00	66,000
7.15	Pool plant	300	m2	2,700.00	810,000
7.16	Swim clubroom	25	m2	3,600.00	90,000
7.17					
7.18	<b>Health and Fitness</b>				
7.19	<u>Weights Room (Gym)</u>				
7.20	Gym	300	m2	2,900.00	870,000
7.21	- Extra for 24hr access system for gym and change areas	Allow			50,000
7.22	Cross functional space	50	m2	2,900.00	145,000
7.23	Office/fitness test room	20	m2	3,300.00	66,000
7.24	Stores	50	m2	2,700.00	135,000
7.25	<u>Multi-Purpose Room</u>				
7.26	Multi-Purpose Room	150	m2	2,900.00	435,000
7.27	- Allow for acoustic treatment	Allow			50,000
7.28	- Allow for operable walls	Allow			50,000
7.29	Kitchenette / Tea point	6	m2	5,000.00	30,000
7.30	- Extra for kitchen equipment	Allow			15,000





## Otium Planning

## Chinchilla Aquatic Centre

## Indicative Cost Plan - R2

7.31	Stores	30	m2	2,700.00	81,000
7.32					
7.33	<b>Front of House</b>				
7.34	Reception	10	m2	3,600.00	36,000
7.35	- extra for reception desk	Allow			40,000
7.36	BOH Offices / work area	25	m2	3,600.00	90,000
7.37	Cash / security / community room	10	m2	4,500.00	45,000
7.38	Storage	10	m2	2,700.00	27,000
7.39	Staff room	15	m2	3,000.00	45,000
7.40	- Extra for kitchenette	Allow			45,000
7.41	Staff amenities	10	m2	6,000.00	60,000
7.42	Dry lounge	30	m2	2,700.00	81,000
7.43	Cafe / serveries	15	m2	5,000.00	75,000
7.44	Kitchen	20	m2	5,000.00	100,000
7.45	- Extra for kitchen equipment	Allow			150,000
7.46	Store / other	20	m2	2,700.00	54,000
7.47	Cleaners Room / store	10	m2	3,900.00	39,000
7.48					
7.49	<b>Amenities</b>				
7.50	<u>Pool and Dry Change Rooms and amenities</u>				
7.51	Area One	60	m2	5,000.00	300,000
7.52	Area Two	60	m2	5,000.00	300,000
7.53	- Allow for lockers in changerooms	Allow			150,000
7.54	- Extra for changing places	Allow			100,000
7.55	Service areas	15	m2	2,500.00	37,500
7.56	<u>Change village</u>				
7.57	Individual and family change / accessible cubicles with and without showers	80	m2	3,600.00	288,000
7.58					
7.59	<b>Other spaces</b>				
7.60	Dry plant room	150	m2	2,500.00	375,000
7.61	Circulation	159	m2	2,700.00	428,220
7.62	<u>STEM centre</u>				
7.63	Board room				Inc St2



Otium Planning Chinchilla Aquatic Centre		Indicative Cost Plan - R2			
7.64	Social Zone				Inc St2
7.65	Supported learning area				Inc St2
7.66	Reception/ticketing				Inc St2
7.67	Chamber of Commerce offices				Inc St2
7.68	Circulation				Inc St2
7.69	<b>Total area</b>	3,256	m2		
7.70					
7.71	Allow for piled foundations	Allow			EXCLUDED
7.72	Allow for additional plant platforms	Allow			100,000
7.73	Allow for anti-vandalism elements / security	Allow			45,000
7.74	Allow for building / wayfinding signage	Allow			55,000
7.75	Allow for entrance canopy	Allow			150,000
	<b>Total - Building Works</b>				<b>11,902,333</b>



Otium Planning Chinchilla Aquatic Centre			Indicative Cost Plan - R2		
Item	Description	Quantity	Unit	Rate	Total (AUD)
	<b>Aquatic Works - Elemental Summary</b>				
8.1	<b>Pools</b>				
8.2	LTS pool	Allow			3,000,000
8.3	Toddler pool	Allow			600,000
8.4	- Allow for water features	PROV SUM			100,000
8.5	51.5x21.5x1.8m pool including 8 lanes incl 1.5m wide ramp	Allow			5,000,000
8.6	- extra for moveable boom	Allow			500,000
8.7	Allow for Balance tanks	Allow			500,000
8.8	<b>Other</b>				
8.9	Pool equipment	Allow			200,000
8.10	Builders work	Allow			100,000
8.11	Allow for piled foundations	Allow			600,000
	<b>Total - Aquatic Works</b>				<b>10,600,000</b>





**Otium Planning**  
**Chinchilla Aquatic Centre**

**Indicative Cost Plan - R2**

Item	Description	Quantity	Unit	Rate	Total (AUD)
	<b>Site Works and Services - Elemental Summary</b>				
9.1	<b>Site Preparation</b>				
9.2	Demolition	1	Allow	85,000.00	85,000
9.3	Site clearance	7,810	m2	10.00	78,100
9.4	Site cut/fill	7,810	m2	40.00	312,400
9.5	<b>Site Works</b>				
9.6	Carpark incl. 40 car spaces	1,200	m2	200.00	240,000
9.7	- road access / crossovers to Entry	Allow			30,000
9.8	- WSUD treatment	Allow			50,000
9.9	Fencing	Allow			182,000
9.10	Soft/hard landscaping	Allow			200,000
9.11	- Shaded trees	Allow			50,000
9.12	External concourse to 50m pool	301	m2	500.00	150,500
9.13	- extra over Race marshalling area for 50m pool	Allow			46,500
9.14	Spectator viewing (mound) to 50m pool				Excluded
9.15	External fixtures for outdoor pool including BBQs, shading, picnic tables	Allow			100,000
9.16	Play space				Excluded
9.17	Covered tiered seating adj 50m pool	Allow			500,000
9.18	Pavements / entry plaza	Allow			200,000
9.19	Outdoor cafe seating for botanical parkland	Allow			150,000
9.20	Allow for chemical bunded area to pool plant delivery	Allow			80,000
9.21	Bin area and bin enclosure	Allow			30,000
9.22	<b>Site Services</b>				
9.23	Allow for external services	Allow			636,750
9.24	Allow for stormwater retention system	Allow			200,000
	<b>Total - Site Works and Services</b>				<b>3,321,250</b>





**Otium Planning**  
**Chinchilla Aquatic Centre**

**Indicative Cost Plan - R2**

Item	Description	Quantity	Unit	Rate	Total (AUD)
	<b>Building Works - STEM Centre - Elemental Summary</b>				
33.1	<u>STEM centre</u>				
33.2	Board room	40	m2	3,600.00	144,000
33.3	Social Zone	80	m2	3,200.00	256,000
33.4	Supported learning area	80	m2	3,200.00	256,000
33.5	Reception/ticketing	20	m2	4,000.00	80,000
33.6	Chamber of Commerce offices	120	m2	3,600.00	432,000
33.7	Circulation	34	m2	2,700.00	91,800
33.8	<b>Total area</b>	374	m2		
33.9					
33.10	Allow for piled foundations	Allow			EXCLUDED
33.11	Allow for additional plant platforms	Allow			50,000
33.12	Allow for anti-vandalism elements / security	Allow			20,000
33.13	Allow for building / wayfinding signage	Allow			10,000
	<b>Total - Building Works - STEM Centre</b>				<b>1,339,800</b>



Otium Planning Chinchilla Aquatic Centre			Indicative Cost Plan - R2		
Item	Description	Quantity	Unit	Rate	Total (AUD)
	<b>Site Works and Services - Elemental Summary</b>				
34.1	<b>Site Preparation</b>				
34.2	Demolition				Inc St1
34.3	Site clearance	374	m2	10.00	3,740
34.4	Site cut/fill	374	m2	40.00	14,960
34.5	<b>Site Works</b>				
34.6	Soft/hard landscaping	Allow			50,000
34.7	Pavements / entry plaza	Allow			50,000
34.8	<b>Site Services</b>				
34.9	Allow for external services	Allow			56,100
	<b>Total - Site Works and Services</b>				<b>174,800</b>



APPENDIX 4: SOIL INVESTIGATION REPORT



# SITE CLASSIFICATION REPORT

## CLIENT:

**Otium Planning Group  
PO Box 1358  
Capalaba Qld 4006**

## SITE LOCATION:

**Proposed Aquatic  
Centre  
Cnr Villiers & Wambo  
Streets  
Chinchilla Qld 4413**

**PROJECT No: B-23-500**

**7<sup>th</sup> December 2023**



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## 1.0 INTRODUCTION

At the request of Tony Butler, a site investigation was carried out on the 27<sup>th</sup> November 2023. The purpose of the investigation was to identify the sub-surface profiles and properties of soils encountered in accordance with the following Australian Standards:

- AS 1726 – 2017, Geotechnical Site Investigations.
- AS 1289 – Testing of Soils for Engineering Purposes.
- AS 2870 – 2011, Residential Slab and Footings.

## 2.0 SITE INVESTIGATION

### 2.1 Site Description

The site had the following conditions at the time of the investigation:

- Slope: - Flat. Contours of the site were not supplied to SQS, nor were SQS requested to perform or arrange a contour survey.
- Trees: - Mature trees noted. Approximate locations of natural features are shown on the site plan in the Appendix. The site plan does not necessarily identify the locations of every feature on or adjacent to the allotment.
- Ground cover: - Grass & Weeds
- Buildings: - Buildings noted
- Waterways: - Nil. The location and identification of existing overland flows or floodprone areas were not supplied to SQS, nor was SQS requested to search for this information.
- Groundwater table: - Not encountered at the time of this investigation.
- Embankments: - Nil
- The measured footprint of the proposed buildings and an indication of platform levels were supplied to SQS.
- The locations of underground services were supplied to SQS.

### 2.2 Field Investigation

Ten boreholes were drilled and logged using a power auger drill rig to the depths shown on the bore logs in the Appendix. The boreholes were positioned under the verbal direction of the client so as to provide a representative soil profile of the site. The locations of the boreholes are shown on the site plan in the Appendix. Samples were taken on representative materials. These samples were used for visual classifications and further laboratory testing.

### 2.3 Laboratory Testing

Laboratory testing was carried out on typical samples to assess the potential of the underlying soils to exhibit shrink/swell characteristics under varying moisture conditions. Details of the laboratory test results are contained in the Appendix.



### 3.0 SITE CLASSIFICATION

Under existing site conditions, laboratory testing and field classifications indicate the presence of soils with a high potential to shrink/swell under varying moisture conditions. The characteristic surface movement (Ys) due to changes in the soil moisture content during normal climatic changes is **35 – 45 mm consistent with an “H1-D” Site Classification.**

**In accordance with AS 2870 – 2011 (Section 2) the site classification is “P”.**

**The site carries a “P” class due to the presence of large trees within the minimum recommended distance of the proposed structure, as detailed in Section 5.2 of this report. These trees may cause abnormal moisture Conditions and root growth that may have an effect on the footing system**

It is the responsibility of the building designer to provide footings appropriate to the site classification and/or ensure appropriate rectification/remediation of the site is undertaken prior to construction.

The site classification provided is based on site conditions existing at the time of the investigation. The characteristic surface movement is calculated using the soil profiles encountered at the time of the investigation. No allowance has been made for any subsequent earthworks on the site, or imported building platform material. The characteristic surface movement (Ys) provided is based on the borehole, which has the highest movement.

It is possible that the soil profiles may vary across the site from those shown in the bore logs and used in the site classification. SQS should be notified if different conditions are encountered during construction. If excessive cut/fill earthworks are undertaken or a significant depth of fill is imported the site may exhibit conditions differing from those shown on the bore logs and used in the site classification. In these circumstances a re-appraisal of the site classification may be required.

### 4.0 RECOMMENDATIONS

#### 4.1 Site Works and Drainage

Any earthworks carried out should be compacted and tested in accordance with the requirements of AS 3798 – 2007, Guidelines on earthworks for commercial and residential developments.

Finished surface levels around the buildings shall be such as to ensure adequate drainage and to direct stormwater away from the footings. A Subgrade CBR was sampled and tested to provide assistance with any pavement design. Report attached



## 4.2 Restrictions on Trees and Shrubs

Trees and shrubs allowed to grow in the vicinity of footings on reactive sites can cause damage due to drying of the clay at substantial distances and root growth. To reduce, but not eliminate, the possibility of damage, trees and shrubs should be restricted to a distance from the footings as follows:

- $1\frac{1}{2}$  x mature height for Class E and E-D sites.
- 1 x mature height for Class H1, H2, H1-D and H2-D sites.
- $\frac{3}{4}$  x mature height for Class M and M-D sites.

Where rows or groups of trees are involved, the distance from the building should be increased. Removal of trees from the site can also cause similar problems.

## 4.3 Post Construction Recommendations

The owner/occupier should take note of the details found in the CSIRO Building Technology File BTF 18 – Foundation Maintenance and Footing Performance: A Home Owner's Guide. **A complimentary copy can be supplied upon request.** This publication is also available from CSIRO PUBLISHING, PO Box 1139, Collingwood, Vic 3066. Call 03 96 627 666.

Please note that the site classification supplied assumes that adequate site maintenance is carried out by the owner/occupier.

## 4.4 Allowable Bearing Pressure

DCP testing and Rate of drilling indicate an allowable pressure >100kPa over the full depth of the investigation. At the time of the investigation founding depths for the footing system was unknown.

## 5.0 REPORT LIMITATIONS

This report has been prepared in accordance with generally accepted soil testing and foundation assessment practices for the exclusive use of the Client or their Engineer for design purposes relating to the construction of the proposed building. It may not contain sufficient information for the purposes of other parties or other uses. This report is not to be reproduced except in full including all appendices, attached reports etc.

We thank you for engaging the services of this firm, and should you require any further assistance or information, please do not hesitate to contact this office.

AMB Geotech SQS Pty Ltd



(Registered Engineer)

RPEQ No. 1149



# APPENDIX

Definitions of Site Classes

Site Plan

Bore Logs

Laboratory Testing Results



## DEFINITIONS OF SITE CLASSES

CLASS	FOUNDATION
<b>A</b>	Most sand and rock site with little or no ground movement from moisture changes.
<b>S</b>	<b>Characteristic Surface Movement <math>0\text{mm} &lt; Y_s \leq 20\text{mm}</math>.</b> Slightly reactive clay sites, which may experience only slight ground movement from moisture changes.
<b>M</b>	<b>Characteristic Surface Movement <math>20\text{mm} &lt; Y_s \leq 40\text{mm}</math>.</b> Moderately reactive clay or silt sites, which may experience moderate ground movement from moisture changes.
<b>H1</b>	<b>Characteristic Surface Movement <math>40\text{mm} &lt; Y_s \leq 60\text{mm}</math>.</b> Highly reactive clay sites, which may experience high ground movement from moisture changes.
<b>H2</b>	<b>Characteristic Surface Movement <math>60\text{mm} &lt; Y_s \leq 75\text{mm}</math>.</b> Highly reactive clay sites, which may experience very high ground movement from moisture changes.
<b>E</b>	<b>Characteristic Surface Movement <math>Y_s &gt; 75\text{mm}</math>.</b> Extremely reactive sites, which may experience extreme ground movement from moisture changes.
<b>P</b>	Sites which include soft or unstable foundations such as soft clay or silt or loose sands; landslip; mine subsidence; collapsing soils; soils subject to erosion; reactive sites subject to abnormal moisture conditions or sites which cannot be classified otherwise.

For Classes M, H1, H2 and E further classification may be required, based on the depth of the expected moisture change. For sites with deep-seated moisture changes characteristic of dry climates and corresponding to a design depth of suction change ( $H_s$ ) equal to or greater than 3m, the classification shall be M-D, H1-D, H2-D or E-D as appropriate.



## SITE PLAN (Not to Scale)





## PROPOSED SITE





## BORELOGS Attached



CLIENT: OTIUM PLANNING GROUP	E: 264381	BH No. <b>1</b>
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039748	
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6			‘				0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8			‘				0.80 – 0.90	
0.9		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4			‘					
2.5		SM	Silty SAND, pale brown, moist, non-plastic, fine grained	Dense				
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			‘					
3.1			‘					
3.2			‘					
3.3			‘					
3.4			‘					
3.5			‘					
3.6			‘					



CLIENT: OTIUM PLANNING GROUP	E: 264381	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039748	1
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

3.7							
3.8							
3.9							
4.0			Hole terminated				
Rig Type			ADDITIONAL NOTES (seepages, delays etc.)				Termination Depth (m)
Truck			Project No: B-23-500				4.0
Auger Type							
100mm Diameter							
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer							

Logged By
JR





CLIENT: OTIUM PLANNING GROUP	E: 264394	BH No. <b>2</b>
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039771	
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6			‘				0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8			‘				0.80 – 0.90	
0.9		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4			‘					
2.5			‘					
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			Hole Terminated					
Rig Type			ADDITIONAL NOTES (seepages, delays etc.)				Termination Depth (m)	
Truck			Project No: B-23-500				3.0	
Auger Type								
100mm Diameter								
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer								

Logged By



CLIENT: OTIUM PLANNING GROUP	E: 264394	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039771	2
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

JR





CLIENT: OTIUM PLANNING GROUP	E: 264413	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039796	<b>3</b>
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6			‘				0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8			‘				0.80 – 0.90	
0.9		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4			‘					
2.5			‘					
2.6		CI	Silty CLAY, grey, medium plasticity, moist. Fine grained with some sand	Stiff				
2.7			‘					
2.8			‘					
2.9			‘					
3.0			‘					
3.1			‘					
3.2			‘					
3.3			‘					
3.4			‘					
3.5			‘					
3.6			‘					



CLIENT: OTIUM PLANNING GROUP	E: 264413	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039796	3
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

3.7							
3.8							
3.9							
4.0			Hole terminated				
Rig Type			ADDITIONAL NOTES (seepages, delays etc.)				Termination Depth (m)
Truck			Project No: B-23-500				4.0
Auger Type							
100mm Diameter							
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer							

Logged By
JR





CLIENT: OTIUM PLANNING GROUP	E: 264373	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039764	4
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6			‘				0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.80 – 0.90	
0.9			‘				0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4			‘					
2.5		CI	Silty CLAY, brown, medium plasticity, moist. Fine grained with some sand	Stiff				
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			‘					
3.1			‘					
3.2			‘					
3.3			‘					
3.4			‘					
3.5			‘					



CLIENT: OTIUM PLANNING GROUP	E: 264373	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039764	4
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

3.6								
3.7								
3.8								
3.9								
4.0			Hole terminated					
Rig Type	ADDITIONAL NOTES (seepages, delays etc.)						Termination Depth (m)	
Truck	Project No: B-23-500						4.0	
Auger Type								
100mm Diameter								
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer								

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CLIENT: OTIUM PLANNING GROUP	E: 264384	BH No. <b>5</b>
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039789	
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6			‘				0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.80 – 0.90	
0.9			‘				0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4		CI	Silty CLAY, brown, medium plasticity, moist, fine grained with fine sand	Stiff				
2.5			‘					
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			Hole Terminated					
Rig Type		ADDITIONAL NOTES (seepages, delays etc.)					Termination Depth (m)	
Truck		Project No: B-23-500					3.0	
Auger Type								
100mm Diameter								



<b>CLIENT:</b> OTIUM PLANNING GROUP	<b>E:</b> 264384	<b>BH No.</b>
<b>PROJECT:</b> PROPOSED NEW AQUATIC CENTRE	<b>N:</b> 7039789	<b>5</b>
<b>LOCATION:</b> CNR VILLIERS & WAMBO STREETS - CHINCHILLA	<b>Date:</b> 27/11/2023	

**LEGEND:** D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer

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CLIENT: OTIUM PLANNING GROUP	E: 2643349	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039777	6
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8			‘				0.80 – 0.90	
0.9			‘				0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4			‘					
2.5		CI	Silty CLAY, brown, medium plasticity, moist. Fine grained with some sand	Stiff				
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			‘					
3.1			‘					
3.2			‘					
3.3			‘					
3.4			‘					



CLIENT: OTIUM PLANNING GROUP	E: 2643349	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039777	6
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

3.5								
3.6								
3.7								
3.8								
3.9								
4.0			Hole terminated					
Rig Type			ADDITIONAL NOTES (seepages, delays etc.)					Termination Depth (m)
Truck			Project No: B-23-500					4.0
Auger Type								
100mm Diameter								
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer								

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CLIENT: OTIUM PLANNING GROUP	E: 264369	BH No. <b>7</b>
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039812	
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8			‘				0.80 – 0.90	
0.9			‘				0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4			‘					
2.5			‘					
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			Hole Terminated					
Rig Type			ADDITIONAL NOTES (seepages, delays etc.)				Termination Depth (m)	
Truck			Project No: B-23-500				3.0	
Auger Type								
100mm Diameter								
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer								

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CLIENT: OTIUM PLANNING GROUP	E: 264369	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039812	7
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

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CLIENT: OTIUM PLANNING GROUP	E: 2643318	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039773	8
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6			‘				0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.80 – 0.90	
0.9			‘				0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4			‘					
2.5			‘					
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			‘					
3.1			‘					
3.2			‘					
3.3			‘					
3.4			‘					
3.5			‘					
3.6			‘					
3.7			‘					



CLIENT: OTIUM PLANNING GROUP	E: 2643318	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039773	8
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

3.8							
3.9							
4.0			Hole terminated				
Rig Type	ADDITIONAL NOTES (seepages, delays etc.)						Termination Depth (m)
Truck	Project No: B-23-500						4.0
Auger Type							
100mm Diameter							
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer							

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CLIENT: OTIUM PLANNING GROUP	E: 264340	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039800	9
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8			‘				0.80 – 0.90	
0.9			‘				0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4		CI	Silty CLAY, brown, moist, medium plasticity, fine grained	Stiff				
2.5			‘					
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			Hole Terminated					
Rig Type			ADDITIONAL NOTES (seepages, delays etc.)				Termination Depth (m)	
Truck			Project No: B-23-500				3.0	
Auger Type								
100mm Diameter								
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer								



CLIENT: OTIUM PLANNING GROUP	E: 264340	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039800	9
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

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CLIENT: OTIUM PLANNING GROUP	E: 264358	BH No. <b>10</b>
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039830	
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

Hole Depth (m)	Soil Origin	Soil Code	SOIL DESCRIPTION (AS 1726)	Consistency / Density	FIELD TEST / SAMPLES		DCP	
					Test Type & Depth Range (m)	RESULT (%)	Test Depth (m)	Blows
0.0	Alluvial	ML-CL	Sandy SILT, brown, moist, fine grained, low plasticity	Firm			0.00 – 0.10	
0.1			‘				0.10 – 0.20	
0.2			‘				0.20 – 0.30	
0.3			‘				0.30 – 0.40	
0.4			‘				0.40 – 0.50	
0.5			‘				0.50 – 0.60	
0.6			‘				0.60 – 0.70	
0.7			‘				0.70 – 0.80	
0.8		CL	Silty CLAY, brown, low plasticity, moist, fine grained with fine sand	Firm			0.80 – 0.90	
0.9			‘				0.90 – 1.00	
1.0			‘				1.00 – 1.10	
1.1			‘				1.10 – 1.20	
1.2			‘				1.20 – 1.30	
1.3			‘					
1.4			‘					
1.5			‘					
1.6			‘					
1.7			‘					
1.8			‘					
1.9			‘					
2.0			‘					
2.1			‘					
2.2			‘					
2.3			‘					
2.4		CI	Silty CLAY, brown, medium plasticity, moist. Fine grained with some sand	Stiff				
2.5			‘					
2.6			‘					
2.7			‘					
2.8			‘					
2.9			‘					
3.0			‘					
3.1			‘					
3.2			‘					
3.3			‘					
3.4			‘					
3.5			‘					



CLIENT: OTIUM PLANNING GROUP	E: 264358	BH No.
PROJECT: PROPOSED NEW AQUATIC CENTRE	N: 7039830	10
LOCATION: CNR VILLIERS & WAMBO STREETS - CHINCHILLA	Date: 27/11/2023	

3.6			‘				
3.7			‘				
3.8			‘				
3.9			‘				
4.0			Hole terminated				
Rig Type			ADDITIONAL NOTES (seepages, delays etc.)				Termination Depth (m)
Truck			Project No: B-23-500				4.0
Auger Type							
100mm Diameter							
LEGEND: D= Disturbed Bag, SPT = Standard Penetration Test, U50=Undisturbed 50mm Tube, PP= Pocket Penetrometer, DCP=Dynamic Cone Penetrometer							

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# Material Test Report

**Report Number:** B-23-500-1  
**Issue Number:** 1  
**Date Issued:** 07/12/2023  
**Client:** Otium Planning Group  
PO BOX 1358, Capalaba QLD 4006  
**Contact:** Tony Butler  
**Project Number:** B-23-500  
**Project Name:** Aquatic Centre Development Chinchilla - Site Investigation  
**Work Request:** 13465  
**Sample Number:** B-13465A  
**Date Sampled:** 29/11/2023  
**Dates Tested:** 29/11/2023 - 06/12/2023  
**Sampling Method:** Sampled by Client - Tested as Received  
*The results apply to the sample as received*  
**Preparation Method:** AS 1289.1.1 - Sampling and Preparation of Soils  
**Site Selection:** Selected by Client  
**Sample Location:** BH#1, Depth: 500



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SOIL QUALITY SERVICES  
AMB Geotech SQS Pty Ltd  
ABN 36 631 788 620

SQS

Brisbane Laboratory

105 Granite Street Geebung QLD 4034

Phone: (07) 3284 8766

Email: [michael.mauff@sqs.net.au](mailto:michael.mauff@sqs.net.au)

Accredited for compliance with ISO/IEC 17025 - Testing



Approved Signatory: Michael Mauff  
Laboratory Manager  
NATA Accredited Laboratory Number: 2911

Atterberg Limit (AS1289 3.9.2 & 3.2.1 & 3.3.2)		Min	Max
Sample History	Oven Dried		
Preparation Method	Dry Sieve		
Retained 0.425 (%)			
Liquid Limit (%)	21		
Plastic Limit (%)	16		
Plasticity Index (%)	5		
Linear Shrinkage (AS1289 3.4.1)		Min	Max
Moisture Condition Determined By	AS 1289.3.1.2		
Linear Shrinkage (%)	2.5		
Cracking Crumbling Curling	Cracking		



# Material Test Report

**Report Number:** B-23-500-1  
**Issue Number:** 1  
**Date Issued:** 07/12/2023  
**Client:** Otium Planning Group  
PO BOX 1358, Capalaba QLD 4006  
**Contact:** Tony Butler  
**Project Number:** B-23-500  
**Project Name:** Aquatic Centre Development Chinchilla - Site Investigation  
**Work Request:** 13465  
**Sample Number:** B-13465B  
**Date Sampled:** 29/11/2023  
**Dates Tested:** 29/11/2023 - 06/12/2023  
**Sampling Method:** Sampled by Client - Tested as Received  
*The results apply to the sample as received*  
**Preparation Method:** AS 1289.1.1 - Sampling and Preparation of Soils  
**Site Selection:** Selected by Client  
**Sample Location:** BH#1, Depth: 1800



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Approved Signatory: Michael Mauff  
Laboratory Manager  
NATA Accredited Laboratory Number: 2911

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)		Min	Max
Sample History	Oven Dried		
Preparation Method	Dry Sieve		
Liquid Limit (%)	31		
Plastic Limit (%)	12		
Plasticity Index (%)	19		
Linear Shrinkage (AS1289 3.4.1)		Min	Max
Moisture Condition Determined By	AS 1289.3.1.2		
Linear Shrinkage (%)	8.0		
Cracking Crumbling Curling	Curling		



# Material Test Report

**Report Number:** B-23-500-1  
**Issue Number:** 1  
**Date Issued:** 07/12/2023  
**Client:** Otium Planning Group  
PO BOX 1358, Capalaba QLD 4006  
**Contact:** Tony Butler  
**Project Number:** B-23-500  
**Project Name:** Aquatic Centre Development Chinchilla - Site Investigation  
**Work Request:** 13465  
**Sample Number:** B-13465C  
**Date Sampled:** 29/11/2023  
**Dates Tested:** 29/11/2023 - 06/12/2023  
**Sampling Method:** Sampled by Client - Tested as Received  
*The results apply to the sample as received*  
**Preparation Method:** AS 1289.1.1 - Sampling and Preparation of Soils  
**Site Selection:** Selected by Client  
**Sample Location:** BH#3, Depth: 3500



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Approved Signatory: Michael Mauff  
Laboratory Manager  
NATA Accredited Laboratory Number: 2911

Atterberg Limit (AS1289 3.1.2 & 3.2.1 & 3.3.1)		Min	Max
Sample History	Oven Dried		
Preparation Method	Wet Sieve		
Liquid Limit (%)	43		
Plastic Limit (%)	13		
Plasticity Index (%)	30		
Linear Shrinkage (AS1289 3.4.1)		Min	Max
Moisture Condition Determined By	AS 1289.3.1.2		
Linear Shrinkage (%)	14.5		
Cracking Crumbling Curling	Curling		



# Material Test Report

**Report Number:** B-23-500-1  
**Issue Number:** 1  
**Date Issued:** 07/12/2023  
**Client:** Otium Planning Group  
PO BOX 1358, Capalaba QLD 4006  
**Contact:** Tony Butler  
**Project Number:** B-23-500  
**Project Name:** Aquatic Centre Development Chinchilla - Site Investigation  
**Work Request:** 13465  
**Dates Tested:** 29/11/2023 - 06/12/2023  
**Location:** Borehole Investigation



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Approved Signatory: Michael Mauff  
Laboratory Manager  
NATA Accredited Laboratory Number: 2911

Shrink Swell Index AS 1289 7.1.1 & 2.1.1					
Sample Number	B-13465D	B-13465E	B-13465F		
Date Sampled	29/11/2023	29/11/2023	29/11/2023		
Date Tested	06/12/2023	06/12/2023	06/12/2023		
Material Source	**	**	**		
Sample Location	BH#3 (1500)	BH#7 (1500)	BH#8 (1600)		
Inert Material Estimate (%)	0.1	0.1	0.0		
Pocket Penetrometer before (kPa)	**	**	**		
Pocket Penetrometer after (kPa)	**	**	**		
Shrinkage Moisture Content (%)	9.2	12.1	12.8		
Shrinkage (%)	0.6	1.9	2.2		
Swell Moisture Content Before (%)	11.9	11.8	12.1		
Swell Moisture Content After (%)	21.9	18.5	17.6		
Swell (%)	0.7	1.6	1.7		
Shrink Swell Index Iss (%)	0.5	1.5	1.7		
Visual Description	**	**	**		
Cracking	SC	MC	SC		
Crumbling	No	No	No		
Remarks	**	**	**		

Shrink Swell Index (Iss) reported as the percentage vertical strain per pF change in suction.  
Cracking Terminology: UC Uncracked, SC Slightly Cracked, MC Moderately Cracked, HC Highly Cracked, FR Fragmented.  
NATA Accreditation does not cover the performance of pocket penetrometer readings.



APPENDIX 5: DETAILED FINANCIAL OPERATING MODEL



# CHINCHILLA AQUATIC CENTRE 10 YEAR FINANCIAL MODEL WITHOUT STEM

## WESTERN DOWNS REGIONAL COUNCIL



DECEMBER 2023



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- 3)      **AQUATIC AREA**
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- 6)      **CAFÉ AND MERCHANDISE**
- 7)      **CENTRE MANAGEMENT**



## 1) GLOBAL INFORMATION

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**Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Global inputs**

**CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool**

Client : Western Downs Regional Council  
Engagement Name : Chinchilla Aquatic Centre - Financial Model  
Case Name : CAC 10 Year Base Case  
Name of Option : Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool  
  
Project Team : Otium Planning Group Pty Ltd  
:  
:  
  
Model prepared by : B. Mackay  
Check status : 27-11-23

**Years**

**Base year**

**Consumer Price Index**

Please note that CPI impacts on both revenues and expenses throughout the model.

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Expected Inflation Rate (%)	0.0%	2.8%	2.8%	2.8%	2.8%	2.8%	2.8%	2.8%	2.8%	2.8%	2.8%
Consumer Price Index	1.000	1.000	1.028	1.057	1.086	1.117	1.148	1.180	1.213	1.247	1.282

**Real Price Growth**

Applied to all indoor court usage, admission and membership pricing only and is in addition to CPI

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Expected Price Growth Rate (%)	0.0%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%	0.7%
Price Growth Index	1.000	1.000	1.007	1.014	1.021	1.028	1.035	1.043	1.050	1.057	1.065

**Alternate Expense Adjustment**

Please note the AEA impacts on expenses highlighted green throughout the model.

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Alternate Adjustment Rate (%)	0.0%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Alternate Price Adjustment	1.000	1.000	1.025	1.051	1.077	1.104	1.131	1.160	1.189	1.218	1.249

**Annual Salary Increase Above CPI**

Please note the ASI impacts on salaries above CPI which reflects estimated annual EBA Increase Highlighted Red throughout the Model

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Annual Salary Increase Rate (%)	0.0%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Annual Salary Increase Adjustment	1.000	1.000	1.005	1.010	1.015	1.020	1.025	1.030	1.036	1.041	1.046



Global Sensitivities

These field over-ride any demand or price sensitivities set for individual files. As such, they should be left blank if sensitivities need to vary between areas.  
Please enter below the % increases or decreases to be applied  
Sensitivities do not apply to food and beverage, merchandising, creche, room hire or rentals

Global Demand Sensitivity	0.0%
Global Price Sensitivity	0.0%

Opening program for new facility

Percentage of full year revenue/users	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Percentage of full year staffing costs	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Percentage of full year other expenses	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

One month is 8.33%

Business growth

Assuming that the third year of operation is the year in which the business reaches 'maturity', ie demand peaks, please enter growth rates up to that date and any decline projected after that date in the fields below.

98%	99%	100%	100.5%	101.0%	101.5%	102.0%	101.5%	101.0%	101.0%
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Distribution of revenues and expenses - year 1

This section enables you to allocate revenues and expenses across the first year of operation. Please enter the projected distribution below.  
Please note that the total must = 100% or the year will not be correctly allocated.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Revenues - % distribution by month	8.0%	8.0%	8.0%	8.0%	9.0%	9.0%	9.0%	9.0%	8.0%	8.0%	8.0%	8.0%	100%
Expenses - % distribution by month	8.0%	8.0%	8.0%	8.0%	9.0%	9.0%	9.0%	9.0%	8.0%	8.0%	8.0%	8.0%	100%



## 2) PERFORMANCE SUMMARY

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Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Summary of performance

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Projected performance</b>										
<b>Contribution by area</b>										
Aquatic area	(\$412,027)	(\$406,661)	(\$412,953)	(\$421,170)	(\$429,486)	(\$437,898)	(\$446,404)	(\$459,502)	(\$473,008)	(\$484,522)
Gym	\$53,451	\$59,270	\$62,455	\$65,282	\$68,229	\$71,303	\$74,508	\$76,681	\$78,914	\$81,835
Health & Fitness Programs	(\$14,756)	(\$14,000)	(\$14,450)	(\$14,913)	(\$15,392)	(\$15,886)	(\$16,396)	(\$16,923)	(\$17,466)	(\$18,027)
Café and Merchandise	\$33,389	\$35,919	\$38,005	\$39,611	\$41,278	\$43,006	\$44,799	\$45,388	\$45,975	\$47,231
Sundry income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total contribution by area	(\$339,942)	(\$325,472)	(\$326,942)	(\$331,191)	(\$335,371)	(\$339,475)	(\$343,493)	(\$354,355)	(\$365,585)	(\$373,483)
less										
Undistributed centre management expenses	\$91,976	\$87,268	\$90,069	\$92,959	\$95,944	\$99,024	\$102,203	\$105,486	\$108,874	\$112,371
Amortisation of pre-opening expenses	\$0									
Projected centre performance	(\$431,918)	(\$412,740)	(\$417,011)	(\$424,150)	(\$431,315)	(\$438,499)	(\$445,697)	(\$459,841)	(\$474,458)	(\$485,854)



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Summary of performance

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Income by area</b>										
Aquatic area	\$410,570	\$429,358	\$448,959	\$467,084	\$485,929	\$505,522	\$525,893	\$541,733	\$558,038	\$577,678
Gym	\$6,268	\$6,555	\$6,854	\$7,131	\$7,419	\$7,718	\$8,029	\$8,271	\$8,519	\$8,819
Health & Fitness Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Memberships	\$98,368	\$102,869	\$107,565	\$111,908	\$116,423	\$121,117	\$125,997	\$129,793	\$133,699	\$138,404
Café and Merchandise	\$102,559	\$106,506	\$110,595	\$114,260	\$118,043	\$121,949	\$125,981	\$128,874	\$131,830	\$135,521
Sundry income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$617,765	\$645,288	\$673,973	\$700,382	\$727,814	\$756,306	\$785,900	\$808,670	\$832,086	\$860,423
<b>Expenditure by area</b>										
Aquatic area	\$837,352	\$851,449	\$878,047	\$905,041	\$932,879	\$961,588	\$991,196	\$1,020,704	\$1,051,100	\$1,082,961
Gym	\$36,430	\$34,723	\$35,829	\$36,970	\$38,148	\$39,364	\$40,618	\$41,913	\$43,249	\$44,628
Health & Fitness Programs	\$14,756	\$14,000	\$14,450	\$14,913	\$15,392	\$15,886	\$16,396	\$16,923	\$17,466	\$18,027
General Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Café and Merchandise	\$69,170	\$70,588	\$72,590	\$74,648	\$76,766	\$78,943	\$81,183	\$83,486	\$85,854	\$88,290
Sundry income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$957,707	\$970,760	\$1,000,915	\$1,031,573	\$1,063,185	\$1,095,782	\$1,129,393	\$1,163,026	\$1,197,670	\$1,233,907
undistributed management costs	\$91,976	\$87,268	\$90,069	\$92,959	\$95,944	\$99,024	\$102,203	\$105,486	\$108,874	\$112,371
Pre-opening expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total expenditure	\$1,049,683	\$1,058,028	\$1,090,984	\$1,124,532	\$1,159,129	\$1,194,805	\$1,231,597	\$1,268,511	\$1,306,544	\$1,346,277
<b>Projected operating performance</b>	(\$431,918)	(\$412,740)	(\$417,011)	(\$424,150)	(\$431,315)	(\$438,499)	(\$445,697)	(\$459,841)	(\$474,458)	(\$485,854)
<b>Depreciation/capital costs</b>										
Asset Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plant and equipment depreciation allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Council rates and land tax allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Finance repayment allowance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total depreciation/capital costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected centre performance</b>	(\$431,918)	(\$412,740)	(\$417,011)	(\$424,150)	(\$431,315)	(\$438,499)	(\$445,697)	(\$459,841)	(\$474,458)	(\$485,854)



**Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Summary of performance**

**CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool**

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Utilisation</b>										
Users per year by area										
Indoor stadium	-	-	-	-	-	-	-	-	-	-
Wellness Centre	-	-	-	-	-	-	-	-	-	-
Aquatic area	41,856	42,283	42,710	42,924	43,137	43,351	43,564	43,351	43,137	43,137
Gym	408	412	416	418	420	422	424	422	420	420
Health & Fitness Programs	-	-	-	-	-	-	-	-	-	-
General Memberships	9,016	9,108	9,200	9,246	9,292	9,338	9,384	9,338	9,292	9,292
Total users per year	51,279	51,803	52,326	52,588	52,849	53,111	53,373	53,111	52,849	52,849
<b>Income per user per year</b>										
Indoor stadium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wellness Centre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Aquatic area	\$9.81	\$10.15	\$10.51	\$10.88	\$11.26	\$11.66	\$12.07	\$12.50	\$12.94	\$13.39
Gym	\$15.38	\$15.92	\$16.48	\$17.06	\$17.66	\$18.28	\$18.92	\$19.59	\$20.28	\$20.99
Health & Fitness Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Memberships	\$10.91	\$11.29	\$11.69	\$12.10	\$12.53	\$12.97	\$13.43	\$13.90	\$14.39	\$14.90
<b>Expenditure per user per year</b>										
Indoor stadium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wellness Centre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Aquatic area	\$20.01	\$20.14	\$20.56	\$21.08	\$21.63	\$22.18	\$22.75	\$23.55	\$24.37	\$25.11
Gym	\$89.36	\$84.31	\$86.13	\$88.43	\$90.79	\$93.23	\$95.73	\$99.26	\$102.94	\$106.22
Health & Fitness Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Note: The above data has been calculated prior to allocation of contribution from general memberships and excludes secondary spend (ie F&B & merchandising)

**Total membership sales**

Aquatic area	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gym	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health & Fitness Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General memberships	\$98,368	\$102,869	\$107,565	\$111,908	\$116,423	\$121,117	\$125,997	\$129,793	\$133,699	\$138,404
Total membership sales	\$98,368	\$102,869	\$107,565	\$111,908	\$116,423	\$121,117	\$125,997	\$129,793	\$133,699	\$138,404



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Summary of performance

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Staffing summary</b>										
Equivalent full-time staff										
Indoor stadium	-	-	-	-	-	-	-	-	-	-
Wellness Centre	-	-	-	-	-	-	-	-	-	-
Aquatic area	6.5	6.5	6.5	6.5	6.5	6.5	6.5	6.5	6.5	6.5
Gym	-	-	-	-	-	-	-	-	-	-
Health & Fitness Programs	-	-	-	-	-	-	-	-	-	-
General Memberships	-	-	-	-	-	-	-	-	-	-
Café and Merchandising	-	-	-	-	-	-	-	-	-	-
Creche										
Centre Management	3.6	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3	3.3
	10.0	9.8	9.8	9.8	9.8	9.8	9.8	9.8	9.8	9.8
<b>Staffing summary</b>										
Total wages including on-costs										
Aquatic area	\$390,084	\$403,856	\$418,113	\$432,420	\$447,216	\$462,518	\$478,343	\$493,682	\$509,512	\$526,397
Gym	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health & Fitness Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Café and Merchandising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Centre Management	\$237,487	\$220,975	\$228,298	\$235,864	\$243,680	\$251,756	\$260,099	\$268,719	\$277,624	\$286,825
	\$627,571	\$624,831	\$646,411	\$668,284	\$690,897	\$714,274	\$738,443	\$762,401	\$787,136	\$813,222



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Summary of performance

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Energy Costs</b>										
Indoor stadium	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wellness Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Aquatic area	\$220,000	\$225,500	\$231,138	\$236,916	\$242,839	\$248,910	\$255,133	\$261,511	\$268,049	\$274,750
Gym	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health & Fitness Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Café and Merchandising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Creche	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sundry Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Centre Management (Reception, control and admin)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Shared & Common Areas (Corridors, change areas, plant rooms, etc)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Whole Centre</b>	<b>\$220,000</b>	<b>\$225,500</b>	<b>\$231,138</b>	<b>\$236,916</b>	<b>\$242,839</b>	<b>\$248,910</b>	<b>\$255,133</b>	<b>\$261,511</b>	<b>\$268,049</b>	<b>\$274,750</b>
<b>Building/Equipment Maintenance Costs</b>										
Indoor stadium	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wellness Centre	\$1,980	\$2,035	\$2,092	\$2,151	\$2,211	\$2,273	\$2,337	\$2,402	\$2,469	\$2,538
Aquatic area	\$15,471	\$15,904	\$16,349	\$16,807	\$17,278	\$17,762	\$18,259	\$18,770	\$19,296	\$19,836
Gym	\$202	\$207	\$213	\$219	\$225	\$232	\$238	\$245	\$252	\$259
Health & Fitness Programs	\$90	\$92	\$95	\$97	\$100	\$103	\$106	\$109	\$112	\$115
General Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Café and Merchandising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Creche	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sundry Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Centre Management (Reception, control and admin)	\$135	\$138	\$142	\$146	\$150	\$154	\$159	\$163	\$168	\$172
Shared & Common Areas (Corridors, change areas, plant rooms, etc)	\$1,123	\$1,155	\$1,187	\$1,220	\$1,255	\$1,290	\$1,326	\$1,363	\$1,401	\$1,440
<b>Whole Centre</b>	<b>\$19,000</b>	<b>\$19,532</b>	<b>\$20,079</b>	<b>\$20,641</b>	<b>\$21,219</b>	<b>\$21,813</b>	<b>\$22,424</b>	<b>\$23,052</b>	<b>\$23,697</b>	<b>\$24,361</b>
<b>Marketing and Promotion Costs</b>										
Indoor stadium	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wellness Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Aquatic area	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gym	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health & Fitness Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Café and Merchandising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Creche	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sundry Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Whole Centre</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Cleaning and Cleaning Material Costs</b>										
Indoor stadium	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wellness Centre	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Aquatic area	\$4,000	\$4,112	\$4,227	\$4,345	\$4,467	\$4,592	\$4,721	\$4,853	\$4,989	\$5,129
Gym	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health & Fitness Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Café and Merchandising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Creche	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sundry Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Centre Management (Reception, control and admin)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Shared & Common Areas (Corridors, change areas, plant rooms, etc)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Whole Centre</b>	<b>\$4,000</b>	<b>\$4,112</b>	<b>\$4,227</b>	<b>\$4,345</b>	<b>\$4,467</b>	<b>\$4,592</b>	<b>\$4,721</b>	<b>\$4,853</b>	<b>\$4,989</b>	<b>\$5,129</b>



### 3) AQUATC AREA

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Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

Configuration and availability

Indoor pools	floor area	Indoor pools are open:	Winter Mode
25m x 8 lane indoor pool	555	52 weeks per year	1 April - 30 September
LTS program pool	200		
Toddlers Pool	41		60
Outdoor pools		Outdoor pools are open:	Summer Mode
25m x 8 lane outdoor pool	555	180 days per year	1 October - 31 March
Other facilities			
Concourse/seating/marshalling area	tbc		
Offices/first aid/misc	415		
Total floor area		1766 sq metres	
Hours open/ wk	85	hours	

Demand and price sensitivity

These fields will only operate if there are no global sensitivities specified in the 'Global information' file. For convenience, the sensitivity value used is shown below.

	Specified for this file	Specified in 'Global information'	Used in this file
Demand sensitivity	0%	0%	0%
Price sensitivity	0%	0%	0%



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

Indoor pools - General pool admission by type

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Adults										
base number per week	78	79	80	80	81	81	82	81	81	81
number for year after applying demand sensitivity	4,077	4,118	4,160	4,181	4,202	4,222	4,243	4,222	4,202	4,202
admission price	\$4.75	\$4.92	\$5.09	\$5.27	\$5.45	\$5.65	\$5.85	\$6.05	\$6.26	\$6.48
	\$19,365	\$20,251	\$21,175	\$22,030	\$22,919	\$23,843	\$24,804	\$25,551	\$26,320	\$27,247
Children/Concession										
base number per week	59	59	60	60	61	61	61	61	61	61
number for year after applying demand sensitivity	3,058	3,089	3,120	3,136	3,151	3,167	3,182	3,167	3,151	3,151
admission price	\$4.00	\$4.14	\$4.29	\$4.44	\$4.59	\$4.76	\$4.92	\$5.10	\$5.28	\$5.46
	\$12,230	\$12,790	\$13,374	\$13,914	\$14,475	\$15,059	\$15,666	\$16,138	\$16,623	\$17,208
Squad/Swim Club										
base number per week	-	-	-	-	-	-	-	-	-	-
number for year after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
admission price average for adult/child entry	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Family Entry Fee (2 adults, 2 children)										
base number per week ( visits per day)	5	5	5	5	5	5	5	5	5	5
number for year after applying demand sensitivity	255	257	260	261	263	264	265	264	263	263
admission price	\$17.30	\$17.91	\$18.54	\$19.19	\$19.87	\$20.57	\$21.29	\$22.04	\$22.82	\$23.62
	\$4,408	\$4,610	\$4,820	\$5,015	\$5,217	\$5,427	\$5,646	\$5,816	\$5,991	\$6,202
Additional Child										
base number per week	1	1	1	1	1	1	1	1	1	1
number for year after applying demand sensitivity	51	51	52	52	53	53	53	53	53	53
admission price	\$3.75	\$3.88	\$4.02	\$4.16	\$4.31	\$4.46	\$4.61	\$4.78	\$4.95	\$5.12
	\$191	\$200	\$209	\$217	\$226	\$235	\$245	\$252	\$260	\$269
Event/Spectator/supervising adults										
base number per week	5	5	5	5	5	5	5	5	5	5
number for year after applying demand sensitivity	255	257	260	261	263	264	265	264	263	263
admission price	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10 Visit Adult										
base number per week	-	-	-	-	-	-	-	-	-	-
number for year after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
admission price (session)	\$44.90	\$46.48	\$48.12	\$49.81	\$51.56	\$53.38	\$55.26	\$57.20	\$59.21	\$61.30
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10 Visit Child/Concession										
base number per week	-	-	-	-	-	-	-	-	-	-
number for year after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
admission price	\$39.00	\$40.37	\$41.79	\$43.26	\$44.79	\$46.36	\$48.00	\$49.68	\$51.43	\$53.24
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total indoor pool general admission income</b>	<b>\$36,194</b>	<b>\$37,851</b>	<b>\$39,579</b>	<b>\$41,176</b>	<b>\$42,838</b>	<b>\$44,565</b>	<b>\$46,361</b>	<b>\$47,757</b>	<b>\$49,195</b>	<b>\$50,926</b>
<b>Indoor pool users per year (excluding lane hirings and carnivals, but including spectators)</b>	<b>7,695</b>	<b>7,773</b>	<b>7,852</b>	<b>7,891</b>	<b>7,931</b>	<b>7,970</b>	<b>8,009</b>	<b>7,970</b>	<b>7,931</b>	<b>7,931</b>



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Outdoor 50m Pool</b>										
Squad/Swim Club Member										
base number per day	6	6	6	6	6	6	6	6	6	6
number for year after applying demand sensitivity	1,058	1,069	1,080	1,085	1,091	1,096	1,102	1,096	1,091	1,091
admission price	\$4.00	\$4.14	\$4.29	\$4.44	\$4.59	\$4.76	\$4.92	\$5.10	\$5.28	\$5.46
	\$4,234	\$4,427	\$4,629	\$4,816	\$5,011	\$5,213	\$5,423	\$5,586	\$5,754	\$5,957
Schools (Outside area schools)										
base number per day	15	15	15	15	15	15	15	15	15	15
number for year after applying demand sensitivity	2,646	2,673	2,700	2,714	2,727	2,741	2,754	2,741	2,727	2,727
admission price	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adult entry outdoor pool										
base number per day	29	30	30	30	30	30	31	30	30	30
number for year after applying demand sensitivity	5,292	5,346	5,400	5,427	5,454	5,481	5,508	5,481	5,454	5,454
admission price average for adult/child entry	\$4.75	\$4.92	\$5.09	\$5.27	\$5.45	\$5.65	\$5.85	\$6.05	\$6.26	\$6.48
	\$25,137	\$26,287	\$27,487	\$28,597	\$29,751	\$30,950	\$32,198	\$33,167	\$34,166	\$35,368
Concession/Child entry outdoor pool										
base number per day	49	50	50	50	51	51	51	51	51	51
number for year after applying demand sensitivity	8,820	8,910	9,000	9,045	9,090	9,135	9,180	9,135	9,090	9,090
admission price	\$4.00	\$4.14	\$4.29	\$4.44	\$4.59	\$4.76	\$4.92	\$5.10	\$5.28	\$5.46
	\$35,280	\$36,894	\$38,579	\$40,136	\$41,756	\$43,439	\$45,190	\$46,551	\$47,952	\$49,639
10 Session Pass Adults (10% discount)										
base number per day	2	2	3	3	3	3	3	3	3	3
number for year after applying demand sensitivity	441	446	450	452	455	457	459	457	455	455
admission price	\$43.15	\$44.67	\$46.24	\$47.87	\$49.55	\$51.30	\$53.10	\$54.97	\$56.91	\$58.91
	\$19,029	\$19,900	\$20,808	\$21,648	\$22,522	\$23,430	\$24,374	\$25,108	\$25,864	\$26,774
10 Session Pass Child/Concession (10% discount)										
base number per day	2	2	2	2	2	2	2	2	2	2
number for year after applying demand sensitivity	353	356	360	362	364	365	367	365	364	364
admission price	\$39.00	\$40.37	\$41.79	\$43.26	\$44.79	\$46.36	\$48.00	\$49.68	\$51.43	\$53.24
	\$13,759	\$14,389	\$15,046	\$15,653	\$16,285	\$16,941	\$17,624	\$18,155	\$18,701	\$19,359
	\$97,439	\$101,898	\$106,550	\$110,851	\$115,324	\$119,974	\$124,808	\$128,567	\$132,437	\$137,098
<b>Total indoor pool special admission income</b>										
Indoor pool special users per year (excluding lane hirings and carnivals, but including spectators)	18,257	18,444	18,630	18,723	18,816	18,909	19,003	18,909	18,816	18,816



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Carnivals and events</b>										
<b>Carnival full day</b>										
hirings per year (3 carnivals/events x 250 kids)	3	3	3	3	3	3	3	3	3	3
number for year after applying demand sensitivity	3	3	3	3	3	3	3	3	3	3
ave users per carnival or event	180									
total users pa	529	535	540	543	545	548	551	548	545	545
average hiring price	\$1,800	\$1,863	\$1,929	\$1,997	\$2,067	\$2,140	\$2,215	\$2,293	\$2,374	\$2,457
Income from indoor pool local carnivals and events	\$5,292	\$5,534	\$5,787	\$6,020	\$6,263	\$6,516	\$6,778	\$6,983	\$7,193	\$7,446
<b>Carnival half day</b>										
hirings per year (5 carnivals/events x 250 kids)	5	5	5	5	5	5	5	5	5	5
number for year after applying demand sensitivity	5	5	5	5	5	5	5	5	5	5
ave users per carnival or event	200									
total users pa	980	990	1,000	1,005	1,010	1,015	1,020	1,015	1,010	1,010
average hiring price	\$1,000	\$1,035	\$1,072	\$1,109	\$1,148	\$1,189	\$1,231	\$1,274	\$1,319	\$1,365
Income from indoor pool regional carnivals and events	\$4,900	\$5,124	\$5,358	\$5,574	\$5,799	\$6,033	\$6,276	\$6,465	\$6,660	\$6,894
<b>Total income - carnivals and events</b>	\$10,192	\$10,658	\$11,145	\$11,595	\$12,063	\$12,549	\$13,055	\$13,448	\$13,853	\$14,340
<b>Total general use income (indoor pools, clubs/squads and carnivals and events)</b>	\$143,825	\$150,407	\$157,273	\$163,622	\$170,224	\$177,088	\$184,223	\$189,773	\$195,484	\$202,364
<b>Total pool users per year (excluding lane hirings, but including spectators)</b>	27,462	27,742	28,022	28,162	28,302	28,442	28,582	28,442	28,302	28,302



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Program fees</b>										
(Note - program usage is based on the number of weeks the <u>indoor</u> pool is open)										
Learn to Swim Classes										
classes per week	74	74	75	75	76	76	77	76	76	76
weeks per year	48									
number per year after applying demand sensitivity	3,528	3,564	3,600	3,618	3,636	3,654	3,672	3,654	3,636	3,636
number per class	4									
class length (hours - ie 1/2 hour = .5)	0.50									
full price per participant	\$18.60	\$19.25	\$19.93	\$20.63	\$21.36	\$22.11	\$22.89	\$23.70	\$24.53	\$25.39
Participants per year	14,112	14,256	14,400	14,472	14,544	14,616	14,688	14,616	14,544	14,544
	\$262,483	\$274,494	\$287,026	\$298,613	\$310,661	\$323,187	\$336,210	\$346,338	\$356,761	\$369,318
Aquarobics										
classes per week	8	8	8	8	8	8	8	8	8	8
weeks per year	48									
number per year after applying demand sensitivity	376	380	384	386	388	390	392	390	388	388
number per class	0.75									
class length (hours - ie 1/2 hour = .5)	0.75									
full price per participant	\$15.10	\$15.63	\$16.18	\$16.75	\$17.34	\$17.95	\$18.58	\$19.24	\$19.91	\$20.61
Participants per year	282	285	288	289	291	292	294	292	291	291
	\$4,262	\$4,457	\$4,660	\$4,848	\$5,044	\$5,247	\$5,459	\$5,623	\$5,793	\$5,996
Water exercise/Physio classes										
classes per week	-	-	-	-	-	-	-	-	-	-
weeks per year	-	-	-	-	-	-	-	-	-	-
number per year after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
number per class	-	-	-	-	-	-	-	-	-	-
class length (hours - ie 1/2 hour = .5)	-	-	-	-	-	-	-	-	-	-
full price per participant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Participants per year	-	-	-	-	-	-	-	-	-	-
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parties										
Parties per week	-	-	-	-	-	-	-	-	-	-
weeks per year	-	-	-	-	-	-	-	-	-	-
number per year after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
number per party	-	-	-	-	-	-	-	-	-	-
Party length (hours)	-	-	-	-	-	-	-	-	-	-
full price per participant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Participants per year	-	-	-	-	-	-	-	-	-	-
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total program income</b>	<b>\$266,745</b>	<b>\$278,951</b>	<b>\$291,686</b>	<b>\$303,462</b>	<b>\$315,705</b>	<b>\$328,435</b>	<b>\$341,669</b>	<b>\$351,961</b>	<b>\$362,554</b>	<b>\$375,314</b>
<b>Number of users</b>	<b>14,394</b>	<b>14,541</b>	<b>14,688</b>	<b>14,761</b>	<b>14,835</b>	<b>14,908</b>	<b>14,982</b>	<b>14,908</b>	<b>14,835</b>	<b>14,835</b>



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

Aquatic memberships

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Joining fees (Full fee)										
number of new people joining pa	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-		-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges (Full fee)										
number of monthly payments per year	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-		-	-	-	-	-	-	-
monthly payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from monthly membership charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month										
Total visits for membership type	-	-	-	-	-	-	-	-	-	-
Joining fees (Conc)										
number of new people joining pa	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-		-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges (Child/Conc)										
number of monthly payments per year	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-		-	-	-	-	-	-	-
monthly payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from monthly membership charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month										
Total visits for membership type	-	-	-	-	-	-	-	-	-	-
Joining fees (Warm Water Pool)										
number of new people joining pa	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-	100	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges (Warm Water Pool)										
number of monthly payments per year	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-		-	-	-	-	-	-	-
monthly payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from monthly membership charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month										
Total visits for membership type	-	-	-	-	-	-	-	-	-	-
<b>Total membership income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Number of users</b>	-	-	-	-	-	-	-	-	-	-



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

Expense assumptions

Salaries & wages  
Staffing levels (FTE)

Lifeguards toddlers/LTS pool  
Lifeguard - 25m (winter)  
Lifeguard - 50 metre pool (summer)

Learn to swim instructors based on 38.0 hours per week over 52 weeks  
Aquacrobics instructors based on 38.0 hours per week over 52 weeks  
Total employees (FTE)

Salary/wage rates \$ per FTE  
Lifeguards toddlers/LTS pool \$48,500  
Lifeguard - 25m (winter) \$48,500  
Lifeguard - 50 metre pool (summer) \$48,500  
-  
-  
-  
-  
-  
-  
Learn to swim instructors \$29.70 \$ per hour  
Aquacrobics instructors \$55.00 \$ per hour  
Total salaries & wages

add on costs 18.0%  
(% of salaries & wages)  
Salaries & wages expense

(please enter precise staffing requirements - not impacted by opening program assumptions)

2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97	0.97
2.10	2.10	2.10	2.10	2.10	2.10	2.10	2.10	2.10	2.10
2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34	2.34
0.9	0.9	0.9	0.9	0.9	0.9	0.9	0.9	0.9	0.9
0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1
6.5	6.5	6.5	6.5	6.5	6.5	6.5	6.5	6.5	6.5
\$47,224	\$48,789	\$50,406	\$52,076	\$53,802	\$55,585	\$57,427	\$59,330	\$61,296	\$63,328
\$101,850	\$105,225	\$108,712	\$112,315	\$116,037	\$119,883	\$123,856	\$127,960	\$132,201	\$136,582
\$113,592	\$117,357	\$121,246	\$125,264	\$129,415	\$133,704	\$138,135	\$142,713	\$147,442	\$152,328
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$52,391	\$54,679	\$57,062	\$59,248	\$61,516	\$63,869	\$66,311	\$68,173	\$70,085	\$72,407
\$15,523	\$16,201	\$16,907	\$17,555	\$18,227	\$18,924	\$19,648	\$20,199	\$20,766	\$21,454
\$330,580	\$342,251	\$354,333	\$366,458	\$378,997	\$391,965	\$405,376	\$418,375	\$431,790	\$446,099
\$59,504	\$61,605	\$63,780	\$65,962	\$68,219	\$70,554	\$72,968	\$75,307	\$77,722	\$80,298
\$390,084	\$403,856	\$418,113	\$432,420	\$447,216	\$462,518	\$478,343	\$493,682	\$509,512	\$526,397



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), L.TS/Program Pool

			2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Other direct expenses (CPI impacted)												
Building & Equipment Maintenance	\$ pa	\$15,000	\$15,000	\$15,420	\$15,852	\$16,296	\$16,752	\$17,221	\$17,703	\$18,199	\$18,708	\$19,232
Marketing and Promotion	\$ pa	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cleaning and Cleaning Materials	\$ pa	\$4,000	\$4,000	\$4,112	\$4,227	\$4,345	\$4,467	\$4,592	\$4,721	\$4,853	\$4,989	\$5,129
Uniforms	\$ pa	\$500	\$500	\$514	\$528	\$543	\$558	\$574	\$590	\$607	\$624	\$641
Pool Equipment	\$ pa	\$2,500	\$2,500	\$2,570	\$2,642	\$2,716	\$2,792	\$2,870	\$2,951	\$3,033	\$3,118	\$3,205
First Aid Equipment	\$ pa	\$500	\$500	\$514	\$528	\$543	\$558	\$574	\$590	\$607	\$624	\$641
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chemicals	indoor pools	\$ pa	\$20,000	\$20,560	\$21,136	\$21,727	\$22,336	\$22,961	\$23,604	\$24,265	\$24,945	\$25,643
Chemicals	outdoor pool	\$ pa	\$15,000	\$15,420	\$15,852	\$16,296	\$16,752	\$17,221	\$17,703	\$18,199	\$18,708	\$19,232
	\$ pa		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub total other direct expenses			\$57,500	\$59,110	\$60,765	\$62,467	\$64,216	\$66,014	\$67,862	\$69,762	\$71,715	\$73,723
Other direct expenses (APA impacted)												
Energy - Electricity	Indoor pools	\$ pa	\$142,500	\$146,063	\$149,714	\$153,457	\$157,293	\$161,226	\$165,256	\$169,388	\$173,622	\$177,963
Energy - Electricity	Outdoor pools	\$ pa	\$77,500	\$79,438	\$81,423	\$83,459	\$85,545	\$87,684	\$89,876	\$92,123	\$94,426	\$96,787
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Costs	Indoor pools	\$ pa	\$10,000	\$10,250	\$10,506	\$10,769	\$11,038	\$11,314	\$11,597	\$11,887	\$12,184	\$12,489
Water Costs	Outdoor pools	\$ pa	\$15,000	\$15,375	\$15,759	\$16,153	\$16,557	\$16,971	\$17,395	\$17,830	\$18,276	\$18,733
		\$ pa	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		\$ pa	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub total other direct expenses			\$245,000	\$251,125	\$257,403	\$263,838	\$270,434	\$277,195	\$284,125	\$291,228	\$298,509	\$305,971
Total other direct expenses			\$302,500	\$310,235	\$318,168	\$326,305	\$334,650	\$343,209	\$351,987	\$360,990	\$370,224	\$379,695
Distributed overhead expenses			\$144,768	\$137,357	\$141,766	\$146,316	\$151,013	\$155,861	\$160,866	\$166,032	\$171,364	\$176,869
Total expenses (taking opening program into account)			\$837,352	\$851,449	\$878,047	\$905,041	\$932,879	\$961,588	\$991,196	\$1,020,704	\$1,051,100	\$1,082,961



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Aquatic area

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), L/Ts/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Departmental performance summary</b>										
Aquatics income										
Indoor pools casual use	\$36,194	\$37,851	\$39,579	\$41,176	\$42,838	\$44,565	\$46,361	\$47,757	\$49,195	\$50,926
Indoor pools activities	\$97,439	\$101,898	\$106,550	\$110,851	\$115,324	\$119,974	\$124,808	\$128,567	\$132,437	\$137,098
Other hirings	\$10,192	\$10,658	\$11,145	\$11,595	\$12,063	\$12,549	\$13,055	\$13,448	\$13,853	\$14,340
Program fees	\$266,745	\$278,951	\$291,686	\$303,462	\$315,705	\$328,435	\$341,669	\$351,961	\$362,554	\$375,314
Aquatic memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total income from aquatic area	\$410,570	\$429,358	\$448,959	\$467,084	\$485,929	\$505,522	\$525,893	\$541,733	\$558,038	\$577,678
less expenses	\$837,352	\$851,449	\$878,047	\$905,041	\$932,879	\$961,588	\$991,196	\$1,020,704	\$1,051,100	\$1,082,961
	(\$426,782)	(\$422,091)	(\$429,088)	(\$437,956)	(\$446,950)	(\$456,066)	(\$465,303)	(\$478,970)	(\$493,063)	(\$505,282)
add share of contribution from general memberships	\$14,755	\$15,430	\$16,135	\$16,786	\$17,463	\$18,168	\$18,900	\$19,469	\$20,055	\$20,761
Total contribution	(\$412,027)	(\$406,661)	(\$412,953)	(\$421,170)	(\$429,486)	(\$437,898)	(\$446,404)	(\$459,502)	(\$473,008)	(\$484,522)
<b>Summary of users</b>										
Indoor pools casual	7,695	7,773	7,852	7,891	7,931	7,970	8,009	7,970	7,931	7,931
Indoor Pools Activities	18,257	18,444	18,630	18,723	18,816	18,909	19,003	18,909	18,816	18,816
Carnivals and events	1,509	1,525	1,540	1,548	1,555	1,563	1,571	1,563	1,555	1,555
Program fees	14,394	14,541	14,688	14,761	14,835	14,908	14,982	14,908	14,835	14,835
Aquatic memberships	-	-	-	-	-	-	-	-	-	-
Total per year	41,856	42,283	42,710	42,924	43,137	43,351	43,564	43,351	43,137	43,137
number per week (based on weeks indoor pool operating)	805	813	821	825	830	834	838	834	830	830
<b>Income per user per year (excluding share of membership income &amp; member users)</b>	\$9.81	\$10.15	\$10.51	\$10.88	\$11.26	\$11.66	\$12.07	\$12.50	\$12.94	\$13.39
<b>Expenditure per user per year</b>	\$20.01	\$20.14	\$20.56	\$21.08	\$21.63	\$22.18	\$22.75	\$23.55	\$24.37	\$25.11



#### 4) GYMNASIUM

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Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Gymnasium

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

Configuration

General weights room	350	
office/Fitness Testing room	70	
Total floor area (sq m)	420	sq metres
Hours open each week	85	hours
Weeks of operation per year	52	weeks

Demand and price sensitivity

These fields will only operate if there are no global sensitivities specified in the 'Global information' file. For convenience, the sensitivity value used is shown below.

	Specified for this file	Specified in 'Global information'	Used in this file
Demand sensitivity		0%	0%
Price sensitivity	0%	0%	0%

Summary of usage

Usage by type (Note Gym is Staffed all Operational Hours)

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Adults - casual rate										
base number per week	5	5	5	5	5	5	5	5	5	5
number per year after applying demand sensitivity	255	257	260	261	263	264	265	264	263	263
admission price	\$18.00	\$18.63	\$19.29	\$19.97	\$20.67	\$21.40	\$22.15	\$22.93	\$23.74	\$24.57
	\$4,586	\$4,796	\$5,015	\$5,218	\$5,428	\$5,647	\$5,875	\$6,052	\$6,234	\$6,453
Concessional users										
base number per week	3	3	3	3	3	3	3	3	3	3
number per year after applying demand sensitivity	153	154	156	157	158	158	159	158	158	158
admission price	\$11.00	\$11.39	\$11.79	\$12.20	\$12.63	\$13.08	\$13.54	\$14.01	\$14.51	\$15.02
	\$1,682	\$1,759	\$1,839	\$1,913	\$1,990	\$2,071	\$2,154	\$2,219	\$2,286	\$2,366
Schools - casual visits										
base number per week	-	-	-	-	-	-	-	-	-	-
number per year after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
admission price	\$7.00	\$7.25	\$7.50	\$7.77	\$8.04	\$8.32	\$8.61	\$8.92	\$9.23	\$9.56
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total casual usage income	\$6,268	\$6,555	\$6,854	\$7,131	\$7,419	\$7,718	\$8,029	\$8,271	\$8,519	\$8,819
Casual users per year	408	412	416	418	420	422	424	422	420	420



**Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Weight training rooms**

**CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool**

		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Memberships</b>											
Joining fees (Full fee)											
number of new people joining pa		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$40.00	\$40.00	\$41.41	\$42.87	\$44.37	\$45.94	\$47.55	\$49.23	\$50.96	\$52.75	\$54.61
Income from joining fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges (Full fee)											
number of monthly payments per year		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
monthly payment	\$56.00	\$56.00	\$57.97	\$60.01	\$62.12	\$64.31	\$66.57	\$68.92	\$71.34	\$73.85	\$76.45
Income from monthly membership charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month	16										
Total visits for membership type		-	-	-	-	-	-	-	-	-	-
Joining fees (Conc)											
number of new people joining pa		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges (Conc)											
number of monthly payments per year		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
monthly payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from monthly membership charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month	-										
Total visits for membership type		-	-	-	-	-	-	-	-	-	-
Joining fees (Student)											
number of new people joining pa		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges (Student)											
number of monthly payments per year		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
monthly payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from monthly membership charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month	-										
Total visits for membership type		-	-	-	-	-	-	-	-	-	-
<b>Total membership income</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Number of users per year</b>		-	-	-	-	-	-	-	-	-	-



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Weight training rooms  
Expense assumptions

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Salaries & wages	(please enter precise staffing requirements - not impacted by opening program assumptions)									
Staffing levels (FTE)	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0
Total employees (FTE)	0	0	0	0	0	0	0	0	0	0
Salary/wage rates	-	-	-	-	-	-	-	-	-	-
\$ per FTE	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Total salaries & wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
add on costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(% of salaries & wages)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Salaries & wages expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other direct expenses (CPI impacted)	-	-	-	-	-	-	-	-	-	-
Building/Equipment Maintenance	-	-	-	-	-	-	-	-	-	-
Marketing and Promotion	-	-	-	-	-	-	-	-	-	-
Cleaning and Cleaning Materials	-	-	-	-	-	-	-	-	-	-
Equipment (assumes current equipment is used in new Centre)	2,000	2,056	2,114	2,173	2,234	2,296	2,360	2,427	2,494	2,564
Uniforms/Training	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-	-	-
Sub total other direct expenses	\$2,000	\$2,056	\$2,114	\$2,173	\$2,234	\$2,296	\$2,360	\$2,427	\$2,494	\$2,564
Other direct expenses (APA impacted)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Energy 1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Energy 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub total other direct expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total other direct expenses	\$2,000	\$2,056	\$2,114	\$2,173	\$2,234	\$2,296	\$2,360	\$2,427	\$2,494	\$2,564
Distributed overhead expenses	\$34,430	\$32,667	\$33,716	\$34,798	\$35,915	\$37,068	\$38,258	\$39,487	\$40,755	\$42,064
Total expenses	\$36,430	\$34,723	\$35,829	\$36,970	\$38,148	\$39,364	\$40,618	\$41,913	\$43,249	\$44,628



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Weight training rooms

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Departmental performance summary</b>										
Total income from weight training rooms	\$6,268	\$6,555	\$6,854	\$7,131	\$7,419	\$7,718	\$8,029	\$8,271	\$8,519	\$8,819
less expenses	\$36,430	\$34,723	\$35,829	\$36,970	\$38,148	\$39,364	\$40,618	\$41,913	\$43,249	\$44,628
	(\$30,161)	(\$28,168)	(\$28,975)	(\$29,840)	(\$30,730)	(\$31,646)	(\$32,590)	(\$33,643)	(\$34,730)	(\$35,809)
add share of contribution from general memberships	\$83,612	\$87,438	\$91,430	\$95,121	\$98,959	\$102,949	\$107,098	\$110,324	\$113,644	\$117,644
Total contribution	\$53,451	\$59,270	\$62,455	\$65,282	\$68,229	\$71,303	\$74,508	\$76,681	\$78,914	\$81,835
<b>Summary of users &amp; utilisation</b>										
users per year	408	412	416	418	420	422	424	422	420	420
users per week facility open	8	8	8	8	8	8	8	8	8	8
<b>Income per user per year (excluding share of membership income &amp; member users)</b>										
	\$15.38	\$15.92	\$16.48	\$17.06	\$17.66	\$18.28	\$18.92	\$19.59	\$20.28	\$20.99
<b>Expenditure per user per year</b>										
	\$89.36	\$84.31	\$86.13	\$88.43	\$90.79	\$93.23	\$95.73	\$99.26	\$102.94	\$106.22



## 5) GENERAL MEMBERSHIPS

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Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
General memberships

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

Demand and price sensitivity

These fields will only operate if there are no global sensitivities specified in the 'Global information' file. For convenience, the sensitivity value used is shown below.

	Specified for this file	Specified in 'Global information'	Used in this file
Demand sensitivity	0%	0%	0%
Price sensitivity	0%	0%	0%

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Gym memberships (Full fee)</b> (Note: allows access to gym)										
Joining fees (Assumes 20% annually pay joining fees).										
number of new people joining pa	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges										
number of monthly payments per year	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
monthly payment	\$27.60	\$28.57	\$29.58	\$30.62	\$31.70	\$32.81	\$33.97	\$35.16	\$36.40	\$37.68
Income from monthly membership charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month										
Total visits for membership type	-	-	-	-	-	-	-	-	-	-
<b>Total gym full fee member income</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Gym &amp; Swim (Full fee)</b> (Note: allows access to pool and gym)										
Joining fees (Assumes 0% pay annual joining fee).										
number of new people joining pa	-	-		-	-	-	-	-	-	-
number after applying demand sensitivity	-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges										
number of monthly payments per year	764	772	780	784	788	792	796	792	788	788
number after applying demand sensitivity	764	772	780	784	788	792	796	792	788	788
monthly payment	\$72.00	\$74.53	\$77.16	\$79.87	\$82.68	\$85.59	\$88.61	\$91.73	\$94.95	\$98.30
Income from monthly membership charges	\$55,037	\$57,555	\$60,183	\$62,612	\$65,139	\$67,765	\$70,496	\$72,619	\$74,805	\$77,438
visits per member per month										
Total visits for membership type	6,115	6,178	6,240	6,271	6,302	6,334	6,365	6,334	6,302	6,302
<b>Total pool and gym full fee member income</b>	\$55,037	\$57,555	\$60,183	\$62,612	\$65,139	\$67,765	\$70,496	\$72,619	\$74,805	\$77,438



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
General memberships

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Gym and Group Exercise</b>	(Note: allows access to gym & grp ex classes)										
Joining fees (Assumes 20% annually pay joining fees).											
number of new people joining pa		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges											
number of monthly payments per year		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
monthly payment	\$38.50	\$38.50	\$39.86	\$41.26	\$42.71	\$44.21	\$45.77	\$47.38	\$49.05	\$50.77	\$52.56
Income from monthly membership charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month	-										
Total visits for membership type		-	-	-	-	-	-	-	-	-	-
<b>Total gym and grp ex member income</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>All inclusive</b>	(Note: allows access to pool, gym and grp ex programs)										
Joining fees (Assumes 20% pay annual joining fee).											
number of new people joining pa		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges											
number of monthly payments per year		363	366	370	372	374	376	377	376	374	374
number after applying demand sensitivity		363	366	370	372	374	376	377	376	374	374
monthly payment	\$119.50	\$119.50	\$123.71	\$128.06	\$132.57	\$137.23	\$142.06	\$147.06	\$152.24	\$157.60	\$163.14
Income from monthly membership charges		\$43,331	\$45,313	\$47,382	\$49,295	\$51,284	\$53,352	\$55,502	\$57,173	\$58,894	\$60,967
visits per member per month	8										
Total visits for membership type		2,901	2,930	2,960	2,975	2,990	3,004	3,019	3,004	2,990	2,990
<b>Total all inclusive member income</b>		\$43,331	\$45,313	\$47,382	\$49,295	\$51,284	\$53,352	\$55,502	\$57,173	\$58,894	\$60,967



**Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
General memberships**

**CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool**

		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Spare</b>	(Note: allows access to aquatics, weights and health & fitness programs)										
Joining fees											
number of new people joining pa		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges											
number of monthly payments per year		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
monthly payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from monthly membership charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month	-										
Total visits for membership type		-	-	-	-	-	-	-	-	-	-
<b>Total platinum student member income</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Spare</b>	(Note: allows access to weights and health & fitness programs)										
Joining fees											
number of new people joining pa		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
joining fee per new member	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from joining fees		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Monthly membership charges											
number of monthly payments per year		-	-	-	-	-	-	-	-	-	-
number after applying demand sensitivity		-	-	-	-	-	-	-	-	-	-
monthly payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income from monthly membership charges		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
visits per member per month	-										
Total visits for membership type		-	-	-	-	-	-	-	-	-	-
<b>Total gold student member income</b>		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total membership income</b>		\$98,368	\$102,869	\$107,565	\$111,908	\$116,423	\$121,117	\$125,997	\$129,793	\$133,699	\$138,404
<b>Total visits per year for all membership types</b>		9,016	9,108	9,200	9,246	9,292	9,338	9,384	9,338	9,292	9,292



**CAC 10 Year Base Case**

**Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool**

2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
------	------	------	------	------	------	------	------	------	------

(please enter precise staffing requirements - not impacted by opening program assumptions)

[illegible]



Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
General memberships

CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool

	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Departmental performance summary</b>										
Total income from general memberships	\$98,368	\$102,869	\$107,565	\$111,908	\$116,423	\$121,117	\$125,997	\$129,793	\$133,699	\$138,404
less expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contribution from general memberships	\$98,368	\$102,869	\$107,565	\$111,908	\$116,423	\$121,117	\$125,997	\$129,793	\$133,699	\$138,404
<b>Distribution of contribution</b>										
Share to aquatics	\$14,755	\$15,430	\$16,135	\$16,786	\$17,463	\$18,168	\$18,900	\$19,469	\$20,055	\$20,761
Share to health & fitness	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Share to weights rooms	\$83,612	\$87,438	\$91,430	\$95,121	\$98,959	\$102,949	\$107,098	\$110,324	\$113,644	\$117,644
	\$98,368	\$102,869	\$107,565	\$111,908	\$116,423	\$121,117	\$125,997	\$129,793	\$133,699	\$138,404
<b>Summary of users</b>										
visits per year	9,016	9,108	9,200	9,246	9,292	9,338	9,384	9,338	9,292	9,292
<b>Income per user per year</b>										
	\$10.91	\$11.29	\$11.69	\$12.10	\$12.53	\$12.97	\$13.43	\$13.90	\$14.39	\$14.90
<b>Expenditure per user per year</b>										
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



## 6) CAFÉ AND MERCHANDISE

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## 7) CENTRE MANAGEMENT

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**Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Centre Management**

**CAC 10 Year Base Case  
Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool**

**Expense assumptions**

**2025      2026      2027      2028      2029      2030      2031      2032      2033      2034**

Salaries & wages

(please enter precise staffing requirements - not impacted by opening program assumptions)

Staffing levels (FTE)

Management	
Reception	

1	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75
2.58	2.58	2.58	2.58	2.58	2.58	2.58	2.58	2.58	2.58
3.58	3.33	3.33	3.33	3.33	3.33	3.33	3.33	3.33	3.33

Total employees (FTE)

Salary/wage rates

\$ per FTE

Management	\$80,000
Reception	\$47,000
-	
-	\$0
-	\$0

\$80,000	\$61,988	\$64,043	\$66,165	\$68,358	\$70,623	\$72,964	\$75,382	\$77,880	\$80,461
\$121,260	\$125,279	\$129,430	\$133,720	\$138,151	\$142,729	\$147,459	\$152,346	\$157,395	\$162,611
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$201,260	\$187,267	\$193,473	\$199,885	\$206,509	\$213,353	\$220,423	\$227,728	\$235,275	\$243,072
\$36,227	\$33,708	\$34,825	\$35,979	\$37,172	\$38,403	\$39,676	\$40,991	\$42,349	\$43,753
\$237,487	\$220,975	\$228,298	\$235,864	\$243,680	\$251,756	\$260,099	\$268,719	\$277,624	\$286,825

Total salaries & wages

add on costs

18.0%

(% of salaries & wages)

Salaries & wages expense

Other direct expenses (CPI impacted)

Building/Equipment Maintenance	\$ pa	\$4,000
Marketing and Promotion	\$ pa	\$0
Cleaning Contracts	\$ pa	
Cleaning Materials	\$ pa	
IT Services	\$ pa	
Fees & Licence Fees	\$ pa	\$1,000
Other chemicals	\$ pa	\$3,000
Data	\$ pa	\$1,000
Stationary	\$ pa	\$1,500
Staff & other employer expenses	\$ pa	\$1,000
	\$ pa	
Merchant Fees	\$ pa	\$2,000
Group Mgt Expenses (4% of total expenditure)	\$ pa	\$41,500

\$4,000	\$4,112	\$4,227	\$4,345	\$4,467	\$4,592	\$4,721	\$4,853	\$4,989	\$5,129
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$1,000	\$1,028	\$1,057	\$1,086	\$1,117	\$1,148	\$1,180	\$1,213	\$1,247	\$1,282
\$3,000	\$3,084	\$3,170	\$3,259	\$3,350	\$3,444	\$3,541	\$3,640	\$3,742	\$3,846
\$1,000	\$1,028	\$1,057	\$1,086	\$1,117	\$1,148	\$1,180	\$1,213	\$1,247	\$1,282
\$1,500	\$1,542	\$1,585	\$1,630	\$1,675	\$1,722	\$1,770	\$1,820	\$1,871	\$1,923
\$1,000	\$1,028	\$1,057	\$1,086	\$1,117	\$1,148	\$1,180	\$1,213	\$1,247	\$1,282
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$2,000	\$2,056	\$2,114	\$2,173	\$2,234	\$2,296	\$2,360	\$2,427	\$2,494	\$2,564
\$41,500	\$42,662	\$43,857	\$45,085	\$46,347	\$47,645	\$48,979	\$50,350	\$51,760	\$53,209
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$55,000	\$56,540	\$58,123	\$59,751	\$61,424	\$63,143	\$64,911	\$66,729	\$68,597	\$70,518

Sub total other direct expenses

Other direct expenses (APA impacted)

Energy	\$ pa	
	\$ pa	
	\$ pa	
	\$ pa	
	\$ pa	
	\$ pa	

\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Sub total other direct expenses

Total other direct expenses

\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
\$55,000	\$56,540	\$58,123	\$59,751	\$61,424	\$63,143	\$64,911	\$66,729	\$68,597	\$70,518
\$292,487	\$277,515	\$286,421	\$295,614	\$305,104	\$314,899	\$325,011	\$335,448	\$346,222	\$357,343

Total expenses (taking opening program into account)



**Western Downs Regional Council  
Chinchilla Aquatic Centre - Financial Model  
Centre Management**

**CAC 10 Year Base Case**  
**Indoor 25m Pool (Winter) Outdoor 50m Pool (Summer), LTS/Program Pool**

**Distribution of centre management expenses**

Note: if column B contains entries, they will be used in preference to any in column A

Column C shows the figure used by the model.

		Column A	Column B	Column C										
Summary of areas		% share of overheads based on area	% share of overheads nominated by area	% share of overheads used in calculation										
	sq metres													
Indoor stadium	0	0%		0%										
Aquatic area	1766	49%		49%										
Weights room	420	12%		12%										
Health & fitness programs	180	5%		5%										
Support facilities - f&b and merch	80	2%		2%										
Wellness Centre	0	0%		0%										
Meeting rooms	0	0%		0%										
Creche	0	0%		0%										
Lifts, Stairs, Clean, First Aid, Circulation, Change Areas	504	14%		14%										
Reception, Control, Admin	120	3%		3%										
Plant rooms (incl- Dry and Mechanical)	498	14%		14%										
	3568	100%	0%	100%										
Share to each area					2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Distributed														
Indoor stadium					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Aquatic area					\$144,768	\$137,357	\$141,766	\$146,316	\$151,013	\$155,861	\$160,866	\$166,032	\$171,364	\$176,869
Weights room					\$34,430	\$32,667	\$33,716	\$34,798	\$35,915	\$37,068	\$38,258	\$39,487	\$40,755	\$42,064
Health & fitness programs					\$14,756	\$14,000	\$14,450	\$14,913	\$15,392	\$15,886	\$16,396	\$16,923	\$17,466	\$18,027
Support facilities - f&b and merch					\$6,558	\$6,222	\$6,422	\$6,628	\$6,841	\$7,061	\$7,287	\$7,521	\$7,763	\$8,012
Wellness Centre					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meeting rooms					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Creche					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Undistributed														
Lifts, Stairs, Clean, First Aid, Circulation, Change Areas					\$41,315	\$39,201	\$40,459	\$41,757	\$43,098	\$44,481	\$45,910	\$47,384	\$48,906	\$50,477
Reception, Control, Admin					\$9,837	\$9,333	\$9,633	\$9,942	\$10,261	\$10,591	\$10,931	\$11,282	\$11,644	\$12,018
Plant rooms (incl- Dry and Mechanical)					\$40,824	\$38,734	\$39,977	\$41,260	\$42,585	\$43,952	\$45,363	\$46,820	\$48,324	\$49,876
Total expenses (taking opening program into account)					\$292,487	\$277,515	\$286,421	\$295,614	\$305,104	\$314,899	\$325,011	\$335,448	\$346,222	\$357,343
-opening expenses					Salary	%								
Centre Manager Salary (3 months)					\$85,000	25%								
Aquatics/Programs Coordinator (2 months)					\$60,000	17%								
Customer Service/Admin Team Leader (2 months)					\$55,000	17%								
General Staff Salaries Allowance (1 month)														
Salary Oncosts (20% of \$50,340)					\$0	20%								
Marketing and Promotion Start Up Allowance														
HR and IT Start Up Allowances														
Start Up Operations Allowance														
Total (Charged to Year 1)					\$0									







# CHINCHILLA AQUATIC PRECINCT STEERING COMMITTEE

## Terms of Reference

Following the adoption of the Aquatic Facilities Strategy 2023-2028 and in alignment with Council's corporate strategy to provide modern infrastructure and quality essential services, Council has commenced the exploration of replacement options for the Chinchilla Aquatic Centre. Major elements of the current facility including the 50 metre pool, amenities block and grandstand have been identified as 'end of life' within the next 5-10 years, and has been agreed by Council as the first priority for commencement of planning for a replacement facility, including at a greenfield site.

### PURPOSE, SCOPE AND OBJECTIVES

The purpose of the steering committee is to consider valuable input from stakeholders to drive the development of the replacement aquatic centre appropriate to future needs of all stakeholders - users, the community and council.

The objectives of the Chinchilla Aquatic Precinct Steering Committee are to:

- enable our active vibrant community to be empowered by local initiatives;
- voice opinions and provide insight with regard to stakeholder priorities;
- consider and provide input to project planning through its various stages;
- discuss and debate the options, benefits and costs of proposed inclusions and operating models;
- understand broader community priorities and how this project will impact them;
- enable collaborative working relationships and potential development of partnership projects and access to external funding sources and support; and
- ensure a balanced view and good decision making.

The scope of the Chinchilla Aquatic Centre Steering Committee is limited to the following:

- provide advice to guide and support the project development process;
- provide feedback on project reports;
- represent the views of a range of stakeholders;
- offer suggestions and insights;
- act as a conduit to potential partners/funding sources; and
- advocate on behalf of the project.

### INCLUSIONS

- Seek input and feedback and share project progress during the concept design stage
- Discussion of project impact on stakeholders and options for consideration
- Testing of assumptions and forecasts
- Consider and suggest options for
  - facility layout and inclusions
  - site access options and uses
  - business model and management approaches
  - style and design preferences
  - equipment and facility fit out
- Identifying and supporting funding and partnering opportunities.



## EXCLUSIONS

- Site selection
- Decision making
- Current site use and management
- Management of staff or resourcing
- Decisions regarding procurement
- Tendering
- Fees and charges
- Budget
- Operational decision making
- Representation of Council

## MEMBERSHIP

### *Internal*

- 2 x WDRC Councillors
- General Manager Corporate Services
- WDRC Facilities Manager
- WDRC Parks and Recreation Manager
- WDRC Communities Manager
- WDRC Economic Development Manager
- WDRC Communication and Marketing Manager
- WDRC Coordinator Strategic Planning and Development - Facilities
- WDRC Coordinator Operations
- WDRC Coordinator Project Management

### *External*

- 1 x Swimming Club representative
- 1 x School representative
- 1 x Museum representative
- 1 x Health services representative
- 1 x Chamber representative
- 2 x independent community representatives

## Notes

- Meetings are not open to the public.
- No quorum is required.
- Membership is by nomination through an Expression of Interest process conducted by the Strategic Planning and Development team.
- Membership applications are assessed by Facilities Manager and Coordinator Strategic Planning and Development and approved by the General Manager Corporate Services.
- Members to sign a statement acknowledging responsibilities and commitment to share information and uphold integrity of the group.
- The Chairperson has the ability to exercise discretion in respect of the attendance and behaviours of the members and can terminate membership as required.

## MEETINGS

- Meetings will be held as required for the duration of the project.
- Meetings will be held at the Chinchilla Customer Service Centre Boardroom and/or via Teams, and other locations as determined.
- Minutes to be recorded and distributed.



INTERNAL CURRENT TITLE SEARCH  
QUEENSLAND TITLES REGISTRY PTY LTD

A 11383

Search Date: 27/10/2023 16:30

Title Reference: 50537289

Date Created: 17/01/2005

Previous Title: 50450794

REGISTERED OWNER

Dealing No: 721065962 03/09/2021

WESTERN DOWNS REGIONAL COUNCIL

ESTATE AND LAND

Estate in Fee Simple

LOT 168 SURVEY PLAN 172881

Local Government: WESTERN DOWNS

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by  
Deed of Grant No. 14355243 (POR 158)

ADMINISTRATIVE ADVICES - NIL

UNREGISTERED DEALINGS - NIL

\*\* End of Current Title Search \*\*



**Title** **Corporate Services Financial Report December 2023**

**Date** 4 January 2024

**Responsible Manager** T. Skillington, CHIEF FINANCIAL OFFICER

## Summary

The purpose of this Report is to provide Council with the Financial Report for the period ending 31 December 2023.

### Link to Corporate Plan

*Strategic Priority: Sustainable Organisation*

- *We are recognised as a financially intelligent and responsible Council.*
- *We focus on proactive, sustainable planning for the future.*

The monthly financial report provides an overview of Council's progress for the 2023-24 financial year and assists the organisation to manage its immediate budget, whilst being cognisant of its long-term financial goals.

### Material Personal Interest/Conflict of Interest

There are no personal interests nor conflicts of interest associated with the consideration of this matter.

### Officer's Recommendation

That Council resolve to receive the December 2023 Financial Report and note the amendments to the 2023-24 Capital Works Programme as listed in section three of this report, with additional expenditure of \$33,919 (exclusive of goods and services tax) being added to the programme.

### Background Information

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the Financial Report once a month or at each meeting if the local government meets less frequently than monthly. The Financial Report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

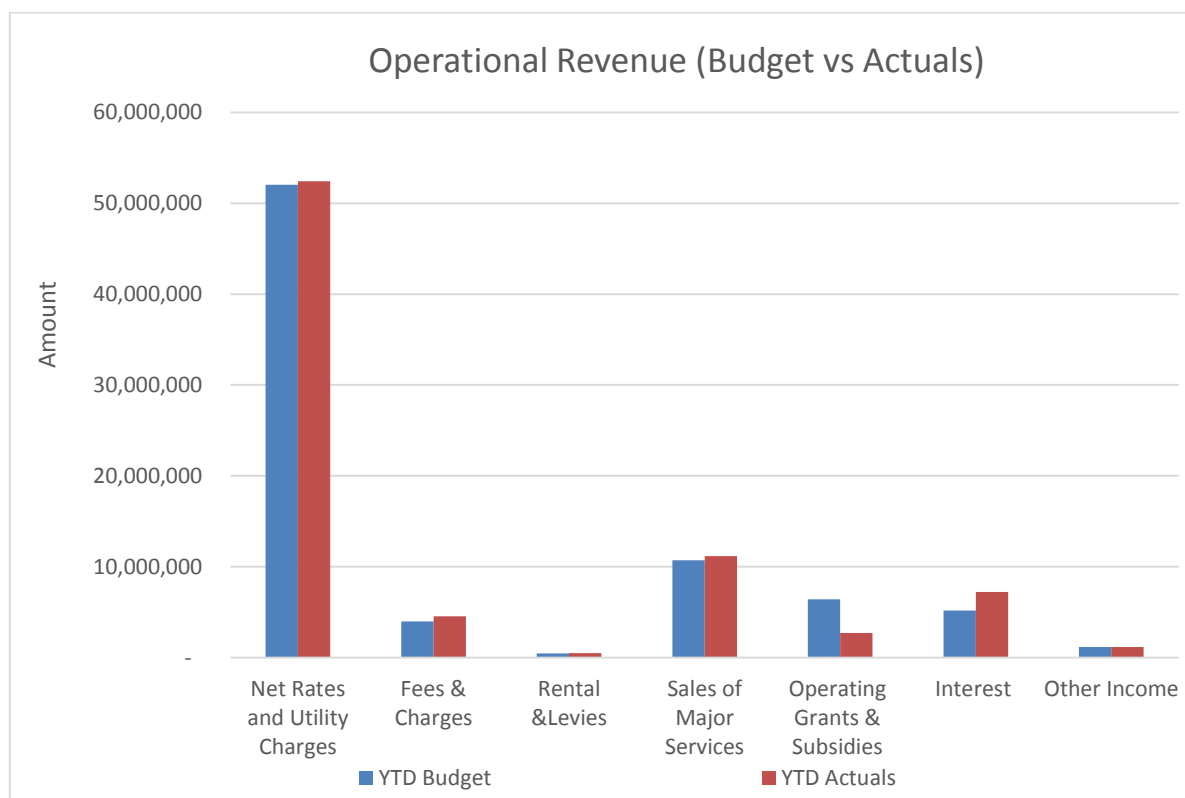
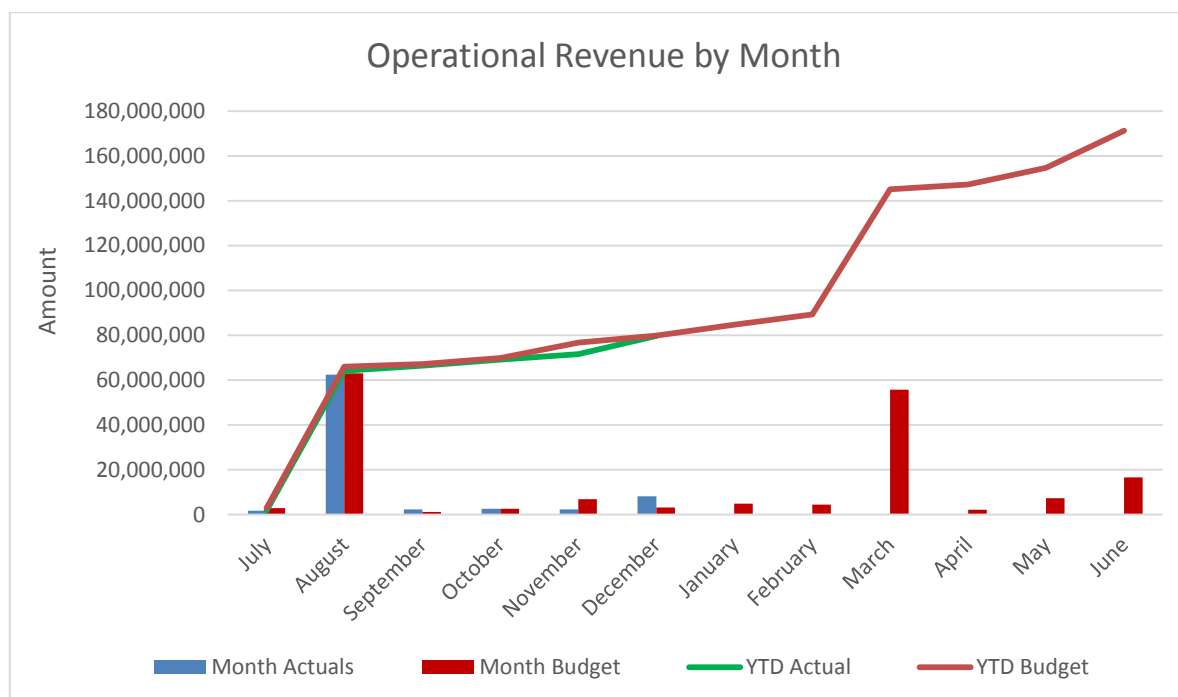
### Report

#### 1. Operating Result

The operating deficit as of 31 December 2023 is \$2,034,123, compared to a budgeted deficit of \$5,482,916, which is \$3,448,793 ahead of budget. This above budgeted position is due to an underspend in Expenditure mainly in Materials and Services and Employee Benefits. The Operating Surplus ratio as of 31 December 2023 is negative 2.5 per cent, which is below Council's target of 1.0 per cent. The Operating Surplus ratio was not met due to expenditure exceeding revenue, a consequence of no major revenue streams being received at the end of the calendar year (a major contributor to this is not receiving an instalment of the Financial Assistance Grant).

Graphs and a summary of major variances for revenue and expenses are listed below:





Operational Revenue is \$201,878 behind budget as of 31 December 2023, due to:

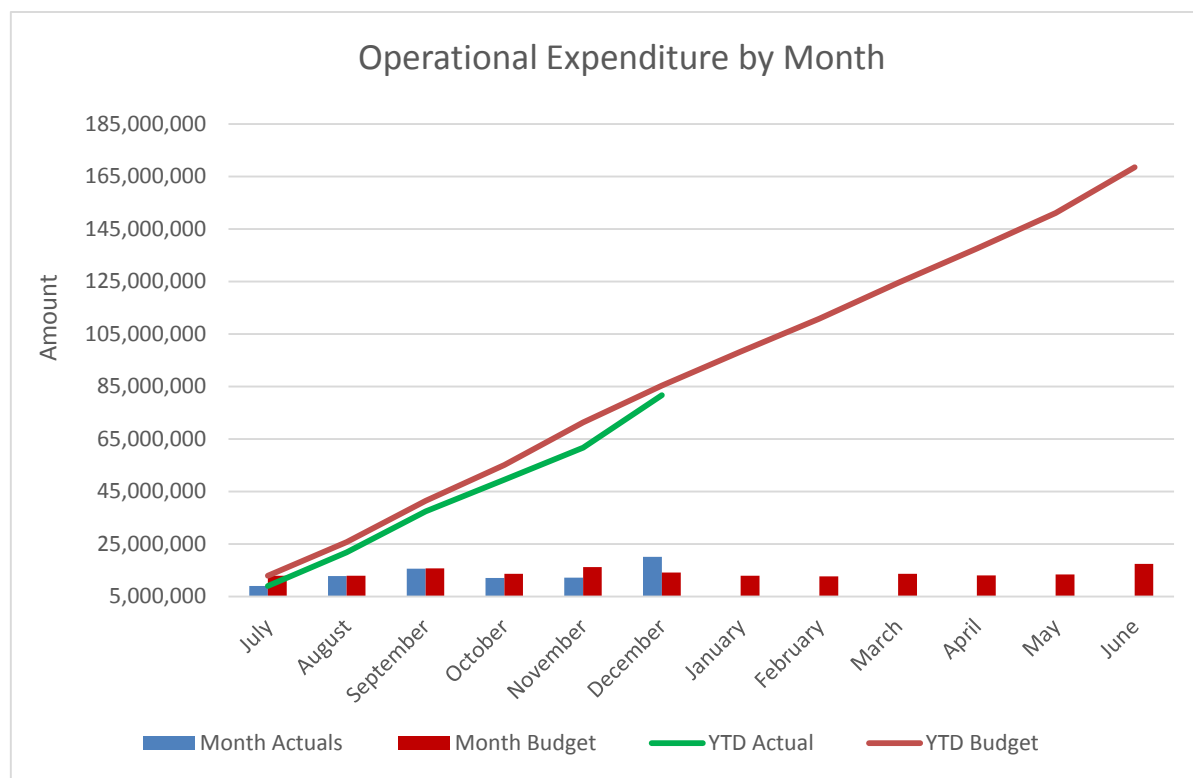
↑ \$393,964 ahead of budget for Net Rates and Utility Charges revenue mainly due to;

- (a) General Rate revenue being ahead of budget by \$324,476 mainly due to QVAS (Queensland Valuation and Sales) adjustments. These adjustments vary with multiple scenarios being new leases and properties coming on the books, backdating of notices, amalgamations, and splitting of assessments. These amendments are across the board with no particular category standing out; and

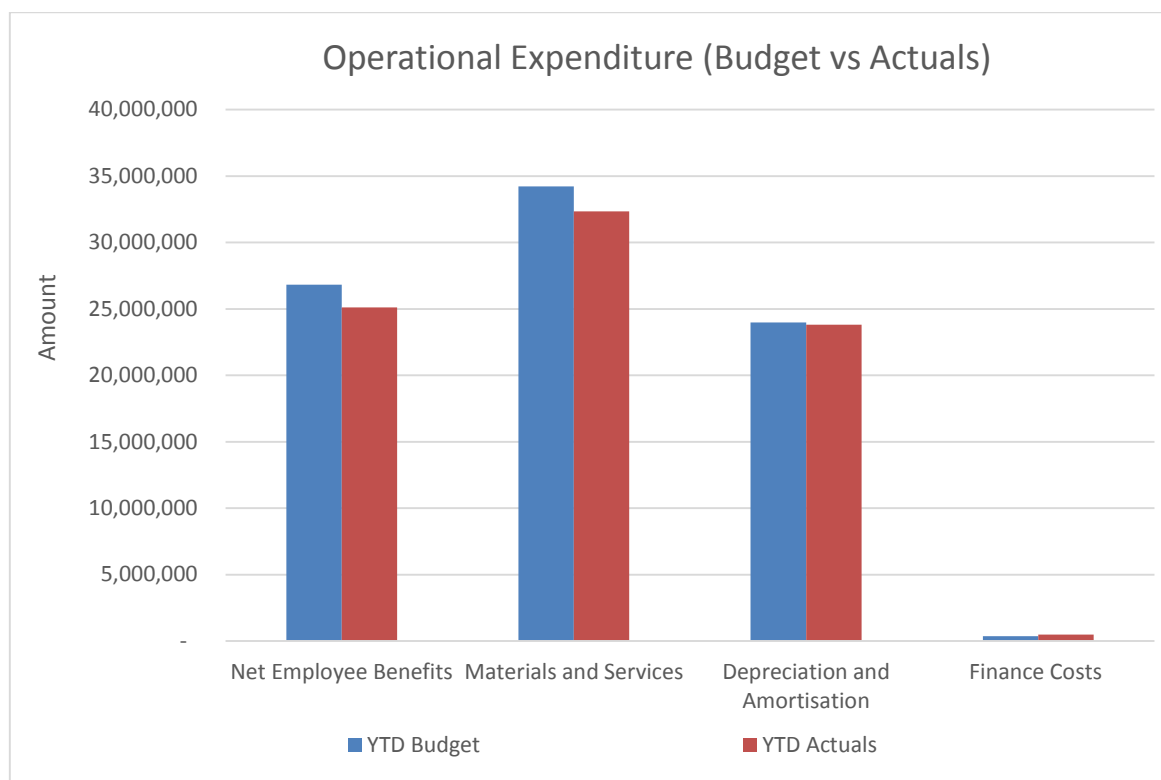


(b) discounts are essentially in line with budget.

- ↑ \$559,070 ahead of budget for Fees and Charges due to higher revenue received to date for building inspections, fines and penalties, development applications, rate searches, and water sales;
- ↑ Rental and Levies in line with budget;
- ↑ \$447,625 ahead of budget for Sales of Major Services mainly due to Commercial Works being ahead of schedule and Saleyards income being ahead of budget due to the dry seasonal conditions (dry conditions caused producers to lighten off their stocking rates);
- ↓ \$3,695,903 behind budget for Operating Grants and Subsidies due to no payment being received for the financial assistance grant. Almost all the 2023-24 grant was paid into the 2022-23 financial year. \$731,486 payments will be made in 2023-24 with no further income expected this financial year unless the 2024-25 grant is prepaid to 2023-24;
- ↑ \$2,049,571 ahead of budget for Interest Revenue due to a high cash balance and receiving a higher interest rate when compared to budget. 5.15 per cent was received via the Queensland Treasury Corporation cash fund for December. December also included interest earned from the Queensland Investment Corporation investments with \$566,569 earned for the month; and
- ↑ Other Income in line with budget.







Operational Expenditure is \$3,650,671 behind budget as of 31 December 2023, due to:

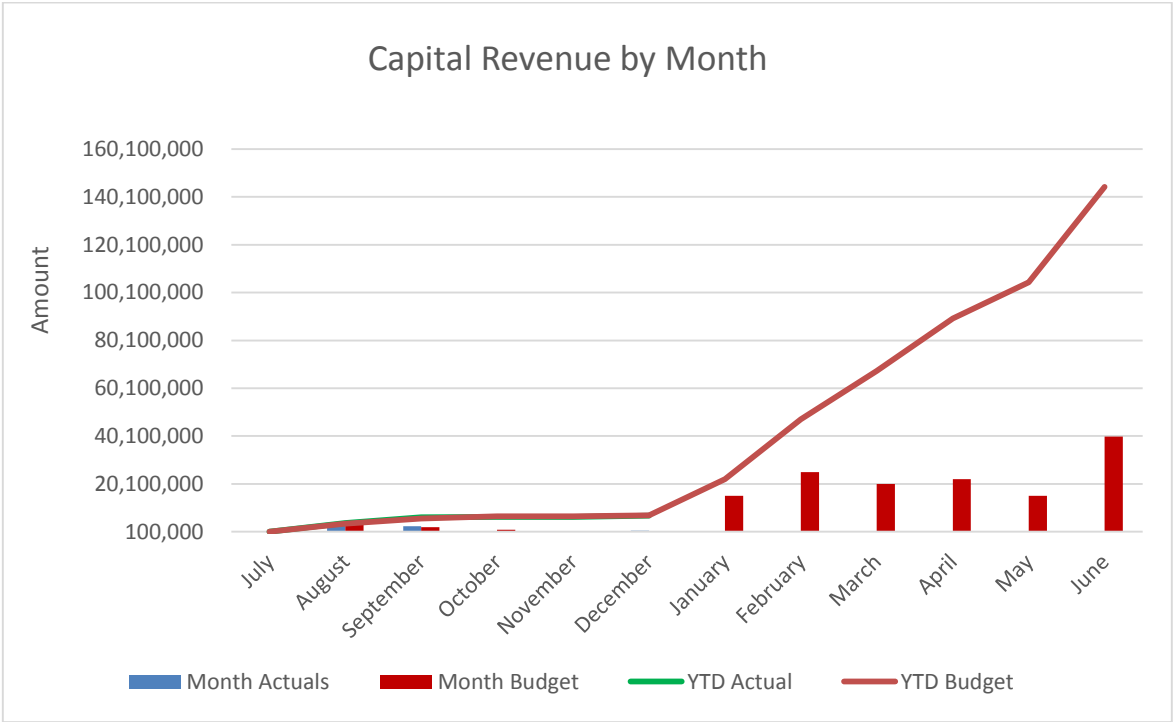
- ↓ \$1,718,799 under budget for Net Employee Benefits due to a lower full time equivalent count when compared to budget. On average the full time equivalent count has been behind budget by twenty (20) positions for the year. The enterprise bargaining agreement has now been finalised with pay rates increased and backpay paid. Another pay increase will occur in April 2024, the budget for wages has been phased on a straight line basis;
- ↓ \$1,876,409 under budget for Materials and Services due to outstanding invoices not being accrued at the end of the month (in particular the Waste contract invoices). Quarry Materials and Services are over budget due to late 2022-23 invoices being received (not accrued) and third party crushing of gravel for flood works being performed but not being budgeted;
- ↓ \$182,225 under budget for Depreciation and Amortisation due to a lag in capitalising assets; and
- ↑ \$126,762 over budget for Finance costs. Finance costs are over budget due to the management fees for the Queensland Investment Corporation investments. Management fees for the month were \$236,953.



2. Capital Revenue and Expenditure

Capital Revenue

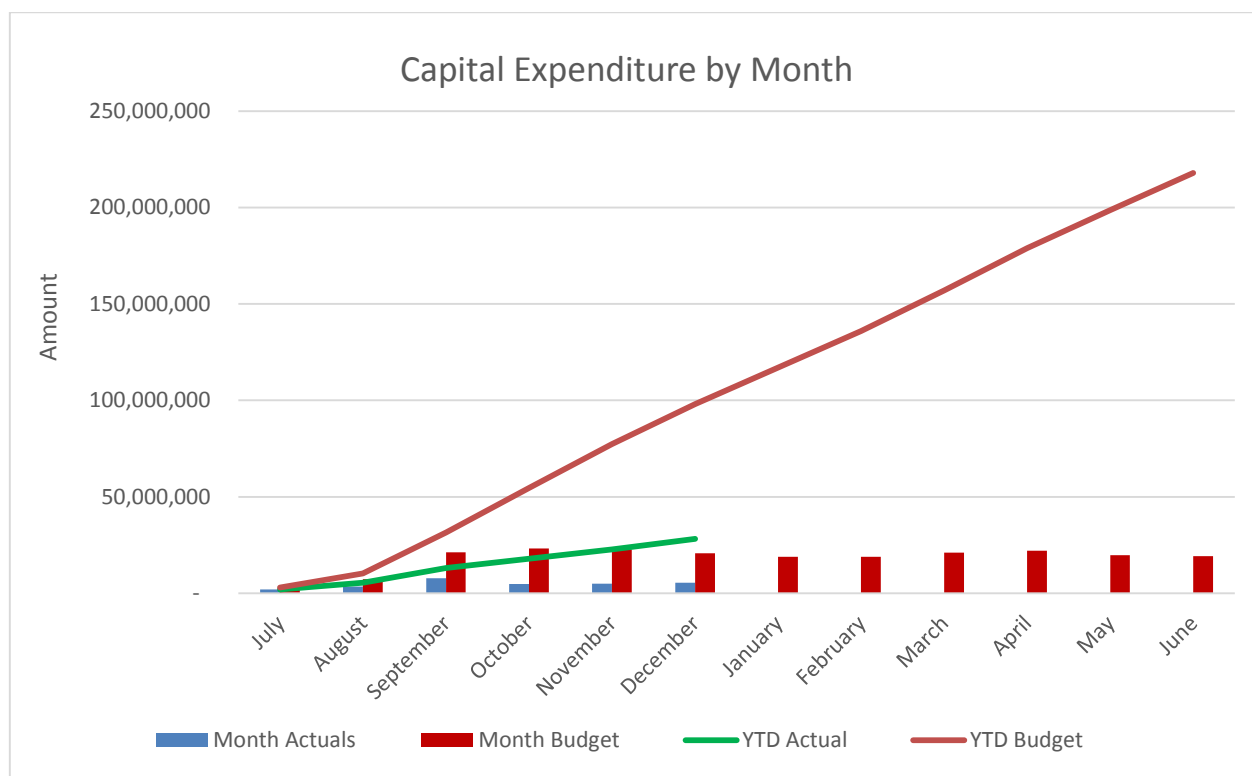
Capital Revenue is behind budget \$99,736 as of 31 December 2023, primarily due to the disposal of non-current assets being behind budget. Disposal of non-current assets will remain behind budget for the remainder of the year due to the sale proceeds being budgeted instead of the profit on the sale (which takes into account the book value of the asset). Grants and Subsidies will also come under budget for the year due to the Queensland Reconstruction Authority flood funding being in line with expenditure. Expenditure will be pushed out to December 2024. This will be reported as part of the mid-year review.



Capital Expenditure

Capital Expenditure is behind budget \$69,868,565 as of 31 December 2023. Council is behind budget due to projects being behind schedule and the lag of works complete and invoices received.





Below is a summary of the capital works programme broken up by budget type.

By Budget Type				
Division	Total Approved Budget	YTD Budget	YTD Actuals	Variance (YTD Budget less YTD Actuals)
<b>Total Council</b>	<b>217,921,214</b>	<b>98,040,770</b>	<b>28,172,205</b>	<b>69,868,565</b>
<b>General</b>	<b>62,910,526</b>	<b>29,016,574</b>	<b>14,127,707</b>	<b>14,888,867</b>
<b>Flood</b>	<b>146,041,244</b>	<b>61,598,210</b>	<b>9,022,609</b>	<b>52,575,601</b>
<b>Carry-Over</b>	<b>8,969,444</b>	<b>7,425,986</b>	<b>5,021,889</b>	<b>2,404,097</b>

- (a) Council's general programme is behind budget \$14,888,867. This is due to a timing difference of works in progress/complete and invoicing. Most of the December expenditure is missing at the time of writing this report. Large underspends include the Tara and Wandoan Landfill weighbridge projects, Upgrade of Waterloo Plains Park, Chinchilla Cultural Centre Precinct, Dalby Water Supply Upgrade, Water and Sewer Asset upgrades, Flood Gauge Replacement, Dalby Aerodrome Extended Leasing Space and White and Yellow Fleet Replacement projects.
- (b) Council's flood programme is behind budget \$52,575,601. The budget for flood works is based on approved works, however Council will only get paid for actual cost. At this point Council's costs are lower than the approved value. The flood programme is due for completion in December 2024. The budget for flood will be amended as part of the mid-year review with budget to be carried over to 2024-25.
- (c) Council's carry-over programme is behind budget \$2,404,097 due to a timing difference of works in progress/complete and invoicing. \$762,745 of this balance relates to White and Yellow Fleet in which Council is awaiting delivery.



### 3. Capital Budget Adjustments

The below capital projects have been added to the 2023-24 capital works programme. Approval for these projects has been sourced from the Chief Executive Officer as per the Budget Policy.

Project	Expenditure Budget	Project Description	Approval
New Waste Oil Compound at Chinchilla Waste Facility	\$20,660	Replace old compound which is leaking	Approved via CEO 15/11/2023
New Hygiene Station at Russell Park Bark Track - Bunya Mountains	\$13,259	An additional station is required to address biosecurity issues	Approved via CEO 04/10/2023
Total	\$33,919		

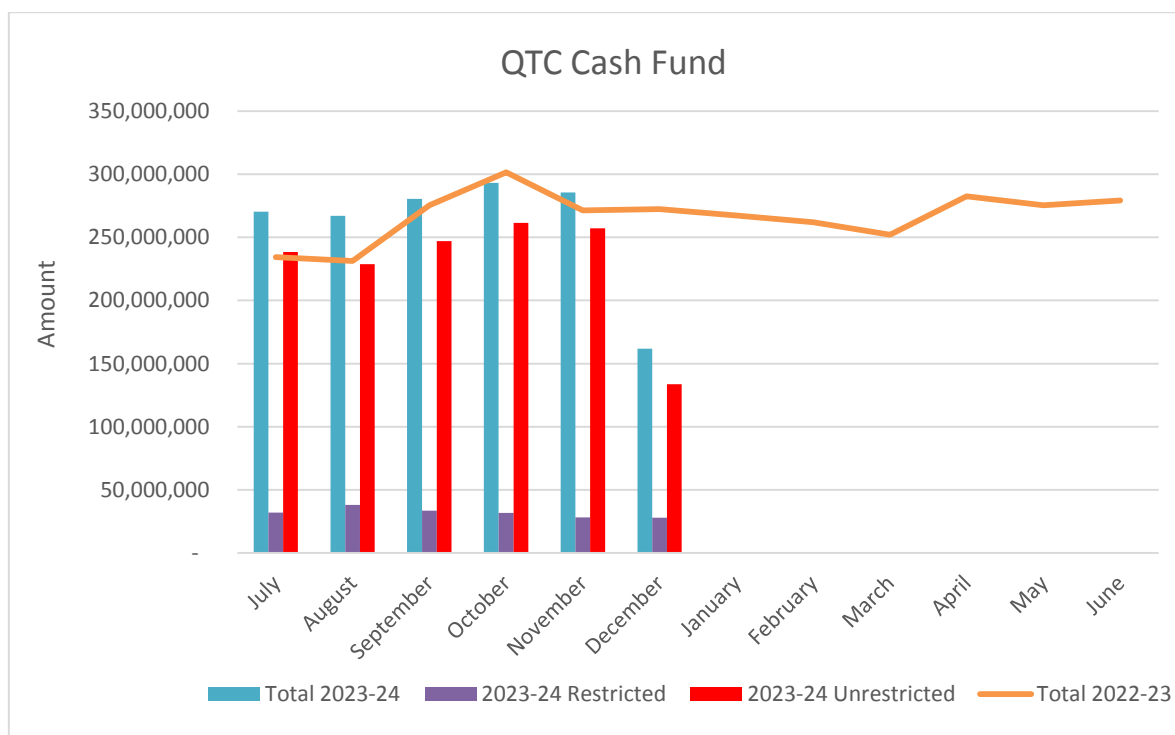
### 4. Cash and Investments

Council's Cash and Investments as of 31 December 2023 totalled \$270,159,055. Council's cash is made up of;

- (a) \$161,829,439 QTC Cash Fund; and
- (b) \$108,329,616 QIC Investment Fund.

#### Queensland Treasury Corporation Cash Fund

The balance in the Queensland Treasury Corporation cash fund at 31 December 2023 totalled \$161,829,439, of which \$28,044,579 is considered restricted in nature leaving the unrestricted balance at \$133,784,860 which represents 13.32 months of operating expenses, excluding depreciation in which Council could sustain itself without receiving any forms of income. This position exceeds Council's target of four months. The unrestricted balance as of 30 June 2023 was \$244,090,012.



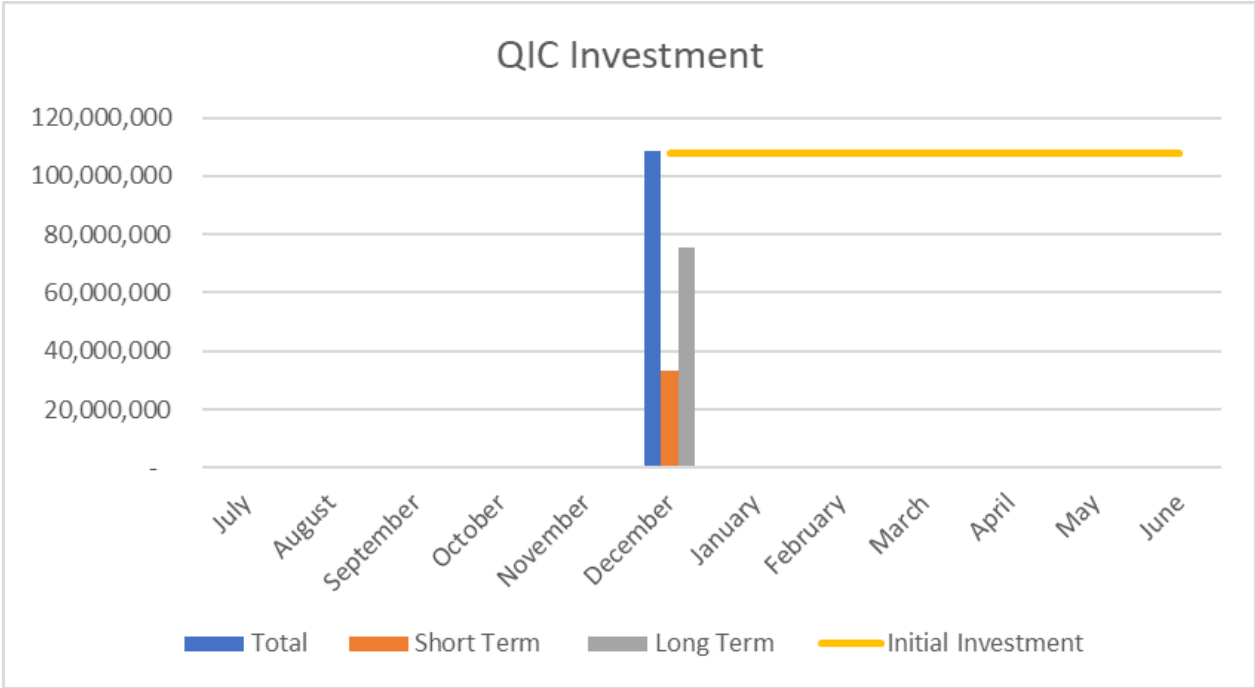
#### Queensland Investment Corporation Investments

The balance in the Queensland Investment Corporation's investment accounts at 31 December 2023 totalled \$108,329,616 with the split being;

- (a) \$33,044,839 Queensland Investment Corporation's Short Term Investment; and
- (b) \$75,284,777 Queensland Investment Corporation's Long Term Investment.



The Queensland Investment Corporation's accounts were established on the 20 of December 2023. Interest for the month totalled \$566,569 and management fees totalled \$236,952 with the net earnings being \$329,617. By working with QIC and an investor who wanted to withdraw their funds, Council was able to save \$187,500 in transaction fees for the initial investment in the Long-Term Diversified Fund.



Consultation (Internal/External)

There has been consultation with managers and co-ordinators in the preparation of the monthly financial report.

Legal/Policy Implications (Justification if applicable)

There are no legal nor policy implications associated with the consideration of the monthly financial report.

Budget/Financial Implications

Council adopted the 2024 Financial Year Original Budget on 21 June 2023. The attached one-page report details the progress made against Year-To-Date budget for the period ending 31 December 2023. A budget point to be noted is the risk of not receiving the 2024-25 prepayment of the Financial Assistance Grant this financial year. The likelihood is difficult to predict, as historically it has always been prepaid but the Federal Government is advising that it will not be prepaying the 2024-25 grant. At this juncture, Council should not be placing any reliance on receiving a prepayment. The 2023-24 midyear budget review is underway with managers reviewing their budgets. Any changes in the budget will be reported to Council in the coming months.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities '*to act and make decisions in a way compatible with human rights*'. There are no human rights implications associated with this report.

**Conclusion**

Council is currently ahead of budget by \$3,448,793 due to expenditure being behind budget. At this stage there are no budget concerns other than the Financial Assistance Grant, which is listed above.

**Attachments**

- 1. One Page Report December 2023

**Authored by:** C. Prain, FINANCIAL PLANNING & ANALYSIS SUPERVISOR





Western Downs Regional Council  
One Page Result  
Period Ending: 31 December 2023

	Council Consolidated				Council Net				Commercial Works			
	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance
<b>Operating Revenue</b>												
Rates and Utility Charges	(109,322,166)	(54,761,793)	(55,086,269)	(324,476)	(86,284,379)	(43,242,189)	(43,604,130)	(361,941)	-	-	-	-
Volumetric	(6,091,872)	-	6,503	6,503	-	-	-	-	-	-	-	-
Less: Discounts & Pensioner Remissions	5,836,378	2,733,173	2,657,182	(75,991)	4,447,460	2,223,730	2,200,174	(23,556)	-	-	-	-
Net Rates and Utility Charges	(109,577,660)	(52,028,620)	(52,422,584)	(393,964)	(81,836,918)	(41,018,459)	(41,403,956)	(385,497)	-	-	-	-
Fees and Charges	(7,792,477)	(3,982,755)	(4,541,825)	(559,070)	(3,884,383)	(2,028,708)	(2,584,690)	(555,982)	-	-	-	-
Rental and Levies	(860,111)	(455,559)	(475,928)	(20,369)	(765,111)	(408,059)	(427,272)	(19,213)	-	-	-	-
Sales of Major Services	(23,737,567)	(10,708,084)	(11,155,709)	(447,625)	-	-	-	-	(9,129,313)	(3,969,267)	(4,237,649)	(268,382)
Operating Grants & Subsidies	(17,558,322)	(6,408,839)	(2,712,936)	3,695,903	(17,558,322)	(6,408,839)	(2,712,936)	3,695,903	-	-	-	-
Interest	(10,313,000)	(5,156,500)	(7,206,071)	(2,049,571)	(10,213,000)	(5,106,500)	(7,164,572)	(2,058,072)	-	-	-	-
Other Income	(1,389,401)	(1,143,475)	(1,166,901)	(23,426)	(1,204,401)	(1,050,975)	(1,105,518)	(54,543)	-	-	-	-
<b>Total Operating Revenue</b>	<b>(171,228,537)</b>	<b>(79,883,832)</b>	<b>(79,681,954)</b>	<b>201,878</b>	<b>(115,462,135)</b>	<b>(56,021,540)</b>	<b>(55,398,944)</b>	<b>622,596</b>	<b>(9,129,313)</b>	<b>(3,969,267)</b>	<b>(4,237,649)</b>	<b>(268,382)</b>
<b>Operating Expenses</b>												
Employee Benefits	60,612,828	30,066,159	27,936,304	(2,129,855)	48,531,567	24,025,528	22,732,829	(1,292,699)	1,725,572	862,786	1,034,812	172,026
Less Capitalised Employee Benefits	(6,682,328)	(3,248,578)	(2,837,522)	411,056	(6,002,412)	(2,908,620)	(2,457,041)	451,579	-	-	-	-
Net Employee Benefits	53,930,500	26,817,581	25,098,782	(1,718,799)	42,529,155	21,116,908	20,275,788	(841,120)	1,725,572	862,786	1,034,812	172,026
Materials and Services	66,012,972	34,209,455	32,333,046	(1,876,409)	36,042,858	19,367,155	17,266,604	(2,100,551)	6,316,964	3,127,792	3,400,172	272,380
Depreciation and Amortisation	47,976,424	23,988,212	23,805,987	(182,225)	38,154,080	19,077,040	18,900,309	(176,731)	-	-	-	-
Finance Costs	603,000	351,500	478,262	126,762	603,000	351,500	477,996	126,496	-	-	-	-
Corporate Overhead	-	-	-	-	(3,800,946)	(1,583,728)	(1,583,728)	-	427,164	177,985	177,985	-
<b>Total Operating Expenses</b>	<b>168,522,896</b>	<b>85,366,748</b>	<b>81,716,077</b>	<b>(3,650,671)</b>	<b>113,528,147</b>	<b>58,328,875</b>	<b>55,336,969</b>	<b>(2,991,906)</b>	<b>8,469,700</b>	<b>4,168,563</b>	<b>4,612,969</b>	<b>444,406</b>
<b>Operating (surplus)/deficit</b>	<b>(2,705,641)</b>	<b>5,482,916</b>	<b>2,034,123</b>	<b>(3,448,793)</b>	<b>(1,933,988)</b>	<b>2,307,335</b>	<b>(61,975)</b>	<b>(2,369,310)</b>	<b>(659,613)</b>	<b>199,296</b>	<b>375,320</b>	<b>176,024</b>
<b>Capital Revenue</b>												
Capital Grants & Subsidies	(140,066,216)	(5,793,475)	(6,045,600)	(252,125)	(139,603,262)	(5,654,589)	(5,906,714)	(252,125)	-	-	-	-
Contributions	(2,585,000)	(500,000)	(456,620)	43,380	(2,585,000)	(500,000)	(456,620)	43,380	-	-	-	-
Contributions - Contributed Assets	(100,000)	-	-	-	(100,000)	-	-	-	-	-	-	-
Contributions from Developers - Cash	(300,000)	(200,000)	(326,324)	(126,324)	(300,000)	(200,000)	(245,092)	(45,092)	-	-	-	-
Disposal of Non-Current Assets	(1,240,000)	(500,000)	(65,195)	434,805	(1,240,000)	(500,000)	(65,195)	434,805	-	-	-	-
<b>Total Capital Revenue</b>	<b>(144,291,216)</b>	<b>(6,993,475)</b>	<b>(6,893,739)</b>	<b>99,736</b>	<b>(143,828,262)</b>	<b>(6,854,589)</b>	<b>(6,673,621)</b>	<b>180,968</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Expenses</b>												
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	5,017	5,017	-	-	-	-	-	-	-	-
Capital Expense Write-Off	10,000,000	500,000	531,326	31,326	10,000,000	500,000	490,703	(9,297)	-	-	-	-
<b>Total Capital Expenses</b>	<b>10,000,000</b>	<b>500,000</b>	<b>536,343</b>	<b>36,343</b>	<b>10,000,000</b>	<b>500,000</b>	<b>490,703</b>	<b>(9,297)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Result (surplus)/deficit</b>	<b>(136,996,857)</b>	<b>(1,010,559)</b>	<b>(4,323,273)</b>	<b>(3,312,714)</b>	<b>(135,762,250)</b>	<b>(4,047,254)</b>	<b>(6,244,893)</b>	<b>(2,197,639)</b>	<b>(659,613)</b>	<b>199,296</b>	<b>375,320</b>	<b>176,024</b>
<b>Capital Funding Applications</b>												
Capital Expenditure - New Assets	12,026,396	5,808,499	1,990,317	(3,818,182)	4,852,691	2,669,878	438,582	(2,231,296)	-	-	-	-
Capital Expenditure - Upgrade Assets	6,296,334	3,391,684	2,075,978	(1,315,706)	6,120,334	3,391,684	2,074,837	(1,316,847)	-	-	-	-
Capital Expenditure - Replacement Assets	199,598,486	88,840,587	25,615,074	(63,225,513)	186,909,032	82,963,928	24,261,613	(58,702,315)	-	-	-	-
<b>Total Capital Funding Applications</b>	<b>217,921,216</b>	<b>98,040,770</b>	<b>29,681,369</b>	<b>(68,359,401)</b>	<b>197,882,057</b>	<b>89,025,491</b>	<b>26,775,032</b>	<b>(62,250,459)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>





Western Downs Regional Council  
One Page Result  
Period Ending: 31 December 2023

	Gas				Water				Sewerage			
	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance
<b>Operating Revenue</b>												
Rates and Utility Charges	-	-	-	-	(6,608,052)	(3,304,735)	(3,306,757)	(2,022)	(10,168,601)	(5,084,301)	(5,020,729)	63,572
Volumetric	-	-	-	-	(6,091,872)	-	6,503	6,503	-	-	-	-
Less: Discounts & Pensioner Remissions	-	-	17,424	17,424	616,721	123,344	100,411	(22,933)	477,924	238,962	212,405	(26,557)
Net Rates and Utility Charges	-	-	17,424	17,424	(12,083,203)	(3,181,391)	(3,199,843)	(18,452)	(9,690,677)	(4,845,339)	(4,808,324)	37,015
Fees and Charges	(34,000)	(17,000)	(10,941)	6,059	(1,073,000)	(536,500)	(708,490)	(171,990)	-	-	-	-
Rental and Levies	-	-	-	-	(95,000)	(47,500)	(48,656)	(1,156)	-	-	-	-
Sales of Major Services	(3,647,662)	(1,623,831)	(1,515,192)	108,639	(35,000)	(17,500)	(42,448)	(24,948)	(11,000)	(5,500)	(5,753)	(253)
Operating Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	(45,000)	(22,500)	(12,537)	9,963	(35,000)	(17,500)	(4,016)	13,484
Other Income	-	-	-	-	-	-	(4,497)	(4,497)	-	-	-	-
<b>Total Operating Revenue</b>	(3,681,662)	(1,640,831)	(1,508,709)	132,122	(13,331,203)	(3,805,391)	(4,016,471)	(211,080)	(9,736,677)	(4,868,339)	(4,818,093)	50,246
<b>Operating Expenses</b>												
Employee Benefits	389,658	194,829	99,990	(94,839)	4,988,745	2,494,373	1,992,471	(501,902)	2,257,485	1,128,743	717,618	(411,125)
Less Capitalised Employee Benefits	-	-	-	-	(140,912)	(70,456)	(13,413)	57,043	-	-	(1,112)	(1,112)
Net Employee Benefits	389,658	194,829	99,990	(94,839)	4,847,833	2,423,917	1,979,058	(444,859)	2,257,485	1,128,743	716,506	(412,237)
Materials and Services	1,529,774	782,921	572,793	(210,128)	4,180,793	1,996,169	2,410,262	414,093	1,817,427	875,668	786,884	(88,784)
Depreciation and Amortisation	316,693	158,347	155,763	(2,584)	5,515,919	2,757,960	2,782,041	24,082	2,868,939	1,434,470	1,429,810	(4,660)
Finance Costs	-	-	-	-	-	-	266	266	-	-	-	-
Corporate Overhead	246,410	102,671	102,671	-	1,469,983	612,493	612,493	-	823,983	343,326	343,326	-
<b>Total Operating Expenses</b>	2,482,535	1,238,768	931,217	(307,551)	16,014,528	7,790,538	7,784,120	(6,418)	7,767,834	3,782,206	3,276,526	(505,680)
<b>Operating (surplus)/deficit</b>	(1,199,127)	(402,064)	(577,492)	(175,429)	2,683,324	3,985,147	3,767,649	(217,498)	(1,968,842)	(1,086,133)	(1,541,567)	(455,434)
<b>Capital Revenue</b>												
Capital Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-	-	-
Contributions - Contributed Assets	-	-	-	-	-	-	-	-	-	-	-	-
Contributions from Developers - Cash	-	-	-	-	-	-	(62,002)	(62,002)	-	-	(19,230)	(19,230)
Disposal of Non-Current Assets	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Revenue</b>	-	-	-	-	-	-	(62,002)	(62,002)	-	-	(19,230)	(19,230)
<b>Capital Expenses</b>												
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expense Write-Off	-	-	-	-	-	-	-	-	-	-	40,623	40,623
<b>Total Capital Expenses</b>	-	-	-	-	-	-	-	-	-	-	40,623	40,623
<b>Net Result (surplus)/deficit</b>	(1,199,127)	(402,064)	(577,492)	(175,429)	2,683,324	3,985,147	3,705,647	(279,500)	(1,968,842)	(1,086,133)	(1,520,174)	(434,041)
<b>Capital Funding Applications</b>												
Capital Expenditure - New Assets	-	-	-	-	3,739,397	1,366,993	700,684	(666,309)	-	-	-	-
Capital Expenditure - Upgrade Assets	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Replacement Assets	-	-	-	-	9,710,590	3,953,543	1,160,361	(2,793,182)	1,700,000	1,077,500	123,387	(954,113)
<b>Total Capital Funding Applications</b>	-	-	-	-	13,449,987	5,320,536	1,861,045	(3,459,491)	1,700,000	1,077,500	123,387	(954,113)





Western Downs Regional Council  
One Page Result  
Period Ending: 31 December 2023

	Quarry				Waste				Saleyards				Washdown Bays			
	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance
<b>Operating Revenue</b>																
Rates and Utility Charges	-	-	-	-	(6,261,135)	(3,130,568)	(3,154,653)	(24,085)	-	-	-	-	-	-	-	-
Volumetric	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less: Discounts & Pensioner Remissions	-	-	-	-	294,273	147,137	126,768	(20,369)	-	-	-	-	-	-	-	-
Net Rates and Utility Charges	-	-	-	-	(5,966,861)	(2,983,431)	(3,027,885)	(44,454)	-	-	-	-	-	-	-	-
Fees and Charges	-	-	-	-	(1,901,094)	(950,547)	(869,226)	81,321	-	-	-	-	(900,000)	(450,000)	(368,478)	81,522
Rental and Levies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sales of Major Services	(8,036,810)	(3,653,095)	(3,717,901)	(64,806)	-	-	-	-	(2,877,782)	(1,438,891)	(1,636,766)	(197,875)	-	-	-	-
Operating Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	(20,000)	(10,000)	(24,946)	(14,946)	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	(185,000)	(92,500)	(56,886)	35,614	-	-	-	-	-	-	-	-
<b>Total Operating Revenue</b>	(8,036,810)	(3,653,095)	(3,717,901)	(64,806)	(8,072,955)	(4,036,478)	(3,978,943)	57,535	(2,877,782)	(1,438,891)	(1,636,766)	(197,875)	(900,000)	(450,000)	(368,478)	81,522
<b>Operating Expenses</b>																
Employee Benefits	1,216,815	608,408	603,546	(4,862)	629,012	314,506	340,056	25,550	740,645	370,323	344,454	(25,869)	133,329	66,665	70,528	3,864
Less Capitalised Employee Benefits	(472,842)	(236,421)	(336,061)	(99,640)	-	-	(9,273)	(9,273)	(66,162)	(33,081)	(20,622)	12,459	-	-	-	-
Net Employee Benefits	743,973	371,987	267,485	(104,502)	629,012	314,506	330,783	16,277	674,483	337,242	323,832	(13,410)	133,329	66,665	70,528	3,864
Materials and Services	5,495,484	2,747,742	3,674,822	927,080	8,878,912	4,439,456	3,439,738	(999,718)	1,090,638	542,491	602,727	60,236	660,122	330,061	179,044	(151,017)
Depreciation and Amortisation	23,713	11,857	11,518	(339)	557,131	278,566	259,744	(18,822)	489,439	244,720	242,568	(2,152)	50,510	25,255	24,234	(1,021)
Finance Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporate Overhead	325,509	135,629	135,629	-	270,530	112,721	112,721	-	183,194	76,331	76,331	-	54,173	22,572	22,572	-
<b>Total Operating Expenses</b>	6,588,679	3,267,214	4,089,454	822,240	10,335,585	5,145,249	4,142,986	(1,002,263)	2,437,754	1,200,783	1,245,458	44,675	898,134	444,553	296,378	(148,175)
<b>Operating (surplus)/deficit</b>	(1,448,131)	(385,881)	371,553	757,434	2,262,630	1,108,770	164,043	(944,727)	(440,028)	(238,108)	(391,308)	(153,200)	(1,866)	(5,448)	(72,100)	(66,653)
<b>Capital Revenue</b>																
Capital Grants & Subsidies	-	-	-	-	(462,954)	(138,886)	(138,886)	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions - Contributed Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions from Developers - Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Disposal of Non-Current Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Revenue</b>	-	-	-	-	(462,954)	(138,886)	(138,886)	-	-	-	-	-	-	-	-	-
<b>Capital Expenses</b>																
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	-	-	-	-	5,017	5,017	-	-	-	-	-	-	-	-
Capital Expense Write-Off	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenses</b>	-	-	-	-	-	-	5,017	5,017	-	-	-	-	-	-	-	-
<b>Net Result (surplus)/deficit</b>	(1,448,131)	(385,881)	371,553	757,434	1,799,676	969,884	30,174	(939,710)	(440,028)	(238,108)	(391,308)	(153,200)	(1,866)	(5,448)	(72,100)	(66,653)
<b>Capital Funding Applications</b>																
Capital Expenditure - New Assets	-	-	-	-	3,024,628	1,580,525	839,556	(740,969)	319,680	146,102	11,495	(134,607)	90,000	45,000	-	(45,000)
Capital Expenditure - Upgrade Assets	-	-	-	-	-	-	-	-	176,000	-	1,141	1,141	-	-	-	-
Capital Expenditure - Replacement Assets	-	-	-	-	316,769	125,745	-	(125,745)	443,600	331,000	69,713	(261,287)	518,495	388,871	-	(388,871)
<b>Total Capital Funding Applications</b>	-	-	-	-	3,341,397	1,706,270	839,556	(866,714)	939,280	477,102	82,349	(394,753)	608,495	433,871	-	(433,871)



**Title** **Corporate Services Report Annual Review of Council to Chief Executive Officer Delegations November 2023**

**Date** 21 December 2023

**Responsible Manager** P. Greet, CUSTOMER SUPPORT AND GOVERNANCE MANAGER

## Summary

The purpose of this Report is to conduct an annual review of delegations by Council to the Chief Executive Officer pursuant to section 257(5) of the *Local Government Act 2009*.

## Link to Corporate Plan

*Strategic Priority: Sustainable Organisation*

- *We are recognised as a financially intelligent and responsible Council.*
- *Our people are skilled and values driven to make a real difference.*
- *Our agile and responsive business model enables us to align our capacity with service delivery.*

Delegations are a key element in the effective governance and management of Council and provide formal authority to the delegate to commit Council and/or incur liabilities on behalf of Council.

## Material Personal Interest/Conflict of Interest

There are no personal interests nor conflicts of interest associated with this report.

## Officer's Recommendation

That Council resolves to:

- (1) note that an annual review of delegations to the Chief Executive Officer has been conducted in accordance with section 257(5) of the *Local Government Act 2009*; and
- (2) pursuant to section 257(1) of the *Local Government Act 2009*:
  - (a) revoke the delegations as detailed in the attached '*Annual Review of Register of Delegations Council to Chief Executive Officer November 2023*'; and
  - (b) delegate the new and amended powers as detailed in the attached '*Annual Review of Delegations Council to Chief Executive Officer November 2023*' to the Chief Executive Officer.

## Background Information

The Delegations Register is an important document within Council's governance framework. The *Local Government Act 2009* provides that a local government may, by resolution, delegate its powers to the Chief Executive Officer. Section 257(5) of the *Local Government Act 2009* requires that any such delegations be reviewed annually.

The Local Government Association of Queensland (LGAQ), through King and Co Solicitors, established and maintains a register of all powers a local government can delegate to its Chief Executive Officer. The register is made available to subscribing Councils and is updated regularly to ensure legislative changes potentially impacting on delegated authority are considered. The annual review is usually presented to Council in November each year to align with these updates, however the latest update was not released until 3 November, resulting to the annual review timelines being delayed.



## Report

### 1. Introduction

Delegations are a mechanism which formally assign and thereby authorise the exercise of legislative decision-making powers conferred upon Council by legislation. The power to make decisions under legislation is given to the 'local government' or 'Council', or 'entity' and where a power is given in this way, the power is exercised by the elected body of Council (for example, via a Council resolution at a Council Meeting). Council has many powers and duties conferred by legislation however, in the interest of efficiency, these decision-making powers and duties can be delegated by Council to the Chief Executive Officer. Council may effectively share in the exercise of its powers through delegation to the Chief Executive Officer, who may further sub-delegate to other positions within the organisation. It is important to note that Council as an elected body is not giving away this power by delegating, as Council can still exercise any power in its own right.

It is not considered practical or efficient for Council as a body of elected members to perform the activities which are required for the day-to-day administration of Council's functions. A local government may, by resolution, delegate a power to the Mayor, the Chief Executive Officer, a standing committee, the chair of a standing committee, or another local government (for the purposes of a joint local government activity). In such circumstances, Council resolves to devolve the 'decision making responsibility' by delegated authority.

Section 260 of the *Local Government Act 2019* provides that the Chief Executive Officer must establish a register of delegations, with section 305 of the *Local Government Regulation 2012* (the Regulation) prescribing the particulars to be provided in the register. As indicated in the background, the Local Government Association of Queensland's delegations service demonstrates a wide range of possible delegations by councils under State and Federal legislation commonly used by local government. Council powers delegated to the Chief Executive Officer can only be sub-delegated directly from the Chief Executive Officer to the delegate. No officer other than the Chief Executive Officer can sub-delegate powers. Furthermore, it should be noted that any power which the legislation states must be invoked by resolution, cannot be delegated by Council and as such is not included in the list of delegations provided by the Local Government Association of Queensland. A list of matters that require a resolution of Council and therefore cannot be delegated is attached to this report.

### 2. Review of Council to Chief Executive Officer Delegations

A similar approach to previous annual reviews has been utilised, with a proposal to delegate most new available powers listed in the Local Government Association of Queensland's delegations register and Council's local laws, to the Chief Executive Officer. It is considered that this approach best caters for all possible scenarios, including emergent situations where actions requiring delegated legislative authority may need to be undertaken by Council on short notice. Under this approach, the Chief Executive Officer is in the immediate position to grant a relevant sub-delegation to another officer if required or act on behalf of Council in furthering a matter where it is deemed to be operationally efficient, necessary, and appropriate to do so. In delegating its powers to the Chief Executive Officer under section 257(1) of the *Local Government Act 2019*, Council does not in any way relinquish or limit its own authority to maintain and utilise all of the powers conferred upon it under legislation. Delegated authority granted by Council to the Chief Executive Officer can further be amended or revoked via Council resolution at any time. Delegations can be granted with conditions imposed and officers acting under delegated authority are required to do so strictly in accordance with all relevant Council policies, codes, practices, and procedures, including within the bounds of any conditions imposed by Council and/or the Chief Executive Officer on delegations granted.

For ease of reference in viewing the Annual Review of Register of Delegations Council to Chief Executive Officer (November 2023) items included from the Local Government Association of Queensland register that are amended powers (id est, modification in the wording of the applicable legislation) and new delegations are marked up in the register. Delegations for removal are marked up with strikethrough text. All existing delegations to the Chief Executive Officer provided through previous annual review processes will remain in place.

A summary of the changes is listed below:

#### New Registers

- (a) *Petroleum and Gas (Production and Safety) Act 2004*
- (b) *Stock Route Management Regulation 2023*
- (c) *Waste Reduction and Recycling Regulation 2023*



#### Changes of Substance to existing Registers

- (a) *Animal Care and Protection Act 2001*
- (b) *Environmental Protection Act 1994*
- (c) *Fire and Emergency Services Act 1990*
- (d) *Housing Act 2003*
- (e) *Industrial Relations Act 2016*
- (f) *Land Act 1994*
- (g) *Nature Conservation (Animals) Regulation 2020*
- (h) *Nature Conservation (Plants) Regulation 2020*
- (i) *Nature Conservation Act 1992*
- (j) *Plumbing and Drainage Act 2018*
- (k) *Plumbing and Drainage Regulation 2019*
- (l) *Residential Tenancies and Rooming Accommodation Act 2008*
- (m) *Stock Route Management Act 2002*
- (n) *Tobacco and Other Smoking Products Act 1998*
- (o) *Transport Infrastructure Act 1994*
- (p) *Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*
- (q) *Waste Reduction and Recycling Act 2011*
- (r) *Work Health and Safety Act 2011*
- (s) *Work Health and Safety Regulation 2011*

#### Repealed/Removed Registers

- (a) *Waste Reduction and Recycling Regulation 2011*

#### Consultation (Internal/External)

Council's Governance team reviews legislative delegation updates as produced by King and Co Solicitors under contract to the Local Government Association of Queensland. Officers recommend that the majority of powers be shared with the Chief Executive Officer with the exception of those that Council has previously indicated should be solely exercised by Council. These are generally high-level strategic decisions (for example, the removal or acceptance of trusteeship of public land). Once the amended delegations register is prepared it is reviewed by the Executive Leadership Team. Once Council reviews and resolves the Council to Chief Executive Officer delegations, the Chief Executive Officer may delegate any powers delegable to employees and/or contractors.

#### Legal/Policy Implications (Justification if applicable)

Delegation processes ensure that employees are provided with the legal authority to undertake various duties and exercise powers in accordance with legislation. They promote accountability and are considered a proactive risk management tool. Council is required to undertake an annual review of delegations to the Chief Executive Officer to meet legislative obligations under section 257(5) of the *Local Government Act*.

#### Budget/Financial Implications

There are no budget nor financial implications associated with the consideration of the delegations to the Chief Executive Officer.

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities 'to act and make decisions in a way compatible with human rights'. There are no human rights implications associated with this report.



**Conclusion**

The use of delegations, with appropriate policy and accountability frameworks, contributes to good governance allowing Council to operate within an effective regulatory legislative framework.

**Attachments**

1. Matters that Require Council Resolution (Cannot be Delegated).
2. Annual Review of Register of Delegations Council to Chief Executive Officer November 2023.

**Authored by:** K. Gillespie, GOVERNANCE COORDINATOR






# Matters that require a Resolution of Council

## CANNOT BE DELEGATED

(template checklist as at ~~8 June~~12 October  
~~2020~~24 February 2021)

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SECTION	MATTERS THAT REQUIRE A RESOLUTION OF COUNCIL (CANNOT BE DELEGATED)	CHECKED/DATE/SIGN
	<b>Local Government Act 2009</b>	
25C(1)	Approval of constitution for a joint local government	<input type="checkbox"/>
29(2)	Making of a local law	<input type="checkbox"/>
32(1)	Adoption of a consolidated version of a local law	<input type="checkbox"/>
46(6)(b)	Decision on whether to apply the competitive neutrality principle in relation to a new significant business activity identified in an annual report of the local government	<input type="checkbox"/>
47(7)	Decision on whether to apply the code of competitive conduct to a business activity prescribed under regulation	<input type="checkbox"/>
48(1)	Adoption of a process for resolving competitive neutrality complaints	<input type="checkbox"/>
74(4)	Decision to fix a fee for a person to obtain a copy of a road map or register of roads, or a signed certificate under section 74	<input type="checkbox"/>
80A(5)	Decision to pay compensation to a person because of the establishment, modification or closing of a mall by the local government	<input type="checkbox"/>
84(1)	Decision (of a trustee council) that a meeting relating to trust land be closed to the public	<input type="checkbox"/>



85(2)(c)	Decision (of a trustee indigenous regional council) that a proposal to make a decision must be dealt with as a trust change proposal	<input type="checkbox"/>
88(2)(a)	Appointment (by an indigenous regional council) of a member of a community forum, other than the chairperson	<input type="checkbox"/>
93(3)(h)(ii)	Exemption of land from rating that is primarily used for showgrounds or horseracing	<input type="checkbox"/>
93(3)(i)	Exemption of land from rating for charitable purposes	<input type="checkbox"/>
94(2)	Decision, at the budget meeting for a financial year, on what rates and charges are to be levied for that financial year	<input type="checkbox"/>
97(1)	Fixing of a cost-recovery fee	<input type="checkbox"/>
97(5)(b)	Decision that the purpose of a tax included in an application fee referred to in section 97(2)(a) (cost-recovery fees) benefits the local government area	<input type="checkbox"/>
99(3)	Decision to levy a fee on the occupier of a structure referred to in section 99 (fees on occupiers of land below the high-water mark) for the use of the local government's roads and other infrastructure	<input type="checkbox"/>
100(2)	Decision (by Aurukun Shire Council, Mornington Shire Council or an indigenous local government) to levy a fee on residents of its local government area	<input type="checkbox"/>
118A(1)	Setting for the 2020/2021 financial year, other than at a budget meeting for the financial year, what rates and charges are to be levied for the period remaining in the financial year.	
134(1)	Approval of a systematic or selective inspection program	<input type="checkbox"/>



150G(1)	Adoption of the model procedures or other procedures for the conduct of the local government's meetings and meetings of its committees	<input type="checkbox"/>
150AE(1)	Adoption of an investigation policy about dealing with suspected inappropriate conduct of councillors referred by the assessor to the local government	<input type="checkbox"/>
150AF(2)(b)	Decision to investigate a councillor's conduct in another way than as provided in section 150AF(2)(a)	<input type="checkbox"/>
150ES(3)	Decision, where a councillor has a declarable conflict of interest, to allow the councillor to participate in a decision about the matter or to leave the place where the meeting is being held	
150EU(2)(b)	Decision, where there is no quorum for deciding matter because of prescribed conflicts of interest or declarable conflicts of interest, to defer the matter to a later meeting	<input type="checkbox"/>
150EU(2)(c)	Decision, where there is no quorum for deciding matter because of prescribed conflicts of interest or declarable conflicts of interest, not to decide the matter and take no further action in relation to the matter	<input type="checkbox"/>
<a href="#">164(b)</a>	<a href="#">Decision to appoint a councillor to the office of mayor if the office becomes vacant during the final part of the local government's term</a>	<input type="checkbox"/>
165(2)	Appointment of acting mayor	<input type="checkbox"/>
165(3)	Declaration that the office of deputy mayor is vacant	<input type="checkbox"/>
166( <a href="#">52</a> )	Filling a vacancy in the office of a councillor (who is not the mayor) to which section 166( <a href="#">51</a> ) applies	<input type="checkbox"/>
166B(2)	Filling a vacancy in the office of a <del>mayor or another former</del> councillor <del>during the final part of a local government's term</del> under section 166(1)(c)	<input type="checkbox"/>



## Local Government Act & related

170A(7)	Adoption of “acceptable requests guidelines”	<input type="checkbox"/>
175(2)	Appointment of a deputy mayor at a post-election meeting	<input type="checkbox"/>
196(1)	Adoption of an appropriate organisational structure	<input type="checkbox"/>
197A(1)	Allowing a councillor to appoint 1 or more appropriately qualified persons (each a councillor advisor) to assist the councillor in performing responsibilities under the Act.	<input type="checkbox"/>
202(3)(b)	Decision that authorised persons of another local government may be appointed as authorised persons of the local government (as the adopting local government)	<input type="checkbox"/>
257(1)	Delegation of local government powers	<input type="checkbox"/>
268	Adoption of a process for resolving administrative action complaints	<input type="checkbox"/>
276(4)	Adoption or making of a local law to which transitional provisions 276(3) and (4) apply	<input type="checkbox"/>
324(2)	Decision about the procedure for investigating a councillor’s inappropriate conduct if an investigation policy has not been adopted under section 150AE	<input type="checkbox"/>
324(4)	Decision to deal with a councillor’s inappropriate conduct in another way than as recommended by the assessor under section 150AC(3)	<input type="checkbox"/>

	<b>Local Government Regulation 2012</b>	
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## Local Government Act & related

29(1)	Decision to convert a business unit to a commercial business unit	<input type="checkbox"/>
30(1)	Decision to create a commercial business unit	<input type="checkbox"/>
55(1)	Decision on whether to implement the recommendations in the Queensland Productivity Commission's report	<input type="checkbox"/>
74(3)	Decision to use the value of land averaged over a number of financial years for the purpose of calculating the land's rateable value	<input type="checkbox"/>
81(2)	Decision, at a local government's budget meeting, on categories of rateable land in the local government area	<input type="checkbox"/>
94(4)	Adoption of the overall plan referred to in section 94(3)	<input type="checkbox"/>
94(6)	Adoption of an annual implementation plan for an overall plan that is for more than 1 year	<input type="checkbox"/>
94(9)	Amendment to an overall plan or an annual implementation plan	<input type="checkbox"/>
97(3)(a)	Decision on the proportions in which the local government will pay current owners any surplus special rates or charges after an overall plan is cancelled	<input type="checkbox"/>
102(2)	Decision that a meter is taken to have been read during the period that starts from 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read	<input type="checkbox"/>
116(1)	Decision to limit the increase in rates or charges	<input type="checkbox"/>
118(3)	Decision at the budget meeting on the date by which, or the period within which, rates or charges must be paid	<input type="checkbox"/>
<a href="#">118A</a>	<a href="#">Power to, at a meeting other than the local government's budget meeting for the 2020-2021 financial year, decide what rates and charges are to be levied.</a>	<input type="checkbox"/>



## Local Government Act & related

122(1)(a)	Granting of a concession to a stated ratepayer	<input type="checkbox"/>
122(1)(b)	Granting of a concession referred to in section 121(a) or (b)	<input type="checkbox"/>
129(2)	Decision at the budget meeting to allow ratepayers to pay rates or charges by instalments under section 129(1)	<input type="checkbox"/>
130(4)	Decision at the budget meeting to allow a discount for payment of rates or charges before the end of the discount period under section 130(1)	<input type="checkbox"/>
130(7)	Change to the discount period for payment of rates or charges	<input type="checkbox"/>
130(8)	Change the due date for payment of rates and charges to a later day that is no earlier than the new discount day decided under section 130(7)	<input type="checkbox"/>
133(4)(b)	Decision about the rate of interest payable on overdue rates or charges under section 133(3)(b)	<input type="checkbox"/>
140(2)	Decision, in the circumstances prescribed by subsection 140(1), to sell land for overdue rates or charges	<input type="checkbox"/>
149(1)	Decision , in the circumstances prescribed by subsection 148, to acquire land for overdue rates or charges	<input type="checkbox"/>
165(2)	Adoption of a 5-year corporate plan	<input type="checkbox"/>
165(3)	Amendment of the 5-year corporate plan	<input type="checkbox"/>
167(1)	Adoption of a long-term asset management plan	<input type="checkbox"/>
170(1)	Adoption of budget for the financial year (NB For the contents of a budget, see section 169)	<input type="checkbox"/>
170(3)	Amendment to the budget	<input type="checkbox"/>



## Local Government Act & related

173(2)	Authorising unauthorised spending in circumstances of genuine emergency or hardship	<input type="checkbox"/>
173A	Adopting an annual budget amended in compliance with section 173A	<input type="checkbox"/>
174(1)	Adoption of an annual operational plan	<input type="checkbox"/>
174(4)	Amendment to the annual operational plan	<input type="checkbox"/>
182(2)	Adoption of an annual report	<input type="checkbox"/>
191(1)	Adoption of an investment policy	<input type="checkbox"/>
192(1)	Adoption of a debt policy	<input type="checkbox"/>
195	Adoption of a community grants policy	<input type="checkbox"/>
196(1)	Adoption of a entertainment and hospitality policy	<input type="checkbox"/>
197(1)	Adoption of an advertising spending policy	<input type="checkbox"/>
198(1)	Adoption of a procurement policy	<input type="checkbox"/>
201(3)	Resolution that a purpose for which an amount of trust money was credited to the trust fund no longer exists	<input type="checkbox"/>
206(2)	Valuation of non-current physical assets	<input type="checkbox"/>
218(1)	Decision to apply the strategic contracting procedures to local government contracts	<input type="checkbox"/>



## Local Government Act & related

219(6)	Decision that Chapter 6, Part 2 (strategic contracting procedures) no longer applies to local government contracts	<input type="checkbox"/>
220(2)	Adoption of a contracting plan	<input type="checkbox"/>
220(7)	Amendment to a contracting plan	<input type="checkbox"/>
221(5)	Amendment of a significant contracting plan	<input type="checkbox"/>
222(1)	Adoption of a contracting manual	<input type="checkbox"/>
228(3)(a)	Decision that it would be in the public interest to invite expressions of interest before inviting written tenders	<input type="checkbox"/>
230(1)(a)	Decision to prepare a quote or tender consideration plan	<input type="checkbox"/>
230(1)(b)	Adoption of a quote or tender consideration plan	<input type="checkbox"/>
235(a)	Resolution that local government is satisfied that there is only 1 supplier who is reasonably available	<input type="checkbox"/>
235(b)	Resolution that, because of the specialised or confidential nature of the services sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders	<input type="checkbox"/>
236(2)	Decision that an exception referred to in sections 236(1)(a)-(e) may apply on the disposal of a valuable non-current asset other than by tender or auction	<input type="checkbox"/>
247(2)	Decision that the maximum amount of remuneration payable to a councillor is not payable to the councillor	<input type="checkbox"/>
247(3)	Decision on the amount payable to a councillor referred to in section 247(2)	<input type="checkbox"/>



## Local Government Act & related

250(1)	Adoption of an expenses reimbursement policy	<input type="checkbox"/>
250(2)	Amendment of an expenses reimbursement policy	<input type="checkbox"/>
254G	Decision to exempt an advisory committee from the requirement to take minutes of its proceedings	<input type="checkbox"/>
254J(1)	Decision to close a local government meeting to the public	
257(3)(b)	Decision to fix a place for a particular local government meeting at a place other than the local government's public offices	<input type="checkbox"/>
306(2)	Adoption of a complaints management process and written policies and procedures supporting the complaints management process	<input type="checkbox"/>



SECTION	MATTERS THAT REQUIRE A RESOLUTION OF COUNCIL (CANNOT BE DELEGATED)	CHECK/DATE/SIGN
	<b><i>Planning Act 2016</i></b>	
9(4)	Resolution that the local government give a temporary local planning instrument, or amendment, and the request for an earlier effective day, to the Minister for approval	<input type="checkbox"/>
24(1)	Repeal of a temporary local planning instrument or planning scheme policy	<input type="checkbox"/>
113(1)	Adoption of charges for providing trunk infrastructure for development (a charges resolution)	<input type="checkbox"/>
	<b><i>Planning Regulation 2017</i></b>	
11(3)	Setting of a fee for considering a superseded planning scheme request made under section 29 of the Planning Act	<input type="checkbox"/>
<a href="#">68D(1)</a>	<a href="#">Adopt an economic support instrument for its local government area</a>	<input type="checkbox"/>



<a href="#">68G(1)</a>	<a href="#">Revoke an economic support instrument for its local government area</a>	<input type="checkbox"/>
Schedule 6, Part 2, 2(3)(b)(ii)	Decision to apply sub-section 2(3)(b)(ii) to premises for a material change of use for a class 1 or 2 building, if the use is providing support services and temporary accommodation for persons escaping domestic violence.	<input type="checkbox"/>
Schedule 9, Part 3, Division 2, Table 1, Item 1, Column 2, paragraph (b)	Declaration that the form of a certain development may have an extremely adverse effect on the amenity, or likely amenity, of a locality, or would be in extreme conflict with the character of a locality (Building Work under Building Act, Referral agency assessment, Particular class 1 and 10 buildings and structures involving possible amenity and aesthetic impacts)	<input type="checkbox"/>
<b>Minister's Guidelines and Rules</b>		
Chapter 2, Part 1, 3.1	For the purposes of section 20 of the Planning Act (Amending planning schemes under Minister's rules), adoption of a proposed administrative amendment to a planning scheme	<input type="checkbox"/>
Chapter 2, Part 2, 6.1	For the purposes of section 20 of the Planning Act (Amending planning schemes under Minister's rules), adoption of a proposed minor amendment to a planning scheme	<input type="checkbox"/>
Chapter 2, Part 3, 14.1	For the purposes of section 20 of the Planning Act (Amending planning schemes under Minister's rules), adoption of a proposed qualified state interest amendment to a planning scheme approved and notified by the Minister under section 13.5	<input type="checkbox"/>



## Planning Act & related

Chapter 2, Part 4, 22.1	For the purposes of section 20 of the Planning Act (Amending planning schemes under Minister's rules), adoption of a proposed major amendment to a planning scheme approved and notified by the Minister under section 21.5	<input type="checkbox"/>
Chapter 3, Part 1, 5.1	For the purposes of section 22 of the Planning Act (Making or amending planning scheme policies), adoption of a proposed planning scheme policy or planning scheme policy amendment	<input type="checkbox"/>
Chapter 3, Part 2, 9.1	For the purposes of section 23 of the Planning Act (Making or amending temporary local planning instruments), adoption of a proposed temporary local planning instrument or temporary local planning instrument amendment approved and notified by the Minister under section 8.5	<input type="checkbox"/>
Chapter 5, Part 2, 10.1	For the purposes of sections 25(3) and (4) of the Planning Act (Reviewing a local government infrastructure plan) and making or amending an LGIP, or making an interim LGIP amendment, adoption of a proposed LGIP or amendment approved and notified by the Minister under section 7.9	<input type="checkbox"/>



SECTION	MATTERS THAT REQUIRE A RESOLUTION OF COUNCIL (CANNOT BE DELEGATED)	CHECK/DATE/SIGN
	<i>Environmental Protection Act 1994</i>	
514(5)(a)	Setting of fees payable to the local government for a matter devolved to it	<input type="checkbox"/>
518(1)(b)	Delegation of the local government's powers under the <i>Environment Protection Act</i> to an appropriately qualified entity	<input type="checkbox"/>



## Land Act 1994

<u>SECTION</u>	<u>MATTERS THAT REQUIRE A RESOLUTION OF COUNCIL</u> <u>(CANNOT BE DELEGATED)</u>	<u>CHECK/DATE/SIGN</u>
	<u>Land Act 1994</u>	
<u>56(4)</u>	<u>Decide where the local government is trustee of trust land to adopt a model by-law.</u>	<input type="checkbox"/>



## Waste Reduction and Recycling Act & related

SECTION	MATTERS THAT REQUIRE A RESOLUTION OF COUNCIL (CANNOT BE DELEGATED)	CHECK/DATE/SIGN
	<b><i>Waste Reduction and Recycling Act 2011</i></b>	
125(1)	Adoption of a waste reduction and recycling plan	<input type="checkbox"/>
127(1)	Amendment of a waste reduction and recycling plan	<input type="checkbox"/>
	<b><i>Waste Reduction and Recycling Regulation 2011</i></b>	
7(a)	Designation of areas within the local government area in which the local government may conduct general waste or green waste collection	<input type="checkbox"/>

If you have additional questions regarding Matters that require a Resolution of Council and CANNOT be delegated, contact the LGAQ Member Services team on:

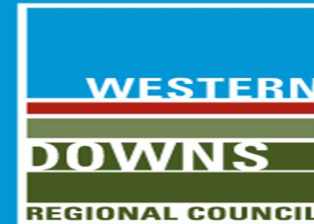
Phone: 1300 542 700

Email: [ask@lgaq.asn.au](mailto:ask@lgaq.asn.au)

[councilassist.lgaq.asn.au](mailto:councilassist.lgaq.asn.au)







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# ANNUAL REVIEW OF REGISTER OF DELEGATIONS COUNCIL TO CHIEF EXECUTIVE OFFICER (November 2023)



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Aboriginal Cultural Heritage Act 2003*

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<u>RAIL SAFETY NATIONAL LAW (QUEENSLAND)</u>	<u>457</u>	<u>Formatted</u>	<u>... [75]</u>
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<u>TRUSTS ACT 1973</u>	<b>586</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WASTE REDUCTION AND RECYCLING ACT 2011</u>	<b>587</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WASTE REDUCTION AND RECYCLING REGULATION 2023</u>	<b>603</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WASTE REDUCTION AND RECYCLING REGULATION 2011</u>	<b>604</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WATER ACT 2000</u>	<b>605</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, Not Strikethrough, All caps
<u>WATER REGULATION 2016</u>	<b>630</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WATER FLUORIDATION ACT 2008</u>	<b>634</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WATER FLUORIDATION REGULATION 2020</u>	<b>635</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WATER SUPPLY (SAFETY AND RELIABILITY) ACT 2008</u>	<b>638</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WORK HEALTH AND SAFETY ACT 2011</u>	<b>670</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WORK HEALTH AND SAFETY REGULATION 2011</u>	<b>677</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WORKERS' COMPENSATION AND REHABILITATION ACT 2003</u>	<b>682</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WORKERS' COMPENSATION AND REHABILITATION REGULATION 2014</u>	<b>692</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>WORKING WITH CHILDREN (RISK MANAGEMENT AND SCREENING) ACT 2000</u>	<b>695</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 1 (ADMINISTRATION) 2011</u>	<b>696</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2011</u>	<b>702</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 3 (COMMUNITY AND ENVIRONMENTAL MANAGEMENT) 2011</u>	<b>705</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 4 (LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES AND ROADS) 2011</u>	<b>706</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 5 (PARKING) 2011</u>	<b>707</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 6 (OPERATION OF SALEYARDS) 2011</u>	<b>708</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 7 (AERODROMES) 2011</u>	<b>711</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
<u>LOCAL LAW NO. 8 (WASTE MANAGEMENT) 2018</u>	<b>714</b>	<b>Formatted:</b> Default Paragraph Font, Font: Bold, All caps
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**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Aboriginal Cultural Heritage Act 2003*

**Aboriginal Cultural Heritage Act 2003**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances set out in subsection (1), to take all reasonable and practicable steps to ensure that the human remains are taken into the custody of the chief executive.	Section 17 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, in the circumstances set out in subsection (1), to advise the chief executive of the existence and location of the human remains and give the chief executive all details that the chief executive reasonably requires.	Section 18 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a person who carries out an activity, to take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage.	Section 23 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to consult with the Minister about cultural heritage duty of care guidelines.	Section 28(2) <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a person who is involved in putting an approved cultural heritage management plan into effect, to take all reasonable steps to ensure the chief executive is advised about all Aboriginal cultural heritage revealed to exist because of any activity carried out under the plan.	Section 30 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Aboriginal Cultural Heritage Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who carries out an activity, to advise the chief executive of Aboriginal cultural heritage revealed to exist because of the activity.	Section 31 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to carry out a cultural heritage study and have its findings recorded in the register including all steps authorised or required by Part 6 of the Act for the purpose of carrying out the study, recording it in the register and objecting to the way the study is recorded in the register.	Sections 53, 56, 57, 58, 59, 60, 61, 62(2), 63(3), 64(2), 65(2), 67, 68, 69(2), 70, 71, 76, 77(2) and 153 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to consult with the Minister about guidelines to help people in choosing suitable methodologies for carrying out cultural heritage studies.	Section 54(2) <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner or occupier of land, to consult with the sponsor about obtaining access to the land and determine whether or not access should be given.	Section 70(3) <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to consult with the chief executive about a cultural heritage study.	Section 72(1)(c) <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Aboriginal Cultural Heritage Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to object to the Land Court to:-  (a) the chief executive's recording in the register of the findings of a cultural heritage study; and (b) the chief executive's refusal to record in the register the findings of a cultural heritage study.	Section 76 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to develop, reach agreement on and seek approval for a cultural heritage management plan including all steps authorised or required by Part 7 of the Act for the purpose of developing, reaching agreement on and seeking approval of the plan and objecting to any refusal to approve the plan.	Sections 82, 83, 91, 92, 93, 94, 95, 96, 97(2), 98(2), 99(2), 100, 101, 103, 104, 105, 106, 107, 109(5), 111, 112, 113, 114, 115, 116, 117(5) and 153 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to consult with the Minister about guidelines to help people in choosing suitable methodologies for developing cultural heritage management plans.	Section 85(1) <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner or occupier of land, to consult with a person who wishes to enter land to perform a cultural heritage activity about obtaining access to the land and to determine whether or not access should be given.	Section 153 <i>Aboriginal Cultural Heritage Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Acquisition of Land Act 1967*

**Acquisition of Land Act 1967**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as an entity taking the resource interest to give the relevant chief executive for the resource interest written notice.	Section 4B(2) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to prepare, serve and amend a Notice of Intention to Resume, to discontinue a resumption and to give notice to the land registry.	Section 7 <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to hear the objector, consider the grounds of objection to the taking of land and to amend the notice of intention to resume or discontinue the resumption.	Section 8 <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to the Minister that the land be taken and to respond to requests from the Minister for further particulars or information.	Section 9 <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, where the estate or interest in such that provision is made by the <i>Land Title Act 1994</i> for its registration, to apply to the Registrar of Titles for registration, to produce a gazette copy of the gazette resumption notice and pay the prescribed fee.	Section 12(2A) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, where the land taken is part of land subject to a building units plan register under the <i>Building Units and Group Titles Act 1980</i> , to pay the prescribed fees to the Registrar of Titles.	Section 12(3) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, where the land taken is scheme land for a community titles scheme under the <i>Body Corporate and community Management Act 1997</i> , to pay the prescribed fees to the Registrar of Titles.	Section 12(3A) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Acquisition of Land Act 1967*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to deal with land mentioned in subsection (4) for the purpose for which it is taken on and from the day it is taken, even though the land is yet to be dedicated, granted, leased or otherwise dealt with under subsection (4A).	Section 12(4B) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree with the Claimant on the amount of compensation payable.	Section 12(5A) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to serve the gazette resumption notice upon every person who is entitled pursuant to section 18 to claim compensation or is a mortgagee of the land.	Section 12(7) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to lodge with the registrar of titles a plan of survey showing a new boundary for a lot or common property.	Section 12A <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to dedicate land taken under the Act as a road.	Section 12B <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to take additional land.	Sections 13(1) and (1A) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to take additional land.	Sections 13(2) and (2A) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to sell or otherwise deal with additional land taken.	Section 13 (3) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Acquisition of Land Act 1967*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to take land pursuant to a resumption agreement and to take all steps necessary to prepare and enter the resumption agreement.	Section 15B <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to the Minister to take land pursuant to a resumption agreement and to respond to requests from the Minister for further particulars or information.	Section 15C <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to declare by gazette notice that land taken pursuant to a resumption agreement is taken for the purpose stated in the notice.	Section 15D <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to serve a notice of discontinuance of a resumption.	Section 16(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree with the claimant about the amount of compensation payable under subsection (1A) or to refer the issue for determination by the Land Court.	Section 16(1B) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to have the amount of compensation payable under subsection (1A) taxed by an officer of the Supreme Court.	Section 16(1C) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a gazetting authority to, by gazette notice, revoke a gazette resumption notice.	Section 17(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree in writing with the person entitled as owner to compensation in respect of the taking of the land to the reversion of the land or part of it, to which a gazette resumption notice relates.	Section 17(1A) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Acquisition of Land Act 1967*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to lodge a gazette copy of the revoking gazette notice with the land registry.	Section 17(2)(c) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree upon the amount of compensation to be paid under subsection (4) or to agree that the amount be determined by the Land Court.	Section 17(5) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to refer the determination of the amount of compensation to be paid under subsection (4) to the Land Court	Section 17(5) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to accept and deal with a claim for compensation served by the claimant within 3 years after the day the land was taken.	Section 19 <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to accept and deal with a claim for compensation served by the claimant more than 3 years after the day the land was taken.	Sections 19(4) and 19(6) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree to grant the claimant, in satisfaction wholly or partly of the claimant's claim for compensation, any easement, right of way, lease or other right of occupation, or any other right, privilege or concession in, upon, over or under the land taken or any other land the property of Council.	Section 21(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree to transfer land held in fee simple by Council to the claimant in satisfaction wholly or partly of the Claimant's claim for compensation.	Section 21(1A) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree with the Claimant that the extent to which the grant or transfer shall satisfy the claim for compensation be determined by the Land Court.	Section 21(2) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Acquisition of Land Act 1967*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make an advance on compensation to the Claimant.	Section 23(2) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to, before paying the advance, require the claimant to satisfy Council regarding taxes, rates and other moneys which, if unpaid, would be a charge upon the land, and to decide to reduce an advance by any such amount.	Section 23(5) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to reduce the advance by the sum due to the mortgagee.	Section 23(6) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to pay to Council, the Crown or a mortgagee any amount by which the advance has been reduced.	Section 23(7) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to refer a claim for compensation to the Land Court.	Section 24(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to the Land Court for further or other particulars of a claim for compensation.	Section 24(4) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to the Land Court for the Claimant to enter an appearance on the reference.	Section 25(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to pay the amount of compensation agreed upon or determined into the Supreme Court.	Sections 29 & 30 <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Acquisition of Land Act 1967*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to pay to a mortgagee so much of the amount of compensation as does not exceed the sum due to the mortgagee.	Section 32 <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to deduct from an amount of compensation and pay to the Crown or to Council any amount of taxes, rates or other moneys charged upon the land taken in favour of the Crown or Council.	Section 35 <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to authorise a person to exercise the powers in section 36(1) on Council's behalf.	Section 36(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give 7 days notice in writing of the intention to enter the land.	Section 36(3) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to temporarily occupy and use any land for the purpose of constructing, maintaining or repairing any works and to exercise the powers prescribed in subsection (1).	Section 37(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give notice to the occupier or owner of the intention to temporarily occupy and use the land.	Section 37(2) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree with the Claimant upon the amount of compensation to be paid under section 37 or to agree that such amount be determined by the Land Court.	Section 37(5) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to issue a warrant to the sheriff to deliver up possession of the land taken or occupied under the Act.	Section 38(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Acquisition of Land Act 1967*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to offer for sale land taken under the Act to the former owner of the land.	Section 41(1) <i>Acquisition of Land Act 1967</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Animal Care and Protection Act 2011*

**Animal Care and Protection Act 2001**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as the operator of a pound or animal shelter, to give a person a certificate stating that the dog had the debarking procedure performed on it before the pound or animal shelter took possession of the dog.</a>	<a href="#">Section 28(4) Animal Care and Protection Act 2001</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as the operator of a pound or animal shelter, to give a person a certificate stating that the animal had the regulated procedure performed on it before the pound or animal shelter took possession of the animal.</a>	<a href="#">Section 29(4) Animal Care and Protection Act 2001</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to keep a certificate for a supplied animal and if required by an inspector, make the certificate available for inspection.</a>	<a href="#">Section 29A Animal Care and Protection Act 2001</a>		
	Chief Executive Officer	Power, as the occupier of a place to consent to entry of the place by an inspector.	Sections 122(1)(a) <i>Animal Care and Protection Act 2001</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, in the specified circumstances, to agree in writing to the transfer of the ownership of an animal or other thing to Council.	Sections 156(2) <i>Animal Care and Protection Act 2001</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the specified circumstances, to deal with an animal or other thing as considered appropriate.	Section 157 <i>Animal Care and Protection Act 2001</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Animal Care and Protection Act 2001*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the specified circumstances, to recover the cost from the animal's owner or former owner.	Section 189 <i>Animal Care and Protection Act 2001</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the specified circumstances, to agree in writing to the transfer of the ownership of an animal to Council.	Section 214A(2) <i>Animal Care and Protection Act 2001</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Animal Care and Protection Regulation 2012*

**Animal Care and Protection Regulation 2012**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with the requirements of schedules 2A code of practice about sheep, Code of practice about cattle, 3 Code of practice for transport of livestock, 3AA Code of practice for livestock at depots and saleyards 3A – Code of practice for breeding of dogs and 3B - Code of practice about rodeos.	Section 2(2), <i>Animal Care and Protection Regulation 2012</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as a person in charge of a breeding dog usually kept at premises to ensure:- (a) the relevant information for the dog is recorded in writing; and (b) the records of the relevant information is kept for 3 years after the later of when the dog is last used for breeding or the dog is no longer kept for breeding.	Section 5A, <i>Animal Care and Protection Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Animal Management (Cats and Dogs) Act 2008*

**Animal Management (Cats and Dogs) Act 2008**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give identifying information to particular persons.	Section 39 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to recognise a body supervising an exhibition in which a cat or dog is participating.	Section 42(4) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an approved entity, to:- (a) conduct an accreditation scheme to breed dogs; and (b) accredit a person as an “accredited breeder” under the accreditation scheme. ## Note: this section only applies to local governments who have been declared to be an approved entity under section 43W.	Section 43B <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set 3563674)	
	Chief Executive Officer	Power, as an approved entity, to give an accreditation number to an accredited breeder. ## Note: this section only applies to local governments who have been declared to be an approved entity under section 43W.	Section 43C <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set 3563674)	
	Chief Executive Officer	Power to apply to the chief executive to be registered as a registered breeder.	Section 43F <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Animal Management (Cats and Dogs) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a registered breeder, to renew the registration and pay the relevant fee.	Section 43K <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a registered breeder, to give the chief executive notice of the change.	Section 43N <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the recipient of a show cause notice, to make written representations to the chief executive about why the proposed action should not be taken.	Section 43R <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as supplier of a dog, to give the other person a notice containing the information listed in subsection 43ZF(1).	Section 43ZF <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give registration notice.	Section 49(2) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to keep registration form and information.	Section 51 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to fix the fee for the registration of a dog.	Section 52 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to recognise a body supervising an exhibition or an obedience trial in which a dog is participating.	Section 64(1) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

***Animal Management (Cats and Dogs) Act 2008***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to require applicant to give a stated document or information that is relevant to a permit application.	Section 74(1) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to grant or refuse a permit application within a certain time.	Section 75(1) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to decide whether desexing is likely to be a serious risk to the health of a dog.	Section 75(3) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to impose conditions on the grant of an application for a restricted dog permit.	Section 75(5) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to issue a restricted dog permit.	Section 77 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to issue a decision notice after deciding to refuse a permit application.	Section 79 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to grant or refuse a renewal application within a certain time.	Section 84(1) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to seek further information in deciding an application for a renewal application.	Section 84(4)(b) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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***Animal Management (Cats and Dogs) Act 2008***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to: <ul style="list-style-type: none"> <li>if the application is granted, issue a renewed permit; or</li> <li>if the application is refused, issue a decision notice.</li> </ul>	Section 84(5) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to amend a restricted dog permit at any time.	Section 87 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make:- <ul style="list-style-type: none"> <li>(a) a dangerous dog declaration;</li> <li>(b) a menacing dog declaration;</li> <li>(c) a restricted dog declaration.</li> </ul>	Section 89(1) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to determine whether a dog is of a breed mentioned in section 63(1).	Section 89(4) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give a dog owner a proposed declaration notice regarding a dog.	Section 90 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to withdraw a proposed declaration notice regarding a dog.	Section 92 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider any written representations and evidence within a period stated in a proposed declaration notice and make a regulated dog declaration.	Section 94 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Animal Management (Cats and Dogs) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give an owner of a dog the subject of a regulated dog declaration, a notice about the decision under subsection (3) or (4).	Section 95 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to destroy a surrendered regulated dog.	Section 100 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to recover reasonable seizure or destruction costs.	Section 102 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give notice of a proposed inspection program.	Section 114 <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to include other information considered appropriate in the general register.	Section 178(e) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to authorise an employee to verify a copy of a document.	Section 198(1) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
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***Animal Management (Cats and Dogs) Act 2008***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Where a local government has received a registration form in relation to a cat prior to 23 September 2013 and it has not yet given a registration notice, power to:- (a) refund the registration fee to the owner; or (b) if the local government is a declared local government—register the cat under former chapter 3, part 2; or (c) if a local government makes a local law requiring cats to be registered—register the cat under the local law.	Section 227(2) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Where a local government has received a registration fee in relation to a cat prior to 23 September 2013 and it has given a registration notice for the cat, power to refund the registration fee or a portion of the fee to the owner.	Section 228(2)(b) <i>Animal Management (Cats and Dogs) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Biosecurity Act 2014*

**Biosecurity Act 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in a circumstance listed in subsection (1), to advise an inspector of the presence of the biosecurity matter.	Section 36(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in a circumstance listed in subsection (1), to advise an appropriate authorised officer of the presence of the biosecurity matter that is a relevant restricted matter.	Section 42(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to carry out the main function of a local government under the Act.	Section 48 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with the Minister.	Section 50(3) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a notice issued by the Minister pursuant to subsection (4).	Section 50(5) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree with the chief executive that Council cannot achieve substantial compliance with the notice.	Section 51(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a request from the Minister for a written report made pursuant to subsection (1).	Section 52(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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**COUNCIL TO CEO**

*Biosecurity Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to prepare and approve a biosecurity plan for invasive biosecurity matter for Council's area.	Section 53 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to keep a copy of the biosecurity plan available for inspection.	Section 54 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with the chief executive about the suitability and priority of the activities.	Section 59 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to pay the amount required by a notice issued by the Minister pursuant to this section.	Section 60(5) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence, or as an owner of land affected by the amendment, to consult with the chief executive about the amendment of the barrier fence map.	Section 91(3) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence, in the circumstance set out in subsection (1), to build and pay for a gate or grid in the fence.	Section 92(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence, to undertake the activities set out in subsections (a) and (b).	Section 93 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence, to enter a place in the circumstances set out in subsection (1).	Section 94 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Biosecurity Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a building authority for a barrier fence, to enter into an agreement with another person about making an opening in the fence for a particular purpose and period.	Section 95 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence, to give a notice to a person requiring the person to restore the fence.	Section 96(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence, to carry out the restoration of the barrier fence and recover the reasonable costs from the person to whom notice was given pursuant to subsection (2).	Section 96(4) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence part, to appoint a person employed or engaged by Council to exercise powers under the Act in relation to the barrier fence part.	Section 100 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a building authority for a barrier fence part, to give directions to a barrier fence employee.	Section 101(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant entity, to consult with the chief executive about a proposed making of a code of practice.	Section 105 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make written submissions on a proposed guideline.	Section 107 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Biosecurity Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to an inspector for a biosecurity emergency order permit.	Section 121 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to an inspector for a biosecurity instrument permit.	Section 132 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a registrable biosecurity entity to apply for registration.	Sections 145 and 147 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a registrable biosecurity entity to apply for a registration exemption.	Section 146 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make written submissions in response to a notice from the chief executive.	Section 150(3)(b) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the circumstances referred to in subsection (1) to apply for deregistration as a biosecurity entity.	Section 152 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a requirement of the chief executive made under subsection (2) or (3).	Section 156(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a registered biosecurity entity, owner or occupier to give the chief executive a biosecurity risk notice.	Section 160(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
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*Biosecurity Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive for the removal of the entry for a restricted place from the biosecurity register.	Section 164 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to the chief executive for the end of a declaration of a designated animal as a restricted animal.	Section 164A <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to the chief executive for the end of a declaration of a designated biosecurity matter as a restricted biosecurity matter.	Section 164B <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give the chief executive further information or a document about the application.	Section 165 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a registered biosecurity entity to give the chief executive a change notice.	Section 170(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to the chief executive for a travel approval for the movement of a special designated animal.	Section 181 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a receiver of a special designated animal at a saleyard, to take the action referred to in subsections (a) and (b).	Section 187 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a receiver of a special designated animal at a restricted agricultural show, to take the action referred to in subsection (2).	Section 188 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Biosecurity Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a receiver of a special designated animal at a place, to take the action referred to in subsection (2).	Section 190 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the circumstances referred to in subsection (1), as a receiver of a special designated animal to advise an inspector of the circumstances in subsection (1).	Section 193(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, to comply with all reasonable directions the inspector gives.	Section 193(3) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant person, to create a movement record for a designated animal and to give the record to the conveyor or drover of the animal.	Section 194(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant person, to keep and produce a movement record for a designated animal in accordance with the requirements of this section.	Section 197 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as person who receives a copy of a movement record, to keep and produce the copy of the movement record for in accordance with the requirements of this section.	Section 198(2) and (7) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the circumstances referred to in subsection (4) and as a person who accepts delivery of the animal at the end of the movement, to create, keep and produce a record complying with subsection (6).	Section 198(5) and (7) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Biosecurity Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person having responsibility for the organisation and operation of an agricultural show, to keep a record in the appropriate form for the designated animal.	Section 199 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply for a prohibited matter permit or a restricted matter permit and to take all steps required to bring the application to finalisation and obtain a decision on the application.	Sections 214 and 215 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply for the renewal of a prohibited matter permit or a restricted matter permit and to take all steps required to bring the application to finalisation and obtain a decision on the application.	Sections 225 and 226 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a direction of the chief executive issued pursuant to subsection (2).	Section 229 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply for the transfer of a prohibited matter permit or a restricted matter permit.	Section 230 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with an interested entity about a proposed biosecurity program.	Section 235(3)(d) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with the chief executive about a proposed biosecurity program.	Section 239(1) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with the chief executive and an invasive animal board before authorising a biosecurity program.	Section 239(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give make copies of a biosecurity program authorisation available for inspection and purchase at Council's public office.	Section 241 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as an occupier of a place to sign an acknowledgement of consent to enter the place.	Section 268(1) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power as an occupier of a place to consent to entry by an authorised officer.	Section 269(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to apply to the court for an order against the person convicted of an offence against the Act to pay the costs Council has incurred in taking a thing or doing something else during the investigation of the offence.	Section 358 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant body, to stay the original decision, fix conditions on the stay, fix the period of a stay and revoke a stay.	Section 364 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the issuing authority, after receiving an internal review application to conduct an internal review and make a decision.	Section 365 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the issuing authority, to give notice of an internal review decision.	Section 366 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the issuing authority, to make a new decision following the receipt of directions from the court.	Section 372(1) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the issuing authority, to give effect to a decision of the court to substitute the internal review decision with a new decision.	Section 372(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the issuing authority for a biosecurity order, to give notice of the amount of the debt.	Section 380(2) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to register a charge over the land for an unpaid amount and to release the charge once the unpaid amount has been paid.	Section 381 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a third party, to appear at the hearing of an application for a cost recovery order.	Section 383 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
		Power to enter into a government and industry agreement with the Minister or the chief executive.	Section 391 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	Delegated authority remains with Council
		Power to enter into a compliance agreement with the chief executive.	Section 393 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	Delegated authority remains with Council
		Power to apply to the chief executive to enter into a compliance agreement with the State.	Section 396 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the chief executive further information or a document required to decide the application.	Section 399(1)(b) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the other party to a compliance agreement, to make written representations to the chief executive following receipt of a show cause notice.	Section 405 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the holder for a relevant authority, to apply to the chief executive to amend the conditions of the authority and to take all steps necessary to obtain a decision on the application.	Sections 479 and 480 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the holder for a relevant authority, to make written representations about the show cause notice to the chief executive.	Section 485 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the holder for a relevant authority, to ask the chief executive to cancel the authority.	Section 490 <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the holder for a relevant authority, to comply with a notice requiring the return of the document evidencing the authority.	Section 491(3) <i>Biosecurity Act 2014</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Biosecurity Regulation 2014*

**Biosecurity Regulation 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a registered biosecurity entity for a designated place, to make a biosecurity management plan.	Section 94G(1) <i>Biosecurity Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an entity mentioned in subsection (1), to: - (a) keep the plan as a separate document at the place; and (b) make the plan available for inspection at the place, on request during ordinary business hours; and (c) ensure a sign is conspicuously displayed at each management area for the plan stating that: - (i) a biosecurity management plan applies to the place; and (ii) it is an offence for a person entering, present at, or leaving the management area to fail to comply with the measures stated in the plan unless the person has a reasonable excuse.	Section 94G(4) <i>Biosecurity Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Body Corporate and Community Management (Accommodation Module) Regulation 2020*

**Body Corporate and Community Management (Accommodation Module) Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant planning body, to issue a certificate certifying the transaction has been approved or noted as required under the relevant Planning Act.	<a href="#"><u>Section 159 (6)(b)</u></a> <a href="#"><u>Body Corporate and Community Management (Accommodation Module) Regulation 2020.</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	No further delegation



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Body Corporate and Community Management (Commercial Module) Regulation 2020*

**Body Corporate and Community Management (Commercial Module) Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant planning body, to issue a certificate certifying the transaction has been approved or noted as required under the relevant Planning Act .	<a href="#"><u>Section 117 (6)(b)</u></a> <a href="#"><u>Body Corporate and Community Management (Commercial Module) Regulation 2020.</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	No further delegation



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Body Corporate and Community Management (Small Schemes Module) Regulation 2020*

**Body Corporate and Community Management (Small Schemes Module) Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant planning body, to issue a certificate certifying the transaction has been approved or noted as required under the relevant Planning Act.	Section 95(6)(b) <i>Body Corporate and Community Management (Small Schemes Module) Regulation 2020.</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	No further delegation



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Body Corporate and Community Management (Specified Two-lot Schemes Module) Regulation 2011*

**Body Corporate and Community Management (Specified Two-lot Schemes Module) Regulation 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant planning body, to issue a certificate certifying the transaction has been approved or noted as required under the relevant Planning Act.	Section 33(4) <i>Body Corporate and Community Management (Specified Two-lot Schemes Module) Regulation 2011.</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Body Corporate and Community Management (Standard Module) Regulation 2020*

**Body Corporate and Community Management (Standard Module) Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant planning body, to issue a certificate certifying the transaction has been approved or noted as required under the relevant Planning Act.	<a href="#"><u>Section 161(6)(b)</u></a> <a href="#"><u>Body Corporate and Community Management (Standard Module) Regulation 2020.</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	No further delegation



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Body Corporate and Community Management Act 1997*

**Body Corporate and Community Management Act 1997**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a relevant planning authority, to endorse a community management statement notation on a proposed community management statement.	Section 60(3) <a href="#"><i>Body Corporate and Community Management Act 1997</i></a> .	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	No further delegation
	Chief Executive Officer	Power, as a utility service provider, to enter an agreement with a body corporate in relation to the utility charges for the scheme land.	Section 196(4) <a href="#"><i>Body Corporate and Community Management Act 1997</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power, as a utility service provider, to ask the registrar to register a charge and to remove the charge when the amount secured by the charge is paid.	Section 197 <a href="#"><i>Body Corporate and Community Management Act 1997</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to enter the common property if necessary to exercise a power conferred under an Act.	Section 316(1) <a href="#"><i>Body Corporate and Community Management Act 1997</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

**Building Act 1975**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an assessment manager, to determine whether a building development application complies with the building assessment provisions and if it does, to approve the application.	Section 34A(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to consult with the chief executive about the variation application.	Section 41(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to appoint or employ a building certifier to carry out the assessment against the fire safety standard.	Section 46(5) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, under the Planning Act to receive, assess and decide a building development application.	Section 51(2)(a) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to appoint or employ a private certifier or another building certifier.	Section 51(2)(b) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to appoint or employ a building certifier where asked in writing by the nominated owner and the building work has not been certified.	Section 51(3) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to issue a building development approval.	Section 52 <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in carrying out functions under the <i>Building Act</i> , to accept and, without checking, rely and act on a certificate or other document made by or given to the building certifier.	Section 53(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to accept and, without further checking, rely and act on a document, given to Council by a private certifier for a building development application, for the purpose of making it available for inspection or purchase as required by the <i>Planning Act</i> .	Section 54 <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as assessment manager, in relation to undecided building development applications and lapsed building development approvals, to resume or start the development assessment process under the Planning Act at any stage the assessment manager considers appropriate..	Section 55 <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a registered easement or statutory covenant, to consent to building work.	Section 65 <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessment manager, to prepare a written statement of reasons	Section 68A(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to decide an application to extend the period mentioned in subsection 71(3), to consult with an entity in deciding the application and to give notice of the decision.	Section 71 <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a private certifier a document acknowledging receipt of the fee mentioned in subsection 86(1)(c).	Section 87 <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to take the action it considers necessary to complete the building work where the building development approval lapses and the building work is other than demolition.	Section 92(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to use all or part of any security given to the local government for the carrying out of the building work.	Section 92(5) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to refund or release part of any security given to the local government for the carrying out of the building work, at any time, having regard to the progress of the building work.	Section 93(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the assessment manager, to give a reminder notice about the lapsing.	Section 95 <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with a private certifier with regard to further extensions of the period under the Planning Act, s 341 (When approval lapses if development not started).	Section 97(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674))	
	Chief Executive Officer	Power, as the assessment manager, to take enforcement action against an owner contravening section 114 of the Act.	Section 117 <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a building, to by notice ask for a copy of any inspection documentation for the inspection performed by the building certifier.	Section 124A(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the owner of a building, to give an additional certification notice.	Section 143B(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to make a complaint to QBCC about a building certifier.	Section 190(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to give a building certifier a notice ('show cause notice').	Section 206(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider any representations made under the show cause notice and decide to take no further action, or apply to the Queensland Civil and Administrative Tribunal to start a disciplinary proceeding against the building certifier.	Section 207 <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the Queensland Civil and Administrative Tribunal to conduct disciplinary proceeding to determine whether there are proper grounds for taking disciplinary action against a building certifier.	Section 208(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to notify the QBCC of its application to the Queensland Civil and Administrative Tribunal.	Section 210 <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with any other entity considered appropriate in deciding an application made by the owner of a budget accommodation building to approve a period for the building under section 220(a)(ii) or (b)(ii) (longer periods for approval).	Section 221(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to grant (including with reasonable conditions) or refuse an application made by the owner of a budget accommodation building to approve a period for the building under section 220(a)(ii) or (b)(ii) (longer periods for approval).	Section 221(2)(b) and (3) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to decide the application and give the owner an information notice about the decision.	Section 221(4) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to, on written application from the owner, decide whether or not a building conforms with fire safety standards and, if applicable, state what must be done to make the building conform.	Section 222(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to inspect budget accommodation buildings at least once every 3 years.	Section 228(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to keep records referred to in subsections 228(4)(a) to (c).	Section 228(4) <i>building Act 1975</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as local government, to approve, with or without conditions, a later day for a residential care building to comply with section 231AK of the <i>Building Act</i> .	Section 231AK(a)(iii) and (b)(iii) and section 231AL <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as local government, on an application by the owner of an RCB for a later day to obtain a fire safety compliance certificate or certificate of occupancy to: (a) consult on the application; (b) decide the application; (c) impose conditions on the grant of an application; (d) give an information notice about the decision.	Section 231AL <i>Building Act 1975</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to require the applicant to give medical evidence to support the application.	Section 236 <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to, on application by a pool owner, decide an application for exemption from complying with part of the pool safety standard relating to barriers for a regulated pool due to disability (with or without conditions).	Section 237 <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give notice of Council's decision (including an information notice about the decision).	Section 238 <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give notice of each exemption granted under Chapter 8, Part 2, Division 3 to the QBCC commissioner.	Section 239 <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give an applicant a show cause notice.	Section 242(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consider any representations made under the show cause notice and give a further notice (a revocation notice) to the applicant, revoking the decision previously given.	Section 242(3) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give to the QBCC commissioner notice of each revocation notice given.	Section 243 <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to keep a copy of each exemption granted and make the copy available for inspection and purchase as if it were a document, that under the Planning Act, the local government must make available for inspection and purchase.	Section 244 <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to, on application by a pool owner for exemption from complying with part of the pool safety standard relating to barriers for the regulated pool due to compliance being impracticable, require further information to establish that compliance with the part of the pool safety standard is not practicable.	Section 245A <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to, on application by a pool owner, decide an application for exemption from complying with part of the pool safety standard relating to barriers for the regulated pool due to compliance being impracticable (with or without conditions).	Section 245B <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give written notice of the grant of an exemption.	Section 245C(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give an information notice.	Section 245C(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give the owner of the regulated pool a show cause notice.	Section 245E(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider any representations made under the show cause notice and give a further notice (a revocation notice) to the owner, revoking the decision previously given.	Section 245E(3) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give the QBCC commissioner the notices required by sections 245F(1) and 245F(2).	Section 245F <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to keep a copy of each exemption available for inspection and purchase as if it were a document that, under the Planning Act, must be available for inspection and purchase.	Section 245FA(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as owner of adjoining land, to agree with the pool owner as to the construction of a pool barrier along the common boundary.	Section 245XB(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council Policy
	Chief Executive Officer	Power, as owner of adjoining land, to agree with the pool owner as to the alteration or replacement of a dividing fence that is used, or proposed to be used, as a pool barrier along the common boundary.	Section 245XD(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council Policy



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as owner of adjoining land where a pool barrier is constructed along the common boundary for a pool on the other land, to: <ul style="list-style-type: none"> <li>alter or replace the part of the pool barrier with the agreement of the pool owner; or</li> <li>attach a think on the part of the pool barrier that does not unreasonably or materially alter or damage the barrier.</li> </ul>	Section 245XF(2) and (3) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council Policy
	Chief Executive Officer	Power, as owner of adjoining land, to grant access to Council's land to the owner of the other land to carry out fencing work.	Section 245XG(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council Policy
	Chief Executive Officer	Power, as owner of adjoining land, where Council has carried out urgent fencing work under section 245XK of the <i>Building Act</i> and the owner of the other land is responsible for some or all of the costs of carrying out the fencing work under section 245XH of the <i>Building Act</i> , to require the owner of the other land to contribute a share for any reasonable cost incurred for the fencing work.	Section 245XN(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council Policy
	Chief Executive Officer	Power, as owner of adjoining land, to apply to QCAT, in the absence of the owner of the other land, for authorisation to carry out fencing work, including apportionment of the contributions for the work.	Section 245XS(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council policy
	Chief Executive Officer	Power, as owner of adjoining land, where an order has been made under section 245XS(1) of the <i>Building Act</i> and the owner of the other land has since been located, to give a copy of the order to the owner of the other land and recover the contribution as stated in the order.	Section 245XS(3) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council Policy



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as owner of adjoining land, where the owner of the other land has carried out fencing work for a dividing fence forming part of a pool barrier without authorisation, to apply to QCAT for an order requiring the owner to rectify the dividing fence.	Section 245XV(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to policy – Contribution to Dividing Fences – Council Policy
	Chief Executive Officer	Power to inspect a regulated pool for compliance when a pool safety complaint notice, or section 245I or 245UA notice is received.	Section 246ADA(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to take necessary enforcement action to ensure the pool complies with the pool safety standard or fencing standards for the pool.	Section 246ADA(5) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to cancel pool safety certificate for a regulated pool.	Section 246AF(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give the QBCC commissioner notice of the cancellation of the pool safety certificate for a regulated pool.	Section 246AF(3) <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive officer	Power to give a show cause notice before cancelling a pool safety certificate.	Section 246AG(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider submissions and decide whether to cancel a pool safety certificate.	Section 246AG(5) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive officer	Power to give the owner notice of the decision.	Section 246AG(6) <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive officer	Power to give the owner an information notice about the decision.	Section 246AG(7) <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive officer	Power to appoint or employ a pool safety inspector to conduct an inspection of a pool in the circumstances referred to in subsection (1).	Section 246AH <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive officer	Power to keep a record of a notice mentioned in section 246ADA(1) and the results of the inspection carried out under section 246ADA.	Section 246AIA <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a request for information from the QBCC commissioner.	Section 246AIB(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give the QBCC commissioner notice of each existing regulated pool in Council's local government area of which it has a record.	Section 246AQ <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give the swimming pool safety advisory information to the owner of each non-certificate regulated pool in its local government area.	Section 246ATC <i>Building Act 1975</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
		Power to, by gazette notice, designate land as a transport noise corridor.	Section 246X <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated Authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a notice ('enforcement notice') to the owner of a building, structure or building work.	Section 248(1) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give an enforcement notice to a person who does not comply with a particular matter in the <i>Building Act 1975</i> .	Section 248(2) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a person a show cause notice.	Section 248(3) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as local government, to make a complaint for an offence against section 245G(1) of the <i>Building Act 1975</i> .	Section 256(2)(d) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as local government, to make a complaint for an offence against section 245K, 245L or 246AR(2) of the <i>Building Act 1975</i> .	Section 256(2)(e) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as local government, to make a complaint for an offence against section 246AD(2) or 246AJ(4) of the <i>Building Act 1975</i> .	Section 256(2)(f) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as local government, to make a complaint for an offence against section 246AP(2) of the <i>Building Act 1975</i> .	Section 256(2)(g) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Act 1975*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as local government, to make a complaint for an offence against chapter 8, part 4, division 5, subdivision 2, other than section 246ATH(2) of the <i>Building Act 1975</i> .	Section 256(2)(h) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as local government, to authorise a person to make a complaint for an offence against chapter 8, part 4, division 5, subdivision 2, other than section 246ATH(2) of the <i>Building Act 1975</i> .	Section 256(2)(h) <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as local government, to make a complaint for an offence against chapter 8, part 5 of the <i>Building Act 1975</i> .	Section 256(2)(i) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as local government, to authorise a person to make a complaint for an offence against chapter 8, part 5 of the <i>Building Act 1975</i> .	Section 256(2)(i) <i>Building Act 1975</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as local government, to make a complaint for an offence in the expired <i>Building Regulation 2006</i> , part 4A.	Section 256(2)(k) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as local government, to authorise a person to make a complaint for an offence in the expired <i>Building Regulation 2006</i> , part 4A.	Section 256(2)(k) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as local government, to make a complaint for an offence in the <i>Building Act 1975</i> other than an offence listed in section 256(2)(a)-(j) of the <i>Building Act</i> .	Section 256(2)(l) <i>Building Act 1975</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to extend the time for an owner of a swimming pool to comply with section 235 (where an extension under section 49H(11)(b) of the <i>Local Government Act 1936</i> is still in force.	Section 262 <i>Building Act 1975</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Regulation 2021*

**Building Regulation 2021**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, if it is not practicable to show each of the designated bush fire prone area in Council's planning scheme maps, to:- (a) prepare maps showing the areas; (b) state the date each area was designated as a bush fire prone area; and (c) ensure the maps are updated.	Section <del>42</del> <sup>47</sup> (4) <i>Building Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to keep a register of the flood hazard areas Council designates and when each designation was made.	Section 8(4) <i>Building Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances listed in subsection 56(1), to take enforcement action against the builder.	Section 56(2) <i>Building Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances listed in subsection 56(3), to notify the QBCC of the builder's non-compliance with the enforcement notice.	Section 56(3)(a) <i>Building Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a referral agency in the circumstances listed in subsection 65(1), to give the builder and the building certifier a notice stating it will not inspect the building work or inspect or test the service.	Section 65(2) <i>Building Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a referral agency in the circumstances listed in subsection 65(1), to:- (a) inspect the work or inspect or test the service; (b) give the builder and the building certifier a notice stating the referral agency aspects comply with the building development approval or the referral agency aspects do not comply with the approval, and the reasons why they do not comply.	Section 65(3) <i>Building Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as the prescribed person for a temporary accommodation building to ensure:- (a) a code checklist is completed for the temporary accommodation building; and (b) a copy of the checklist is clearly displayed on or near the temporary accommodation building.	Section 89(2) <i>Building Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power as an owner to:-</p> <p>(a) register, by using the online system, the owner's name and the address of the owner's private building; and</p> <p>(b) give a copy of a completed combustible cladding checklist (part 1) for the building to the QBCC by using the online system.</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16Q(1) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power as an owner to apply to the QBCC commissioner to extend the time for complying with subsection (1).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16Q(2) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power as an owner to keep the completed combustible cladding checklist for the owner's private building in the way provided in subsections (a) and (b).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16R <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power, as an owner who knows or suspects that the building is an affected private building, to give the QBCC notice of that knowledge or suspicion.</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16S(2)(b) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as an owner to which section 16S applies, to give to the QBCC:-</p> <p>(a) a completed combustible cladding checklist (part 2) for the owner's private building; and</p> <p>(b) a building industry professional statement.</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16T(1) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power, as an owner to which section 16S applies, to apply to the QBCC commissioner to extend the time for complying with subsection (1).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16T(3) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as an owner to which section 16S applies, to keep the completed combustible cladding checklist (part 2) and a building industry professional statement for the owner's private building in the way provided in subsections (a) and (b).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16U <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power, as an owner to which section 16V applies, to give to the QBCC, the name and registration number of the fire engineer engaged by the owner for complying with part 4A, division 2, subdivision 3.</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16W(1) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as an owner to which section 16V applies, to apply to the QBCC commissioner to extend the time for complying with subsection (1).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16W(2) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power, as an owner to which section 16V applies, to give to the QBCC a copy of each of the following documents for the owner's private building:-</p> <ul style="list-style-type: none"> <li>(a) a completed combustible cladding checklist (part 3);</li> <li>(b) a building fire safety risk assessment; and</li> <li>(c) a fire engineer statement.</li> </ul> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16X(1) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as an owner to which section 16V applies, to apply to the QBCC commissioner to extend the time for complying with subsection (1).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16X(4) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power, as an owner to which section 16V applies, to keep the documents listed in subsection (1) for the owner's private building for the period provided in subsections (2) and/or (3).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16Y <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner to which subsection 16Z applies, to display an affected private building notice in compliance with subsections (2) and (3).  NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building. This provision continues in force by virtue of section 95 of the Building Regulation 2021.	Section 16ZA(1) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an owner to which subsection 16Z applies, to give the QBCC, in the approved way, a compliance notice.  NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building. This provision continues in force by virtue of section 95 of the Building Regulation 2021.	Sections 16ZA(4) and (5) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as an owner to which subsection 16Z applies of a building that comprises two or more lots, to, if there is a body corporate roll kept for the building, give a copy of the building fire safety risk assessment to each lot owner, and each leasehold interest holder, for a lot in the building.</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16ZB(2) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power, as an owner to which subsection 16Z applies of a building that comprises two or more lots, to, if there is not a body corporate roll kept for the building, leave a copy of the building fire safety risk assessment at, or post a copy of the building fire safety risk assessment to, the address of each lot in the building.</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16ZB(3) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as an original owner, in the circumstance set out in subsection (1), to, before the ownership changes, give the new owner:-</p> <p>(a) a notice, in the approved form, about the extent to which the original owner has complied with part 4A; and</p> <p>(b) a copy of each document given by or to the original owner under this part.</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16ZD(2)(a) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	<p>Power, as an original owner, in the circumstance set out in subsection (1), to, before the ownership changes, give the QBCC a copy of the notice that is given to the new owner under subsection (2)(a)(i).</p> <p>NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16ZD(2)(b) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an original owner, to give the document/s referred to in subsection (1)(a) to the new owner before ownership of the building changes.  NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building. This provision continues in force by virtue of section 95 of the Building Regulation 2021.	Section 16ZF(3) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an owner, to comply with a notice given by the QBCC.  NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building. This provision continues in force by virtue of section 95 of the Building Regulation 2021.	Section 16ZM(2) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an owner of the building, to apply to the QBCC commissioner to replace the original checklist.  NB This provision only applies if Council owns the building jointly with one or more private entities and the private entities own more than 50% of the building. This provision continues in force by virtue of section 95 of the Building Regulation 2021.	Section 16ZQ(2) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as an owner of the building, comply with the notice given by the QBCC commissioner under subsections 16ZQ(3) or (4)</p> <p>NB this provision only applies if council owns the building jointly with one or more private entities and the private entities own more than 50% of the building.</p> <p>This provision continues in force by virtue of section 95 of the Building Regulation 2021.</p>	Section 16ZQ(5) <i>Building Regulation 2006</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
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*Building Fire Safety Regulation 2008*

**Building Fire Safety Regulation 2008**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a building, to take reasonable steps to ensure that a person does not obstruct an evacuation route of the building	Section 8(3) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to ensure that a door on an evacuation route of the building is not locked, if the occupier knows, or reasonable ought to know, that a person is within the building on the internal side of the door.	Section 11(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, in the circumstances set out in subsection 12(1), to ensure that a door on an evacuation route of the building cannot be locked in a way that would be likely to unduly restrict, hinder or delay a custodian for the occupant in opening the door.	Section 12(3) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner or occupier of a building, to ensure that a person does not:- (a) install or alter a mechanical ventilation or air conditioning system in the building in contravention of subsection 13(1); or (b) do another act in contravention of subsection 13(2).	Section 13(4) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to ensure that the number of persons in the building at any 1 time is not more than the maximum number that may be accommodated under subsection 16(1) or (2).	Section 16 <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a building, to ensure that the fire and evacuation plan for the building:- (a) is kept in written form; and (b) states the matters mentioned in subsection 21(3); and (c) includes:- (i) the evacuation diagram of the building; and (ii) if an evacuation diagram has been made for a part of the building - the evacuation diagram of the part of the building.	Section 21(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a managing entity, in the circumstances set out in subsection 22(1), to ensure that the fire and evacuation plan takes into account the evacuation coordination procedures stated in the fire and evacuation plans for all parts of the building occupied by secondary occupiers.	Section 22(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a secondary occupier of part of a multi-occupancy building, in the circumstances set out in subsection 23(1), to ensure that the fire and evacuation plan for the part of the building complements the evacuation coordination procedures under the fire and evacuation plan kept by the managing entity for the building.	Section 23(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a building, in the circumstances set out in subsection 24(1), to ensure that:- (a) a record of the fire safety management procedure is included in the building's fire and evacuation plan; and (b) the plan adequately reflects the procedure.	Section 24(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to:- (a) take reasonable steps to obtain the relevant approval documents for the building; and (b) keep a relevant approval document for the building, or a copy of the document, with the building's fire and evacuation plan.	Sections 25(1) and (2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to:- (a) ensure the fire and evacuation plan for the building is made available for inspection in the building during its normal business hours; and (b) allow an interested person to inspect the fire and evacuation plan free of charge.	Section 26(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to:- (a) inspect the fire and evacuation plan for the building at any reasonable time; and (b) copy the plan.	Section 26(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to change the fire evacuation plan in the circumstances listed in subsection 27(1).	Section 27(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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**COUNCIL TO CEO**

*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the managing entity of a multi-occupancy building who changes the fire and evacuation plan for the building, to given written notice of the change.	Section 27(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the secondary occupier of a part of a multi-occupancy building who changes the fire and evacuation plan for the part of the building, to give written notice of the change.	Section 27(4) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to :- (a) carry out a review of the fire and evacuation plan for the building; (b) keep a written record of the review; and (c) if the building is a high occupancy building - give a copy of the record to the fire safety adviser for the building.	Sections 28(1) and (2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to display evacuation signs and evacuation diagrams for the building in compliance with subsections 30(2) and (3).	Section 30(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building in the circumstances set out in subsection 32(1), to:- (a) give the person general evacuation instructions and first-response evacuation instructions for the building; and (b) give the evacuation coordination instructions for the building to the persons responsible for carrying out the evacuation coordination procedures under the fire and evacuation plan for the building.	Sections 32(2) and (3) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a high occupancy building, to appoint a person who holds a current building fire safety qualification as the fire safety adviser for the building.	Section 34(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to give general evacuation instructions for the building to each person working in the building at intervals of not more than 1 year.	Section 35(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to give general evacuation instructions for the building to a person who starts working in the building no later than 2 days after the person starts working in the building.	Section 35(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of building in the circumstances set out in subsection 35(3), to give the general evacuation instructions for the building, as changed, to each person working in the building no later than 1 month after the change.	Section 35(4) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to give first-response evacuation instructions for the building to each person working in the building at intervals of not more than 2 years.	Section 36(1) and 37 <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to give first-response evacuation instructions for the building to a person who starts working in the building no later than 1 month after the person starts working in the building.	Section 36(2) and 37 <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a building in the circumstances set out in subsection 36(3), to give the first-response evacuation instructions for the building, as changed, to each person working in the building no later than 1 month after the change.	Section 36(4) and 37 <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to give the evacuation coordination instructions for the building to the responsible persons.	Section 38(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building in the circumstances set out in subsection 38(3), to give the evacuation coordination instructions for the building, as changed, to the responsible persons no later than 1 month after the change.	Section 38(4) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building in the circumstances set out in subsection 39(1), to give the evacuation coordination instructions to the person within 1 month before the person becomes responsible for carrying out the evacuation coordination procedure.	Section 39(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an entity who start to occupy a building, to give the evacuation coordination instructions for the building to the person responsible for carrying out the evacuation coordination procedures under the building's fire and evacuation plan.	Section 40(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a budget accommodation building, to ensure that an evacuation of the building is carried out in accordance with the building's fire and evacuation plan at intervals of not more than 1 year.	Section 43(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a building other than a budget accommodation, to ensure that an evacuation of the building is carried out in accordance with the requirements of the subsection.	Section 45(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to keep a fire and evacuation instruction record for each occasion fire and evacuation instructions for the building are given to a person.	Section 45(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to keep an evacuation practice record of each evacuation of the building carried out under section 43 or 44.	Section 46(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of an accommodation unit in a building, to display in the unit a sign that complies with subsections 48(1) and (2).	Sections 48(1) and (2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to ensure that maintenance of each prescribed fire safety installation for a building is carried out by an appropriately qualified person.	Section 54(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to ensure that each prescribed fire safety installation for the building is inspected and tested at intervals in compliance with QDC, part MP6.1.	Section 54(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building in the circumstances set out in subsection 54(3), to ensure that the repair is carried out or the corrective action is taken.	Section 54(4) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a building, to keep a record of maintenance, in compliance with subsections 55(2) and (3), for the maintenance of each prescribed fire safety installation for the building.	Section 55(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the occupier of a building, to:- (a) prepare an occupier statement; (b) keep a copy of each occupier statement with the records of maintenance; and (c) give the commissioner a copy of the statement.	Section 55A <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an occupier in the circumstances listed in subsection 55B(1), to keep with the fire safety management plan for the building:- (a) the record of maintenance for the building; and (b) the occupier statements prepared under section 55A for the building.	Section 55B(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant for whom the assessment service has been provided, to pay the amount.	Section 57(4) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant for the stated building work, to pay the base fee.	Section 59(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant for the stated building work other than stated building work mentioned in section 59, to pay the base fee and the special fire service fee.	Section 60(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the applicant for the sated building work, to pay the assessment and inspection fee, the research fee, the fire engineering brief consultation fee and the fire engineering brief meeting fee.	Section 62(1) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant in the circumstances listed in subsection 63(1), to pay the research fee and the minor performance meeting fee.	Section 63(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant in the circumstances listed in subsection 64(1), to pay the service the reasonable travelling and accommodation costs of the representative attending the meeting.	Section 64(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant for state building work that is combustible cladding rectification work only, to pay the pay the service a fee for assessing or inspecting a required special fire service for the stated building work.	Section 64A(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant in the circumstances listed in subsection 65(1), to pay the reassessment fee.	Section 65(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant in the circumstances listed in subsection 66(1), to pay to the general inspection fee.	Section 66(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant in the circumstances listed in subsection 67(1), to pay the general inspection fee.	Section 67(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the applicant in the circumstances listed in subsection 68(1), to pay the reinspection fee.	Section 68(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Building Fire Safety Regulation 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of the building in the circumstances listed in subsection 69(1), to pay the general inspection fee.	Section 69(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner or occupier of the building in the circumstances listed in subsection 71(1), to keep a copy of the plan or document in the way required by the subsection.	Section 71(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person who proposes to make a building development application in the circumstances listed in subsection 74(1), to pay the fees required by the subsection.	Section 74(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person with an interest in a building who gives the service a written request for a fire safety report for the building, to pay the fee.	Section 75(2) <i>Building Fire Safety Regulation 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Disaster Management Act 2003*

**Disaster Management Act 2003**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to establish a Local Disaster Management Group for the local government area.	Section 29 <a href="#"><i>Disaster Management Act 2003</i></a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated Authority remains with Council
		Power to agree to unite with one or more other local government/s for the purpose of establishing a local group.	Section 31 <a href="#"><i>Disaster Management Act 2003</i></a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated Authority remains with Council
	Chief Executive Officer	Power to provide, at least once a year, written notice of the members of a Local Disaster Management Group to the chief executive and the chairperson of the district group for the disaster district in which the Local Disaster Management Group is situated.	Section 37 <a href="#"><i>Disaster Management Act 2003</i></a> .	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to prepare a local disaster management plan for disaster management in the local government's area.	Section 57(1) <a href="#"><i>Disaster Management Act 2003</i></a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to review, or renew, its local disaster management plan when local government considers it appropriate.	Section 59 <a href="#"><i>Disaster Management Act 2003</i></a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council for approval of Disaster Management Plan
	Chief Executive Officer	Power to, on payment of the appropriate fee, give a person a copy of the local disaster management plan.	Section 60 <a href="#"><i>Disaster Management Act 2003</i></a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power to agree to unite with one or more other local governments for the purpose of preparing a local disaster management plan.	Section 61 <a href="#"><i>Disaster Management Act 2003</i></a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated Authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

**Disaster Management Regulation 2014**

**Disaster Management Regulation 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to appoint a person to a district disaster management group for a disaster district.	Section 5(1) <a href="#"><i>Disaster Management Regulation 2014</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power to inform the chief executive of the department, and the chairperson of the district group, of an appointment under section 5(1).	Section 5(6) <a href="#"><i>Disaster Management Regulation 2014</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to nominate a person to a temporary district disaster management group.	Section 7(1) <a href="#"><i>Disaster Management Regulation 2014</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to appoint a person as a member of a local disaster management group.	Section 9(1) <a href="#"><i>Disaster Management Regulation 2014</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
		Power to appoint a chairperson and deputy chairperson of a local disaster management group.	Section 10(1) <a href="#"><i>Disaster Management Regulation 2014</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Economic Development Act 2012*

**Economic Development Act 2012**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a submission about a draft provisional land use plan.	Section 36B <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to consult with MEDQ about a draft provisional land use plan.	Section 36C(3) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make a submission about a proposed amendment of a provisional land use plan.	Section 36I(3) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to consult with MEDQ about a proposed amendment of a provisional land use plan.	Section 36I(3) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to consult with MEDQ about a proposed declaration under section 40C(1).	Section 40B <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with MEDQ about a proposed PDA instrument change.	Section 40H(1) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, if asked by MEDQ, to prepare the proposed instrument for the planning instrument change.	Section 40I <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Economic Development Act 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with MEDQ about a proposed instrument for a planning scheme change.	Section 40J(a) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the proposer of the planning instrument change, to consult with any government entity, GOC or other entity it considers will be likely to be affected by the proposed planning instrument change.	Section 40J(b) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the proposer of the planning instrument change, to give MEDQ the proposed instrument for its approval.	Section 40K(2) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the proposer of the planning instrument change, to amend the proposed instrument for a planning instrument change in compliance with conditions imposed by MEDQ under section 40K(3)(b).	Section 40K(6) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to publish on its website the planning instrument change made or approved under section 40K.	Section 40M(2) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make submissions to MEDQ about the proposed planning instrument change.	Section 41(5)(b) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Economic Development Act 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as the proposer to prepare a proposed planning instrument change. For the avoidance of doubt this power includes all actions and all matters required to be considered under sections 42A, 42B, 42C, 42D, 42E, 42G, 42H, 42I, 42J and 42L of the <i>Economic Development Act 2012</i>	Sections 42A, 42B, 42C, 42D, 42E, 42G, 42H, 42I, 42J and 42L <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree to the making of a regulation making an interim local law.	Section 43(3) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the enforcement authority under the Planning Act for a Planning Act approval and where chapter 3, part 2, division 4, subdivision 3 applies, to commence proceedings in the court seeking a declaration mentioned in section 51AJ(3).	Section 51AJ <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the enforcement authority under the Planning Act for a Planning Act approval and where chapter 3, part 2, division 4, subdivision 3 applies, to give an infrastructure charges notice if the circumstances in section 51AQ(2) apply.	Section 51AQ(2) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a distributor-retailer under the <i>South-East Queensland Water (Distribution and Retail Restructuring) Act 2009</i> (SEQW(DRR)A) and where a water connection aspect of a water approval mentioned in section 51AU of the <i>Economic Development Act 2012</i> is amended, to give an infrastructure charges notice under the SEQW(DRR)A in relation to the amendment.	Section 51AU(6) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Economic Development Act 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a request by MEDQ to supply documents or information.	Section 52(3) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with MEDQ about a proposed development scheme.	Section 58(2)(a) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as an owner of land to consent to the making of a PDA development application.	Section 82(1)(b) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make submissions to MEDQ about a PDA development application.	Section 84(4)(d) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as an owner of land to consent in writing to the cancellation of a PDA development approval.	Section 98(1) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power as a superseding public sector entity to continue to make and levy the infrastructure expenses recoupment charge.	Section 116E(3)(b) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a charging entity to give a charge notice.	Section 116G <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Economic Development Act 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to recover a charge that becomes owing under subsection (1).	Section 117 <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with MEDQ about a proposed infrastructure agreement likely to continue to apply to land after the land ceases to be in, or to be PDA-associated land for, a priority development area.	Section 122(2) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a directed entity to do everything reasonably necessary to comply with a direction given by MEDQ.	Section 127(4) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a directed entity to comply with a direction given by MEDQ to provide or maintain stated infrastructure in, or relating to, a stated priority development area.	Section 128(4) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to subdelegate a function or power of MEDQ delegated to Council under subsection (1) to an appropriately qualified employee Council.	Section 169(4) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, where serving a document under the <i>Economic Development Act 2012</i> , to effect service by giving the receiver a communication stating that: (a) the relevant document can be viewed on a stated website or other electronic medium; and (b) the receiver may ask for a copy of the relevant document.	Section 171B <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Economic Development Act 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where serving a document under section 171B(1) or (2), and where the receiver has asked for a copy of the relevant document, to give the receiver a copy of the relevant document.	Section 171B(6) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power as a directed entity, in the circumstances specified in subsection (1), to comply with the direction.	Section 213(2) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a directed entity, in the circumstances specified in subsection (1), to comply with the direction.	Section 214(2) <i>Economic Development Act 2012</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Electrical Safety Act 2002*

**Electrical Safety Act 2002**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as a person conducting a business or undertaking to ensure the business or undertaking is conducted in a way that is electrically safe.	Section 30 <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as an installer to comply with the requirements of subsection 36(2).	Section 36 <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as a repairer to comply with the requirements of subsections 37(2) and (3).	Section 37 <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as a person in control of electrical equipment to ensure it is electrically safe.	Section 38 <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as a person to register any matter, or record any information about a matter in the national register.	Section 48E <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give an electrical safety undertaking.	Section 49(1) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as a person who has given an electrical safety undertaking, to, with the written agreement of the regulator:- (a) withdraw the undertaking; or (b) vary the undertaking.	Section 54(1) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
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*Electrical Safety Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as a person is conducting a business or undertaking that includes the performance of electrical work to ensure:- (a) the electrical work is performed by the holder of an electrical work licence that authorises the performance of the work; and (b) any supervision of the electrical work licence that authorises the performance of the work.	Section 57AA <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a relevant person, in the circumstances listed in subsection 57AB(1):- (a) keep a register of licensed workers in a way that complies with subsection 57AB(3); and (b) if asked by an inspector, make the register available for immediate inspection by the inspector.	Section 57AB <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a relevant person, in the circumstances listed in subsection 57AC(1), to comply with those matters listed in subsection 57AC(2).	Section 57AC <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the recipient of a notice under subsection 57B(1), to give written representations to the regulator.	Section 57B(2) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the recipient of a notice under subsection 57B(1), to comply with the requirement,	Section 57B(6) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Electrical Safety Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a requirement of an inspector to give reasonable help made under subsection 138(1)(i).	Section 138(2) <i>Electricity Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a requirement of an inspector made under subsection 141(1)(a) or (b).	Section 141(6) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a requirement of an inspector made under subsection 141G(6) or (8).	Section 141G(9) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a requirement of an inspector made under subsection 141H(1).	Section 141H(2) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a requirement of an inspector made under subsection 141L(2).	Section 141L(3) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to claim compensation from the State where Council incurs loss or expense because of the exercise or purported exercise of a power under Part 11, Division 2.	Section 142 B <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a requirement of an inspector made under subsection 143(3).	Section 143(5) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with an improvement notice.	Section 146B <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with:- (a) a direction of an inspector made under subsection (2)(a); and the electrical safety protection notice.	Section 147(6) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with an unsafe equipment notice.	Section 148(3) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a non-disturbance notice.	Section 149B(1) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to display a notice issued by an inspector that affects a Council workplace in a prominent place at or near the workplace, or part of the workplace, at which work is being carried out that is affected by the notice.	Section 149H(1) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person affected by an original decision, to apply for the decision to be reviewed.	Section 169 <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person affected by decision listed in subparagraphs 172(a) to (e), to apply to QCAT for the decision to be reviewed.	Section 172 <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances listed in subparagraphs 186A(1) and (1A), to make a written request to the regulator that a prosecution be brought.	Sections 186A(1) and (1A) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances listed in subparagraph 186A(3), to make a written request to the regulator to refer the matter to the Director of Public Prosecutions for consideration.	Section 186A(3) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with an order made under Part 13, Division 3.	Section 187J(1) <i>Electrical Safety Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Electrical Safety Regulation 2013*

**Electricity Safety Regulation 2013**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person conducting a business or undertaking at a workplace, to manage risks to health and safety associated with electrical risks at the workplace in accordance with the <i>Work Health and Safety Regulation 2011</i> , chapter 3, part 3.1.	Section 11 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that electrical work is not carried out on electrical equipment while the equipment is energised.	Section 14 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that, before electrical work is carried out on electrical equipment, the equipment is tested by a competent person to decide whether or not it is energised.	Section 15 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that electrical equipment that has been de-energised to allow electrical work to be carried out on it is not inadvertently re-energised while the work is being carried out.	Section 16 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that electrical work on energised electrical equipment is not carried out unless one of the requirements in subsection 18(1) are met.	Section 18 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure the steps listed in subsection 19(1) are taken before electrical work on energised electrical equipment commences at a workplace.	Section 19 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that only persons authorised by Council enter the immediate area in which electrical work on energised electrical equipment is being carried out.	Section 20 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that, while electrical work is being carried out on energised electrical equipment, all persons are prevented from creating an electrical risk by inadvertently making contact with an exposed energised component of the equipment.	Section 21 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that electrical work on energised electrical equipment is carried out in accordance with the requirements of subsections 22(1) and (2).	Section 22 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances listed in subsection 23(1), to:-  (a) keep a copy of the risk assessment; (b) keep a copy of the safe work method statement; (c) ensure a copy of each assessment and each statement is readily accessible to any worker engaged by Council to carry out electrical work to which the assessment or statement relates; and  ensure that a copy of each assessment and each statement is available for inspection under the Act.	Section 23 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure workers who are required to perform, or help in performing, electrical work are competent in rescue and resuscitation in accordance with recognised practices in the electricity industry.	Section 28 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure Council's workers do not contravene subsection 31(1).	Section 31(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure Council's workers do not contravene subsection 32(1).	Section 32(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure, so far as is reasonably practicable, that no person, plant or thing at the workplace comes within an unsafe distance of an overhead or underground electric line.	Section 68(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, where it is not reasonably practicable, to ensure the safe distance of a person, plant or thing from an overhead or underground electric line, to take those steps required by subsection 68(2).	Section 68(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking that performs electrical work on an electrical installation, to ensure the electrical installation, to the extent it is affected by the electrical work, complies with the requirements of subsection 71(1).	Section 71(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking that performs work on water equipment, to ensure that a person does not contravene subsection 72(1).	Section 72(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking that performs work on an electric motor, to ensure that a person does not contravene subsection 73(1).	Section 73(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances set out in section 74, to take all reasonable steps to ensure the defect is fixed.	Section 74 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the person in control of the electrical installation that receives electricity distributed by an electricity entity, to do those things required by subsection 76(2).	Section 76(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the person in control of the electrical installation, to ensure that any structure supporting an electric line or item of electrical equipment forming part of the electrical installation complies with the requirements of subsection 77(1).	Section 77(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the person in control of the electrical installation, to maintain, to a reasonable extent, the integrity of the insulation of any electric line, or connection to an electric line, that is part of the electrical installation.	Section 78 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the person in control of an overhead electric line, to ensure that trees and other vegetation are trimmed, and other measures taken, to prevent contact with the line that is likely to cause injury from electric shock to any person or damage to property.	Section 79 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the person in control of an overhead electric line, to ensure that , if the line is disconnected from its electricity supply, the line is:-  (a) dismantled as soon as practicable after disconnection; or  maintained so it is electrically and mechanically safe.	Section 80(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the transferor of residential land, to, on or before the date of possession for the land, give the transferee of the land written notice of whether an approved safety switch has been installed for the general purpose socket-outlets installed in the domestic residence on the land.	Section 82(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the transferor of residential land, to, within 90 days after the date of possession for the land, give the regulator a written notice stating the transfer and safety switch information.	Section 83(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 84(1), to have an approved safety switch installed for the general purpose socket-outlet.	Section 84(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of the residential land in the circumstances set out in subsection 85(1), to ensure an approved safety switch is installed for the general purpose socket-outlet as soon as practicable after becoming aware of the proposed residential tenancy agreement or that the proposed residential tenancy agreement has been entered into.	Section 85(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that any unsafe electrical equipment at the workplace complies with subsection 101(1).	Section 101(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that any cord extension set or flexible cable at the workplace complies with subsection 102(1).	Section 102(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure that all electrical equipment for the performance of work complies with the requirements of AS/NZS 3012 (Electrical installations—Construction and demolition sites)	Section 104(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to ensure, for the purposes of the business or undertaking, electrical equipment mentioned in AS/NZS 3012, clause 3.1 is not fitted with a tag that includes the test or retest date for the equipment unless the requirements of subsection 104(3).	Section 104(3) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person with management or control of a workplace where construction work is being carried out, to ensure that all construction wiring at the workplace complies with the requirements of AS/NZS 3012 (Electrical installations—Construction and demolition sites).	Section 104(5) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking to which section 105 applies, to ensure workers carrying out work for the person do not use a double adaptor or piggyback plug.	Section 106(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking to which section 105 applies, to ensure that specified electrical equipment of the person at the workplace complies with the requirements of subsections 107(1), (3) and (4).	Section 107 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking to which section 105 applies, to ensure that each safety switch, other than a portable safety switch, at the workplace complies with subsection 110(2).	Section 110(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking to which section 105 applies, to ensure that each portable safety switch the person has at the workplace complies with subsection 110(3).	Section 110(3) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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	Chief Executive Officer	Power as a person conducting a business or undertaking to which section 105 applies, to ensure that each safety switch that is not working properly complies with subsection 110(4).	Section 110(4) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power as a person conducting a business or undertaking to which section 111 applies, to ensure that specified electrical equipment of the person at the workplace is not used to perform work unless it complies with subsections 112(1), (2) and (3).	Section 112 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking to which section 111 applies, to ensure that each safety switch, other than a portable safety switch, at the workplace complies with subsection 113(2).	Section 113(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking to which section 111 applies, to ensure that each portable safety switch the person has at the workplace complies with subsection 113(3).	Section 113(3) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking to which section 111 applies, to ensure that each safety switch that is not working properly complies with subsection 113(4).	Section 113(4) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances listing in subsection 209(1), before the work starts, to give the electricity entity whose works include the electric line written notice in a form approved by the electricity entity.	Section 209(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances listing in subsection 209(1), to pay the costs reasonably incurred by the electricity entity acting under subsection 209(3).	Section 209(4) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, , as a person conducting a business or undertaking, to keep a copy of the report of the examination, inspection or test for at least 5 years after the report is made.	Section 230(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, before installing a cathodic protection system, to:- (a) advise all relevant persons for the proposed cathodic protection system of the proposal to install the system; and allow the relevant persons to examine the proposal.	Section 241(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system, to ensure that the system is designed and installed in accordance with the requirements of the cathodic protection standard.	Section 242 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system, to comply with the requirements of subsection 243(1).	Section 243(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a cathodic protection system, to perform tests.	Section 244 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system that is a registered system, to perform further tests and interference tests.	Section 245 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a relevant system, to perform interference tests on all foreign structures for the system.	Section 246 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system, where required by the regulator, to perform interference tests on a foreign structure for the system not previously tested by the owner.	Section 247 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system in the circumstances required by subsection 248(1), to keep records of tests carried out under this division for 10 years.	Section 248(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system, if asked by the regulator, to give copies of the records within 14 days after the request.	Section 248(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system, if required by the regulator, to provide access to, and facilities for the testing of, the system.	Section 249(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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	Chief Executive Officer	Power, as the owner of a cathodic protection system, to ensure the system complies with the requirements of section 250 for a cathodic protection system.	Section 250 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system, to ensure the system complies with the requirements of section 251 for a cathodic protection system.	Section 251 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a cathodic protection system, to ensure that the tolerances for measuring instruments used to test the system comply with the safety and technical requirements of the cathodic protection standard.	Section 252 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a registrable system installed on land or premises not owned by the owner of the system, to identify the location of each anode groundbed of the system by erecting as close as practicable to the anode groundbed a clearly visible, durable sign suitably and indelibly inscribed with the location of the anode groundbed and the name of the owner of the system.	Section 253 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply for registration of a cathodic protection system that is a registrable system and give the regulator further relevant information the regulator requires to decide the application.	Section 255 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a registered system, to give notice of the change in name or address	Section 259(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Electrical Safety Regulation 2013*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a registered system, to give notice of the removal or the making inoperable.	Section 261 <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a registered system that is changed or where its method of operation is changed, to advise the regulator and give written notice complying with subsection 262(2).	Section 262(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, where required by the regulator, to take all or part of the action an applicant for registration of a registrable system is required to take under Part 13.	Section 262(3) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person who conducts a business or undertaking, to ensure that the regulator is notified, in a way that complies with subsections (2) to (4) , immediately after becoming aware that a serious electrical incident or dangerous electrical event arising out of the conduct of the business or undertaking has occurred.	Section 265(1) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person who conducts a business or undertaking, to keep a record of each serious electrical incident or dangerous electrical event for at least 5 years after the day that notice of the incident or event is given to the regulator.	Section 265(6) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Electrical Safety Regulation 2013*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, if a serious electrical incident or dangerous electrical event happens at a place, to ensure, so far as is reasonably practicable, that the site where the incident or event occurred is not disturbed until an inspector arrives at the site or any earlier time that an inspector directs.	Section 269(2) <i>Electrical Safety Regulation 2013</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Electricity Act 1994*

**Note: This register contains the powers of Council as a road authority, public entity and street lighting customer only. It does not contain provisions which apply to Council as a consumer of electricity.**

**Electricity Act 1994**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road authority, to enter a written agreement with an electricity entity.	Section 102(2) <i>Electricity Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road authority, to give an electricity entity information about lines and levels for proposed roadworks.	Section 102(4) <i>Electricity Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road authority, to consult with an electricity entity.	Section 103 <i>Electricity Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a public entity, to require an electricity entity to alter the position of the electricity entity's works in a publicly controlled place if the works could interfere with the exercise of the public entity's powers for the place.	Section 106 <i>Electricity Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a public entity, to refer a dispute with an electricity entity arising under Chapter 4, Part 4 of the Act to the Regulator.	Section 117(2) <i>Electricity Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a person whose interests are affected by a decision mentioned in schedule 1, to apply to the reviewer for internal review of the decision, including all steps necessary to progress the internal review (such as applying for a statement of reasons, applying to QCAT for a stay, participating in a mediation or arbitration).	Sections 214, 215, 216 and 217 <i>Electricity Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Electricity Act 1994*

**Note: This register contains the powers of Council as a road authority, public entity and street lighting customer only. It does not contain provisions which apply to Council as a consumer of electricity.**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person whose interests are affected by a decision of the regulator under section 218 to apply to QCAT for an external review of the decision.	Section 219 <i>Electricity Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Electricity Regulation 2006*

**Note: This register contains the powers of Council as a public entity and local government only. It does not contain provisions which apply to Council as a consumer of electricity.**

**Electricity Regulation 2006**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public entity, to agree on a different consultation period with an electricity entity.	Section 18(3) <a href="#"><i>Electricity Regulation 2006</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a public entity, to impose reasonable requirements on an electricity entity that proposes to undertake action on a publicly controlled place.	Section 19(1) <a href="#"><i>Electricity Regulation 2006</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a public entity, to require an electricity entity to provide additional warning or protection devices to safeguard the public whilst taking action on a publicly controlled place.	Section 20(2) <a href="#"><i>Electricity Regulation 2006</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a public entity, to agree with an electricity entity about the restoration of a publicly controlled place that has been opened or broken up, including the power to impose reasonable conditions and requirements for the restoration.	Section 21(2) <a href="#"><i>Electricity Regulation 2006</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a public entity, to agree with an electricity entity about the way maintenance work is to be carried out.	Section 22(2) <a href="#"><i>Electricity Regulation 2006</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to consult with a person about the installation of a low voltage electricity line beyond the person's property, including the power to state in writing whether or not Council has any objection to the proposal.	Section 24 <a href="#"><i>Electricity Regulation 2006</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Offsets Act 2014*

**Environmental Offsets Act 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make an environmental offsets policy available for inspection.	Section 12(3) <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering agency, to impose an offset condition if the circumstances in sections 14 and 15 apply.	Sections 14 and 15 <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to consider a notice of election and any offset delivery plan.	Section 19(1) <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to decide whether it is appropriate to deliver the environmental offset in the way stated in the notice of election, and any offset delivery plan, or whether the offset should be delivered in a different way and to give notice of the decision.	Sections 19(2) and 19(3) <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to agree to amend either or both of the agreed delivery arrangement and an offset delivery plan.	Section 19(7) <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give the notice required to be given under subsection (4).	Section 19A <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Offsets Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to enter another agreed delivery arrangement.	Section 20 <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to decide an application to remove duplicate conditions, make other amendments to the authority and give notice of decision.	Section 25A <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant agency, to enter an environmental offset agreement.	Section 26 <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant agency, to enter another environmental offset agreement that varies, or terminates and replaces, an earlier environmental offset agreement.	Section 28 <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstance specified in subsection 35(1)(a), to give a compliance notice in relation to the terms of the environmental offset agreement.	Section 35 <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where Council has given a compliance notice and the person contravenes it by not doing something, to do the thing and recover any reasonable costs or expenses incurred in doing it as a debt.	Section 39 <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to credit amounts received by Council as a financial settlement offset to Council's trust fund.	Section 89(1) <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Offsets Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to transfer an amount received by Council as a financial settlement offset in one of the circumstances listed in subsection (2).	Section 89(2) <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering agency, to keep a register of the matters listed in subsection one, make the register available for inspection and give information held on the register to the chief executive.	Section 90 <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering agency, to decide an application to amend:- (a) an existing authority; (b) an authority granted, on or after commencement, as the result of an application that was made but not dealt with, before commencement, and to do all things authorised or required by section 95B following the making of the decision.	Section 95B <i>Environmental Offsets Act 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Offsets Regulation 2014*

**Environmental Offsets Regulation 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of land proposed to be included within a new area covered by a later environmental offset agreement, to decide whether or not to consent to the amended declaration of the environmental offset protection area.	Section 11(3)(c) <i>Environmental Offsets Regulation 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a decision maker, to decide an application for an area of land to be identified as an advanced offset and to do all things authorised or required by section 14 following the making of the decision.	Section 14 <i>Environmental Offsets Regulation 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a decision maker, to remove an advanced offset from the register kept under section 90 of the Act.	Section 14(7) <i>Environmental Offsets Regulation 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a decision maker, to decide an application to vary the boundary of an area of land identified as an advanced offset and to do all things authorised or required by section 15 following the making of the decision.	Section 15 <i>Environmental Offsets Regulation 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity, to extend the time for applying for internal review.	Section 18(2) <i>Environmental Offsets Regulation 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity, to review a reviewable decision, make an internal review decision and to do all things authorised or required by section 19 following the making of the decision.	Section 19 <i>Environmental Offsets Regulation 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Act 1994*

**Environmental Protection Act 1994**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an affected person, to make written comments to the chief executive about a TOR notice.	<a href="#">Sections 42 and 43</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make a written submission about a submitted EIS.	<a href="#">Section 54</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering authority, to give an applicant a notice about an application that is not a properly made application.	<a href="#">Section 128</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to agree a further period within which the applicant must give notice under section 128	<a href="#">Section 129</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to give a notice or other document relating to an application made by joint applicants, to the principal applicant nominated in the application.	Section 130(3)(a) <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to make a requirement under Chapter 5 relating to an application made by joint applicants, to the principal applicant nominated in the application.	Section 130(3)(b) <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to refuse to allow a change to an application if the change would result in the application not being a properly made application and the applicant does not take action to make the remade application properly made.	<a href="#"><u>Section 132</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to give written agreement that a change to an application is a minor change.	<a href="#"><u>Section 133</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to determine satisfaction that the requirements under the application stage have been complied with.	<a href="#"><u>Section 136(b)(i)</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering authority, to make a written information request to the applicant to give further information needed to assess the application.	<a href="#"><u>Section 140</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to agree to extend the applicant's information request response period.	Sections <a href="#"><u>145</u></a> and <a href="#"><u>147</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to determine not to make an information request.	<a href="#"><u>Section 148(b)(i)</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering authority, to, by written notice to the applicant, extend the decision period and further extend the decision period with the written agreement of the applicant.	<a href="#"><u>Section 168</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to approve a standard application subject to the standard conditions for the relevant activity or authority.	<a href="#">Section 170</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to approve a variation application subject to the standard conditions for the relevant activity or authority or subject to conditions which are different to the standard conditions for the activity or authority.	<a href="#">Section 171</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to refuse a site-specific application or approve a site-specific application subject to conditions.	<a href="#">Section 172</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority after making a decision under division 2, subdivision 2, to give written notice of the decision.	Section 181 <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to make a final decision on an application for an environmental authority.	Section 194A <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to issue an environmental authority.	Section 195 <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to include a copy of an environmental authority in the relevant register.	Section 197 <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to give an information notice to the applicant for an environmental authority.	Section 198(2) <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to give an information notice about the decision to any submitter for the application.	Section 198(4) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an administering authority, to impose a condition on an environmental authority or draft environmental authority to which section 115 applies.	<a href="#">Section 203</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to amend an environmental authority to correct a clerical or formal error by giving written notice to the holder but only if the amendment does not adversely affect the interests of the holder or anyone else.	<a href="#">Section 211</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to amend an existing environmental authority issued subject to conditions to replace the existing standard conditions with new standard conditions issued by the chief executive and to give written notice of the amendment to the environmental authority holder.	<a href="#">Section 213</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering authority, to make an amendment to an environmental authority:- (a) which is necessary or desirable because of a matter mentioned in section 215(2) and where the procedure required by Chapter 5, Part 6, Division 2; or (b) if the holder has agreed in writing to the amendment.	<a href="#">Section 215</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to make other amendments to an environmental authority in accordance with the procedure required by Chapter 5, Part 6, Division 2 or with the written agreement of the authority holder.	<a href="#">Sections 216 and 219</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to refuse an amendment application to which section 227A(1) applies, to require the environmental authority holder to make a site specific application and to give written notice of the refusal to the applicant.	<a href="#">Section 227A</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering authority where an amendment application is not a properly made amendment application, to give the applicant a notice stating all the matter contained in the subsection.	Section 227AAB(2) <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority where a notice has been issued under subsection 227AAB(2), to agree to a further period to take the action mentioned in subsection 227AAB(2)(c).	Section 227AAC(2) <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority after receiving an amendment, to decide whether the proposed amendment is a minor or major amendment.	<a href="#">Section 228(1)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to set the submission period for the application by written notice.	Section 234 <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to give written agreement to the continued assessment of a changed application to amend an environmental authority.	<a href="#">Section 237</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to request further information needed to assess a changed amendment application which is not a minor change and to which the information stage applies.	<a href="#">Section 238(3)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to decide that the notification stage be repeated in respect of a changed amendment application which would be likely to attract a submission objecting to the change.	<a href="#">Section 238(7) Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to:- (a) decide to approve or refuse an amendment application; (b) if the amendment is approved, to make other amendments to the conditions of the environmental authority; (c) give notice of the decision to the applicant; and (d) include a copy of any amended environmental authority in the register	Sections <a href="#">240</a> & <a href="#">242 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering authority, to decide to approve an application to amalgamate environmental authorities or refuse an amalgamation application to which section 247(1)(b) applies: <u>and impose conditions on the amalgamated environmental authority.</u>	<a href="#">Section 247 Environmental Protection Act 1994.</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority that decides to approve an amalgamation application, to amalgamate the existing authorities, issue it to the applicant and include a copy of it in the relevant register.	Section 248 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to:- (a) de-amalgamate an environmental authority; (b) issue 2 — or more the de-amalgamated environmental authorities; and (c) impose conditions on each de-amalgamated environmental authority to the extent necessary for the de-amalgamation; and (d) include each environmental authority in the relevant register.	<a href="#">Section 250C</a> <a href="#">Environmental Protection Act 1994.</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to approve or refuse an application by the holder of an environmental authority to transfer all or part of the environmental authority to another entity.	<a href="#">Section 254</a> <a href="#">Environmental Protection Act 1994.</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to decide whether a final rehabilitation report includes enough information to decide that the requirements in section 264(1)(b)(i) and 264(1)(b)(ii) have been met.	<a href="#">Section 264</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to make a written request to an applicant to give further information needed to assess an application to surrender an environmental authority.	<a href="#">Section 265</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to approve or refuse a surrender application.	<a href="#">Section 266</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, after deciding a surrender application to take the steps listed in subsections 275(a) or 275(b) as applicable.	Section 275 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to: (a) <del>cancel</del> <del>or suspend</del> <u>or extend the suspension of</u> an environmental authority if an event mentioned in section 278(2) has occurred; (b) follow the procedures in Chapter 5, Part 11, Division 2; (c) to give notice of the decision; and (d) record the action in the relevant register.	Sections <u>278</u> , 279, 280, 281, <u>282</u> , <u>283</u> and 284 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority I the circumstances set out in subsection 284AA(1), to cancel an environmental authority if the procedure in Chapter 5, Part 11, Division 2 is followed.	Section 284AA(2) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to:- (a) <u>approve or refuse an application made by the holder of an environmental authority to suspend or extend the suspension of the environmental authority;</u> (b) <u>record the decision in the appropriate register;</u> <u>and</u> (c) <u>if the decision is to refuse, give the holder an information notice about the decision.</u>	<u>Sections 284C and 284F</u> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the administering authority, to impose a condition on an environmental authority requiring the holder to give financial assurances as security for compliance with the environmental authority and for costs or expenses mentioned in section 316C.	<a href="#">Section 308</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to decide the amount and form of financial assurance required under a condition of an environmental authority.	<a href="#">Section 310</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to give notice of the decision under section 310.	<a href="#">Section 311</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	(a) Power, as an administering authority that receives an application under section 312, to approve or refuse the application and give the applicant notice of the decision.	<a href="#">Section 314</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to require the holder of an environmental authority for which financial assurance has been given to change the amount of the financial assurance, including giving written notice to the holder.	<a href="#">Section 315</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority in the circumstances referred to in 316C, to make a claim on or realise a financial assurance.	Section 316D <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority in the circumstances set out in subsection 316E(1) and (2) give written notice to the entity who gave the EPA assurance or the entity who paid the surety.	Section 316E <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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	Chief Executive Officer	Power, as an administering authority, to decide whether to make a claim on, or realise, the EPA assurance, or to ask for payment of the costs and expenses mentioned in subsection 316D(2)(b) and give an information notice about the decision	Section 316G <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	<u>Chief Executive Officer</u>	<u>Power, as an administering authority, to:-</u> <u>(a) grant or refuse the temporary authority; and</u> <u>(b) if the decision is refuse, give an information notice for the decision.</u>	<u>Section 316GD</u> <u><i>Environmental Protection Act 1994</i></u>		
	<u>Chief Executive Officer</u>	<u>Power, as an administering authority, to:-</u> <u>(a) impose conditions on the authority; and</u> <u>(b) notify the applicant of the proposed conditions.</u>	<u>Section 316GE</u> <u><i>Environmental Protection Act 1994</i></u>		
	<u>Chief Executive Officer</u>	<u>Power, as an administering authority, to give the temporary authority to the applicant.</u>	<u>Section 316GF</u> <u><i>Environmental Protection Act 1994</i></u>		
	Chief Executive Officer	Power, as the administering authority, to give an annual notice.	Section 316I(2) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the administering authority, to recover from the holder of an environmental authority as a debt, outstanding annual fees.	Section 316I(4) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to change the anniversary day for an environmental authority for which an annual fee is prescribed, in the circumstances provided for by section 316L(1)(a) and 316L(1)(b).	Sections 316L and 316M <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to give the holder:- (a) if the decision is the change the day – written notice of the decision; or if the decision is not to change the day – an information notice for the decision.	Section 316N <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority to, in the circumstances specified in section 316P(1)(a) and 316P(1)(b):- (a) require the holder of the environmental authority to make a site-specific application for a new environmental authority under Chapter 5 Part 2 or make an amendment application for the authority under Chapter 5 Part 7; give written notice of the proposed requirement prior to making it.	Section 316P <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to ask any entity for advice, comment or information about an application made under Chapter 5.	Section 316Q <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to make submissions about a proposed ERA standard.	<a href="#"><u>Section 318A</u></a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as person aware of an event described in section 320A, to give written notice of the event, its nature and the circumstances in which it happened to the administering authority, any occupier of the affected land or any registered owner of the affected land, or by public notice.	<a href="#"><u>Section 320C</u></a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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	Chief Executive Officer	Power, as employer aware of an event described in section 320A, to give written notice of the event, its nature and the circumstances in which it happened to the administering authority, any occupier of the affected land or any registered owner of the affected land, or by public notice.	<a href="#">Section 320D</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a person mentioned in section 320A(2)(a), to within 24 hours after becoming aware of an event or change mentioned in section 320A(2)(b)(i) or (ii) give the administering authority written notice of the matters stated in subsection (2).	<a href="#">Section 320DA(1)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person mentioned in section 320A(2)(a), to within 20 business days after becoming aware of an event or change mentioned in section 320A(2)(b)(iii) give the administering authority written notice of the activity.	<a href="#">Section 320DA(3)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government mentioned in section 320A(3)(a), to within 20 business days after becoming aware that the activity has been, or is being, carried out on land in its area, give the administering authority written notice.	Section 320DB(1) <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a local government mentioned in section 320A(3)(b), to within 24 hours after becoming aware of the <del>matter mentioned in section 320A(3)(a) or (b), event or the change in condition of the land</del> give the administering authority written notice.	Section 320DB(2) <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to require a person to conduct or commission an environmental audit and give an environmental report about the audit.	<a href="#">Sections 322 and 323</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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	Chief Executive Officer	Power, as an administering authority, to require a person to conduct or commission an environmental investigation.	<a href="#">Section 326B Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to ask for further information <u>and extend the time for making a request under subsection (2).</u>	<a href="#">Section 326F Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to accept the report or refuse to accept the report and to give notice of the decision.	<a href="#">Section 326G Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority which has accepted an environmental report under section 326G, to do 1 or more of the things listed in subsection (1).	<a href="#">Section 326H Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority which has refused to accept an environmental report under section 326G(4)(b), to, by written notice, require the recipient to conduct or commission another environmental investigation and submit a report on the investigation.	<a href="#">Section 326I Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to require a person or public authority to <u>apply to the administering authority for the issue of submit a draft</u> transitional environmental program.	<a href="#">Section 332 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to <u>apply for the issue of submit a draft</u> transitional environmental program to the administering authority for approval.	<a href="#">Section 333 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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	Chief Executive Officer	Power, as an administering authority, to by written notice require the person or public authority that submitted the draft transitional environmental authority to give further information.	<a href="#">Section 334A</a> <a href="#">334(1)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to give the administering authority the requested information and ask the administering authority to extend the information response period.</a>	<a href="#">Sections 334(3) and (4) Environmental Protection Act 1994</a>		
	Chief Executive Officer	Power to make a submission in relation to <a href="#">an application for the issue of</a> a <del>draft</del> transitional environmental program.	<a href="#">Section 335</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to give public notice of the application for the issue of a transitional environmental program.</a>	<a href="#">Section 335(2)</a> <a href="#">Environmental Protection Act 1994</a>		
	Chief Executive Officer	Power, as an administering authority, to invite parties to a conference to help it determine whether or not to approve a draft transitional environmental program.	<a href="#">Section 336</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to seek advice, comment or information about <a href="#">an application for the issue of a transitional environmental program</a> —TEP submission.	<a href="#">Section 336A</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to extend the period for decision about <del>a draft</del> <a href="#">an application for the issue of a transitional environmental program</a> and approve a <del>draft</del> transitional environmental program.	<a href="#">Section 337</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to:- a) approve a <del>draft</del> transitional environmental program <del>as submitted or with amendments requested or agreed to by the administering authority with or without conditions</del> ; or b) refuse to approve a draft transitional environmental program.	<a href="#">Section 339(1) and (2) Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	<del>Power, as an administering authority, to impose on an approval of a draft transitional environmental program:-</del> a) <del>any conditions the authority must impose under a regulatory requirement; and</del> b) <del>any other conditions the administering authority considers appropriate.</del>	<a href="#">Section 339(2) Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to:- <del>(a) where the administering authority approves the application issue the transitional environmental program; and give a person or public authority who submitted a draft transitional environmental program for approval written notice of the decision.</del> (a)(b) where the administering authority refuses the application or imposes conditions - give an information notice	<a href="#">Section 340 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to approve a <del>draft</del> application for a transitional environmental program if there has been substantial compliance with public notice requirements.	<a href="#">Section 342 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as an administering authority when issuing a transitional environmental program, to include a note in the environmental authority.</a>	<a href="#">Section 343A Environmental Protection Act 1994</a>		
	Chief Executive Officer	Power, as an administering authority, to consider and approve or refuse an application to amend a transitional environmental program.	<a href="#">Section 344 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to cancel the <del>approval for a transitional</del> environmental program, give notice of the decision or record details of the decision in a register.	Section 344E <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to withdraw the notice or remove the record.	Section 344F <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to give the holder of the environmental authority a copy of the authority that does not include the note.	Section 344G <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as an administering authority, to give written notice of the matters listed in section 352(1).</a>	<a href="#">Section 352 Environmental Protection Act 1994</a>		
	Chief Executive Officer	Power, as an administering authority, to apply to the Court for an order that section 353(1) does not apply.	<a href="#">Section 355 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority who has made an application to the Court under section 355, to apply to the Court for an order pending decision on the application	<a href="#">Section 357(2) Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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	Chief Executive Officer	Power, as administering authority, to – <ul style="list-style-type: none"> <li>grant an application for a temporary emissions licence, with or without conditions, as submitted or on different terms than have been requested in the application; or</li> <li>refuse to grant the application for a temporary emissions licence; and</li> <li>where necessary, give an information notice.</li> </ul>	Sections 357C, 357D, and 357E and 357F <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as administering authority, to amend, cancel or suspend a temporary emissions licence.	Section 357J <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as holder of a temporary emissions licence, to give written agreement to the amendment of the licence.	Section 357J(b) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to issue an environment protection order.	Section 358 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to decide a person has a relevant connection with a company.	Section 363AB <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to issue an environmental protection order to a related person of the company.	Section 363AC <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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	Chief Executive Officer	Power, as an administering authority, to issue an environmental protection order to a related person of a high risk company.	Section 363AD <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to issue a cost recovery notice to the recipient.	Section 363AI <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, to claim the amount from the recipient as a debt.	Section 363AI(7) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the land's owner, to:- (a) -make a written submission to the administering authority in response to a show cause notice issued pursuant to section 375-; (b) <u>make the declaration mentioned in section 375(2)(e); and</u> (a)(c) <u>include a copy of any investigation report mentioned in section 375(4).</u>	<u>Section 376</u> <u>Environmental Protection Act 1994</u>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<u>Chief Executive Officer</u>	<u>Power, as the owner of land, to make an inclusion request and respond to any request for further information from the administering authority.</u>	<u>Sections 379B and 379C</u> <u>Environmental Protection Act 1997</u>		
	Chief Executive Officer	Power, to give the administering authority:- (a) a contaminated land investigation document accompanied by a declaration and a statement; and (b) a statement as owner of the land agreeing to the draft plan.	<u>Section 390</u> <u>Environmental Protection Act 1994</u>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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	Chief Executive Officer	Power, as a prescribed responsible person, to make a written submission in response to a show cause notice issued pursuant to section 391.	<a href="#">Section 392(1)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a prescribed responsible person, to comply with a notice issued by the administering authority pursuant to this section.	<a href="#">Section 394(5)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a prescribed responsible person, to:- (a) obtain the consent of the owner or occupier to enter the land; (b) give the owner or occupier written notice of the intention to enter the land; (c) agree with the owner or occupier about reasonable compensation because of the loss or damage; and (d) appear in any proceeding before a court of competent jurisdiction (including instructing a legal representative to appear) where agreement about compensation cannot be reached.	<a href="#">Section 395</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a prescribed responsible person, to comply with a requirement of the administering authority given pursuant to this section.	<a href="#">Section 397</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to amend a site management plan and to comply with Chapter 7, Part 8, Division 3, Subdivisions 2 to 4 as they relate to the application.	<a href="#">Section 402</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as owner or occupier of land, to consent to the amendment of a site management plan for the land by the administering authority.	<a href="#">Section 403</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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	Chief Executive Officer	Power, as the person who released the contaminant, the relevant local government or the owner of the land, to prepare, , a draft amendment of a site management plan if requested to do so by the administering authority and to comply with Chapter 7, Part 8, Division 3, Subdivisions 2 to 5 as they relate to the draft amendment.	<a href="#"><u>Section 404</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as owner of land, to give a lessee or proposed lessee notice that particulars of the land have been recorded in the contaminated land register.	<a href="#"><u>Section 407</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an owner of land in a circumstance listed in subsection (1), to give the notice required by subsection (2).	<a href="#"><u>Section 408</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to require a person to provide information for the enforcement or administration of this Act.	<a href="#"><u>Section 451</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as owner or occupier of land, to consent to an authorised person's entry onto the land.	<a href="#"><u>Section 452</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as owner or occupier of land, to consent to an authorised person's entry onto the land.	<a href="#"><u>Section 454</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to issue a notice that an authorised person will enter land.	<a href="#"><u>Section 454(3)(b) and (4)</u></a> <a href="#"><u>Environmental</u></a> <a href="#"><u>Protection Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of access land, to consent to an authorised person's entry onto the land.	<a href="#">Section 455 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a corporation, to comply with a written notice requiring Council to nominate an executive officer or employee who is authorised to answer a question under section 465(3).</a>	<a href="#">Section 465(3) Environmental Protection Act 1994</a>		
	Chief Executive Officer	Power as a person to whom an emergency direction is given to comply with the direction and to take the steps required by subsection (b).	<a href="#">Section 478 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to waive payment of costs of investigation or remediation work.	<a href="#">Section 489 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to make an application to the court for an order against a defendant for costs.	<a href="#">Section 501(1)(c) Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to carry out work or take other action reasonably necessary where a person has failed to comply with an order made under section 502.	<a href="#">Section 502A(2) Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to make an application to the Court to remedy or restrain an offence against this Act.	<a href="#">Section 505 Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who has made an application pursuant to section 505, to seek an order of the Court pending determination of the application.	<a href="#">Section 506</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the administering authority, to: (a) accept or reject an enforceable undertaking; (b) given written notice of the decision and the reasons for the decision (c) publish a copy of any undertaking on Council's website; and (d) take all reasonable steps to have any proceedings in relation to the contravention discontinued.	Section 507 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the administering authority, to agree in writing to the withdrawal or variation of an enforceable undertaking and to publish notice of the withdrawal or variation on Council's website.	Section 509 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the administering authority, to amend an enforceable undertaking by written agreement.	Section 510 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the administering authority, to make an amendment to an enforceable undertaking to correct a clerical or formal error and give written notice of the amendment.	Section 511 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the administering authority, to:- (a) amend or suspend an enforceable undertaking where satisfied one of the circumstances in subsections 512(1)(a) to (d) apply; and (b) comply with the requirements of subsection 512(2) to (7).	Section 512 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the administering authority, to apply to the Magistrates Court for an order if a person contravenes an enforceable undertaking.	Section 513(2) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to exercise all the powers of the chief executive that have been delegated to Council. (Sub-section (2) permits sub delegation of these powers to a qualified entity).	<a href="#">Section 516</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, where the chief executive has delegated the powers as an administering authority to Council, to exercise those delegated powers.	<a href="#">Section 518(1)(a)(ii)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a dissatisfied person, to apply for a review of an original decision.	<a href="#">Section 521(1)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a dissatisfied person, to appeal to the Land Court against a review decision of an original decision mentioned in schedule 2, part 1.	<a href="#">Section 524</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to an appeal, to ask the Land Court to conduct or provide mediation for the appeal, participate in the mediation and attempt to settle the appeal at mediation.	Section 526 <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a dissatisfied person, to appeal to the Planning and Environment Court against a review decision of an original decision, other than a review decision to which Chapter 11, Part 3, Division 3, Subdivision 1 of this Act applies or a review decision that relates to an original decision mentioned in Schedule 2, Part 3.	<a href="#">Section 531</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an applicant for internal review of an original decision mentioned in schedule 2, part 1 or 2, to apply for a stay of the decision	Section 539A(1) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an administering authority, keep the registers listed in section 540(1) and keep them available for inspection.	Section <a href="#">540</a> , <a href="#">541</a> and <a href="#">542</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an administering authority, to prepare and submit a report to the chief executive.	<a href="#">Section 546</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation.
	Chief Executive Officer	Power, as an administering authority, to consult with the chief executive about guidelines the chief executive proposes for administering authorities.	<a href="#">Section 548(3)</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with the chief executive about guidelines the chief executive proposes.	<a href="#">Section 549(2)</a> <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstance referred to in subsection 574BA(1), to recover the administering authorities reasonable costs and expenses in performing the function.	Section 574BA <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an administering authority, to request written notice of damage caused to land or something on the land by a person who enters land under an entry order.	<a href="#">Section 578</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the owner or occupier of the land, to claim compensation for any compensatable effect in a proceeding brought in a court of competent jurisdiction.	Section 579(4) <i>Environmental Protection Act 1994</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an administering authority, to change or cancel a condition of an environmental authority given continuing effect under section 619(2)(d) or 619(4)(d) of this Act.	<a href="#">Section 620</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, in relation to an activity being carried out under section 619(1) of this Act, to give the person carrying out the activity a development approval and a registration certificate.	<a href="#">Section 621</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to give the registered operator for a level 1 approval for a level 1 chapter 4 activity taken to be a registration certificate under section 619, a notice stating that section 316 applies to the registration certificate.	<a href="#">Section 623</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to amend a condition about financial assurance imposed under Chapter 13 Part 6.	<a href="#">Section 634</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to consider or continue to consider, a draft transitional program submitted under section 332 or 333 before 4 April 2011 and decide whether to approve it under the unamended Act.	<a href="#">Section 671(2)</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to approve or refuse an application made by the holder of a transitional authority, to convert the conditions of the transitional authority to the standard conditions for the authority or relevant activity.	<a href="#">Section 697</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to approve an application to convert a surrendered registration certificate to an environmental authority that has been suspended under Chapter 5, Part 11A of this Act.	<a href="#">Section 698B</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an administering authority, to amend an environmental authority to which a requirement applies to impose a condition about the financial assurance and to give written notice of the amendment to the authority holder.	<a href="#">Section 699</a> <a href="#">Environmental Protection Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where Council is a referral agency for a development application for a material change of use for a concurrence ERA to assess the development application against the matters stated in subsection 21(2)(a) to (c).	Section 21(4) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an environmentally relevant activity, other than a prescribed ERA to do those things required in subsections 35(1)(a) to 35(1)(e).	Section 35(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to a prescribed ERA to do those things required in subsections 35(3)(a) and 35(3)(b).	Section 35(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity, to consider whether to impose conditions about each of the matters listed in subsections 36(1)(a) to 36(1)(m).	Section 36(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity, to consider whether to impose monitoring conditions about the release of contaminants from the activity on the receiving environment.	Section 37 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity that involves, or may involve, the release of water or waste to a wetland for treatment, to refuse to grant the application for a reason listed in subsection 40(2).	Section 40 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority making an environmental management decision relating to an activity that involves, or may involve, the release of water or waste directly to groundwater, to refuse to grant the application for a reason listed in subsection 40(2).	Section 41 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority in the circumstances set out in subsection 41AA(1), to refuse to grant the application if the relevant activity will, or may have, a residual impact.	Section 41AA(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a person who generates waste, if required by an authorised person, to retest the waste under chapter 5, part 1, division 2.	Section 47 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a generator of waste in the circumstances prescribed in subsection 51(1), to notify the administering authority of the change within 24 hours after receiving the test results for the retesting.	Section 51(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a generator of waste in the circumstances prescribed in subsection 51(1), to give a written report to the administering authority containing those things prescribed in subsection 51(3).	Section 51(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a generator of tested waste in the State, to:- (a) for each load of the waste transported to a receiver, record the prescribed information for the load in the approved form; (b) give the prescribed information for the load to the receiver; and (c) keep the record mentioned in subsection 52(1) for at least 5 years.	Section 52 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver in the State who is given a load of tested waste, to:- (a) record the prescribed information for the load in the approved form; (b) within 24 hours after becoming aware of an omission or inaccuracy in the prescribed information, give written notice of the omission or inaccuracy to the administering authority; and (c) keep the record mentioned in subsection 53(2) for at least 5 years.	Section 53 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a waste handler to pay the fee to the chief executive when giving prescribed information about the transportation of trackable waste to the administering authority.	Section 73 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a generator, to give the transporter the prescribed information about the waste in the prescribed form and to record the prescribed information about the waste.	Section 78(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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	Chief Executive Officer	Power, as a generator, to give the prescribed information about the waste to the administering authority in the prescribed way and within the prescribed period after giving the waste to the transporter.	Section 78(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a transporter, to give the receiver the prescribed information about the waste and to record the prescribed information about the waste.	Section 79(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a transporter, to give the administering authority notice of a discrepancy in information received from the generator.	Section 79(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a transporter, to keep the record mentioned in subsection 79(2)(b) for at least 5 years.	Section 79(4) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver, to record the prescribed information about the waste.	Section 80(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver, to give a copy of the prescribed information about the waste to the administering authority in the prescribed way and within the prescribed period.	Section 80(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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	Chief Executive Officer	Power, as a receiver, to give the administering authority written notice of a discrepancy in information received from the transporter.	Section 80(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a transporter, to keep the record mentioned in subsection 80(1) for at least 5 years.	Section 80(4) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver, to record the prescribed information about the waste.	Section 84(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver, to give the prescribed information about the waste to the administering authority in the prescribed way and within the prescribed period.	Section 84(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver, to give the administering authority written notice of a discrepancy in information received from the transporter.	Section 84(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver, to keep the record mentioned in subsection 84(1) for at least 5 years.	Section 84(4) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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	Chief Executive Officer	Power, as a generator, to give the transporter the prescribed information about the waste and to record the prescribed information about the waste.	Section 87(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a generator, to give the prescribed information about the waste to the administering authority in the prescribed way and within the prescribed period.	Section 87(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a receiver, to keep the record mentioned in subsection 87(1)(b) for at least 5 years.	Section 87(4) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a transporter, to give the administering authority notice of a discrepancy in information received from the generator.	Section 88(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply to the administering executive for approval of a particular way of giving prescribed information to the administering authority under division 3 and to take all steps necessary to advance the application.	Section 92 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply to the administering executive for a consignment number for a load of trackable waste to be transported into Queensland and to take all steps necessary to advance the application.	Section 93 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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	Chief Executive Officer	Power to apply to the administering executive for an exemption for the transportation of trackable waste to which Chapter 5, Part 9 applies and to take all steps necessary to advance the application.	Section 94 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply to the administering executive for a generator identification number.	Section 97 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to require an owner or occupier of relevant premises to supply waste containers other than standard general waste containers.	Section 101(1)(b) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to supply premises with standard general waste containers.	Section 101(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to require a waste container to be kept at a particular place at a premises.	Section 103(1)(a) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to require a prescribed person of serviced premises, other than a detached dwelling, to supply: (a) an elevated stand at a level required by Council; or (b) an imperviously paved and drained area for the waste containers, and (c) a hose cock and hose in the vicinity of the stand or paved area; and (d) a suitable enclosure for the waste containers.	Section 104(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give a written notice about the removal of general waste.	Section 105 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give a written approval to the owner or occupier of relevant premises for depositing or disposing of general waste and to impose conditions on the approval.	Section 106 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to require the occupier of relevant premises where there is industrial waste to: (a) supply industrial waste containers; (b) keep the waste containers at a place at the premises that Council requires; and (c) keep each waste container clean and in good repair.	Section 107(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where the occupier does not supply the waste containers required under subsection 107(1)(a), to supply industrial waste containers.	Section 107(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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	Chief Executive Officer	Power to require occupier of relevant premises where there is industrial waste, to treat the waste to the standard approved by Council for disposal of the waste at a waste facility.	Section 108 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to give the chief executive the information identified in subsection 117(2).	Section 117(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to comply with a notice issued by the chief executive pursuant to subsection 117(6).	Section 117(7) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to keep the information listed in section 119.	Section 119 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to make written representations to the Minister in response to a notice issued pursuant to subsection 120(4).	Section 120 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



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	Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to apply to the chief executive for an estimation technique approval and to respond to any request for further information.	Section 123 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a reporting facility that under NPI NEPM exceeds the reporting threshold for a substance in the facility's reporting period, to give the chief executive a written notice claiming that the information required to be given under section 117(2) or (7) should be treated as confidential and to respond to any requests for further information.	Section 127 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to administer and enforce those provisions of the Act devolved to Council under Chapter 8, Part 1.	Sections 130, 131, 132, 133, 134, 135 and 136 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to recover as a debt an unpaid fee under the Act.	Section 155 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a holder, to give the chief executive the documents listed in subsection 166(1).	Section 166(1) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Regulation 2019*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a holder, to keep the records listed in in subsections 170(a) to (d).	Section 170 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a holder, to comply with a notice issued by an authorised person pursuant to subsection 171(2).	Section 171(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a holder, to give the administering authority written notice that eligibility for the reduced annual fee under subsections 165(1)(c)(i) or (ii) has stopped.	Section 172 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to require by written notice the holder to pay the difference between the annual fee and the reduced annual fee.	Section 173(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to recover as a debt from the holder of an environmental authority an unpaid supplementary annual fee for an amended environmental authority.	Section 174(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an administering authority, to, by written notice, require the holder of an environmental authority for regulated waste transport to pay a supplementary annual fee and if unpaid, to recover the supplementary annual fee as a debt.	Section 175 <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection Regulation 2019*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an administering authority, to, by written notice, require the holder to pay:- (a) the annual fee or the outstanding amount of the fee; and (b) the late payment fee stated in schedule 15 of the Regulation.	Section 177(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a holder, to comply with a notice issued pursuant to subsection 177(2).	Section 177(3) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a holder, to pay the administering authority a fee for its assessment of the holder's annual returns and monitoring compliance with the transitional environmental program.	Section 178(2) <i>Environmental Protection Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Environmental Protection (Water and Wetland Biodiversity) Policy 2019*

**Environmental Protection (Water and Wetland Biodiversity) Policy 2019**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a recognised entity, in cooperation with the chief executive, to develop and implement a healthy waters management plan.	Section 16(2) <i>Environmental Protection (Water and Wetland Biodiversity) Policy 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Fire and Emergency Service Act 1990*

**Fire and Emergency Service Act 1990**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a requirement issued by an authorised fire officer under subsection (2).	Section 58D <i>Fire and Emergency Service Act 1990</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	<u>Chief Executive Officer</u>	<u>Power, at the direction of an authorised fire officer, to exercise a power conferred upon the authorised fire officer.</u>	<u>Section 59 Fire and Emergency Service Act 1990</u>		
	<u>Chief Executive Officer</u>	<u>Power as an occupier of land to ask the commissioner to give a notice under section 64(1) to an occupier of adjoining land.</u>	<u>Section 64(2) Fire and Emergency Service Act 1990</u>		
	<u>Chief Executive Officer</u>	<u>Power to apply to the commissioner for a permit to light a fire on land.</u>	<u>Section 65(1) Fire and Emergency Service Act 1990</u>		
	<u>Chief Executive Officer</u>	<u>Power, as occupier of the land, to:</u> <u>(a) take all reasonable steps to extinguish or control the fire; and</u> <u>(b) report the existence and location of the fire to a person identified in subsection 67(b).</u>	<u>Section 67 Fire and Emergency Service Act 1990</u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Fire and Emergency Service Act 1990*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	Power, as occupier of land, to:  (a) <u>enter the land on which the fire is burning and any other land in order to gain access to the land where the fire is burning; and</u> (b) <u>take on to the land, equipment for extinguishing or controlling the fire; and</u> (c) <u>take all reasonable measures to extinguish or control the fire.</u>	<u>Section 68(1) Fire and Emergency Service Act 1990</u>		
	<u>Chief Executive Officer</u>	Power, as occupier of land, to direct persons to:-  (a) <u>enter the land on which the fire is burning and any other land in order to gain access to the land where the fire is burning; and</u> (b) <u>take on to the land, equipment for extinguishing or controlling the fire; and</u> (c) <u>take all reasonable measures to extinguish or control the fire.</u>	<u>Section 68(1) Fire and Emergency Service Act 1990</u>		
	Chief Executive Officer	Power to comply with a requisition notice.	<u>Section 69 Fire and Emergency Service Act 1990</u>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the occupier of a premises in or on which any dangerous goods are stored or to be stored, to provide information sought by the commissioner in a notice.	<u>Section 96 Fire and Emergency Service Act 1990</u>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Fire and Emergency Service Act 1990*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier of a premises in or on which any dangerous goods are stored or to be stored, to prepare an off-site emergency plan and to amend the plan.	Sections 97, 99 and 100 <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to pay to the commissioner charges for any advice or other assistance provided in preparation of an off-site emergency plan.	Section 98(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to implement an off-site emergency plan.	Section 101 <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give written notice to the chief executive of a change of circumstances affecting an off-site emergency plan.	Section 102(1) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the occupier of a building, to maintain a fire and evacuation plan and to provide instructions to prescribed persons in the building concerning the action to be taken by them in the event of fire threatening the building.	Section 104E <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to pay to the commissioner charges for any advice or other assistance provided in preparation of a fire and evacuation plan.	Section 104F(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to consult with the commissioner about a notice under section 104G(1).	Section 104G(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Fire and Emergency Service Act 1990*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the occupier or owner of a building, to comply with a notice issued by the commissioner under section 104G(1).	Section 104G(3) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with an authorised officer about a notice under section 104I(7) or (8).	Section 104I(9) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to nominate a person to be appointed an assessor by the commissioner to help QCAT in section 104SG(1) proceedings.	Section 104SI(2)(b)(ii) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to furnish to the chief executive a return disclosing the particulars prescribed under a regulation relating to certain properties.	Section 109(1) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to collect annual contributions and other amounts imposed by the local government pursuant to Part 10 of the <i>Fire and Emergency Service Act</i> .	Section 111(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to, in respect of each financial year: (a) determine the prescribed properties within its area; and (b) determine the annual contributions payable in respect of prescribed properties by reference to the categories prescribed under a regulation made under section 108.	Section 112(1) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	To be endorsed during Budget deliberations



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Fire and Emergency Service Act 1990*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the owner of a prescribed property a levy notice.	Section 112(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give the chief executive information which is relevant to the determination of an appeal against a local government's determination, if required by the chief executive.	Section 113(3) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to amend, revoke or revoke and give a new levy notice if the chief executive allows an appeal.	Section 113(6) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to refund to the appellant any amount paid in respect of contributions, for the financial year to which the notice relates and for any previous financial year, in excess of the amount calculated in accordance with the chief executive's determination.	Section 113(7) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to decide the way in which it keeps an administration fee for performing functions under Part 10 of the <i>Fire and Emergency Service Act</i> .	Section 117(3) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make payments to the department, for the fund, out of its operating fund from moneys received or recovered by the local government under Part 10.	Section 118(1) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to prepare and submit a return in the approved form	Section 118(4) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Fire and Emergency Service Act 1990*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to refuse or grant, subject to any conditions, an application to pay contributions by instalments.	Section 121(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to engage a debt collector (authorised to perform a debt collection activity under the <i>Debt Collectors (Field Agents and Collection Agents) Act 2014</i> ) to collect any arrears of annual contribution payable by an owner of prescribed property, and to require by notice in writing the owner to pay an amount by way of a collection fee.	Section 126(1) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
		Power to contribute amounts raised via special rates or charges, or separate rates or charges to rural fire brigades operating in Council's local government area.	Section 128A <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 19/02/2020	Delegated authority remains with Council
		Power to consult with the commissioner about the establishment of an SES unit in Council's local government area.	Section 133(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power to nominate a person to be the local controller for an SES unit.	Section 134(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power as a local government affected by a disaster to request the commissioner to appoint a person as a SES coordinator.	Section 136(3) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
		Power to consult with the commissioner about the appointment of a person as a SES coordinator.	Section 136(4) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Fire and Emergency Service Act 1990*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to enter an agreement with the Department which sets out the responsibilities of each party in relation to the SES in Council's local government area.	Section 140 <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
		Power to consult with the commissioner about the establishment of an ES unit in Council's local government area.	Section 141(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to consult with the commissioner about the functions of an ES unit in Council's local government area.	Section 142(3) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to nominate a person to be a ES unit coordinator.	Section 146(2) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power to produce to an authorised person any document or record mentioned in subsection (2)(b).	Section 152C(4) <a href="#"><i>Fire and Emergency Service Act 1990</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### ***Food Act 2006***

#### **Food Act 2006**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to administer and enforce the following provisions of the <i>Food Act 2006</i> : (a) section 39(1); (b) chapters 3 and 4; (c) chapter 6, other than section 159.	Section 23(1) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to administer and enforce sections 32, 33, 35 and 36 of the <i>Food Act 2006</i> , in conjunction with the State.	Section 24 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to agree with the chief executive that the State may do a thing that is a matter of administration and enforcement for local government under section 23(1) of the <i>Food Act 2006</i> .	Section 25(1)(a) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to agree with the chief executive that Council may do a thing that is a matter of administration and enforcement for the State under section 22(1) of the <i>Food Act 2006</i> .	Section 25(1)(b) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consult with the chief executive, and provide information required by the chief executive, about the administration and enforcement of sections 24 and 25 of the <i>Food Act 2006</i> .	Section 28 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider and grant, or refuse to grant, an application for a licence to carry on a licensable food business.	Section 55 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### ***Food Act 2006***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to obtain and consider the written advice of an auditor about whether a food safety program complies with section 98.	Section 56(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to decide whether premises are suitable for carrying on a licensable food business.	Section 58 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make enquiries as to the suitability of the applicant to hold a licence, and the suitability of the premises for carrying on a licensable food business.	Section 59(1)(a) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to require the applicant to give Council further information or documents that Council reasonably requires.	Section 59(1)(b) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to extend the time needed to make a decision about the application.	Section 62(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to agree with the applicant, at any time prior to the final consideration day, about the day upon which the application must be decided.	Section 62(3) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to issue a provisional licence, at any time prior to deciding an application for a licence.	Section 64 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### ***Food Act 2006***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to decide the term of the licence. (Note: not more than 3 years).	Section 67 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to decide the term of the provisional licence. (Note: not more than 3 months).	Section 68(1) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to extend, and further extend, the term of a provisional licence (to a total period of not more than 3 months after the provisional licence was issued).	Section 68(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to impose reasonable conditions on the licence.	Section 69(1)(e) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider and renew, or refuse to renew, the licence for an application made under section 72(1) of the <i>Food Act 2006</i> .	Section 72(3) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider and restore, or refuse to restore, the licence, where application has been made under section 73(1) of the <i>Food Act 2006</i> .	Section 73(3) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider and amend, or refuse to amend, a licence, where application has been made under section 74(1) of the <i>Food Act 2006</i> .	Section 74(3) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### ***Food Act 2006***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to require the applicant to give Council further information or documents Council reasonably requires to decide the application (for an application that is made under Chapter 3, Part 5, Division 2, Subdivision 1, i.e. sections 72(1), 73(1) and 74(1)).	Section 75(1) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give an information notice where Council has failed to decide an application within 30 days of receipt under Chapter 3, Part 5, Division 2, Subdivision 1, i.e. Sections 72(1), 73(1) and 74(1).	Section 77(4) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a show cause notice.	Section 79(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider representations about a show cause notice.	Section 80(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to end the show cause process after considering representations made by the licensee.	Section 81 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to suspend a licence after considering representations (if any).	Section 82(2)(a) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to cancel a licence after considering representations (if any).	Section 82(2)(b) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### ***Food Act 2006***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to suspend a licence immediately.	Section 83(1) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give an information notice and show cause notice, as required, before suspending a licence pursuant to section 83(1).	Section 83(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the second local government, to take the same action as the first local government (except the power to cancel, suspend impose conditions or other similar action in relation to the licence).	Section 90(1) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the second local government, to advise the first local government of the thing done or omitted to be done by a licensee of a mobile food business.	Section 91(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the first local government, to take action, in relation to a thing done or omitted to be done by the licensee in the second local government area.	Section 92(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider and grant, or refuse to grant, an application for a replacement licence.	Section 97 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider an application and to accredit, or refuse to accredit, the food safety program.	Section 103(1) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### ***Food Act 2006***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to obtain and consider the written advice of an auditor about whether or not the food safety program complies with the criteria in section 104.	Section 103(2) <a href="#"><u>Food Act 2006</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, before deciding the application, to require the applicant to give further information or documents reasonably required to decide the application.	Section 105(1) <a href="#"><u>Food Act 2006</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give an information notice to the applicant where the application is refused under section 107.	Section 107(4) <a href="#"><u>Food Act 2006</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to decide that more time is needed to make a decision about the application.	Section 108(1) <a href="#"><u>Food Act 2006</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to agree with the applicant, at any time prior to the final consideration day, about the day upon which the application must be decided.	Section 108(3) <a href="#"><u>Food Act 2006</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, after accrediting an applicant's food safety program, to decide how often the program must have compliance audits.	Section 109(2) <a href="#"><u>Food Act 2006</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to determine changes to the frequency of compliance audits for a food safety program accredited by Council.	Section 110 <a href="#"><u>Food Act 2006</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### ***Food Act 2006***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consider an application and approve, or refuse to approve, the amendment of an accredited food safety program.	Section 112(4) <i>Food Act 2006</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, before deciding the application, to require the applicant to give further information or documents reasonably required to decide the application.	Section 113(1) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, by notice, to direct the holder of a Council accredited food safety program to amend the program.	Section 114 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give the holder of a food safety program a show cause notice, and to decide the term of the show cause period.	Section 118 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider representations about a show cause notice.	Section 119 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, after considering written representations by the holder of the accredited food safety program, to take no further action.	Section 120 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to cancel the accreditation of a food safety program.	Section 121 (2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

***Food Act 2006***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to conduct a nonconformance audit of a food safety program.	Section 160(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to approve an improvement notice where remedying the contravention would be likely to stop the food business from operating.	Section 210(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the ‘reviewer’, to review an original decision under Chapter 3 or Chapter 4 of the <i>Food Act 2006</i> .	Section 237 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as reviewer, to, at any time, extend the time to apply for a review.	Section 238(2) <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as reviewer, to, after reviewing the original decision, make a further decision to: (a) confirm the original decision; or (b) amend the original decision; or (c) substitute another decision for the original decision.	Section 239 <a href="#"><i>Food Act 2006</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Food Production (Safety) Act 2000*

**Food Production (Safety) Act 2000**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to approve the appointment of an employee of Council as an authorised officer by Safe Food Production (QLD).	Section 83 <a href="#"><i>Food Production (Safety) Act 2000</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle (Mass, Dimension and Loading) National Regulation*

**Note: This register covers powers of Council as a road manager only and does not include powers of Council as a driver or operator of a heavy vehicle**

**Heavy Vehicle (Mass, Dimension and Loading) National Regulation**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road manager, to consent to the making of an HML declaration.	Sections 13(1)(b) and 14 <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant road manager for an HML declaration, to consent to the making of the declaration subject to the condition that stated intelligent access conditions are imposed on the use of a stated type of HML heavy vehicle under the higher mass limits in an area or on a route to which the declaration applies.	Section 14(3) <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant road manager for an HML declaration, to give written reasons for a decision made under subsection 14(3) to the Regulator.	Sections 14(4) <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant road manager for an HML declaration in the circumstances set out in subsection 18(1), to ask the Regulator to do one or more of the things listed in subsection 18(2).	Sections 18 <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle (Mass, Dimension and Loading) National Regulation*

**Note: This register covers powers of Council as a road manager only and does not include powers of Council as a driver or operator of a heavy vehicle**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road manager, to consent to the granting of an HML permit.	Sections 22(1)(b) and 23 <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager, to consent to the granting of an HML permit subject to conditions.	Section 24(1)(a) <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager, to consent to amendment of an HML permit.	Section 29(4) <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager for a HML permit, to request the regulator to amend or cancel the permit.	Section 31(2) <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager, to consent to a declaration of the regulator pursuant to section 40.	Section 41(1) <a href="#"><i>Heavy Vehicle (Mass, Dimension and Loading) National Regulation</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

**Heavy Vehicle National Law (Qld)**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party in the chain of responsibility for a heavy vehicle, to ensure, so far as is reasonably practicable, the safety of the party's transport activities relating to the vehicle.	Section 26C <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply for a vehicle standards exemption permit and to comply with any request from the Regulator for further information.	Section 69 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of a permit for a vehicle standards exemption (permit), to apply to the Regulator for an amendment or cancellation of the exemption and to comply with any request from the Regulator for further information.	Section 75 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of a permit for a vehicle standards exemption permit, to make written representation in response to a notice issued by the Regulator issued under subsection (2).	Section 76(2)(e) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of a permit for a vehicle standards exemption permit, to comply with a notice issued by the Regulator requiring the return of the permit.	Section 79(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances specified in subsection (1), to apply for a replacement permit.	Section 80(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (2), to ensure the driver complies with subsection (2).	Section 82(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (2), to ensure the driver complies with subsection (2).	Section 83(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person who permits another person to drive a heavy vehicle on a road, to ensure the vehicle, and the vehicle's components and load, comply with the mass requirements applying to the vehicle.	Section 96(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person who permits another person to drive a heavy vehicle on a road, to ensure the vehicle, and the vehicle's components and load, comply with the dimension requirements applying to the vehicle.	Section 102(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person who permits another person to drive a heavy vehicle on a road, to ensure the vehicle, and the vehicle's components and load, comply with the loading requirements applying to the vehicle.	Section 111(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager, to consent to the grant of a mass or dimension exemption (notice)	Section 118(1)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a road manager, to consent to the amendment of a map or list imposed on a mass or dimension exemption (notice)	Section 119(5)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the Regulator for a mass or dimension exemption (permit) and to comply with a notice from the Regulator for additional information.	Section 123 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager, to consent to the grant of a mass or dimension exemption (permit)	Section 124(1)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to ensure, so far as is reasonably practicable, the driver of the pilot vehicle or escort vehicle complies with subsection (2). the vehicle, and the vehicle's components and load, comply with the loading requirements applying to the vehicle	Section 130(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (2), to ensure the driver complies with subsection (2).	Section 132(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (1), to ensure the driver complies with subsection (1).	Section 133(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager, to consent to the grant of a class 2 heavy vehicle authorisation (notice)	Section 139(1)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a road manager, to consent to the amendment of a map or list imposed on a class 2 heavy vehicle authorisation (notice)	Section 142(6)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road manager, to consent to the grant of a class 2 heavy vehicle authorisation (permit)	Section 145(1)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (2), to ensure the driver complies with subsection (2).	Section 151(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (1), to ensure the driver complies with subsection (1).	Section 152(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager, to consent to the grant of a mass or dimension authority.	Section 156(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager, to ask the regulator for a longer period of time under section 156(1)(b).	Section 156(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager, to determine that the consent should only be given if the mass of the vehicle under the application for the authority was less than applied for, and give the consent subject to a road condition that the vehicle not exceed the mass.	Section 156A(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give the Regulator a written statement that explains the road manager's decision and complies with section 172.	Section 156A(4) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road manager, to notify the regulator:- (a) that a route assessment is required for the road manager deciding whether to give or not to give the consent; (b) the fee payable (if any) for the route assessment under a law of the jurisdiction in which the road is situated.	Section 159(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager, to consent to the grant a mass or dimension authority subject to conditions.	Sections 160(1), 161(1) and 162(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a road manager for a mass or dimension authority, to give the regulator a written statement that explains the road manager's decision and complies with section 172.	Sections 160(2), 161(2) and 162(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager for a mass or dimension authority, to give the regulator a notice objecting to the application of section 167 to the proposed replacement authority.	Section 167(2)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager for a mass or dimension authority, to seek an extension of time to give a notice under section 167(2)(b).	Section 167(2)(b)(ii) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager for a mass or dimension authority, to give consent to the grant of a mass or dimension authority for a trial period of no more than 3 months.	Section 169(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road manager for a mass or dimension authority, to object to the renewal of the authority for a further trial period.	Section 170(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a road manager for a mass or dimension authority granted by Commonwealth gazette notice, to request the regulator to amend or cancel the authority if the circumstances of section 174(1) exist.	Section 174(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a road manager for a mass or dimension authority granted by permit, to request the regulator to amend or cancel the authority if the circumstances of section 178(1) exist.	Section 178(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a responsible entity for a freight container, to ensure an operator or driver of a heavy vehicle does not transport the freight container by road using the vehicle without a complying container weight declaration for the freight container containing information in the form required under section 192A.	Section 190(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to ensure a driver of a heavy vehicle does not transport the freight container by road using the vehicle without a complying container weight declaration for the freight container containing information in the form required under section 192A.	Section 191(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to ensure the freight container is not given to another carrier unless the carrier has been provided with:- (a) a complying container weight declaration for the freight container containing information in the form required under section 192A; or (b) the prescribed particulars contained in a complying container weight declaration for the freight container.	Section 191(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant party for the driver, in the circumstances mentioned in subsection (1), to ensure, so far as is reasonably practicable, the driver:- (a) does not drive a fatigue-regulated heavy vehicle after making the change unless the driver has complied with section 263; and (b) can comply with his or her obligations in relation to the change.	Section 264(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person referred to in subsection (1), to apply to the Regulator for a work and rest hours exemption and provide any additional information sought by the Regulator.	Section 274 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the holder of a permit for a work and rest hours exemption, to apply to the Regulator for an amendment or cancellation of the exemption and to provide any additional information sought by the Regulator.	Section 280 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a notice from the Regulator regarding a work and rest hours exemption.	Section 284 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, where a permit for a work and rest hours exemption is defaced, destroyed, lost or stolen, to apply to the Regulator for a replacement permit.	Section 285 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (2), to ensure the driver complies with subsection (2).	Section 287(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (1), to ensure the driver complies with subsection (1).	Section 288(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as a record keeper in the circumstances listed in subsection (1), to, as soon as reasonably practicable after becoming aware of the matter or having reason to suspect the matter:-</p> <p>(a) either:-</p> <ol style="list-style-type: none"> <li>i. make the electronic work diary capable of recording new information; or</li> <li>ii. give the driver a new electronic word diary that is in working order; and</li> </ol> <p>(b) if the record keeper removes any information relating to any period during the last 28 days from the work diary to make it capable of recording new information—give the driver the removed information in a way that makes the information readily available to the driver; and</p> <p>(c) notify the Regulator in the approved form that the electronic work diary has been filled up.</p>	Section 311 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
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*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as a record keeper in the circumstances listed in subsection (1), to, as soon as reasonably practicable after becoming aware of the matter or having reason to suspect the matter:-</p> <ul style="list-style-type: none"> <li>(a) inform the driver that the electronic work diary has been destroyed, lost or stolen unless the driver informed the record keeper about the fault under section 309; and</li> <li>(b) give the driver an electronic work diary that is in working order; and</li> <li>(c) give the driver any information, in a way that makes the information readily available to the driver, that was in the destroyed, lost or stolen electronic work diary that:- <ul style="list-style-type: none"> <li>(i) is accessible to the record keeper; and</li> <li>(ii) relates to any period during the last 28 days; and</li> <li>(iii) is not stored in the new electronic work diary.</li> </ul> </li> </ul>	Section 312(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power as a record keeper to notify the Regulator in the approved form that the electronic work diary has been destroyed, lost or stolen.	Section 312(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a record keeper in the circumstances listed in subsection (1), to, as soon as reasonably practicable after becoming aware of the matter or having reason to suspect the matter inform the driver about the matter unless the driver informed the record keeper about the matter under section 309.	Section 313(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power, as a record keeper in the circumstances listed in subsection (1), to, after becoming aware of the matter or having reason to suspect the matter:-</p> <ul style="list-style-type: none"> <li>(a) direct the driver in the approved form to use a supplementary record in compliance with section 305; and</li> <li>(b) give the driver information that was in the electronic work diary, in a way that makes the information readily available to the driver, that:- <ul style="list-style-type: none"> <li>(i) is accessible to the record keeper; and</li> <li>(ii) relates to any period during the last 28 days; and</li> <li>(iii) is not stored in the electronic work diary because the electronic work diary is not in working order or is malfunctioning or has malfunctioned; and</li> </ul> </li> <li>(c) notify the Regulator in the approved form that the electronic work diary is not in working order or is malfunctioning or has malfunctioned; and</li> <li>(d) ensure the electronic work diary is examined and brought into working order and is not malfunctioning.</li> </ul>	Section 313(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a responsible party for the driver of a fatigue-regulated heavy vehicle, to ensure, so far as is reasonably practicable, the driver complies with each of Part 6.4, Division 2, Subdivisions 1, 2, 3 and 4.	Section 315 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	



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*Heavy Vehicle National Law (Qld)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a record keeper for a driver of a fatigue-regulated heavy vehicle who is undertaking only 100km work under standard hours, to keep a record of the information listed in subsections (1)(a) to (b).	Section 319 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a record keeper for a driver of a fatigue-regulated heavy vehicle who is undertaking 100+km work under standard hours; or operating under BFM hours, AFM hours or exemption hours, to keep a record of the information listed in subsections (1)(a) to (c) and (3) (where relevant).	Section 321 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a record keeper for a driver of a fatigue-regulated heavy vehicle to ensure the driver complies with subsection (2).	Section 322(4) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a new record keeper for a driver of a fatigue-regulated heavy vehicle to ensure the driver complies with subsection (2).	Section 323(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a record keeper in the circumstances listed in subsection (1), to give the driver the information listed in subsection (2).	Section 324(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a record keeper in the circumstances listed in subsection (1), to give the driver the information listed in subsection (2).	Section 324A(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a record keeper for the driver of a fatigue-regulated heavy vehicle who knows, or has reasonable grounds to suspect, an electronic work diary has been tampered with, to report the matter to the Regulator	Section 336A <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as a record keeper of the driver of a fatigue-regulated heavy vehicle, to keep a record (or a copy) required to be made or kept under Division 3, for the period for which, and way in which subsections (1) to (7) require.	Section 341 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to the Regulator for the approval of an electronic recording system.	Section 342 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the holder of an electronic recording system approval, to apply to the Regulator for an amendment or cancellation of the approval and give any additional information sought by the Regulator.	Section 351 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the holder of the approval in relation to which a direction has been given under subsection (2), to comply with the direction.	Section 354(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person given a notice under subsection (3), to give a copy of the notice to each other person to whom the person has supplied an electronic recording system the subject of the approval, or a device forming part of the system.	Section 354(5) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, in the circumstance stated in subsection (1), to remove any electronic message on the system's visual display stating the system is or includes an electronic work diary.	Section 355(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstance stated in subsection (1), to give each person to whom the holder has supplied an electronic recording system the subject of the approval that constitutes an electronic work diary, or of which an electronic work diary is a part, a notice stating that the approval has been cancelled	Section 355(4) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer of the driver of a fatigue-regulated heavy vehicle to make an application under subsection (1) on behalf of the driver and give any further information sought by the Regulator.	Section 364 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a relevant party for a driver mentioned in subsection (2), to ensure the driver complies with subsection (2).	Section 376(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the record keeper for a driver of a fatigue-regulated heavy vehicle, to apply to the Regulator for a fatigue record keeping exemption (permit) and give any further information sought by the Regulator.	Section 384 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the holder of a permit for a fatigue record keeping exemption, to apply to the Regulator for an amendment or cancellation of the exemption and give any further information sought by the Regulator.	Section 389 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the holder of a permit for a fatigue record keeping exemption, to make submissions to the Regulator.	Section 390(2)(e) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a permit for a fatigue record keeping exemption that is amended or cancelled, to comply with a notice of the Regulator given under subsection (1).	Section 392(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the holder of a permit for a fatigue record keeping exemption that is defaced, destroyed, lost or stolen, to apply to the Regulator for a replacement permit.	Section 393(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the owner of a fatigue-regulated heavy vehicle required by the national regulations to be fitted with an odometer, to maintain the odometer in accordance with the requirements prescribed by the national regulations.	Section 396(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the owner of a fatigue-regulated heavy vehicle that is informed under section 397 of a malfunctioning or suspected malfunctioning odometer, to ensure the odometer is examined and brought into working order.	Section 398(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the operator of a heavy vehicle, to apply to the Regulator for heavy vehicle accreditation, provide the declaration required by subsection (3) and give any further information or statutory declaration sought by the Regulator.	Section 459 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the applicant, to consent to the Regulator obtaining prescribed criminal history information.	Section 460(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as an operator to ask the Regulator for an accreditation label for the new relevant vehicle.	Section 466(2)(a) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the operator of a heavy vehicle, to ensure a driver who is operating under a BFM accreditation or AFM accreditation complies with subsection (1).	Section 468(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an operator of a heavy vehicle who holds a heavy vehicle accreditation, to, if the accreditation is BFM accreditation or AFM accreditation, ensure each driver who operates under the accreditation:- (a) is inducted into the operator's relevant management system; and (b) at all times, meets the requirements relating to drivers operating under the accreditation (if any).	Section 470(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle who holds a heavy vehicle accreditation, to, if the accreditation is AFM accreditation, ensure each driver who operates under the accreditation is informed of the AFM hours applying under the accreditation.	Section 470(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle who holds a heavy vehicle accreditation, to keep the things listed in subsection (4).	Section 470(4) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle who holds a heavy vehicle accreditation, to comply with a requirement issued by the Regulator under subsection (7).	Section 470(8) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator of a heavy vehicle who holds a heavy vehicle accreditation that is amended or suspended, or as an operator that ceases to hold an accreditation, to give notice to any driver of, or scheduler for, a heavy vehicle who may be affected by the amendment, suspension or cessation	Section 471(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person who holds a heavy vehicle accreditation, to apply to the Regulator for an amendment or cancellation of the heavy vehicle accreditation and give any further information sought by the Regulator.	Section 472 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person who holds a heavy vehicle accreditation, to make written representations in response to a notice given by the Regulator.	Section 473(2)(f) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle who holds a heavy vehicle accreditation that is amended, suspended or cancelled, to comply with a notice of the Regulator issued under subsection (1).	Section 476(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person whose accreditation certificate for a heavy vehicle accreditation is defaced, destroyed, lost or stolen, to apply to the Regulator for a replacement accreditation certificate.	Section 477(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an occupier of a place, to consent to its entry by an authorised officer, with or without conditions, and to sign and acknowledgement of the consent.	Section 504(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to comply with a direction of an authorised officer to move the vehicle or cause it to be moved to a location stated in the direction.	Section 516(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to comply with a direction of an authorised officer to move the vehicle or cause it to be moved to a location stated in the direction and do, or cause to be done, anything else the officer reasonably requires in the direction.	Section 517(4) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered operator or owner of a heavy vehicle, to comply with a notice of an authorised officer issued under subsection (2) and to request that the place or time of inspection be changed.	Sections 522(3) and (5) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle that is the subject of a self-clearing defect notice, to apply to an authorised officer for written permission for the vehicle to be used on a road during a period stated in the permission.	Section 529AA <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an operator of a heavy vehicle that is the subject of a major defect notice or minor defect notice, to make a request to an authorised officer for written permission for the vehicle to be used on a road during a period stated in the permission.	Section 529A(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle that is the subject of a major defect notice or minor defect notice, to provide the authorised officer with evidence of adequate repairs or other measures.	Section 529A(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/05/2021	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to comply with a direction of an authorised officer given under subsection (2).	Section 533(7) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to comply with a direction of an authorised officer given under subsection (2).	Section 534(5) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an operator of a heavy vehicle, to comply with a direction of an authorised officer given under subsection (2).	Section 535(5) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as owner of a thing seized under chapter 10 and not forfeited, to apply to the relevant tribunal or court for the return of the thing.	Section 556(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person served with an embargo notice, to take all reasonable steps to stop any other person from doing anything prohibited in the notice.	Section 558(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person served with an embargo notice, to comply with a requirement stated in the notice.	Section 559(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to seek an authorised officer's approval to tamper with an embargoed thing or anything used to restrict access to the thing and enter a place in contravention of a restriction or tamper with anything used to restrict access to a place.	Sections 559(4) and (5) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as owner of a thing or sample seized under chapter 10 and forfeited under section 561(1), to agree with the regulator to transfer the ownership of the thing or sample to the regulator.	Section 563 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party mentioned in subsection (1), to apply to the relevant tribunal or court for:- (a) ownership in the thing or sample to be transferred to Council; or (b) the thing or sample to be sold and the Regulator to pay to Council, and any other persons with a registered interest in the thing or sample, an amount commensurate with the value of their respective interest.	Section 565(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a responsible person for a heavy vehicle, to comply with a requirement issued by an authorised officer under subsection (1).	Section 569(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a responsible person for a heavy vehicle, to comply with a requirement issued by an authorised officer under subsection (1).	Section 570(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to comply with a notice issued by an authorised officer under subsections (2) or (3).	Section 570A(5) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person given an improvement notice, to take the steps necessary to comply with the notice.	Section 573 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person given a direction under section 576A(2) or a prohibition notice to comply with the direction or notice.	Section 576C <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a place, to comply with a requirement issued by an authorised officer under subsections (1) or (2).	Section 577(4) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power claim compensation from the Regulator if Council incurs costs, damage or loss because of the exercise, or purported exercise, of a power by or for an authorised officer.	Section 581(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to give an undertaking in relation to the contravention or alleged contravention of the Heavy Vehicle National Law by Council.	Section 590A <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with an undertaking given under section 590A.	Section 590B <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to agree in writing with the promisee to withdraw the undertaking or change the undertaking.	Section 590C(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person to whom a supervisory intervention order applies, to apply to the Court to amend or revoke the order.	Section 603 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person to whom a supervisory intervention order applies, to take the steps necessary to comply with the order.	Section 604 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person to whom a prohibition order applies, to apply to the Court to amend or revoke the order.	Section 609 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person to whom a prohibition order applies, to take the steps necessary comply with the order.	Section 610 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a road manager, to apply to the Court for a compensation order.	Section 611(2) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a road manager and public authority, to sign a certificate.	Section 612(2)(c) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public authority, to give a copy of the certificate issued pursuant to section 611(2)(c) to the defendant.	Section 613(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a dissatisfied person for a reviewable decision, to apply to the regulator for internal review of the decision.	Section 641(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person given a decision notice, but not an information notice, for the reviewable decision, to ask the Regulator for a statement of reasons for the decision.	Section 641(6)(b) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a person who has made a review application for a reviewable decision, to apply for a stay of the decision and serve a copy of the application on the Regulator.	Sections 642(2) and (6) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who has made a review application for a reviewable decision, to make representations to the reviewer.	Section 644(3) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a reviewer, to make a review decision.	Section 645(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a reviewer who is a road manager, to give a copy of the review decision to the Regulator.	Section 645(5) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a road manager and reviewer, to agree to a longer prescribed period for a review of a reviewable decision.	Section 645(6) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to appeal against a review decision relating to a reviewable decision made by the Regulator or an authorised officer.	Section 647(1) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person who appeals against a review decision, to apply to the relevant appeal body for a stay of the decision and to serve a copy of the application on the Regulator.	Sections 648(2) and (6) <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a defendant for an offence, to give the complainant notice of the intention to challenge a matter stated in a certificate mentioned in section 711, 712, 713 or 714(1).	Section 715 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a defendant for an offence, to give the complainant notice of the intention to challenge a matter stated in subsection (5).	Section 722 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a defendant for an offence, to give the complainant notice of the intention to challenge a matter stated in subsection (4).	Section 724 <i>Heavy Vehicle National Law (Qld)</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Heavy Vehicle National Law Regulation 2014*

**Heavy Vehicle National Law Regulation 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road manager, to set the fee payable for a route assessment.	Section 4(2) <i>Heavy Vehicle National Law Regulation 2014</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Housing Act 2003*

**Housing Act 2003**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to enter a funding agreement with the Chief Executive	Section 25(1) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider, to respond to a show cause notice issued by the Chief Executive	Section 26(2)(b) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider, to comply with the prescribed requirements.	Section 34 <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider who has received a compliance notice, to comply with the notice.	Section 35(5) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an applicant that is a local government, to apply for registration on the State Register, pay the prescribed fee and comply with any requirement for information or documents issued by the Registrar.	Section 37B <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered provider, to comply with each condition applying to the registration and each applicable code provision.	Section 37D <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a State provider, to apply to the Registrar for the cancellation of the provider's registration.	Section 37G(1)(a) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Housing Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a State provider, in circumstances mentioned in subsection (1), to ensure that on or before the relevant day, each State community housing asset is transferred in accordance with subsection (3) and any conditions imposed by the chief executive.	Sections 37H(3) and (4) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered provider, to comply with the binding instructions stated in a notice of non-compliance.	Section 38B(3) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered provider who has received a notice of intent to cancel registration, to respond to the notice.	Section 38C(3) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered provider, to agree with a statutory manager about the provider performing a function exercising a power.	Section 38D(7) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered provider, to pay the expenses of a statutory manager.	Section 38E(1) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to consent to the release of information concerning Council by the registrar.	Section 38H(b) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded ancillary provider, to pay the amount of an administration cost.	Section 59 <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Housing Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to claim compensation from the Chief Executive where Council has incurred loss or damage because of the exercise or purported exercise of a power under Part 6 of the Act.	Section 62(1) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an entity entitled to be given a notice under section 64, to apply to a Chief Executive for a review of the decision.	Section 65 <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to comply with a notice received from the Chief Executive of an authorised officer requiring Council to give information or documents.	Section 81(5) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered provider, to ensure that a suitably qualified officer attends a meeting with the Registrar.	Section 81A(1) <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, where Council incurs loss or damage because of the exercise or purported exercise of a power under Part 7, to claim compensation from the Chief Executive.	Section 83 <i>Housing Act 2003</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	<u>Chief Executive Officer</u>	<u>Power, as the registered owner of a lot, to request that the registrar -of titles remove the record of the existence of the deed.</u>	<u>Section 94K(1)(b) <i>Housing Act 2003</i></u>		



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Housing Regulation 2015*

### **Housing Regulation 2015**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a funded provider, to use the funding or receipts in a way that complies with the funding agreement.	Section 7 <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider, to repay the amount to the Chief Executive.	Section 8(3) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider, to pay the amount stated in the payment notice to the Chief Executive.	Section 9(4) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider that receives funding for an ancillary housing service, to prepare annual financial statements and provide copies of the statements to the Chief Executive.	Section 11 <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider, to keep and implement an asset management plan for each funded property and to provide a copy of the asset management plan to the Chief Executive.	Section 12 <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider that receives funding to provide a social housing service, to implement:- (a) the Social Housing Eligibility Criteria; and the Allocations Policy for Funded Social Housing Providers.	Section 14(2) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Housing Regulation 2015*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a funded provider, to accept an application from a person for a social housing service and to give the application to the Chief Executive or an approved funded provider.	Section 15(2) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider that receives funding to provide an ancillary housing service, to keep an illegibility policy and implement the illegibility policy consistently and fairly.	Section 16(2) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider that receives funding to provide housing for residential use, to keep a rent policy and implement the rent policy consistently and fairly	Section 17(2) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider who receives funding to provide housing for residential use, where a tenant pays rent for the housing, to keep a record of rent calculations for the tenant stating those matters listed in subsection (4).	Section 17(4) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider that receives funding to provide a social housing service, to give the Chief Executive information about each funded property for the service and where necessary, to notify details of changes of the information.	Section 18 <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a funded provider that receives funding to provide a housing service, to comply with a notice from the Chief Executive for information.	Section 19(3) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, where Council has applied to the Chief Executive to lodge a document, to comply with a requisition notice issued by the Chief Executive.	Section 26 <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Housing Regulation 2015*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an accommodation provider, to consult with the Chief Executive about the most appropriate way of transferring or otherwise disposing of the relevant asset.	Section 37(2) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an accommodation provider, to comply with a condition imposed by the Chief Executive.	Section 37(6) <i>Housing Regulation 2015</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Human Rights Act 2019*

### **Human Rights Act 2019**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a proceeding before a court, in the circumstances in subsection 49(1), to make an application to have the proceeding referred to the Supreme Court.	Section 49(2) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a proceeding in the Supreme Court or District Court, to give notice in the approved form to the Attorney-General and the commission if:  (a) a question of law arises that relates to the application of the Act; or (b) a question arises in relation to the interpretation of a statutory provision in the Act.	Section 52(1)(a) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a proceeding, to give notice in the approved form to the Attorney-General and the commission if a question is referred to the Supreme Court under section 49.	Section 52(1)(b) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Human Rights Act 2019*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where the commissioner decides to accept a human rights complaint, to comply with the actions taken by the commissioner including:-  (a) making submissions to the commission in writing in response to the complaint; (b) complying with a direction to give the commission information relevant to the complaint; (c) participating in a conciliation of the complaint under part 4, division 2, subdivision 4.	Section 77(1) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant entity for a complaint, to comply with a direction given by the commissioner under subsection 78(2).	Section 78(5) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a complaint, to seek the consent of the commissioner to be represented by another person.	Section 83(1) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make submissions to the commissioner about a proposed adverse comment in a report prepared under section 88 or part 4, division 3.	Section 93(2) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with a notice, issued by the commissioner pursuant to subsection 98(1), to provide information.	Section 98(3) <i>Human Rights Act 2019</i>	Ordinary Meeting of Council 19/02/2020	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

### **Industrial Relations Act 2016**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to ask or require an employee to work additional hours if the hours are reasonable under section 26.	Section 23(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree with an employee who is not covered by an applicable industrial instrument, to an averaging arrangement.	Section 25(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to decide an employee's request for flexible working arrangements with or without conditions.	Sections 28(1) and (2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to give written notice of the decision on an employee's request for flexible working arrangements.	Section 28(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree when an employee is to take annual leave.	Section 33(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, and where the employer and employee cannot agree when the employee is to take annual leave, to decide when the employee is to take the leave and give the applicable notice to the employee.	Section 33(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree that an employee may take annual leave before becoming entitled to it.	Section 33(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to agree to pay the employee for annual leave otherwise than in advance.	Section 35(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree that an employee may cash out a particular amount of annual leave.	Section 37(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to pay an employee for annual leave not taken on termination of employment.	Section 38(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee taking additional unpaid carer's leave.	Section 42(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee who is a short term casual taking additional unpaid carer's leave.	Section 43(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee who is a long term casual taking additional unpaid carer's leave.	Section 44(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to require an employee to give a doctor's certificate or statutory declaration as evidence of the need to take carer's leave for more than 2 consecutive days.	Section 45(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to require an employee to give a statutory declaration or evidence mentioned in section 45(3)(a) to (d) as evidence of the need to take carer's leave to care for or support a person who has experienced domestic violence.	Section 45(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to require an employee to give a copy of a funeral notice or other evidence as evidence of a death resulting in the taking of bereavement leave.	Section 49(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to require an employee to give evidence to satisfy a reasonable person that the employee was taking compassionate leave because a member of the employee's family or household's life was threatened by personal illness or personal injury.	Section 49(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee taking additional unpaid bereavement leave or compassionate leave.	Section 50 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee taking unpaid cultural leave	Section 51(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee taking additional unpaid domestic and family violence leave.	Section 52(53) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, and where an employee has claimed domestic and family violence leave, to ask the employee for evidence that the employee has experienced domestic violence and needs to take leave as a result	Section 54(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as the employer, to require the employee to provide sufficient evidence to satisfy a reasonable person that the employee is pregnant and the expected date of birth.</a>	<a href="#">Section 63(3)(a) Industrial Relations Act 2016</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as the employer, to require the employee to provide sufficient evidence to satisfy a reasonable person that the employee's spouse is pregnant and the expected date of birth.</a>	<a href="#">Section 64(3)(a) Industrial Relations Act 2016</a>		
	Chief Executive Officer	Power, as the employer, to inform the employee his/her entitlements and obligations under chapter 2, part 3, division 8	Section 71(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer that has decided to implement significant change at a workplace, to advise employees on parental leave about the proposed change before it is implemented and give each employee reasonable opportunity to discuss any significant effect the change will have on the employee's position	Section 72 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee entitled to parental leave under subdivision 2, or who is taking parental leave, making more than 1 application under subsection (1) within a 12-month period in relation to a particular instance of parental leave.	Section 73(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee on parental leave, making more than 1 application under subsection (1) within a 12-month period.	Section 74(23) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to decide an application by an employee entitled to or taking parental leave to extend parental leave if the circumstances of section 73 exist, to discuss the application and to give written notice of that decision.	Section 76 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to decide an application by an employee on parental leave to return to work on a part-time basis pursuant to section 74, to discuss the application and to give written notice of that decision.	Section 76 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to nominate a time for the employee to resume work.	Section 78(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee taking paid sick leave or other paid leave whilst the employee is on unpaid parental leave.	Section 79(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee on parental leave performing work on a keeping in touch day.	Section 80(1)(b) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree that an employee break the period of parental leave by returning to work.	Section 81 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee on parental leave shortening the period of leave.	Section 83 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to give notice to the employee of the day on which the employee must return to work and, if the employee returns to work, to cancel the rest of the parental leave.	Section 84 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer of a <del>female</del> <u>an</u> employee whose present work is, because of her pregnancy or breastfeeding, a risk to the health or safety of the employee or <del>her</del> <u>their</u> unborn or newborn child <u>(a) to temporarily adjust the employee's working conditions or hours of work, or</u> <u>(b) transfer the employee to other appropriate work;</u> <u>or:</u> <u>(a)(c) in the circumstances in subsection 89(5), grant the employee birth-related leave, or any available paid sick leave.</u>	Section 89 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer of a replacement employee, to give the replacement employee written notice of the temporary nature of the employment and the parent's right to return to work.	Section 92(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree when an employee is to take long service leave.	Section 97(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, and where the employer and employee cannot agree when the employee is to take long service leave, to decide when the employee is to take the leave and give the applicable notice to the employee.	Section 97(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, where the employee is on long service leave and where the ordinary rate is increased or reduced, to pay the employee at the increased or reduced rate for the leave period to which the increased or reduced rate applies.	Section 98(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree on when, and the way in which, the employee will be paid for long service leave.	Section 101 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer of a casual or regular part-time employee, to agree that the employee's entitlement to long service leave may be taken in the form of its full time equivalent.	Section 104 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree in writing with the employee that the employee be paid for all or part of an entitlement to long service leave instead of taking the leave.	Section 110(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, upon an employee's death, to pay the employee's legal personal representative any amount payable for the employee's entitlement to long service leave that has not already been paid.	Section 111(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to ask an employee to work on a public holiday if the request is reasonable.	Section 116(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to dismiss an employee if the circumstances of section 121(1) exist.	Section 121(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer who obtains other acceptable employment for the employee or cannot pay the amount, to apply to the commission for an order reducing the amount of the redundancy pay to a stated amount the commission considers appropriate.	Section 127(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to give each employee before, or as soon as practicable after, the employee starts working for the employer, the information and documents required by section 129(1).	Section 129 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, where a magistrate has made an order about an offence against section 137(4) and that order states both alternatives of section 137(8), to decide how to comply with that order in terms of the alternatives.	Section 137(9) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to apply to the commission to:- (a) make a modern award; or (b) make an order varying a modern award.	Section 147(2)(b) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to apply to the commission to make an order revoking a modern award.	Section 150(3)(b)(iii) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person to whom a modern award applies, to apply to the commission to review the award.	Section 156(1)(b)(i) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to make a certified agreement with 1 or more employee organisations that represent, or are entitled to represent, Council's employees, or the employees of Council at the time the agreement is made.	Section 165 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, to consent to the making of a bargaining award.	Section 167(a) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a proposer, to give a notice of intention to:- (a) the other proposed parties to the negotiations; (b) if the negotiations relate to a project agreement—all relevant employee organisations and the commission.	Section 169(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a recipient of a notice of intention where the negotiations:- (a) relate to a project agreement; or (b) involve a multi-employer agreement, to give written notice of Council's intention to be a party to the negotiations to the proposer and the commission.	Section 170(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer and where the circumstances of section 171(1) exist, to take reasonable steps to ensure compliance with section 171(2).	Section 171(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer and where the circumstances of section 171(1) exist, to give the relevant employee organisation a reasonable opportunity to represent the employee as required by section 171(4).	Section 171(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer and where the circumstances of section 172(1) exist, to negotiate with the single bargaining unit.	Section 172(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as negotiating party, to negotiate in good faith and do all things listed in subsections (2) <del>and to (53)</del> .	Section 173 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as negotiating party, where the peace obligation period has ended, to ask the commission to help the parties reach an agreement.	Section 175(1)(b) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as one of the negotiating parties, to notify the commission that the parties intend to resume negotiating without the commission's help.	Section 175(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a negotiating party, to comply with an attendance notice and negotiate on Council's behalf at a conciliation conference.	Section 176(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as one of the negotiating parties, to apply to the commission for arbitration of the matter.	Section 178(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	<u>Chief Executive Officer</u>	<u>Power, as one of the negotiating parties, to consent to the full bench referring arbitration of the matter to a commissioner sitting alone.</u>	<u>Section 179A(2)</u> <u><i>Industrial Relations Act 2016</i></u>		
	Chief Executive Officer	Power, as one of the negotiating parties, to agree matters with the other negotiating parties before or during an arbitration of the matter.	Section 181(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a negotiating party, to agree with the other negotiating parties the nominal expiry date for the arbitration determination.	Section 183(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a negotiating party, to apply to the commission for a scope order.	Section 184(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to an agreement, to apply to the commission to certify the agreement.	Section 189(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to a proposed bargaining award, to apply to the commission to:- (a) make the bargaining award; and (b) terminate the relevant modern award.	Section 190(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person who will be covered by a proposed bargaining instrument, to take action that may be necessary to enable the commission to grant the application, including participating in a conciliation on Council's behalf.	Section 194 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to a proposed bargaining instrument, to sign it on Council's behalf.	Section 196(1)(b) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer in the circumstances set out in subsection (1), to apply to the commission for a decision under subsection (3).	Section 213(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, on or before the nominal expiry date of a bargaining instrument, to, apply to the commission to extend the nominal expiry date.	Section 223(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to apply to the commission to amend a bargaining instrument.	Section 225(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an approving party, to approve an amendment to a bargaining instrument.	Section 225(2)(a)(i) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person to whom a bargaining instrument applies, to apply to the commission to amend the instrument in one of the ways set out in subsection (5) and to agree to any amendment.	Section 225(5) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to a bargaining award or a proposed new party to the award, to, in the circumstances set out in subsection (1), apply to the commission to amend the bargaining award so the award applies to the proposed new party.	Section 226(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, on or before the nominal expiry date of a certified agreement or arbitration determination, to apply to the commission to terminate the agreement or determination.	Section 227(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, after the nominal expiry date of a certified agreement or arbitration determination, to apply to the commission to terminate the agreement or determination.	Section 228(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the person who intends to terminate the agreement or determination to give all other persons to whom the agreement or determination applies, notice of the intention.	Section 228(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to an agreement or determination that does not provide for the way it may be terminated, to agree to the agreement or determination being terminated.	Section 228(3)(b)(i) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a negotiating party for a proposed bargaining instrument, to take protected industrial action for the proposed instrument subject to the requirements of Chapter 4, Part 8.	Section 232 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer intending to take the industrial action, to give notice of the intention to all of the negotiating parties for the proposed bargaining instrument, either in writing or by taking other reasonable steps to notify employees of the intended action.	Section 236 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer taking industrial action that is the lockout of an employee, to refuse to pay the employee for the period of the lockout.	Section 237(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a negotiating party for a proposed bargaining instrument, to apply to the commission for an order to suspend or terminate protected industrial action for the proposed bargaining instrument being engaged in, or threatened to be engaged in.	Section 240(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a negotiating party for a proposed bargaining instrument, to apply to the commission for an order to suspend or terminate protected industrial action for the proposed bargaining instrument being engaged in, where the industrial action has threatened, is threatening or would threaten;- (a) to endanger the life, personal safety or health, or welfare of the State's population or part of it; or (b) to cause significant damage to the State's economy or an important part of it..	Section 241(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to apply to the registrar for a certificate stating that the employer need not negotiate with an employee organisation under chapter 4 because of a circumstance in section 171(5).	Section 242(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to a certified agreement or a bargaining award, to sign the affidavit prepared pursuant to subsection (2) on behalf of Council.	Section 250(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a relevant party subject to a direction of the commission, to comply with the direction on behalf of Council, including signing any affidavit required under subsection (3).	Section 251(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to an industrial dispute, in the circumstances referred to in subsection (1), to give the registrar written notice of the dispute.	Section 261(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party directly involved in an industrial cause, to request the registrar act as mediator in the cause.	Section 263(a) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person served with an attendance notice, to attend the compulsory conference and agree to measures which attempt to prevent or settle the dispute.	Section 264(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person the subject of an order, to prepare, file and sign an affidavit under subsection (3)(c).	Section 265(3) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person served with a show cause notice, to show cause to the full bench at the stated time why Council should not be dealt with under section 266.	Section 265(7) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to pay or refuse to pay, an employee for a period when the employee engages in a strike.	Section 268(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer against whom the strike was organised, engaged in or threatened, to make an application to the commission for an order for a contravention of section 268.	Section 269(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person who has been affected by a contravention of Chapter 8, Part 1, to apply to the commission for the commission to deal with the dispute.	Section 309(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an applicant or an employer, to attend a conciliation conference at a stated time and place and attempt to settle the matter on behalf of Council.	Section 312(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to attend a conciliation conference at a stated time and place and attempt to settle the matter on behalf of Council.	Section 318(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party, to seek further conciliation, or settle the matter, at any time before an order is made under section 321 or 322.	Section 318(5) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer that has decided to dismiss 15 or more employees for economic, technological or structural reasons, to dismiss the employees if the circumstances of section 329(1) apply and give the requisite notices.	Section 329(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to give each employee organisation the opportunity to consult on the ways listed in section 330(1).	Section 330 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, to stand down an employee if the circumstances of section 333 apply	Section 333 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to apply to the commission for an authorised officer's authority under section 337 to be revoked or suspended.	Section 338(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to keep a time and wages record for each industrial instrument employee as required by section 339.	339(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer and upon request by the employee, to give the employee a certificate stating the total hours recorded under section 339(1)(d) for the employee, worked out to the previous 30 June.	Section 339(5) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to keep a time and wages record for each non-industrial instrument employee as required by section 340.	340(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer and upon request by the employee, to give the employee a certificate stating the total hours recorded under section 340(1)(d) for the employee, worked out to the previous 30 June.	Section 340(5) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to keep an employee register as required by section 341.	341(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, when paying an employee wages, to give the employee a written statement as required by section 343(2).	343(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, when asked by the inspector to inspect, or for electronic access to, the time and wages record, to comply with the request.	344(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, when asked by the registrar to inspect, or for electronic access to, the time and wages record, to comply with the request.	346(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, when directed by the registrar, to give the employee register or index to a stated person, at a stated reasonable time and place.	346(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee inspecting the time and wages record for that employee's particulars, as permitted by section 347(2)(a) and (b), and to give the particulars to the employee in writing.	Section 347 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to agree to an employee inspecting the time and wages record:- (a) more than once in any 12-month period; or (b) outside the employer's business hours; or (c) during the employee's working time.	Section 347(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to require an authorised officer to produce the officer's authorisation.	Section 348(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, where an authorised officer fails to produce the officer's authorisation, to treat the office as a trespasser.	Section 348(5) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, when asked by the authorised officer for an item in section 350(1), to comply with the request and to refuse to comply if the circumstances of section 350(3) or 350(5) exist.	Section 350 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, keep an authorisation given under this section at, or in a place where it can be accessed from, a workplace of the employer in Queensland.	Section 354B <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the employer in the circumstances set out in subsection 354C(1), to give the information referred to in subsection 354C(2).	Section 354C(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an employer who has given information to the registered employee organisation under subsection 354C(2)(a), to notify the employee.	Section 354C(5) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the employer, to keep an accurate written account of the amounts received from the prime contractor, and of the way the amounts have been disbursed or disposed of.	Section 359(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to produce the account for inspection to an employee in the circumstances set out in subsection (a) to (c) and allow the employee to make a copy of the account.	Sections 359(5) and (6) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a prime contractor served with an attachment notice, to keep from the amounts payable, or to become payable, by the prime contractor to the employer for the contracted work, an amount sufficient to satisfy:- (a) the claim for wages stated in the notice; and (b) all further claims for wages stated in notices of attachment served on the prime contractor within 7 days after the service of the first notice.	Section 361(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a prime contractor served with an attachment notice, to pay the amount to which the notice relates to a clerk of the Magistrates Court.	Section 361(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a prime contractor, to pay the amount stated in the relevant order to the employee from the amounts attached and kept in the hands of the prime contractor.	Section 362(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a prime contractor, to ask the employee to sign a discharge for the amount paid for a claim for wages to which an order under section 362 relates.	Section 366 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, where an employee's consent authorising a deduction to be made from wages is not written, to, before making the deduction, give the employee written acknowledgement of the consent.	Section 371(5) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to pay each employee's wages at least monthly to the employee.	Section 373(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, where the circumstances in subsection (1) apply, to immediately at the end of the 30 days, pay the wages payable to the former employee to the <del>nearest clerk of the Magistrates Court</del> public trustee.	Section 375(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to recover an amount to which the employee is not entitled by deducting amounts from the employee's wages for a subsequent pay period or periods.	Section 376(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, where an employee ceases employment without giving the employer the notice required by an industrial instrument, to deduct from the employee's wages an amount stated by an industrial instrument.	Section 377 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, to contribute, for eligible employees, to the approved superannuation fund at the level required by the relevant industrial instrument.	Section 394(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person who may be directly affected by the declaration, to apply to the commission for a declaration about an industrial matter.	Section 463(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to apply to the commission for an interpretation of an industrial instrument, other than a certified agreement or bargaining award.	Sections 467(1) and 468(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person bound by the agreement, to apply to the commission for an interpretation of a certified agreement or bargaining award.	Sections 467(1) 468(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to an industrial cause, to agree in writing to the parties requesting the commission to assist the parties in negotiating or resolving a matter relevant to the industrial cause, whether or not the matter is within the jurisdiction of the commission and to agree that the request being amended.	Sections 469(1) and (2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to an industrial cause, to agree, in writing, for the decision of the commission to bind the parties.	Section 469(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a dispute, to make a referral agreement with the other parties to the dispute.	Section 470(1)(b) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to a dispute, in the circumstances set out in subsection (1), to apply to the commission for the commission to perform its dispute resolution functions.	Section 470(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to a contract, in the circumstances set out in subsection (1), to apply to the commission for the commission to amend or declare void (wholly or partly) the contract.	Section 471(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person under section 474, to apply to the commission for the commission to grant an injunction:- (a) to compel compliance with an industrial instrument, a permit or this Act; or (b) to restrain or prevent a contravention, or continuance of a contravention, of an industrial instrument, a permit or this Act; or (b)(c) <u>for the prevention or settlement of an industrial dispute involving allegations of sexual harassment or sex or gender-based harassment.</u>	Section 473(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to apply to the full bench for the orders set out in section 479 about a demarcation dispute.	Section 479 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	<u>Chief Executive Officer</u>	<u>Power, as an employer, to apply to the Commission for an order declaring an entity, other than an organisation, to be an ineligible entity.</u>	<u>Section 483B</u> <u><i>Industrial Relations Act 2016</i></u>		



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person mentioned in section 485, to apply to the full bench or the commission for proceedings to be reopened.	Section 484(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
1	Chief Executive Officer	Power, as a party to proceedings, to appoint in writing, an agent to represent Council in the proceedings.	Section 529(1)(ca) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to unpaid amount claim referred for conciliation, to advise the Registrar that Council does not wish to participate in conciliation.	Section 547C(4) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a party to an unpaid amount claim referred for conciliation, to:- (a) participate in the conciliation; (b) agree on a resolution of all or part of the unpaid amount claim; and (c) sign the agreement,	Section 547G(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a party to an unpaid amount claim, to apply to the industrial tribunal for the claim for an order giving effect to an agreement reached in a conciliation process.	Section 547H(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person aggrieved by a decision of the court or the full bench constituted by the president and 2 or more other members, to appeal to the Court of Appeal.	Section 554(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person aggrieved by a decision of the full bench constituted by the president and 2 or more other members, to seek the leave of the Court of Appeal to appeal.	Section 554(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person aggrieved by a decision of a magistrate, to appeal to the court.	Section 556 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person aggrieved by a decision of the commission, to appeal to the court.	Section 557(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person aggrieved by a decision of the commission, to seek the leave of the court to appeal.	Section 557(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person aggrieved by a decision of the registrar, to appeal to the full bench.	Section 560(1) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person aggrieved by a decision of the registrar, to seek the leave of the full bench to appeal.	Section 560(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to the industrial tribunal to allow a longer period in which to start an appeal.	Section 564(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person mentioned in column 2 of schedule 3 to apply to the relevant industrial tribunal for an order in relation to a contravention, or alleged contravention, of a civil penalty provision.	Section 572 <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person subject to a requirement from an inspector to produce a document, to comply with the requirement.	Section 912(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Industrial Relations Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer subject to a written demand by an inspector under subsection (1), to comply with the demand.	Section 915(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to pay wages payment to an employee under the Act, a relevant industrial instrument or a permit, in accordance with the employee's written direction.	Section 928(1)(b) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer in a workplace where an industrial instrument applies, to display a copy of the industrial instrument as required by section 934(2).	Section 934(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, where a person whose employment with the employer has been terminated has asked for a certificate described in section 935(1), to give the certificate.	Section 935(2) <i>Industrial Relations Act 2016</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Industrial Relations Regulation 2018*

**Industrial Relations Regulation 2018**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the employer, when working out continuous service under section 123(1) of the <i>Industrial Relations Act 2016</i> , to notify the employee that another absence from work breaks the employee's continuous service	Section 4(1)(c) <i>Industrial Relations Regulation 2018</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the employer, when working out continuous service under section 123(1) of the <i>Industrial Relations Act 2016</i> , to withdraw a notice to the employee given under section 4(1)(c)	Section 4(5)(b) <i>Industrial Relations Regulation 2018</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Information Privacy Act 2009*

### **Information Privacy Act 2009**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to transfer an individual's personal information to an entity outside Australia under certain circumstances.	Section 33 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to enter into a service arrangement with an entity other than an agency to provide services.	Section 34 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	In accordance with Procurement Policy and Financial delegation
	Chief Executive Officer	Power, as agency, to give access to a document created after the application for access is received.	Section 47 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to search for a document on a backup system if it considers the search is appropriate.	Section 49 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to appoint an appropriately qualified healthcare professional to make a healthcare decision in relation to an access or amendment application.	Section 50(5)(b) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to contact the person and tell them how the application does not comply with a relevant application requirement.	Section 53(2) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to refuse to deal with an access or amendment application if: (a) the application does not comply with all relevant application requirements; and (b) the applicant has been afforded a reasonable opportunity to consult with a view to making the application comply.	Section 53(3) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as agency, to give prescribed written notice of the decision.	Section 53(6) <i>Information Privacy Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as agency, to refuse to deal with an access application if: (a) the application should have been made under the <i>Right to Information Act</i> (because it is for access to a document other than to the extent it contains the applicant's personal information); and (b) reasonable efforts have been made to inform the applicant that the application: (i) can not be made under the <i>Information Privacy Act</i> ; and (ii) should be made under the <i>Right to Information Act</i> ; and (iii) may be changed so it can be made under the <i>Information Privacy Act</i> , or may be dealt with under the <i>Right to Information Act</i> by paying the application fee.	Section 54 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, at any time before a deemed decision is taken to have been made in relation to an access or amendment application, to ask applicant for a further specified period to consider the application.  Note: more than one request can be made (section 55(2) <i>Information Privacy Act</i> )	Section 55(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to continue to consider an access or amendment application, if a further specified period has been requested under section 55(1), the applicant has not refused the request, and no notice that the applicant has applied for review has been received.	Section 55(3) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to give access to a document that contains information the disclosure of which may reasonably be expected to be of concern to a government, agency, or person (a “relevant third party”), <u>only if</u> reasonably practicable steps are taken to obtain the relevant third party’s views on whether:  (a) the document is a document for Chapter 3 of the <i>Information Privacy Act</i> (document of an agency or a Minister under the <i>Right to Information Act</i> ); or  (b) the information is exempt information or contrary to public interest information.	Section 56(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to transfer an access or amendment application to another agency if the document is not in the original agency’s possession, but is, to the original agency’s knowledge, in the other agency’s possession, and the other agency consents.	Section 57(2) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to refuse to deal with the application without having identified any or all of the documents, if the documents contain information of a stated kind or relate to a stated subject matter and it appears that all of the documents are comprised of exempt information (as defined in Schedule 3 of the <i>Right to Information Act</i> ).	Section 59 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to refuse to deal with an access or amendment application, or, if considering two or more access or amendment applications by the applicant, all the applications, if the work involved in dealing with the application, or all the applications, would substantially and unreasonably divert the resources of Council from use in performance of Council functions.	Section 60(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to give the applicant: (a) written notice of the refusal to deal with an access or amendment application under section 60(1) <i>Information Privacy Act</i> ; and (b) a reasonable opportunity to consult.	Section 61(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to refuse to deal with a later access application for one or more of the same documents sought under the first access application by the same applicant, to the extent it is for access to documents in the first application, if the later application does not disclose any reasonable basis for seeking such access.	Section 62(3) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to refuse to deal with a later amendment application for one or more of the same documents sought to be amended under the first access application by the same applicant, to the extent it is for amendment to documents in the first application, if the later application does not disclose any reasonable basis for seeking such access.	Section 63(3) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, after considering an access application, to decide whether to give access to the document and whether any access charge must be paid by the applicant.	Section 65 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to refuse access to a document in the same way and to the extent access can be refused under section 47 <i>Right to Information Act</i> , were access to the document applied for under that Act.	Section 67(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to give a prescribed written notice to an applicant, for an access application, of: (a) the decision on the application, including a decision to refuse to deal with the application; and (b) the fact that the document is not a document in the possession, or under the control, of Council, if this is the case.	Section 68(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to not include any exempt information or contrary to public interest information in the notice given under section 68(1) <i>Information Privacy Act</i> .	Section 68(3) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to give prescribed written notice to an applicant that does not include details required to be in a prescribed written notice under section 199(a) and (b) <i>Information Privacy Act</i> , but states that Council neither confirms nor denies the existence of the document, but assuming the document does exist, it would be a document to which access would be refused under section 67 <i>Information Privacy Act</i> to the extent it comprised prescribed information.	Section 69(2) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, after considering an amendment application, to decide whether amendment of the document is permitted.	Section 70 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to give an applicant for an amendment application a prescribed written notice of the decision on the application.	Section 73(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to not include reasons for a decision to permit amendment of the document in the notice given under section 73(1) <i>Information Privacy Act</i> .	Section 73(2) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to not include any exempt information or contrary to public interest information in the notice given under section 73(1) <i>Information Privacy Act</i> .	Section 73(3) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, if a decision to amend the document is made, to make the amendment by altering the personal information or adding an appropriate notation to the personal information.	Section 74 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to waive an access charge.	Sections 80, 81 and 82 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to refuse to give access to a document in a form requested, if it would: (a) interfere unreasonably with Council's operations, or (b) be detrimental to the preservation of the document, or (c) be inappropriate having regard to the physical nature of the document; or (d) involve an infringement of the copyright of a person other than the State, and give access in another form.	Section 83(4) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to extend the period in which an applicant may access a document.	Section 84(2) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to defer giving access to a document for a reasonable period if the document was prepared: (a) for presentation to the Assembly or a committee of the Assembly; or (b) for release to the media; or (c) solely for inclusion in a document prepared for a purpose in (a) or (b).	Section 87 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to delete irrelevant information from a copy of a requested document when giving access to that requested document, if the agency considers, it is reasonably practicable to give access to the copy.	Section 88 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as agency, to give access to a copy of a document from which the exempt information has been deleted.	Section 89 <i>Information Privacy Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as agency, to give access to a copy of a document from which the contrary to public interest information has been deleted.	Section 90 <i>Information Privacy Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as agency, to direct access to the document be given instead to an appropriately qualified healthcare professional nominated by the applicant and approved by the agency, where access was refused under section 47(3)(d) of the <i>Right to Information Act</i> , as applied under the <i>Information Privacy Act</i> .	Section 92(2) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to conduct a particular further search or to conduct further searches directed by the information commissioner.	Section 115 <i>Information Privacy Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as agency, to apply to the information commissioner for declaration that at person is a vexatious applicant.	Section 127 <i>Information Privacy Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as agency, to apply to the information commissioner for approval to waive or modify the obligation to comply with the privacy principles.	Section 157 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Information Privacy Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as agency, to ask the information commissioner to extend the time within which to take action stated in a compliance notice.	Section 159 <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as agency, to apply to QCAT, as provided under the QCAT Act, for review of the information commissioner's decision to give a compliance notice.	Section 161(1) <a href="#"><i>Information Privacy Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Justices Act 1886*

**Justices Act 1886**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to commence a proceeding under the Justices Act 1886 by a complaint in writing.	<i>Section 42(1) Justices Act 1886</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to appeal to the District Court an order made by justices or a justice in a summary way on a complaint for an offence of breach of duty.	<i>Section 222(1) Justices Act 1886</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Labour Hire Licensing Act 2017*

### **Labour Hire Licensing Act 2017**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply for a licence to provide labour hire services.	Section 13(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to apply for renewal of the licence before it expires.	Section 18(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to withdraw an application for renewal of a licence.	Section 18(3)(b) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply for restoration of the licence after it has expired.	Section 19(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to give a written response to a show cause notice that proposes to cancel the licence.	Section 23(2) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to return a suspended or cancelled licence to the chief executive.	Section 25(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to surrender the licence.	Section 26(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Labour Hire Licensing Act 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a licensee, to comply with conditions imposed on a licence.	Section 29 <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to give a written response to a proposed condition or variation of a licence.	Section 30(1)(c) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to give the chief executive a report that complies with sections 31 and 32.	Section 31(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to apply to the chief executive to remove and appoint nominated officers for the licence.	Section 35 <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to substitute a nominated officer for a limited period if the circumstances of section 36(1) exist.	Section 36 <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to apply to the chief executive to extend the appointment of a substitute nominated officer.	Section 37 <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to produce a copy of the licence for inspection by an inspector, worker or other person on request.	Section 38 <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to give the chief executive notice of a prescribed change in circumstances of the licensee.	Section 40 <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Labour Hire Licensing Act 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an applicant, to give the chief executive information the chief executive reasonably requires to decide the application.	Section 41(2) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an applicant, to consent to the chief executive entering and inspecting Council's place of business for the purpose of ascertaining whether Council is a fit and proper person to provide labour hire services.	Section 42(3)(b) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a licensee, to give the chief executive the information required in a notice given under section 43.	Section 43 <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an occupier, to consent to entry of Council's premises by an inspector and to sign an acknowledgement of the consent.	Section 60(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an occupier, to comply with a help requirement given by an inspector.	Section 69(2) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an owner of a seized thing, to apply to the chief executive for its return.	Section 79(3) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an owner of a seized thing, to agree, in writing, to the transfer of the ownership of the thing to the State.	Section 82(b) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to claim compensation from the State if loss is incurred because of the exercise, or purported exercise of a power by or for an inspector.	Section 87(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS – COUNCIL TO CEO**

*Labour Hire Licensing Act 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who has been given or is entitled to be given an information notice for a decision, to apply for review of the decision.	Section 93(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an interested person, to apply for review of a decision listed in section 93(2).	Section 93(2) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an applicant mentioned in section 93(1), to apply to QCAT for a stay of the decision.	Section 96(2) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an organisation given a QCAT information notice, to apply to QCAT for a review of the decision.	Section 98(1) <i>Labour Hire Licensing Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

**Land Act 1994**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as a person who may take water under the Water Act 2000, section 96, to exercise a right of access, a right of grazing and a right to bring action for trespass over the adjacent land.	Section 13A(4) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a person an adjacent owner for the land, to consent to the dedication of non-tidal watercourse land or non-tidal lake land as a reserve.	Section 13AC(1)(a) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as owner of land having a non-tidal boundary (watercourse) (the relevant land), to apply to the chief executive (water) to have land adjoining the relevant land (the watercourse land) declared to be former watercourse land.	Section 13B(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	No further delegation. Report to Council in each instance.
		Power to give notice of the person's intention to make an application pursuant to section 13B to the owners of any land that adjoins the watercourse land	Section 13B(2) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power, as an applicant under section 13B(1), to appeal against the refusal of the application.	Section 13B(6) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as registered owner of land, to enter an agreement with the Governor in Council to exchange all or part of the freehold land for the grant of unallocated State land.	Section 18(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as lessee of a freeholding lease, to enter an agreement with the Governor in Council to exchange all or part of the freeholding lease for a freeholding lease over unallocated state land.	Section 18(2) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as lessee of a term lease (other than a State lease or a perpetual lease), to enter an agreement with the Minister to exchange all or part of the term lease for a lease of unallocated State land for a term of years or in perpetuity.	Section 18(3) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a person seeking to have a plan of subdivision registered in relation to the land contained in a deed of grant, deed of grant in trust or lease, to apply to the chief executive for the allocation of a floating reservation to some or all of the lots created by the plan.	Section 23A(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as an applicant under section 23A(1), to appeal against the chief executive's decision.	Section 23A(6) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as registered owner of the deed of grant or lessee of a freeholding lease of a reservation for a public purpose to be sold under section 24(1), to apply to the Governor in Council to buy the land.	Section 24(3) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to appeal against the Minister's determination of the unimproved value of land to be sold under section 24(1) of the <i>Land Act 1994</i> .	Section 25(2) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as trustee, lessee or registered owner, to agree to the Minister's proposal to change the boundaries of a lease, deed of grant or deed of grant in trust where the Governor in Council is resuming possession of all or part of a reservation and the boundaries of the reservation are not stated in the lease, deed of grant or deed of grant in trust.	Section 26(2) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	No further delegation Report to Council
	Chief Executive Officer	Power, as lessee, registered owner or trustee, to appeal the Minister's decision to change the boundaries of a lease, deed of grant or deed of grant in trust where the Governor in Council is resuming possession of all or part of a reservation and the boundaries of the reservation are not stated in the lease, deed of grant or deed of grant in trust.	Section 26(4) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	No further delegation Report to Council
		Power, as lessee or registered owner, to buy a forest entitlement area under sections 24 and 25.	Section 26B(2) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as lessee or registered owner, to appeal against the value decided by the Minister for commercial timber on a forest entitlement area that the local government is buying.	Section 26B(8) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power, to apply to the Minister for the dedication of a reserve.	Section 31C(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to give notice of the intention to apply for the dedication of a reserve.	Sections 31C(2) and 31C(3) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as trustee, to apply to the Minister to change the boundary of a reserve or the purpose of a reserve.	Section 31D(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to give notice of the intention to change the boundary of a reserve or the purpose of a reserve.	Sections 31D(2) and 31D(3) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as trustee, to consult with the Minister in response to a proposed State lease over a reserve.	Section 32 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation Report to Council
		Power to apply to the Minister to revoke the dedication of all or part of a reserve.	Section 34(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to give notice of the intention to apply to the Minister to revoke the dedication of all or part of a reserve.	Sections 34(2) and 34(3) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as owner of improvements on a reserve the dedication to which has been revoked, to apply, in writing to the chief executive, to remove improvements on the reserve.	Section 34H(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/05/2021	Report to Council
	Chief Executive Officer	Power, as owner of improvements on a reserve the dedication to which has been revoked, to remove improvements with the written approval of the chief executive.	Section 34H(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/05/2021	Report to Council
		Power, as trustee of an operational reserve, to apply for a deed of grant over the reserve.	Section 34I(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as trustee of an operational reserve, to give notice of the intention to apply for a deed of grant over the reserve.	Sections 34I(3) and 34I(4) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power, as trustee, to apply for an additional community purpose or to amalgamate land with common purposes.	Section 38A(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as trustee, to apply for the cancellation of a deed of grant in trust under section 38.	Section 38A(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as trustee, to give notice of the intention to apply under section 38A.	Sections 38A(3) and 38A(4) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as owner of improvements on a deed of grant in trust that has been cancelled, to apply, in writing to the chief executive to remove the improvements on the deed of grant in trust.	Section 38G(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/05/2021	Report to Council
	Chief Executive Officer	Power, as owner of improvements on a deed of grant in trust that has been cancelled, to remove the improvements with the chief executive's approval.	Section 38G(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/05/2021	Report to Council
		Power to accept appointment as trustee.	Section 44 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as trustee, to advise the chief executive of change in details.	Section 45 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as trustee, to comply with the administrative, accounting function and other directions provided by Minister.	Sections 46 and 47 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/05/2021	Report to Council
	Chief Executive Officer	Power, as trustee, to: - (a) comply with a request of the chief executive to apply for the approval of a management plan for the trust land; and (b) comply with a request of the chief executive to make all records available for inspection by the chief executive and allow copies and notes of the records to be made; (c) register any management plan in the appropriate register.	Section 48 <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as trustee, to:- (a) allow the auditor-general, a person mentioned in section 47(1)(a) to (d), or a person authorised by the chief executive of a department, to audit the trust's financial accounts; and (b) help the conduct of the audit, including the disclosure of financial institution accounts necessary for the audit.	Section 49 <i>Land Act 1994</i>	Ordinary Meeting of Council 19/05/2021	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as trustee to resign by signed notice of resignation given to the Minister and agree with the Minister on the day the resignation takes effect.</a>	<a href="#">Sections 50(1)(b) and 50(2) Land Act 1994</a>		
	Chief Executive Officer	Power to take all necessary action for the maintenance and management of trust land.	Sections 52(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as trustee, to surrender all or part of a deed of grant in trust on terms agreed with the Minister and with the Minister's written approval.	Section 55(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as trustee, to apply to surrender all or part of a deed of grant in trust.	Section 55A(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power, as trustee, to give notice of the intention to apply to surrender all or part of a deed of grant in trust.	Sections 55A(2) and 55A(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as owner of improvements on a deed of grant in trust that has been surrendered, to apply, in writing to the chief executive to remove the improvements on the deed of grant in trust.	Section 55H(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Report to Council
	Chief Executive Officer	Power, as owner of improvements on a deed of grant in trust that has been surrendered, to remove the improvements on the deed of grant in trust with the written approval of the chief executive.	Section 55H(2) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Report to Council
		Power, as trustee, to lease all or part of the trust land if the trustee first obtains the Minister's written "in principle" approval to the lease.	Section 57(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power as trustee to, without the Minister's approval, grant a trustee lease (construction) or a trustee lease (State or statutory body) over all or part of the trust land.	Section 57(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as trustee, to register a trustee lease in the appropriate register.	Section 57(7) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to seek the Minister's approval to amend a trustee lease.	Section 57A(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
	Chief Executive Officer	Power, as trustee lessee, to transfer, mortgage or sublease a trustee lease subject to the written approval of: - (a) the Minister for a sublease; or (b) Otherwise, the chief executive.	Section 58(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegation specific to negotiate and act on all matters relating to the leasing of land and buildings on Western Downs Regional Council aerodrome land
		Power to appeal against the Minister's or chief executive's decision to refuse to allow a transfer, mortgage or sublease of a trustee lease.	Section 58(7) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
	Chief Executive Officer	Power, as trustee, to issue a trustee permit to use all or part of the trust land.	Section 60(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
	Chief Executive Officer	Power to lodge a trustee permit in the appropriate register.	Section 60(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
		Power to seek consent to group trust land reserved for similar purposes together.	Section 62 <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to seek the Minister's approval for rent from a trustee lease or trustee permit to be applied to costs other than on maintenance and enhancement of the trust land.	Section 63(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a relevant person, to apply to the Minister for written authority dispensing with the need to obtain the Minister's or chief executive's approval for relevant leases.	Section 64(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as a relevant person, to apply for approval to lease, sublease or sub-sublease trust land even if an authority is in force.	Section 64(4) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as trustee, to cancel a trustee lease or trustee permit if the lessee or permittee does not comply with the conditions of the lease or permit.	Section 65(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
	Chief Executive Officer	Power to allow the trustee lessee or trustee permittee to remove the trustee lessee's or trustee permittee's improvements on the land within a reasonable time stated by the trustee.	Section 66(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
		Power, as trustee of a deed of grant in trust, to mortgage a deed of grant in trust issued prior the commencement of the <i>Land Act 1994</i> , subject to the Minister's approval under section 67(4).	Section 67(2) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to mortgage a deed of grant in trust issued after the commencement of the <i>Land Act 1994</i> subject to section 67(3)(a) and (b) and the Minister's approval under section 67(4).	Section 67(3) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as trustee of trust land for cemetery purposes, to repair or remove structures, monuments or tombstones from a cemetery on trust land.	Section 80(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
	Chief Executive Officer	Power to ask the Minister that a cemetery on trust land be closed to further burials.	Section 81(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to ask the Minister to re-open a cemetery previously closed for further burials.	Section 81(4) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power to agree to take on the trusteeship of a cemetery from trustees of the cemetery, and to agree on the terms of the transfer.	Section 82 <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to seek approval from the Minister to exhume a body from a cemetery, in the absence of any local law covering the matter.	Section 83(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to apply to the Minister seeking approval to surrender land granted for an estate in fee simple for some community, public or similar purpose, the land to the State, and for the issue of a deed of grant in trust under this Act for a community or public purpose.	Section 84(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to apply for land to be dedicated as a road for public use.	Section 94(2) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
	Chief Executive Officer	Power to apply to the Minister to permanently close a road.	Section 99(1) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the Minister to temporarily close a road.	Section 99(3) <a href="#"><u>Land Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as an adjoining owner of land who makes an application to permanently close a road pursuant to section 99(1) of the <i>Land Act 1994</i> , to ask that the land be amalgamated with the adjoining owner's adjoining land upon its closure.	Section 99(4) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power to object to a road closure application in response to a public notice.	Section 100 <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power, as a road licensee, to surrender all or part of a road licence.	Section 105(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as registered owner of land, to apply for the simultaneous opening and closing of roads subject to the conditions in section 109A(1)(a), (b) and (c).	Section 109A(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as registered owner, to ask the Minister to include certain matters in the deed of grant in trust issued under section 358.	Section 109A(2) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power, as registered owner, to appeal against any conditions the Minister imposes under section 420I.	Section 109A(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as trustee or lessee, to apply for the simultaneous opening or closing of roads subject to section 109B(1)(a), (b) and (c).	Section 109B(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to ask the Minister to include certain matters in the deed of grant in trust issued under section 358 or dedicated as a reserve under section 31A (whichever is applicable).	Section 109B(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power, as lessee, to ask that the land in the road being closed be amalgamated in accordance with section 109B(3)(a) or (b) (whichever is applicable).	Section 109B(3) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as trustee or lessee, to appeal against any conditions the Minister imposes under section 420I.	Section 109B(4) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to apply for an interest in land that may be granted without competition.	Section 120A(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power, as lessee, to apply to the Minister that a lease be used for additional or fewer purposes.	Section 154 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as lessee, to apply for extension of a term lease (40 years).	Section 155A(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as lessee, to apply for extension of a term lease (50 years).	Section 155B(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power, as lessee, to apply for extension of a term lease (75 years).	Section 155BA(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	<u>Power, as lessee, to:-</u> <u>(a) provide the Minister with an improvements report;</u> <u>(b) give the Minister information, or further information, about a building or other structure on the lease land;</u> <u>and</u> <u>(c) give the Minister a report about the condition of the buildings and other structures on the lease land.</u>	<u>Sections 156(2) and (4) Land Act 1994</u>		
	<u>Chief Executive Officer</u>	<u>Power, as lessee, to within the reasonable period stated in the notice, make written submissions about any matter relevant to the reasons for the chief executive's proposal.</u>	<u>Section 157B(2)(a)(iii) Land Act 1994</u>		
		Power, as lessee, to apply for an offer of a new lease (a renewal application).	Section 158 <u>Land Act 1994</u>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	<u>Chief Executive Officer</u>	<u>Power, as trustee, to consult with the Chief Executive.</u>	<u>Section 159A(2) Land Act 1994</u>		
		Power, as an applicant for a renewal application, to appeal against the chief executive's decision to refuse the renewal application if the only reason for the refusal was that the applicant had not <del>fulfilled-complied with</del> the conditions of the lease.	Section 160(3) <u>Land Act 1994</u>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a lessee under a rolling term lease, to apply to the Minister for an extension of the term.	Section 164C(1) <u>Land Act 1994.</u>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a lessee under a rolling term lease, to appeal to the Minister's refusal of an extension of the term.	Section 164C(7) <u>Land Act 1994.</u>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as lessee, to apply to convert a perpetual lease to freehold land and a term lease to a perpetual lease or to freehold land.	Section 166(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as applicant for a conversion application, to appeal against the chief executive's decision to refuse the conversion application if the only reason for the refusal was that the applicant had not <del>fulfilled-complied with</del> the conditions of the lease.	Section 168(5) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to appeal against the chief executive's decision on the purchase price for the conversion of a lease to a deed of grant.	Section 170(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as lessee, to apply for approval to subdivide the lease.	Section 176(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to provide a statement of Council's views on the proposed subdivision.	Section 176(2)(b) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/05/2021	
		Power to appeal against the Minister's decision to refuse an application for approval to subdivide a lease.	Section 176E <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as lessee of 2 or more leases, to apply to the Minister for approval to amalgamate the leases.	Section 176K(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a local government, to prepare a statement of Council's views on the amalgamation of 2 or more leases.	Section 176K(3)(b) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to give the chief executive an opinion in respect of a proposed road closure.	Section 176N <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to consult with the chief executive regarding the issue of a permit to occupy unallocated State land, a road or a reserve.	Section 177(3) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
		Power to apply for a permit to occupy unallocated State land, a reserve or a road.	Section 177A(1) <a href="#">Land Act 1994</a> .	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to give notice of an intention to apply for a permit to occupy unallocated State land, a reserve or a road.	Section 177A(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as an applicant for a permit, to enter an agreement with an adjoining owner about the maintenance of a fence.	Section 179 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation Report to Council
		Power, as a permittee, to surrender a permit to occupy on terms agreed to between the chief executive and the permittee and with the chief executive's written approval.	Section 180(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a relevant entity, to apply to surrender or cancel a permit to occupy.	Section 180A <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	No further delegation Report to Council
	Chief Executive Officer	Power, as a permittee for a permit that is cancelled or surrendered, to apply to remove the permittee's improvements on the permit land.	Section 180H(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation Report to Council



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	Chief Executive Officer	Power, as a permittee, to remove improvements with the chief executive's written approval.	Section 180H(2) <a href="#">Land Act 1994</a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation Report to Council
	Chief Executive Officer	Power, as lessee, licensee or permittee, to give the Minister or chief executive the information asked for about the lease, licence or permit.	Section 201 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/05/2021	No further delegation Report to Council
	Chief Executive Officer	Power, as lessee, licensee or permittee, to apply to change an imposed condition of the lease, licence or permit.	Section 210 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to appeal against the Minister's decision to change an imposed condition about the protection and sustainability of the lease land.	Section 212(3) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
		Power to make submissions to the Minister in response to a warning notice.	Section 214A <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a lessee or licensee to whom a remedial action notice has been given, to appeal against the decision to give the notice.	Section 214B <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
	Chief Executive Officer	Power, as a lessee or licensee to whom a remedial action notice has been given, to comply with the notice.	Section 214D <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Report to Council
		Power, as lessee, to appeal against the Minister's decision to reduce the term of, or impose additional conditions on, a lease.	Section 214F(3) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as a person who has a lawful interest in the matters listed at section 219(3)(a), (b) and (c), to claim compensation as prescribed by the <i>Acquisition of Land Act 1967</i> .	Section 219(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a compensation claimant, to appeal the Minister's decision about the amount of loss, costs and expenses the claimant is entitled to claim.	Section 222(6) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power, as owner of lawful improvements on a lease or part of lease resumed under the division, to claim compensation.	Section 225(2) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
		Power, as lessee, to appeal against the Minister's decision on compensation payable.	Section 226(5) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as owner of lawful improvements on all or part of a reservation resumed, to claim compensation.	Section 230(2) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as owner, to appeal against the Minister's decision on compensation payable.	Section 232(5) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a relevant local government of a term or a perpetual lease, to appeal against a decision under subsection (2)(b)(iv) to allow an entity other than the relevant local government to sell the lease.	Section 239(4) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, after receiving a notice under section 235(1) or 238(3), as a lessee of a lease, to apply in writing to the chief executive for permission to sell the lease.	Section 240E(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as a local government, to apply to the chief executive to sell a lease.	Section 240G <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as lessee of a forfeited lease, to apply, in writing to the chief executive, to remove the lessee's improvements on the lease.	Section 243(1A) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as lessee of a forfeited lease, to remove the improvements with the written approval of the chief executive.	Section 243(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
	Chief Executive Officer	Power, as a transferor or a person creating the interest, or the transferee or the person in whose favour the interest is to be created, to sign a document transferring a lease, sublease or licence or creating an interest in a lease or sublease.	Section 288(1) <i>Land Act 1994</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a transferee or the person in whose favour the interest is to be created, to authorise a legal practitioner to sign a document transferring a lease, sublease or licence or creating an interest in a lease or sublease on Council's behalf.	Section 288(1)(b) <i>Land Act 1994</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as applicant. Give public notice of the request as required by the registrar of titles.	Section 294(2) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as applicant, to satisfy the registrar of titles that the public notice has been given as required by the registrar.	Section 294(4) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who receives a requisition notice, to:- (a) give the document or information; and if required by the registrar of titles, verify it by statutory declaration and affidavit.	Section 305(2) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person who receives a requisition notice, to give the verifying document by giving a signed electronic form of the verifying document by electronic communication.	Section 305A(1) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person listing in subsection 307(1) to request to borrow a document from the registrar of titles.	Section 307(1) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person who borrowed a document, to return it to the registrar of titles.	Section 307(2) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to make a written application to the registrar of titles to permit the applicant to relodge a document that the registrar has permitted to be withdrawn.	Section 308(4) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
		Power to lodge a standard terms document and amend the standard terms document by lodging a further document.	Sections 318 & 319 <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a person who has lodged a standard terms document, to ask the registrar of titles to withdraw it.	Section 321(1) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
		Power, as a lessee, licensee or the holder of a sublease, to apply to transfer a lease, sublease or licence under the Act with the approval of the chief executive.	Section 322(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council



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	Chief Executive Officer	Power, as a lessee, licensee or the holder of a sublease, to apply to the chief executive to extend the time mentioned in subsection 322(4).	Section 322(5) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	
		Power, as a lessee, licensee or the holder of a sublease, to appeal a decision of the chief executive not to grant the transfer of a lease, sublease or licence.	Section 322(8) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power to surrender freehold land on terms agreed between the chief executive and the registered owner and with the chief executive's written approval.	Section 327 <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power to surrender a lease or part of a lease on terms agreed between the chief executive and the lessee and with the chief executive's written approval.	Section 327A <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as a registered owner, to apply, in writing to the chief executive to surrender freehold land.	Section 327B <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as a lessee, to apply in writing to the chief executive to surrender all or part of a lease.	Section 327C(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as a lessee, to give notice of an intention to apply to any other person with a registered interest in the lease.	Sections 327C(2) and 327C(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as owner of improvements on a lease that has been surrendered, to apply in writing to the chief executive to remove the owner's improvements on the lease.	Section 327I(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power, as owner of improvements on a lease that has been surrendered, to remove the owner's improvements with the chief executive's written approval.	Section 327I(2) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council



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	Chief Executive Officer	Power, as sub-lessee, to give written agreement to the surrender of the sublease.	Section 328(3) <i>Land Act 1994.</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
		Power, as lessee, to give notice of the intention to surrender a lease.	Section 329(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to seek the Minister's approval to sublease a lease issued under the Act.	Sections 332(1) and 332(2) <a href="#"><i>Land Act 1994</i></a>		
		Power to appeal against the Minister's refusal to approve the sublease of a lease issued under the Act.	Section 332(7) and <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	Delegated authority remains with Council
		Power to seek the Minister's approval to amend a sublease.	Section 336 <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a sublessor who under a registered sublease has lawfully re-entered and taken possession, to lodge a request for the registrar of titles to register the re-entry.	Section 339 <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
		Power, as party to a sublease, to give another party to the sublease a dispute notice and ask the responder to give information reasonably required for resolving the dispute.	Section 339F <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/02/2020	Delegated authority remains with Council
	Chief Executive Officer	Power, as a party to a sublease who has received a dispute notice, to respond to the dispute notice and ask for further information reasonably required for resolving the dispute.	Section 339G <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and where the circumstances of section 339H(1) apply, to attempt to resolve the dispute by mediation.	Section 339H(2) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, to jointly appoint a mediator to mediate the dispute.	Section 339I(1) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, and where the circumstances of section 339I(2) apply, to request the prescribed dispute resolution entity to appoint a mediator to mediate the dispute.	Section 339I(2) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, to agree to a time for the mediation.	Section 339J(1) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, and where the circumstances of section 339J(2) apply, to request the prescribed dispute resolution entity to set a time for the mediation of the dispute.	Section 339J(2) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute that is the subject of mediation, to participate in the mediation, agree to adjourn the mediation, and agree to a later time for the mediation.	Section 339K <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute that is the subject of mediation, to pay Council's share of the mediator's costs of the mediation or otherwise agree with the other parties to the dispute how the costs of the mediator will be paid.	Section 339L <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, to jointly appoint an arbitrator to decide the dispute.	Section 339O(1) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, and where the circumstances of section 339O(2) apply, to request the prescribed dispute resolution entity to appoint an arbitrator to decide the dispute.	Section 339O(2) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, to agree to extend the period for the arbitrator to decide the dispute by issuing an award.	Section 339Q(3)(c) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, and where the arbitrator has required, to give an appointed expert access to or copies of any relevant information, documents or other property.	Section 339R(1)(b) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute, to request that an appointed expert participate in a hearing.	Section 339R(2) <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute that has been decided by arbitration, to apply to the Supreme Court to set aside the decision in certain circumstances.	Section 339T(5) <i>Land Act 1994.</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a party to a sublease and a party to a dispute that is the subject of arbitration, to pay Council's share of the arbitration costs or otherwise agree with the other parties to the dispute how the arbitration costs will be paid.	Section 339U <i>Land Act 1994.</i>	Ordinary Meeting of Council 19/02/2020	
		Power, as the registered owner or trustee, to surrender land if the description of the land is no longer correct, because of the reasons listed in section 358(1)(a) to (f).	Section 358(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as registered owner or trustee, to surrender the land contained in the registered owner's deed of grant or trustee's deed of grant in trust if, on resurvey of the land, the boundaries of the land do not agree with the boundaries described in the existing deed or appropriate plan, and no doubt exists about the boundaries of the land, with the written approval of the chief executive.	Section 358(2) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power to apply to amend the description in a freeholding lease if the description of the lease may be amended under section 360(1)(a) or (d).	Section 360C(1) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to apply to amend the description in a term lease or a perpetual, other than a State lease if the description of the lease may be amended under section 360A(2)(a), (b) or (c).	Section 360C(2) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power to apply to amend the description in a State lease if the description of the lease may be amended under section 360B(1)(a), (b), (c) or (d).	Section 360C(3) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a lessee or a person acting for a lessee, to give notice of an intention to make an application under section 360C to amend the description of a lease.	Section 360D <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power to sign the document creating the easement where Council is the owner of the land to be benefitted, the public utility provider or the owner of the land to be burdened.	Section 363(1)(b) <a href="#"><i>Land Act 1994</i></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	Delegated authority remains with Council
	Chief Executive Officer	Power to transfer a public utility easement to another public utility provider.	Section 369A <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to sign a document surrendering an easement in favour of Council, where Council is one or more of the entities listed in subsections 371(2)(a) to (c).	Section 371(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to apply to the Minister for approval for a public utility easement to continue over unallocated State land when the deed of grant in trust, lease or licence ends or the dedication of the reserve is revoked.	Section 372(2) <i>Land Act 1994</i> .	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply to the Minister for approval for a public utility easement to continue over unallocated State land when the freehold land is surrendered.	Section 372(5) <i>Land Act 1994</i> .	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the trustee, lessee or sublessee of nonfreehold land the subject of a trust, lease or sublease, to consent to the creation of a covenant on the land.	Section 373A <i>Land Act 1994</i> .	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as covenantee, to sign a document wholly or partly discharging the covenant.	Section 373D(2) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a holder of a registered interest in the land whose interest may be affected by the proposed carbon abatement interest, to consent to the proposed grant.	Section 373U(c) <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as caveator, to sign the caveat.	Section 389C <i>Land Act 1994</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as an offeree, to apply for an extension.</a>	<a href="#">Section 403R(3) Land Act 1994</a>		
		Power, as trustee of trust land, or as a lessee, licensee or permittee to start a proceeding in the Magistrates Court for unlawful occupation or trespass of the trust land, or a lease, licence or permit.	Section 415 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a submission in response to a notice received under the Act about a proposed application.	Section 420CB <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 19/09/2018 (ECM Doc Set: 3766682)	
		Power to respond to a request from the Chief Executive for information listed in sections 420E(1)(a) and 420E(1)(b).	Section 420E <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to apply to the Minister for a review of a decision.	Section 423 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to appeal to the Court against a decision.	Section 427 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power, as an interested person and owner of adjacent land, and where the circumstances of section 431ZG(1) apply, to give the chief executive written notice of the damage.	Section 431ZG <a href="#">Land Act 1994</a> .	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an interested person and owner of adjacent land, and where the circumstances of section 431ZH(1) apply, to enter a remediation agreement with the chief executive.	Section 431ZH(2) <a href="#">Land Act 1994</a> .	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an interested person and owner of adjacent land, and where the circumstances of section 431ZH(1) apply and a remediation agreement has not been made, to apply to the court to decide what remediation action, if any, will be taken.	Section 431ZH(5) <a href="#">Land Act 1994</a> .	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as licensee, to surrender all or part of an occupation licence, on terms agreed to between the Minister and the licensee and with the Minister's written approval.	Section 481A <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public utility provider or a licensee to apply to cancel or surrender all or part of an occupation licence.	Section 481B(1) and 481B(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	No further delegation
	Chief Executive Officer	Power, to give notice of an intention to, as a public utility provider or a licensee, apply to cancel or surrender all or part of an occupation licence.	Section 481B(4) and 481B(5) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a licensee of an occupation licence that is cancelled or surrendered absolutely, to apply to remove the licensee's improvements on the licence.	Section 481J(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power, as a licensee, to remove the licensee's improvements on the licence with the written approval of the Minister.	Section 481J(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council
		Power, as licensee of an occupation licence, to carry out improvements or development work on the licence only with the Minister's written approval.	Section 482 <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a local government, to apply to exchange the conditional deed for a reserve or deed of grant in trust with the local government as trustee or a lease granted under the <i>Land Act 1994</i> .	Section 492(1) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to agree to an allocation or dedication of land from the State, where the land has become an asset of the State by virtue of section 231 (repealed) of the <i>Transport Infrastructure Act 1994</i> .	Section 505(2) <a href="#">Land Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Regulation 2020*

**Land Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as trustee, to:-  (a) give a public notice of the decision to adopt the model by-law; and (b) notify the chief executive.  NB. for the avoidance of doubt, this section does not include the power to adopt the model by-law.	Section 4(3) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as trustee, while the model by-law has effect, to keep a copy of the public notice available for inspection free of charge.	Section 4(6) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as lessee, to appeal against the purchase price decision.	Section 19(2) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as prospective lessee or licensee, to appeal against the rental category decision.	Section 31(3) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as prospective permittee, to appeal against the rental category decision.	Section 32(3) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a tenure holder, to pay the rent or instalments for the tenure when and where required under Part 5, Division 5.	Section 48(1) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a tenure holder in the circumstances set out in subsection 60(1), to apply to the Minister for a deferral of all or part of the rent or instalments payable for the tenure.	Section 60(2) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a tenure holder who has lodged an application under subsection 60(2), to give the Minister any further information needed to help decide the application.	Section 60(4) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a tenure holder in the circumstances set out in subsections 65(1) and (2), to pay the penalty interest.	Sections 65(3) and (4) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the manager of a declared beach area, to temporarily close the declared beach area or a part of the declared beach area.  NB. this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area.	Section 85(1) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the manager of a declared beach area, to allow a person to access the closed area.  NB. this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area.	Section 85(2) <i>Land Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Access Ombudsman Act 2017*

**Land Access Ombudsman Act 2017**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to refer a land access dispute to the land access ombudsman.	Section 32(1) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to resolve a land access dispute.	Section 32(2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a land access dispute, to provide reasonable help to the land access ombudsman in the conduct of reasonably necessary inquiries.	Section 35(2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with a direction from the land access ombudsman to make a reasonable attempt to resolve the land access dispute with the other party.	Section 37(2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, by notice given to the land access ombudsman, and in compliance with the requirements for withdrawal under a procedural guideline made under section 65, to withdraw a land access dispute referral.	Section 39(1) and (2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a land access dispute, to comply with a request from the land access ombudsman, to give the ombudsman a stated document or information at a stated reasonable time and place; or access to a stated document or information.	Section 42(4) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Access Ombudsman Act 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a land access dispute, to comply with a notice from the land access ombudsman, requiring attendance at a meeting with the land access ombudsman at a stated reasonable time and place, and answer questions.	Section 43(2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a land access dispute, to seek the leave of the land access ombudsman to be represented by someone at a meeting.	Section 43(4) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to consent to the land access ombudsman entering land the subject of a dispute about a conduct and compensation agreement.	Section 45(1) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to consent to the land access ombudsman entering land the subject of a dispute about a make good agreement.	Section 45(2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to impose conditions upon the land access ombudsman's entry to the disputed land and to withdraw consent for the land access ombudsman to enter disputed land.	Section 45(3) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, if consent is given for the land access ombudsman to enter disputed land, to sign an acknowledgement of the consent.	Section 49(1) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make submissions to the land access ombudsman in response to the draft notice about the investigation.	Section 51(4) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make submissions to the land access ombudsman about the proposed action.	Section 53(4) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Access Ombudsman Act 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a submissions to the land access ombudsman about action to be taken under section 54(2).	Section 54(4) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make a submission to the land access ombudsman about action to be taken under section 55(2).	Section 55(4) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to inspect a document within the custody of the land access ombudsman.	Section 57(2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, when giving a document or information to the land access ombudsman, to inform the land access ombudsman of a belief that the document or information to be provided is confidential or that the disclosure of the document or information to the ombudsman might be detrimental to the party's commercial activities.	Section 59(2) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to consent to the use of, recording of, or disclosure of confidential information by a person who is, or has been, the land access ombudsman or an officer.	Section 60(3)(b) <i>Land Access Ombudsman Act 2017</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

**Land Title Act 1994**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person served with a written notice by the registrar, to give public notice of a request listed in subsection (1) and to satisfy the registrar that the public notification has been given.	Section 18 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to undertake the searches and obtain copies of the documents described in section 35(1)	Section 35(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner, to agree to a plan of subdivision and dedicating the public use land	Section 50(1)(b) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the relevant planning body, to approve a plan of subdivision	Section 50(1)(h) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered proprietor whose interests are affected by the plan, to consent to a plan of subdivision	Section 50(1)(j) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner of a lot, to dedicate the lot as a road for public use	Section 54(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant planning body, to approve a dedication notice to dedicate a lot as a road for public use	Section 54(3) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner, to sign a building management statement for registration	Section 54B(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner, to sign an instrument of amendment for a building management statement	Section 54E(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner of all lots to which a building management statement applies, to ask the registrar to extinguish the building management statement	Section 54G <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner, to sign an instrument of extinguishment or partial extinguishment for a building management statement	Section 54H(3) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner of a lot with two or more registered owners, to request the registrar create separate a indefeasible title for the interest of each owner	Section 57 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered owner subject to a joint tenancy, to unilaterally sever the joint tenancy	Section 59(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a registered owner subject to a joint tenancy, to give notice of the severing of the joint tenancy in the way prescribed by subsection (2).	Section 59(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to register an instrument of transfer for the transfer of a lot or interest to or from Council.	Section 60(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register an instrument of lease for the lease of a lot, or part of a lot, to or from Council.	Section 64 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register an instrument of amendment of a lease to or from Council.	Section 67(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the relevant local government, to approve the instrument of lease where it is for reconfiguring a lot within the meaning of the <i>Planning Act 2016</i>	Section 65(3A) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a lessor under a registered lease who has lawfully re-entered and taken possession under the lease, to lodge a request for the registrar to register the re-entry	Section 68(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a lessor or lessee under a registered lease, to execute and register an instrument of surrender of the lease	Section 69(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a sublessee, to consent to the surrender of the lease	Section 69(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a lessor or lessee under a registered lease, to give written notice of the surrender of the lease to every registered mortgagee and registered sublessee.	Section 69(3) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to register an instrument of easement benefiting or burdening land owned by Council.	Section 82(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner, lessee, person entitled to the land or public utility provider, to sign an instrument of easement for particular easements	Section 83(1)(b) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the relevant local government, to approve the plan of survey for the creation of an easement giving access to a lot from a constructed road where it is the reconfiguring of a lot under the <i>Planning Act 2016</i>	Section 83(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner of a lot burdened by an easement in favour of a public utility provider that is not a public thoroughfare easement, to recover from the public utility provider a reasonable contribution towards the cost of keeping the part of the lot affected by the easement in a condition appropriate for enjoyment of the easement	Section 85B(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner of the lot benefited and the lot burdened by an easement, to ask the registrar to extinguish the easement	Section 87 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register an instrument of surrender of an easement benefiting or burdening land owned by Council	Section 90(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to sign an instrument of surrender of an easement	Section 90(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a lessee or sublessee of a lot benefited by an easement, to consent to surrender of the easement	Section 90(3) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register an instrument of amendment of an easement benefiting or burdening land owned by Council	Section 91(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a local government and covenantee, to register an instrument of covenant	Section 97A <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a local government and covenantee, to register an instrument of amendment of a covenant	Section 97C <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a local government and covenantee, to sign and register an instrument of surrender of a covenant	Section 97D <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register an instrument of profit a prendre benefiting or burdening land owned by Council	Section 97E <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner of the lot benefited and the lot burdened by a profit a prendre, to ask the registrar to extinguish the profit a prendre.	Section 97I <i>Land Title Act 1994</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to register an instrument of amendment of a profit a prendre benefiting or burdening land owned by Council	Section 97K <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to register an instrument of release of a profit a prendre benefiting or burdening land owned by Council	Section 97L <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register instrument of carbon abatement interest for a lot owned by Council or over which Council has an interest	Section 97O <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a holder of a registered interest in land affected by a proposed grant of a carbon abatement interest, to consent to the proposed grant	Section 97P(c) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register instrument of amendment of a carbon abatement interest for a lot owned by Council or over which Council has an interest	Section 97S(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to register instrument of surrender of a carbon abatement interest for a lot owned by Council or over which Council has an interest	Section 97U(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to be registered as owner of a lot as an adverse possessor	Section 99(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to withdraw an application to be registered as owner of a lot as an adverse possessor and request that all documents lodged in support of the claim be returned	Section 100 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person claiming an interest in a lot the subject of an adverse possession claim, to lodge a caveat	Section 104 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a caveator given a written notice under subsection (1), to:- (a) start a proceeding in the Supreme Court to recover the lot; and (b) give written notice, in the way the registrar requires, to the registrar that the proceeding has started	Section106(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a caveator that does not agree to the registration of the applicant for a lesser interest in the lot, to:- (a) start a proceeding in the Supreme Court to recover the lot; and (b) give written notice, in the way the registrar requires, to the registrar that the proceeding has started	Sections107(2) and (3) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an applicant, to sign the plan of subdivision as if the applicant were the registered owner of the relevant lot	Section108A <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the registered owner holding the interest in the lot as trustee, to lodge an instrument of transfer to register the interest as being held as trustee	Section 110(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person who is beneficially entitled under a will to a lot or an interest in a lot of a deceased registered proprietor, to apply to the registrar to be registered as proprietor of the lot	Section 112(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person mentioned in section 114(1), to apply to the Supreme Court for an order to be registered as proprietor of the lot	Section 114(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to lodge a caveat	Section 122 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to withdraw a caveat	Section 125 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a caveatee, to serve on the caveator a notice requiring the caveator to start a proceeding in a court of competent jurisdiction to establish the interest claimed under the caveat and to notify the registrar of service of the notice.	Sections 126(2) and (3) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a caveator served with a notice under subsection (2), to:- (a) start a proceeding in a court of competent jurisdiction to establish the interest claimed under the caveat; and (b) notify the registrar that a proceeding has been started and the identity of the proceeding.	Section 126(4) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a caveatee, to apply to the Supreme Court for an order that a caveat be removed	Section 127(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to lodge a request to cancel a caveat.	Section 128(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to seek the leave of a court of competent jurisdiction to lodge a further caveat.	Section 129(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to deposit a priority notice for a lot	Section 139(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to deposit a request to extend a priority notice	Section 141(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to deposit a request to withdraw a priority notice	Section 143(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an affected person for a lot to which a priority notice applies, to apply to the Supreme Court for an order that the priority notice be removed	Section 144(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to deposit a request to cancel a priority notice	Section 145(1)(a) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the depositor of a priority notice, to request a correction to the priority notice	Section 149(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to comply with a requisition given to Council by the registrar	Section 156(3) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to the registrar to relodge an instrument that the registrar has permitted to be withdrawn	Section 159(4) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Title Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a requirement of the registrar to deposit an instrument for correction or cancellation	Section 160 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to comply with a requirement of the registrar to lodge a plan of survey for the lot	Section 165 <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to lodge a standard terms document and amend a standard terms document on Council's behalf	Section 169(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to request the registrar to withdraw a standard terms document on Council's behalf	Section 172(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person affected by a correction, to apply to the Supreme Court for an order that the correction be amended or set aside	Section 186(2) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person with an entitlement to compensation under section 188 or 188A, to apply to the Supreme Court for an order:- (a) for compensation to be paid by the State; (b) directing the registrar to take stated action.	Section 188B(1) <i>Land Title Act 1994</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Land Valuation Act 2010*

**Land Valuation Act 2010**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with the valuer-general about a proposed decision not to make an annual valuation of land.	Section 74 <a href="#"><u>Land Valuation Act 2010</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report outcome of consultation to Council for noting
	Chief Executive Officer	Power to give the valuer-general valuation-related documents, information about a sale or proposed sale of land for unpaid rates and information about all land Council acquires or disposes of.	Section 244 <a href="#"><u>Land Valuation Act 2010</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Liquor Act 1992*

**Liquor Act 1992**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply, as provided under the QCAT Act, to the tribunal for a review of a decision of a commissioner.	Section 30 <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply appeal a decision of the tribunal to the Court of Appeal.	Section 35 <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consent to the making of an application for an adult entertainment permit or to abstain from consenting to the application.	Section 105B <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make comments in regard to the grant of an adult entertainment permit.	Section 107D(2) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council for decision
	Chief Executive Officer	Power to raise a matter and make comment to the chief executive, where Council is consulted in relation to an application for an extended hours permit.	Section 110(4)(a) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council for decision
	Chief Executive Officer	Power to: (a) comment on the reasonable requirements of the public in the locality; or (b) object in respect of the grant of a relevant application.	Section 117(2) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Liquor Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comment about an application relating to a restricted area.	Section 117A <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make a submission about an application which requires a notice to be published under section 118 and a community impact statement to be given under section 116.	Section 118A <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to designate a “public place” as a “designated area”, for the purposes of permitting the consumption of liquor, and power to set the period or times during which the designation will have effect.	Section 173C(1) and (2) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to advertise the designation made under section 173C(1), and power to erect signs advising of the designation, the period and times of the designation.	Section 173D(1) and (3) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to repeal or amend the designation under section 173C, and power to advertise the repeal or amendment; erect signs that the designation has been amended; or remove signs if the designation has been repealed	Section 173E (1) and (3) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to display a notice regarding a designation at or near each entrance to a place within a restricted area.	Section 173M(1) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Liquor Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to:  (a) display a notice about the suspension of a restricted area designation on each of the section 173M notices displayed for the restricted area whilst the suspension is in force; and  (b) notify the Queensland Police Service about the suspension.	Section 173N (3) and (4) <a href="#"><i>Liquor Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	No further delegation



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Local Government Act 2009*

**Local Government Act 2009**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to conduct a joint government activity.	<a href="#">Section 10 Local Government Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to start a legal proceeding in the name of Council.	Section 11(c) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
		Power to:- (a) review whether each division of its local government area has a reasonable proportion of electors for each councillor elected for the division; and (b) give the electoral commissioner and the Minister written notice of the results of the review no later than 1 March in the year before the quadrennial elections.	<a href="#">Section 16 Local Government Act 2009</a>	Ordinary Meeting of Council 19/05/2021	Delegated authority remains with Council
		Power to make submissions to the change commission in response to a request for submissions in relation to a proposed local government change.	<a href="#">Section 19 Local Government Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to decide the local government's process for making a local law consistent with Chapter 3, Part 1 of the <i>Local Government Act 2009</i> .	<a href="#">Section 29 Local Government Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation In accordance with Local Law Making Process – Council Policy



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with relevant government entities about the overall State interest in a proposed local law.	<a href="#"><u>Section 29A(3) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation In accordance with Local Law Making Process – Council Policy
	Chief Executive Officer	Power to conduct a public benefit assessment of a new significant business activity	<a href="#"><u>Section 46(2) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to prepare a report on the public benefit assessment in accordance with section 46(5) of the <i>Local Government Act 2009</i> .	<a href="#"><u>Section 46(5) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to apply a code of competitive conduct to a business activity other than a business activity prescribed under a regulation.	<a href="#"><u>Section 47(9) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to exercise control of all roads in the local government area including the ability to survey and resurvey roads, construct, maintain and improve roads, approve the naming and numbering of private roads, and name and number other roads.	<a href="#"><u>Section 60 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to relevant Council policies
	Chief Executive Officer	Power to give the owner of land a notice of intention to acquire land.	<a href="#"><u>Section 61 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to lodge the copy of a notice of intention to acquire land with the Registrar of Titles for registration on the instrument of title to the land.	<a href="#"><u>Section 61(6) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to decide a claim for compensation for a notice of intention to acquire land.	<a href="#"><u>Section 62 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power to acquire land after service of notice of intention to acquire instead of paying compensation for injurious affection.	<a href="#"><u>Section 64 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to assess compensation for acquisition of land.	<a href="#"><u>Section 64 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
		Power to serve notice of decision not to proceed to acquire land the subject of a notice of intention to acquire.	<a href="#"><u>Section 65(3) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to withdraw notice of intention to acquire land.	<a href="#"><u>Section 65(4) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to lodge with Registrar of Titles for registration a notice of a decision not to proceed with, or to withdraw, notice of intention of realignment of road or part of road.	<a href="#"><u>Section 65(4) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remain with Council
	Chief Executive Officer	Power to assess and pay the owner of land reasonable compensation for decrease in value of land because of decision not to proceed with realignment of a road or part of a road after giving a notice of intention to acquire land and structural improvements have been made on land that adjoins the road.	<a href="#"><u>Section 66 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to acquire land that adjoins a road for use as a footpath.	<a href="#"><u>Section 67 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to submit objection to application for opening or closing of road in local government area by someone other than the local government.	<a href="#"><u>Section 68 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to close a road (permanently or temporarily) to all traffic, or traffic of a particular class, if there is another road or route reasonably available for use by the traffic.	<a href="#"><u>Section 69(1) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council for decision permanent closure Report to Council for decision for temporary adhoc closure (>month> except in emergency circumstances / emergency works (refer Local Law No. 4 (section 8(1)) sub-delegations



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to close a road to all traffic, or traffic of a particular class: (a) during a temporary obstruction to traffic; or (b) if it is in the interests of public safety; or (c) if it is necessary or desirable to close the road for a temporary purpose (including a fair, for example).	<a href="#"><u>Section 69(2) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Refer Local Law No. 4 (section 8(1)) sub-delegations
	Chief Executive Officer	Power to publish notice of closing of road.	<a href="#"><u>Section 69(3) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Refer Local Law No. 4 (section 8(1)) sub-delegations
	Chief Executive Officer	Power to do everything necessary to stop traffic using the road after it is closed.	<a href="#"><u>Section 69(4) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to permit the use of any part of a road after it is closed to traffic for a temporary purpose subject to appropriate conditions.	<a href="#"><u>Section 69(5) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Refer Local Law No. 4 (section 8(5)) sub-delegations
	Chief Executive Officer	Power to make a temporary road through land adjoining the road to be used while the road is being remade or repaired.	<a href="#"><u>Section 70(2) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to agree with owner or occupier of land regarding local government entry and the giving of written or oral notice as specified in section 70(3) and (4) of the <i>Local Government Act 2009</i> .	<a href="#">Sections 70(3) and (4) Local Government Act 2009</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to agree with the owner of land the amount of compensation for physical damage caused by local government entering, occupying or using land under section 70 of the <i>Local Government Act 2009</i> .	<a href="#">Sections 70(7) and (8) Local Government Act 2009</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to fix and advise the owner or occupier or change the permanent level of a road under section 71 of the <i>Local Government Act 2009</i> .	<a href="#">Sections 71(1) and (3) Local Government Act 2009</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to agree the amount of compensation payable under section 71 of the <i>Local Government Act 2009</i> .	<a href="#">Section 71(4) Local Government Act 2009</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 72(1), to require the entity that is conducting the activity to provide information that will enable the local government to assess the impact of the activity on the road.	Section 72(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, in certain circumstances set out in subsection 72(1), to assess impact of the activity on the road.	<a href="#">Section 72(3) Local Government Act 2009</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give the entity conducting an activity a direction about the use of the road to lessen the impact or to require the entity to carry out works to lessen the impact or to pay an amount as compensation for the impact.	<a href="#">Section 72(3)(a) and (b) Local Government Act 2009</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Subject to Local Laws



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to recover an amount of compensation payable under subsection 72(3)(b)(ii) in a court.	Section 72(5) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to categorise the roads in the local government area according to the surface of the road.	<a href="#"><u>Section 73 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to approved road hierarchy
	Chief Executive Officer	Power to prepare and keep up to date a map of every road including private roads in the local government area and a register of roads showing the category of every road, the level of every road that has a fixed level and other particulars prescribed under a regulation.	<a href="#"><u>Section 74(1) Local Government Act 2009</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to approve the carrying out of works on a road or interference with a road or its operation subject to conditions.	<a href="#"><u>Section 75 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to Local Laws
	Chief Executive Officer	Power to, by written notice, require the owner of a property to connect a stormwater installation for the property to the local government's stormwater drain in the way, under the conditions and within the time stated in the notice.	<a href="#"><u>Section 77 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give approval for the connection of a stormwater installation to the local government's stormwater drain (including the imposition of conditions) in accordance with section 77 of the <i>Local Government Act 2009</i> .	<a href="#"><u>Section 77 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a notice requiring the owner of a property to perform sewerage installation works.	<a href="#"><u>Section 78 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to perform work to fix damage and recover reasonable costs for the work from a person who puts a prohibited substance in the stormwater drain.	<a href="#"><u>Section 79 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to provide a ferry service across a water course under section 80B of the <i>Local Government Act 2009</i> including the leasing of the right to provide the ferry service.	<a href="#"><u>Section 80B Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the Minister for approval to make a major policy decision during the caretaker period for an election for the local government.	<a href="#"><u>Section 90B Local Government Act 2009</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to register a charge over land for overdue rates and charges under section 95 of the <i>Local Government Act 2009</i> .	<a href="#"><u>Section 95 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to lodge documents with the Registrar of Titles for release of the charge if overdue rates and charges are paid.	<a href="#"><u>Section 95 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to establish a system of financial management, except those parts of the system that must be adopted by resolution (e.g. 5-year corporate plan, budget and operational plan).	Section 104(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to regularly review and update the financial policies of Council.	Section 104(6) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to carry out a review of the implementation of the annual operational plan annually.	Section 104(7) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to establish an efficient and effective internal audit function.	<a href="#">Section 105(1) <i>Local Government Act 2009</i></a>	Ordinary Meeting of Council 19/05/2021	No further delegation Subject to Audit Committee Terms of Reference
	Chief Executive Officer	Power, as a large local government, to establish an audit committee.	Section 105(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to maintain public liability insurance and professional indemnity insurance.	<a href="#">Section 107(1) <i>Local Government Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to enter into a contract of insurance with WorkCover Queensland or another insurer to cover its councillors.	<a href="#">Section 107(3) <i>Local Government Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give the public notice of the disbursement of funds not provided for in the local government's budget.	<a href="#">Section 110 <i>Local Government Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make submission to the Minister about the Minister's proposed exercise of the power.	Section 120(3)(d) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give or to attempt to give an occupier of a property a written notice that informs the occupier of the local government's intention to enter the property.	<a href="#"><u>Section 133 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to assess, agree and pay compensation for damage or loss incurred by a person because of the exercise, or purported exercise, of a power under division 1 part 2 chapter 5 of the <i>Local Government Act 2009</i> .	<a href="#"><u>Section 137 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to authorise an employee or agent of the local government to act as a local government worker.	<a href="#"><u>Section 138(5) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give each local government worker an identity card.	<a href="#"><u>Section 138A(1) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a reasonable entry notice, as defined by section 138AA(4), to the occupier of a property that a local government worker may enter the property and take action required under a remedial notice.	<a href="#"><u>Section 142(2) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to recover as a debt the amount that the local government properly and reasonably incurs in taking the action from the person who failed to take the action.	<a href="#"><u>Section 142(4) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to recover a debt payable under section 142 of the <i>Local Government Act 2009</i> as if the debt were an overdue rate.	<a href="#"><u>Section 142 (7) Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give reasonable entry notice to the owner and the occupier of rateable land of entry by a local government worker to search for and remove materials.	<a href="#"><u>Section 143 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to agree and to pay the amount of compensation payable to a person who incurs damage or loss during the course of the exercise, or purported exercise, of a power under division 2, part 2, chapter 5 of the <i>Local Government Act 2009</i> .	<a href="#"><u>Section 147 Local Government Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make a complaint to the assessor about the conduct of a councillor.	Section 150O(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Insert Title or Position	Power, as a government entity, to refer a complaint about the conduct of a councillor to the assessor and give the assessor all information held by the entity that relates to the complaint.	Section 150P(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the person who made the complaint, to comply with a notice to give the assessor further information about the complaint.	Section 150Q(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in either of the circumstances listed in subsection (1), to give the assessor a notice about the councillor's conduct and all information held by Council that relates to the conduct.	Section 150S(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to publish Council's investigation policy on Council's website.	Section 150AE(4) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to investigate the councillor's conduct.	Section 150AF(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where the council obtains information indicating that a councillor may have engaged in misconduct, to give the information to the assessor for further investigation under division 4.	Section 150AF(4) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a place, to consent to the entry of the investigator and to impose conditions on the entry.	Sections 150BI(1) and (2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a place, to sign an acknowledgement of the consent.	Section 150BM(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an occupier of a place, to comply with a help requirement.	Section 150BV(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the assessor for the return of a seized item.	Section 150CE(3) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with a notice from the investigator requiring information to be provided.	Section 150CH(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to claim compensation from the State if the Council incurs loss because of the exercise, of a power by or for an investigator, including a loss arising from compliance with a requirement made of Council under division 3, 4 or 5.	Section 150CN <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person given, or entitled to be given, an information notice under section 150CC, to apply for an internal review.	Section 150CO <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to ask the assessor to extend the time for making the application.	Section 150CP(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an applicant dissatisfied with a review decision made by the assessor, to apply to QCAT for a review of the decision.	Section 150CR <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to request the conduct tribunal to:- (a) investigate the suspected inappropriate conduct of a councillor referred to the local government, by the assessor, to be dealt with by the local government; and (b) make recommendations to the local government about dealing with the conduct.	Section 150DL <i>Local Government Act 2009</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to pay the costs of the conduct tribunal in relation to the conduct tribunal:- (a) conducting a hearing about the misconduct of a councillor under part 3, division 6; or (b) at the request of the local government, investigating the suspected inappropriate conduct of a councillor and making recommendations to the local government about dealing with the conduct	Section 150DU <i>Local Government Act 2009</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to keep an up-to-date councillor conduct register, publish the register on Council's website and make the register available for inspection and purchase by the public.	Section 150DX <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where the runner-up consents to the appointment on or before the deadline for the runner-up, to fill the vacant office appointing the runner-up.	Section 166A(4)(b) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/05/2021	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where the chief executive officer receives any nominations from qualified persons or candidates, to fill the vacant office by appointing 1 of those persons or candidates.	Section 166B(6) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to appoint a qualified person to act as chief executive officer during: - (a) any vacancy, or all vacancies, in the position; or (b) any period, or all periods, when the chief executive officer is absent from duty or can not, for another reason, perform the chief executive officer's responsibilities.	Section 195 <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to: - (a) employ local government employees; (b) agree to the terms and conditions of an employee's employment (including any variation to those terms); and (c) terminate a local government employee's employment.	Section 196(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/05/2021	This power does not include the power to appoint employees which is separately dealt with under section 196(3) of the Act
	Chief Executive Officer	Power to agree with other local governments about the joint employment of a local government employee.	Section 198 <i>Local Government Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a prescribed employee's employer, to pay superannuation contributions payable for the employee into LGIASuper.	Section 219(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a prescribed employee's employer, to pay superannuation contributions payable for the employee into another fund directed by the employee.	Section 219(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a local government other than the Brisbane City Council, to comply with a notice giving by the LGIA super Trustee under subsection 219A(1).	Section 219A <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to pay a yearly superannuation contribution in the circumstances prescribed in section 220.	Section 220 <i>Local Government Act 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a local government, to deduct all or part of the employee's contributions from the employee's salary or any money that the employee owes to Council.	Section 220A(4) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 220B(1), to agree in writing with an employee:- (a) to reduce the pre-agreement contributions to the amount equal to the employee's concessional contributions cap for the financial year; and (b) if a yearly contribution made under section 220A(3) is part of the pre-agreement contributions – on the extent, if any to which a contribution mentioned in 220B(1)(a) of (b) will be reduced to achieve the reduction.	Section 220B(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, where the pre-agreement contributions are reduced under subsection 220B(2), to pay the amount of the reduction to the employee as salary.	Section 220B(3) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, to agree in writing with an employee:- (a) that the employee is exempt, on the grounds of the employee's financial hardship, from paying all or a stated part of the contributions payable under section 220A(2) by the employee; and (b) on the period, of not more than 1 year, of the exemption.	Section 221(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an employer, to give a copy of the agreement made under subsection 220(2) to the relevant trustee.	Section 221(4) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an employer who has received a notice from the employee under subsection 222(2), to calculate the yearly contributions payable for the employee based on the employee's salary before it was decreased.	Section 222(3) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 224(1), to pay interest on the amount of the contribution to the relevant fund for the employee.	Section 224(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a local government (other than the Brisbane City Council), to, for its councillors:- (a) establish and amend a superannuation scheme; or (b) take part in a superannuation scheme.	Section 226(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a local government who has exercised its power under subsection 226(1), to pay an amount from its operating fund to the superannuation scheme as a contribution for its councillors.	Section 226(2) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Local Government Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to enter into an arrangement with a councillor under which – (a) the councillor agrees to forgo a percentage or amount of the remuneration that the councillor is entitled to as a councillor; and (b) the local government agrees to contribute the percentage or amount to the superannuation scheme for the councillor.	Section 226(4) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make a submission as a local governing body within the meaning of the Local Government (Financial Assistance) Act to assist the Local Government Grants Commission to make a decision about funding under the Local Government (Financial Assistance) Act.	Section 228(4) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to sign a document on behalf of a local government as a delegate of the local government.	Section 236 <i>Local Government Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to relevant policy
	Chief Executive Officer	Power to effect substituted service.	Section 239 <i>Local Government Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to authorise an employee in any legal proceedings – (a) to give instructions and act as the authorised agent for the local government; and (b) sign all documents for the local government.	Section 240(1) <i>Local Government Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to do anything that is necessary or convenient for performing the responsibilities of the local government under a Local Government Act.	Section 262 <i>Local Government Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Local Government Regulation 2012*

**Local Government Regulation 2012**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make available for inspection at its public office, a copy of the local government's area map	Section 6(6) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
		Power to decide the amount of a fee for a request of an extract or certified copy of a local law from the local government's register of local laws.	<a href="#">Section 14(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegation authority remains with Council
	Chief Executive Officer	Power to publish the register of local laws on Council's website.	Section 14(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to identify and assess each new significant business activity for possible reform involving full cost pricing, commercialising, or corporatising the activity.	Section 18 <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
		Power, when conducting a relevant business activity, to carry out all functions described in sections (a), and (c) to (f).	<a href="#">Section 41(1) Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	Delegation authority remains with Council
	Chief Executive Officer	Power to give the competitive neutrality complaint to the competition authority as soon as is practicable.	Section 45(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with an information requirement notice given by the competition authority.	Section 50(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to ensure the public can inspect a copy of the report given to Council under section 52.	<a href="#">Section 53 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Local Government Regulation 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give notice of the resolution made pursuant to section 55(1) to the entities listed in subsection (4).	<a href="#"><u>Section 55(4) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give the competition authority a confidentiality request.	<a href="#"><u>Section 55A(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to establish a register of business activities to which the competitive neutrality principle applies.	<a href="#"><u>Section 56(1) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
		Power in relation to a mall to do any of the following: (a) anything necessary or desirable for developing, managing, maintaining (including cleaning), promoting or using a mall; (b) permit the use of any part of the mall on conditions it considers appropriate; (c) anything incidental to its powers mentioned in (a) or (b).	<a href="#"><u>Section 58(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	Delegation authority remains with Council
	Chief Executive Officer	Power to: (a) construct, maintain, manage and regulate the use of harbours for small vessels in or over tidal waters; (b) construct, maintain, manage and regulate the use of jetties, breakwaters and ramps in or over tidal waters; and (c) to occupy and use foreshore, tidal land or tidal waters to undertake work in exercising those powers.	<a href="#"><u>Section 59 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to take all necessary steps for: (a) construction on, maintenance of or improvement of the land; and (b) regulation of the use of the land, where the land is subject to a public thoroughfare easement in Council's favour.	<a href="#"><u>Section 63 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to enter into arrangements necessary to perform the joint responsibility of the local government where a road or other work is to be, or has been, built: (a) along the boundary between two or more local government areas; and (b) partly in each of the areas.	<a href="#"><u>Section 64(3) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to identify, in any way considered appropriate, parcels of rateable land to which a minimum amount of general rates apply.	<a href="#"><u>Section 77(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to identify, in any way considered appropriate, the rating category to which each parcel of rateable land in the local government area belongs. Nb. this section is only required where Council is levying differential general rates.	<a href="#"><u>Section 81(4) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to decide what rating category the land referred to in subsection (1) should be in. Nb. this section is only required where Council is levying differential general rates.	<a href="#"><u>Section 82(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to ensure that each relevant rate notice is accompanied by, or contains, a rating category statement.  Nb. this section is only required where Council is levying differential general rates.	<a href="#"><u>Section 88(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to allow a longer period within which an owner of rateable land must give an objection notice. NB. This section is only required where Council is levying differential general rates	<a href="#"><u>Section 90(5)(b) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances referred to in subsection (1), to pay unspent special rates or charges to the current owners of the land on which the special rates or charges were levied. Nb. this section is only required where Council is levying special or charges rates.	<a href="#"><u>Section 96(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the circumstances referred to in subsection (1), to pay unspent special rates or charges (in the proportions stipulated in subsection (3)) to the current owners of the land on which the special rates or charges were levied. Nb. this section is only required where Council is levying special or charges rates.	<a href="#"><u>Section 97(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstance referred to in subsection (1), to return paid special rates or charges to the person who paid them.	<a href="#"><u>Section 97(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to levy rates or charges by a rate notice.	Sections <a href="#">104 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to include on a rate notice an amount, other than an amount for rates or charges, payable to Council.	Sections <a href="#">105 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to determine a period considered appropriate for the issue of a rate notice.	<a href="#">Section 107(1) Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a rate notice and, if required, a rating category statement, electronically.	Section <a href="#">108 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where land becomes, or stops being, rateable land, to adjust the rates so that the rates are calculated only on the period when the land was rateable land.	<a href="#">Section 110 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, if the value of the land changes under the Land Valuation Act, to adjust the rates so that the rates are calculated on the new value of the land for the period that starts on the day the change takes affect.	<a href="#">Section 111 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, if the land is given a rating category, including a change of rating category, to adjust the general rates so that the rates are calculated on the new or changed rating category for the period that starts on the day the land was given the new or changed rating category.	<a href="#">Section 112 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, if the land becomes, or stops being, land on which the local government may levy special rates or charges, to adjust the rates or charges so that the rates or charges are calculated on period when the land was land on which the local government could levy special rates or charges.	<a href="#"><u>Section 113 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the circumstance of subsection (1), to adjust the rates or charges so that the rates or charges are calculated only for the period when the person was entitled to occupy the land.	<a href="#"><u>Section 114 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where rates or charges are paid before they are adjusted, to refund the overpaid amount of rates or charges, or recover the amount of rates or charges owing.	<a href="#"><u>Section 115 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to levy rates or charges, or adjust a rates or charges levy in a financial year, even though the resolution for making the rates or charges was made for a previous financial year.	<a href="#"><u>Section 117 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to accept an application from a ratepayer made under subsection (1)(a).	<a href="#"><u>Section 122(3) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to be satisfied that a ratepayer is eligible for a concession granted pursuant to a resolution made under subsection (1)(b).	<a href="#"><u>Section 122(4) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the relevant circumstances of section 123, to grant a rebate of rates or charges for land occupied by pensioners.	<a href="#"><u>Section 123 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances referred to in subsection (1), to refund the amount of the rebated rates or charges to the ratepayer.	<a href="#"><u>Section 124(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to still allow a discount where satisfied that the ratepayer has been prevented, by circumstances beyond their control, from paying the rates or charges in time to get the discount.	<a href="#"><u>Section 130(10) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
		Power to give a benefit that is not a discount as an inducement for payment of rates or charges before the due date for payment.	<a href="#"><u>Section 131 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, for interest on overdue rates or charges, to decide a later day from which interest is payable.	<a href="#"><u>Section 133(1)(a) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, for interest on overdue rates or charges, to decide another way to calculate interest, if an equal or lower amount will be payable.	<a href="#"><u>Section 133(2)(b) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, for interest on overdue rates or charges, to, for a day before 1 July 2019, decide the rate of interest payable.	<a href="#"><u>Section 133(3)(a) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to recover overdue rates or charges by bringing Court proceedings for a debt.	<a href="#"><u>Section 134 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Subject to Policy
	Chief Executive Officer	Power to give the State or government entity that has an interest in the land under a State encumbrance a notice of the local government's intention to sell the land.	<a href="#"><u>Section 138(3) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where Council has by resolution decided to sell the land, to give all interested parties a notice of intention to sell the land.	<a href="#"><u>Section 140(3) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, to end sale procedures at the earliest of the following: (a) Council has been paid the amount of the overdue rates or charges, and all expenses that Council has incurred in attempting to sell the land; or (b) the land has been sold; or (c) 1 year after the notice of intention to sell was given to the registered owner.	Section 141(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, in circumstances where Council has ended sale procedures, to decide to sell the land again under section 140(2).	Section 141(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to carry out the procedures to sell land for overdue rates or charges.	<a href="#"><u>Section 142 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to set a reserve price at the auction of the land for overdue rates and charges in accordance with section 143(1).	<a href="#"><u>Section 143(1) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, if the reserve price for the land is not reached at the auction, to enter into negotiations with any bidder who attended the auction to sell the land by agreement (for a price not less than the reserve price).	<a href="#"><u>Section 143(2) and (3) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/05/2021	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, after the day of the auction, to decide to continue to offer the land for sale by another auction, or sale by negotiation.	Section 144(1) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to end any negotiations entered into under section 143(2) when a decision is made under section 144(1).	Section 144(2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to prepare a sales notice if Council decides to offer the land for sale by negotiation under section 144.	Section 144(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to: (a) give a copy of the sales notice to each interested party who was given a notice of intention to sell the land; and (b) publish the sales notice on Council's website; and (c) display the sales notice in a conspicuous place in Council's public officer; and (d) display the sales notice in a conspicuous place on the land unless it is not reasonably practicable to do so because the land is in a remote location or difficult to access; and (e) take all reasonable steps to publish the sales notice in another way to notify the public about the sale of the land.	Section 144(5) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, if the land is a building unit and it is not practicable to display the sales notice in a conspicuous place on the land, to display the notice in a conspicuous part of the common property for the building units.	Section 144(6) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to ensure that the price for land offered for sale by negotiation is at least - (a) the market value of the land; or (b) the higher of the following - (i) the amount of the overdue rates or charges on the land; (ii) the value of the land.	Section 144(7) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, in the circumstances set out in subsection (1), to give the registrar of titles an appropriate form.	<a href="#">Section 145(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to use the proceeds of sale of the land for the purposes and in the order specified.	<a href="#">Section 146 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, where Council has by resolution decided to acquire the land for overdue rates or charges, to give all interested parties a notice of intention to acquire the land.	<a href="#">Section 149(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances set out in subsection (1), to start the procedures to acquire the land for overdue rates or charges.	Sections <a href="#">150(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where Council has been paid the amount of the overdue rates or charges, and all expenses that Council has incurred in attempting to acquire the land, to end the procedures for acquiring the land.	Section 150(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to carry out the procedures to acquire land for overdue rates or charges.	Section 151 <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to keep a land record.	Section 154(1) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to include in a land record any other information considered appropriate..	<a href="#">Section 154(2)(e) <i>Local Government Regulation 2012</i></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to provide access to or give copies of the land record kept by Council (including parts of the land record).	Section 155(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to record the details of the new owner in the land record.	<a href="#">Section 162 <i>Local Government Regulation 2012</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to keep a written record, in the way required by subsection (2), which states the matters identified in subsection (1).	<a href="#">Section 164 <i>Local Government Regulation 2012</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to discharge Council's responsibilities in a way that is consistent with the adopted 5-year corporate plan.	Section 165(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to spend money in a financial year before the budget is adopted if Council provides for that spending in the budget for the financial year.	Section 173(1) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to discharge Council's responsibilities in a way that is consistent with the adopted annual operational plan.	Section 174(5) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to omit information from the copies of the annual performance plan (which is part of the annual operational plan) made available to the public if subsections (3)(a) and (b) are satisfied.	Section 175(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to publish Council's annual report on Council's website.	Section 182(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give a grant to a community organisation in the public interest and consistent with the local government's community grants policy.	<a href="#">Section 194 Local Government Regulation 2012</a>	Ordinary Meeting of Council 23/1/2019 (ECM Doc Set: 3833136)	
	Chief Executive Officer	Power to spend money on entertainment or hospitality consistent with the local government's entertainment and hospitality policy.	<a href="#">Section 196(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Consistent with Policy and financial delegation
	Chief Executive Officer	Power to spend money on advertising to provide information or education that is in the public interest and consistent with the local government's advertising spending policy.	<a href="#">Section 197(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Consistent with Policy and financial delegation
	Chief Executive Officer	Power to allow the public to inspect and purchase copies of the documents referred to in subsection (1).	<a href="#">Section 199(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to:- 1. establish a trust fund; 2. deposit trust money in a financial institution account; and 3. reconcile the assets of the trust fund with the liabilities of the trust fund at least monthly.	<a href="#">Section 200 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to transfer money to or from a trust fund in accordance with section 201	<a href="#">Section 201 Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make publicly available an availability notice.	Section 201B(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to publish a notice given under subsection 202A(1) on Council's website.	Section 202A(2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to establish separate accounting records for Council's:- (a) operations; and (b) its trust fund.	<a href="#">Section 203 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to prepare a financial report.	<a href="#">Section 204 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to:- (a) prepare an internal audit plan; (b) carry out an internal audit; (c) prepare a progress report for the internal audit; (d) assess compliance with the internal audit plan; and (e) give the documents referred to in subsection (3) to the audit committee.	<a href="#">Section 207 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to appoint the members of the audit committee.	<a href="#">Section 210(1) Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to appoint one of the members of the audit committee as chairperson.	Section 210(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the financial statements referred to in subsections (1) and (2) to the auditor-general.	<a href="#">Section 212 Local Government Regulation 2012</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, in the circumstances set out in subsection (1), to give the Minister a notice and any documents about a controlled entity that Council considers to be relevant to a notifiable event.	Section 213A(2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, if a governing document of a Council controlled entity changes, to give the Minister a notice stating details of the change and a copy of the governing document as amended.	Section 213A(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, in the circumstances set out in subsection (1), to obtain a copy of the audited financial statements of the controlled entity.	Section 213B(2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to ensure that a copy or a link to a copy of the controlled entity's audited financial statements is published on Council's website.	Section 213B(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to give the department's chief executive a notice that Council has paid notional GST for the previous financial year.	<a href="#">Section 215 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give the public notice of a proposed resolution to apply Chapter 6, part 2 to its contracts.	Section 218(2)(b) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to allow the public to inspect and buy copies of the contracting plan that has been adopted.	Section 220(8) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to set the value limit for valuable non-current assets other than land.	<a href="#">Section 224(7)(b) Local Government Regulation 2012</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power to invite written quotes for a medium-sized contractual arrangement.	<a href="#">Section 225(1) Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy
	Chief Executive Officer	Power to decide to accept a quote or to decide not to accept any of the quotes it receives for a medium-sized contractual arrangement.	<a href="#">Section 225(3) and (4) Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy
	Chief Executive Officer	Power to enter a medium-sized contractual arrangement after first inviting written quotes for the contract.	<a href="#">Section 225 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	As per Procurement Policy
	Chief Executive Officer	Power to invite written tenders for a large-size contractual arrangement.	<a href="#">Section 226(1) Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	As per Procurement Policy
	Chief Executive Officer	Power to enter a large-size contractual arrangement after first inviting written tenders for the contract.	<a href="#">Section 226 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	As per Procurement Policy
	Chief Executive Officer	Power to invite written tenders for a valuable non-current asset contract or to offer a non-current asset for sale by auction.	<a href="#">Section 227(1) Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	As per Disposal of Assets Policy
	Chief Executive Officer	Power to enter a valuable non-current asset contract after first inviting written tenders for the contract or offering the non-current asset for sale by auction.	<a href="#">Section 227 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	As per Disposal of Assets Policy



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to invite expressions of interest pursuant to section 228.	<a href="#"><u>Section 228(2)(b) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	The local government: (a) decides, by resolution, that it would be in the public interest to invite expressions of interest before inviting written tenders; and (b) records its reasons for making the resolution in the minutes of the meeting at which the resolution was made. As per Procurement Policy
	Chief Executive Officer	Power to take all reasonable steps to publish an invitation for tenders or expressions of interest in another way to notify the public about the tender process.	Section 228(6) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to prepare a shortlist of people from the persons who responded to the invitation for expressions of interest and to invite written tenders from those persons.	Section 228(7) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	As per Procurement Policy
	Chief Executive Officer	Power to invite all persons who submitted a tender to change their tender to take account of a change in the tender specifications.	Section 228(8) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	As per Procurement Policy
	Chief Executive Officer	Power to decide to accept a tender or not to accept any tenders it receives.	<a href="#"><u>Section 228(9) and (10) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/05/2021	As per Procurement Policy



**REGISTER OF DELEGATIONS**  
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*Local Government Regulation 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution.	<a href="#"><u>Section 230(1) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy
	Chief Executive Officer	Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement for services with a person on an approved contractor list.	<a href="#"><u>Section 231(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy
	Chief Executive Officer	Power to put together an approved contractor list in accordance with section 231(4).	<a href="#"><u>Section 231(4) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/05/2021	As per Procurement Policy
	Chief Executive Officer	Power to enter into a contract for a medium-sized contractual arrangement or large-sized contractual arrangement for the supply of goods or services with a supplier from a register of pre-qualified suppliers.	<a href="#"><u>Section 232(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy
	Chief Executive Officer	Power to establish a register of pre-qualified suppliers of particular goods or services.	<a href="#"><u>Section 232(3) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	As per Procurement Policy
	Chief Executive Officer	Power to invite suppliers to tender to be on a register of pre-qualified suppliers.	<a href="#"><u>Section 232(4) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	As per Procurement Policy
	Chief Executive Officer	Power to take all reasonable steps to publish an invitation in another way to notify the public about establishing the register of pre-qualified suppliers.	<a href="#"><u>Section 232(6) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement for goods or services with a preferred supplier under a preferred supplier arrangement.	<a href="#"><u>Section 233(2) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to enter a preferred supplier arrangement.	Section 233(2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	As per Procurement Policy
	Chief Executive Officer	Power to invite persons to tender for a preferred supplier arrangement.	Section 233(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	As per Procurement Policy
	Chief Executive Officer	Power to take all reasonable steps to publish an invitation to tender in another way to notify the public about the tender process.	Section 233(5) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to enter into a contract for goods and services under an LGA arrangement.	<a href="#">Section 234(1) Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy
	Chief Executive Officer	<p>Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in circumstances specified in section 235.</p> <p>Nb. For subsections 235(a) and 235(b) it is a legislative precondition to the exercise of the power that Council first pass the resolution referred to in the respective subsections.</p>	<a href="#">Section 235 Local Government Regulation 2012</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As per Procurement Policy



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*Local Government Regulation 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to dispose of a valuable non-current asset other than by tender or auction in circumstances specified in section 236.  Nb. For subsections 236(1)(a) to 236(1)(e) it is a legislative precondition to the exercise of the power that Council first pass the resolution referred to in subsection 236(2).	<a href="#"><u>Section 236 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/05/2021	As per Procurement Policy.
	Chief Executive Officer	Power to publish and display relevant details of a contractual arrangement worth \$200,000.00 or more (exclusive of GST).	<a href="#"><u>Section 237 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to pay remuneration to each councillor.	<a href="#"><u>Section 247(1) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	



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*Local Government Regulation 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstance identified in subsection (1), to make a submission to the remuneration commission for approval to pay a councillor an amount of remuneration of more than the maximum amount.	<a href="#">Section 248(2) Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make the adopted expenses reimbursement policy available for inspection and purchase by the public and to publish that policy on Council's website.	<a href="#">Section 251 Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to publish a notice of the days and times when ordinary meetings will be held on Council's website and in other ways considered appropriate (Council and standing committee meetings).	Section 254B(1) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to display in a conspicuous place in Council's public office a notice of the days and times when meetings will be held (Council and committee meetings).	Section 254B(3) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to notify of any changes to the days and times of meeting mentioned in section 254B(1) and (3) in the same way as the meetings were previously notified.	Section 254B(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to give notice of each meeting or adjourned meeting to each councillor or committee member in accordance with section 254C(1) and (2).	Section 254C(1) and (2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to make the agenda for a Council or committee meeting publicly available in accordance with section 254D(1).	Section 254D(1) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to make a related report for a Council or committee meeting publicly available in accordance with section 254D(2).	Section 254D(2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a copy of the minutes of each Council or committee meeting publicly available in accordance with section 254F(6).	Section 254F(6) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to make a copy of the confirmed minutes publically available, and available for purchase at Council's public office in accordance with section 254F(7).	Section 254F(7) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to allow a person to take part in a meeting (Council and committee meetings) by audio link or audio visual link.	Section 254K <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to give written notice of the intention to propose the repeal or amendment of a resolution.	Section 262 <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a former employer, to pay the new employer an amount for the number days of long service leave that the person is entitled to take because of the person's period of employment with the former employer.	<a href="#">Sections 287(1) <i>Local Government Regulation 2012</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a former employer, to provide the new employer with the information specified in subsection (3).	<a href="#">Sections 287(3) <i>Local Government Regulation 2012</i></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make a copy of the register of interests of each councillors available for inspection by the public at Council's public office and an extract of the register available on its website.	<a href="#">Sections 295 (1), (2) and (3) <i>Local Government Regulation 2012</i></a>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power where a register of interest for a councillor changes, to amend the copy of the extract to reflect the changes.	Section 295(4) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	



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*Local Government Regulation 2012*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to ensure a register of interests kept under section 296A(1)(a) is available for inspection by the public at Council's public office for the period Council must keep the register.	Section 296A(2) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to do all things specified in subsection (4) in relation to Council's complaints management process and administrative action complaints.	<a href="#"><u>Section 306(4) Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to ensure that an extract of the register of interest for each council is made available for inspection under section 295 within 35 days after the commencement.	Section 364(1) <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to make a reasonable allocation of its administrative and overhead costs to each relevant activity, having regard to all of a local government's relevant activities.	<a href="#"><u>Schedule 4 section 5 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to ensure the terms on which the cost of resources is based are similar to the terms on which they are made available in conducting the relevant entity.	Schedule 4 section 6 <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to decide an amount for depreciation of an asset used in conducting a relevant activity that is appropriate in the circumstances.	<a href="#"><u>Schedule 4 section 7 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to work out tax equivalents for Commonwealth or State taxes Council is not liable to pay as a local government and keep details of the calculations.	<a href="#"><u>Schedule 4 section 8 Local Government Regulation 2012</u></a>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to take account of amounts equivalent to the cost of funds advantage obtained over commercial interest rates because of a State guarantee.	Schedule 4 section 9 <i>Local Government Regulation 2012</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to decide the amount for the return on capital used by a local government in conducting a relevant activity.	<a href="#">Schedule 4 section 10</a> <a href="#">Local Government Regulation 2012</a>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
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*Medicines and Poisons (Pest Management Activities) Regulation 2021*

**Medicines and Poisons (Pest Management Activities) Regulation 2021**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a qualified person, to use a fumigant or pesticide for a pest management activity in accordance with the approved label.	Section 41 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a qualified person, to take all reasonable steps to ensure a container used in relation to carrying out a pest management activity has the characteristics required by the section.	Section 42 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a qualified person, to take all reasonable steps to ensure a label complying with the section is attached to the outside of the container.	Section 43 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a qualified person, to ensure a fumigant or pesticide stored or transported in a vehicle is packed or placed in a what that prevents:-  (a) any damage to the packaging of the fumigant or pesticide; and  (b) any leakage or escape of the fumigant or pesticide.	Section 44(1) <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
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*Medicines and Poisons (Pest Management Activities) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a qualified person, to take all reasonable steps to prevent another person from accessing a vehicles in which a fumigant or pesticide is stored or transported.	Section 44(2) <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a qualified person, to store a fumigant or pesticide not being used by the person at a place in a way that prevents:-  (a) damage to the packaging of the fumigant or pesticide ;  (b) any leakage or escape of the fumigant or pesticide;  (c) access to the fumigant or pesticide by another person who is not a qualified person.	Section 45 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a qualified person, to make a record stating each of the matters required by the section for each pest management activity carried out.	Section 46 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, after becoming aware of the leakage or escape of a fumigant or pesticide, to take the action required by the section.	Section 47 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a qualified person, to dispose of a container used for a fumigant or pesticide in the way required by the section.	Section 48 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Medicines and Poisons (Pest Management Activities) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a qualified person, to notify the chief executive of an incident referred to in subsection 49(1).	Section 49 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a qualified person, to notify the chief executive of a suspicious product.	Section 50 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a business operator, to take all reasonable steps to ensure each pest management trainee employed by the operator:-  (a) is supervised by a licensed technician while carrying out any pest management activity; and  (b) receives training that is appropriate for the pest management activities carried out by the trainee and the trainee's level competency.	Section 52 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a business operator, to take all reasonable steps to ensure the equipment, document or vehicle is suitable for carrying out the pest management activity.	Section 53 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a business operator, to ensure a pest management vehicle used for a fumigant or pesticide complies with the requirements of the section.	Section 55 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Medicines and Poisons (Pest Management Activities) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a business operator, to ensure the information required by the section is printed on the exterior of a pest management vehicle in English in a way that can be easily read.	Section 56 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a business operator, to take all reasonable steps to ensure the place used for storing a fumigant or pesticide complies with the requirements of the section.	Section 57 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a business operator, to keep a record of:-  (a) the contact details of each of the operator's employees carrying out pest management activities; and  (b) any notifiable incidents reported to the chief executive under section 49 in relation to the operator's pest management business.	Section 58 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a business operator in the circumstances provided in section 59(1) to:-  (a) take all reasonable steps to ensure the employee complies with the requirement; and  (b) keep any record given to the operator in compliance with the requirement.	Section 59 <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Medicines and Poisons (Pest Management Activities) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the manager of a place who a pre-treatment pest control advice for a pest control activity, to give notice to the attendees of the matters stated in the advice.	Section 60(2) <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the manager of a place who a post-treatment pest control advice for a pest control activity, to give notice to the attendees of the matters stated in the advice or made the advice available for inspection at the place, and given the attendees notice of the place where, and the times when, the attendees may inspect the advice.	Section 60(3) <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person a hard copy document evidencing a pest management licence, to apply to the chief executive for a replacement of the document if the document is lost, stolen or damaged.	Section 70(2) <i>Medicines and Poisons (Pest Management Activities) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021*

**Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a general approval, to satisfy the competency requirements stated in the competency standard that relate to the type of approval held.	Section 22(1) <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a general approval, to take all reasonable steps to ensure that every person dealing with a restricted S7 poison under the approval satisfies, and continues to satisfy, the relevant competency requirements stated in the competency standard.	Section 22(2) <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a general approval, to take all reasonable steps to ensure that every person dealing with a restricted S7 poison under the approval complies with the departmental standard called 'Dealing with restricted S7 poisons for invasive animal control'.	Section 23 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a general approval, to take all reasonable steps to ensure that waste from an S7 substance disposal of under the authority is destroyed under the supervision of an authorised supervisor for the authority.	Section 38 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a substance authority, to give the chief executive notice of the changes proposed by the holder.	Section 40 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a substance authority, to give the chief executive notice if the holder proposes to stop carrying out a dealing with a regulated poison under the authority.	Section 41 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a substance authority, to give the chief executive notice if:- (a) an amount of restricted S7 poison or high-risk poison possessed under the authority is not accounted for:- (b) a release of a restricted S7 poison or high-risk poison possessed under the authority causes, or is likely to cause, someone to require medical treatment.	Section 43 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a buyer of a regulated poison, to give a written purchase order for the poison to the supplier.	Section 47 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a buyer of regulated poison, to give a supplier information demonstrating that the buyer is authorised under the Act to buy the poison.	Section 49 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a buyer of a regulated poison, to keep the invoice received from the supplier.	Section 50 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a buyer of a restricted S7 poison or high-risk poison, to sign a document confirming receipt of the poison.	Section 56(1) <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person who is authorised to supply a low-risk fluoroacetic acid bait, to supply it to a person mentioned in schedule 2, section 15 or 17.	Section 59(1) <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the landholder a copy of the departmental standard called 'Dealing with restricted S7 poisons for invasive animal control' when supplying the low-risk fluoroacetic acid bait.	Section 59(2) <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person authorised to apply a regulated poison, to comply with the requirements of the section.	Section 62 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person authorised to possess a low-risk fluoroacetic acid bait, to possess the bait in the way stated in the departmental standard called 'Dealing with restricted S7 poisons for invasive animal control'.	Section 63 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person authorised to possess and S7 substance, to comply with the requirements of the section.	Section 64 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person authorised to dispose of waste from a low-risk fluoroacetic bait, to dispose of the waste in the way stated in the departmental standard called 'Dealing with restricted S7 poisons for invasive animal control'.	Section 65 <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person given a hard copy document evidencing a substance authority for a dealing with a regulated poison, to apply to the chief executive for a replacement of the document.	Section 83(2) <i>Medicines and Poisons (Poisons and Prohibited Substances) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Medicines and Poisons Act 2019*

**Medicines and Poisons Act 2019**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a substance authority, to notify the chief executive of a change in circumstances in relation to the authority.	Section 73(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a substance authority, to apply to amend the substance authority in a stated way, or apply for a new substance authority, by a stated reasonable day.	Section 73(2) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply for a substance authority and pay the fee prescribed by regulation.	Section 75 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a substance authority, to apply to amend the authority and pay the fee prescribed by regulation.	Section 78 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of a substance authority, to make a renewal application and pay the fee prescribed by regulation.	Section 82 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an applicant, to comply with a notice received from the chief executive.	Section 87(4) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an applicant, to agree with the chief executive on a later day by which the application is to be decided.	Section 88(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Medicines and Poisons Act 2019*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a responsible person for a regulated place, to:- (a) make substance management plan; (b) make the substance management plan available to staff; and (c) review the substance management.	Section 93 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of an authority notice, to respond to a show cause notice.	Section 97(2)(d) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a relevant person or the holder for an authority, to agree to the chief executive taking administrative action.	Section 103(1) and (2) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a relevant person, to agree with the chief executive to a review day for the administrative action.	Section 103(4) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the holder of an authority in relation to which administrative action has been taken, to:- (a) ask the chief executive, in writing, to review the administrative action; and (b) give the chief executive information supporting the request.	Section 105 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a relevant person or the holder for an authority, to agree to the chief executive taking further administrative action.	Section 106(2) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a compliance notice.	Section 110 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Medicines and Poisons Act 2019*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with an emerging risk declaration.	Section 116 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a responsible person, to give the chief executive written submissions about why the proposed recall order should not be made.	Section 120(2) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a responsible person, to give the chief executive written submissions about why the proposed recall order should be revoked.	Section 121(3) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a recall order.	Section 125 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person directly affected by an emerging risk declaration or the responsible person for a recall order, to apply to the chief executive for compensation.	Section 128(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an occupier, to consent to the entry by an inspector, with or without conditions, and sign an acknowledgement of the consent.	Section 145 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as person of whom a help requirement has been made, to comply with the requirement.	Section 160 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a requirement made under section 164(2)(c).	Section 165 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a thing that was seized, to apply to the chief executive for its return.	Section 169(3) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Medicines and Poisons Act 2019*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a document production requirement.	Section 178(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a document certification requirement.	Section 179(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a requirement to give information made under section 180(2).	Section 181(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to claim compensation from the State if the Council incurs loss because of the exercise, or purported exercise, of a power by or for an inspector.	Section 184(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an affected person for an original decision, to apply to the chief executive for internal review.	Section 198(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an affected person for an original decision, to ask the chief executive for an information notice for the decision.	Section 198(2) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an affected person, to agree with the chief executive for a longer period for the chief executive to comply with subsection 200(1).	Section 200(2) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an affected person, to apply to QCAT, in the way provided under the QCAT Act, for a stay of the operation of the decision.	Section 201(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Medicines and Poisons Act 2019*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person given a QCAT information notice for a decision, to apply to QCAT, as provided under the QCAT Act, for a review of the internal review decision or a decision about compensation under section 128.	Section 202(2) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person given an information notice for a property decision, to:- (a) appeal to a Magistrates Court against the decision; (b) make an application to extend the time for filing the notice of appeal (if necessary); (c) serve a copy of the notice of appeal, and any application, on the chief executive.	Section 203 <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the Magistrates Court for a stay of a property decisions.	Section 204(1) <i>Medicines and Poisons Act 2019</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

**Mineral and Energy Resources (Common Provisions) Act 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public land authority, to agree in writing to a longer entry period.	Section 57(3) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public land authority, to impose reasonable and relevant conditions on the resource authority holder about the entry to the public land or the carrying out of the authorised activity.	Section 59(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public land authority, to vary any condition it has imposed.	Section 59(7) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public land authority, to give the holder an information notice about the imposition of a condition or the varying of a condition.	Section 59(8) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public land authority for land, to give a waiver of entry notice.	Section 60(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public road authority, to sign a compensation agreement for the use of a public road for a notifiable road use.	Section 63(1)(b)(i) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public road authority, to give written consent to the carrying out of a notifiable road use on a public road.	Section 63(1)(b)(ii) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public road authority for a public road, to give a road use direction.	Section 64(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public road authority for a public road to give an information notice about the decision to give a road use direction.	Section 64(4)(b) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an owner of restricted land, to give written consent to the resource authority holder carrying out the activity and to impose conditions on the consent.	Section 70 <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner or occupier of land, to apply to the Land Court for an order declaring the following:- (a) whether particular land is restricted land for a resource authority or the Mineral Resources Act, Schedule 1, section 2; and (b) whether a particular activity is a prescribed activity for a resource authority.	Section 72(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an eligible claimant, to enter a conduct and compensation agreement with the resource authority holder.	Section 83(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an eligible claimant, to give a conference election notice to the resource authority holder.	Section 83A(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a conference with an authorised officer, to ask the other party for a longer period within which to hold the conference.	Section 83B(4) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an eligible claimant, to use all reasonable endeavours to negotiate a conduct and compensation agreement or a deferral agreement.	Section 85(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an eligible claimant, to agree to a longer negotiation period.	Section 85(2)(b) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an eligible claimant, to enter an opt-out agreement.	Section 85(4) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party to a conduct and compensation agreement or a deferral agreement, to terminate the agreement by giving notice to the other party during the cooling off period.	Section 87(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an eligible claimant, to give an ADR election notice.	Section 88(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, upon receipt of an ADR election notice pursuant to section 88(2), to accept or refuse the type of ADR and the ADR facilitator proposed in the notice.	Section 88(5) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the party giving the ADR election notice and where the other party does not accept the type of ADR or ADR facilitator proposed in the notice, to obtain a decision from the Land Court or a prescribed ADR institute about the matter not accepted.	Section 88(6) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the party giving the ADR election notice and where a decision has been obtained from the Land Court or a prescribed ADR institute about the matter not accepted in the notice, to give the other party notice of the decision.	Section 88(7) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party given or giving an ADR election notice, to participate in the conference, and enter a conduct and compensation agreement.	Section 89(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party given or giving an ADR election notice, to ask the other party for, or agree to, a longer period to enter a conduct and compensation agreement.	Section 89(3) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party who attended the ADR and where the other party did not attend the ADR, to apply to the Land Court for an order requiring the non-attending party to pay the attending party's reasonable costs of attending.	Section 90 <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances set out in subsection 91A(1), to give an arbitration election notice requesting the other party participate in an arbitration to decide the dispute.	Section 91A(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a party given an arbitration election notice, to accept or refuse the request for arbitration.	Section 91A(4) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to an arbitration, to jointly appoint the arbitrator proposed in the arbitration election notice or another arbitrator.	Section 91A(5) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the party giving an arbitration election notice, to require a prescribed arbitration institute to appoint an arbitrator.	Section 91A(6) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to an arbitration and where the circumstances of section 91E(2) apply, to agree with the other party about the payment of the fees and expenses of the arbitrator.	Section 91E(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to an arbitration, to agree with the other party about the payment of each party's costs.	Section 91E(3) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a public road authority for a public road, to enter a road compensation agreement.	Section 94(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a party given or giving an ADR election notice, and where a conduct and compensation agreement has not been entered and an arbitration election notice has not been given or has been given and not accepted, to apply to the Land Court to decide the dispute.	Section 96(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply to the Land Court for a declaration that all or part of the stated costs are payable under section 91.	Section 96B(1)(a) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an eligible claimant, to apply to the Land Court for an order requiring payment of negotiation and preparation costs under section 91.	Section 96B(1)(b) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a compensation agreement, to apply to the Land Court for an order about the alleged breach.	Section 99A(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a public road authority, to apply to the Land Court for the Court to decide a resource authority holder's compensation liability.	Section 100(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a public road authority or an eligible claimant, to apply to the Land Court for a review of the original compensation.	Section 101(2) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an owner or occupier of land that may be affected by a resource authority, to give notice to an authorised officer of concerns relating to the resource authority.	Section 101D(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral and Energy Resources (Common Provisions) Act 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner or occupier of land or another person interested in the concern, to participate in a conference conducted by the authorised officer, including agreeing to a settlement of the concern the subject of the conference.	Sections 101E(2) and 101F(3) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a party who attends a conference, to apply to the Land Court for an order requiring a party who did not attend the conference to pay the attending party's reasonable costs of attending.	Section 101F(4)(b) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a relevant entity, to give the chief executive a copy of a notice or consent given by or to Council under chapter 3.	Section 205(1) <i>Mineral and Energy Resources (Common Provisions) Act 2014</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral Resources Act 1989*

**Mineral Resources Act 1989**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a note on each relevant map in Council's planning scheme.	Section 4B(3) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give the chief executive a written notice for the taking of land for which mining interests are extinguished.	Section 10AAA(9) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to consult with the decision-maker about the granting of a new mining tenement for an area that includes acquired land.	Section 10AAC(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a reserve, to give written consent, with or without conditions, to a parcel prospecting permit holder entering the surface of the reserve.	Sections 19(1) and 20 <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of occupied land, to give written consent, with or without conditions, to a district prospecting permit holder entering the surface of the land.	Sections 19(2) and 20 <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of occupied land, to give written consent, with or without conditions, to a prospecting permit holder entering the land for hand mining.	Sections 19(3) and 20 <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of land, to apply to the chief executive to rectify the damage referred to in subsection (1) that has been caused by any activity allegedly authorised under a prospecting permit in respect of the land.	Section 26(3) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral Resources Act 1989*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of land, to give written approval to the chief executive for the refund of security for a parcel prospecting permit.	Section 26(9) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of land where a person purports to enter the land under authority of a prospecting permit, to report to the chief executive that a person is not authorised to enter or be upon the land or is not complying with any condition of the prospecting permit or of any provision of the Act.	Section 34(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of land where a person purports to enter or be on the land under authority of a prospecting permit, to ask the person for proof of the person's authority to enter or be on the land.	Section 46(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of occupied land, to give written consent, including conditions on the consent, to a person entitled to enter the land under a prospecting permit to enter the land at night.	Section 47(1) and (5) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of occupied land, to give written consent, including conditions on the consent, to a person entitled to enter the land under a parcel prospecting permit to enter the land at night.	Section 47(2) and (5) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the relevant owner of restricted land, to give written consent to an application for a mining claim on the land.	Section 51(2) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the owner of land that is a reserve, to consent to the granting of a mining claim over the land.	Section 54(a) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral Resources Act 1989*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of land that is affected by an application for a mining claim, to make a written request to the chief executive for a conference.	Section 65(1)(a) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to attend a section 65 conference and to reach agreement about something discussed at the conference.	Sections 66 and 69 <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of relevant land and/or as a relevant local government, to lodge a written objection in the approved form to an application for a mining claim and to serve a copy of the objection on the applicant.	Section 71 <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to withdraw an objection to a mining claim by giving written notice to the entities specified in subsection (1).	Section 71A <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an interested party, to agree with the applicant for a mining claim about the amount of compensation to be paid to Council and to sign the agreement.	Section 85(1)(a) and 93) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an interested party, at any time before compensation is determined by agreement, to apply in writing to the chief executive to have the Land Court to have the Land Court determine the amount of compensation.	Section 85(4) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party aggrieved by a determination of the Land Court made under section 85, to appeal to the Land Appeal Court against the Land Court's decision.	Section 86 <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an appellant pursuant to section 86, to lodge the security in the decided form and amount.	Section 86A(5) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral Resources Act 1989*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of land that is a reserve, to give the Minister the land owner's views about further prospecting or exploration on the land.	Section 124(2) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of land, to agree an amount of compensation payable in respect of the proposed use of the land as access in respect of a mining claim as a result of a variation under section 125, sign the agreement and file the agreement.	Section 125(10) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of land where a person purports to enter or be on the land under authority of an exploration permit, to ask the person for proof of the person's authority to enter or be on the land.	Section 167(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of land in the area of a mineral development licence, to certify that there is no actual damage to the land that should be rectified	Section 190(8)(a) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of land where a person purports to enter or be on the land under authority of a mineral development licence, to ask the person for proof of the person's authority to enter or be on the land.	Section 216(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of land, to consent to a mining lease holder making an application to conduct drilling and other activities on land not included in the surface area covered under the lease.	Section 237(2)(d)(i) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of restricted land, to consent to the making of an application for a mining lease over the land.	Section 238(1)(a) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to lodge an objection to an application for grant of a mining lease.	Sections 260(1) and (2) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral Resources Act 1989*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to serve a copy of the objection lodged against an application for grant of a mining lease on the applicant.	Section 260(4) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to withdraw an objection lodged against an application for grant of a mining lease.	Section 261(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of land that is a reserve, to give written consent to the grant of a mining lease over the surface area of the reserve.	Section 271A(2)(a) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of restricted land, to give written consent to the application for the surface of restricted land for the mining lease to be included in the mining lease.	Section 275A(2)(a) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of restricted land, to agree with the applicant about the compensation payable to Council for the inclusion of the surface of the land in the mining lease.	Section 275A(2)(c) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an owner of land the subject of an application to grant, renew or include the surface of restricted in a mining lease to agree with the applicant for the lease about the amount of compensation to be paid to Council.	Sections 279(1)(a) and (3) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an owner of land the subject of a mining lease where no part of the surface area of that land is included in the lease, to agree with the holder of the lease about the amount of compensation to be paid as compensation for any damage caused to the surface of the land and to sign the agreement.	Sections 280 <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person who could be a party to an agreement under sections 279 or 280, to apply in writing to the the Land Court determine the amount of compensation.	Section 281(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral Resources Act 1989*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party aggrieved by a determination of the Land Court made under section 281, to appeal to the Land Appeal Court against the decision.	Section 282(1) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an appellant pursuant to section 282, to lodge the security in the decided form and amount.	Section 282A(5) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an owner of land in relation to a lease mentioned in section 279(1)(a) or 280(1) to agree in writing to amend the original compensation.	Section 283A(2) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an owner of land in relation to a lease mentioned in section 279(1)(a) or 280(1) to apply, in the circumstances identified in subsection (1), to the Land Court to review the original compensation.	Section 283B(2) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of land, to agree with the applicant about the compensation payable to Council for the proposed use of the land as access in respect of a mining lease as a result of a variation under section 317 and to sign the agreement.	Section 317(10) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landowner to whom a water monitoring bore is being transferred, to consent to the transfer.	Section 334ZZO <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of affected land, to:- (a) give consent to the entry of the land; (b) impose reasonable conditions on the entry of the land; (c) withdraw consent for entry of the land; and sign an acknowledgement of the consent.	Section 344G <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mineral Resources Act 1989*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of land, to enter a compensation agreement, to sign the agreement and to file it.	Section 345(2) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person who could be a party to a compensation agreement, apply in writing to the chief executive to have the Land Court decide the amount of compensation and the terms, conditions and times of its payment	Section 345(3) <i>Mineral Resources Act 1989</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power as the owner or occupier of restricted land to consent, with or without conditions, to the entry of the land under section 386V.	Schedule 1, Section 2(1)	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power as the owner of occupied land to consent, with or without conditions, to the entry of the land under section 386V at night	Schedule 1, Section 3(1)	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power as the owner of a reserve to conditions on the entry of the surface of the reserve under section 386V.	Schedule 1, Section 4	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Act 1999*

**Mining and Quarry Safety and Health Act 1999**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator of a mine, to comply with the operator's obligations contained in subsections (1) and (2).	Section 38 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an operator of a mine, to give the inspector for the region in which the mine is situated notice of:- (a) the operator's name and address; and (b) the name of and description of the land comprising the mine or part of the mine.	Section 47(1)(a) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an operator of a mine, to give the inspector for the region in which the mine is situated a facility description for the mine.	Section 47(1)(b) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an operator of a mine, to give the inspector for the region in which the mine is situated notice of the day operations are to start.	Section 47(3) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an operator of a mine, to give the inspector for the region in which the mine is situated notice of the appointments specified in subsection (4).	Section 47(4) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an operator of a mine, to give the inspector for the region in which the mine is situated written particulars of the land added or omitted.	Section 47(5) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an operator of a mine, to appoint a person to act as the site senior executive during the absence.	Section 52(1) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Act 1999*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator of a mine that has been abandoned, to give the chief inspector plans showing the extent of operations undertaken at the mine.	Section 58(3) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an operator of a mine, to keep a mine record and make it available for inspection.	Section 59 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a former operator, to give the new operator the mine record for the mine.	Section 59(5) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an operator of a mine that has been abandoned, to ensure that the abandoned mine is safe and made secure.	Section 61(1) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person in control or temporarily in control of a mine, to give the representative reasonable help in the exercise of powers under subsection (1).	Section 116(2) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person with an obligation under the Act with access to the documents, to produce the documents.	Section 116(3) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an occupier, to consent to the entry of a place by an officer and sign an acknowledgement of the consent.	Section 131(3) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person required to give reasonable help under section 136(3)(f), to comply with the requirement.	Section 137 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Act 1999*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person of whom the requirement is made, to comply with the requirement.	Section 143(3) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the owner of a thing that has been seized and not returned, to apply to the chief inspector for its return.	Section 146(2) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person of whom a document production requirement has been made, to comply with the requirement.	Section 152 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person of whom a document certification requirement has been made, to comply with the requirement.	Section 153 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person to whom a directive is given, to comply with the directive.	Section 171(2) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person who has received a directive, to apply under Part 9, Subdivision 4 for the directive to be reviewed. For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions as detailed in sections 172, 173, 174 and 175.	Sections 172, 173, 174 and 175 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person required to give primary information under subsection (1), to comply with the requirement.	Section 195A(3) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a corporation on which a civil penalty is imposed to appeal against the chief executive's decision.	Section 216A(b) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Act 1999*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to file a notice of appeal with an Industrial Magistrates Court and serve a copy of the notice.	Section 218(1) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to appeal to the Industrial Court. For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions as detailed in sections 223 and 224.	Sections 223 and 224, <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person dissatisfied with a decision of an industrial magistrate in proceedings brought under subsection 234(1), to appeal to the Industrial Court.	Section 234 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a relevant corporation, to make a written submission to the chief executive to show why the civil penalty should not be imposed.	Section 246H <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an operator, to advise a subsequent worker that the original worker exercised rights under subsection (1).	Section 253(4) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person with obligation under the Act, to make a representation to an inspector or inspection officer.	Section 254 <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the person from whom the information was obtained, to consent to the disclosure of information concerning Council.	Section 255(1)(a) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a person give a notice by the CEO under subsection 259(1), to comply with the notice.	Section 259(3) <i>Mining and Quarrying Safety and Health Act 1999</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Regulation 2017*

**Mining and Quarry Safety and Health Regulation 2017**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator, to ensure hazard identification for the mine's operations is done during the operations' planning and design.	Section 6(2) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk at a mine, to apply hazard controls in the order identified in subsection (1).	Section 8(1) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk at a mine, to monitor risk in the person's own work and activities at the mine.	Section 9(1) <i>Mining and Quarry Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a responsible person for a mine, to pay a safety and health fee.	Section 11C(1) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a responsible person for a mine, to give the chief executive a safety and health census.	Section 11D(1) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a responsible person for a mine, to apply to the chief executive to extend the period to give the a safety and health census.	Section 11D(2)(a) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
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*Mining and Quarrying Safety and Health Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a responsible person for a mine, in the circumstances set out in subsection 11DA(1), to choose to give a safety and health census each financial year rather than each quarter.	Section 11DA(2) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a responsible person for a mine, in the circumstances set out in subsection 11DB(1), to give the chief executive a safety and health census for the current quarter and each earlier quarter of the financial year, not previously given to the chief executive.	Section 11DB(3) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a responsible person for a mine, keep records enabling the accuracy of the information required to be included in the safety and health census to be verified.	Section 11DC(2) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a responsible person for a mine, to give the CEO the records within 14 days or a later period agreed in writing with the CEO.	Section 11DC(5) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a responsible person for a mine, to make submissions to the chief executive.	Section 11E(3) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a responsible person for a mine, to pay the amount of the safety and health fee stated in the invoice.	Section 11E(6) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator, to ensure:- (a) switchgear used at the mine allows for reliable circuit interruption, under fault conditions, at all points in the mine's electrical distribution system; and (b) each electrical circuit at the mine is protected against overload, short circuit and earth fault under all operating conditions to effectively:- (i) interrupt the electricity supply; and (ii) isolate faults.	Section 22 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure that the electricity supply to the plant identified in section 23 is capable of interruption from an accessible position remote from the plant.	Section 23 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure:- (a) each automatic, programmable or computerised electrical control system at the mine operates safely under all operating conditions, including power supply instability or failure; and (b) the emergency stopping systems and safety alarms at the mine remain effective if there is a fault or failure in a system mentioned in paragraph (a).	Section 24 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator, to ensure each earthing system at the mine is installed and maintained at sufficiently low impedance and has sufficient capacity to ensure:- (a) reliable operation of electrical protective systems and devices; and (b) adequate protection against contact with conductive parts that have become live under fault conditions.	Section 25 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure the mine has earth leakage protection for each electrical circuit exceeding extra low voltage that:- (a) is in a portable, transportable or mobile apparatus; or (b) has an outlet for, or supplies electricity to, a trailing cable or flexible lead.	Section 26 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure each item of electrical equipment used at the mine has a full current isolation facility in a location that is easily accessible by a person required to carry out the isolation.	Section 27(1) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure the isolator is clearly marked or labelled and compatible with the mine's isolation and lock-out procedures.	Section 27(2) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure electrical equipment exceeding extra low voltage used at the mine has a device or feature for preventing a person inadvertently contacting live parts of the equipment.	Section 29 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure the prospective touch voltage at the mine is limited to a level necessary to achieve an acceptable level of risk.	Section 30 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operator, to ensure voltage rise in an electrical installation at the mine caused by lightning strike, static electricity, voltage surges and other transient voltages is limited to a level necessary to achieve an acceptable level of risk	Section 31 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	The Chief Executive Officer	Power, as an operator of a mine mentioned in subsection (2), to provide adequate resources at the mine to ensure the effectiveness and implementation of the emergency response plan.	Section 35(3) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk in relation to ground control at a mine during the mine's design, operation or abandonment, to ensure appropriate measures are taken to prevent or control local and area failures in ground integrity.	Section 44 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk at a mine in relation to the mine layout, design and construction, to ensure the layout, design and construction is carried out having regard to the matters listed in section 45.	Section 45 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk at a mine in relation to the design and construction of the mine's roads, to ensure the specification for the design and construction enables the safe movement of vehicles about the mine.	Section 46 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk in relation to ventilation at a mine, to ensure appropriate measures are taken to ensure the ventilating air in a place where a person may be present at the mine is of a sufficient volume, velocity and quality to achieve a healthy atmosphere.	Section 48 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk in relation to storing and handling hazardous chemical or dangerous goods, to ensure they are handled and stored in the manner prescribed under section 56.	Section 56 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk in relation to selecting explosives for use at the mine, to ensure the explosives comply with the requirements of section 65.	Section 65 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk at a mine in relation to the selection and design of plant, to ensure that the selection and design of plant complies with the requirements of sections 100, 101 and 102.	Sections 100, 101 and 102 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure plant used or intended for use, at the mine is manufactured, constructed, stored, transported and installed in accordance with any applicable specifications and instructions.	Section 104(1) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure for fixed plant:- (a) the plant is installed in a location and environment that is compatible with the plant and its use; and (b) the mine layout incorporates appropriate facilities and adequate space for:- (i) access to and egress from the plant during emergencies; and (ii) the plant's operation, monitoring servicing and maintenance.	Section 104(2) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure plant is commission in its operating environment at the mine before it is used to ensure those matters listed in subsections (1) and (2).	Section 105 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Mining and Quarrying Safety and Health Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk at a mine in relation to the operation of plant, to ensure the plant is not operated in a way prescribed in section 106.	Section 106 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person who has an obligation under the Act to manage risk at a mine in relation to the monitoring of plant, to ensure the plant is monitored in accordance with section 108.	Section 108 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an operator, to ensure plant in use at the mine is serviced and maintained in accordance with section 109.	Section 109 <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a worker's employer, to pay for the worker's health surveillance and health surveillance reports.	Section 131(6) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a worker's employer, to pay for the worker's health surveillance, respiratory health examination and health surveillance reports.	Section 145D(4) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a former worker's employer, to carry out the respiratory health surveillance.	Section 145H(3) <i>Mining and Quarrying Safety and Health Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Animals) Regulation 2020*

**Nature Conservation (Animals) Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of an airport, in the circumstances listed in subsection 42(1), to:-  (a) take the animal at the airport; (b) remove or otherwise deal with an animal breeding place used by the animal; (c) keep an animal taken for the purpose of releasing it; and  release the animal into a prescribed natural habitat for the animal.	Sections 42(2) and (3) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the owner of an airport, to keep a record for an animal taken under section 42(2).	Section 43(1) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, in the circumstances listed in subsection 61(1) to:-  (a) destroy the flying-fox roost; (b) drive away, or attempt to drive away, a flying-fox from the roost; and  disturb a flying fox in the roost.	Section 61(2) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to carry out the activities listed in subsection 62(1) in relation to a tree that is a flying-fox roost.	Section 62(1) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Animals) Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive for the grant of an animal authority.	Section 235 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to comply with a notice from the chief executive asking for other information or a document the chief executive requires to decide the application.	Section 242(4) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to amend an application for the grant of an animal authority.	Section 243 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a renewable licence, to apply to renew the licence.	Section 258 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of an animal authority, to apply for an amendment of the authority.	Section 265 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to comply with a notice from the chief executive asking for other information or a document the chief executive requires to decide the amendment application.	Section 266(1) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to amend an application for the amendment of an animal authority.	Section 267 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Animals) Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a notice from the chief executive the holder the opportunity to make written representations to the chief executive about why the proposed amendment should not be made.	Section 271(1) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to make written representations to the chief executive about why the chief executive should not suspend or cancel an animal authority.	Section 275(1) <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to return an animal authority that has been amended to the chief executive.	Section 276 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to return an animal authority that has been suspended to the chief executive.	Section 277 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to return an animal authority that has been cancelled to the chief executive.	Section 278 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to apply to have an animal authority that has been damaged, destroyed, lost or stolen, replaced.	Section 279 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to surrender an animal authority (with an accompanying notice of surrender) to the chief executive.	Section 280 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Animals) Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive to amend the urban flying-fox management area map.	Section 371 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to provide information to the chief executive that is relevant to the removal of an urban flying-fox management area from the urban flying-fox management area map.	Section 372 <i>Nature Conservation (Animals) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
▲	Chief Executive Officer	<del>Power, as an affected person, to apply to the chief executive for a review of the decision.</del>	<del>Section 379(1) <i>Nature Conservation (Animals) Regulation 2020</i></del>	<del>Ordinary Meeting of Council 19/05/2021</del>	<del></del>
▲	Chief Executive Officer	<del>Power, as an affected person, to ask the chief for an information notice for the decision.</del>	<del>Section 379(2) <i>Nature Conservation (Animals) Regulation 2020</i></del>	<del>Ordinary Meeting of Council 19/05/2021</del>	<del></del>
▲	Chief Executive Officer	<del>Power to agree to a longer period for the chief executive to comply with section 381(1).</del>	<del>Section 381(2) <i>Nature Conservation (Animals) Regulation 2020</i></del>	<del>Ordinary Meeting of Council 19/05/2021</del>	<del></del>
▲	Chief Executive Officer	<del>Power, as an affected person, to apply to QCAT for a stay of the operation of a decision.</del>	<del>Section 382 <i>Nature Conservation (Animals) Regulation 2020</i></del>	<del>Ordinary Meeting of Council 19/05/2021</del>	<del></del>
▲	Chief Executive Officer	<del>Power to apply to QCAT for a review of an internal review decision.</del>	<del>Section 383 <i>Nature Conservation (Animals) Regulation 2020</i></del>	<del>Ordinary Meeting of Council 19/05/2021</del>	<del></del>

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**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Plants) Regulation 2020*

**Nature Conservation (Plants) Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a plant authority, to ensure a relevant person carrying out an activity under the authority has a copy of the authority endorsed by the holder with the relevant person's name and residential address available for inspection.	Section 63(2) <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a plant authority, to:- (a) give the chief executive a notice stating the nature of the change and apply to the chief executive for an amendment of the authority to reflect the change.	Section 64(1) <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant growing licence, to carry out the activities listed in section 71.	Section 71 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence, to take an authorised plant in accordance with section 79.	Section 79 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant clearing permit, to carry out the activities listed in section 89.	Section 89 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Plants) Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive for the grant of a plant authority.	Section 97 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to comply with a request from the chief executive asking for other information or a document the chief executive requires to decide the application.	Section 105 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to amend an application for the grant of a plant authority.	Section 107 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a plant authority, to apply to amend the authority.	Section 117 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a plant authority, to make written representations to the chief executive about why a proposed amendment to the plant authority should not be made.	Section 121 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a plant authority, to make written representations to the chief executive about why the chief executive should not suspend or cancel the plant authority.	Section 124 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to return a plant authority that has been amended to the chief executive.	Section 125 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Plants) Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to return a plant authority that has been suspended to the chief executive.	Section 126 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to return a plant authority that has been cancelled to the chief executive.	Section 127 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to apply to have a plant authority that has been damaged, destroyed, lost or stolen, replaced.	Section 128 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to surrender a plant authority (with an accompanying notice of surrender) to the chief executive.	Section 129 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to ask the chief executive to agree to reduce the area of the usual buffer zone for an area to be cleared.	Section 134 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant licence in the circumstances set out in subsection 152(1), to keep a protected plant harvest record.	Section 152 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant licence in the circumstances set out in subsection 153(1), to keep a protected plant trade record.	Section 153 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Plants) Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a plant authority in the circumstances set out in subsection 154(1), to keep a record of the information listed in subsection 154(2).	Section 154 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a plant authority in the circumstances set out in subsection 155(1), to keep a record of the information listed in subsection 155(2).	Section 155 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a plant authority in the circumstances set out in subsection 163(1), to give the chief executive a notice stating the record or copy has been stolen, lost, destroyed or damaged.	Section 163 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 167(1), to attach a tag supplied under section 165 to the plant.	Section 167 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant licence in the circumstances set out in subsection 173(1), to attach a protected plant harvest label.	Section 173 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 174(1), to attach a protected plant trade label.	Section 174 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 175(1), to mark or label a container containing the plant with the words required by subsection 175(2).	Section 175 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Plants) Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances set out in subsection 177(2), to remove a harvest label.	Section 177 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
▲	Chief Executive Officer	<del>Power, as an affected person, to apply for a review of a decision.</del>	Section 190(1) <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
▲	Chief Executive Officer	<del>Power, as an affected person, to ask the chief executive for an information notice for the decision.</del>	Section 190(2) <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
▲	Chief Executive Officer	<del>Power to agree to a longer period for the chief executive to comply with section 192.</del>	Section 192 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
▲	Chief Executive Officer	<del>Power, as an affected person, to apply to QCAT for a stay of the operation of a decision.</del>	Section 193 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
▲	Chief Executive Officer	<del>Power, in the circumstances set out in subsection 194(1), to apply to QCAT for a review of an internal review decision.</del>	Section 194 <i>Nature Conservation (Plants) Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	

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**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation (Protected Areas Management) Regulation 2017*

**Nature Conservation (Protected Areas Management) Regulation 2017**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as trustee of a conservation park listed in schedule 1, column 1, to exercise the powers of the chief executive stated in schedule 1, column 3 for that park.	Section 14(2)(b) <i>Nature Conservation (Protected Areas Management) Regulation 2017</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as trustee of a conservation park listed in schedule 1, column 1, to use a fee charged for a service provided in the park for giving effect to the management principles for the park	Section 16(2) <i>Nature Conservation (Protected Areas Management) Regulation 2017</i>	Ordinary Meeting of Council 19/02/2020	

**## Please note that this register only includes powers for councils that are trustees of a conservation park listed in schedule 1. ##**

**NB: Western Downs Regional Council is Trustee of Lake Broadwater Conservation Park as identified in Schedule 1 of the Regulation**



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation Act 1992*

**Nature Conservation Act 1992**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person given written notice about a proposal to declare an area of land a special wildlife reserve, to make a submission to the Minister about the proposal.	Section 43A(6) <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landholder, to enter a conservation agreement with the Minister for a proposed special wildlife reserve.	Section 43B(1) <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landholder, to agree with the Minister to amend a conservation agreement for a special wildlife reserve.	Section 43E(1) <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landholder of land in a special wildlife reserve, to consent to the Minister giving a lease, agreement, licence, permit or other authority over or in relation to the land.	Section 43F(1) <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landholder of land in a special wildlife reserve, to give a lease or sublease over the land, to obtain the consent of the chief executive for that lease or sublease, and to lodge the lease for registration with the entity required by section 43F(3).	Sections 43F(1)(c) and 43F(3) <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where a special wildlife reserve is declared over freehold land or land in a lease under the <i>Land Act 1994</i> , and Council intends, under the <i>Land Act 1994</i> to surrender all or part of the freehold land or lease, allow the lease to expire at the end of its term or transfer the lease, to obtain the chief executive's written consent.	Section 43L <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a landholder, to make a submission to the Minister about the proposed declaration of a nature refuge.	Section 44(4) <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a landholder, to enter a conservation agreement with the Minister about the declaration of a nature refuge.	Sections 45(1) and 48(1) <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a landholder, to request the cancellation of a conservation agreement.	Section 47(2) <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a landholder, to make an objection to a proposed compulsory declaration of a nature refuge.	Section 49(2)© <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a landholder, to claim compensation for injurious affection arising out of the declaration of a nature refuge under section 49 of the Act.	Section 67(5) <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to prepare a statement of management intent for protected wildlife required by the Minister and publish it on Council's website.	Section 100K <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a landholder of land subject to an interim conservation order, to claim compensation.	Section 108(1) <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a landholder, to make a submission about a draft management plan.	Section 115A(3)(c) <a href="#"><i>Nature Conservation Act 1992</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a landholder intending to enter a conservation agreement for a special wildlife reserve, to prepare and give the Minister a management program for the reserve.	Section 120EA <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landholder of land in a special wildlife reserve, to prepare an amended management program for the reserve and give it to the chief executive for approval.	Section 120EF(1) <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landholder of land in a special wildlife reserve, to jointly review the management program for the reserve with the chief executive, and agree to prepare an amended management program under section 120EF or leave the management program unchanged.	Section 120GA <i>Nature Conservation Act 1992</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a landholder, to claim compensation for injurious affection arising where:- (a) a regulation is made, or a conservation plan is approved, for an area identified under the regulation or plan as, or including, a critical habitat or an area of major interest; and (b) a landholder's interest in land in the area is injuriously affected by a restriction or prohibition imposed under the regulation or plan on the landholder's existing use of the land.	Section 137A(5) <a href="#"><u>Nature Conservation Act 1992</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	<a href="#"><u>Chief Executive Officer</u></a>	<a href="#"><u>Power, as an affected person for an original decision, to apply to the chief executive for a renewal of the decision.</u></a>	<a href="#"><u>Section 143E(1)</u></a> <a href="#"><u>Nature Conservation Act 1992</u></a>		
	<a href="#"><u>Chief Executive Officer</u></a>	<a href="#"><u>Power, as an affected person for an original decision, to ask the chief executive for an information notice for the decision.</u></a>	<a href="#"><u>Section 143E(2)</u></a> <a href="#"><u>Nature Conservation Act 1992</u></a>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Nature Conservation Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as an affected person, to agree with the chief executive to a longer period for the chief executive to comply with section 143G(1).</a>	<a href="#">Section 143G(2) Nature Conservation Act 1992</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as an affected person, to apply to QCAT for a stay of the operation of the decision.</a>	<a href="#">Section 143H(2) Nature Conservation Act 1992</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as an affected person, to apply to QCAT for a review of the internal review decision.</a>	<a href="#">Section 143I(2) Nature Conservation Act 1992</a>		

## Please note that this register only includes those powers which Councils have as landholders or regulatory bodies under the Act. It does not include powers to apply for the various permits/authorities contained in the Act ##



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Peaceful Assembly Act 1992*

**Peaceful Assembly Act 1992**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	The Chief Executive Officer	Power to nominate an officer of Council as a “representative”.	Section 4 <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as a local authority, to give a notice under subsection (2)(b) and impose conditions in the notice.	Sections 10(2)(b) and 11 <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as an owner or occupier, to give a notice under subsection (2)(c).	Section 10(2)(c) <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as a relevant authority, to consult under subsections (4) or (5).	Sections 11(4) or (5) <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as a relevant authority, to apply to a Magistrates Court for an order refusing to authorise the holding of the assembly.	Section 12 <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as a relevant authority, to consult with each interested person.	Section 13(1)(c) <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as a relevant authority, to engage in a mediation process.	Section 13(1)(d) <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Peaceful Assembly Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	The Chief Executive Officer	Power, in the circumstances provided in subsection (3), to:- (a) fix a reasonable time and place for holding the consultations; and (b) cause a notice of the time and place to be published in a newspaper circulating in the area in which the assembly is proposed to be held.	Section 13(3) <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as a relevant authority, to notify the organiser in writing that it does not oppose the holding of the assembly.	Section 15(1) <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	The Chief Executive Officer	Power, as a relevant authority, to participate in a mediation process.	Section 15(2) <i>Peaceful Assembly Act 1992</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

Petroleum and Gas (Production and Safety) Act 2004

**Petroleum and Gas (Production and Safety Act 2004**

<b><u>NO.</u></b>	<b><u>DELEGATE</u></b>	<b><u>DESCRIPTION OF POWER DELEGATED</u></b>	<b><u>LEGISLATION</u></b>	<b><u>DATE AND NUMBER OF RESOLUTION</u></b>	<b><u>CONDITIONS TO WHICH THE DELEGATION IS SUBJECT</u></b>
	<u>Chief Executive Officer</u>	<u>Power to make a submission about an application for a pipeline licence.</u>	<u>Section 411(2)(a)(v)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a public road authority in the circumstances set out in subsection 427(1), to give the relevant pipeline licence holder a notice stating:-</u>  <u>(a) details of the proposed road or proposed change;</u> <u>and</u> <u>that the holder may, within a stated period, lodge submissions to the authority about the proposal at the office of the authority stated in the notice.</u>	<u>Section 427(2)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a public road authority in the circumstances set out in subsection 427(1) , to give the holder notice of the decision to implement the proposal.</u>	<u>Section 427(5)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a public road authority in the circumstance set out in subsection 429(1), to comply with the request from the holder.</u>	<u>Section 429(2)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as public land authority in the circumstances set out in subsection 431(1), to give the holder a works direction.</u>	<u>Section 431(2)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

Petroleum and Gas (Production and Safety) Act 2004

	<u>Chief Executive Officer</u>	<u>Power, as a public land authority, to ensure the works the subject of the direction are carried out.</u>	<u>Section 432(2)</u> <u>Petroleum and Gas</u> <u>(Productions and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as a public land authority, to recover from the holder as a debt any reasonable costs the authority incurs in ensuring the works are carried out.</u>	<u>Section 432(3)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as an owner of land, to consult with the applicant about the proposed permission and conditions and lodge submissions.</u>	<u>Section 465(2)(c)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as an owner of land, to agree with the authority holder that the equipment or improvements need not be removed from the land.</u>	<u>Section 560(3)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as an owner or occupier of land in the circumstances set out in subsection 584(1), to claim compensation from the State.</u>	<u>Section 584(3)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power to claim compensation from the State if Council incurs a cost, damage or loss because of the exercise, or purported exercise, of a power under this part by or for an inspector or authorised officer.</u>	<u>Section 778(1)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
	<u>Chief Executive Officer</u>	<u>Power, as an owner or occupier of land, to agree to a shorter period of notice to enter the land.</u>	<u>Section 799F(1)(b)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Petroleum and Gas (Production and Safety) Act 2004*

	<u>Chief Executive Officer</u>	<u>Power, as owner or occupier of land, to give consent to authorised person entering the land and sign an acknowledgement of the consent.</u>	<u>Section 779G(4)</u> <u>Petroleum and Gas</u> <u>(Production and</u> <u>Safety) Act 2004</u>		
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**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

**Planning Act 2016**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make submissions to the Minister about the making or amending of a State Planning instrument.	Section 10 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give notice of a proposed planning scheme or proposed amendment to the chief executive and follow the process for making or amending a planning scheme. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 18, 20 and 26 and as required under a notice given by the chief executive or in the Minister's rules.	Sections 18, 20 and 26 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
	Chief Executive Officer	Power to apply a planning scheme as a categorising instrument in relation to prescribed tidal works in the tidal area for Council's local government area	Section 19 <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to follow the process for the making or amending of an LGIP as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 21 and 26 and as required in the Minister's rules.	Sections 21 and 26 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
	Chief Executive Officer	Power to follow the process for the making or amending of a planning scheme policy as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 22 and 26 and as required in the Minister's rules.	Sections 22 and 26 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to follow the process for the making or amending of a TLPI as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 23 and 26 and as required in the Minister's rules.	Sections 23 and 26 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
	Chief Executive Officer	Power to follow the process for repealing a TLPI or planning scheme policy. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 24.	Section 24 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include the power to decide to repeal the TLPI or planning scheme policy which is required to be exercised by Council pursuant to a resolution of Council (see subsection (1)).
	Chief Executive Officer	Power to review a planning scheme and a LGIP and follow the process for the review as set out in the Minister's rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in sections 25 and 26 and as required in the Minister's rules.	Sections 25 and 26 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.
	Chief Executive Officer	Power to decide whether or not to agree to a superseded planning scheme request and give notice of the decision.	Section 29 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to decide a compensation claim. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters detailed in sections 32 and 33.	Sections 32 and 33 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make or amend a designation and follow the process in the designation process rules. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters detailed in sections 35, 36, 37, 38 and the designation process rules.	Sections 35, 36, 37 and 38 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an affected party, to make submissions about the proposal to the Minister.	Section 37(4) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to extend the duration of a designation. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 39.	Section 39 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to repeal a designation made by Council. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 40 and 41.	Sections 40 and 41 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an owner of an interest in designated premises, to request a designator to repeal a designation made by the designator on the basis that the designation is causing the owner hardship.	Section 41(1) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to include a note about the making, amendment, extension or repeal of a designation in Council's planning scheme. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 42.	Section 42 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the assessment manager and where the circumstances of section 45(6) apply, to give the weight considered appropriate in the circumstances to the documents referenced in section 45(8).	Section 45(8) <i>Planning Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give an exemption certificate for the development. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in section 46.	Section 46 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to act as the “assessment manager” for all development applications, change representations, cancellation applications and extension applications received by Council under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of an assessment manager and consider all matters as detailed in sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 67, 71, 75, 76, 84, 85, 86, 87, 93 100, 101, 105, 107 and 109 of the <i>Planning Act 2016</i> .	Sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 67, 71, 75, 76, 84, 85, 86, 87, 93, 100, 101, 105, 107 and 109 <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to keep a list of persons who are appropriately qualified to be an assessment manager in relation to a particular type of development.	Section 48(3)(b) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to enter an agreement with a person on Council’s list of persons who are appropriately qualified to be an assessment manager in relation to a particular type of development.	Section 48(3)(d) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the owner of premises, to give written consent to the making of the development application.	Section 51(2)	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to act as a “referral agency” for all development applications and cancellation applications received by Council as a referral agency under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of a referral agency and consider all matters as detailed in sections 46, 54, 55, 56, 57, 65, 66, 67, 84, 85, 100, 107 and 109 of the <i>Planning Act 2016</i> .	Sections 46, 54, 55, 56, 57, 65, 66, 67, 84, 85 100, 107 and 109 <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with the Minister about making or amending the instrument mentioned in subsection (8)(c).	Section 64(9) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to act as a “responsible entity” for all change applications received by Council as a responsible entity under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of a responsible entity and consider all matters as detailed in sections 79, 80, 81, 82, 83, 93, 100, 105, 107 and 109 of the <i>Planning Act 2016</i> .	Sections 78A, 79, 80, 81, 82, 83, 93 and 100, 105, 107 and 109 <i>Planning Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to act as an “affected entity” for all change applications received by Council as an affected entity under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of an affected entity and consider all matters as detailed in section 80 of the <i>Planning Act 2016</i> .	Section 80 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to act as an "additional referral agency" for a change application where section 82A applies. For the avoidance of doubt, the power delegated includes the power to take all actions of an additional referral agency and consider all matters as detailed in section 82A of the <i>Planning Act 2016</i> .	Section 82A <i>Planning Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of land, to give written consent to the cancellation application.	Section 84(3)(b)(i) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a public utility, to give written consent to the cancellation application.	Section 84(3)(b)(iii) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of land, to give written consent to the extension application.	Section 86(2)(b)(ii) Planning Act 2016	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to note an approval referred to in subsection (1) on Council's planning scheme and give notice of the approval to the chief executive.	Section 89 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a direction given by the Minister.	Section 93(2) Planning Act 2016	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make submissions in response to a proposed call in notice received by Council.	Section 102 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the decision-maker, to give the Minister reasonable help.	Section 105(3) Planning Act 2016	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a participating local government for a distributor-retailer, to enter a break-up agreement about the charges break-up and publish a copy of the agreement on the local government's website.	Section 115 <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to carry out the steps required after making a charges resolution.	Section 118 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give an infrastructure charges notice. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 119, 120, 121 and 129.	Sections 119, 120, 121 and 129 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government that gave an infrastructure charges notice, to agree with the recipient about:- a) whether the levied charge may be paid other than as required under section 122, including whether it may be paid by instalments; and/or b) whether infrastructure may be provided instead of paying all or part of the levied charge.	Section 123 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government, to consider representations made on an infrastructure charges notice and, issue a negotiated notice or give a decision notice.	Section 125 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government with a LGIP that identifies adequate trunk infrastructure to service the subject premises, to impose a development condition requiring either or both of the following to be provided at a stated time: a) the identified infrastructure; and/or b) different trunk infrastructure delivering the same desired standard of service.	Section 128(1) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government with a LGIP that does not identify adequate trunk infrastructure to service the subject premises, to impose a development condition requiring development infrastructure necessary to service the premises to be provided at a stated time.	Section 128(2) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government, to impose an extra payment condition. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 130, 131, 132, 133, 134 and 135.	Sections 130, 131, 132, 133, 134 and 135 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power in the circumstances referred to in subsection (1) to, by notice given to the applicant, amend the infrastructure charges notice.	Section 137 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government, to consider and decide a conversion application. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in sections 140, 141 and 142	Sections 140, 141 and 142 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government, to agree with an applicant that a levied charge, for the purpose of its recovery, is not taken to be rates.	Section 144(2) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government, to impose a development condition about non-trunk infrastructure.	Section 145 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power in the circumstances referred to in subsection (1) to:- (a) pay the amount of the levied charge to the State infrastructure provider; and (b) agree with the State infrastructure provider and the person who provided the replacement infrastructure about when the amount of the levied charge will be paid.	Section 149 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government, to enter an infrastructure agreement. For avoidance of doubt, the power delegated includes the power to take all actions and consider all matters as detailed in Chapter 4, Part 4.	Chapter 4, Part 4 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
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*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an enforcement authority, to give a show cause notice.	Section 167 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an enforcement authority, to give an enforcement notice.	Section 168 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with a private certifier before giving an enforcement notice.	Section 169 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give notice of the giving or withdrawal of an enforcement notice to the chief executive.	Section 170 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to bring offence proceedings for an offence against the Act.	Section 174 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consent to proceedings being brought on behalf of the corporation.	Section 175(1)(a) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an enforcement authority, to:- (a) take the action required under the enforcement order; and (b) recover the reasonable cost of taking the action as a debt to the authority from the defendant.	Section 176(10) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an enforcement authority in an offence proceeding, to apply for an order for the payment of the expenses.	Section 178(1)(b) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
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*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to the start proceedings in the P&E Court for an enforcement order.	Section 180 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an enforcement authority, to:- (a) take the action required under the enforcement order; and (b) recover the reasonable cost of taking the action as a debt to the authority from the respondent.	Section 180(13) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to the P&E Court to cancel or change an enforcement order or interim enforcement order.	Section 181(4) <i>Planning Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an enforcement authority in an offence proceeding, to apply for a disposal order.	Section 214 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make a claim for compensation from the State where Council incurs loss because of the exercise, or purported exercise, of a power by or for an inspector.	Section 221 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as an appellant to start an appeal.	Sections 229(2) and 230 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power as a respondent or co-respondent to be heard in an appeal.	Section 229(4) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, where an appeal is only about a referral agency's response, to apply to the tribunal or P&E Court to withdraw from the appeal.	Section 229(5) <i>Planning Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to elect to be a co-respondent in an appeal.	Section 230(6) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to start proceedings for a declaration by a tribunal. For avoidance of doubt, the power delegated includes the power to take all actions detailed in sections 239(1), 240 and 241.	Sections 239(1), 240 and 241, <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give the registrar information that the registrar reasonably requires for the proceedings.	Section 246(2) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to appear as a party to a tribunal proceeding.	Section 248 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make submissions to the tribunal.	Section 249 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give notice to the Registrar once a tribunal's direction or order has been complied with.	Section 257 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give an applicant the planning and development certificate applied for.	Section 265 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to note the registration of premises on Council's planning scheme.	Section 267(13) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of premises in an affected area, before entering into a lease of the premises with a person, to give a notice that states :- (a) the premises are in an affected area; and (b) that restrictions may apply to the person in taking proceedings about emissions from registered premises in the affected area.	Section 270 <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to serve a document and give a copy of the document as permitted by section 275B.	Section 275B <i>Planning Act 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to make an amendment of a type specified in subsection (1) by following the process set out in the rules. For avoidance of doubt, the power delegated includes the power to take all actions as detailed in the rules.	Section 293(5) <i>Planning Act 2016</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	This delegation does not include any powers that are required to be exercised by Council pursuant to a resolution of Council.



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Regulation 2017*

**Planning Regulation 2017**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to extend the period mentioned in subparagraph (a).	Section 12(b) <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to publish certain material listed in subsection 1 on Council's website after adoption of economic support instrument.	Section 68E(1) <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to give a copy of the economic support instrument and adoption notice to the chief executive.	Section 68E(3)(b) <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to publish notice of revocation of an economic support instrument.	Section 68G(2) <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to give copy of notice of revocation of economic support instrument to the chief executive	Section 68G(6) <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, where the request complies with the criteria stated in section 2, to approve the request.	Schedule 18, Section 3(1) <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give notice of the approval to the person making the request.	Schedule 18, Section 3(2) <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to keep the documents listed in subsection (1) available for inspection and purchase.	Schedule 22, Section 1 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
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*Planning Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to keep the documents listed in subsection (1) available for inspection only.	Schedule 22, Section 2 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to publish the documents listed in subsections (1) and (4) on Council's website.	Schedule 22, Section 3 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, in the circumstances prescribed in Schedule 22, Section 3A, to publish the documents listed in subsection (2), (4) and (5) on Council's website	Schedule 22, Section 3A <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, in the circumstance prescribed in Schedule 22, Section 3B(1), to keep available for inspection and purchase a document that includes the trunk infrastructure information the local government publishes on its website from time to time under section 3A(4) or (5).	Section 22, Section 3B <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an assessment manager, to keep the documents listed in subsections (1) and (2) available for inspection and purchase.	Schedule 22, Section 5 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to keep the documents listed in subsection (1) available for inspection only.	Schedule 22, Section 6 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to publish the documents listed in subsections (1) and (4) on Council's website.	Schedule 22, Section 7 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to keep the documents listed in subsections (a) to (d) available for inspection and purchase.	Schedule 22, Section 8 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning Regulation 2017*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a referral agency, to keep a register for all development applications and change applications given to the referral agency under section 54 of the Act and to make it available for inspection only.	Schedule 22, Section 9 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to publish the documents listed in subsections (a) to (d) on Council's website.	Schedule 22, Section 10 <i>Planning Regulation 2017</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Development Assessment Rules*

**Development Assessment Rules**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an assessment manager, to determine if the application is a properly made application.	Section 1.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to give a confirmation notice.	Section 2.3 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to give an action notice.	Section 3.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to agree to a further period for the applicant to comply with all actions in the action notice and give notice to the assessment manager that it has complied.	Section 3.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to give a confirmation notice if the applicant has complied with the action notice.	Section 3.4 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to accept the application as a properly made application after giving an action notice.	Section 3.5 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to agree on a further period for giving a confirmation notice.	Section 3.6(b) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Development Assessment Rules*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an assessment manager, to agree to a further period for the applicant to give a copy of the application to a referral agency.	Section 5.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to determine if the application is a properly referred application.	Section 6.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to give a referral confirmation notice.	Section 7.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to give the applicant an action notice	Section 8.1(a) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to give a copy of the action notice to the assessment manager.	Section 8.1(b) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to agree to a further period for the applicant to comply with all the actions in the action notice.	Section 8.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, where the applicant has complied with all the actions in the action notice, to give a referral confirmation notice to the applicant and a copy to the assessment manager.	Section 8.2(b) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to give the assessment manager notice that the application is taken to have not been referred.	Section 8.3(b) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Development Assessment Rules*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a referral agency, to agree to a further period for the referral agency assessment period.	Sections 9.2(a) and (b) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessing authority, to agree to receive further information from the applicant during the development assessment process.	Section 11.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessing authority, to make an information request.	Section 12.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to agree to a further period in which to make the information request.	Section 12.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, to agree to a further period in which to make the information request.	Section 12.4 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessing authority, to give the applicant advice about an information request or any other matter, including how the applicant may change the application.	Section 12.5 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessing authority, to agree to a further period for the applicant to respond to the information request.	Section 13.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager acting under section 53(10) of the Act to comply with the public notice requirements.	Sections 17.1, 17.3 and 17.4 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Development Assessment Rules*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an assessment manager, to agree to a further period for the applicant to give notice of compliance with the public notice requirements.	Section 18.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to accept properly made submissions and not properly made submissions.	Section 19.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager, to agree to a further period to consider the submissions.	Section 19.3 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the assessment manager, to agree to a further period to assess and decide the application.	Section 22.1(a) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the assessment manager, to:- (a) give a copy of the notice to each referral agency for the original application and any other referral agency required to be given referral; and (b) advise each referral agency, with a copy to the applicant, of the effect of the change on the development assessment process.	Section 25.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the assessment manager, to determine whether the change:- (a) only deals with a matter raised in a properly made submission for the application; or (b) is in response to an information request for the application; or (c) is in response to further advice provided by an assessing authority about the application.	Section 26.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Development Assessment Rules*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the assessment manager, to give the applicant a confirmation notice where part 4 applies to the changed application and part 4 did not apply to the original application.	Section 26.2(a)(i) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the assessment manager, to determine whether the change:- (a) would be likely to attract a submission objecting to the thing comprising the change if public notification were to apply to the change; (b) only addresses a matter raised in a properly made submission.	Section 26.2(b) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the assessment manager, to give notice to the applicant that public notification is required under section 26.2(b) and that it must be carried out in accordance with section 16.4.	Section 26.2(c) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, despite section 11.1, to make an information request as a result of a referral under section 26.	Section 26.5 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessing authority, despite section 11.1, to make an information request about the change.	Section 27.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the assessment manager, to determine whether the change would be likely to attract a submission objecting to the thing comprising the change, if public notification were to apply to the change.	Section 27.3 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Development Assessment Rules*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a concurrence agency, after the referral agency assessment period and any further periods has ended, to change its referral agency response or give a late referral agency response before the application is decided.	Section 28.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a concurrence agency, to give notice of its intention to change its referral agency response to the assessment manager and the applicant.	Section 28.4(a) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a concurrence agency, to agree to a further period for the giving of an amended referral agency response.	Section 28.4(b) <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to the application, to give notice to each other party that the applicant has not referred the application in accordance with section 54(1) of the Act.	Section 29.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a referral agency, despite section 11.1, to make an information request as a result of a referral under section 29.	Section 29.6 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party who initiated an extension under the DA rules, to give a copy of the agreement to any other party to the application.	Section 33.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager or as a concurrence agency for the application, to ask any third party for third party advice.	Section 34.1 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an assessment manager or as a concurrence agency for the application, to give further advice about the application to the applicant, including how the applicant may change the application.	Sections 35.1 and 35.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Development Assessment Rules*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an assessment manager, to give a notice to the applicant extending the decision period until a day no later than 10 days after the end of the caretaker period.	Section 38.2 <i>Development Assessment Rules</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning and Environment Court Act 2016*

**Planning and Environment Court Act 2016**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to start a declaratory proceeding.	Section 11(1) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the assessment manager, to start a declaratory proceeding for a matter done, to be done or that should have been done in relation to the call in.	Section 12(2) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a P&E Court proceeding, to participate in an ADR process.	Section 16 <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party, to confer with the ADR registrar about the way to conduct the P&E Court proceeding.	Section 16(3) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a P&E Court proceeding, to agree to the resolution of all or part of the dispute in an ADR process.	Section 18(1) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a P&E Court proceeding who has agreed on resolution of the dispute, to sign the resolution agreement.	Section 18(1) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning and Environment Court Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a P&E Court proceeding, to apply to the P&E Court for an order giving effect to an agreement reached as a result of an ADR process.	Section 20(1) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a P&E Court proceeding, to agree to the ADR registrar or mediator disclosing information acquired as part of the ADR process.	Section 21(2)(a) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a P&E Court proceeding for which the ADR registrar is exercising, or has exercised, a power, to apply for a court review.	Section 26(2) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a P&E Court proceeding, to consent in writing to the ADR registrar making an order or direction in the proceeding.	Section 27(1)(a) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to consent to a person starting a declaratory proceeding or a proceeding for an enforcement order under the Planning Act on behalf of Council.	Section 41(2)(a) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to pay the expenses, including legal costs, incurred by the representative in relation to the proceeding.	Section 41(3) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a P&E Court proceeding, to appeal a decision in the proceeding.	Section 63(1) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Planning and Environment Court Act 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the Court of Appeal for leave to appeal.	Section 64(1) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to file and serve a Notice of Appeal following the granting of leave by the Court of Appeal.	Section 64(2) <i>Planning and Environment Court Act 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Act 2018*

**Plumbing and Drainage Act 2018**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to approve a maximum temperature for a substance to be a prohibited substance for section 75.	Section 75(4)(e) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to approve the disposal of the contents of a greywater treatment plant into the sewerage system for the area in which the plant is located.	Section 77 <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, where an explanatory statement given under section 83 states that Council may contact an occupier to arrange inspection of the work, to contact the occupier.	Section 83(7)(c) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to start a prosecution for an offence against the Act.	s. 90 <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, generally, to administer the Act within Council's local government area.	s. 135 <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to administer the Act those areas not under Council's control that it has been requested to administer by the entity that has control of the area.	s. 135(4) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to monitor grey water use facilities in Council's local government area.	s. 136 <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to monitor on-site sewerage facility in Council's local government area.	s. 137 <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Act 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to appoint an authorised person as an inspector under this Act, with or without conditions.	s. 139(1) <i>Plumbing and Drainage Act 2018</i> .	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to notify the QBCC commissioner of the appointment of an inspector and give the commissioner a list of Council's inspectors.	Section 142 <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give an enforcement notice to a person who carried out plumbing or drainage work requiring the person to take stated action.	s. 143(1) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to give an enforcement notice to the owner of premises requiring the owner to take stated action.</a>	<a href="#">Section 143(2) <i>Plumbing and Drainage Act 20018</i></a>		
	Chief Executive Officer	Power to given an enforcement notice to an owner of premises requiring the owner to take stated action.	s. 143(3) <i>Plumbing and Drainage Act 2018</i> .	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give a show cause notice to a person who council proposes to give an enforcement notice.	s. 144(1) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to form the reasonable belief that the plumbing or drainage is a danger to persons or a risk to public health.	Section 144(2) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to received written submission from a person given a show cause notice.	Section 144(3)(b) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to form the reasonable belief that is not possible or practical to take steps stated in section 145(2).	Section 145(2) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Act 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consider written submissions from a person given a show cause notice.	Section 146(2)(b) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give an action notice if provided for in a regulation.	s. 150 <i>Plumbing and Drainage Act 2018</i> .	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to recover costs from the owner of premises for costs incurred in carrying out plumbing or drainage work on the premises if provided for in a regulation.	Section 157(2)(m) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to keep a register if provided for in a regulation.	Section 157(2)(n) <i>Plumbing and Drainage Act 2018</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

**Plumbing and Drainage Regulation 2018**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive for a treatment plant approval.	Section 16(1) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply to the chief executive to amend a treatment plant approval.	Section 16(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give the chief executive the information asked for under subsection (2).	Section 17(3) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the new holder, to give the chief executive notice of the transfer in the approved form.	Section 24(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with a notice issued by the chief executive under subsection (1)	Section 26(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of premises, to consent to the entry of the premises to carry out the inspection of the treatment plant.	Section 27(c) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a treatment plant approval, to make written representations about the show cause notice to the chief executive.	Section 29(1) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of an existing treatment plant approval, to apply to the chief executive to renew the approval.	Section 34(1) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where Council makes a fast-track work declaration or fast-track opt-out declaration, to:- (a) publish the declaration on Council's website; (b) give a copy of the declaration to the chief executive; (c) if Council is a participating local government for a distributor retailer – give a copy of the declaration to the distributor retailer; (d) ensure a copy of the declaration may be inspected, free of charge, at Council's public office.	Section 41 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in a circumstance listed in subsection (1), to give the applicant an information request.	Section 45(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consider each properly made application and decide to:- (a) approve the application with or without conditions; or (b) refuse the application.	Section 46 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where Council decides to approve an application, to:- (a) issue a permit, or an amended permit, to the applicant; and (b) give a copy of the permit, or amended permit, to each entity listed in subsection (b).	Section 48 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in a circumstance listed in subsection (1), to give an information notice about the decision.	Section 50(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give written consent for an application relating to SEQ water work.	Section 53(e)(i) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give written consent for an application relating to SEQ sewerage work.	Section 53(f)(i) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	

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**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where Council has issued a permit and has not given a final inspection certificate for the work carried out under the permit at least 3 months before the permit is to end, to give notice of the day the permit is to end to the entities listed in subsection (3).	Section 59(3) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power in the circumstances listed in the subsection (1), to allow the responsible person to give a covered work declaration for the work.	Section 67(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to inspect the work if the public sector entity asks Council to inspect the work under subsection (2).	Section 68(3) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to, instead of inspecting on-site sewage work, allow an appropriate person to give Council an on-site sewage work declaration.	Section 69(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where Council has passed a resolution under subsection (1), to:- (a) publish each declaration on its website; (b) give the chief executive a copy of the declaration; (c) ensure the declaration may be inspected, free of charge, at the local government's public office; and (d) ensure each remote area declaration includes a map identifying the remote area.	Section 71(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances identified in subsection (1), to decide to:- (a) accept the remote area compliance notice; or (b) otherwise, refuse to accept the notice.	Section 73(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances identified in subsection (1) and where Council has made a decision under subsection (2), to give the responsible person a decision notice.	Section 73(3) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances identified in subsection (1) and where Council has refused to accept the remote area compliance notice, to ensure the decision notice includes, or is accompanied by, an information notice.	Section 73(4) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where Council is taken to have decided to refuse to accept the remote area compliance notice, to give an information notice about the decision.	Section 73(6) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances identified in subsection (1), to amend the approved plan so that it correctly represents the work carried out under the permit.	Section 75(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give an inspection certificate for the work to the responsible person for the work.	Section 83(1) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give a final inspection certificate for the work to the responsible person for the work.	Section 84(1) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to give a copy of the final inspection certificate to the entities listed in subsection (1).	Section 86(1) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where Council receives a notice under subsection (2), to comply with the notice.	Section 86(3) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, where Council is taken under subsection (2) to have decided to refuse to give an inspection certificate or final inspection certified, to give an information notice about the decision.	Section 87(3) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where Council considers that a responsible person has not complied with the action notice, to give a copy of the notice to the owner of the premises.	Section 98(3) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to establish a program for:- (a) registering each testable backflow prevention device installed at premises in Council's area; (b) monitor the maintenance and testing of each device.	Section 101 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances listed in subsection (1), to:- (a) remove the obstruction or fix the damage; and (b) fairly apportion the reasonable cost of removing the obstruction or fixing the damage between the owners; and (c) recover as a debt from each owner, the owner's share of the cost.	Section 107(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in the circumstances listed in subsection (1), to require by notice to the owner of the old building and the owner of the new building:- (a) the owner of the old building to change the affected vents; and (b) the owner of the new building to pay the owner of the old building the reasonable cost of changing the affected vents.	Section 108(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Plumbing and Drainage Regulation 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to keep a register containing each document listed in subsection (1).	Section 112 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to keep a register containing each notice given to Council under section 102(2) or 103(3).	Section 113 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to keep a register containing each service report for a greywater use facility or on-site sewage facility given to Council under section 106.	Section 114 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to keep a register containing a copy of each show cause notice and enforcement notice given by Council.	Section 115(1) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to remove a notice mentioned in subsection (1) from the register if the premises to which the notice relates are demolished or removed.	Section 115(2) <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, in relation to each register kept under part 8, division 2, to allow a person to:- (a) inspect the register, free of charge, at Council's public office; or (b) buy a copy of an entry in the register for not more than the reasonable cost of producing the copy.	Section 116 <i>Plumbing and Drainage Regulation 2019</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

**Public Health (Infection Control for Personal Appearance Services) Act 2003**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to administer and enforce the Act for Council's area.	Section 9 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider all applications for licences, and determine whether to grant or refuse the application.	Section 33 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to grant an application for a licence only if Council is satisfied— (a) the applicant is a suitable person to hold a licence; and (b) the premises at which the higher risk personal appearance services are to be provided are suitable for providing the services.	Section 34 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to have regard to the matters listed in this section in deciding whether a person is a suitable person to hold a licence.	Section 35 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to have regard to all the matters listed in this section in deciding whether the premises at which higher risk personal appearance services are to be provided are suitable for providing the services.	Section 36 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make inquiries before making a decision regarding sections 35 and 36 and, by giving notice to the applicant, require the applicant to give Council, within the reasonable time of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide the application.	Section 37 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to impose conditions on a licence.	Sections 38(2) and 41(1)(c) <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to decide the earlier ending date of a licence.	Section 40 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider all applications for renewals of licences, and determine whether to grant or refuse the application for renewal.	Section 44 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a notice to a licensee requiring the licensee to give Council, within a reasonable period of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide a licence renewal application.	Section 45 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider an application for restoration of a licence and decide to:- (a) restore the licence; or (b) restore the licence subject to conditions; or (c) refuse to restore the licence.	Section 46A <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the applicant a notice requiring the applicant to give further information or a document reasonably required to decide the application for restoration of a licence,	Section 46B <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to consider all applications for amendments to licences, and determine whether to grant or refuse the application to amend the licence.	Section 47 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a notice to the licensee requiring the licensee to give Council, within a reasonable period of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide an licence amendment application.	Section 48 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to determine whether to grant or refuse the application to transfer the licence by having regard to whether the transferee is a suitable person to hold a licence and whether the premises are suitable for providing higher risk personal appearance services.	Section 49 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a notice to the licensee requiring the licensee to give Council, within a reasonable period of at least 40 days stated in the notice, further information or a document Council reasonably requires to decide a licence transfer application.	Section 50 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, for forming a belief that the ground for suspending or cancelling a licence mentioned in subsection (1)(a) exists, have regard to the matters to which Council may have regard in deciding whether a proposed licensee is a suitable person to hold the licence	Section 51(2) <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to issue a 'show cause notice'.	Section 52 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to determine whether grounds continue to exist for the suspension or cancellation of a licence after issuing the licensee with a 'show cause' notice, and if so, determine whether to suspend or cancel the licence.	Sections 54 and 55 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to suspend a licence immediately if Council believes— (a) a ground exists to suspend or cancel the licence; and (b) it is necessary to suspend the licence immediately because there is an immediate and serious risk of infection to the licensee's clients.	Section 56 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consider all applications for a replacement licence, and determine whether to grant or refuse the application for the replacement licence.	Section 62 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make an agreement with a licensee intending to provide higher risk personal appearance services from mobile premises to allow a lesser period for notification to Council of the licensee's intentions.	Section 65(3) <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, where Council is the second local government for a licence under the Act, notify the first local government where it is reasonable to believe that a mobile licensee or operator has contravened their licence.	Section 68 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, where Council is the first local government and has been notified by a second local government of their reasonable belief that a mobile license holder or operator has breached their licence conditions, take action under the Act.	Section 69 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to appoint authorised persons.	Section 70 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply conditions to an authorised person's powers under the Act by giving the person a signed notice.	Section 72 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to issue an identity card to an authorised person.	Section 74 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to monitor compliance with the Act by having authorised persons inspect places of business in Council's areas and recover monitoring costs from business proprietors.	Section 105 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to charge a business proprietor an inspection fee to check if the remedial notice given by an authorised person acting for Council to the proprietor has been complied with.	Section 110 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to prosecute a business proprietor or operator for the contravention of a relevant provision for which a remedial notice has been issued.	Section 111(6) <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to prosecute a business proprietor or operator for the contravention of a relevant provision for which a remedial notice has been issued without an authorised person first issuing a remedial notice for the contravention.	Section 111(7) <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, at any time, extend the time for applying for a review of Council's original decision relating to a licence application.	Section 121(2) <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, upon request, review an original decision and make a determination according to section 122 of the Act.	Part 7, Division 1 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, following the conviction of a person of an offence against this Act, apply to the court for an order against the person for the payment of the costs Council has incurred in taking a thing or doing something else during the investigation of the offence.	Section 137 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to deal with a thing forfeited to Council, including destroying the thing.	Section 140 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to commence proceedings against a person who has committed an offence against the Act.	Section 143 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to approve forms to be used in the administration and enforcement of the Act.	Section 147 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, with regard to an application for registration of premises made under part 15 of the former regulation, assess the suitability of the application and the premises under this Act, and make inquiries and require further information or a document under section 37 of the Act.	Section 153 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, with regard to an application for renewal of registration of premises made under part 15 of the former regulation, assess the suitability of the applicant and the premises under this Act, and make inquiries and require further information or a document under section 45 of the Act.	Section 154 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health (Infection Control for Personal Appearance Services) Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to, with regard to an application for registration or renewal of registration of 2 or more premises to which sections 153(2) and 154(2) apply, issue a single licence to cover all the premises.	Section 155 <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health Act 2005*

**Public Health Act 2005**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to administer and enforce the Act regarding local government public health risks and a regulation made under section 61 stating that the regulation is to be administered and enforced by local governments only.	Section 13 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an issuing authority, to apply to a magistrate for an order enforcing a public health order (an enforcement order).	Section 24(2) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an issuing authority, to enter a place to take steps to remove or reduce the risk to public health from the public health risk or prevent the risk to public health from recurring, if ordered by a magistrate.	Section 27(2)(b) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an issuing authority, to recover the amount, plus interest, a person has been ordered to pay under an enforcement order as an overdue rate payable to Council under the <i>Local Government Act 2009</i> .	Section 31 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to lodge a request to register with the registrar of titles, in the appropriate form over the land, an unpaid amount, including interest, that is payable to Council under an enforcement order relating to a public health risk on land owned by a person as a charge on the land.	Section 32 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to consult with the chief executive before the chief executive authorises a prevention and control program which relates to Council's local government area.	Section 36(5) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health Act 2005*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a water service provider <sup>1</sup> , to inform the authorised person that Council believes that it has complied with an improvement notice issued under this division.	Section 57B <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to enter into an agreement with the chief executive for the disclosure of confidential information.	Sections 84(1)(b)(i) and (2)(a), 226(1)(b)(i) and (2)(a), 244(1)(b)(i) and (2)(a), and 269(1)(b)(i) and (2)(a) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a person in charge of an education and care service or QEC approved service to take any of the actions mentioned in subsection 160B(1).	Section 160B <i>Public Health Act 2005</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a person in charge of an education and care service or QEC approved service to take any of the actions mentioned in subsection 160C(1).	Section 160C <i>Public Health Act 2005</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, where given a notice under section 313E(2), to publish the pollution notice.	Section 313E(3) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, where Council incurs loss because of the exercise or purported exercise of a power by or for the chief executive under chapter 7A, to claim compensation from the State.	Section 313H <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	

<sup>1</sup> Excludes SE Qld Councils <sup>2</sup> Note that the breakup agreement will be effective only where the local government does not have a charges resolution or where the breakup agreement is reflected in the local government's charges resolution



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health Act 2005*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a relevant person, to take all reasonable steps to ensure a person who works at a business, activity or undertaking owned, controlled or operated by the relevant person does not disclose the relevant information to anyone else, or use the relevant information, unless the relevant information is disclosed in compliance with the subsection.	Section 363MAF(4) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a relevant person in the circumstances listed in subsection 362MAH(1), to disclose the relevant information in compliance with the subsection.	Section 362MAH(2) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an issuing authority, to enter the place, at reasonable times, to take the steps stated in a public health order where the person has failed to comply the order.	Section 388(2) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an issuing authority, to give the occupier and owner of a place a notice required under the section, where an authorised person intends to enter the place to take steps required under a public health order.	Section 393(2) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an issuing authority, to recover the amount payable, including interest, of the reasonable costs and expenses incurred by Council in exercising powers under section 388 or 405 as an overdue rate payable to Council under the <i>Local Government Act 2009</i> .	Section 406 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an issuing authority, to lodge with the registrar of titles, in the appropriate form over the land, a request to register an unpaid amount, including interest, that is payable to Council for steps taken by it on land owned by a person as a charge on the land.	Section 407 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health Act 2005*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of a thing seized by an authorised person, to inspect the thing and, if it is a document, to copy it.	Section 415 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the court for an order against a person convicted of an offence against the Act for the payment of the costs Council has incurred in taking a thing or doing something else during the investigation of the offence.	Section 443(1)(b) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to deal with a thing forfeited as Council considers appropriate, including destroying the thing.	Section 446 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner of a thing forfeited to a relevant entity under section 413(1), to appeal against a decision resulting in the forfeiture of the thing.	Section 450 <i>Public Health Act 2005</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to recover contribution from a prescribed person.	Section 454B(3) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with the indemnity conditions in relation to each asbestos-related event to which the official conduct relates.	Section 454C(2) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give notice of the proceeding to the State.	Section 454CA(2) <i>Public Health Act 2005</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to ensure each authorised person who exercises powers under the Act in relation to an asbestos-related event has satisfactorily completed the training prescribed by regulation.	Section 454G <i>Public Health Act 2005</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health Act 2005*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to keep the records prescribed in subsections 454I(1), (2) for each asbestos-related event.	Section 454I <i>Public Health Act 2005</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Health Regulation 2018*

**Public Health Regulation 2018**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to administer and enforce Part 2, Divisions 1, 2 and 3.	Sections 6, 16, and 22 <i>Public Health Regulation 2018</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to approve a site for the disposal of asbestos waste.	Section 12(2)(c) <i>Public Health Regulation 2018</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Interest Disclosure Act 2010*

**Public Interest Disclosure Act 2010**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to: (a) decide not to investigate or deal with a public interest disclosure in certain circumstances; and (b) give written reasons for a decision not to investigate.	Section 30(1) and (2) <a href="#">Public Interest Disclosure Act 2010</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to refer a disclosure to another public sector entity in certain circumstances.	Section 31(1) and (2) <a href="#">Public Interest Disclosure Act 2010</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a person making a disclosure, or an entity referring a disclosure, reasonable information about the disclosure.	Section 32(1) and (2) <a href="#">Public Interest Disclosure Act 2010</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Records Act 2002*

**Public Records Act 2002**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make and keep records of Council's activities.	Section 7(1)(a) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to have regard to any relevant policy, standards and guidelines made by the archivist about the making and keeping of public records.	Section 7(1)(b) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to ensure the safe custody and preservation of Council's records.	Section 8(1) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give written notice to the State archivist of the existence of a public record in Council's possession which is more than 25 years old.	Section 10(1)(a) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give a public record in Council's possession, which is more than 25 years old, to the State archivist.	Section 10(1)(b) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give a public record in Council's possession, which is 25 years old or less, to the State archivist.	Section 11(2) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to take action to ensure that a public record remains able to be produced or made available.	Section 14(2) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to give written notice to the State archivist of a restricted access period for a public record.	Section 16 <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Public Records Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as a responsible public authority to give the State archivist a written notice stating— (i) the public authority has classified a record which has a restricted access period as a record to which unrestricted access is allowed; or (ii) access to a record which has a restricted access period may be given on conditions stated in the notice.	Section 18(2)(b) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power as a responsible public authority to give the State archivist written notice of a change to the restricted access notice for a record.	Section 19(2) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power as a responsible public authority to refer a dispute about a restricted access notice for a public record to the committee.	Section 19(4) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to the State archivist for, or consent to, an authorisation for the disposal of particular public records or classes of public records.	Section 26(1) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make an arrangement with the State archivist for the storage of public records.	Section 28 <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power as a public authority to make a written application to the committee for a review of a decision by made by the archivist refusing to authorise the disposal of particular public records or classes of public records.	Section 39(1) <i>Public Records Act 2002</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Heritage Act 1992*

**Queensland Heritage Act 1992**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the Chief Executive to have a place entered or removed from the Queensland Heritage Register including all powers authorised or required by Part 4 of the Act for the purpose of making the application and having the place entered in or removed from the Register.	Sections 36, 36A, 43, 46, 48 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make a heritage submission (including power to agree to a later day for making the submission).	Sections 41 and 42 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make written representations to the chief executive about the place the subject of an application under Part 4 of the Act.	Section 43 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make oral representations to the Heritage Council about the recommendation.	Section 46(2)(a) <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the owner, to make a written response to the Heritage Council about the recommendation.	Section 46(2)(b) <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the owner, to consult with the chief executive about a proposed destroyed place recommendation.	Section 46A(1)(c) <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Heritage Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make written representations to the Heritage Council about the place the subject of an application under Part 4 of the Act.	Section 48 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to request and make oral representations to the Heritage Council about the recommendation.	Sections 49 and 50 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner, to give the Council a heritage response to the heritage recommendation.	Section 50A <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the owner, to agree in writing with the Council on a later day by which the heritage response must be given.	Section 50B(3) <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the owner of a place the subject of a heritage recommendation to agree to extend the day for making the decision.	Section 52 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a place, to apply to the chief executive to have the place excluded from entry into the Queensland heritage register as a State heritage place including all powers authorised or required by Part 4 of the Act for the purpose of making the application and having the place excluded.	Section 56B <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the owner of a place referred to in subsection (1), to give notice to the chief executive before a prescribed application is made for the place.	Section 58 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Heritage Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a place in the circumstances referred to in subsections (1) or (3), to advise the chief executive of a development approval and within the relevant period advise the chief executive of the relevant application .	Section 59 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make a submission about development the State proposes to carry out on a Queensland heritage place.	Section 71 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant person for a Queensland heritage place, to apply to the chief executive for an exemption certificate to carry out development mentioned in subsection (3) on the place including all powers authorised or required by Part 6, Division 2 to obtain the exemption.	Sections 72 and 73 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to enter into a heritage agreement for a Queensland heritage place and to agree to the changing or ending of a heritage agreement.	Section 80 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as owner, to consent to the entering of a heritage agreement for a Queensland heritage place and to agree to the changing or ending of a heritage agreement.	Sections 80(1)(b) and 80(2)(b) <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a party to a heritage agreement, to apply to the Planning and Environment Court for the orders required to secure compliance with the agreement.	Section 82 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a Queensland heritage place, to comply with a repair and maintenance notice.	Section 84(6) <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Heritage Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the chief executive notice of the discovery of an archaeological artefact or underwater cultural heritage artefact.	Section 89 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to the chief executive for compensation for a loss suffered because of the exercise of a power under section 92 including all powers authorised or required by Part 9, Division 2 to obtain compensation.	Sections 94 and 95 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to QCAT for an external review of a compensation decision.	Section 98 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to the chief executive for a permit to enter a protected area including all powers authorised or required by Part 10, Division 1 to obtain the permit.	Sections 105 and 106 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to respond to a show cause notice in relation to a proposal to cancel a permit to enter a protected area.	Section 110 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to appeal to the Planning & Environment Court in relation to those matters listed in subsection (1).	Section 111 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power as a local government to keep a local heritage register for its area including all powers authorised or required by Part 11, Divisions 1, 1A, 2, 3 and 5, other than section 119, to keep the register. <b>##Please note that Part 11 does not apply to those local governments identified in section 199##.</b>	Sections 112, 112B, 113, 114, 116, 117, 118, 120, 122 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Heritage Act 1992*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person identified in subsection (1), to appeal to the Planning & Environment Court against the decision.	Section 161 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to provide any information or assistance that the Minister or chief executive reasonably requires for the purposes of the Act.	Section 165 <i>Queensland Heritage Act 1992</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Reconstruction Authority Act 2011*

**Queensland Reconstruction Authority Act 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to request the Minister to declare a project for proposed development to be a declared project.	Section 42(5) <a href="#"><i>Queensland Reconstruction Authority Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to agree about the declaration of acquisition land.	Section 43(7) <a href="#"><i>Queensland Reconstruction Authority Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to request the Minister to declare a part of the State to be a reconstruction area and/or acquisition land.	Section 43(8) <a href="#"><i>Queensland Reconstruction Authority Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a decision-maker for a prescribed decision, to comply with a progression notice given by the authority.	Section 49 <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, as a decision-maker for a prescribed decision, to comply with a notice to decide given by the authority.	Section 50 <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, as a decision-maker for a prescribed decision, to give the authority all reasonable assistance or materials it requires.	Section 53(1) <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Reconstruction Authority Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as a decision-maker for a prescribed decision, to give the authority a written report containing the information prescribed in subsection 53(2).	Section 53(2) <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power to give the authority a written recommendation to impose a condition for infrastructure.	Section 53(4) <a href="#"><i>Queensland Reconstruction Authority Act 2011</i></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, as a referral agency for a relevant application, to assess the application having regard to the development scheme and give the weight considered appropriate to any amendment or replacement of the development scheme.	Sections 80(2) and 80(6) <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, as an assessment manager for a relevant application, to assess the application against the matters stated in the development scheme as assessment benchmarks for the Planning Act and give the weight considered appropriate to any amendment or replacement of the development scheme.	Sections 80(3) and 80(6) <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, as a responsible entity for a change application, to assess the application against the development scheme and give the weight considered appropriate to any amendment or replacement of the development scheme.	Section 81 <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, as an assessment manager, to comply with the requirements under the Planning Act about giving public access to development approvals, as if the notice were a development approval.	Section 92(3) <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Queensland Reconstruction Authority Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to request the Minister to direct the local government to take particular action about a local planning instrument.	Section 111(2) <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
		Power to make submissions to the Minister about a proposal to direct the local government to take particular action about a local planning instrument.	Section 111(3) <a href="#"><i>Queensland Reconstruction Authority Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to comply with a direction of the Minister given under section 112.	Section 112 <i>Queensland Reconstruction Authority Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Rail Safety National Law (Queensland)*

**Rail Safety National Law (Queensland)**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a notice issued by the Regulator pursuant to section 20(2).	Section 20(5) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager, to enter an interface agreement.	Section 105(2)(a) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager of a public road, to identify and assess, so far as is reasonably practicable, risks to safety from the existence or use of any rail or road crossing that is part of the road infrastructure because of the circumstances listed in subsection 107(2)(a)(i) and 107(2)(a)(ii).	Section 107(2)(a) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager of a public road, to determine measures to manage, so far as is reasonably practicable, the risks identified pursuant to section 107(2)(a).	Section 107(2)(b) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager of a public road, for the purposes of managing risks identified under section 107(2)(a), to seek to enter an interface agreement with the rail infrastructure manager of the rail infrastructure.	Section 107(2)(c) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager of a private road given a written notice under section 108(1)(c)(i), to identify and assess, so far as is reasonably practicable, risks to safety from the existence or use of any rail or road crossing that is part of the road infrastructure of the road because of, or partly because of, railway operations.	Section 108(2)(a) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Rail Safety National Law (Queensland)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a road manager of a private road given a written notice under section 108(1)(c)(i), to determine measures to manage, so far as is reasonably practicable, risks identified pursuant to section 108(2)(a).	Section 108(2)(b) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager of a private road given a written notice under section 108(1)(c)(i), to enter into an interface agreement with the rail infrastructure manager to manage risks identified pursuant to section 108(2)(a).	Section 108(2)(c) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager, to comply with a notice given by the Regulator under section 110(2) or a direction given under section 110(4).	Section 110(6) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a road manager, to maintain a register of interface agreements, and arrangements determined by the Regulator under section 110, in relation to roads for which it is the road manager.	Section 111(2) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to make available for inspection by a rail safety officer, or produce to the officer for inspection, particular documents.	Section 168A(4) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with an improvement notice within the period specified in the notice.	Section 177 <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with a direction given under Part 4, Division 8 or a prohibition notice.	Section 181 <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Rail Safety National Law (Queensland)*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to notify the relevant rail infrastructure manager before carrying out any works near a railway that threaten, or are likely to threaten, the safety of the railway or the operational integrity of the railway.	Section 199(1) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with a notice given by the Regulator under section 199(2).	Section 199(4) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to comply with a notice given by the Regulator under section 199(5).	Section 199(6) <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, if an eligible person, to apply for a review of a reviewable decision.	Section 216 <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, if an eligible person, to apply to the Court against: (a) a reviewable decision made by the Regulator; or (b) a decision made, or taken to have been made, by the Regulator under section 216 in respect of a reviewable decision.	Section 217 <i>Rail Safety National Law (Queensland)</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Services (Accreditation) Act 2002*

**Residential Services (Accreditation) Act 2002**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE OF DELEGATION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, on application by a person conducting, or proposing to conduct, a residential service in premises, to assess and determine whether a building complies with the prescribed building requirements.	Section 29(1) and (3) <i>Residential Services (Accreditation) Act 2002</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, where a building complies with the prescribed building requirements, to issue a building compliance notice.	Section 29(3)(b) <i>Residential Services (Accreditation) Act 2002</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to approve the form to be used for an application under section 29(1) <i>Residential Services (Accreditation) Act 2002</i> .	Section 29(2)(a) <i>Residential Services (Accreditation) Act 2002</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, where a building does not comply with the prescribed building requirements, to give notice of the decision stating those matters required by section 29(4).	Section 29(4) <i>Residential Services (Accreditation) Act 2002</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to issue a notice stating the extent to which the premises comply with the prescribed building requirements.	Section 189(3)(a) <i>Residential Services (Accreditation) Act 2002</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

**Residential Tenancies and Rooming Accommodation Act 2008**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Powers to give a prospective tenant for a residential tenancy the documents prepared for section 61 (the written residential tenancy agreement) <u>and any other information prescribed by regulation.</u>	Section 58(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to prepare a residential tenancy agreement in the way required by section 61.	Section 61 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give to the tenant a residential tenancy agreement prepared for section 61 for signing.	Section 62(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to sign a residential tenancy agreement signed by the tenant and to return a copy signed by both parties to the tenant.	Section 62(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal if the Council as lessor reasonably believes the tenant has contravened section 62(2).	Section 64(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to prepare, in the approved form, a condition report for premises and any inclusions, to sign the <u>condition</u> report, and to give a copy of the <u>condition</u> report to the tenant.	Section 65(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to sign the copy of a condition report received from the tenant at the end of the tenancy <u>and-or</u> , if not agreeing with the report, to show the parts of the <u>condition</u> report that are disagreed with by marking the copy in an appropriate way, and to make a copy of the <u>condition</u> report and return it to the tenant at the tenant's given forwarding address.	Section 66(32) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give to a tenant an information statement in the approved form containing information for the benefit of the tenant, by the period specified in section 67.	Section 67 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give to the tenant a copy of the park rules in a moveable dwelling park and a copy of the rules as changed.	Section 68(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a tenant a copy of body corporate by-laws when giving the written agreement to the tenant for signing.	Section 69(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a prospective resident the information prescribed by regulation.	Section 76B <i>Residential Tenancies and rooming Accommodation Act 2008</i>		
	Chief Executive Officer	Power to prepare a rooming accommodation agreement in the way required by section 77.	Section 77 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give the document prepared for section 77 to the resident for signing.	Section 78(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to sign a rooming accommodation agreement signed by the resident and to return a copy signed by both parties to the resident.	Section 78(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to prepare, in the approved form, a condition report for the room and the facilities in the room, to sign the <u>condition</u> report and to give a copy of the <u>condition</u> report to the resident.	Section 81(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give the tenant a written notice stating an approved way, or a different approved way, as the way in which rent is required, or is proposed, to be paid.	Section 83(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to agree in writing to payments of rent being made in the way stated in a written notice received from the tenant.	Section 83(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>		
	Chief Executive Officer	Power to give the tenant a written notice that gives the tenant a choice of at least 2 approved ways for payment of rent under section 83(4)(a) to (f) and advises about costs associated with the approved way.	Section 84(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>		
	Chief Executive Officer	Power to give a written notice stating a place, or a different place, as the place at which rent is required to be paid.	Section 85(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>		
	Chief Executive Officer	Power to give and sign a receipt for payment of rent.	Section 88 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>		
	Chief Executive Officer	Power to make a written record of the payment of rent.	Section 88(5) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>		
	Chief Executive Officer	Power to give written notice of a proposal to increase rent for a periodic agreement or a fixed term agreement during the term of the agreement.	Section 91(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a written notice stating an approved way, or a different approved way, to pay rent under a rooming accommodation agreement.	Section 98(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree in writing to payments of rent under a rooming accommodation agreement being made in the way stated in a written notice given by a resident.	Section 98(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a resident a written notice for the payment of rent that gives the resident a choice of at least 2 approved ways and advises about costs associated with the approved ways.	Section 99(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice stating a place, or a different place, as the place where rent is required to be paid.	Section 100(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a receipt for the payment of rent.	Section 102 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make a written record of the payment of rent paid.	Section 102(5) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a written notice stating the amount of increased rent under a rooming accommodation agreement and the day from which the increased rent is payable.	Section 105(23) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree on the amount and time for the decrease of rent for matters including loss of amenity or service.	Section 106 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree to a reduction in rent because of the resident's absence.	Section 107 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to pay a rental bond to the authority and to give the authority a notice, in the approved form, about the rental bond.	Section 116(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	If rental bond instalments are payable under a residential tenancy agreement, the power to pay the rental bond to the Residential Tenancies Authority once all rental bond instalments have been received and to give the Authority a notice, in the approved form about the instalments.	Section 117 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a provider who has received the last rental bond instalment, to pay the instalments to the authority and to give the authority a notice, in the approved form about the instalments.	Section 118(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a provider where the agreement is ended before the provider receives all the rental bond instalments, to pay the instalments received by the provider to the authority and to give the authority a notice, in the approved form about the instalments.	Section 118(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a provider in the circumstances set out in subsection 118(4), to pay the instalments received by the provider to the authority and to give the authority a notice, in the approved form about the instalments.	Section 118(4) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a lessor under a residential tenancy agreement in the circumstances set out in subsection 119(1), to pay to the authority an amount equal to the maximum rental bond for the agreement or the difference between the maximum rental bond and the amount of rental bond actually paid.	Section 119(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the authority for payment of a rental bond.	Section 125 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a dispute resolution request to the authority about an application for payment of a rental bond.	Section 136A <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	<u>Chief Executive Officer</u>	<u>Power to make an application to the tribunal for an order about the payment of a rental bond.</u>	<u>Section 136B(2)</u> <u><i>Residential Tenancies and Rooming Accommodation Act 2008</i></u>		
	<u>Chief Executive Officer</u>	<u>Power, where an application has been made to the tribunal, to give the authority written notice of the application.</u>	<u>Section 136B(4)</u> <u><i>Residential Tenancies and Rooming Accommodation Act 2008</i></u>		
	<u>Chief Executive Officer</u>	<u>Power, as an interested person, to make a written request to the authority for an extension of the claim period.</u>	<u>Section 136C(2)</u> <u><i>Residential Tenancies and Rooming Accommodation Act 2008</i></u>		
	Chief Executive Officer	Power to apply to a tribunal for an order about the payment of a rental bond and give the residential tenancy authority a written notice informing it of the application.	Sections 136(3)(c)(iv)(A) or Section 136(4)(c)(iv)(A) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the Residential Tenancies Authority a written application requesting it to extend the 7 day period by not more than 3 days.	Section 136(5) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to withdraw an application to the Residential Tenancies Authority for the payment of a rental bond.	Section 140 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to sign and give a receipt for a rental bond.	Section 145 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to keep a copy of the receipt for a rental bond.	Section 145(4) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give written notice to the tenant or resident to increase the rental bond if the rent payable under the agreement increases.	Section 154 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to a tribunal disputing the amount being treated as a rental bond.	Section 155(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to require a prospective tenant to pay a key deposit.	Section 156 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a receipt for a key deposit that was paid by a prospective tenant.	Section 157 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to refund a key deposit in full when the key is returned.	Section 158 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to require a prospective tenant to pay a holding deposit for a tenancy of premises.	Section 159 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a receipt for a holding deposit.	Section 160 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to refund the holding deposit to the prospective tenant within 3 days after notification that the prospective tenant intends not to exercise the option.	Section 161(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to agree a reduced rent amount attributable to a service or facility becoming unavailable for use by the tenant.	Section 168(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written statement to the tenant showing each service or facility for which an amount of rent is attributable and the amount attributed to the service or facility.	Section 168(4) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for a decision about: (a) the amount of the lessor's outgoings for a service charge payable by the tenant; or (b) the amount of the reduced rent payable under the agreement because a service or facility ceases to be available for use by the tenant.	Section 169(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<u>Chief Executive Officer</u>	<u>Power to respond to the tenant's request to keep a pet at the premises.</u>	<u>Section 184D(2)</u> <u><i>Residential Tenancies and Rooming Accommodation Act 2008</i></u>		
	Chief Executive Officer	Power to enter premises on a ground specified in section 192(1), to take all steps necessary to allow for the entry, and to exercise all the powers of Council upon making the entry.	Sections 192, 193, 194, 195, 196, 197, 198, 199 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to a tribunal to enter the premises under order of the tribunal, and to comply with the rules of entry as changed by the tribunal.	Section 201 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to ask the tenant the tenant's name or place of employment.	Section 205(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to ask the tenant in writing to state the tenant's new residential address.	Section 205(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to ask the tenant in writing to state the new address.	Section 205(3)(a) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give a written notice to the tenant stating the lessor's and/or the lessor's agent's name and address for service including any change of such details.	Section 206 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree to the tenant attaching a fixture or making a structural change to the premises including the power to set the terms upon which the agreement is given.	Sections 207 and 208 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to waive the breach by a tenant attaching a fixture or making a structural change to the premises without the lessor's agreement and to treat the fixture or change as an improvement to the premises for the lessor's benefit.	Section 209 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to supply and maintain the locks and keys that are necessary to ensure the premises are reasonably secure.	Section 210 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to change a lock to the premises or to agree to the other party to the residential tenancy agreement changing a lock to the premises and to give a copy of the key to the other party.	Section 211 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to agree to not being given a key for a lock to the premises changed by the tenant.	Section 211(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal about a lock or key for the premises.	Section 213(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to nominate a nominated repairer and to provide written notice to the tenant stating the nominated repairer and to give written notice of any change in a nominated repairer.	Section 216 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to a tribunal for an order about the reimbursement or payment of an amount for emergency repairs to the tenant.	Section 220(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<a href="#"><u>Chief Executive Officer</u></a>	<a href="#"><u>Power to apply to the tribunal for an extension of time to comply with a repair order.</u></a>	<a href="#"><u>Section 221B(1)</u></a> <i>Residential Tenancies and Rooming Accommodation Act 2008</i>		
	Chief Executive Officer	Power to give a notice to relocate to another site in the moveable dwelling park to the tenant.	Section 223 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order about the relocation of a tenant to another site in the moveable dwelling park.	Section 227 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make rules about the use, enjoyment, control and management of a moveable dwelling park owned by Council.	Section 228 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a notice proposing a change to a park rule to residents of the park.	Section 229 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as an owner of a moveable dwelling park to set up a park liaisons committee to consider objections received to the proposal to change a park rule.	Section 231 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to be Council's nominee on the park liaison committee.	Section 231(3)(b) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a non-resolution notice to each of the objectors objecting to a change of a park rule.	Section 231(6) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order declaring the proposal to change a park rule to be reasonable or unreasonable.	Section 233(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree in writing to the transfer or subletting of the tenant's interest under an agreement.	Section 237(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree in writing to the transfer or subletting of all or a part of the tenant's interests under the agreement.	Section 238(2)(a) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to require the tenant to pay an amount equivalent to the reasonable expenses incurred by the lessor in agreeing to the transfer or subletting.	Section 240 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to require a tenant to pay a fee for the sale or attempted sale of a caravan on the premises.	Section 241(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice of a tenancy to a buyer to whom Council proposes to transfer the Council's interests in the premises.	Section 242(1)(a) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice of the transfer (the attornment notice) to the tenant if the lessor's interest is transferred.	Section 242(1)(b) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to be heard on an application by a person occupying the premises to be recognised as a tenant under an agreement.	Section 243(7) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to be heard before a tribunal on an application by a person to be recognised as the tenant or a co-tenant under an agreement instead of the person's domestic associate.	Section 245(8) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to be heard before a tribunal on the application of an occupant for an order to be recognised as the tenant, or a co-tenant under an agreement instead of the tenant or co-tenant.	Section 246(6) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree about cleaning common areas for a common area used by the resident and a minority of other residents of the provider.	Section 247(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice to the resident stating the provider's name and address for service or the provider's agent's name and address for service and a notice detailing any changes to those details.	Section 248(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to supply and maintain the locks that are necessary to ensure the resident's room is reasonably secure.	Section 250(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree to change or repair a lock at the request of a resident.	Section 251 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order relating to a lock or key mentioned in section 250.	Section 252 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to agree to the resident attaching a fixture, or making a structural change, to rental premises including setting the terms of the agreement.	Section 254 and 255 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to waive a breach by a resident who attaches a fixture or makes a structural change to rental premises without the provider's agreement, or to treat the fixture or change as an improvement to the rental premises for the provider's benefit.	Section 256(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<u>Chief Executive Officer</u>	<u>Power to respond to a resident's request to keep a pet.</u>	<u>Section 256D(2)</u> <u><i>Residential Tenancies and Rooming Accommodation Act 2008</i></u>		
	Chief Executive Officer	Power to enter a resident's room, for any reason, if the resident agrees.	Section 257(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to enter a resident's room, at a reasonable time, to inspect the room and to give notice of the entry.	Section 258(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give at least 24 hours prior written notice of a proposed entry to a resident's room for a purpose mentioned in the section.	Section 259 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to enter a resident's room without notice for one of the reasons set out in section 260.	Section 260 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make an application to a tribunal for an order to enter the resident's room, which entry may be subject to rules of entry as changed by the tribunal.	Section 264 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make house rules for rental purposes for any of the matters specified in section 268(1).	Section 268(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice of proposed rule change for rental premises.	Section 270(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice withdrawing the proposed rule change.	Section 271 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a written notice to residents stating that at least the prescribed number of residents have objected to the rule change and that the proposed change will not take effect on the proposed commencement date.	Section 272(4)(b) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order declaring the proposed rule change to be reasonable.	Section 273(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice of the tribunal's decision regarding an application under section 273 to each resident of the rental premises.	Section 273(7) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a written notice of the tribunal's decision on an application by a resident for an order declaring an existing house rule to be unreasonable to each resident of the rental premises.	Section 274(7) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a person a copy of the house rules for the premises.	Section 275 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to display a copy of the house rules at a place in the rental premises where it is likely to be seen by the residents.	Section 276 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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	Chief Executive Officer	Power to end a residential tenancy agreement by written agreement with the tenant.	Section 277(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a notice to leave the premises to the tenant.	Section 277(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree with the tenant's personal representative or relative on a day for the residential tenancy agreement to end.	Section 277(7)(c) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a tenant a notice to remedy breach.	Section 280 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a notice to leave the premises to a tenant because of any of the reasons set out in sections 281 to 291 (inclusive).	Section 281(1), 282(1), 283(2), 284(1), 285(2), 286(1), 287(2), 288(1), 289(2), 290(2), 290A(1), <u>290B(1)</u> , <u>290C(1)</u> , <u>290D(1)</u> , <u>290E(1)</u> , <u>290F(1)</u> , <u>290G(1)</u> and 291(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for a termination order because of any of the reasons set out in sections 293 to 297A <u>to 299</u> (inclusive).	Sections 293, 294, 295, 296, 296A, 297, 297A, <u>297B</u> , 298 and 299 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an interim order to restrain tenant from causing further damage or injury.	Section 300 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to remedy a lessor's breach following receipt of a notice to remedy breach from the tenant.	Section 303 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, after receiving the notice ending tenancy interest, to inform the vacating tenant whether the lessor proposes to apply to the tribunal under section 308H to have the notice set aside.	Section 308C(2) <i>Residential and Tenancies Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, if there are other tenants for the residential tenancy agreement, to inform the vacating tenant of the matters set out in subsection 308C(3).	Section 308C(3) <i>Residential and Tenancies Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 308(1), to give each remaining tenant for the agreement a continuing interest notice.	Section 308E(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the tribunal for an order setting aside the notice because it does not comply with section 308B.	Section 308H(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as lessor, to:- (a) give the tenant's personal representative or relative written notice that the agreement ends because of the tenant's death; (b) agree with the tenant's personal representative or relative on a day for the tenancy to end; (c) apply to the tribunal to decide the day for the tenancy to end.	Section 324A(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to withdraw a notice to leave for unremedied breach.	Section 333(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree to the tenant withdrawing a notice of intention to leave the premises.	Section 334(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to the tribunal for a termination order without giving a notice to leave the premises to the tenant.	Section 335(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<a href="#"><u>Chief Executive Officer</u></a>	<a href="#"><u>Power to apply to the tribunal for the issue of a warrant of possession.</u></a>	<a href="#"><u>Section 350(1)</u></a> <a href="#"><u>Residential Tenancies and Rooming Accommodation Act 2008</u></a>		
	Chief Executive Officer	Power to give an abandonment termination notice to the tenant terminating the agreement.	Section 355(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order about the abandonment by the tenant of the premises.	Section 357(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to a tribunal for an order requiring the tenant to pay compensation for the tenant remaining in possession and an occupation fee.	Section 358 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order for compensation following the giving of an abandonment termination notice.	Section 359 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to take all reasonable steps to mitigate loss or expense incurred because of the matters set out in section 362(1).	Section 362 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to sell tenant's goods left on premises or dispose of them in another way.	Sections 363(2) and 363(4) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to pay any balance from the sale of goods of a former tenant to the public trustee.	Sections 363(8) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to a tribunal for an order for an entitlement to receive an amount in the fund kept under the <i>Public Trustee Act 1978</i> .	Section 363(10) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give documents left on the premises in the ways prescribed under section 364.	Section 364 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to agree with a resident, by written agreement, to end a rooming accommodation agreement.	Section 366(a) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to end a rooming accommodation agreement by giving a notice under Part 2.	Section 366(b) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give a resident notice requiring the resident to remedy a breach of a rooming accommodation agreement.	Section 368(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give a resident a notice requiring the resident to leave the rental premises because of failure to remedy breach.	Section 369(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to withdraw a notice requiring the resident to leave the rental premises because of failure to remedy breach.	Section 369(5) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	<del>Power to give a written notice requiring the resident to leave the rental premises immediately because of a serious breach.</del> Power to give a notice to leave the rental premises to a resident because of any of the reasons set out in sections 370(1) to 374(1) (inclusive).	Section 370(1), 371(1), 371A, 371B(1), 371C(1), 371D(1), 371E(2), 372(2) and 374(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	<del>Power to give a resident a notice requiring the resident to leave the rental premises if premises destroyed etc.</del>	<del>Section 371</del> <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	<del>Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)</del>	
	Chief Executive Officer	Power to give a notice terminating a periodic or fixed term agreement without ground.	Section 372 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	<del>Power to give a resident a notice requiring the resident to leave the premises if resident's employment ends or entitlement to occupy under employment ends.</del>	<del>Section 374(1)</del> <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	<del>Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)</del>	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to use necessary and reasonable force to remove a resident and the resident's property from rental premises if the resident refuses to leave the premises and the circumstances specified in section 375(1) apply.	Section 375(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for a termination order for repeated breaches by resident.	Section 376(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order terminating a fixed term agreement because of excessive hardship.	Section 377(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to remedy a provider's breach following receipt of a notice requiring remedy of breach from the resident.	Section 378 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, after receiving the notice ending residency interest, to inform the vacating resident whether the provider proposes to apply to the tribunal under section 381H to have the notice set aside.	Section 381C(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, if there are other residents for the rooming accommodation agreement, to inform the vacating resident of the matters set out in subsection 381C(3).	Section 381C(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances set out in subsection 381E(1), to give each remaining resident for the agreement a continuing interest notice.	Section 381E(3) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the tribunal for an order setting aside the notice because it does not comply with section 381B.	Section 381H(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as provider, to:- (a) give the resident's personal representative or relative written notice that the agreement ends because of the resident's death; (b) agree with the resident's personal representative or relative on a day for the agreement to end; (c) apply to the tribunal to decide the day for the agreement to end.	Section 387A(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the tribunal for a termination order without giving a notice to leave the rental premises to the resident.	Section 388(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make reasonable efforts to contact a former resident about property left at the rental premises.	Section 392(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to deal a with personal document or money in the ways stated in the section.	Section 392 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to sell property left at the rental premises that is not a personal document or money, or to dispose of it in another way.	Sections 393(2), 393(4) and 393(5) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply the proceeds from the sale of property under section 393 in the ways stated in the section.	Sections 393(7) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal to make an order conferring an entitlement to receive funds paid to the public trustee under section 392 or section 393.	Section 395(4) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to make a dispute resolution request to the Residential Tenancies Authority and to take all steps necessary to participate in the conciliation, withdraw from a conciliation and agree to the terms of a conciliation agreement.	Sections 402, 404, 405, 406, 408 and 410 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make an application to the tribunal for an order declaring that a stated agreement is, or is not, a residential tenancy agreement or a rooming accommodation agreement to which the Act applies.	Section 418 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order about a breach of a term of a residential tenancy agreement or a rooming accommodation agreement.	Section 419(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order about a disputed ground stated in a notice to remedy breach or notice of intention to leave premises given to Council as the lessor by the tenant (other than a notice of intention to leave without ground).	Section 424(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order about a disputed ground stated in a notice to remedy breach or a notice of intention to leave premises (other than a notice of intention to leave without ground).	Section 425(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order about a general dispute between parties to a residential tenancy agreement or rooming accommodation agreement.	Section 429(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to be heard before the tribunal on an application regarding a dispute between cotenants or coresidents about a rental bond for an agreement.	Section 430(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to claim compensation for a loss or expense incurred because of the exercise or purported exercise of a power under Chapter 7, Part 2.	Section 449 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to apply to a tribunal for an order excluding a person from a moveable dwelling park because of the person's behaviour in the park.	Section 455(1) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to give an applicant a written notice.	Section 458A(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give an applicant a written notice.	Section 458B(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to list personal information about a person in a tenancy database after complying with the requirements of section 459(2).	Section 459 <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the other person a copy of the personal information and consider any submissions made by the other person.	Section 459(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances listed in subsection (1), to give a database operator written notice.	Section 459A(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to keep a copy of a written notice given under this section.	Section 459A(4) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give a copy of a person's personal information listed about the person.	Section 459C(2) <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Where Council is a community housing provider as defined by section 527B, power to give written notice to the tenant to give an acceptable behaviour agreement undertaking.	Section 527D <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Residential Tenancies and Rooming Accommodation Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Where Council is a community housing provider, power to apply to the tribunal for a termination order relating to either a failure to enter into acceptable behaviour agreement or a serious or persistent breach of acceptable behaviour agreement.	Section 527E <i>Residential Tenancies and Rooming Accommodation Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Retail Shop Leases Regulation 2016*

**Retail Shop Leases Regulation 2016**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party who receives a notice under the Act, section 56(1)(b)(ii), to ask the mediatory in writing to change the mediation conference date	Section 9A(2) Retail Shop Leases Regulation 2016	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a party who receives a notice under section 9A(1), to ask the mediator in writing to mediate related disputes together at the mediation conference.	Section 9B(1) <i>Retail Shop Leases Regulation 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a party to a related dispute, to agree to the mediator mediating the related disputes together at the mediation conference.	Section 9B(2) <i>Retail Shop Leases Regulation 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a party to a dispute, to agree with the mediator to the mediation being held using technology.	Section 9C <i>Retail Shop Leases Regulation 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Right to Information Act 2009*

**Right to Information Act 2009**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to disclose information under a publication scheme, without limiting another way Council may disclose information.	Section 22 <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give access to a document created after the application is received but before notice is given under section 54.	Section 27(2) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to search for a document from a backup system if Council considers the search appropriate.	Section 29(2) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to appoint an appropriately qualified healthcare professional to make a healthcare decision in relation to an access application.	Section 30(5)(b) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	<a href="#"><i>Chief Executive Officer</i></a>	<a href="#"><i>Power, as an agency, to participate in an external review.</i></a>	<a href="#"><i>Section 89(1) Right to Information Act 2009</i></a>		
	Chief Executive Officer	Power to apply to the information commissioner to participate in an external review if Council is affected by the decision the subject of the external review.	Section 89(2) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the information commissioner to allow Council further time to deal with the access application which has become the subject of an application for an external review concerning a deemed decision in relation to an access application.	Section 93(1) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Right to Information Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a reasonable request from the Commissioner for further assistance with an external review.	Section 96(1) <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to make oral or written submissions to the Commissioner in an external review.	Section 97(2)(b) <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to seek the approval of the Commissioner for Council to be represented by another person in an external review and to appoint the representative.	Section 97(3) <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to respond to a preliminary inquiry from the Commissioner.	Section 98 <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the applicant for external review and the commissioner an additional statement containing further and better particulars of the reasons for the decision,	Section 99(1) <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the commissioner full and free access at all reasonable times to the documents of the agency or Minister concerned, including documents protected by legal professional privilege.	Section 100 <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the commissioner a written transcript of the words recorded or contained in a document and a written document created using equipment that is usually available to Council for retrieving or collating stored information.	Section 101(2) and (3) <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *Right to Information Act 2009*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to conduct a particular further search, or further searches, for a document when required to by the commissioner.	Section 102 <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with a notice issued by the commissioner pursuant to this section.	Section 103 <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a participant in an external review, to apply to the information commissioner to correct an error in a written decision of the commissioner.	Section 111(2) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an agency to apply to the information commissioner for the declaration of an applicant as a vexatious applicant.	Section 114(1) <i>Right to Information Act 2009</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a participant in an external review, to make a request to the information commissioner to refer a question of law arising on an external review to the Queensland Civil and Administrative Tribunal.	Section 118 (1) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a participant in an external review, to appeal to the appeal tribunal against a decision of the information commissioner on the external review.	Section 119 <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make an application to the information commissioner to extend the 10 year period during which disclosure of certain information cannot be made.	Schedule 4, Part 4, section 1(3) <a href="#"><i>Right to Information Act 2009</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*River Improvement Trust Act 1940*

**River Improvement Trust Act 1940**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to, either singly or jointly, apply to the Minister for the establishment, change or abolition of a river improvement trust area.	Section 3(3) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to appoint a councillor to a river improvement trust.	Sections 5(1)(a), 5(1A)(a) and 5(2) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to decide the term of appointment for a councillor appointed pursuant to subsection (1)(a) or (2).	Section 5(3) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to appoint a councillor to a river improvement trust where the office becomes vacant.	Section 5A(1) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a notice from the Minister requiring Council to appoint a councillor to a vacant office.	Section 5A(2) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



## **REGISTER OF DELEGATIONS – COUNCIL TO CEO**

### *River Improvement Trust Act 1940*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the Minister the local government's views on the recommendation of an appointment to the Governor in Council.	Section 5A(5B) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to remove a person from office as a member of a trust.	Section 5K <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consent for the trust to appoint the chief executive officer to be its secretary.	Section 6(1A) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to enter into a written arrangement with a trust to use the accounts and the accounting systems of Council.	Section 12A <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to pay to the trust the amount of revenue estimated by the trust in the budget adopted by it for such year.	Section 14A(1A) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to negotiate and agree for each financial year the amount to contribute to the trust and to pay the amount to the trust.	Section 14A(1B) <i>River Improvement Trust Act 1940</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Safety in Recreational Water Activities Act 2011*

**Safety in Recreational Water Activities Act 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who conducts a business or undertaking that provides recreational water activities, to ensure that the regulator is notified immediately after becoming aware that a notifiable incident arising out of the conduct of the business has occurred.	Section 29. <i>Safety in Recreational Water Activities Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking that provides recreational water activities, to keep a record of each notifiable incident for at least 5 years from the day that notice of the incident is given to the regulator.	Section 29(7) <i>Safety in Recreational Water Activities Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power as a person with management or control of a place at which a notifiable incident has occurred, to ensure, so far as is reasonably practicable, that the site where the incident occurred is not disturbed until an inspector arrives or otherwise directs.	Section 30 <i>Safety in Recreational Water Activities Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*State Penalties Enforcement Act 1999*

**State Penalties Enforcement Act 1999**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as administering authority, to approve a form for an infringement notice.	Section 15(1) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as administering authority, to approve (or refuse where the conditions in this section have not been complied with) an application for payment of a fine by instalments.	Section 23 <a href="#"><i>State Penalties Enforcement Act 1999</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as administering authority, to submit particulars required for registration of approval of instalment payments with the State Penalties Enforcement Registry.	Section 24(1) <a href="#"><i>State Penalties Enforcement Act 1999</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as administering authority, to withdraw an infringement notice at any time before the fine is satisfied in full and take the steps required by subsection (2).	Section 28(1) and (2) <a href="#"><i>State Penalties Enforcement Act 1999</i></a>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	In accordance with relevant Policy
	Chief Executive Officer	Power, as an approved sponsor, to apply to the registrar on behalf of the subject applicant for a work and development order to satisfy all or part of the enforceable amount of the applicant's SPER debt.	Section 32J(1) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an approved sponsor, to undertake an eligibility assessment.	Section 32K(1) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an approved sponsor, to give the registrar evidence to support the eligibility assessment.	Section 32K(2) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*State Penalties Enforcement Act 1999*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an approved sponsor, to apply to SPER on behalf of the individual for an increase in the order amount.	Section 32O(1) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an approved sponsor, to withdraw the work and development order because the approved sponsor is unable to continue as the approved sponsor.	Section 32P(1) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the recipient of a notice under section 32L, 32O or 32Q, to apply, as provided under the QCAT Act, to QCAT for a review of the decision.	Section 32S <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as administering authority in the circumstances listed in subsections 33(1)(a) to (d), to give the State Penalties Enforcement Registry a default certificate for the infringement notice.	Section 33(1) <a href="#"><i>State Penalties Enforcement Act 1999</i></a>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as administering authority who has given a default certificate under subsection 33(1), to pay the registration fee.	Section 33(3) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as administering authority who has given a default certificate under subsection 33(1), to give an amended default certificate to the State Penalties Enforcement Registry.	Section 33(7) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*State Penalties Enforcement Act 1999*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an approved sponsor who has the agreement of the debtor, to apply on behalf of the debtor under part 3B for:- (a) work and development order to satisfy the amount of the order; or if the debtor is subject to a work and development order – a variation of the order.	Section 41(2) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as administering authority, to (a) accept payment of the fine in full; or (b) issue a fresh infringement notice where the registrar has cancelled an enforcement notice and referred the matter back to Council.	Section 57(4) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an employer who pays earnings to an employee for whom a fine collection notice for redirection of the enforcement debtor's earnings is in force, to when paying the earnings, deduct an amount from the earnings as required under Part 5, Division 4.	Section 81 <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer who deducts an amount from an employee's earnings under a fine collection notice, to pay the amount to the registrar and give to the registrar a return in the approved form.	Section 84(1) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer who does not deduct an amount from an employee's earnings under a fine collection notice, give to the registrar a return in the approved form.	Section 84(2) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*State Penalties Enforcement Act 1999*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer who pays earnings to an employee while a fine collection notice relating to the employee is in force, to give the employee the written notice required under the subsection.	Section 84(3) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, where an employee to whom a fine collection notice relates stops being an employee while the notice is in force, to give the registrar the written notice of that fact.	Section 84(4) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an employer, to keep the records required to be kept by this section.	Section 94 <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as an administering authority, to state any matter in subsection (2) is evidence of the matter.	Section 157(2) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an administering authority, to request the Registrar to give a certificate under subsection (3).	Section 157(4) <i>State Penalties Enforcement Act 1999</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to approve forms for use as infringement notices.	Section 162 <a href="#"><i>State Penalties Enforcement Act 1999</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*State Penalties Enforcement Regulation 2014*

**State Penalties Enforcement Regulation 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the registrar for the approval of Council as an approved sponsor.	Section 19AG <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to comply with a request of the registrar for additional information.	Section 19AH(1) <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an approved sponsor, to agree with the registrar to an amendment of the approval.	Section 19AM(1) <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an approved sponsor to keep the records listed in subsection 19 AN(1).	Section 19AN(1) <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an approved sponsor, to comply with a request of the registrar to give copies of all documents relevant to the work and development orders for which Council is an approved sponsor.	Section 19AO(2) <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an approved sponsor, to surrender the approval as an approved sponsor.	Section 19AQ(1) <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an approved sponsor, to make written representations to the registrar in response to a show cause notice.	Section 19AU(2)(d) <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*State Penalties Enforcement Regulation 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an approved sponsor, to take the remedial action, to the satisfaction of the registrar.	Section 19AX(1)(a) <i>State Penalties and Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, in the circumstances specified in subsection 19AZ91), to apply to QCAT for a review of the decision.	Section 19AZ(2) <i>State Penalties Enforcement Regulation 2014</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Statutory Bodies Financial Arrangements Act 1982*

**Statutory Bodies Financial Arrangements Act 1982**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a statutory body, to operate a deposit and withdrawal account with a financial institution.	Section 31(1) <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to seek the approval of the Treasurer to operate a deposit and withdrawal account with an overdraft facility.	Section 31(2) <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to borrow money and to seek the treasurer's approval for the borrowing.	Section 34(1) <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to, (a) create an encumbrance; and (b) otherwise transfer property, or assign income, by way of security, and to seek the treasurer's approval for same.	Section 35(3) <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Statutory Bodies Financial Arrangements Act 1982*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer (Please note that this power applies to <u>all</u> Councils <u>except</u> for Brisbane City, Cairns Regional, Gold Coast City, Ipswich City, Logan City, Moreton Bay Regional and Sunshine Coast Regional Councils.)	Power, as a statutory body, to exercise category 1 investment powers.	Sections 42 and 44 <a href="#"><u>Statutory Bodies Financial Arrangements Act 1982</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to keep records that show Council has invested in the way most appropriate in all the circumstances.	Section 47(2) <a href="#"><u>Statutory Bodies Financial Arrangements Act 1982</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to:-  (a) obtain the Treasurer's approval for continuing with an investment arrangement referred to in section 52(1); or  (b) liquidate an investment arrangement referred to in section 52(1).	Section 52(2) <a href="#"><u>Statutory Bodies Financial Arrangements Act 1982</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to appoint a person as a funds manager and obtain the treasurer's approval for the appointment.	Section 59 <a href="#"><u>Statutory Bodies Financial Arrangements Act 1982</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to enter a type 1 financial arrangement and obtain the treasurer's approval for the arrangement.	Section 60A <a href="#"><u>Statutory Bodies Financial Arrangements Act 1982</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Statutory Bodies Financial Arrangements Act 1982*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a statutory body to which section 61 applies, to enter a type 2 financial arrangement and obtain the treasurer's approval for the arrangement.	Section 61A <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to sign documents for a financial arrangement under the Act.	Section 62(1) <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to obtain the treasurer's approval before signing for a financial arrangement that:- (a) creates an encumbrance; or (b) otherwise transfers Council's property, or assigns Council's income, by way of security.	Section 62(2) <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to apply to the treasurer for approval of the exercise of a power under the Act.	Section 71 <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to respond to a request from the Treasurer for a document or information the Treasurer considers necessary for considering Council's application under section 71 of the Act.	Section 72 <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a statutory body, to keep a register of the Treasurer's approvals under Part 9, Division 3 of the Act for Council's exercise of a power.	Section 74 <a href="#"><i>Statutory Bodies Financial Arrangements Act 1982</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Stock Route Management Act 2002*

**Stock Route Management Act 2002**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to:- (a) prepare a stock route network management plan; (b) consult on the stock route network management plan as required by section 107 and 108; and (a)(c) carry out public notification as required by section 109.	Sections 105 to 109 inclusive <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	<u>This power does not include the power to adopt the stock route network management plan.</u>
	Chief Executive Officer	Power to review, amend or renew, its stock route network management plan when the chief executive officer of the local government considers it appropriate.	Section 113 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	<u>This power does not include the power to adopt the stock route network management plan the subject of the review, amendment or renewal.</u>
	<u>Chief Executive Officer</u>	Power to:- (a) publish a copy of the stock route network management plan on Council's website; and (b) keep an electronic copy of the plan available for inspection at council's public office.	<u>Section 115 <i>Stock Route Management Act 2002</i></u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Stock Route Management Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an issuing entity, to give notice that a person may apply for a permit for the land.	Section 116(2)(c)(ii) <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<u>Chief Executive Officer</u>	<u>Power, as an issuing entity, to waive payment of the application fee if satisfied the applicant is experiencing financial hardship.</u>	<u>Section 116(5) Stock Route Management Act 2002</u>		
	Chief Executive Officer	Power to by written notice, ask the applicant of a stock route permit to give further reasonable information or documents about the application by the reasonable date stated in the notice and refuse the application if the applicant does not comply.	Section 117 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to grant or refuse an application for a stock route agistment permit.	Section 118 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<u>Chief Executive Officer</u>	<u>Power, as the issuing entity, to waive payment of the renewal application fee if satisfied the applicant is experiencing financial hardship.</u>	<u>Section 122(3) Stock Route Management Act 2002</u>		
	Chief Executive Officer	Power to grant or refuse an application to renew a stock route agistment permit.	Section 123 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Stock Route Management Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to impose on a stock route agistment permit the reasonable conditions it decides.	Section 126 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to amend the conditions of a stock route agistment permit.	Section 127 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to cancel a stock route agistment permit.	Section 128 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to require the holder of a stock route agistment permit to return the permit.	Section 130 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	<u>Chief Executive Officer</u>	<u>Power, as an issuing entity, to waive payment of the application fee if satisfied the applicant is experiencing financial hardship.</u>	<u>Section 134 (3) <i>Stock Route Management Act 2002</i></u>		
	Chief Executive Officer	Power to ask the applicant to give the further reasonable information or documents about the application, and to refuse the application if the applicant does not comply.	Section 135 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to grant or refuse an application for a stock route travel permit.	Section 136 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Stock Route Management Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to require a stock route travel permit holder who gives a notice of the correct particular to return the permit.	Section 141 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to impose on a stock route travel permit the reasonable conditions it decides.	Section 142 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to amend a stock route travel permit.	Section 143 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to cancel a stock route travel permit.	Section 144 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to require the holder of a stock route travel permit to return the permit for an amendment under a decision made under certain sections of the Act.	Section 146 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consider it necessary to build a stock-proof fence on the boundary of land adjoining a stock route network.	Section 148 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to issue a fencing notice.	Section 149 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Stock Route Management Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a mustering notice.	Section 156 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to manager and conserve pasture on its stock route network.	Section 160 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to require an owner to reduce the number of stock on the land.	Section 161(2) <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consent to the burning or removal of pasture.	Section 180 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to consult with the Minister about the performance of the function or obligation under the <i>Stock Route Management Act 2002</i> .	Section 184(3) <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to take action to comply with any notice given by the Minister in relation to the administration and enforcement of the <i>Stock Route Management Act 2002</i> .	Section 184(5) <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to pay the amount to the chief executive in the stated period.	Section 187(5) <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Stock Route Management Act 2002*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to pay half of the amounts referred to in subsection (1) to the department.	Section 187A <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to provide any information that the Minister may require in relation to: (a) details of amounts payable to received by Council under the <i>Stock Route Management Act 2002</i> ; and (b) functions or powers performed or exercised or required to be performed or exercised by Council under the <i>Stock Route Management Act 2002</i> .	Section 188 <i>Stock Route Management Act 2002</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Stock Route Management Regulation 2023*

**Stock Route Management Regulation 2023**

<b><u>NO.</u></b>	<b><u>DELEGATE</u></b>	<b><u>DESCRIPTION OF POWER DELEGATED</u></b>	<b><u>LEGISLATION</u></b>	<b><u>DATE AND NUMBER OF RESOLUTION</u></b>	<b><u>CONDITIONS TO WHICH THE DELEGATION IS SUBJECT</u></b>
	<u>Chief Executive Officer</u>	<u>Power to set a reasonable stock route agistment permit fee having regard to the factors listed in subsection 8(2).</u>	<u>Section 8 <i>Stock Route Management Regulation 2023</i></u>		
	<u>Chief Executive Officer</u>	<u>Power, in the circumstances listed in subsection 9(1), where the original permit had included the correct particular and the revised permit fee would have been less than the original permit fee, to:-</u> <u>(a) refund the amount of the difference between the fees to the holder; or</u> <u>(b) reduce the original permit fee by the amount of the difference between that fee and th revised permit fee.</u>	<u>Section 9(3) <i>Stock Route Management Regulation 2023</i></u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Strong and Sustainable Resource Communities Act 2017*

**Strong and Sustainable Resource Communities Act 2017**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with the owner of a large resource project preparing an operational workforce management plan	Section 7(3) <i>Strong and Sustainable Resource Communities Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to consult with the owner of, or proponent for, a large resource project described in section 9(1) about the social impact assessment prepared under section 9(2)	Section 9(5) <i>Strong and Sustainable Resource Communities Act 2017</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Summary Offences Act 2005*

**Summary Offences Act 2005**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to authorise a person to busk in a public place.	Section 8(2)(b) <a href="#"><i>Summary Offences Act 2005</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to recover from the owner of a place, as a debt, any damages, including costs, paid by Council under section 32(2), if the breach of duty by the owner that caused the injury to ,or death of, a local graffiti removal officer amounts to gross negligence.	Section 32(3) <a href="#"><i>Summary Offences Act 2005</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make an agreement with the owner of a place in relation to the fee payable by Council to the owner for the removal of public graffiti by the owner.	Section 33(2) <a href="#"><i>Summary Offences Act 2005</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Summary Offences Regulation 2016*

**Summary Offences Regulation 2016**

	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with an entity that intends to make an application for an area of public land to be prescribed as motorbike control land about the proposal.	Section 10(1)(a) <i>Summary Offences Regulation 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as entity having a legitimate interest in the area, to consult with a government entity for the purposes of reviewing the number and location of prescribed areas of motorbike control land.	Section 14(3) <i>Summary Offences Regulation 2016</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Survey and Mapping Infrastructure Act 2003*

**Survey and Mapping Infrastructure Act 2003**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner or occupier of land, to consent to a surveyor placing a permanent survey mark on the land.	Section 21(2) <i>Survey and Mapping Infrastructure Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a public authority that placed, or requested to be placed, a survey mark, to give to the chief executive a copy of a survey plan or other information necessary to establish a survey mark as a recognised permanent survey mark.	Section 34 <i>Survey and Mapping Infrastructure Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, where the survey mark is on a road under the control of Council, to maintain the integrity of survey markers, and provide updated information to the survey control register.	Section 39 <i>Survey and Mapping Infrastructure Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a public authority, where the survey mark is on land, other than roads, controlled by Council, to maintain the integrity of survey markers, and provide updated information to the survey control register.	Section 40 <i>Survey and Mapping Infrastructure Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a public authority, where a person interferes with a recognised permanent survey mark, to take action reasonably necessary to reinstate the physical and survey integrity of a recognised permanent survey marker.	Section 44 <i>Survey and Mapping Infrastructure Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a public authority, to provide the chief executive with information about the boundaries of an administrative area.	Section 49 <i>Survey and Mapping Infrastructure Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

***NB. This Act was repealed on 3 July 2017. These powers only remain relevant where Council is processing a development application under SPA pursuant to transitional provisions contained in the Planning Act 2016 or another Act.***

**Sustainable Planning Act 2009**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government, to amend a planning scheme to reflect a designated region's regional plan.	<a href="#"><u>Section 39</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to consult with the Minister about the establishment of a regional planning committee.	<a href="#"><u>Section 41(5)(c)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to accept or refuse a request made under section 95, including extending the request period by 10 days.	<a href="#"><u>Section 96</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to issue a written notice of Council's decision under section 96.	<a href="#"><u>Section 97</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to decide application request for extension of time made under section 98(2), and give written notice of that decision.	<a href="#"><u>Section 98(2) and (4)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to publish in a local newspaper and government gazette notice of a repealed temporary planning scheme.	<a href="#"><u>Section 123(3)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to publish in a local newspaper and government gazette notice of a repealed planning scheme policy.	<a href="#"><u>Section 124(3)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

***NB. This Act was repealed on 3 July 2017. These powers only remain relevant where Council is processing a development application under SPA pursuant to transitional provisions contained in the Planning Act 2016 or another Act.***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government, to make submissions to the Minister about the proposed exercise of the State's power, after being given written notice under section 125.	<a href="#">Section 125(3)(b) Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council required in each instance
	Chief Executive Officer	Power, as a local government, to facilitate the designation of land for community infrastructure under Chapter 5 of the Act. For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions as detailed in sections 206, 212, 213, 216, 223, 224, 225, 226 and 227.	Sections <a href="#">206</a> , <a href="#">212</a> , <a href="#">213</a> , <a href="#">216</a> , <a href="#">223</a> , <a href="#">224</a> , <a href="#">225</a> , <a href="#">226</a> and <a href="#">227</a> Sustainable Planning Act 2009	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council required in each instance
	Chief Executive Officer	Power, as a local government or owner of any land to which the proposed designation applies, to make a submission to the Minister in relation to a Ministerial designation of land.	<a href="#">Section 207 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council required in each instance
	Chief Executive Officer	Power, as a local government, to enter a Ministerial designation of land in its planning scheme.	<a href="#">Section 211 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council required in each instance
	Chief Executive officer	Power, as a local government, to facilitate the repeal of a designation made by Council. For the avoidance of doubt, the power delegated includes (without limitation) the power to take all actions as detailed in sections 218, 219 and 221.	Sections <a href="#">218</a> , <a href="#">219</a> and <a href="#">221</a> Sustainable Planning Act 2009	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council required in each instance



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

***NB. This Act was repealed on 3 July 2017. These powers only remain relevant where Council is processing a development application under SPA pursuant to transitional provisions contained in the Planning Act 2016 or another Act.***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to act as the “assessment manager” for all applications received by Council under Chapter 6 of the <i>Sustainable Planning Act 2009</i> . For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of an assessment manager as detailed in sections 256, 259, 260, 261, 262, 266, 267, 268, 272, 274, 276, 277, 279, 280, 286, 297, 303, 304, 305, 309, 310, 313, 314, 315, 316, 317, 318, 324, 325, 327, 328, 331, 334, 337, 339, 348, 350, 352, 354, 355, 357, 362, 363, 368, 371, 373, 374, 375, 376, 378, 381, 383, 386, 387, 389, 417, 418, 419, 428, 433 and 434 of the <i>Sustainable Planning Act 2009</i> .	Sections <a href="#">256</a> , <a href="#">259</a> , <a href="#">260</a> , <a href="#">261</a> , <a href="#">262</a> , <a href="#">266</a> , <a href="#">267</a> , <a href="#">268</a> , <a href="#">272</a> , <a href="#">274</a> , <a href="#">276</a> , <a href="#">277</a> , <a href="#">279</a> , <a href="#">280</a> , <a href="#">286</a> , <a href="#">297</a> , <a href="#">303</a> , <a href="#">304</a> , <a href="#">305</a> , <a href="#">309</a> , <a href="#">310</a> , <a href="#">313</a> , <a href="#">314</a> , <a href="#">315</a> , <a href="#">316</a> , <a href="#">317</a> , <a href="#">318</a> , <a href="#">324</a> , <a href="#">325</a> , <a href="#">327</a> , <a href="#">328</a> , <a href="#">331</a> , <a href="#">334</a> , <a href="#">337</a> , <a href="#">339</a> , <a href="#">348</a> , <a href="#">350</a> , <a href="#">352</a> , <a href="#">354</a> , <a href="#">355</a> , <a href="#">357</a> , <a href="#">362</a> , <a href="#">363</a> , <a href="#">368</a> , <a href="#">371</a> , <a href="#">373</a> , <a href="#">374</a> , <a href="#">375</a> , <a href="#">376</a> , <a href="#">378</a> , <a href="#">381</a> , <a href="#">383</a> , <a href="#">386</a> , <a href="#">387</a> , <a href="#">389</a> , <a href="#">417</a> , <a href="#">418</a> , <a href="#">419</a> , <a href="#">428</a> , <a href="#">433</a> and <a href="#">434</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to act as a “referral agency”, “concurrence agency” or “advice agency” for all applications referred to Council under Chapter 6, Part 3 of the <i>Sustainable Planning Act 2009</i> . For avoidance of doubt, the power delegated includes (without limitation) the power to take all actions of a “referral agency” or a “concurrence agency” or an “advice agency” as detailed in sections 256, 271, 276, 277, 279, 281, 282, 284, 285, 287, 288, 290, 291, 292, 348, 368, 371, 373, 374, 375, 376, 378, 385, 420 and 434 of the <i>Sustainable Planning Act 2009</i> .	Sections <a href="#">256</a> , <a href="#">271</a> , <a href="#">276</a> , <a href="#">277</a> , <a href="#">279</a> , <a href="#">281</a> , <a href="#">282</a> , <a href="#">284</a> , <a href="#">285</a> , <a href="#">287</a> , <a href="#">288</a> , <a href="#">290</a> , <a href="#">291</a> , <a href="#">292</a> , <a href="#">348</a> , <a href="#">368</a> , <a href="#">371</a> , <a href="#">373</a> , <a href="#">374</a> , <a href="#">375</a> , <a href="#">376</a> , <a href="#">378</a> , <a href="#">385</a> , <a href="#">420</a> and <a href="#">434</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

***NB. This Act was repealed on 3 July 2017. These powers only remain relevant where Council is processing a development application under SPA pursuant to transitional provisions contained in the Planning Act 2016 or another Act.***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of the land, to consent to the making of a development application.	Sections <a href="#">260(1)(e)</a> and <a href="#">263 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an entity the Minister considers appropriate, to consult with the Minister in relation to a making or amending the standard conditions.	<a href="#">Section 332 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to give an applicant an new infrastructure charges notice under section 633, regulated infrastructure charges notice under section 643 or adopted infrastructure charges notice under section 648F to replace the original notice.	<a href="#">Section 364 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner of the land, to consent to a request to change the development approval.	<a href="#">Section 371 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an owner of the land, to consent to an application to cancel a development approval.	<a href="#">Section 379(1) Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as an owner of the land, to consent to an application to extend a period mentioned in section 341.	<a href="#">Section 383(3)(d) Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government, to note an approval on its planning scheme and give notice of that approval to the chief executive of the department.	<a href="#">Section 391 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government, to carry out compliance assessment.	<a href="#"><u>Section 399 Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to assess and give the compliance assessor written notice of Council's response regarding the aspects of a development requiring compliance assessment that must be referred to the local government.	<a href="#"><u>Section 402 Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a compliance assessor, to decide a request, give an action notice, give a compliance permit with conditions (if any) and give a compliance certificate with conditions (if any).	Sections 405, 407 and 408 <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a compliance assessor, to respond to a request to withdraw or change an action notice.	<a href="#"><u>Section 412 Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a compliance assessor, to decide a request to change a compliance permit or compliance certificate.	<a href="#"><u>Section 413 Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to commence proceedings in the Planning and Environment Court for declarations and orders.	<a href="#"><u>Section 456 Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power as an advice agency, where Council, in its advice agency response, told the assessment manager to treat the response as a properly made submission, to appeal to the Planning and Environment Court.	<a href="#"><u>Section 464 Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

***NB. This Act was repealed on 3 July 2017. These powers only remain relevant where Council is processing a development application under SPA pursuant to transitional provisions contained in the Planning Act 2016 or another Act.***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a proceeding decided by a building and development committee, to appeal to the Planning and Environment Court against the decision.	<a href="#">Section 479</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as assessment manager, to apply to the court to withdraw from an appeal, if the appeal is only about a concurrence agency's response.	<a href="#">Section 485(6)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessment manager, concurrence agency or referral agency for the development application, to elect to become a co-respondent in an appeal.	<a href="#">Section 485(8)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a second entity required to be given notice of an appeal under section 484, to elect to be a co-respondent.	<a href="#">Section 487</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a party to a proceeding, to appeal a decision to the Court of Appeal.	<a href="#">Section 498</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessment manager, to bring a proceeding before a building and development committee for a declaration about whether the application is a properly made application.	<a href="#">Section 510</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a compliance assessor, to bring a proceeding before a building and development committee about whether the request for compliance assessment has lapsed under this Act.	<a href="#">Section 512</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

***NB. This Act was repealed on 3 July 2017. These powers only remain relevant where Council is processing a development application under SPA pursuant to transitional provisions contained in the Planning Act 2016 or another Act.***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a responsible entity, to bring a proceeding before a building and development committee about whether a proposed change to the approval is a permissible change.	<a href="#">Section 513</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a person entitled to bring a proceeding for declarations or as a person entitled to start an appeal before a building and development committee, to request the proceeding be fast-tracked.	Sections <a href="#">515</a> and <a href="#">537</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an entity that gave a notice under section 373, to appeal to a building and development committee against a decision on a request to make a permissible change to the development approval.	Sections <a href="#">521</a> and <a href="#">530</a> <a href="#">Sustainable Planning Act 2009</a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an advice agency, to appeal to a building and development committee about the giving of a development approval.	<a href="#">Section 528</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessment manager, to apply to withdraw from the appeal if the appeal is only about a concurrence agency response.	<a href="#">Section 543</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an entity required under section 541 or 542 to be given notice of the appeal, to elect to be a co-respondent.	<a href="#">Section 547(3)(b)</a> <a href="#">Sustainable Planning Act 2009</a> .	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessment manager, to provide all material requested by the registrar.	<a href="#">Section 551</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

***NB. This Act was repealed on 3 July 2017. These powers only remain relevant where Council is processing a development application under SPA pursuant to transitional provisions contained in the Planning Act 2016 or another Act.***

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to an appeal or proceedings, to agree to have the matter decided on the basis of written submissions.	<a href="#">Section 558(b)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessing authority, to give a show cause notice.	<a href="#">Section 588</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessing authority, to give an enforcement notice.	<a href="#">Section 590</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to bring proceedings in the Magistrates Court on a complaint to prosecute a person for an offence against Chapter 7, Part 3 of the Act.	<a href="#">Section 597</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to bring proceedings in the Planning and Environment Court for an enforcement order, an interim enforcement order, or to cancel or change an enforcement order or interim enforcement order.	<a href="#">Section 601</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief executive officer	Power, as assessing authority, where the Planning and Environment Court has convicted a person of an offence against this Act, to apply to the court for an order against the person for the payment of the costs and expenses incurred in taking a sample or conducting an inspection, test measurement or analysis during the investigation of the offence.	<a href="#">Section 614</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a participating local government for a distributor-retailer, to agree with a distributor-retailer about the breakup of adopted charges. <sup>2</sup>	<a href="#">Section 632 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government giving a development approval where there is an adopted charge that applies for providing trunk infrastructure for the development, to give an infrastructure charges notice.	<a href="#">Section 635 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government giving a change approval or an extension approval where there is an adopted charge that applies for providing trunk infrastructure for the development, to give a new infrastructure charges notice.	<a href="#">Section 626(1)(d) and 635 Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to state, in an infrastructure charges notice for development other than reconfiguring a lot, building work or making a material change of use, the day the adopted charge is payable.	<a href="#">Section 638(1)(d) Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	

<sup>2</sup> Note that the breakup agreement will be effective only where the local government does not have a charges resolution or where the breakup agreement is reflected in the local government's charges resolution



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*Sustainable Planning Act 2009*

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government that gave an infrastructure charges notice, to agree with a person to whom an infrastructure charges notice has been given, about:- c) whether the charge may be paid other than as required under section 638, including whether it may be paid by instalments; and/or d) whether infrastructure may be provided instead of paying all or part of the charge.	Section <a href="#">639</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to consider submissions made on an infrastructure charges notice and, if the submissions are agreed, issue a new infrastructure charges notice.	<a href="#">Section 643(1)</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government with a LGIP that identifies adequate trunk infrastructure to service the subject premises, to impose a condition on a development approval requiring either or both of the following to be provided at a stated time: c) the identified infrastructure; and/or d) different trunk infrastructure delivering the same desired standard of service.	<a href="#">Section 646</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government with a LGIP that does not identify adequate trunk infrastructure to service the subject premises, to impose a condition on a development approval requiring development infrastructure necessary to service the premises to be provided at a stated time.	<a href="#">Section 647</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government, to impose a condition requiring payment of additional trunk infrastructure costs.	<a href="#"><u>Section 650</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council for decision
	Chief Executive Officer	Power, as a local government, to agree with an applicant about the payment time for an additional payment condition imposed under section 650(1).	<a href="#"><u>Section 651(2)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government that has received a conversion application, to give a notice to the applicant requiring the applicant to give information reasonably needed to decide the conversion application.	<a href="#"><u>Section 660(3)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government within 20 business days of deciding, on a conversion application, to convert non-trunk infrastructure to trunk infrastructure, to amend the development approval by imposing a necessary infrastructure condition for the trunk infrastructure.	<a href="#"><u>Section 662(3)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to agree with an applicant that a levied charge, for the purpose of its recovery, is not taken to be rates.	<a href="#"><u>Section 664(2)</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to impose a condition on a development approval about non-trunk infrastructure.	<a href="#"><u>Section 665</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to enter an infrastructure agreement.	Chapter 8 Part 4 <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public sector entity, to enter an agreement about: a) providing or funding infrastructure; or b) refunding payments made towards the cost of providing or funding infrastructure.	<a href="#">Section 677</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to sell land it holds on trust in fee simple for public parks infrastructure or local community facilities.	<a href="#">Section 678</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government where trunk infrastructure is not identified because paragraphs (a), (b) and (c) of the definition of trunk infrastructure in section 627 do not apply, to impose a condition on a development approval for the supply of development infrastructure for a purpose mentioned in section 665(2).	<a href="#">Section 679</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, upon receipt of a notice under section 680ZD, to note the registration on Council's planning scheme, and any new planning scheme Council makes before the registration ends.	<a href="#">Section 680ZE</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make comments in relation to draft terms of reference for an environmental impact statement.	<a href="#">Section 691(8)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, upon receiving a copy of the draft terms of reference for an environmental impact statement, to make the copy available for inspection and purchase until the last day for making comments.	<a href="#">Section 691(10)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make comments in relation to draft environmental impact statement.	Section <a href="#">694</a> and <a href="#">695</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, upon receiving a copy of the draft environmental impact statement, to make the copy available for inspection and purchase until the last day for making comments.	Section <a href="#">694(7)</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to decide claims for compensation.	Sections <a href="#">709</a> and <a href="#">710</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council for decision
		Power, as local government, to seek approval of the Governor in Council to take land, under the Acquisition Act.	Section <a href="#">714</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as an assessment manager or relevant entity for a request for compliance assessment, to enter land to undertake works.	Section <a href="#">715</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as an assessment manager or other entity, where a person has incurred loss or damage because of the exercise of powers under section 715, to decide a claim for compensation and recover, from the applicant or person who requested compliance assessment, the amount of compensation paid that is not attributable to Council's negligence.	Section <a href="#">716</a> <i>Sustainable Planning Act 2009</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make submissions in response to public notification of a development for public housing.	<a href="#">Section 721</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an entity required to keep a document available for inspection and purchase, to charge a person for supplying copy of the document or part of the document.	<a href="#">Section 723(3)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to decide that section 724(1) does not apply where reasonably satisfied that the documents mentioned in section 724(1)(y) to (zd) contain— (a) sensitive security information; or (b) information of a purely private nature about an individual, including, for example, someone's residential address.	<a href="#">Section 724(5)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to decide that section 726(1) does not apply where reasonably satisfied that the documents mentioned in section 726(1) contain sensitive security information.	<a href="#">Sections 726(3)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an assessment manager, to decide that section 728(1) does not apply where reasonably satisfied that the documents mentioned in section 728(1) contain sensitive security information.	<a href="#">Section 728(3)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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	Chief Executive Officer	Power, as an assessment manager, to decide that section 729(1) does not apply where reasonably satisfied that the documents mentioned in section 729(1)(l) or (m)— (a) sensitive security information; or (b) information of a purely private nature about an individual, including, for example, someone's residential address.	<a href="#">Section 729(5)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a compliance assessor, to decide that section 734(1) does not apply where reasonably satisfied that the documents mentioned in section 734(1) contain— (a) sensitive security information; or (b) information of a purely private nature about an individual, including, for example, someone's residential address.	<a href="#">Section 734(3)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to publish information and documents on Council's website.	<a href="#">Section 736</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to decide that section 736(1) and (2) do not apply where reasonably the information contains sensitive security information.	<a href="#">Section 736(5)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to issue a planning and development certificate.	<a href="#">Section 741</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make submissions in response to public notification of a development application under Chapter 9 Part 7.	<a href="#"><u>Section 751</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an entity considered appropriate by the Minister, to consult with the Minister in relation to the guidelines the Minister may make under section 759.	<a href="#"><u>Section 759</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an entity considered appropriate by the chief executive, to consult with the chief executive in relation to guidelines the chief executive may make under section 760.	<a href="#"><u>Section 760</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government that has a declared master planned area in its local government area, to take the action required by subsection 761A(2) (where Council's planning scheme is <u>not</u> an IPA planning scheme) or 761A(3) (where Council's planning scheme is an IPA planning scheme).	<a href="#"><u>Section 761A</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government or an assessment manager, to continue to decide a claim made under sections 5.4.2, 5.4.3, 5.4.5 or 5.5.3 of the repealed IPA.	<a href="#"><u>Section 842</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government, to impose conditions on a development approval about infrastructure.	<a href="#"><u>Section 848</u></a> <a href="#"><u>Sustainable Planning Act 2009</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Sustainable Planning Act 2009*

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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government, to continue to decide an iconic places development application to which section 873(3) applies and give a decision notice for the application.	<a href="#">Section 873(4)(b)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government for the application, to appeal to the Planning and Environment Court, as if Council had been a submitter for an iconic places development application to which sections 461 to 464 apply.	<a href="#">Section 875(3)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government that has started the process for preparing a PIP under section 627 as it was before the SPICOLAA came into effect, to continue to prepare and make the PIP as if the SPICOLAA had not commenced.	<a href="#">Section 976A</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government that has given a notice mentioned in section 977(1) in relation to a development approval (e.g. an adopted infrastructure charges notice), to, where a request to change the development approval under section 369 is made, amend the notice.	<a href="#">Section 977(3)</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a local government that has a planning scheme that does not include an LGIP and before 4 July 2014, did not include a PIP, to:- (a) give an infrastructure charges notice under section 635; and (b) impose condition about trunk infrastructure under section 646, 647 or 650.	<a href="#">Section 996</a> <a href="#">Sustainable Planning Act 2009</a>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Tobacco and Other Smoking Products Act 1998*

**Tobacco and Other Smoking Product Act 1998**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an occupier of an enclosed space, to give directions to stop persons from smoking in the enclosed space.	Section 26U(1) <i>Tobacco and Other Smoking Products Act 1998</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consult with the Department about a proposed local law under section 26ZPA	Section 26ZPB <i>Tobacco and Other Smoking Products Act 1998</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to respond to a request for information from the chief executive about a local law made under section 26ZPA.	Section 26ZPC <i>Tobacco and Other Smoking Products Act 1998</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to administer and enforce Part 2BB, divisions 4 to 8 and Part 2C, division 3 of the Act.	Sections 26ZU and 26ZV <i>Tobacco and Other Smoking Products Act 1998</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to respond to a request for information from the chief executive about the local government's administration and enforcement.	Section 26ZW <i>Tobacco and Other Smoking Products Act 1998</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an occupier of a place, to give consent to an authorised person to enter the place.	Section 33(1)(a) <i>Tobacco and Other Smoking Products Act 1998</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Tobacco and Other Smoking Products Act 1998*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an occupier of a place, to sign an acknowledgement confirming that consent to enter the place was given to an authorised person.	Section 34(3) <i>Tobacco and other Smoking Products Act 1998</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	<u>Chief Executive Officer</u>	<u>Power, as the owner or occupier of a place, to give the authorised person reasonable help or information.</u>	<u>Section 37(1)</u> <u><i>Tobacco and Other Smoking Products Act 1998</i></u>		
	Chief Executive Officer	Power, as an owner of a seized thing, to inspect the thing seized by an authorised person and, if it is a document, to copy it.	Section 44B(1) <i>Tobacco and Other Smoking Products Act 1998</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

**Transport Infrastructure Act 1994**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with the chief executive concerning the development of a roads implementation program if the chief executive believes that Council would be affected by the program.	Section 11(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consult with the chief executive concerning the development of a rail implementation program if the chief executive believes that Council would be affected by the program.	Section 14(3)(a) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consult with the chief executive concerning the development of implementation programs for miscellaneous transport infrastructure if the chief executive believes that Council would be affected by the programs.	Section 17(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to prepare and make submissions to the Minister in relation to any declaration, or revocation of a declaration that a road or route, or part of road or route, is a State-controlled road.	Section 25(b) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a railway manager, to:- (a) consult with, and make submissions to, the Minister before a declaration is made making a road or route, or part of a road or route, that crosses rail corridor land and continues on the other side of the rail corridor land a State-controlled road; (b) construct, maintain and operate a railway on a declared common area in a way not inconsistent with its use as a State-controlled road; (c) make an agreement with the chief executive regarding the State-controlled road on the common area.	Section 26 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to prepare and make submissions to the Minister in relation to any declaration or revocation of declaration that the whole or a part of a State-controlled road is a motorway.	Section 27(3)(b) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to enter into contracts with the chief executive in respect of road works, other works or the operation of State-controlled roads within and outside Council's local government area.	Section 29 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a sharing arrangement with the chief executive for the costs of:- (a) acquisition of land for transport infrastructure; (b) road works on a State-controlled road; (c) other works that contribute to the effectiveness and efficiency of the road network; or (d) the operation of a State-controlled road; including all necessary preliminary costs associated with acquisition, works, or operation.	Section 32 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply for an approval to carry out road works on a State-controlled road or interfere with a State-controlled road or its operation.	Section 33(2) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an owner or occupier of land, to provide written approval agreeing to the proposed temporary occupier occupying or using the land under section 35.	Section 36(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an owner or occupier of land, to make submission to the proposed temporary occupier about the accommodation works or land management activities proposed to be carried out on the land.	Section 36(4) <a href="#"><i>Transport Infrastructure Act 1991</i></a>	Ordinary Meeting of Council 19/05/2021	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of land, to give notice to the chief executive claiming compensation for physical damage caused by the temporary entry, occupation, or use, or for the taking or consumption of material.	Section 37 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to enter into agreements with the chief executive in relation to funding for road works on Council's roads.	Section 40 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to enter into a financial arrangement with the chief executive for improvements to State-controlled roads that would be beneficial to Council's road network.	Section 41 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to obtain the chief executive's written approval for consent to carry out road works or make changes to the management of a Council road if conditions under subsection (1) apply and exceptions under subsections (2) or (5) do not apply.	Section 42 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply and enforce conditions to proposed road works or changes to the management of a Council road.	Section 42(5) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to obtain the chief executive's written consent to the erection, alteration or operation of an advertising sign or device that would be:- (a) visible from a motorway; (b) beyond the boundaries of the motorway; and (c) reasonably likely to create a traffic hazard; and on conditions that comply with fixed criteria.	Section 43 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply conditions to the erection, alteration or operation of an advertising sign or device.	Section 43(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to exercise all the powers Council may exercise for a local government road in its area in relation to State-controlled roads in its area.	Section 45 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Refer Letter of Approval and conditions that apply for WDRC Local Laws and list of SCR's from Dept. Chief Executive
	Chief Executive Officer	Power to apply for an approval to construct, maintain, operate or conduct ancillary works and encroachment on a State-controlled road.	Section 50(3) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an owner of ancillary works and encroachments, to enter into an agreement with the chief executive for a contribution towards the cost of the alteration, relocation, making safe or removal of the ancillary works and encroachments.	Section 52(6) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make submissions to the chief executive concerning a proposal to publish a gazette notice to make, amend or revoke a declaration or to make, amend or replace a policy for limited access roads.	Section 55 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make an application to the chief executive to make a written decision stating any of the matters provided in sub-subsections (a)-(k) concerning access between 1 or more State-controlled roads and particular adjacent land which Council has an interest in.	Section 62(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to ask the chief executive, in writing, to give Council a copy of any decision in force under section 62(1) for land that Council has an interest in.	Section 67A <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an owner or occupier of land, to enter into an agreement with the chief executive for:- (a) the supply by the chief executive of, or a contribution towards the supply by the chief executive of, alternative road access works between a State-controlled road and Council's land or between Council's land and another road; or (b) the carrying out, or contributions towards the carrying out of, other works in relation to Council's land.	Section 72(2) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner or occupier of land, to recover, as a debt from the chief executive, compensation for the diminution in land value because of the prohibition or change made to the access between a State-controlled road and Council's land.	Section 73(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to enter into an agreement with the chief executive for the supply of roadside service centres, roadside rest facilities and other roadside businesses adjacent to or near State-controlled roads.	Section 76 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the owner of a public utility plant, to give the chief executive written notice of Council's intention to take action mentioned in section 80 on a State controlled road.	Section 81 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a public utility plant (whether existing or proposed), to arrange with the chief executive for the sharing of the costs, including preliminary costs, of all or any of the following:- (a) acquisition of land associated with the plant; or (b) construction, augmentation alteration or maintenance of the plant; or (c) construction of road works affected by the plant.	Section 83 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a railway manager, to consult with, and make submissions to, the Minister about an intended declaration under section 84A.	Section 84B(2) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a railway manager for a rail corridor land that has been declared to be part of a common area, to construct, maintain and operate a railway on the common area in a way not inconsistent with its use as a toll road.	Section 84B(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a railway manager for rail corridor land that has been declared to be part of a common area, to enter into an agreement with chief executive, or the lease holder for the particular State toll road corridor land, regarding the following:-  (a) responsibility for maintaining a toll road, and the transport infrastructure relating to a toll road, on the common area; and  (b) responsibility for the cost of removing road transport infrastructure from the common area and restoring the railway.	Section 84B(5) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to claim compensation regarding land, in which Council has an interest but has been declared to be State toll road corridor land under section 84A, under the <i>Acquisition of land Act 1967</i> , section 12(5A) and (5B), and part 4 as if the interest were land taken by the State under that Act.	Section 84D <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a railway manager, to:- (a) consult with, and make submissions to, the Minister regarding the construction, maintenance or operation of a road, or part of a road, that crosses rail corridor land and continues on the other side of the rail corridor land; (b) construct, maintain and operate a railway on the common area in a way not inconsistent with its use a franchised road; enter into an agreement with the franchisee regarding the franchised road on the common area.	Section 85A <i>Transport Infrastructure Act 1994</i>	Ordinary Meeting of Council 19/05/2021	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power - (a) as a railway manager, to consult with, and make submissions to, the Minister about an intended declaration under section 105H; (b) to construct, maintain and operate a railway on declared common area in a way not inconsistent with its use as a local government tollway; (c) to make an agreement with the chief executive regarding the local government tollway on the common area.	Section 105I <a href="#"><i>Transport Infrastructure Act 1994</i></a>		
	Chief Executive Officer	Power, as a public utility provider, to make an agreement with a local government regarding the reduction in cost of replacing or reconstructing a public utility plant.	Section 105X(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land, to allow the chief executive to enter the land by giving written consent to the chief executive.	Section 109A(4)(a) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the chief executive for a rail feasibility investigator's authority for an area of land.	Section 110 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power:- (a) as an owner or occupier of land, to consent to an investigator or an associated person to enter onto land; or (b) as an authorised investigator, to enter land, with the owner's or occupier's consent; for the purpose of investigating the land's potential and suitability as a rail corridor.	Section 114(3)(a) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an authorised investigator, to allow an associated person to act under the investigator's authority.	Section 115(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land, to ask person who has entered, is entering, or is about to enter Council's land under an authority for the person's identification or about the person's authority to enter Council's land.	Sections 115(4) and 408(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an authorised investigator, to do anything necessary or desirable to minimise damage to the land or inconvenience to the land's owner or occupier.	Section 117(b) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner or occupier of land, to:- (a) claim compensation from the relevant person for the loss or damage arising out of an entry onto land, any use made of the land, anything brought onto the land, or anything done or left on the land in connection with the relevant person's authority; (b) require the relevant person to carry out works to rectify, within a reasonable time, the damage after the relevant person has finished investigating the land under the authority; or (c) require the relevant person to carry out works to rectify the damage and claim compensation from the investigator for any loss or damage not rectified.	Section 118 (1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power:- (a) as an owner or occupier of land, to make an agreement with the relevant person with regards to the amount of compensation; or (b) as an authorised investigator, to make an agreement with owner or occupier of the land with regards to the amount of compensation.	Section 118(4)(a) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of land, to agree to allow an applicant for accreditation as a railway manager and/or operator to access the land where the railway is constructed or is proposed to be constructed.	Section 126(2)(d)(i) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an owner or occupier of land, to agree to allow the chief executive or an accredited person to take or use the material on Council's land.	Section 165(c) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land, to give written notice to the chief executive or an accredited person regarding:- <ul style="list-style-type: none"> <li>(a) a claim for compensation for the loss or damage caused by the entry or railway works <u>or accommodations works</u> carried out on Council's land;</li> <li>(b) a claim for compensation for the taking or use of materials;</li> <li>(c) a requirement that the accredited person carry out works in restitution for the damage; or</li> <li>(d) a requirement that the accredited person carry out works in restitution for the damage and a claim for compensation for any loss or damage not restituted.</li> </ul>	Section 166(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to seek the chief executive's written approval to carry out works near a railway.	Section 168 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land, to make an agreement with an authorised person to allow the authorised person to enter Council's land and inspect railway works.	Section 168(7)(b) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	<a href="#"><u>Chief Executive Officer</u></a>	<a href="#"><u>Power, as a railway manager, to -</u></a> <a href="#"><u>(a) temporarily close or regulate a railway crossing if satisfied it is necessary because of an immediate threat to -</u></a> <a href="#"><u>(i) the safety or the railway; or</u></a> <a href="#"><u>(ii) the public using it or who may use it;</u></a> <a href="#"><u>(b) construct a substitute crossing if council decides to close or regulate a crossing.</u></a>	<a href="#"><u>Section 169 Transport Infrastructure Act 1994</u></a>		
	Chief Executive Officer	Power, as an occupier of a place, to consent to the entry of a rail safety officer into the place.	Section 178(1)(a) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an occupier of a place, to sign an acknowledgement of Council's consent to allow a rail safety officer to enter the place.	Section 179(3) and (5) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a railway manager, to enter into a sublease with the chief executive for rail corridor land or non-rail corridor land.	Section 240(4) <i>Transport Infrastructure Act 1994</i>		
	Chief Executive Officer	Power, as a railway manager, to make an agreement with the chief executive to review a sublease for a section of rail corridor land before or immediately after its expiry.	Section 240B(2A) <i>Transport Infrastructure Act 1994</i>		
	Chief Executive Officer	Power to make an agreement with the chief executive, or commence proceedings in a court, for compensation to be paid to Council because of the revocation of an unregistered right in a railway manager's sublease for a section of rail corridor land.	Section 240B (5)-(7) <i>Transport Infrastructure Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to enter into a sublease with the chief executive for a section of non-rail corridor land.	Section 240D <i>Transport Infrastructure Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an owner of land, to seek and negotiate with the railway manager a right of access across a proposed railway if Council's land is adjacent to the relevant land or Council has access over the relevant land.	Section 240E(2) and (3) <i>Transport Infrastructure Act 1994</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a railway manager or as an owner of land, to ask the chief executive, if an agreement regarding right access cannot be made, to decide whether a right of access across the proposed railway should be granted.</a>	<a href="#">Section 240E(5) Transport Infrastructure Act 1994</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a railway manager or an owner of land, to give the chief executive the information the chief executive requires in deciding whether to grant a right of access across the proposed railway.</a>	<a href="#">Section 240E(7) Transport Infrastructure Act 1994</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a railway manager of a rail corridor land or as a right of access holder, to agree to cancel the right of access to the land.</a>	<a href="#">Section 240F(4) Transport Infrastructure Act 1994</a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a railway manager of a rail corridor land or as an owner of land, to enter into an agreement in relation to the compensation payable for the cancellation of a right of access across a rail corridor land.</a>	<a href="#">Section 240F(4) Transport Infrastructure Act 1994</a>		
	Chief Executive Officer	Power, as an owner of land, to commence proceedings in the Land Court for compensation.	<a href="#">Section 240F(6) Transport Infrastructure Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a railway manager, to grant a sublicence in relation to an easement described in schedule 4 to a railway operator.</a>	<a href="#">Section 241(3) Transport Infrastructure Act 1994</a>		



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	Chief Executive Officer	Power, as a railway manager, to - (a) alter the rail transport infrastructure; and (b) manager the railway using the rail transport infrastructure, whether or not altered; and (c) operate, or authorise a railway operator to operate, rolling stock on the railway.	Sections 244(2)(b) and 244A(2)(b) <a href="#"><u>Transport Infrastructure Act 1994</u></a>		
	Chief Executive Officer	Power:- (a) as a railway manager for rail corridor land or future railway land, to construct, maintain and operate a railway on the common area in a way not inconsistent with its use as a relevant road; (b) to construct, maintain and operate a local government tollway corridor land within a declared common area in a way not inconsistent with its use as a railway.	Section 249(3)(a) and (b) <a href="#"><u>Transport Infrastructure Act 1994</u></a>		
	Chief Executive Officer	Power:- (a) to make an agreement with the railway manager for a railway within a common area; or (b) as a railway manager, to make an agreement with a relevant person for a relevant road within a common area;  regarding the costs of removing rail transport infrastructure from the common area and restoring the relevant road.	Section 249(5) <a href="#"><u>Transport Infrastructure Act 1994</u></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	<p>Power:-</p> <p>(a) as a railway manager, to:-</p> <p>(i) in constructing or managing a railway, to alter the level of a road or require the authority responsible for the road to alter its level;</p> <p>(ii) make an agreement with the authority responsible for the road with regards to the responsibility for the payment of all reasonable expenses incurred in altering the road level;</p> <p>(iii) make an agreement with a person, whose land is directly affected by the road alteration, regarding the amount of compensation payable to the person;</p> <p>(iv) if an agreement cannot be reached with the person directly affected by the road alteration, make an application to a court with jurisdiction to make a decision on the amount of compensation; or</p> <p>(b) as an authority responsible for a road, to make an agreement with the railway manager with regards to the responsibility for the payment of all reasonable expenses incurred in altering the road level; or</p>	Section 250 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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		(c) as an occupier or owner of land that has been directly affected by the road alteration, to:- (i) make an agreement with the railway manager regarding the amount of compensation payable to Council; (ii) make an application to a court with jurisdiction to make a decision on the amount of compensation.			
	Chief Executive Officer	Power to construct, maintain and operate a road on rail corridor land or non-rail corridor land, if permitted by the chief executive, by way of a bridge or other structure that allows the road to go over or pass under the relevant infrastructure on the land, or a crossing at the same level as the relevant infrastructure.	Section 253(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	<a href="#"><i>Chief Executive Officer</i></a>	<a href="#"><i>Power, as a railway manager of rail corridor land or as a sublessee of non-rail corridor land, to consult with the chief executive before the chief executive makes a decision on proposed relevant infrastructure on rail corridor land or non-rail corridor land.</i></a>	<a href="#"><i>Section 253(3) Transport Infrastructure Act 1994</i></a>		
	<a href="#"><i>Chief Executive Officer</i></a>	<a href="#"><i>Power, as a railway manager of rail corridor land or as sublessee of non-rail corridor land, to continue to use the land and the airspace above the land, other than any land and airspace excluded by the condition of the permission.</i></a>	<a href="#"><i>Section 253(4) Transport Infrastructure Act 1994</i></a>		



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	Chief Executive Officer	Power to enter into an agreement with the chief executive concerning the maintenance of a road and a bridge, structure or crossing constructed on rail corridor land or non-rail corridor land, as well as the costs of removing the bridge, structure or crossing when the road is no longer in use and the subsequent restoration of the relevant infrastructure on the land.	Section 253(7) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power:- (a) as a railway manager, to give written approval to a person seeking to interfere with the railway; or (b) to seek written approval from a railway's manager to interfere with the railway; and (c) to interfere with a railway provided that the interference is:- (i) with the railway manager's written approval; (ii) permitted or authorised under a right of access under sections 240E or 253, or under the <i>Transport (Rail Safety) Act 2010</i> ; or (iii) otherwise approved, authorised or permitted under this Act or another Act.	Section 255(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a railway manager, to require , by written notice, a person who has contravened section 255(1) to rectify the interference within a stated reasonable time, or to rectify the interference if the person fails to comply with the requirement.</a>	<a href="#">Section 256 <i>Transport Infrastructure Act 1994</i></a>		
	Chief Executive Officer	Power to make an application to the chief executive to make a change to the management of a local government road if the change would require work on a railway or would have a significant adverse impact on the safety and operational integrity of a railway or future railway.	Section 258A <a href="#">Transport Infrastructure Act 1994</a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	<a href="#">Chief Executive Officer</a>	<a href="#">Power, as a railway manager, to construct and maintain a fence of substantially similar quality to any fence around the neighbouring land when the railway was constructed in order to satisfy its obligation under subsection 2(b).</a>	<a href="#">Section 260(3) <i>Transport Infrastructure Act 1994</i></a>		
	Chief Executive Officer	Power, as an owner or occupier of land next to existing railway, or as a railway manager of the existing railway, to enter into an agreement for compensation for railway works with the railway manager or the owner or occupier of the land, respectively.	Section 260(4)(b) <a href="#">Transport Infrastructure Act 1994</a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power:- (a) as an owner or occupier of land adjacent to an existing railway, to carry out further works at Council's expense, with the railway manager's agreement, if Council considers that the works carried out under section 260 are insufficient for the convenient use of the land; or (b) as a railway manager of an existing railway:- (i) to agree to the further works proposed to be carried out by the owner or occupier of land adjacent to the existing railway at its expense; (ii) to require, by written notice given to the owner or occupier, the further works to be carried out under the supervision of a person nominated by Council and according to plans and specifications approved by Council.	Section 260(6) and (7) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land adjacent to an existing railway, to cross the existing railway with Council's, and its employees' and agents', vehicles and livestock until the railway manager carries out the works pursuant to subsection (2), unless Council has received compensation for the works.	Section 260(9) and (11) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a railway manager, to give written notice to the chief executive, at least 2 months before a preserved train path is allocated to a person, stating details of the proposed allocation.	Section 266A(2)(a) <a href="#"><i>Transport Infrastructure Act 1994</i></a>		
	Chief Executive Officer	Power, as a railway manager, to make a submission against the imposition of a penalty pursuant to section 266C(2) in the way state in the proposed penalty notice.	Section 266D <a href="#"><i>Transport Infrastructure Act 1994</i></a>		
	Chief Executive Officer	Power, as a railway manager, to appeal a penalty notice to the Supreme Court against the chief executive's decision to impose a penalty.	Section 266F <a href="#"><i>Transport Infrastructure Act 1994</i></a>		
	Chief Executive Officer	Power, as an investigator under chapter 11, to do anything necessary or desirable to minimise the damage or inconvenience to an affected person's land.	Section 410(b) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an affected person, to require the investigator, once the investigator has finished investigating, to rectify loss or damage suffered by Council as a consequence of:- (a) the investigator entering the land; (b) the use made of the land by the investigator; (c) anything brought onto the land by the investigator; or (d) anything done or left on the land by the investigator under its authority.	Section 411(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an affected person, to give the investigator a compensation notice for the loss or damage to Council's land that was not rectified.	Section 411(2) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an affected person or as an investigator under chapter 11, to:- (a) make an agreement with the other party in relation to the compensation payable as a result of the failure to rectify the affected person's land; or (b) make an application to the Land Court to decide the compensation amount.	Section 412(2) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an operational licensee, to:- (a) apply for an approval by a responsible entity to construct, maintain, use or operate miscellaneous transport infrastructure stated in the licensee's operational licence across, over or under an intersecting area and (b) subject to any approval conditions, construct, maintain, use or operate the miscellaneous transport infrastructure identified in the application across, over or under the area.	Section 420 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a responsible entity for an intersecting area, to grant or refuse an approval for an application by a licensee to construct, maintain, use, or operate miscellaneous transport infrastructure stated in the licensee's operational licence across, over, or under an intersecting area.	Section 420(3) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an operational licensee, to apply in writing to the Minister for an approval under section 420 should the responsible entity refuse the application or fail to grant the application within 20 business days after the application is made.	Section 422 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to impose reasonable conditions on an approval given to a licensee's application made by Council or the Minister.	Section 423 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to jointly, with a licensee applicant, appoint an independent arbitrator to resolve a dispute concerning approval conditions.	Section 426(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make an application to the Minister and the Minister administering the <i>Sustainable Planning Act 2009</i> , if Council and the licensee applicant do not appoint an arbitrator within 10 business days of the giving of a dispute notice, to appoint an independent arbitrator to resolve a dispute concerning approval conditions.	Section 426(2) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an operational licensee, to make an agreement with the State regarding the ownership of miscellaneous transport infrastructure.	Section 431 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to commence proceedings against a licensee to claim an amount incurred by Council for the cost, damage, liability, or loss because of the existence, construction, maintenance, use or operation of the miscellaneous transport infrastructure by the licensee.	Section 432(3) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land, to give permission to the chief executive, or a person authorised by the chief executive, to occupy or use Council's land for the purposes of Chapter 12.	Section 434 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of land, to claim compensation from the chief executive for physical damage caused to Council's land by the entry, occupation, use, or for the taking or consumption of materials from the land under Chapter 12.	Section 435 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the chief executive for an exemption from complying with a provision of a regulation about transporting dangerous goods by rail	Section 443(1) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to help, or attempt to help, in a situation in which an accident or emergency involving dangerous goods happens or is likely to happen.	Section 458 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	<a href="#"><i>Chief Executive Officer</i></a>	<a href="#"><i>Power to consent to Council's appointment as a manager of a public marine facility.</i></a>	<a href="#"><i>Section 459(2) Transport Infrastructure Act 1994</i></a>		
	<a href="#"><i>Chief Executive Officer</i></a>	<a href="#"><i>Power, as the manager of a public marine facility, to exercise all its functions, powers and obligations under the Local Government Act 2009, and do anything Council considers necessary or convenient for the facility's effective and efficient management.</i></a>	<a href="#"><i>Section 462 Transport Infrastructure Act 1994</i></a>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the manager of a public marine facility, to impose fees for the use of the facility, whether as a condition of an approval to use the facility or other, and recover the fee as a debt owing to Council.	Section 466 <i>Transport Infrastructure Act 1994</i>		
	Chief Executive Officer	Power, as the manager of a public marine facility, to resign.	Section 467 <i>Transport Infrastructure Act 1994</i>		
	Chief Executive Officer	Power, as the manager of a public marine facility, to remove, within 3 months of its resignation or the revocation of the appointment, any improvements to the facility added by Council that do not form an integral part of the facility.	Section 469 <i>Transport Infrastructure Act 1994</i>		
	Chief Executive Officer	Power, as an occupier of a place, to give consent to an authorised person under Chapter 15 to enter the place.	Section 475I <i>Transport Infrastructure Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an occupier of a place, to sign an acknowledgement of the consent given to an authorised person under Chapter 15 to enter the place.	Section 475J(3) and (5) <i>Transport Infrastructure Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make submissions to the chief executive in relation to a proposed declaration of a transport interface management area.	Section 475ZI(2) <i>Transport Infrastructure Act 1994</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to enter into a transport interface agreement for a transport interface.	Section 475ZJ <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land, to provide written agreement to a person authorised by the chief executive to enter the land and inspect Council works that threaten, or are likely to threaten, the safety or operational integrity of transport infrastructure.	Section 476B(7)(b) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an owner or occupier of land, to undertake the following concerning the entry onto Council land pursuant to section 476B(7):- (a) claim compensation for loss or damage caused by the entry on Council land; or (b) claim compensation for the taking or use of materials; or (c) require the chief executive to carry out works in restitution for the damage; or (d) require the chief executive to carry out works in restitution for the damage and then claim compensation for any loss or damage not restituted.	Section 476C(2) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner or occupier of land, to enter into an agreement with the chief executive with regards to the amount of compensation to be claimed by Council pursuant to subsection (2).	Section 476C(4)(a) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to appeal to the Minister against a notice requiring Council to give to the chief executive, or to a specified person, information on a particular issue relevant to the discharge of functions or the exercise of powers under the Act or the <i>Sustainable Planning Act 2009</i> .	Section 477(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a relevant entity under this section and lease holder under the <i>Land Act 1994</i> of port land or land relating to a declared project that has been subleased to a person, to grant a concurrent sublease of all or part of the land to another person for all or part of the term of the lease.	Section 477C <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity under this section and lease holder of land under the <i>Land Act 1994</i> in relation to a declared project, to grant a licence to enter and use the land.	Section 477E <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a holder, or proposed holder, of a licence to construct or establish transport infrastructure under the Act, to:- (a) seek consent from the chief executive allowing Council to submit a compliance management plan; and (b) submit a compliance management plan addressing 1 or more compliance matters for the licence.	Section 477G <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to retain penalties received or recovered by Council in relation to Council's tolling enforcement.	Section 480(4) <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to ask the chief executive to review a decision described in schedule 3 that has affected Council's interests.	Section 485 <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the Queensland Civil and Administrative Tribunal ("QCAT"), as provided under the <i>QCAT Act</i> , for a review of the chief executive's decision on a review under section 485.	Section 485A <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to enter an appeal to the Planning and Environment Court against the chief executive's decision on a review under section 485.	Section 485B <a href="#"><i>Transport Infrastructure Act 1994</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure Act 1994*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<u>Chief Executive Officer</u>	<u>Power, as a railway manager, to make an agreement with the chief executive regarding the period in which it must give the chief executive a written notice identifying the preserved train paths relating to Council's railway.</u>	<u>Section 576(2)(b)</u> <u>Transport</u> <u>Infrastructure Act</u> <u>1994</u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Infrastructure (State Controlled Roads) Regulation 2017*

**Transport Infrastructure (State Controlled Roads) Regulation 2017**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where given a notice by the chief executive, to give the chief executive further information required to decide an application for an approval mentioned in section 50(2)(a) of the Act.	Section 14(2) <i>Transport Infrastructure (State Controlled Roads) Regulation 2017</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management) Act 1995*

**Transport Operations (Road Use Management) Act 1995**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to install and remove official traffic signs on Council's roads, off-street regulated parking areas and, with the chief executive's written consent, on declared roads.	Section 69 <a href="#"><i>Transport Operations (Road Use Management) Act 1995</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to install official traffic signs where reasonably satisfied that there is a danger, hindrance, obstruction to traffic or other emergency.	Section 71 <a href="#"><i>Transport Operations (Road Use Management) Act 1995</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to take proceedings against a person who has committed an offence under section 74(1) of <i>Transport Operations (Road Use Management) Act</i> .	Section 74(2) <a href="#"><i>Transport Operations (Road Use Management) Act 1995</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to remove unauthorised traffic signs.	Section 75(1) <a href="#"><i>Transport Operations (Road Use Management) Act 1995</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to commence proceedings against a person who has injured one of Council's official traffic signs.	Section 76(1) <a href="#"><i>Transport Operations (Road Use Management) Act 1995</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management) Act 1995*

	Chief Executive Officer	Power to remove and detain at a place for safe keeping any vehicles, trams and animals and any goods, equipment or thing contained in, on or about the vehicle, tram or animal, where the requirements of section 100(1) are satisfied.	Section 100 <a href="#"><u>Transport Operations (Road Use Management) Act 1995</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to regulate parking in its area on a road (other than a declared road), on a declared road (with the chief executive's written permission) or on an off-street regulated parking area.	Section 101(1) <a href="#"><u>Transport Operations (Road Use Management) Act 1995</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to regulate parking by installing official traffic signs indicating how parking is regulated.	Section 102(1) <a href="#"><u>Transport Operations (Road Use Management) Act 1995</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to exercise control over land for use as an off-street parking area under an arrangement with a person who owns or has an interest in the land.	Section 104 <a href="#"><u>Transport Operations (Road Use Management) Act 1995</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	No further delegation
	Chief Executive Officer	Power to install a parking meter or parkatarea for a designated parking space if it is installed in a way specified by the MUTCD or approved by the chief executive.	Section 105(5) <a href="#"><u>Transport Operations (Road Use Management) Act 1995</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Report to Council for decision



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management) Act 1995*

		Power to enter into an agreement with the commissioner of police in respect of annual or periodical payments to the commissioner of police for costs incurred in the carrying out of duties by police officers enforcing parking regulations.	Section 109(1) <a href="#"><u>Transport Operations (Road Use Management) Act 1995</u></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
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**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Accreditation and Other Provisions) Regulation 2015*

**Transport Operations (Road Use Management - Accreditation and Other Provisions) Regulation 2015**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to an authorising officer for a special event permit for an event.	Section 125(1) <i>Transport Operations (Road Use Management— Accreditation and Other Provisions) Regulation 2015</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to ensure the conditions of a special event permit are complied with.	Section 127 <i>Transport Operations (Road Use Management— Accreditation and Other Provisions) Regulation 2015</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply to an authorising officer for a special circumstances permit (e.g. to breach a provision of the Queensland Road Rules to serve an infringement notice).	Section 128(1) <i>Transport Operations (Road Use Management— Accreditation and Other Provisions) Regulation 2015</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Accreditation and Other Provisions) Regulation 2015*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive for a permit under section 132.	Section 132(1) <i>Transport Operations (Road Use Management— Accreditation and Other Provisions) Regulation 2015</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to apply to the chief executive for written consent to drive a vehicle over the bridge or culvert.	Section 133(a) <i>Transport Operations (Road Use Management— Accreditation and Other Provisions) Regulation 2015</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Road Rules) Regulation 2009*

**Transport Operations (Road Use Management - Road Rules) Regulation 2009**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to issue a commercial vehicle identification label for the purposes of stopping in a loading zone.	Section 179(1)(c) <i>Transport Operations (Road Use Management—Road Rules) Regulation 2009</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to issue a permit to lead more than one animal on a road.	Section 301(4) <i>Transport Operations (Road Use Management—Road Rules) Regulation 2009</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

**Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive for an authorisation to use either of the following on a road:- (a) a particular unregistered vehicle; (b) a class of unregistered vehicle.	Section 13(1) Transport Operations ( Road Use Management - Vehicle Registration) Regulation 2021	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive to register a vehicle eligible for registration under section 18 in Council's name and pay the relevant fees.	Section 19(1) and 20 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive to renew vehicle's registration and pay the relevant fees.	Section 32(1) and 33 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an acquirer of a registered vehicle, to apply to the chief executive to transfer the vehicle's registration to the acquirer and pay the relevant fees.	Section 42 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, a disposer of a registered vehicle, to:- (a) apply to the chief executive to transfer the vehicle's registration to the acquirer of the vehicle; or (b) give the chief executive disposal notice	Section 44 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an acquirer of a registered vehicle in the circumstances set out in subsection 45(1), to give a statement to the chief executive to the effect that the acquirer can not state the full name and address, or include the signature, of the disposer.	Section 45(2) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a person who acquires a registered vehicle under a legal process, to give the chief executive notice of the acquisition and any other information required to accompany the notice.	Section 49 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a registered operator of a vehicle, to cancel the vehicle's registration and give any other information required to cancel the registration.	Section 52 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a registered operator of a vehicle, to give the chief executive notice of the change and written evidence, satisfactory to the chief executive, of the change.	Section 68 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the chief executive officer notice of the modification.	Section 69 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive for an unregistered vehicle permit and pay the relevant fees.	Section 73 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive for a replacement number plate and pay the relevant fees.	Section 123 <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the chief executive a statement giving details of the destruction, loss or theft.	Section 123(3)(a)(iii) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive for a replacement number plate.	Section 124 <i>Transport Operations ( Road use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the chief executive a statement about the unlawful copying.	Section 124(3)(b) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the chief executive notice of the loss, theft or destruction.	Section 125(4)(b) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the chief executive notice of the loss, theft or destruction.	Section 126(3)(a) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the chief executive notice of the loss, theft or destruction.	Section 127(5) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	<u>Chief Executive Officer</u>	<u>Power, in the circumstances listed in subsection 142(1), to apply to the chief executive for approval to attach only 1 of the number plates to the vehicle.</u>	<u>Section 142(2)</u> <u><i>Transport Operations (Road Use Management - Vehicle Registrations) Regulation 2021</i></u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in the circumstances set out in subsection 151(1) to give the chief executive the notifiable information for the vehicle.	Section 151(2) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 152(1), to change the notifiable information previously given to the chief executive.	Section 152(2) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 153(1), to apply to the chief executive to correct the notifiable information previously given and give written evidence, to the satisfaction of the chief executive.	Section 153(2) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, in the circumstances set out in subsection 155(1), to give notice of the repair.	Section 155(2) <i>Transport Operations (Road Use Management - Vehicle Registration ) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a requirement to give the chief executive other information.	Section 156(3) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to comply with request for information from the chief executive.	Section 195(3) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as an eligible person, to request an extract from the register about a vehicle, and pay the relevant fee to, the chief executive.	Section 202(1) <i>Transport Operations (Road Use Management— Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as client user, to request an extract from the register about a vehicle, and pay the relevant fee to, the public access provider.	Section 203(1) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government toll road operator, to enter a written arrangement with the chief executive for the chief executive to give an extract from the register of information about a vehicle to an entity or person listed in section 204(1) or 204(2)	Section 204(1) and 204(2) Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to request vehicle-related information, and pay the relevant fee to, the information provider.	Section 206(1) <i>Transport Operations (Road Use Management - Vehicle Registration) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021*

**Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a defect notice.	Section 11(1) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to sign a clearance declaration.	Section 13(1) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to an authorised officer to extend the period for complying with a defect notice.	Section 14(1) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive to extend the period for complying with a defect notice.	Section 15(3) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive for approval to modify a light vehicle.	Section 21 <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive for approval of an interstate modification of a light vehicle.	Section 22 <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive for a safe movement permit.	Section 58 <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power as the owner of a registered COI vehicle to obtain a certificate of inspection for the vehicle.	Section 71 <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive to extend the time to obtain a certificate of inspection.	Section 73(3) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the acquirer the inspection certificate for the vehicle or the unique number for the certificate.	Section 75(1)(b) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to ask the proprietor of the AIS where the inspection report was issued to arrange for the vehicle to be reinspected.	Section 88(1)(a) <i>Transport Operations (Road Use Management - Vehicle Standard and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to ask the proprietor of the AIS where the inspection report was issued to again inspect the vehicle for a replacement inspection certificate.	Section 94 <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to ask an authorised officer for a certificate of inspection to be issued for a vehicle and to pay the relevant fee.	Section 96 and 97 <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to apply to the chief executive for approval to remove an identification plate or modification plate from a light vehicle.	Section 103(1) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to give the decision-maker the information the decision-maker reasonably needs to decide the application.	Section 107(3) <i>Transport Operations (Road Use Management - Vehicle Standards and Safety) Regulation 2021</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Trusts Act 1973*

**Trusts Act 1973**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where appointed trustee for certain purposes, to administer trust property.	Section 116 <i>Trusts Act 1973</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

**Waste Reduction and Recycling Act 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		<p><b>NOTE:</b> The State (via DERM as it was previously known) has delegated certain powers of the chief executive to local governments under section 263(1)(b) of the <i>Waste Reduction and Recycling Act 2011</i> This has been done via:</p> <ul style="list-style-type: none"> <li>the Waste Reduction and Recycling (Local Government) Delegation (No. 1) 2015.</li> </ul> <p>The delegations specifically include the power to sub-delegate to an “appropriately qualified entity”</p>			
	Chief Executive Officer	Power to make an exempt waste application to the chief executive.	Section 28 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to provide further information or documents for an exempt waste application if required by the chief executive.	Section 29 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to agree with the chief executive about extending the time for providing further information or documents for an exempt waste application.	Section 29(2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of an approval of waste as exempt waste, to request an amendment of the approval, and agree with the chief executive to the amendment of the approval.	Section 33 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of an approval of waste as exempt waste, to make submissions in response to a notice from the chief executive about cancelling or amending the approval.	Section 34(3)(e) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, in conducting a recycling activity prescribed by regulation, to make a residue waste discounting application to the chief executive.	Section 44(1) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the applicant for a residue waste discounting application, to provide further information or documents for the application if required by the chief executive.	Section 45 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to agree with the chief executive about extending the time for providing further information or documents for a waste residue discounting application.	Section 45(2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of an approval of a discounted rate for the waste levy for residue waste, to request an amendment of the approval, and agree with the chief executive to the amendment of the approval.	Section 49 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of an approval of a discounted rate for the waste levy for residue waste, to make submissions in response to a notice from the chief executive about cancelling or amending the approval.	Section 50(3)(e) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site, to receive and request delivery information for waste.	Section 53 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a resource recovery and transfer facility, to receive and request delivery information for waste.	Section 54 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to pay the chief executive the waste levy, including any interest.	Section 56 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the operator of a waste disposal site in the waste levy zone, to ensure a weighbridge is installed and operates at the site, is brought back into operation if out of operation, and give notice to the chief executive where the weighbridge is out of operation and brought back into operation, as required by sections 56 and 57. NOTE: an exemption may apply until 30 June 2029 pursuant to chapter 16, part 3, division 2.	Sections 56 and 57 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to measure and record waste as required by sections 59, 60 and 61. NOTE: an exemption may apply until 30 June 2029 pursuant to chapter 16, part 3, division 2.	Sections 59, 60 and 61 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site, to agree with the chief executive about an alternative way to measure and record the waste.	Section 60(3) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site and where the chief executive has given Council a notice under section 63(2), to install, maintain and operate a monitoring system as required by the notice, and comply with sections 64, 65 and 66.	Sections 63, 64, 65 and 66 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to carry out volumetric surveys, ensure volumetric surveys are carried out, and give the chief executive copies of the results of the volumetric surveys as required by sections 67, 68 and 69.	Sections 67, 68 and 69 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to give the chief executive a waste data return.	Section 72 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to keep the documents stipulated in section 72A.	Section 72A <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to apply to the chief executive to enter a waste levy instalment agreement, and enter the agreement.	Section 72C <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an amendment of a waste levy instalment agreement, and enter the amendment agreement.	Section 72D <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an extension of time to pay a waste levy amount.	Section 72G <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site, to apply to the chief executive for an extension of time to submit a waste data return and pay a waste levy amount.	Section 72H <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a levyable waste disposal site where the chief executive has decided an estimated waste levy amount under section 72J, to adjust the waste levy amount payable if a different amount is decided under a review of the chief executive's decision on the estimated waste levy amount.	Section 72J(3)(c) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the operator or former operator of a waste disposal site who is eligible for a bad debt credit, to apply to the chief executive for relief.	Section 72L <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to respond to a notice from the chief executive requiring further reasonable information or documents about the application for a bad debt credit.	Section 72M(1) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to agree with the chief executive about extending the time for providing the further information or documents.	Section 72M(2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site, to declare an area within the site as a resource recovery area by giving the chief executive notice of a proposed resource recovery area.	Sections 72R and 72S <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site with a resource recovery area, to amend the declaration as a resource recovery area by giving the chief executive notice of the proposed amendment.	Section 72U <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site with a resource recovery area, to cancel the declaration as a resource recovery area by giving the chief executive notice of the proposed cancellation.	Section 72V <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	<u>Chief Executive Officer</u>	<u>Power, as the operator of a waste disposal site with a resource recovery area, to:-</u> <u>(a) make a written submission to the chief executive;</u> <u>or</u> <u>(b) take stated actions.</u>	<u>Section 72VA(3)(e)</u> <u><i>Waste Reduction and Recycling Act 2011</i></u>		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the operator of a waste disposal site with a resource recovery area and where the chief executive proposes to revoke the declaration, to make submissions to the chief executive to show why the declaration should not be revoked.	Section 72W <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site with a resource recovery area, to keep the documents and results stipulated in section 72X.	Section 72X <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a resource recovery area at a waste disposal site in the waste levy zone, to carry out volumetric surveys, ensure volumetric surveys are carried out and give the chief executive a copy of the results of the volumetric survey as required by section 72Y. **NOTE: section 72Y only applies from 01 June 2020.	Section 72Y <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a resource recovery area at a waste disposal site not in the waste levy zone, to carry out volumetric surveys, ensure volumetric surveys are carried out and give the chief executive a copy of the results of the volumetric survey as required by section 72Z.	Section 72Z <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site that has declared, or claims to have declared, a resource recovery area under section 72S, to ensure that the resource recovery area complies with section 73A(2).	Section 73A <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
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*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the physical barrier or points of access for the resource recovery area that does not change the boundaries of the area, to amend the plan of the waste disposal site, and give the chief executive notice and a copy of the amended plan.	Section 73C(2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the recycling activities, to advise the chief executive of the change.	Section 73C(3) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a waste disposal site that has declared a resource recovery area and there is a change to the entity having responsibility for the operation of the resource recovery area, to advise the chief executive of the change.	Section 73C(4) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a local government affected by the waste levy, to receive an annual payment from the chief executive and use that payment to mitigate any direct impacts of the waste levy on households in Council's local government area.	Sections 73D(1) and (2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a local government affected by the waste levy that receives an annual payment from the chief executive, to include a statement on rate notices that informs the ratepayer of the amount paid to the local government and the purpose of the payment.	Section 73D(4) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to request payment of an additional amount for the financial year to further mitigate the direct effects of the waste levy on households.</a>	<a href="#">Section 73DB(1) <i>Waste Reduction and Recycling Act 2011</i></a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to use a relevant payment to mitigate the direct effects of the waste levy on households in the local government's local government area.</a>	<a href="#">Section 73DC(1) <i>Waste Reduction and Recycling Act 2011</i></a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to ensure the first rates notice issued to an entity after receiving a relevant payment state the matters listed in subsection 73DD(1).</a>	<a href="#">Section 73DD(1) <i>Waste Reduction and Recycling Act 2011</i></a>		
	<a href="#">Chief Executive Officer</a>	<a href="#">Power to satisfy the Chief Executive that Council has informed the intended recipients of the misinformation of how the misinformation is false or misleading.</a>	<a href="#">Section 73DE(2) <i>Waste Reduction and Recycling Act 2011</i></a>		
	Chief Executive Officer	Power to apply to the chief executive for accreditation as scheme manager for a voluntary product stewardship scheme.	Section 89 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a participant in an accredited stewardship scheme, to amend the scheme by agreement with all other participants in the scheme.	Section 95 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as scheme manager of an accredited stewardship scheme that the minister is proposing to revoke, to make written submissions to show why the proposed action to revoke the accreditation should not be taken.	Section 97 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to claim a refund amount for an empty container under chapter 4, part 3B, division 3, subdivision 1.	Sections 99S(1) and 99U <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the operator of a container refund point, to accept the container and pay the person the refund amount for the container.	Section 99S(2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a container refund point, to:- (a) keep each refund declaration given to the operator for at least 5 years after the declaration was given; (b) for the proof of identity document mentioned in section 99T(3)(c) that accompanied the declaration, make a copy of the proof of identity document and keep the copy with the declaration for at least 5 years after the declaration was given; (c) if asked by an authorised person - produce the declaration and copy of the proof of identity document for inspection by the authorised person.	Section 99Y(1) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a container refund point, to enter a container collection agreement with the Organisation.	Section 99ZA <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as the operator of a container refund point, to claim a collection amount from the Organisation for containers collected.	Section 99ZB <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a material recovery facility, to enter a material recovery agreement with the Organisation.	Section 99ZF <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the operator of a material recovery facility, to claim the recovery amount from the Organisation.	Section 99ZH <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the operator of a material recovery facility, to comply with the recovery amount protocol.	Section 99ZL <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 110 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As this power relates to Chapter 5, Part 2 of the Act.
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice to an adult person.	Section 111 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As this power relates to Chapter 5, Part 2 of the Act.
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to direct a responsible entity to collect material from premises.	Section 112 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As this power relates to Chapter 5, Part 2 of the Act.
	Chief Executive Officer	Power, as a local government, to prepare and implement a waste reduction and recycling plan (Nb. this obligation does not commence until 30 June 2015).	Section 123 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make written submissions where the chief executive intends to prepare a waste reduction and recycling plan for the local government to address an aspect that is relevant to the local government.	Section 128 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government, to give the chief executive a report about the operation, in the financial year, of all the local government's waste reduction and recycling plans in force in its local government area (Nb. this obligation does not commence until 2 months after 30 June 2015).	Section 147 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a reporting entity, to give the chief executive a report about the entity's receiving, sorting, recycling, treatment or disposal of waste in the financial year.	Section 152 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to make a submission about a potential end of waste code	Section 160 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make a submission about a draft end of waste code	Section 165 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply to amend an end of waste code	Section 168 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, in relation to an end of waste code which the chief executive proposes to amend, cancel or suspend, to make written submissions about the proposed action.	Section 172 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give the chief executive a notice stating that Council intends to become a registered resource producer for the code.	Section 173B(1) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
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*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give the chief executive a notice in the approved form.	Section 173B(3) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to make a submission in response to a notice issued by the chief executive.	Section 173D <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to respond to a request for advice, comment or information about the operation of an end of waste code issued by the chief executive.	Section 173H <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply to the chief executive for an end of waste approval to conduct a trial for 1 kind of waste.	Section 173I <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to comply with the conditions of an end of waste approval.	Section 173K <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to the chief executive to extend an end of waste approval.	Section 173L <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to the chief executive to amend or transfer an end of waste approval.	Section 173M <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to the chief executive to transfer an end of waste approval.	Section 173O <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
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*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to respond to a request from the chief executive for advice, comment or information about the operation of Chapter 8, Part 3.	Section 173Q <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to respond to a request from the chief executive for further information or documents required to decide an application under chapter 8A.	Section 173T <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to respond to a show cause notice from the chief executive .	Section 173ZB <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to surrender an approval by giving notice to the chief executive officer.	Section 173ZE <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to respond to a notice from the chief executive requiring information about an approval.	Section 173ZF <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, where given, or entitled to be given, an information notice for a decision, to apply to the chief executive for an internal review of the decision.	Section 175 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, as delegate of the chief executive administering the Act, apply for an internal review of the decision.	Section 175 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As this power relates to sections 248(2) and 253(3) of the Act.
	Chief Executive Officer	Power to, as delegate of the chief executive administering the Act, extend the time for making an internal review application.	Section 176(2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	As this power relates to sections 248(2) and 253(3) of the Act.



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, where an internal review application has been made, to apply for a stay of the original decision.	Section 177 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, as delegate of the chief executive administering the Act, conduct an internal review of the original decision and decide the internal review application.	Section 178 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	As this power relates to sections 248(2) and 253(3) of the Act.
	Chief Executive Officer	Power to, as delegate of the chief executive administering the Act, give notice of an internal review decision.	Section 179 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	As this power relates to sections 248(2) and 253(3) of the Act.
	Chief Executive Officer	Power, where given, or entitled to be given, a QCAT information notice under section 179 of the <i>Waste Reduction and Recycling Act 2011</i> , to apply to QCAT, under the QCAT Act, for external review of the decision.	Section 180 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to appoint a person as an authorised person.	Section 183 <i>Waste Reduction and Recycling Act 2011</i> and	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Any appointment of an authorised person must be subject to the limitation that an authorised person can only exercise the powers in section 117 and Chapter 10 of the Act in relation to the following offences: <ul style="list-style-type: none"> <li>- Chapter 5, Parts 1, 2 and 3, Division 1 and 2 of the Act;</li> <li>- Section 251(a);</li> <li>- Section 251(c);</li> <li>- Section 254; and</li> </ul>



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
					- Section 264.
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to issue an identity card to an authorised person.	Section 187 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a show cause notice.	Section 246 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As this power relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2) and 112(2) of the Act.
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a compliance notice.	Sections 248 and 249 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As this power relates to sections 103(1), 104(1), 107(1), 108, 109(1) or (2) and 112(2) of the Act.
	Chief Executive Officer	Power, as delegate of the chief executive administering the Act, to give a notice requiring the person to commission a waste audit and to provide a waste report on the audit.	Sections 253 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	As this power relates to section 104 of the Act.
	Chief Executive Officer	Power to bring a proceeding in a Magistrates Court for an order to remedy or restrain an offence against the Act. or a threatened or anticipated offence against the Act.	Sections 261 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an operator of a levyable waste disposable site, to apply to the chief executive for an exemption during the transition period from the requirements of section 57.	Sections 317(2) <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an operator of a levyable waste disposable site in the waste levy zone, to carry out a volumetric survey, ensure a volumetric survey is carried out, give a copy of the results of the volumetric survey to the chief executive, and keep a copy of the results as required by section 323.	Sections 323 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an entity having responsibility for the operation of a resource recovery area for a waste disposal site in the waste levy zone, to carry out a volumetric survey, ensure a volumetric survey is carried out, give a copy of the results of the volumetric survey to the chief executive, and keep a copy of the results as required by section 324.	Sections 324 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an operator of a small site, to give the chief executive written notice of a proposed alternative methodology for measuring and recording waste at the site and implement that alternative methodology. NOTE: this section only applies until 30 June 2021.	Sections 325 <i>Waste Reduction and Recycling Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Waste Reduction and Recycling Act 2011*

**Waste Reduction and Recycling Regulation 2023**

<b><u>NO.</u></b>	<b><u>DELEGATE</u></b>	<b><u>DESCRIPTION OF POWER DELEGATED</u></b>	<b><u>LEGISLATION</u></b>	<b><u>DATE AND NUMBER OF RESOLUTION</u></b>	<b><u>CONDITIONS TO WHICH THE DELEGATION IS SUBJECT</u></b>
	<u>Chief Executive Officer</u>	<u>Power, where Council has, by resolution, designated areas to conduct general waste or green waste collection, to decide the frequency of the collection of general waste or green waste in the designated areas.</u>	<u>Section 5(b) Waste Reduction and Recycling Regulation 2023</u>		
	<u>Chief Executive Officer</u>	<u>Power to prepare an emergency plan and keep it up to date.</u>	<u>Section 56 Waste Reduction and Recycling Regulation 2023</u>		
	<u>Chief Executive Officer</u>	<u>Power as a local government recycling provider who operates or provides a kerbside recycling collection service to give the chief executive the information prescribed in subsection 83(1) for the financial year.</u>	<u>Section 83(1) Waste Reduction and Recycling Regulation 2023</u>		
	<u>Chief Executive Officer</u>	<u>Power as a local government recycling provider who operates or provides a recycling service other than a kerbside recycling collection service to give the chief executive information about the percentage of households within the service area with access to the service.</u>	<u>Section 83(2) Waste Reduction and Recycling Regulation</u>		



# **REGISTER OF DELEGATIONS** **COUNCIL TO CEO**

*Water Act 2000*

## **Waste Reduction and Recycling Regulation 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
▲	Chief Executive Officer	Power, where Council has, by resolution, designated areas to conduct general waste or green waste collection, to decide the frequency of general waste or green waste collection in designated areas.	Section 7(b) <u>Waste Reduction and Recycling Regulation 2011</u>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
▲	Chief Executive Officer	Power, where the container collection agreement allows the operator to subcontract the operation of the container refund point, to give the Organisation notice of the information contained in subsection (3)	Section 22(3) <u>Waste Reduction and Recycling Regulation 2011</u>	Ordinary Meeting of Council 19/02/2020	
▲	Chief Executive Officer	Power to sign the notice about a recovery sharing arrangement on behalf of Council.	Section 26(3)(a) <u>Waste Reduction and Recycling Regulation 2011</u>	Ordinary Meeting of Council 19/02/2020	
▲	Chief Executive Officer	Power to give the information required by sections 41Q(2) and 41Q(3) to the Chief Executive	Section 41Q <u>Waste Reduction and Recycling Regulation 2011</u>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
▲	Chief Executive Officer	Power to give the information required by sections 41ZL(1) and 41ZL(2) to the Chief Executive.	Section 41ZL <u>Waste Reduction and Recycling Regulation 2011</u>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
▲	Chief Executive Officer	Power to prepare an emergency plan and keep it up to date.	Section 41ZM <u>Waste Reduction and Recycling Regulation 2011</u>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	

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**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

**Water Act 2000**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	NOTE: By virtue of the <i>South-East Queensland Water (Distribution and Retail Restructuring) Act 2009</i> the following councils do NOT have powers as “service provider” under the <i>Water Act 2000</i> : <ul style="list-style-type: none"> <li>• Sunshine Coast Regional Council</li> <li>• Moreton Bay Regional Council</li> <li>• Brisbane City Council</li> <li>• Ipswich City Council</li> <li>• Scenic Rim Regional Council</li> <li>• Lockyer Valley Regional Council</li> <li>• Somerset Regional Council</li> </ul>				
	Chief Executive Officer	Power, as a service provider directed to impose water restrictions under section 25D, to provide the Minister with a response stating the way it intends to ensure the restrictions are complied with.	Section 25C(d)(iii) <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a service provider directed to achieve outcomes, to provide the Minister with a response stating: <ol style="list-style-type: none"> <li>1. its intended actions to achieve those outcomes; and</li> <li>2. if the actions include restrictions; how it intends to ensure compliance with the restrictions.</li> </ol>	Section 25C(d)(v) <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a service provider, to comply with a direction given under a water supply emergency declaration.	Section 25E <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power, as a service provider and to the extent stated in a declaration or regulation, to recover, as a debt due, from Council's customers or other service providers: (a) contributions made by the State; and (b) costs in section 25O(1) <i>Water Act 2000</i> to the extent approved by the Minister; and (c) the rate of return.	Section 25O <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a service provider, to apply to the Minister for compensation for loss or damage because of actions taken under Chapter 1A, Part 1, <i>Water Act 2000</i> and to provide other relevant information required by the Minister.	Section 25R <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, as a service provider who has made an application under section 25R, to provide the information the Minister requires to decide the application.	Section 25T <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a service provider, to comply with a notice requiring information issued by the chief executive.	Section 25Y <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power, as a service provider, to apply for written approval to restrict the use of subartesian water by a customer of the water service provider in an area if the	Section 25ZA(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		water is taken, other than for stock purposes, for a purpose mentioned in subsections 25ZA(1)(a) or (b).			
	Chief Executive Officer	Power, as a service provider, to respond to a request for further information about the application from the chief executive.	Section 25ZA(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power, as a service provider in the circumstance provided in subsection (1) to impose a restriction on the use of subartesian water by a customer of the water service provider in an area.	Section 25ZE <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	Delegated authority remains with Council
	Chief Executive Officer	Power, as a person who is completing works that have been started, to give the chief executive notice about the works by the day stated in the moratorium notice.	Section 30(3)(d) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an owner of land, to stop construction of the work by the completion day and apply to the Minister for an extension of the completion day.	Section 33(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as person who is authorised, or has an entitlement to take or interfere with water, to provide information requested by the chief executive under section 35.	Section 35 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power, as an owner of land, to give the chief executive an owner's notice.	Section 36 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a resource operations licence holder, to consult with the chief executive about the proposed temporary release of water from the reserve.	Section 40B(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to respond to a notice of public consultation on a proposed water plan.	Section 44 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make a submission on a draft water plan.	Section 46 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make a submission in response to a notice of the Minister's intention to postpone the expiry of a water plan.	Section 54 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power to make submissions in response to a notice of the making of a draft water use plan.	Section 61 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power to consult with the chief executive about the amendment or replacement of a water management protocol.	Section 69(2)(c) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
	Chief Executive Officer	Power to make submissions in response to a notice of the making of a draft water entitlement notice.	Section 72 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to take water for any of the purposes referred to in section 93.	Section 93 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to interfere with water for any of the purposes referred to in section 94.	Section 94 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power as owner of land to take water for stock or domestic purposes.	Section 96 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
		Power, to take overland flow water that is not more than the volume necessary to satisfy the requirements of:- (a) an environmental authority; or (b) a development permit for carrying out an environmentally relevant activity.	Section 97(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
	Chief Executive Officer	Power to interfere with the flow water by impoundment if the interference is not more than is necessary to satisfy the requirements of an environmental authority.	Section 97(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a constructing authority or water service provider, to take water to operate public showers or toilets.	Section 99(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a constructing authority, to take water to construct or maintain infrastructure.	Section 99(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, subject to any relevant alteration or limitation prescribed under a moratorium notice, water plan or a regulation under section 1046 to:- (a) take water to carry out an activity prescribed by regulation; (b) take overland flow water; (c) take or interfere with underground water; (d) take water that has been collected in a dam other than a dam across a watercourse or lake.	Section 101(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	Delegated authority remains with Council
	Chief Executive Officer	Power to, in a water plan area, subject to any relevant alteration or limitation prescribed under a moratorium notice:- (a) take water up to a volume stated in the water plan for the area; (b) take water if doing so is necessary to carry out an activity stated in the water plan for the area; (c) interfere with water to the extent stated in the water plan for the area.	Section 102(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to, where there is no water plan or where the water plan for the area does not provide for the taking or interfering with water up to a volume stated in the plan, subject to any relevant alteration or limitation prescribed under a moratorium notice:- (a) take water up to a volume prescribed by regulation; (b) interfere with water to the extent prescribed by regulation.	Section 102(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of land, to take water from a watercourse, lake or spring for stock or domestic purposes in the circumstances described in subsections (a) or (b).	Section 103 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an owner of a parcel or parcels of land, to apply for a water licence for the parcel or parcels.	Section 107 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a prescribed entity, to apply for a water licence for taking water or interfering with the flow of water.	Section 107(4) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an entity mentioned in subsection (1), to apply for a transmission water licence.	Section 108 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to comply with a requirement for additional information received from the chief executive and to verify the information by statutory declaration.	Section 111 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power to give public notice of an application for a water licence in compliance with a notice received from the chief executive.	Section 112(3), (4) & (5) <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to give the chief executive evidence of the publication.	Section 112(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply for 1 or more dealings with a water licence, take all steps to progress the application and give notice of the application (if required).	Sections 121, 122, 123, 126 and 127 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to have a water licence reinstated.	Section 125 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to comply with a requirement for additional information received from the chief executive and to verify the information by statutory declaration.	Section 128 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to respond to a show cause notice issued by the chief executive pursuant to subsection (3).	Section 134 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to surrender a water licence.	Section 136 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply for a water permit for an activity.	Section 137 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, if the chief executive requires, to give additional information about an application.	Section 137A <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an allocation holder and as a resource operations licence holder to enter a supply contract for the allocation.	Section 147(4) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, licence holder, to require the allocation holder to give reasonable security for supplying and storing the allocation.	Section 149 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to respond to a requirement from the chief executive to give additional information about the correction and to verify the information by statutory declaration.	Section 151 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a licence holder in a circumstance prescribed in subsection (1), to agree that the obligation on the water allocation holder to pay a charge has been satisfied.	Section 154(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a licence holder in a circumstance prescribed in subsection (1), to give notice in the approved form to the chief executive of an agreement reached under subsection (2).	Section 154(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an allocation holder in a circumstance prescribed in subsection (1), to give a disclosure statement and acknowledgement notice for the water allocation before entering a contract for the transfer or lease of the water allocation.	Section 155 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a water allocation holder who proposes to transfer or lease a water allocation not managed under a resource operations licence, to give the chief executive notice of the proposed transfer or lease.	Section 157 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a water allocation holder, to apply to the chief executive for a water allocation dealing, other than a transfer or lease, under the water allocation dealing rules and to take all steps to comply with the rules.	Section 159 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a water allocation holder, given a certificate under sections 157 or 159 to lodge it with the registrar.	Section 161 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a water allocation holder, to surrender the water allocation by agreement with the chief executive.	Section 162(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a water allocation managed under a resource operation licence or a distribution operations licence, to consent to the surrender of the water allocation with or without conditions.	Section 162(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of a resource operations licence or distribution operations licence, to otherwise agree with the chief executive about the liability for fees under the supply contract or distribution arrangements.	Section 162(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of water allocation, to respond to a show cause notice as to why the allocation should not be forfeited.	Section 164(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person having an entitlement to exercise a power of sale in relation to a water allocation, to give notice of the proposed exercise of the power to any person having a registered interest in the water allocation.	Section 166(5) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a person having an entitlement to exercise a power of sale in relation to a water allocation, to apply an amount received on the sale of the water allocation in the way mentioned in section 164(7).	Section 166(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to search and obtain copies of documents in the water allocations register and pay any fees associated with the request.	Section 175 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a nominator, to give the chief executive notice in the approved form nominating a nominee to be the holder of a distribution operations licence.	Section 178 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an entity mentioned in section 176(2) to apply for a resource operations licence for existing or proposed water infrastructure.	Section 181(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an entity mentioned in section 177(2) to apply for a distribution operations licence for existing or proposed water infrastructure.	Section 181(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a resource operations licence or a distribution operations licence, to consult with the chief executive about a proposed amendment of the licence.	Section 183(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a resource operations licence in the circumstances listed in subsection (4), to ask the chief executive to refer the proposed change to the rules to a referral panel.	Section 183(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
		Power, as the holder of a resource operations licence or a distribution operations licence, to apply to the chief executive to amend the licence and pay any fee associated with the application.	Section 184(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a resource operations licence in the circumstances listed in subsection (4), to ask the chief executive to refer the proposed change to the rules to a referral panel.	Section 184(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the holder of a resource operations licence or a distribution operations licence, to agree with the chief executive about the amendment of the licence.	Section 186 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a resource operations licence or the holder of a distribution operations licence or the current infrastructure owner, to apply to the chief executive to transfer the licence and pay any fee associated with the application.	Section 187 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the current infrastructure owner or incoming owner, to give written consent to the application to transfer.	Section 188 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to comply with a requirement of the chief executive to give additional information about the application and to verify the information by statutory declaration.	Section 189 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power, as the holder of a resource operations licence or a distribution operations licence, to apply to the chief executive to amalgamate the licence with another licence in the same water supply scheme and pay any fee associated with the application.	Section 193 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power, as the holder of a resource operations licence or distribution operations licence, or the water infrastructure owner, to respond to a show cause notice issued by the chief executive about the proposed cancellation of the licence.	Section 195(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	Delegated authority remains with Council
	Chief Executive Officer	Power, as the holder of a resource operations licence or a distribution operations licence, to agree with the chief executive that the licence is no longer required and that it can be cancelled.	Section 196 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power, as the holder of a resource operations licence or a distribution operations licence, to prepare the operations manual and submit it together with the sufficient information to the chief executive for approval.	Section 197 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	Delegated authority remains with Council
	Chief Executive Officer	Power, as the holder of a resource operations licence or a distribution operations licence, to publish the approved operations manual on Council's website.	Section 198(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a resource operations licence or a distribution operations licence, to apply to the chief executive to have those parts of the operations manual that were not approved referred to a referral panel.	Section 199(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a resource operations licence or a distribution operations licence, to apply to the chief executive to amend or replace an operations manual.	Section 200(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of a relevant licence, to apply to the chief executive to amend the relevant licence.	Section 200(4) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of the licence, to publish a statement of the changes made to the operations manual.	Section 200(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, in the circumstances prescribed in subsections (1) or (3), to review the operations manual and apply to the chief executive to amend it.	Section 201 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an entity referred to in subsection (1), to give an authorised person free and uninterrupted access to the water infrastructure to which the licence applies and any records relating to the water infrastructure.	Section 203(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a relevant entity given a direction under section 203B(1), to comply with the direction.	Section 203D <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, to apply for an operations licence.	Section 206 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to comply with a requirement of the chief executive to give additional information about the application and to verify the information by statutory declaration.	Section 207 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply to the chief executive to amend an operations licence.	Section 211 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the holder of an operations licence, to respond to a show cause notice issued by the chief executive about the proposed amendment or cancellation of the licence.	Section 212 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of an operations licence, to consent to a different day being stated in the operations licence.	Section 213(4) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a licensee or a new water entitlement holder, in circumstances where subsection (2) applies, to consent to the amendment including the new holder instead of the previous holder.	Section 213(5) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a licensee, to apply to transfer the operations licence and pay any fee associated with the application.	Section 215 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a licensee, to surrender an operations licence by giving the chief executive a notice of surrender.	Section 216 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply to the chief executive for a permit to destroy vegetation, excavate or place fill in a watercourse, lake or spring.	Section 218 <i>Water Act 2000</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power as the registered owner of land to consent to the making of an application for a permit to destroy vegetation, excavate or place fill in a watercourse, lake or spring.	Section 218(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a requirement of the chief executive to give additional information about the application and to verify the information by statutory declaration.	Section 219 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a permittee, to respond to a show cause notice issued by the chief executive about the proposed amendment or cancellation of a riverine protection permit.	Section 222 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, an owner of land to comply with a notice issued by the chief executive pursuant to subsection (3).	Section 225(5) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply for an allocation of quarry material.	Section 227 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to comply with a requirement of the chief executive to give additional information about the application, to pay the chief executive the reasonable amount and to verify the information by statutory declaration.	Section 228 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an allocation notice holder, to apply to transfer all or part of the allocation to another person and pay any fee associated with the application.	Section 235 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an allocation notice holder, to apply to renew the allocation notice before it expires.	Section 236 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an allocation holder, to respond to a show cause notice issued by the chief executive about the proposed amendment, suspension or cancellation of the allocation notice.	Section 237 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an allocation holder, to surrender the allocation notice by giving the chief executive a notice of surrender.	Section 239 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an allocation holder, to pay the royalty or price payable for quarry material removed under the allocation notice.	Section 240 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power to make written submissions in response to a notice published pursuant to section 345 of the <i>Water Act 2000</i>	Section 345 <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to prepare a draft water security program	Section 354 <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to prepare a revised draft water security program	Section 357(4) <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to decide not to prepare a revised draft water security program	Section 357(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to finalise a water security program	Section 358 <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to review a water security program	Section 359 <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to amend a water security program	Section 360 <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a bulk water party, to amend a bulk water supply agreement	Section 360H <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a bulk water party to an amended bulk water supply agreement, to respond to Minister's notice under section 360I	Section 360I <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as a code regulated entity to make submissions to the Minister about the making or amending of the bulk water code	Section 360U <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to make a submission to the responsible entity about a proposed underground water impact report or final report and give a copy of the submission to the chief executive.	Section 382 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an owner of land, to comply with any reasonable request by the holder made under subsection (1).	Section 404 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an owner of a water bore the holder reasonably believes has an impaired capacity, to negotiate and enter into an agreement with the holder about the matters listed in subsection (2).	Section 406 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an owner of a water bore, to comply with any reasonable request by the tenure holder made under subsection (1).	Section 416 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an owner of a water bore for which a responsible tenure holder has undertaken a bore assessment under division 2, to negotiate and enter into make good agreement for the bore.	Section 423 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an owner of a water bore who has entered a make good agreement for the bore, to terminate the agreement within the cooling off period by giving written notice to the responsible tenure holder for the water bore.	Section 423A <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a make good agreement, in the circumstances specified in subsection (1), to:- (a) give a notice under subsection (2); and (b) negotiate a variation of a make good agreement for the water bore.	Section 424 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 to give the other party and the chief executive a conference election notice.	Section 426(2)(a) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425, to give the other party an ADR election notice.	Section 426(2)(b) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 who is given an ADR election notice, to accept or refuse the type of ADR and the ADR facilitator proposed in the notice.	Section 426(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 who has given an ADR election notice and where the party given the ADR election notice has not accepted the type of ADR or ADR facilitator under section 426(6), to make another proposal, or obtain a decision from the Land Court or prescribed ADR institute about the matter not accepted, and, for a decision from the Land Court or prescribed ADR institute, give the other party notice of the decision.	Sections 426(7) and 426(8) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 and who is the resource tenure holder, to bear the costs of the ADR facilitator.	Section 426(9) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 and where an ADR election notice has been given under section 426(2)(b), to use all reasonable endeavours to resolve the dispute.	Section 427(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425, and where a conference election notice or an ADR election notice has been given, to ask for and agree to a longer period to apply instead of the usual period.	Section 427(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425, to attend a conference.	Section 429(1) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425, to seek the authorised officer's approval for someone else to be present at the conference.	Section 429(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425, to agree to the other party being represented by a lawyer.	Section 429(4) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party who attended the conference where the other party did not attend, to apply to the Land Court for Council's costs.	Section 430 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425, to negotiate an agreement about the matters the subject of the conference and to sign the agreement on Council's behalf.	Section 433 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 where a conference election notice or ADR election notice has been given and the dispute has not resolved by the end of the period under section 427(2) or (4), to give an arbitration election notice.	Section 433A(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 and where an arbitration election notice has been given, to accept or refuse the request for arbitration.	Section 433A(4) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 and where an arbitration election notice has been given, to jointly appoint an arbitrator.	Section 433A(5) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425, the party giving an arbitration election notice and where the parties do not jointly appoint an arbitrator under section 433A(5), to require a prescribed arbitration institute to appoint an arbitrator.	Section 433A(6) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a party to a dispute referred to in section 425 that is the subject of arbitration, to pay the fees and expenses of the arbitrator as required by section 433E.	Section 433E <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
		Power, as party to the dispute or who attended the conference or ADR under section 425 of the <i>Water Act 2000</i> , to apply to the Land Court to decide the matter the subject of the election notice issued under section 425 of the <i>Water Act 2000</i> .	Section 434(3) <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as an owner of a water bore, to comply with a requirement of the chief executive to give the information referred to in subsection (2).	Section 454 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power to make a submission in response to a proposal to amend the establishment regulation for a water authority.	Section 556 <i>Water Act 2000</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power to make a submission in response to a proposal to change the composition of the board of a water authority.	Section 598A <i>Water Act 2000</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
		Power, as a landholder who receives a notice from the chief executive, to make a submission regarding a proposed amalgamation or dissolution of water authorities.	Section 692 <i>Water Act 2000</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a relevant registered owner of land in the authority area, to enter a closed water activity agreement.	Section 695A <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to agree in writing with the water authority to a proposed transfer by the water authority to the local government of all or part of the authority's functions and on how to implement the proposed transfer.	Section 700A(1)(a)(i) <i>Water Act 2000</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, together with a water authority, to notify the Minister of their agreement about the proposed transfer and on how it is to be implemented and as for the Minister's approval of the proposed transfer.	Section 700A(1)(b) <i>Water Act 2000</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to comply with a requirement of the Minister made under this subsection.	Section 700A(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
		Power, as interested person who has been given an information notice or compliance notice by the chief executive, to apply for an internal review of the original decision to give the notice.	Section 862 <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power, as interested person who applied for an internal review under section 862 of the <i>Water Act 2000</i> , to appeal against, or apply for a review of, the review decision.	Section 877 <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as lessee of the leased land, to provide written consent to arrangements about the route the person may use across the lessee's land for the removal of the quarry material.	Section 966(2)(a) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make submissions to the chief executive in response to a show cause notice issued pursuant to section 972H(2) and to comply with any notice issued pursuant to section 972H(3).	Sections 972H(2) and (3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make submissions to the chief executive in response to a show cause notice issued pursuant to section 972I(1) and to comply with any notice issued pursuant to section 972I(2).	Sections 972I(1) and (2) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to make submissions to the chief executive in response to a show cause notice issued pursuant to section 972J(2) and to comply with any notice issued pursuant to section 972J(3).	Sections 972J(2) and (3) <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give a claim for compensation under Chapter 8, Part 3 to the chief executive.	Section 988 <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
		Power, if one of the stated authorities, to have a supply contract with SEQ Water for Council's water entitlement.	Section 992C <i>Water Act 2000</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power, as a client, to consent to the disclosure of commercially sensitive information.	Section 1010A(2) <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as an owner of land to which the expired licence attached, to apply to the chief executive:- (a) to reinstate the licence and make a validating declaration; or (b) to replace the licence and make a validating declaration.	Section 1273A <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as holder of the new licence, to request the chief executive to make a validating declaration in relation to the licence.	Section 1273B <i>Water Act 2000</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Act 2000*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a holder of a distribution operations licence or a resource operations licence, to consent to the chief executive amending the licence without complying with the provisions of chapter 2, part 3, division 5, subdivision 2.	Section 1288 <i>Water Act 2000</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Regulation 2016*

**Water Regulation 2016**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the chief executive to relocate a water licence.	<i>Section 34 Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of the water licence to be relocated, to swear the statutory declaration required in subsection (3)(b)(i).	<i>Section 34(3)(b)(i) Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an interested entity, to provide written consent to the proposed relocation.	<i>Section 34(3)(b)(ii) Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an applicant under section 34, to give the chief executive a transfer notice.	<i>Section 37 Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a proposed transferee, to give the chief executive a document evidencing ownership of land to which the new licence will attach.	<i>Section 38(2) Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as the holder of a water allocation, to apply to the chief executive for a seasonal water assignment for the water allocation for the water year in which the application is made and to pay the application fee.	<i>Section 58(1) Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as the holder of a seasonal water assignment notice, to apply to the chief executive for a seasonal water assignment for the seasonal water assignment notice for the water year in which the application is made and to pay the application fee.	<i>Section 58(2) Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Regulation 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to comply with a notice issued by the chief executive under subsection (2).	Section 64(2) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give the chief executive evidence of the publication.	Section 64(5)(a) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give the chief additional information required under subsection (1) and to verify the information by statutory declaration.	Section 65 <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, where Council has made an application under section 63, to pay the estimated cost to the chief executive.	Section 66(3) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to comply with a meter notice issued by the chief executive.	Section 108 <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a relevant person in the circumstances specified in subsection (1), (excluding a person given a notice under section 110AA), to give the chief executive a written notice stating the meter is a faulty meter.	Section 110A(3) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a relevant person in the circumstances specified in subsection (1), to give the chief executive all the information sated in subsection (4) before the expiry date.	Section 110A(4) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Regulation 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a relevant person in the circumstances specified in subsection (1), to, before the expiry date:- (a) ensure that a meter, other than a faulty meter, is attached to the works; (b) Arrange a validation inspection for the meter and give the chief executive a copy of the validation certificate for the meter.	Section 110A(5) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a relevant person in the circumstances specified in subsection (1), to request the expiry date be extended.	Section 110A(6) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to arrange for a validation inspection to be carried out on a meter and to give a copy of the validation certificate to the chief executive.	Section 112 <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a holder or owner mentioned in section 112(1), to comply with a notice issued by the chief executive under subsection (3) before the expiry date.	Section 112A(5) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as holder or owner mentioned in section 112(1), to request the expiry date be extended.	Section 112A(6) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power to comply with a notice from the chief executive requiring Council to read a meter, provide the meter reading to the chief executive and notify the chief executive about whether or not the meter is faulty.	Section 113(3) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Regulation 2016*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to pay a meter operating charge to the chief executive.	Section 115 <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to pay a meter use charge to the chief executive.	Section 116 <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to give the chief executive a notice that Council has decided to stop using an approved meter.	Section 117(1) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to pay the metering exit charge.	Section 117(3) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, after receiving a transfer notice, to give written notice to the chief executive that Council is refusing to accept the transfer	Section 119(3) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power as a licensee to pay the water licence fee stated in the notice received from the chief executive.	Section 131(2)(b) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to pay a charged levied by a notice received from the chief executive pursuant to this section.	Section 134(1)(d) <i>Water Regulation 2016</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Fluoridation Act 2008*

**Water Fluoridation Act 2008**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
		Power to decide that fluoride be added to the water supply and to give the requisite notice (if applicable) to the water supplier.	Section 7(1) and (2) <i>Water Fluoridation Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
		Power to decide that fluoride not be added to the water supply and to give the requisite notice (if applicable) to the water supplier.	Section 7(3) and (4) <i>Water Fluoridation Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Delegated authority remains with Council
	Chief Executive Officer	Power to give the chief executive notice stating the Council has made a fluoridation decision and to publish that notice.	Section 13(2) <i>Water Fluoridation Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give the chief executive a fluoridation notice and to publish that notice.	Section 13(3) <i>Water Fluoridation Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Fluoridation Regulation 2020*

**Water Fluoridation Regulation 2020**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public potable water supplier, to ask the manufacturer, importer or supplier of the fluoride compound for a copy of a batch analysis certificate.	Section 6(2) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a public potable water supplier, to: - (a) send a sample of the fluoride compound to an accredited laboratory for analysis to determine the concentrations of any impurities in the fluoride compound; and (b) obtain the results of the analysis.	Section 6(3) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as a public potable water supplier, to give the chief executive a notice if its automatic fluoride dosing equipment has not been in operation for a continuous period of 14 days.	Section 9(1) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a public potable water supplier, to give the chief executive a notice if its automatic fluoride dosing equipment resumes operation after it has been out of operation for a continuous period of 14 days.	Section 10(1) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a public potable water supplier who uses naturally occurring fluoride, to give the chief executive a notice if its water blending equipment has not been in operation for a continuous period of 14 days.	Section 15(1) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Fluoridation Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public potable water supplier who uses naturally occurring fluoride, to give the chief executive a notice if its water blending equipment resumes operation after it has been out of operation for a continuous period of 14 days.	Section 16(1) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a public potable water supplier, to carry out a prescribed test and keep the results of each prescribed test for at least 5 years,	Section 19 <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a public potable water supplier, to <ul style="list-style-type: none"> <li>(a) divide a sample collected under section 19(1)(a) into 2 parts;</li> <li>(b) measure the concentration of 1 part of the sample using an approved method;</li> <li>(c) send the other part of the sample to an accredited laboratory to measure the concentration of fluoride in the part using an approved method;</li> <li>(d) obtain the results of the analysis performed under subsection 20(1)(c); and</li> <li>(e) keep the results of the analysis for at least 5 years.</li> </ul>	Section 20 <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as a public potable water supplier, to comply with a request of the chief executive under subsection 21(1) and notify the chief executive of the results of the additional test.	Section 21(2) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Fluoridation Regulation 2020*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a public potable water supplier who adds a fluoride compound to the potable water supply, to record each day: - <ul style="list-style-type: none"> <li>(a) the volume of water to which the fluoride compound has been added;</li> <li>(b) the amount of the fluoride compound the water supplier has added for the day, even if the amount is zero;</li> <li>(c) the calculated fluoride concentration of the fluoridated water;</li> <li>(d) the fluoride concentration of the fluoridated water, measured by a prescribed test.</li> </ul>	Section 22(2) <i>Water Fluoridation Regulation 2020</i> .	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as public potable water supplier, to prepare a report each quarter stating the matters prescribed in subsection 23(1) for the quarter and give the report to the chief executive.	Section 23 <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, a public potable water supplier, to give the chief executive supporting information for a fluoridation notice to the chief executive under section 13(3)(a) of the Act.	Section 24(2) <i>Water Fluoridation Regulation 2020</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Supply (Safety and Reliability) Act 2008*

**Water Supply (Safety and Reliability) Act 2008**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	<p>NOTE: By virtue of the <i>South-East Queensland Water (Distribution and Retail Restructuring) Act 2009</i> the following councils do NOT have powers as “service provider” under the <i>Water Supply (Safety and Reliability) Act 2008</i>:</p> <ul style="list-style-type: none"> <li>• Sunshine Coast Regional Council</li> <li>• Moreton Bay Regional Council</li> <li>• Brisbane City Council</li> <li>• Ipswich City Council</li> <li>• Scenic Rim Regional Council</li> <li>• Lockyer Valley Regional Council</li> <li>• Somerset Regional Council</li> </ul>				
	Chief Executive Officer	Power, as a responsible entity, to respond to a notice to give information received from the regulator.	Section 13 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government that owns infrastructure for supplying water or sewerage services, to apply for registration as a service provider.	Sections 20 and 21(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an applicant under section 20 of the <i>Water Supply (Safety and Reliability) Act 2008</i> , to give additional information to the regulator about the application.	Section 21(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to apply to change the service provider's details of registration in the service provider register.	Section 23 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to review the service provider's registration details in the service provider register and notify the regulator of any changes in the details.	Section 23A <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a current infrastructure owner, to give to the regulator notice of the transfer of the ownership of infrastructure for the relevant service or notice of transfer of the registration as service provider for the relevant service.	Section 25A <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, to respond to the regulator's request to give additional information about a transfer notice.	Section 25A(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to give notice to the regulator that the service provider is likely to stop supplying a registered service.	Section 26(2) and 26(7)(b) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as service provider, to respond to a request by the regulator for additional information about a possible stoppage.	Section 26(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to give notice to the regulator that the service provider has stopped supplying a registered service.	Section 26(8) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to apply to the regulator to cancel the registration as a service provider if the service provider is not supplying, and does not intend to start supplying, the service for which the provider is registered.	Section 28 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as applicant, to respond to a request by the regulator for additional information about a cancellation of registration as a service provider.	Section 28(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to give a person a notice requiring them to provide a reason why Council should not disconnect their unauthorised connection.	Section 33(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to consider a response provided to a notice issued pursuant to section 33(2).	Section 33(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as service provider, to recover from a person, as a debt, Council's costs in disconnecting the unauthorised connection, and the value of any service used by the person through the connection.	Section 33(4) (b) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to give a person a notice requiring them to rectify equipment or remove vegetation or other things.	Section 34(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to recover from an owner as a debt, Council's costs in doing the work required to be done in a notice issued under section 34(2) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 34(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to install or approve the installation of a meter and to decide the position of the meter, on infrastructure supplying water to premises.	Section 35 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as service provider, to give a person an entry notice.	Section 36(2)(b) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to recover from a person as a debt, the amount of the loss or reasonable cost of repairing damage to Council's infrastructure caused by the person.	Section 40(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as water service provider, to restrict: (a) the volume of water taken by or supplied to a customer or type of customer; or (b) the hours when water may be used on premises for stated purposes; or (c) the way water may be used on premises.	Section 41(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Pursuant to Drought Management Plan
	Chief Executive Officer	Power, as a water service provider, to give notice of a service provider water restriction imposed by the service provider to anyone affected by it.	Section 43(1)	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a water service provider, to shut off water supply to premises for the time reasonably necessary to perform work on the infrastructure.	Section 44(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a water service provider, to give notice of shut off of water supply to anyone likely to be affected by it.	Sections 44(2) and 44(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to shut off water supply without notice if there is: (a) a serious risk to public health; (b) likelihood of serious injury to persons or damage to property; or (c) another emergency.	Section 44(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as service provider, to appoint an authorised person.	Section 45 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to issue an identity card to an authorised person.	Section 46 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to give a customer, or type of customer, a written notice to prepare a plan and to give it to Council within a reasonable period.	Section 52(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Pursuant to Drought Management Plan
	Chief Executive Officer	Power, as service provider, to require the customer to give additional information about the plan within a reasonable period, for deciding whether or not to approve a water efficiency management plan.	Section 54(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Pursuant to Drought Management Plan
	Chief Executive Officer	Power, as service provider, to approve or refuse a water efficiency management plan.	Section 54(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to give an information notice.	Section 54(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as service provider, where the water efficiency management plan is not approved, to extend the 20 business day period within which the customer must amend the plan to address the reasons for the decision and give the revised plan to Council under section 54(4) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 54(5) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Pursuant to Drought Management Plan
	Chief Executive Officer	Power, as service provider, to recover from the customer, as a debt, an application fee for the approval of a water efficiency management plan.	Section 54(7) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	Pursuant to Drought Management Plan
	Chief Executive Officer	Power, as service provider, to give the chief executive:- a) a copy of an approved water efficiency management plan; or b) information about a plan that has not yet been approved; or c) a report summarising progress by the water service provider's customers in achieving water savings and efficiencies.	Section 56(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to comply with a written direction of the Chief Executive	Section 57(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a service provider, to give a customer a written notice requiring the customer to:- a) amend the plan and give it to the water service provider within the reasonable period stated by the water service provider; or b) prepare a new water efficiency management plan and give it to the water service provider within the reasonable period stated by the water service provider.	Section 58(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to approve a request to amend an approved water efficiency management plan or a request that a new water efficiency management plan be prepared.	Section 59 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to give a customer a notice to comply with a water efficiency management plan.	Section 60 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to require a customer to review a water efficiency management plan.	Section 61 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a drinking water service provider, to prepare a drinking water quality management plan.	Section 95 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a drinking water service provider, to provide information requested by the regulator.	Section 96 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a drinking water service provider, to amend, with the agreement of the Regulator, a drinking water quality management plan.	Section 99A <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a drinking water service provider, to apply to amend a drinking water quality management plan.	Section 100 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as drinking water service provider, to make submissions in response to a show cause notice issued by the regulator regarding proposed amendments to the drinking water quality management plan.	Section 101 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as drinking water service provider, to comply with a notice issued by the regulator pursuant to section 101(3)(a) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 101(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as drinking water service provider, to notify the regulator any noncompliance with the water quality criteria relating to the service and the circumstances that gave rise to the noncompliance.	Section 102 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as drinking water service provider that obtains water for the drinking water service from a water storage or other infrastructure not part of a water service for which there is a drinking water quality management plan, to give notice to the owner of the water storage or other infrastructure asking for information reasonably required about the quality of the water.	Section 103 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a service provider, to review a drinking water quality management plan, in accordance with the notice given by the regulator under section 99..	Section 106(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to amend a drinking water quality management plan to reflect the changes to the operation of the water service and to apply to the regulator to approve the amended plan.	Section 107(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to arrange for the preparation of a drinking water quality management plan audit report and to give it to the regulator.	Section 108 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to arrange for the preparation of a performance audit report and to give it to the regulator.	Section 108A <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a service provider, to comply with an information notice given by the regulator pursuant to section 110(6) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 110(7) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to give access to the service provider's infrastructure and records relating to the infrastructure to the auditor and any person employed or authorised by the auditor.	Section 112 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider who does not have service contract with all of its customers, to prepare a proposed customer service standard and publish it.	Section 115(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider who does not have service contract with all of its customers, to consider all submission made in response to the proposed customer service standard and prepare a final customer service standard.	Section 115(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to revise a customer service standard if required to by the regulator under section 118 of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 119 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a service provider, to review a customer service standard.	Section 120 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a relevant service provider, to prepare a drinking water quality management plan report for each financial year after a financial year in which a relevant service provider's drinking water quality management plan has been approved and give a copy to the regulator.	Section 142(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant service provider, to prepare a performance report for each financial year and give a copy to the regulator.	Section 142A(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant service provider, to prepare a system operating plan report for each financial year and give a copy to the regulator.	Section 142B(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider providing a retail water service, to fix a meter and/or seal to a private fire fighting system.	Section 144(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give notice of the making or amendment of a declaration under section 161 of the <i>Water Supply (Safety and Reliability) Act 2008</i> , to make the notice available for inspection and purchase, and to give the regulator a copy of the notice.	Section 162 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 19/02/2020	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a service provider, to:- a) keep a map of the service area; b) update the map, at least annually.	Section 163 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to recover from a customer the reasonable costs of complying with its obligations under section 164 of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 165 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to impose conditions on the installation of water storage tanks and pumps, where the customer wants to connect to Council's water supply services.	Section 166(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to advise the owner of premises of any work the service provider considers reasonably necessary to be carried out on the premises and any reasonable connection fee to enable the premises to be connected to the service provider's infrastructure.	Section 167(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as service provider, to issue a notice to the owner of premises in Council's service area, requiring the owner to carry out works for connecting the premises to a registered service.	Section 168 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to issue a notice to an owner or occupier, requiring them to stop contravening a restriction or pay the rate or charge for the service.	Section 169(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as service provider, to reduce the water supply to premises to the minimum level necessary for health and sanitation purposes, where the circumstances described in section 169(1) of the <i>Water Supply (Safety and Reliability) Act 2008</i> apply.	Section 169(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as sewerage service provider, to give a person a trade waste approval or a seepage water approval with or without conditions.	Sections 180 and 181 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as sewerage service provider, to suspend or cancel a trade waste approval or seepage water approval.	Section 182 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	Complying with section 183 of the <i>Water Supply (Safety and Reliability) Act 2008</i>
	Chief Executive Officer	Power, as sewerage service provider, to immediately suspend or cancel a trade waste approval or seepage water approval if urgent action is necessary in the interests of public health or safety, to prevent environmental harm, or to prevent damage to the sewerage system or the sewerage service provider has been given a regulator notice prohibiting the sewerage service provider from giving the trade waste approval or seepage water approval.	Section 184 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as sewerage service provider, to, by notice given to the approval holder, amend the approval to ensure it is consistent with the conditions mentioned in section 185(1)(a) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 185 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as service provider, to give or refuse written consent for a person to connect or disconnect from Council's infrastructure.	Section 191 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to give or refuse written consent for a person to interfere with Council's infrastructure.	Section 192(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a service provider, to give or refuse written consent for a person to: <ul style="list-style-type: none"> <li>(a) build over;</li> <li>(b) interfere with access to;</li> <li>(c) increase or reduce the cover over; or</li> <li>(d) change the surface of land in a way causing ponding of water over an access chamber for;</li> </ul> Council's infrastructure.	Section 192(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to give or refuse written consent for a person to discharge water from an ornamental pond, swimming pool or filtration system of a swimming pool into Council's infrastructure.	Section 193(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as service provider, to give or refuse written consent for a person to take water from Council's infrastructure.	Section 195 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a relevant entity for a recycled water scheme to apply for registration of the scheme.	Section 196AA <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a relevant entity for a recycled water scheme, other than a CSG recycled water scheme, to give additional information about an application under section 196AA to the regulator and to verify the information in a statutory declaration.	Section 196AB <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity for a recycled water scheme, other than a CSG recycled water scheme, to change the details of the registration that are recorded in the register.	Section 196AD <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity for a recycled water scheme, other than a CSG recycled water scheme, to apply to cancel the registration if recycled water is no longer supplied under the scheme.	Section 196AE <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the relevant entity of a recycled water scheme, to apply to the regulator for approval of a recycled water management plan for the scheme.	Section 202 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the relevant entity of a recycled water scheme, to respond to the regulator's request for additional information or to verify any information by statutory declaration.	Section 203 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme, to give the regulator notice of the stoppage or proposed stoppage of production or supply of recycled water.	Section 208(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme, to stop supply of recycled water to the entity if the entity is using the water other than in a way or for the purpose provided for under the recycled water management plan.	Section 208(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a scheme manager for a multiple-entity recycled water scheme, to give the regulator notice of the recycled water provider's stoppage or proposed stoppage of production or supply of recycled water.	Section 208(5) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a recycled water provider for a multiple-entity recycled water scheme, to stop supply of recycled water to an entity if the entity is using the water other than in a way or for the purpose provided for under the recycled water management plan.	Section 208(6) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the relevant entity for recycled water scheme, to amend the recycled water management plan with the regulator's agreement.	Section 209 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme, to make a submission in response to the regulator's show cause notice issued under section 210(2) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 210(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme, to amend a recycled water management plan in the way required by a notice issued by the regulator under section 210(3) of the <i>Water Supply (Safety and Reliability) Act 2008</i> and to give a copy of the amended plan to the regulator.	Section 210(3)(a) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as the scheme manager or declared entity for a multiple-entity recycled water scheme, to make a submission in response to the regulator's show cause notice issued under section 211(2) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 211(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a scheme manager or declared entity for a multiple-entity recycled water scheme, to amend the manager's scheme manager plan or the entity's scheme provider plan in the way required by a notice issued by the regulator under section 211(3) of the <i>Water Supply (Safety and Reliability) Act 2008</i> and to give a copy of the amended plan to the regulator.	Sections 211(3)(a) and 211(5) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a r entity for the recycled water scheme to apply to the regulator for approval of an amendment to a recycled water management plan.	Sections 212 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the responsible entity, scheme manager or declared entity for a recycled water scheme, to make submissions in response to the regulator's show cause notice issued under section 213(2)(a) or (b) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 213(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the relevant entity for a recycled water management plan that has been suspended under Chapter 3 Part 2 of the <i>Water Supply (Safety and Reliability) Act 2008</i> , to apply to the regulator for approval to resume supply of recycled water under the scheme.	Section 215(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the relevant entity for a recycled water management plan that has been suspended under Chapter 3 Part 2 of the <i>Water Supply (Safety and Reliability) Act 2008</i> , to comply with a direction of the regulator pursuant to section 215(4)(c) or (d) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Sections 215(4)(c) and 215(4)(d) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a recycled water provider for a recycled water scheme that is not a critical recycled water scheme, to notify the regulator of a proposal to permanently stop the supply of water under the scheme.	Section 230(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity for a critical recycled water scheme, to notify the regulator of a proposal to permanently stop the supply of water under the scheme.	Section 230(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant entity for the recycled water scheme, to provide information or to verify information by statutory declaration as required by the regulator under section 230(6) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 230(6) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a relevant entity for a recycled water scheme, to notify the regulator of a stoppage in the supply of recycled water under the scheme.	Section 230(9) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the relevant entity for the recycled water scheme that augments the supply of drinking water, to apply to the regulator for approval of a validation program.	Section 237 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the relevant entity for the recycled water scheme that augments the supply of drinking water, to provide information or information verified by statutory declaration as required by the regulator under section 238(1) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Section 238(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the relevant entity for the recycled water scheme that augments the supply of drinking water, to apply to the regulator to amend the approved validation program.	Section 242 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme to review the approved recycled water management plan for the scheme.	Section 258(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a scheme manager for a multiple-entity recycled water scheme to arrange for a review of the approved recycled water management plan for the scheme	Section 258(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme to amend the approved recycled water management plan for the scheme and apply to the regulator for approval of the amended plan.	Section 259(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a scheme manager for a multiple-entity recycled water scheme to amend the manager's scheme manager plan for the scheme.	Section 259(3)(a) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a declared entity for a multiple-entity recycled water scheme to amend the entity's scheme provider plan for the scheme.	Section 259(3)(b) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a scheme manager for a multiple-entity recycled water scheme to apply to the regulator for approval of the amended recycled water management plan for the scheme.	Section 259(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme or a scheme manager for a multiple-entity recycled water scheme, to arrange for an internal audit report and give it to the regulator.	Sections 260(1) and 260(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a recycled water provider for a single-entity recycled water scheme or a scheme manager for a multiple-entity recycled water scheme, to arrange for an audit report and give it to the regulator.	Sections 261(1) and 261(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as recycled water service provider for a single-entity recycled water scheme, to respond to the regulator's show cause notice about a proposed spot audit.	Section 262(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as the scheme manager or declared entity for a multiple-entity recycled water scheme, to respond to the regulator's show cause notice about a proposed spot audit.	Section 262(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the responsible entity, to comply with the regulator's notice issued pursuant to section 262(8) of the <i>Water Supply (Safety and Reliability) Act 2008</i> .	Sections 262(8) and 262(9) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the relevant entity and any declared entity for a recycled water scheme, to give the auditor, and any person employed or authorised by the auditor, free and uninterrupted access to the infrastructure forming part of the scheme and any records relating to the infrastructure.	Sections 265 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an alerting entity, to inform the regulator and the responsible entity for the non-compliance that the quality of recycled water produced or supplied under the recycled water scheme for the entity does not comply with the water quality criteria for the recycled water relevant to the scheme.	Sections 270(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a responsible entity for the non-compliance, to give the regulator notice of the following:- a) the noncompliance and the circumstances that gave rise to the noncompliance; b) any action taken, or to be taken, by the entity to correct the noncompliance; c) the measures the entity will take to prevent the noncompliance in the future.	Sections 270(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an alerting entity, to inform the regulator and the responsible entity for the prescribed incident about a prescribed incident.	Sections 271(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a responsible entity for the non-compliance, to give the regulator notice of the following:- a) the prescribed incident and the circumstances that gave rise to the prescribed incident; b) any action taken, or to be taken, by the entity relating to the prescribed incident; c) the measures the entity will take to prevent the prescribed incident in the future.	Sections 271(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity for a recycled water scheme, to prepare an annual report about the scheme and give it to the regulator.	Section 273 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a relevant entity for a recycled water scheme to augment a supply of drinking water, or a relevant entity for a recycled water scheme to premises by way of a dual reticulation system, to prepare and make publicly available a public report about the scheme.	Section 274 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as recycled water provider or another entity, to respond to a notice issued by the regulator pursuant to this section.	Section 302 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a recycled water provider, or other entity for a multiple-entity recycled water scheme, to make submissions regarding the regulator's intention to make a declaration that the recycled water scheme is a critical recycled water scheme.	Section 303 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



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*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the relevant entity for a critical recycled water scheme, to ask the regulator to review the making of the declaration that the scheme is a critical recycled water scheme, after one year since the declaration was made.	Section 306 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as sewerage service provider, to comply with a regulator notice.	Section 330 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a sewerage service provider, to give the regulator a report about the actions taken to comply with a regulator notice.	Section 331 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a recycled water provider or other declared entity, to give the scheme manager, information the scheme manager reasonably requires to comply with the scheme manager's obligations under the Act.	Section 333 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a dam, to have it failure impact assessed and give it to the chief executive.	Sections 343, 344 and 345 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a dam, to pay the cost of preparing and certifying a failure impact assessment where required under section 348.	Section 348 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a dam owner, to give the chief executive additional information about a failure impact assessment.	Section 349(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a dam owner, to comply with an information notice issued by the chief executive pursuant to this section and return the recertified assessment to the chief executive.	Section 351 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power, as a dam owner, to comply with an information notice issued by the chief executive pursuant to this section.	Section 352 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referable dam, to prepare an emergency action plan for the dam and comply with the requirements of Chapter 4, Part 1, Subdivision 3 when preparing the plan.	Sections 352F, 352G and 352H, <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government, to assess an emergency action plan for consistency with its disaster management plan, consult with the local group for the plan and give the owner of the dam a notice.	Section 352HB <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a referable dam, to comply with an information notice issued by the chief executive pursuant to this section.	Section 352L <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a referrable dam, to keep a copy of the approved emergency action plan for the dam and make it available to an individual:- (a) who has a function under the plan; or (b) who, under the plan, is named and required to be personally notified of a dam hazard event or emergency event.	Section 352N <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a referrable dam, to comply with a notice issued by the chief executive pursuant to this section.	Section 352O <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referrable dam, to review an emergency action plan for the dam, give the chief executive a notice stating whether or not the owner proposes an amendment of the plan because of the review and if so, a copy of the amended plan.	Section 352P <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referrable dam, to ask the chief executive to correct a minor error or make a change, that is not a change of substance, in an emergency action plan for the dam.	Section 352Q(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as the owner of a referrable dam, to ask to the chief executive to record the change in ownership of the dam and make other changes to the plan required because of the change in ownership.	Section 352Q(1A) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 19/02/2020	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a referable dam, to apply to the chief executive for a change of substance to an emergency action plan for the dam.	Section 352R(1) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referable dam, to comply with a notice issued by the chief executive pursuant to this section.	Section 352R(2)(c) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referable dam, to prepare a new emergency action plan for the dam and give it to the chief executive for approval.	Section 352S <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referable dam, to prepare an emergency event report in compliance with Chapter 4, Part 1, Subdivision 9 and give it to the chief executive.	Section 352T <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referable dam, to comply with a notice issued by the chief executive pursuant to this section.	Section 352U <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the owner of a referable dam, to provide the chief executive with information that will help the chief executive to decide what safety conditions are to apply to the dam.	Section 353 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a refrerrable dam, to provide the chief executive with information that will help the chief executive to decide what changes should be made to the safety conditions and development conditions that apply to the dam.	Section 356 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to comply with a compliance notice issued by the chief executive pursuant to this section.	Section 359 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a former owner of a dam, to give the chief executive notice of the change in ownership and give the new owner all relevant documentation for the dam.	Section 366 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power, as a dam owner, to give the chief executive the authorisation request information.	Section 379 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a dam owner, to record the authorisation request information in writing and give it to the chief executive where the circumstances in section 381(1) or (2) are satisfied.	Section 381(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a dam owner, to publish a copy of a notice given to the owner under subsection (2) in the gazette.	Section 390(5) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	



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NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as the owner of a dam to which a resource operations licence applies, to, in the circumstances set out in subsection (1), reduce the full supply level of the dam to the reduced full supply level and give notice of the reduced full supply level.	Section 399B <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power, as the owner of a dam operating at a reduced full supply level under section 399B for more than 1 year, to give a report to the entities prescribed in subsection (2).	Section 399C <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/11/2022 (ECM # 4705493)	
	Chief Executive Officer	Power to prepare an improvement plan in response to an improvement notice issued by the regulator.	Sections 446(2) and 447 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to respond to a show cause notice issued by the regulator pursuant to this section.	Section 446(3) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to comply with a direction issued by the regulator pursuant to this section 448.	Sections 448 and 449 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to start a proceeding referred to in section 475(1) in the District Court and to give a copy of the proceeding to the regulator.	Section 475 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an interested person for an original decision, to apply for an internal review of the decision.	Section 512 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the recipient of a submitter notice on an internal review application, to make written submissions on the application.	Section 513(4) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the applicant on an internal review application, to apply for the stay of an original decision to the relevant entity listed in section 516(2).	Section 516(2) <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an interested person for the original decision, to appeal against or apply for an external review of an internal review decision.	Section 517 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an interested person for a review decision about an original decision the subject of an information notice or a compliance notice mentioned in section 510(1)(b), other than an original decision that is a decision relating to a matter involving drinking water or recycled water, to give the authority under the <i>Queensland Competition Authority Act 1997</i> a notice applying for arbitration on the decision.	Section 524 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Water Supply (Safety and Reliability) Act 2008*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as water service provider, to make guidelines for persons about preparing a water efficiency management plan.	Section 573 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a service provider, to keep available for inspection and purchase the documents referred to in the section.	Section 575 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a service provider, to publish each of the documents referred to in the section.	Section 575A <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the relevant entity for a recycled water scheme, to keep available for inspection and purchase the documents referred to in the section.	Section 576 <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as the relevant entity for a recycled water scheme, to publish the annual report prepared under section 273.	Section 576A <i>Water Supply (Safety and Reliability) Act 2008</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Act 2011*

**Work Health and Safety Act 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to notify the regulator after becoming aware a notifiable incident has occurred	Section 38 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to consult with workers who are, or are likely to be, directly affected by a matter relating to work health or safety	Section 47 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to facilitate the conduct of an election for 1 or more health and safety representatives to represent workers	Sections 51 to 54 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make an application to the commission to disqualify a health and safety representative.	Section 65 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to comply with the general obligations of a person conducting a business or undertaking provided in section 70.	Section 70 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to refuse on reasonable grounds to grant access to the workplace to a person assisting a health and safety representative for a workgroup.	Section 71(5) <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as person conducting a business or undertaking, to refuse to grant access to information mentioned in section 70(1)(c) if the information is confidential commercial information.	Section 71(7) <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to ask the regulator to appoint an inspector to decide the matter.	Section <del>72</del> 76(5) <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power as a person conducting a business or undertaking to comply with subsections (a) to (c).	Section 74 <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to establish a health and safety committee.	Sections 75 to 78 <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a party to an issue, to resolve the issue in accordance with an agreed procedure or the default procedure.	Section 80 and 81 <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to ask the regulator to appoint an inspector to assist in resolving the issue.	Section 82(2) <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to direct the worker to carry out suitable alternative work at the same or another workplace.	Section 87 <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to ask the regulator to appoint an inspector to attend the workplace to assist in resolving an issue arising from a cessation of work.	Section 89 <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to give a copy of the provisional improvement notice to the regulator.	Section 97A <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to give the industrial registrar written notice of the dispute.	Section 102B <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to appeal a decision of the Commission given under Part 5, Division 7A.	Section 102G <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to appoint a work health and safety officer for that business or undertaking.	Section 103A <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to instruct a work health and safety officer to take reasonable action to eliminate or minimise risks to health and safety.	Section 103F <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power to apply to the Magistrates Court for an order under section 112 about engaging in or inducing discriminatory or coercive conduct.	Section 112 <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the Commission to revoke a WHS entry permit.	Section 138 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to appeal a decision of the commission.	Section 140 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to ask the regulator to appoint an inspector to attend the workplace to assist in resolving the dispute.	Section 141 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power to apply to the Commission for it to deal with the dispute.	Section 142(4) <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply to the regulator for the return of a seized thing.	Section 180 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to demand that the regulator allow the CEO to inspect a seized thing and if the seized thing is a document to make copies of it.	Section 181 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to claim compensation from the State.	Section 184 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to make a written undertaking (a WHS undertaking) in connection with a matter relating to a contravention or alleged contravention of the <i>Work Health and Safety Act</i> .	Section 216 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a person who has made a WHS undertaking, to at any time, with the agreement of the regulator, withdraw the undertaking or vary the undertaking.	Section 221 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an eligible person in relation to a reviewable decision to apply to the regulator for an internal review of the decision.	Section 224 <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an eligible person to apply to the external review body for review of a reviewable decision made by the regulator or a decision made, or taken to have been made, on an internal review.	Section 229 to 229E <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Act 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to appeal a decision of the commission.	Section 229F <a href="#"><i>Work Health and Safety Act 2011</i></a>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to, in the circumstances provided in subsections (1) or (1A), make a written request to the WHS prosecutor that a prosecution be brought.	Sections 231(1) and (1A) <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 19/02/2020	
	Chief Executive Officer	Power to, in the circumstances provided in subsection (3), request the WHS prosecutor to refer the matter to the director of public prosecutions.	Section 231(3) <i>Work Health and Safety Act 2011</i>	Ordinary Meeting of Council 19/02/2020	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Regulation 2011*

**Work Health and Safety Regulation 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an approved RTO, to grant a person a certificate of authority.	Section 31B <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 12/12/2018 (ECM Doc Set: 3815540)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking at a workplace, to prepare, maintain and implement an emergency plan.	Section 43 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	<u>Chief Executive Officer</u>	<u>Power, as a person conducting a business or undertaking, to manage psychosocial risks under part 3.1.</u>	<u>Section 55C <i>Work Health and Safety Regulation 2011</i></u>		
	Chief Executive Officer	Power, as a person conducting a business or undertaking at a workplace, to maintain a written record of the evidence provided under subsections (1), (2) and (3).	Section 85(4) <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to the regulator for a licence to carry out demolition work.	Section 144B <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to make a submission to the regulator in relation to a proposed refusal	Section 144I <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Regulation 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a holder of a licence to carry out demolition work, to make a submission to the regulator in relation to a proposed amendment to a licence.	Section 144P <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a holder of a licence to carry out demolition work to apply to the regulator to amend the licence.	Section 144Q(1) <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power after receiving a written notice of intention to refuse an application to amend the licence from the regulator, to make a submission to the regulator in relation to the proposed refusal.	Section 144Q(2) <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply to the regulator for a replacement document.	Section 144U <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a holder of a licence to carry out demolition work to voluntarily surrender the licence document to the regulator.	Section 144V <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a holder of a licence to carry out demolition work, to apply to the regulator for renewal of the licence.	Sections 144VA, 144VB <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Regulation 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a holder of a licence to carry out demolition work to make a submission to the regulator in relation to the proposed suspension, cancellation and/or disqualification.	Section 144Y <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a person with management or control of an item of plant stated in schedule 5, part 2, to apply to the regulator for the registration of that item of plant.	Section 265 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to respond to a notice from the regulator on a proposal to refuse registration of an item of plant stated in schedule 5, part 2.	Section 270(1)(b) <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to respond to a notice from the regulator on a proposal to cancel the registration of an item of plant stated in schedule 5, part 2.	Section 288C <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to return the registration document for an item of plant stated in schedule 5, part 2 to the regulator.	Section 288D <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to obtain the current safety data sheet for a hazardous chemical used at a workplace	Section 344 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a person conducting a business or undertaking, to prepare and maintain a register of hazardous chemical used at a workplace	Section 346 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Regulation 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to apply in writing to the regulator for authorisation to use, handle or store a prohibited carcinogen or restricted carcinogen	Section 383 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to ensure that all asbestos or asbestos contaminated material at a workplace is identified by a competent person.	Section 422(1) <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to ensure that the presence and location of all asbestos or asbestos contaminated material at a workplace is clearly indicated and if practicable labelled.	Section 424 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to prepare, maintain and review an asbestos register for each workplace.	Sections 425(1) and 426 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to prepare, maintain and review an asbestos management plan for each workplace.	Sections 429 and 430 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an eligible person in relation to a reviewable decision set out in section 676 of the <i>Work Health and Safety Regulation</i> , to apply to the regulator for an internal review of a decision.	Section 678(1) <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Work Health and Safety Regulation 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an eligible person in relation to a reviewable decision under section 89(5), 118(5), 256(5), 269(5) or 497(5) of the <i>Work Health and Safety Regulation</i> to apply to the regulator for an internal review of the decision.	Section 678(2) <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an eligible person to apply to QCAT for an external review of reviewable decision made by the regulator or of a decision made, or taken to have been made, on an internal review.	Section 683 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power to apply for an exemption from compliance with any provision of the <i>Work Health and Safety Regulation</i> .	Section 684 <i>Work Health and Safety Regulation 2011</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

**Workers' Compensation and Rehabilitation Act 2003**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, to insure and keep insured all Council's employees and Councillors.	Section 48 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as an employer, to pay a premium notice issued by WorkCover.	Section 54(7) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to pay a reassessment premium notice issued by WorkCover.	Section 56(5) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to apply to WorkCover for a waiver or reduction of a penalty for contravening section 48.	Section 57(3) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to object to a default assessment issued by WorkCover.	Section 58(6) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to pay a default assessment notice issued by WorkCover.	Section 58(10) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, to apply to WorkCover for a waiver or reduction of an additional premium.	Section 64(2) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer who is not a self-insurer, and who is or is required to have accident insurance, to pay the weekly payment of compensation payable to an injured worker during the excess period.	Section 66(2) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an employer, to apply to WorkCover for a waiver or reduction of a penalty provided in section 66(6).	Section 66(7) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government self-insurer, to cover councillors under the self-insurer's licence.	Section 68A(1) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a local government self-insurer, to notify the councillors and the Regulator of its decision to cover councillors under the self-insurer's licence.	Section 68A(3) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply to the Regulator to be licensed as a self-insurer, as described in Chapter 2, Part 4.	Sections 69 and 70 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a prospective self-insurer, to make a submission to the Regulator about a decision to refuse an application to be licensed as a self-insurer.	Section 77(3) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as self-insurer, to apply to renew a self-insurer licence or to notify the Regulator that Council intends not to apply for renewal.	Section 79 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as self-insurer, to make a submission to the Regulator about a decision to refuse an application to renew a self-insurer licence.	Section 80(3) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to pay the annual levy to the Regulator.	Section 81 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to comply with the conditions imposed on the licence under the Regulation and by the Regulator.	Section 83 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to lodge security with the Regulator before the issue or renewal of a self-insurer licence.	Section 84 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as a self-insurer, to obtain a contract of reinsurance of liabilities and lodge the contract with the Regulator.	Section 86 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to exercise all of the powers identified in section 92 in relation to the self-insurer's workers.	Section 92 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a local government self-insurer, to exercise all of the powers identified in section 92A in relation to councillors covered by the self-insurer's licence.	Section 92A <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a local government self-insurer, to keep the documents identified in sections 93 and 93A.	Sections 93 and 93A <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to comply with a notice to give documents issued by the Regulator under this section.	Section 94 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to respond to a written notice issued by the Regulator under this section.	Section 96 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to send a written notice to the Regulator seeking to cancel a self-insurer licence.	Section 97 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as former self-insurer, to request the Regulator to allow Council to continue to exercise the powers referred to in sections 92 and/or 92A.	Section 100(2) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a former self-insurer, to request the return of the balance of the section 84 security from the Regulator.	Section 103 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 22/11/2017 (ECM Doc Set: 3563674)	
	Chief Executive Officer	Power, as an employer, to ask the Regulator to approve the amount provided for in the industrial instrument for the purposes of section 107B of the <i>Workers' Compensation and Rehabilitation Act 2003</i> .	Section 107E(2) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, to appeal the Regulator's decision to refuse to approve the amount provided for in the industrial instrument under Chapter 13 of the <i>Workers' Compensation and Rehabilitation Act 2003</i> .	Section 107E(6) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	
	Chief Executive Officer	Power, as a self-insurer, to pay compensation for an injury sustained by a worker.	Section 109(1) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to pay a worker an amount, either in compensation or instead of compensation, in the circumstances provided for in subsection 109(5).	Section 109(5) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an employer, to apply to WorkCover for a waiver or reduction of a penalty provided in section 109A.	Section 109A(4) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, whose worker sustains an injury for which compensation may be payable, to complete a report in the approved form and give the report to the insurer.	Section 133 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 19/05/2021	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, to give the insurer written notice in the approved form if:- (a) a worker asks the employer for compensation for an injury sustained by the worker; or (b) the employer pays the worker an amount, either in compensation or instead of compensation, that is payable by the employer as a self-insurer or WorkCover under the Act for an injury sustained by the worker.	Section 133A <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an employer, to pay compensation to an injured worker for the day the worker stops work because of the injury.	Section 144 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to pay the amount of the first charge or the whole of the damages to the insurer.	Section 207B(3) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to appoint a Rehabilitation and Return to Work Coordinator where the employer meets the criteria prescribed under a regulation.	Section 226(1) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to give the insurer the prescribed details of a person appointed as a Rehabilitation and Return to Work Coordinator and details of any change to the prescribed details.	Sections 226(4) and 226(5) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an employer, to prepare and have in place a workplace rehabilitation policy and procedure, and review those policies and procedures every 3 years.	Section 227 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, to assist or provide an injured worker with rehabilitation.	Section 228(1) and 228(2) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to cooperate with an insurer to enable the insurer to meet its obligations under section 220.	Section 228(3) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an employer, to give the insurer written evidence that it is not practicable to provide a worker with suitable duties.	Section 228(4) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 19/05/2021	
	Chief Executive Officer	Power, as an employer other than a self-insurer, to apply to WorkCover for a waiver or reduction of a penalty provided in section 229.	Section 229(4) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer against whom negligence is alleged, to cooperate fully with and give WorkCover all information and access to documents in relation to the claim.	Section 280 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer against whom a proceeding for damages has been brought, to conduct the proceedings and/or settle the claim.	Section 300(6) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer, other than a self-insurer, against whom a proceeding for damages has been brought, to execute all documents and do everything that WorkCover considers reasonably necessary to allow the proceedings to be conducted by it.	Section 300(7) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to comply with the requirement of an authorised person to give information or produce documents required under section 532C.	Section 532C <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer or contractor, to keep the documents about workers, and contracts for the performance of work, prescribed under a regulation.	Section 532D <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer who is not a self-insurer, to give WorkCover information the employer has in relation to a person defrauding, or attempting to defraud, WorkCover, or in relation to a person stating anything, or giving a document containing information, to WorkCover or a registered person that the person knows is false or misleading in a material particular.	Section 536(3) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer who is a self-insurer, to give the Regulator information the employer has in relation to a person defrauding, or attempting to defraud, the self-insurer, or in relation to a person stating anything, or giving a document containing information, to the self-insurer or a registered person that the person knows is false or misleading in a material particular.	Section 536(4) <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to apply for a review of a decision identified in section 540(1) of the <i>Workers' Compensation and Rehabilitation Act 2003</i> and to take all steps necessary to conduct the application and to appear at the hearing.	Section 541 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to appeal to an appeal body against the following decisions of the Regulator or the insurer: (a) a review decision, other than a decision to return a matter to a decision-maker under section 545 of the <i>Workers' Compensation and Rehabilitation Act 2003</i> ; and (b) a decision under Chapter 3 or Chapter 4 of the <i>Workers' Compensation and Rehabilitation Act 2003</i> that is not a decision mentioned in section 540(1) (a non-reviewable decision), and to take all steps necessary to file and serve the notice of appeal and conduct the appeal, to appear at any conference in the proceeding and to appear at the hearing.	Section 549, 550, 552A and 554 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power to seek the consent of the other party or the leave of the appeal body for Council to be represented by a lawyer at a conference under section 552A or at the hearing of an appeal.	552B <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to appeal against a decision of the Regulator identified in section 567 of the <i>Workers' Compensation and Rehabilitation Act 2003</i> and to take all steps necessary to file and serve the notice of appeal and conduct the appeal, to appear at any conference in the proceeding and to appear at the hearing.	Section 568 <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a prospective employer, to request in writing that a prospective worker disclose to Council the worker's pre-existing injury or medical condition, if any.	Section 571B <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Act 2003*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a principal contractor for a construction project to, by written notice, to ask the relevant contractor for a copy of a required document.	Section 576C <i>Workers' Compensation and Rehabilitation Act 2003</i>	Ordinary Meeting of Council 16/10/2013 (ECM Doc Set: 2163514)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Regulation 2014*

**Workers' Compensation and Rehabilitation Regulation 2014**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer other than a self-insurer, to submit to WorkCover a declaration of wages.	Section 8(2) <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer other than a self-insurer, to enter a payment plan with WorkCover.	Section 10(2)(d) <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a former employer, to give written notice to WorkCover.	Section 13(3) <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to appoint an actuary to calculate an amount of outstanding liability for section 87 of the Act.	Section 26 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to agree with WorkCover on a calculation of an outstanding liability for section 87 of the Act, based on a joint summary report prepared by actuaries under section 30 of the <i>Workers' Compensation and Rehabilitation Regulation 2003</i> .	Section 31 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as an employer, to advise the Regulator that WorkCover and the employer do not agree on the outstanding liability amount.	Section 32 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Regulation 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a former self-insurer, to appoint an actuary to calculate an amount of liability for section 102 of the Act.	Section 46 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a former self-insurer, to give the information, in the approved form, necessary to enable the actuaries to complete the calculation.	Section 47 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a former self-insurer, to agree with WorkCover on the amount of the calculation for section 102 of the Act.	Section 51 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a former self-insurer, to advise the Regulator that WorkCover and the former self-insurer do not agree on the self-insurer's liability amount.	Section 52 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to give the Regulator and the approved actuary, in the form approved by the Regulator, the self-insurer's data.	Section 56 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	
	Chief Executive Officer	Power, as a self-insurer, to agree with the Regulator about the self-insurer's estimated claims liability.	Section 62 <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Workers' Compensation and Rehabilitation Regulation 2014*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as an employer of employees to appoint 1 rehabilitation and return to work coordinator for more than one workplace.	Section 115(3) <i>Workers' Compensation and Rehabilitation Regulation 2003</i>	Ordinary Meeting of Council 05/08/2015 (ECM Doc Set: 2802814)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Working with Children (Risk Management and Screening) Act 2000*

**Working with Children (Risk Management and Screening) Act 2000**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, as a person who employs someone in employment that is regulated employment, to develop and implement a written strategy about the person's employees that complies with the requirements of subsection 171(1).	Section 171 <i>Working with Children (Risk Management and Screening) Act 2000</i>	Ordinary Meeting of Council 16/11/2023 (ECM #4705493)	
	Chief Executive Officer	Power, as a person who carries on a regulated business, to develop and implement a written strategy about the regulated business that complies with the requirements of subsections 172(a) and 172(b).	Section 172 <i>Working with Children (Risk Management and Screening) Act 2000</i>	Ordinary Meeting of Council 16/11/2023 (ECM #4705493)	
	Chief Executive Officer	Power as an employer, before giving a notice mentioned in section 175(1)(b) or 176C(1)(b) to take reasonable steps to verify the person's identity.	Section 173(1) <i>Working with Children (Risk Management and Screening) Act 2000</i>	Ordinary Meeting of Council 16/11/2023 (ECM #4705493)	
	Chief Executive Officer	Power as an employer, to give a notice mentioned in section 175(1)(b) or 176C(1)(b), in the approved form and in the approved way.	Section 173(2) <i>Working with Children (Risk Management and Screening) Act 2000</i>	Ordinary Meeting of Council 16/11/2023 (ECM #4705493)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 1 (Administration) 2011*

**Local Law No. 1 (Administration) 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to approve an application form for approval of a prescribed activity.	Section 8(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to request than an applicant provide further reasonable information or clarification of information, documents or materials included in an application for approval of a prescribed activity.	Section 8(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give an applicant for approval of a prescribed activity, written notice stating that the applicant's application has lapsed and that the applicant may make a new application.	Section 8(5)(b)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to extend the period for the applicant to provide further information.	Section 8(6)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to grant approval for an applicant to undertake a prescribed activity in accordance with section 9(1).	Section 9(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give written notice stating the decision on an application to undertake a prescribed activity.	Section 9(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 1 (Administration) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to grant an approval for a prescribed activity on appropriate conditions.	Section 10(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to accept the certificate of a third party certifier as evidence of any application requirement.	Section 12(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to determine the term of an approval.	Section 13	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to determine the further term of an approval.	Section 14(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give notice that an approval is one of a class of approvals that the local government does not intend to renew or extend.	Section 14(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to approve the form of an application to renew or extend an approval.	Section 14(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to request, by written notice, that an applicant provide further reasonable information, clarification of information, documents or materials included in an application, when considering an application for renewal or extension of an approval for a prescribed activity.	Section 14(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 1 (Administration) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give an applicant for renewal or extension of approval for a prescribed activity written notice stating the decision.	Section 14(6)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give an applicant for renewal or extension of approval for a prescribed activity an information notice if the application is refused or the approval contains non-standard conditions.	Section 14(8)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to approve the form of an application for transfer of an approval.	Section 15(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give a written notice, to an applicant for transfer of an approval of a prescribed activity, requesting the provision of further reasonable information clarification of information, documents or materials included in an application.	Section 15(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to grant an application to transfer an approval.	Section 15(6)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give notice of grant or refusal of an application to transfer an approval.	Section 15(7)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to amend existing conditions of an approval if an application for the transfer of the approval has been granted.	Section 15(8)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 1 (Administration) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give an information notice if an application for transfer of an approval is refused or granted but amended to include non-standard conditions.	Section 15(11)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to consider and decide whether to grant or refuse an application to amend the conditions of an approval at the request of an approval holder.	Section 16(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give an approval holder written notice of amended conditions granted in accordance with section 16(3).	Section 16(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give an approval holder an information notice where an application is refused under section 16(3).	Section 16(5)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give a show cause notice to an approval holder in accordance with section 18(2), if there is a ground under section 17 to amend, suspend or cancel an approval.	Section 18(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to:- (a) decide that a ground no longer exists to cancel, amend or suspend an approval; and (b) give written notice to an approval holder of the decision that a ground no longer exists to cancel, amend or suspend the approval.	Section 18(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 1 (Administration) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to:- (a) amend an approval if a ground for amendment still exists after consideration of the applicant's submissions; or (b) suspend an approval if a ground for suspension still exists after consideration of the applicant's submissions; and (c) cancel an approval if a ground for cancellation still exists after consideration of the applicant's submissions.	Section 18(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give an approval holder an information notice if a decision is taken pursuant to section 18(4).	Section 18(5)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to immediately suspend an approval if the prescribed activity poses:- (a) an urgent and serious threat to public health or safety; or (b) an urgent and serious risk of environmental harm, property damage or loss of amenity.	Section 19(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give notice to an approval holder of a decision under section 19(1).	Section 19(2)(a)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to cancel a suspension under section 19(1).	Section 19(2)(c)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 1 (Administration) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to extend the time for making an application for review.	Section 22(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to review an original decision within 28 days after receiving a review application and make a decision to:- (a) confirm the original decision; or (b) amend the original decision; or (c) substitute another decision for the original decision.	Section 23(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give an applicant notice of a decision made in accordance with section 23(1).	Section 23(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to, by public notice, offer a reward for information leading to the conviction of a person for:- (a) an offence involving damage to, or theft of, property of the local government or under the local government's control; or (b) an offence against a local law.	Section 33(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to dispose of an item seized or impounded for more than 1 month by sale through:- (a) public auction or tender, following an advertisement published at least 14 days before the sale; (b) an agent of the local government; or (c) an enterprise owned by the local government.	Section 37(5)		



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 2 (Animal Management) 2011*

**Local Law No. 2 (Animal Management) 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to take reasonable steps to notify the public that animals are prohibited in a particular public place under section 10(1).	Section 10(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to notify the public of the designation of an area as a dog off-leash area under section 11(1).	Section 11(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to recognise a body for the purposes of section 12(3)(d).	Section 12(d)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give the responsible person for an animal an information notice about a declaration made pursuant to section 19(2).	Section 19(3)	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to:- (a) offer an animal, to which section 31 applies, for sale by public auction or tender; or (b) sell the animal by private agreement, dispose of the animal without destroying it, or destroy the animal if it is mentioned in section 27(2)(b) and is of a species, breed or class specified by subordinate local law.	Section 32(1)	Ordinary Meeting of Council 21/09/2016 (ECM Doc Set: 3251491)	
	Chief Executive Officer	Power to exhibit a notice at the local government's public office for at least 2 days before the sale, at a public auction, of an animal pursuant to section 32(1).	Section 32(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 2 (Animal Management) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to dispose of an animal as may be considered appropriate, if the animal is not sold in accordance with section 32(1).	Section 32(6)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Subordinate Local Law No. 2 (Animal Management) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	SUBORDINATE LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to approve a code of practice for the keeping of the birds identified in schedule 5 item 3.	Section 8(2) and schedule 5 item 3	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to approve a code of practice for the keeping of pigeons.	Section 8(2) and schedule 5 item 4	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to approve a code of practice for the keeping of bees.	Section 8(2) and schedule 5 item 5	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 3 (Community and Environmental Management) 2011*

**Local Law No. 3 (Community and Environmental Management) 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to consult with the chief executive about the desirability of a declaration under section 6(1).	Section 6(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to publish notice of a declaration under section 6(1) in a newspaper circulating generally in Council's local government area.	Section 6(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to publish notice of a declaration under section 7(2) in a newspaper circulating generally in Council's local government area.	Section 7(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011*

**Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to place notice of closure of a local government controlled area under section 8.	Section 8	Ordinary Meeting of Council 25/01/2012 (ECM Doc Set: 1568434)	Council be advised of all future road closures
	<del>Chief Executive Officer</del>	<del>Power to temporarily close a local government controlled area to public access under section 8(1)</del>	<del>Section 8(1)</del>	<del>Ordinary Meeting of Council 25/01/2012 (ECM Doc Set: 1568434)</del>	<del>Council be advised of all future road closures</del>
	Chief Executive Officer	Power to form the opinion that section 9(1) applies, and give a compliance notice to an owner of land, requiring the owner to:- (a) fence the land if the land is not currently fenced; or (b) repair or replace the fence if the current fence on the land is in disrepair.	Section 9(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give a compliance notice to an owner of land about a road or footpath crossing in accordance with section 11.	Section 11	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 5 (Parking) 2011*

**Local Law No. 5 (Parking) 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	The power to issue a parking permit.	Section 7(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	The power to issue a commercial vehicle identification label.	Section 8(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 6 (Operation of Saleyards) 2011*

**Local Law No. 6 (Operation of Saleyards) 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to appoint a manager of the saleyard.	Section 3	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to:- (a) decide the days and times during which stock may be delivered to the saleyard; and (b) refuse to permit stock to be delivered at any other time.	Section 5	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to approve of stock remaining at the saleyard after the time specified in section 9(1), for the purpose of:- (a) dipping; or (b) agistment; or (c) any other purpose approved in a particular case.	Section 9(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to approve a purpose for which stock can remain at a saleyard after the time specified in section 9(1).	Section 9(3)(c)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to grant an approval to use the saleyard.	Section 11(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to fix days and times during which regular stock sales may be conducted at the saleyard.	Section 12(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 6 (Operation of Saleyards) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to grant approval for someone to conduct a sale of stock at the saleyard at time other than a regular day or time, fixed under section 12(1), provided it does not cause unnecessary disruption to existing stock sale arrangements at the saleyard.	Section 12(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to fix the order of priority of sale of auctioneers.	Section 14	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to prescribe fees for the use of saleyards and associated facilities.	Section 16(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to:- (a) make a determination about the information which should be included in the prescribed form submitted pursuant to section 16(3); and (b) determine the prescribed fees payable on the basis of the information; and (c) take proceedings to recover the amount of prescribed fees payable against any or all persons liable to pay the fees as a debt payable to the local government.	Section 16(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to grant an approval, in accordance with section 17(3), for the use of a saleyard other than for the purpose of stock management.	Section 17(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 6 (Operation of Saleyards) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to impose appropriate conditions on an approval granted pursuant to section 17(3).	Section 17(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to make facilities at the saleyard available by way of lease, licence or other arrangement and to determine applicable terms and conditions.	Section 19	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to approval ticket selling, with or without conditions.	Section 20(3)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give a written notice about a diseased or injured animal.	Section 21(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to recover costs incurred by the local government as a result of the manager acting under section 21(3), if a person has failed to comply with a written notice demanding payment.	Section 21(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to give a written statement of cost of repairs or replacement and recover payments owing to the local government.	Section 26(5)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 7 (Aerodromes) 2011*

**Local Law No. 7 (Aerodromes) 2011**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to regulate the use and operation of an aerodrome, by the placement of signs, notices and markers on an aerodrome, or part of an aerodrome.	Section 5(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to place signs, notices or markers on an aerodrome, in accordance with section 6(1).	Section 6(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to determine and include or notify, by means of permanently displayed signs or notices, with or without reference to lanes or marked areas and positions within an aerodrome, areas in which a person is, or is not, permitted to park a vehicle or cause a vehicle to stand.	Section 7(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to:- (a) declare part of an aerodrome to be a non-smoking area; and (b) post a sign or notice which identifies the part, indicates that smoking is prohibited, and purports to be posted with the authority of local government.	Section 11(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 7 (Aerodromes) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power, on any special occasion, event or other event of public interest at an aerodrome, to:- (a) make particular arrangements for the control of the aerodrome; and (b) charge fees for participation and admission to the occasion or event; and (c) impose conditions for the use of the aerodrome for the occasion or event as considered appropriate.	Section 13	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to impose fees and charges for each and every right of use of an aerodrome, including charges for leasehold areas within an aerodrome.	Section 14(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to permit an owner of an aircraft to furnish, on a monthly basis, particulars of the number of passengers carried on each flight of the aircraft together with the fee or charge imposed under section 14(1), where the fee or charge is calculated by reference to the number of passengers carried.	Section 14(4)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to waive or partially remit a fee or charge imposed under section 14(1).	Section 14(7)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to issue a compliance notice to an owner or occupier of land, or a person apparently in charge of a vehicle, in accordance with section 16(2).	Section 16(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 7 (Aerodromes) 2011*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to permit a temporary structure or a part of a vehicle to penetrate the OLS for a limited period of time in accordance with section 21(1).	Section 21(1)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	
	Chief Executive Officer	Power to impose conditions on any permit granted pursuant to section 21(1).	Section 21(2)	Ordinary Meeting of Council 30/11/2011 (ECM Doc Set: 1792454)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 8 (Waste Management) 2018*

**Local Law No. 8 (Waste Management) 2018**

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to require an owner or occupier of relevant premises to supply waste containers other than standard general waste containers.	Section 6(1)(b) <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	
	Chief Executive Officer	Power to supply premises with standard general waste containers.	Section 6(2) <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	
	Chief Executive Officer	Power to require a waste container to be kept at a particular place at a premises.	Section 8(1)(a) <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	
	Chief Executive Officer	Power to require a prescribed person of serviced premises, other than a detached dwelling, to supply: (e) an elevated stand; or (f) an imperviously paved and drained area for the waste containers, and (g) a hose cock and hose in the vicinity of the stand or paved area; and (h) a suitable enclosure for the waste containers.	Section 9(2)(a) <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	



**REGISTER OF DELEGATIONS**  
**COUNCIL TO CEO**

*Western Downs Regional Council Local Law No. 8 (Waste Management) 2018*

NO.	DELEGATE	DESCRIPTION OF POWER DELEGATED	LOCAL LAW PROVISION	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
	Chief Executive Officer	Power to give a written notice about the removal of general waste.	Section 10 <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	
	Chief Executive Officer	Power to give written approval to the owner or occupier of relevant premises for depositing and disposing of general waste and to impose conditions on the approval.	Section 11 <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	
	Chief Executive Officer	Power to require the occupier of relevant premises where there is industrial waste to: (d) supply industrial waste containers; (e) keep the waste containers in a specified location; and (f) keep the waste containers clean and in good repair.	Section 12 <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	
	Chief Executive Officer	Power to require occupier of relevant premises, where there is industrial waste, to treat the waste to the standard required by Council for disposal of the waste at a waste facility.	Section 13 <i>Local Law No. 8 (Waste Management) 2018</i>	Ordinary Meeting of Council 20/06/2018 (ECM Doc Set: 3709163)	



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<b>Title</b>	<b>Infrastructure Services Works December 2023/24 Capital Works Progress Update</b>
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<b>Date</b>	21 December 2023
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<b>Responsible Manager</b>	D. Dibley, WORKS MANAGER CONSTRUCTION
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### Summary

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2023/24 Capital Works Program for the month of December 2023.

### Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- Our business and industry actively live and buy local.

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- Our recreational spaces and community facilities are attractive, safe, and accessible.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- Our agile and responsive business model enables us to align our capacity with service delivery.
- Our effective asset management ensures that we responsibly maintain our community assets.

### Material Personal Interest/Conflict of Interest

Nil

### Officer's Recommendation

That this Report be received and noted.

### Background Information

On 21st June 2023, Council adopted the 2023/24 Budget including Council's Capital Works Program.

### Report

To ensure Council are well informed with key infrastructure projects, monthly reports will be presented outlining recently completed projects, projects in progress and upcoming projects.

### RECENTLY COMPLETED PROJECTS

1. Hogan Street, Dalby - Reconstruction and upgrade to Kerb and Channel;
2. Haslops Road, Bogandilla (3.37-3.57) Dust Suppression Works;
3. Stiller Brothers Road, Guluguba (14.07-14.29) Dust Suppression Works;
4. Dulacca South Road, Dulacca (23.5-26.6) Reconstruction and Widening;
5. Walsh Road Resheet/ Flood damage works;
6. Middle Creek Road Gravel Resheet works and flood damage;
7. Reseal Program Package 1; and
8. Lake Broadwater Carpark Resilience Upgrades.



## **PROJECTS IN PROGRESS**

1. Various Gravel Resheets incorporating Flood Damage Works, ongoing;
2. Riverglen Road, Glenmorgan (0.00-4.6) Road Widening Works;
3. Kleinschmidts Road, Jimbour East - Floodway Upgrade Works;
4. Macalister Bell Road, Macalister - Stage 2 Reconstruction Works and flood damage;
5. Cambridge Crossing Road, Cambridge Crossing (15.53-21.55) Reconstruction and Widening Works;
6. Jubilee Avenue, Dulacca (0.00-0.260) Upgrade to bitumen seal;
7. Macalister-Pirrinuan Road - Dust Suppression Works; and
8. Dalby PCYC Rear Access Upgrade

## **UPCOMING PROJECTS**

1. Zeller Street, Chinchilla (0.049-0.454) Road Widening;
2. Kings Road, Bell (1.01 - 1.49) Upgrade Works;
3. Dead Horse Lane (0.04-0.24) Dust Suppression Works;
4. Kents Road Jimbour (2.5-4.04) Reconstruction Works;
5. Roche Creek Road, Roche Creek (10.04-13.86);
6. Regional Kerb and Channel Replacement Works (Dulacca);
7. 2023/24 Reseal and Prior Works - Package 2; and
8. Wandoan Works Depot Shed Demolition

## **COMMERCIAL WORKS**

### **Recently Completed Projects**

1. DTMR Reseal Prior Works - Dalby Kogan Road, Kogan Condamine Road, Condamine Meandarra Road, Moonie Highway

## **PROJECTS IN PROGRESS**

1. 2023/24 RMPC

## **UPCOMING PROJECTS**

1. Warrego Highway Asphalt Pavement Repairs Package

## **FLOOD DAMAGE RESTORATION**

### **Recently Completed Projects**

1. QRA REPA Flood Damage Restoration 2019/20 Package 12 Woleebee/Guluguba/ Glenaubyn/ Dalwogon).

## **PROJECTS IN PROGRESS**

1. QRA REPA Flood Damage Restoration 2021/22 Package 11 (Waikola);
2. QRA REPA Flood Damage Restoration 2021/22 Package 13 (Brigalow/Warra/Kogan/Macalister/Ranges Bridge);
3. QRA REPA Flood Damage Restoration 2021/22 Package 15 Meandarra/Hannaford/Inglestone/Southwood / Moonie);
4. QRA REPA Flood Damage Restoration 2021/22 Package 18 (Inglestone/Southwood/Westmar/ Flinton).
5. QRA REPA Flood Damage Restoration 2021/22 Packages 16 (Sujeewong/Auburn);
6. QRA REPA Flood Damage Restoration 2021/22 Packages 17 (Tara);
7. QRA REPA Flood Damage Restoration 2021/22 Packages 20 (Wandoan/Grosmont/Roche Creek);
8. QRA REPA Flood Damage Restoration 2021/22 Packages 21 (Chinchilla/Red Hill/Burncluith/Pelican/Fairyland).



## UPCOMING PROJECTS

1. QRA REPA Flood Damage Restoration 2021/22 Packages 19 (Tara / Goranba / Marmadua / Weir River);
2. QRA REPA Flood Damage Restoration 2021/22 Packages 22 (Bell / Bunya Mountains);
3. QRA REPA Flood Damage Restoration 2021/22 Packages 23 (Boonarga / Brigalow / Hopeland / Crossroads / Montrose);
4. QRA REPA Flood Damage Restoration 2021/22 Packages 24 (Miles / Hookswood / Columboola / Goombi / Cameby / Rywung);
5. QRA REPA Flood Damage Restoration 2021/22 Packages 25 (Eurombah / Clifford / Bundi / Grosmont / Bogandilla).

## 2022/23 PROJECTS DESIGN STATUS UPDATE

Technical Services' Design Department has no 2022/23 projects outstanding with approval received from DTMR for Arubial Road/Roma- Condamine Road Intersection

## 2023/24 PROJECTS DESIGN STATUS UPDATE

Technical Services' Design Department have completed the following number of civil designs for the 2023/24 Capital Works Program:-

1. Design Program is 90% completed (37/41);
  - a. 88% - Roadworks Design Program (22/25) projects Issued for Construction (IFC);
  - b. 85% - Footpath Design Program (6/7) projects Issued for Construction.
  - c. 100% - DustSuppressions (9/9)

2. Remaining Projects Status - 3 in total

### Progressing

- Markham's Hill Road (70%)

### On Hold Awaiting Further Information/Investigation

- Dorney Street, Chinchilla (75%)
- Wheeler Street, Chinchilla (75%)

3. Flood Damage - 1 complete, 2 progressing.
  - Giligulgul Road (90%)
  - Gurulmundi Road (95%)
4. Supplementary (Extra) jobs - 19 complete of 26 projects

### Progressing

- Dalby Drainage Paths Design (80%)
- Branch Creek Road Drainage (40%)
- Glenmorgan School ped. X-ing (75%)
- Zeller St, Chinchilla Ped. X-ing (40%)
- Old Moonie Road Culvert Investigation (10%)

### On Hold Awaiting Further Information

- 1 Design Jobs
- 1 Investigative job

## 2024/25 PROJECTS DESIGN STATUS UPDATE

5. 24/25 Construction Program



- Woolletts Road, Jandowae (90%)

Ongoing survey acquisition for 2024/25 as confirmation of jobs received.

Consultation (Internal/External)

Following Council's resolution to receive the report, updates will be posted on Council's social media platforms to inform Western Downs Regional Council's community.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

All activities will be undertaken in accordance with Council's human rights obligations.

**Conclusion**

Works in progress with some delays due to staffing issues.

**Attachments**

Nil

**Authored by:** Debbie Dibley, **WORKS MANAGER CONSTRUCTION**



**Title** **Community and Liveability - Big Skies Festival 2023**

**Date** 3 January 2024

**Responsible Manager** C. Barnard, COMMUNITIES MANAGER

## Summary

The purpose of this report is to provide Council with a summary of the key outcomes and statistics from the delivery of Big Skies Festival 2023 and endorse the proposed dates for Big Skies 2024 to enable planning and coordinating to continue.

## Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- We proactively advance our region as a tourism destination.

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.

## Material Personal Interest/Conflict of Interest

Nil

## Officer's Recommendation

That this report be received, and that Council endorse the proposed dates for Big Skies Festival 2024 being held over the October long weekend, Thursday 3 October to Monday 7 October 2024.

## Background Information

Big Skies Festival was successfully delivered for the fourth time in 2023.

As outlined in the new Tourism and Destination Events Strategy 2023-2028, Big Skies Festival supports one of Council's key strategic outcomes to "Grow visitation to destination events".

Major Events like Big Skies Festival provide regional benefits such as optimising our tourism opportunities, fostering, and promoting corporate partnerships, establishing opportunities for visitors to experience our authentic rural communities, and promoting the Western Downs as more than a through destination.

These destination events, such as Big Skies attract thousands of people to our region every year and offer a fabulous opportunity for Western Downs Regional Council to go even bigger and better in years to come.

'It's the People that make it' - a calendar of festival and events boosting the economy each year.

## Report

Big Skies Festival offers a full program of events including four nights of Camping, two days of Concerts, Jacaranda Long Lunch, Jimbour House Tours, an Experience Western Downs Tour, Camp Kitchen activations including happy hour, live local entertainment, meals, bonfire, and Saturday markets.



In addition to the above, in 2023 we added some new activations to our program of events for the Festival which included a Sunset Dinner, Experience Western Downs Mystery tour, scenic helicopter flights, twilight markets, Gin masterclasses and Bush Poets breakfast.

The table below outlines the attendance at various activations held over the 4-day event and includes the 2022 totals for comparison: -

EVENT		2023 TOTALS	2022 TOTALS
CAMPING		<b>SITES</b>	<b>SITES</b>
	4 Night Package - Thurs-Mon	350	369
	3 Nights - Friday - Monday	249	163
	2 Nights - Friday & Saturday	22	N/A
	2 Nights - Saturday & Sunday	121	151
	Vendor - Friday Night	7	25
	Camping Upgrade - 1 night	14	N/A
		<b>763</b>	<b>708</b>
CONCERT		<b>ATTENDEES</b>	<b>ATTENDEES</b>
	2 Day Concert	<b>1660</b>	<b>1474</b>
	Saturday only	287	243
	Registered Carers (Free)	9	7
	Children U12 (Free)	146	118
		<b>442</b>	<b>368</b>
	Sunday only	181	308
	Registered Carers (Free)	6	7
	Children U12 (Free)	137	130
		<b>324</b>	<b>445</b>
	<b>TOTAL CONCERT TICKETS</b>	<b>2426</b>	<b>2287</b>
LONG LUNCH	Friday	120	108
SUNSET DINNER (NEW)	Friday	120	
EXPERIENCE WESTERN DOWNS TOUR	Friday	16	52
MYSTERY TOUR (NEW)	Friday	42	
JIMBOUR HOUSE TOURS	Thursday - Sunday	320	460

Camping for the duration of the festival again proved to be very popular with 350 sites booked for the 4-night package. Data captured for the camping bookings indicated that from the all the sites that were booked over the duration of the festival there was a total of **1945 campers** on-site with **1666** from out of the region and **279** local to the Western Downs. Therefore, this data indicates that most attendees stay on-site throughout the weekend and are located outside of the region.

The locality data was obtained through postcode information on overall ticket sales and indicated 24% of ticket holders were from Western Downs with 76% external visitation (69% Intrastate and 6% Interstate).

### Market Stallholders and Food Vendors

This year we sent out an expression of interest to our market stall holders for Twilight markets to be held on Friday night in addition to our Saturday morning markets.



Responses received from our market stall holders indicated quite an interest in the Twilight markets, therefore this was included in our program of events. 24 stall holders operated on Friday night with an additional 27 bumping in on Saturday morning to give a total of 51 stall holders in comparison to 39 stall holders in 2022.

Market Lane again proved to be a popular place, giving our campers and locals the opportunity to browse the markets, listen to local musicians and be part of the happening hub that the Camp Kitchen area was. There was 19 local vendors from Western Downs operating stalls within the markets in comparison to 12 in 2022.

Sixteen food vendors operated in the amphitheatre over 2 days to cater for the needs of our concert goers along with food and coffee vendors catering for campers in the camp kitchen over the 4 days.

Council's Tourism team provided a pop-up VIC on-site for the duration of the festival where all campers received a Welcome pack and had the opportunity to learn more about our region and all the places to visit in the Western Downs.

We also welcomed a local couple who sells camping products to set up alongside the VIC site as a trade stall, which resulted in them selling quite a few off the grid generators to campers which was a great success for them and far surpassed their expectations. There is an opportunity to expand the trade type stalls for future events if we can attract similar style camping orientated stalls.

Estimated Economic Impact

The economic impact of Big Skies Festival has been calculated separately for the campers who stayed on average 3.3 nights, and the additional visitors who attended the Big Skies Concert.

Impact of campers

A total of 1,666 people camped on average 3.3 nights.

Tourism Research Australia estimates the following expenditure for visitors in the Western Downs Region

- Average day spend \$108
- Total trip spend (day and night) \$216

Based on the estimated 1,666 people who visited the event on average 3 nights, and considering the \$216 per person/per overnight stay, a total of \$1,079,568 total visitor spend is modelled. This results in a total impact on the Western Downs economy of \$1,282,993.

Event name (optional)

Big Skies Festival

Event Type:

Arts and Heritage

Event Range:

State

Event start date:

09/29/2023

Event duration (days)

3

Attendance per day

1666

Average daily spend (\$)

216

Event total spend (\$)

\$1,079,568

submit

The proposed Big Skies Festival event is planned to start on September 29th, 2023 and to run for 3 days. It is an event of State significance and is estimated to attract 1666 visitors per day over the 3 days, with an average spend per person per day of \$216. This equals a total visitor spend of \$1,079,568 attributed to this event. Assuming the event will be held in Western Downs Regional Council, it is calculated to have the following potential impact:

Event Impact Summary

export

Western Downs Regional Council - Modelling the effect of \$1,079,568 from an Arts and Heritage event with State significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	863,654	430,823	8.3
Industrial impact	331,797	165,120	3.4
Consumption impact	87,541	40,738	0.5
Total impact on Western Downs Regional Council economy	1,282,993	636,680	12

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).



### Estimated Impact of day visitors

In addition to campers, there were several people who attended one day of the festival.

The assumption is made that all people who camped attended the concert, therefore the additional people attending the concert are:

- Saturday - 436 additional people
- Sunday - 318 additional people
- Total - 754 additional people

Based on \$108 average day spend, a total of \$70,032 visitor spend is modelled. This results in a total impact on the Western Downs economy of \$102,684.

Event name (optional)	Event Type:	Event Range:	Event start date:
Big Skies Festival	Arts and Heritage ▼	Region ▼	09/30/2023

Event duration (days)	Attendance per day	Average daily spend (\$)	Event total spend (\$)	
1	754	108	\$81,432	submit

The proposed Big Skies Festival event is planned to start on September 30th, 2023 and to run for 1 day. It is an event of Region significance and is estimated to attract 754 visitors during the day, with an average spend per person per day of \$108. This equals a total visitor spend of \$81,432 attributed to this event. Assuming the event will be held in Western Downs Regional Council, it is calculated to have the following potential impact:

Event Impact Summary				export
Western Downs Regional Council - Modelling the effect of \$81,432 from an Arts and Heritage event with Region significance				
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)	
Direct impact	70,032	35,002	0.6	
Industrial impact	25,490	12,682	0.2	
Consumption impact	7,162	3,333	0.0	
<b>Total impact on Western Downs Regional Council economy</b>	<b>102,684</b>	<b>51,017</b>	<b>1</b>	
Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).				

### Total Estimated Economic Impact

The total estimated economic impact on the Western Downs economy from both the campers, as well as day visitors, is approximately \$1.39 million dollars.

### Actual Visitor Spend

Council has recently subscribed to Spendmapp to obtain more accurate information on actual visitor spend.

The data received is the total visitor spend in Dalby and includes all visitors to Dalby during the corresponding festival weekend period and is therefore not exclusive to Big Skies visitors. Spendmapp data is weighted to account for cash and non-card payments, including BPAY and cheque.

The actual visitor spend according to Spendmapp is as follows:

Visitor Spend in Dalby over Big Skies Event Period		
No Big Skies Event 2021 1 to 4 October	Big Skies 2022 weekend 29 September to 3 October	Big Skies 2023 weekend 28 September
\$771,825	\$1,420,301	\$1,441,488



## **Post Event Survey / Feedback**

Big Skies Festival 2023 again received positive feedback from the campers and festival goers, and from our sponsors, vendors, volunteers, and operational contractors.

A post event survey was sent out to all ticket holders with a great response rate from 430 respondents in comparison to 211 received in 2022. There was a large comprehensive report received from the post event survey, however included below is some key highline findings which is an overall summary of the data received.

### **ABOUT THE RESPONDENTS**

**RESPONDENTS 90% Visitors**, 10% Mix of performers, exhibitors, sponsors, contractors/suppliers, organisers. 68% respondents were female, 31% male.

**FREQUENCY 48% First time**, 34% second time, 12% third time, 6% fourth time

**ORIGIN 25% Brisbane/SEQld**, 19% Western Downs, 15% Sunshine Coast/Wide By, 8% Gold Coast

**TRAVEL PARTY Majority were 50+ no kids at home, travelling as a group of friends or couple**, followed by families



## SATISFACTION RATINGS

Most areas of the event received high satisfaction ratings, with Jimbour House Tours and Festival Atmosphere rating over 90% satisfaction.

1. **Jimbour House Tours** 98% high/very high (1% satisfactory, 1% below)\*
2. **Festival Atmosphere** 90% high/very high (6% satisfactory, 4% below)
3. **Regional Tours/Experiences** 89% high/very high (8% satisfactory, 1% below)\*
4. **Overall Festival Program** 86% high/very high (11% satisfactory, 3% below)
5. **Long Lunch/Sunset Dinner** 85% high/very high (5% satisfactory, 1% below)\*
6. **Onsite Camping** 84% high/very high (13% satisfactory, 2% below)\*
7. **Arts/Music** 83% high/very high (11% satisfactory, 5% below)
8. **Timing of event** 73% high/very high (13% satisfactory, 13% below)
9. **Food** 69% high/very high (20% satisfactory, 10% below)
10. **Beverage Bar Services** 67% high/very high (17% satisfactory, 10% below)
11. **Amenities** 67% high/very high (17% satisfactory, 14% below)
12. **Camp Kitchen** 60% high/very high (22% satisfactory, 5% below)\*
13. **Market Stalls** 60% high/very high (15% satisfactory, 4% below)\*
14. **Gin Masterclasses** 34% high/very high (23% satisfactory, 16% below)\*

## DECISION TO ATTEND FESTIVAL

The Artists/Music is the key motivator to attend the event, followed by Jimbour House Venue and Onsite Camping.

1. **The Artists/Music (4.95 out of 5)**
2. **Venue – Jimbour House (3.62 out of 5)**
3. **Onsite Camping (3.42 out of 5)**
4. **The location – Dalby/Western Downs (3.27 out of 5)**
5. **Timing e.g., Long Weekend (2.94 out of 5)**
6. **Ticket Prices (2.63 out of 5)**

## AVERAGE LENGTH OF STAY

Nearly 70% of visitors stayed 3-4 days.

- **69% 3-4 days**
- **20% 1-2 days**
- **11% Day trip**

## PURPOSE OF VISIT

Over 70% of people visiting the festival were attending primarily for Big Skies Festival, with other areas of interest, in order of priority were to

- Experience the towns of the Western Downs,
- Explore the Western Downs,
- Shopping,
- Visiting friends and relatives,
- Bunya Mountains/National Parks, and
- Museums/heritage attractions.



## EVENT LEGACY

**Respondents agreed with the following statements:**

**94% Jimbour House is a great location to stage Big Skies Festival**

**90% Local residents should feel proud of Big Skies Festival.**

**87% Big Skies Festival adds to the appeal of the Western Downs.**

**83% I would recommend Big Skies Festival.**

**68% Big Skies Festival is better than other festivals I have attended.**

### General comments:

Although most feedback received was overwhelmingly positive, there will always be some negative comments and areas for improvement. Some of the trending negative comments throughout the survey related to heat, flies, not having the football aired on a large screen and prices of alcohol.

*"A huge thanks to the sponsors and Western Downs council. It's such a well organised event and great to see such a huge gathering. My group of friends are planning for next year now."*

*"My sister and I are very keen to attend again next year and or any other market events during the year."*

*"Love the whole event and we can't wait till 2024 and more."*

*"This is an amazing event I have told so many people to go. Please keep going."*

*"Enjoyable and well run event with acceptable crowd numbers. Look forward to returning in the future."*

*"This year I invited another 10 people to the festival, they all came and had the best time and say they will attend again. I love the big skies festival. The organisers should be incredibly proud of the event. Thankyou."*

*"Thank you for a great venue. Festival is well managed and lots of assistance available if needed."*

*"Thanks for a memorable and wonderful weekend. I have already spoken to many friends and family about how wonderful it is and they will be attending next year with me."*

*"The whole experience really refreshed our love of the Downs and its people. We are sure to revisit many of the places we explored while in the area."*

### Marketing and Promotion

The marketing and promotion of Big Skies 2023 was taken to a new level to include social media - Facebook and newly created Instagram following, TV, Radio, news articles and a promotional wrap on a local Yaralla bus.

There was also more of a focus on local promotion which included posters, street pole banners along with pull up banners, corflutes and postcards.

Again, there is a very comprehensive and detailed Marketing report for Big Skies 2023, however below are some of the key outcomes delivered throughout the promotion:-



## Total Media Reach – 21.14 Million+



**Online News Reach**  
14.6 Million+



**Radio + TV Reach**  
6.2 Million+



**Facebook Reach**  
333,445



**AVE**  
\$191,000+



**Instagram Reach**  
16,711

## Radio PR/Media



Toowoomba/Darling Downs  
An incredible 266 x Mentions including ticket giveaways and multiple artist interviews.  
**Total Reach: 1.14 Million**



131 x Mentions Twmmba/Darling Downs  
14 x Mentions Gold Coast region  
Including ticket giveaway promotion and 3 x artist interviews  
**Total Reach: 106,600**



### **Resonate Regional Radio Network**

4SB AM Kingaroy | 4ZR AM Roma | 4VL AM Charleville  
| 4HI AM Emerald | 4LM AM Mt Isa | 4LG AM Longreach | 4GC AM Charters Towers | West FM Charleville / Longreach / Charters Towers | Hot Country Network

Media monitor did not pick up this network, however there was huge support including a ticket giveaway promotion in Kingaroy area and 4 x artist interviews across the network.

Listen to Interviews  
**CLICK HERE**



Gold Coast and Miles/Chinchilla  
3 x Artist Interviews



Queensland-side  
on 14 March  
**Total Reach 106,600**



11 x Festival Mentions/Interviews  
Including 2 x interview segments aired with O'SHEA and one with Cr Bourne  
**Total Reach: 230,700**

- 30-Sep-2023 07:50AM
- 30-Sep-2023 07:44AM
- 29-Sep-2023 09:58AM
- 29-Sep-2023 09:11AM
- 29-Sep-2023 09:05AM
- 19-Sep-2023 09:41AM
- 19-Sep-2023 09:05AM
- 11-Sep-2023 09:30AM
- 27-Jun-2023 09:40AM
- 27-Jun-2023 08:50AM
- 14-Mar-2023 07:17PM



## Social Media Overview

	1 Mar – 31 Oct 2023	Trends
Facebook Followers	8,760	Increased by 2,338 (up 116%)
Facebook Posts	102	Content posted up 57% on previous year
Facebook Reach	333,445	Similar to previous year (16% down)
Median Facebook post reactions/engagements	90 per post	Up 53% on previous year
Facebook Profile Visits	52,509	Up 230% up on previous year
Instagram Followers	356	Began with no audience in 2023
Instagram Reach	16,711	NEW platform for festival

## Sponsorship

Company	Committment	Package / Artist
New Wilkie Energy	\$26,000	Festival Partner & Major Artist ( <b>The Angels</b> )
CS Energy	\$20,000	VIP marquee & ( <b>Eskimoe Joe</b> )
Darling Downs Freight Service (DDFS)	\$15,000	Major Artist ( <b>DIESEL</b> ), Fireworks & Regional Bus Tours
X-ELIO	\$15,000	Sunset Dinner
Arrow Energy	\$12,500	Jacaranda Long Lunch
Shell QGC	\$10,000	Major Artist ( <b>Thirsty Merc</b> )
PAStech	\$10,000	Major Artist ( <b>Rogue Traders</b> )
Cubico / Wambo Wind Farm	\$10,000	Major Artist ( <b>Baby Animals</b> )
Wellcamp Airport	\$7,000	Artist ( <b>O'Shea</b> )
Powerlink	\$7,000	Supporting Artist ( <b>Katelann Maree</b> )
Mitchell Water Australia	\$7,000	Supporting Artist ( <b>Sabrina Durante</b> )
New State Builders	\$7,000	Supporting Artist ( <b>Aloud Out</b> )
Baker Rossow	\$4,000	Camp Kitchen Artists
Dalby Racecourse Star Service Station & Cafe	\$2,500	Market Lane
<b>TOTAL SPONSORSHIP</b>	<b>\$153,000</b>	
<b>IN-KIND SPONSORSHIP</b>		
JJ's Waste & Recycling	Valued at approx. \$6,000	Supplied all bins and waste services and only charged delivery
Advance Motors Dalby	Valued at approx. \$4,300	Supplied 3 x UTV's & 2 x Quad Bikes for operational requirements

### Consultation (Internal/External)

#### Internal

- General Manager (Community and Liveability)
- Economic Development Manager



- Economic Development Team
- Tourism / Visitor Information Centre staff
- Communication and Marketing Manager

#### Legal/Policy Implications (Justification if applicable)

Nil

#### Budget/Financial Implications

2023/24 Allocated Budget:	\$600,000.00
Total Income:	\$602,258.55
Total Expenditure:	\$660,411.98
<b><u>Loss:</u></b>	<b><u>\$58,163.43</u></b>

Although there was an additional \$100,000 allocated to the Big Skies budget to assist with increased operational expenses and upgrade of stage, there was still quite a significant increase across most operational costs that couldn't be estimated (or were underestimated) at the time. Some of these include:

- Artists - Fees, travel, sound, and production
- Camp layout - mark up of sites - materials and crew
- Diesel - refuelling of tower lights and generators
- Hire of venue tower lights, generators & cabling
- Marketing
- Marquee hire
- Music licence - APRA

Payroll cost, including oncost for the long weekend delivery of Big Skies Festival equates to \$23,375.43 (included in expenditure).

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

#### **Conclusion**

Each year the events world seems to face different challenges, therefore, inflation and the cost of living could have somewhat impacted attendance of Big Skies 2023.

Although, the attendance numbers were again lower than anticipated, the positive feedback from attendees, sponsors, and contractors along with the economic impact Big Skies brings to the region still indicates a very successful outcome for the delivery of this festival.

Big Skies 2023 was only the second year back from a 2 ½ year hiatus and festivals of this calibre take time to gain traction, however, there continues to be an event legacy that can be built upon for 2024.

#### **Attachments**

- Economic Impact Data Report - Big Skies Festival 2023
- Big Skies Festival 2023 Event Photos

**Authored by:** Kellie Beil, Community Activation and Events Coordinator



# Experience Western Downs

It's the people that make it.

## Big Skies Festival 28 Sept - 02 Oct 2023

### Total Visitation



**1,666 persons**

Average: 3.3 nights

(Source: Event Data/Tickets Sold)

### Visitor Profile



**24% Western Downs**  
**76% External Visitation**  
69 % Intrastate  
6% Interstate  
0 % Overseas

(Source: Event Data)

### Estimated Event Impact



**\$1.39 million dollars**

(Source: Economy Id)

### Day Visitors



**754 persons**

Saturday and Sunday tickets

(Source: Event Data/Tickets Sold)

### Top 3 Helix Personas



**400 Hearth & Home (28%)**  
**100 Leading Lifestyles (19%)**  
**600 Fair Go (18%)**

(Source: SQCT & Roy Morgan)

### Dalby Total Visitor Spend



**\$1,441,488 (1.4M)**

↑ 1.5% Increase Big Skies 2022

↑ 3.7% Increase Monthly Average

(Source: Spendmapp by Geografia)

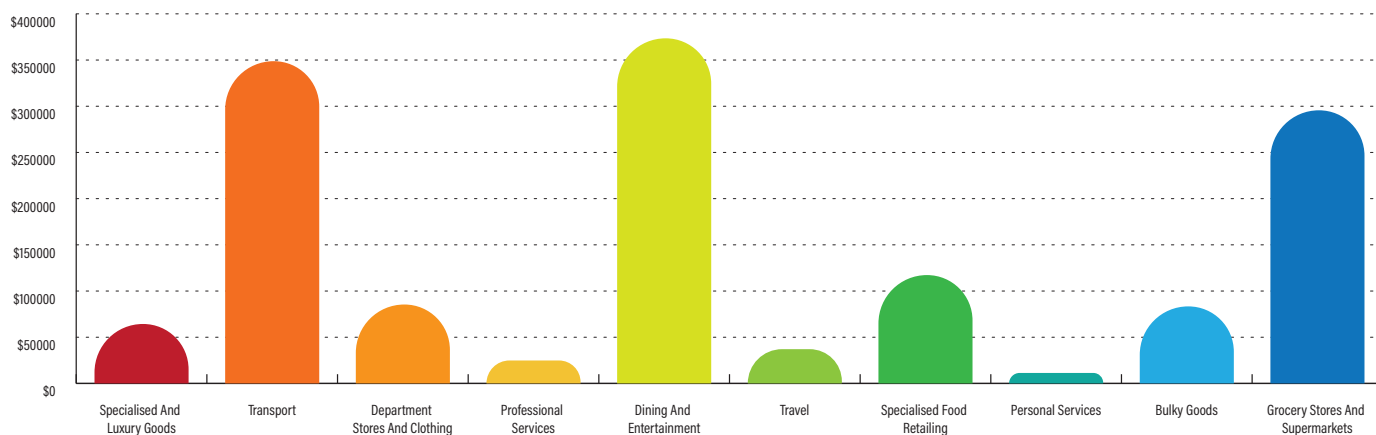
### Number of Days Stay in Region



**4 days / 3 nights**

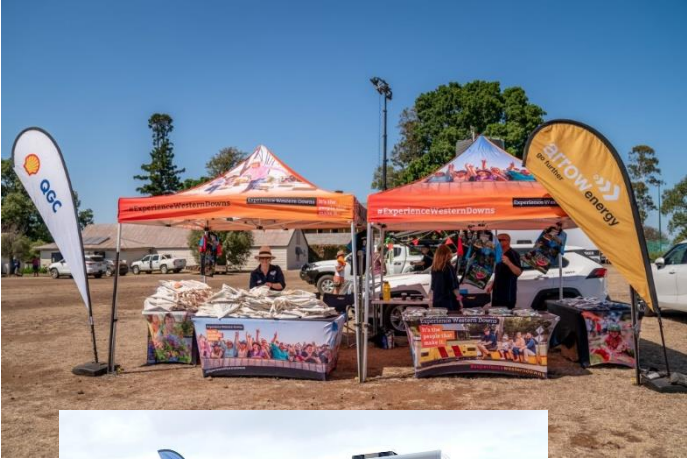
(Source: Event Data/Tickets Sold)

### Area of Spending



(Source: Spendmapp by Geografia) \*disclaimer small town category data may be restricted to guarantee merchant privacy\*











<b>Title</b>	<b>Campervan Motorhome Club of Australia National Rally 2023</b>
--------------	--

<b>Date</b>	14 November 2023
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<b>Responsible Manager</b>	L. Koene, ECONOMIC DEVELOPMENT MANAGER
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## Summary

The purpose of this report is to provide Council with a summary of the key outcomes and statistics associated with the 36<sup>th</sup> National Campervan Motorhome Club of Australia (CMCA) Rally.

## Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- We proactively advance our region as a tourism destination.

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.

## Material Personal Interest/Conflict of Interest

Nil

## Officer's Recommendation

That this report be received.

## Background Information

Councils Tourism & Destination Events Strategy 2023-2028 states that we proactively advance our region as a tourist destination for travelers all over Australia.

Events such as the CMCA National Rally provide regional benefits such as optimising our tourism opportunities on a national level, fostering and promoting partnerships, establishing opportunities for visitors to experience our authentic rural communities, boosting economic spend in region and leveraging Western Downs as a destination of choice.

## Report

The CMCA National Rally 2023 operated under an Exclusive Use of Grounds contract for a period of 21 days (28 September 2023 -18 October 2023) at the Dalby Showgrounds.

The CMCA Rally offered seven nights of camping for rally attendees with an additional eight days of event set up and pack down involving up to 180 volunteers.

The event also initiated a mini-Solo's Chapter Rally held in Tara (14 September -25 September 2023). The Solo's Rally operated for seven days with an additional 4-day bump in/out.



Event Activity	Nights	Attendance
National Rally Bump in/out	15 Nights	180 pax
National Rally	7 Nights	1060 pax
Solo's Rally	7 Nights	248 pax
Solo's Bump in/out	4 Nights	20 pax

### National Visitation Profile CMCA Rally

Please see breakdown by state below.

Row Labels	Count of STATE
ACT	4
New Zealand	1
NSW	190
QLD	364
SA	15
TAS	7
VIC	52
WA	6
<b>Grand Total</b>	<b>639</b>

### Activities Driving Spend

#### Regional Tours

To showcase the regions tourism product and diversify economic spend the tourism team delivered tours injecting a minimum of \$13,410.00 across 7 localities and 14 tourism operators/businesses. Please see below an overview on the tours delivered.

#### **Tour 1 - Volunteer Tour (pre-rally) - Dalby Saleyards - Ticket Price \$30.00**

##### **5 Visitors**

Morning tea & tour included.

#### **Tour 2 - Discovering our Garden Hideaway's - Ticket Price \$70.00**

##### **31 Visitors**

Jubri's Hideaway tour & morning tea

Jimbour House residence & garden tour

#### **Tour 3 - Discovering our unique, majestic and hidden gardens - Ticket Price \$105.00.**

##### **18 Visitors**

Jimbour House residence & garden tour including Devonshire Tea.

Bell Biblical Gardens guided tour

Bellview Hotel lunch

Jubri's Hideaway tour

#### **Tour 4 - Country Pub Tour - Ticket Price \$35.00**

##### **50 Visitors**

Kaimkillenbun Pub Lunch

#### **Tour 5 - Power Station and Cod Tour - Ticket Price \$50.00**

##### **50 Visitors**

Darling Downs Power Station, Kogan.

Condamine Pub Lunch

Condabilla Fish farm tour, visitors were able to purchase a taste at the discounted price of \$20kg.



**Tour 6 - Experience the Birds of the Bunya Mountains - Ticket Price \$22.50****20 Visitors x 2 Tours**

The Bunya Mountains guided birding tour included.

Visitors spread themselves between the Bunya Mountains Tavern and Poppies Café for both morning tea & lunch.

**Tour 7 - Miles Historical Village Museum & Radio Play - Ticket Price \$70.00****21 Visitors**

Miles Historical Village Museum, museum entry, lunch & radio play included.

**Tour 8 - Dalby Saleyard Auction & Museum - Ticket Price \$30.00****20 Visitors**

Dalby Saleyards guided tour and morning tea.

Dalby Pioneer Park Museum guided tour.

**Tour 9 - Farm Tour - Ticket Price \$55.00****30 Visitors**

Farmer Jays (Jandowae) tour and morning tea

Jandowae Hotel lunch and town walk

In addition to Council arranged tours, other tourism operators such as KBun carriages, also provided commercial experiences to visitors.

**External led activities**

Local sporting and social clubs hosted many activities throughout the week, these included Golf, Lawn Bowls, Croquet, Quilt Show, Bingo and Men's Shed

The rally operated a town bus with a minimum of 14 trips to and from the CBD daily.

**Pop Up Visitor Information Centre**

Councils Tourism Team operated an on-site Pop-Up Visitor Information Centre over five days. Rally goers were provided with visitor information, assistance to make online tour bookings and merchandise sales.

Approximately 160 Western Downs branded shirts were purchased from the Pop-Up Visitor information centre during the five days totalling \$5,624 in sales. These measure as a great marketing tool and are expected to promote the region nationally for some time.

**Economic Impact:**

The economic impact of CMCA has been calculated separately for the CMCA National Rally and the Tara Solo's event.

**Estimated Impact of CMCA National Rally**

A total of 1,400 camped on average 7 nights and 8 days.

Tourism Research Australia estimates the following expenditure for visitors in the Western Downs Region

- Average day spend \$108
- Average night spend \$96
- Total trip spend (day and night) \$216

Based on the estimated 1,400 persons who visited the event on average 7 nights, and considering the \$216 per person/per day, a total of \$2,116,800 total visitor spend is modelled. This results in a total impact on the Western Downs economy of \$2,835,405.

**Estimated Impact of Tara Solo's**



A total of 248 persons camped on average 7 nights and 8 days.

Tourism Research Australia estimates the following expenditure for visitors in the Western Downs Region

- Average day spend \$108
- Average night spend \$96
- Total trip spend (day and night) \$216

Based on the estimated 248 persons who visited the event on average 7 nights, and considering the \$216 per person/per day, a total of \$374,976 total visitor spend is modelled. This results in a total impact on the Western Downs economy of \$502,272.

### **Total Estimated Impact**

The total estimated impact of the CMCA National Rally and Tara Solo's is considered \$3,376,677.

### **Actual Visitor Expenditure in the region**

Council has recently commenced a Spendmapp subscription and has now the ability to verify estimated event impact against actual visitor expenditure.

During the 8 days the CMCA National Rally was held in Dalby a total value of \$4,667,991 was spent in Dalby by visitors. This was 10% higher than the visitor expenditure in the same week of the previous year.

During the 8 days the Tara Solo's were in Tara, a total value of \$226,651 was spent in Tara by visitors. This was 41% higher than the visitor expenditure in the same week of the previous year.

Please note that whilst this provides a good insight in the value and economic benefit of visitors to our region, this expenditure cannot be related exclusively to CMCA visitors as there may be other visitors in the region during this period. It is also noted that a percentage of the CMCA visitors make cash payments, which may not be weighted accordingly by the data provided through Spendmapp.

### **Community Organisation & Charitable Donations**

Girl Guides \$1,500 raised (morning tea)

Show society received donation of \$8,800

Helping hands received donation of \$2,802

### **Event Feedback**

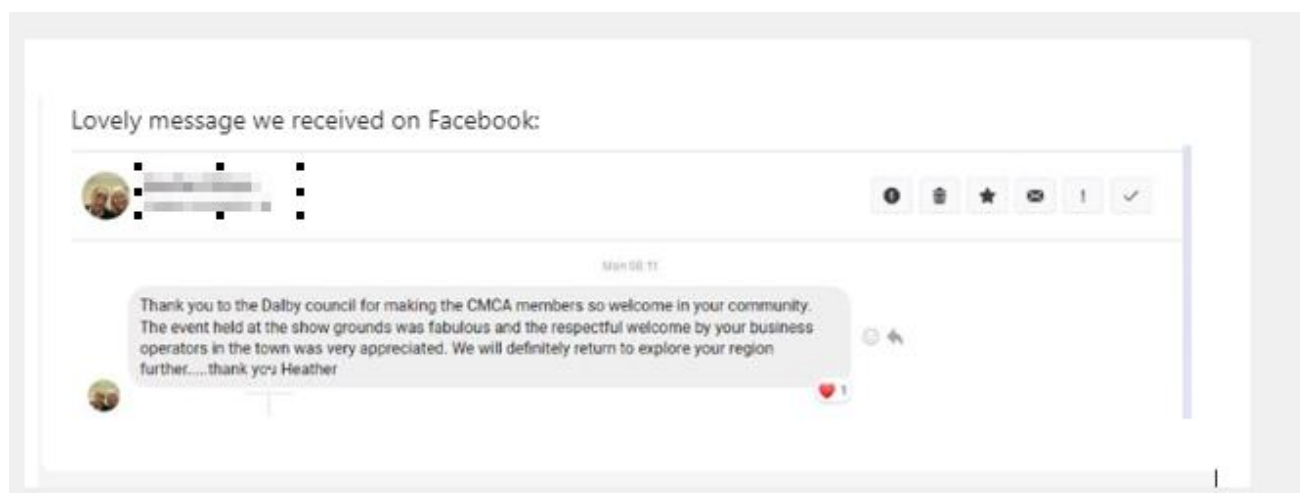
Both Rallies received positive feedback from the rally attendees, CMCA and rally committee members.

### **Email**

We had a wonderful time at the Rally, the Dalby community and shops were so welcoming. We all spent up big in the town so hope we did our bit for the community as well.

### **Facebook**





### **Verbal Feedback**

Business Operator "thanked Council for bringing in such a wonderful group of people, stating they were just lovely and everyone enjoyed them being in town and sharing their stories and spending money".

(Solo's President) stated "everything felt welcoming and the amount of low cost camping options we have is amazing. Love to come back and spend a month, Miles was so pretty"

### **Dalby VIC**

Three days post bump out we had the pleasure of greeting a couple at the Dalby VIC who had returned to Brisbane and were already back having booked a week at the Bunya Mountains.

On 30<sup>th</sup> October two weeks post event, one of the Dalby volunteers whilst on holiday at Palm Beach Sydney, met two CMCA members wearing their WDRC shirts. He and his wife had just been to the rally.

### Consultation (Internal/External)

#### **Internal**

General Manager (Community and Liveability)  
 Communication & Marketing  
 Facilities, Corridors, Utilities  
 Legal, Environment & Health, Safety  
 Event & Communities  
 Community Grants

#### **External**

Chamber of Commerce (Dalby, Tara, Jandowae)  
 Campervan Motorhome Club of Australia  
 Local Business - Direct Email 150 local businesses & 3 information sessions (Jandowae, Tara & Dalby)

### Legal/Policy Implications (Justification if applicable)

Nil

### Budget/Financial Implications

<b>Destination Event Program Funding</b>	<b>\$10,000</b>
<b>Regional Tours</b>	
Total Tour Income	\$13,410.00
Total Tour Expenses	\$12,927.11
<b>Profit (surplus)</b>	<b>\$482.89</b>



**Additional payroll (backfill Dalby VIC, overtime)    \$2,522**

Note\*\* Volunteer support hours (tours & pop-up VIC) - 37 hours.

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

#### **Conclusion**

The National Rally has and will continue to showcase our region for a period of time. The delivery of such a successful event and the volume of positive feedback will ensure return visitation and event legacy that we will continue to build upon.

Only 3% of rally members attend a Rally, however the potential for the other 97% is based off a Rally's success.

#### **Attachments**

Regional Tour Photos  
DEP Acquittal

**Authored by:** Nicole Franklin, Tourism Program Leader



# Experience Western Downs

It's the people that make it.

## CMCA Rally 03 - 18 October 2023

### Total Visitation

**1,400 persons**

(Source: Event Data/Tickets Sold)



### Number of Days Stay in Region

**8 days / 7 nights**

(Source: Event Data/Tickets Sold)



### Visitor Profile

**4 % Western Downs**  
**96 % External Visitation**  
 57 % Intrastate  
 43 % Interstate  
 <1 % Overseas

(Source: Event Data)



### Estimated Event Impact

**\$2,835,405**

(Source: Economy Id)



### Top 3 Helix Personas

**400 Hearth & Home (28%)**  
**600 Fair Go (19%)**  
**100 Leading lifestyles (18%)**

(Source: SQCT & Roy Morgan)



### Dalby Total Visitor Spend

**\$4,412,186 (4.4M)**

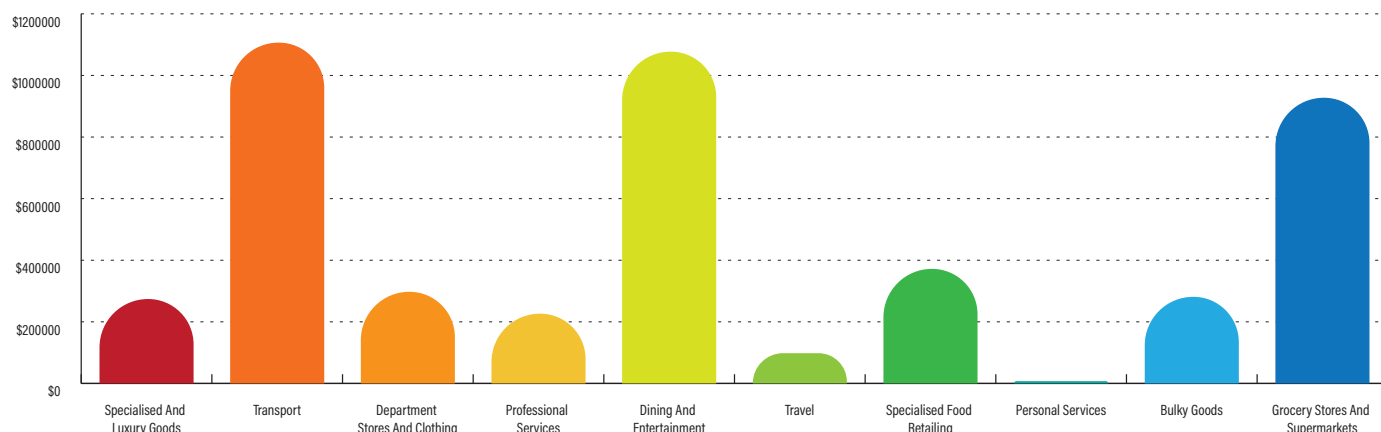
↑ 10% Increase 2022

↑ 1.4% Increase Monthly Average

(Source: Spendmapp by Geografia)



### Area of Spending



(Source: Spendmapp by Geografia) \*disclaimer small town category data may be restricted to guarantee merchant privacy\*



**Title** **Campervan Motorhome Club of Australia National Rally 2023.docx**

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**Date** 14 November 2023

**Responsible Manager** L. Koene, ECONOMIC DEVELOPMENT MANAGER

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## **Summary**

The purpose of this report is to provide Council with a summary of the key outcomes and statistics associated with the 36<sup>th</sup> National Campervan Motorhome Club of Australia (CMCA) Rally.

## **Link to Corporate Plan**

### **Strategic Priority: Strong Diverse Economy**

- We proactively advance our region as a tourism destination.

### **Strategic Priority: Active Vibrant Community**

- We are a happy, inclusive community, proud of where we live

## **Material Personal Interest/Conflict of Interest**

Nil

## **Officer's Recommendation**

That this report be received and noted.

## **Background Information**

Councils Tourism & Destination Events Strategy 2023-2028 states that we proactively advance our region as a tourist destination for travelers all over Australia.

Events such as the CMCA National Rally provide regional benefits such as optimising our tourism opportunities on a national level, fostering and promoting partnerships, establishing opportunities for visitors to experience our authentic rural communities, boosting economic spend in region and leveraging Western Downs as a destination of choice.

## **Report**

The CMCA National Rally 2023 operated under an Exclusive Use of Grounds contract for a period of 21 days (28 September 2023 -18 October 2023) at the Dalby Showgrounds.

The CMCA Rally offered seven nights of camping for rally attendees with an additional eight days of event set up and pack down involving up to 180 volunteers.

The event also initiated a mini-Solo's Chapter Rally held in Tara (14 September -25 September 2023). The Solo's Rally operated for seven days with an additional 4-day bump in/out.



Event Activity	Nights	Attendance
National Rally Bump in/out	15 Nights	180 pax
National Rally	7 Nights	1060 pax
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Solo's Bump in/out	4 Nights	20 pax

### National Visitation Profile CMCA Rally

Please see breakdown by state below.

Row Labels	Count of STATE
ACT	4
New Zealand	1
NSW	190
QLD	364
SA	15
TAS	7
VIC	52
WA	6
<b>Grand Total</b>	<b>639</b>

### Activities Driving Spend

#### Regional Tours

To showcase the regions tourism product and diversify economic spend the tourism team delivered 10 tours injecting a minimum of \$13410.00 across 7 localities and 14 tourism operators/businesses. Breakdown as follows:

#### **CMCA Volunteer Tour (pre-rally) - Dalby Saleyards - \$30.00**

##### **5 Visitors**

Morning tea & tour included.

#### **CMCA Tour - Discovering our Garden Hideaway's - \$70.00**

##### **31 Visitors**

Jubri's Hideaway tour & morning tea

Jimbour House residence & garden tour

#### **CMCA Tour - Discovering our unique, majestic and hidden gardens - \$105.00.**

##### **18 Visitors**

Jimbour House residence & garden tour including Devonshire Tea.

Bell Biblical Gardens guided tour

Bellview Hotel lunch

Jubri's Hideaway tour

#### **CMCA Country Pub Tour - \$35.00**

##### **50 Visitors**

Kaimkillenbun Pub Lunch



**CMCA Power Station and Cod Tour - \$50.00****50 Visitors**

Darling Downs Power Station, Kogan.

Condamine Pub Lunch

Condabilla Fish farm tour, visitors were able to purchase a taste at the discounted price of \$20kg.

**CMCA Tour - Experience the Birds of the Bunya Mountains - \$22.50****20 Visitors x 2 Tours**

The Bunya Mountains guided birding tour included.

Visitors spread themselves between the Bunya Mountains Tavern and Poppies Café for both morning tea & lunch.

**CMCA Tour - Miles Historical Village Museum & Radio Play - \$70.00****21 Visitors**

Miles Historical Village Museum, museum entry, lunch & radio play included.

**CMCA Tour - Dalby Saleyard Auction & Museum - \$30.00****20 Visitors**

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**CMCA Farm Tour - \$55.00****30 Visitors**

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Other tourism operators such as KBun carriages, also provided commercial experiences to visitors.

**External led activities**

Local sporting and social clubs hosted many activities throughout the week, these included Golf, Lawn Bowls, Croquet, Quilt Show, Bingo and Men's Shed

The rally operated a town bus with a minimum of 14 trips to and from the CBD daily.

**Pop Up Visitor Information Centre**

Councils Tourism Team operated an on-site Pop-Up Visitor Information Centre over five days. Rally goers were provided with visitor information, assistance to make online tour bookings and merchandise sales.

Approximately 160 Western Downs branded shirts were purchased from the Pop-Up Visitor information centre during the five days totalling \$5624 in sales. These measure as a great marketing tool and are expected to promote the region nationally for some time.



### **Economic Impact:**

The economic impact of CMCA has been calculated separately for the CMCA National Rally and the Tara Solo's event.

#### **Estimated Impact of CMCA National Rally**

A total of 1,400 camped on average 7 nights and 8 days.

Tourism Research Australia estimates the following expenditure for visitors in the Western Downs Region

- Average day spend \$108
- Average night spend \$96
- Total trip spend (day and night) \$216

Based on the estimated 1,400 persons who visited the event on average 7 nights, and considering the \$216 per person/per day, a total of \$2,116,800 total visitor spend is modelled. This results in a total impact on the Western Downs economy of \$2,835,405.

#### **Estimated Impact of Tara Solo's**

A total of 248 persons camped on average 7 nights and 8 days.

Tourism Research Australia estimates the following expenditure for visitors in the Western Downs Region

- Average day spend \$108
- Average night spend \$96
- Total trip spend (day and night) \$216

Based on the estimated 248 persons who visited the event on average 7 nights, and considering the \$216 per person/per day, a total of \$374,976 total visitor spend is modelled. This results in a total impact on the Western Downs economy of \$502,272.

#### **Total Estimated Impact**

The total estimated impact of the CMCA National Rally and Tara Solo's is considered \$3,3376,677.

### **Actual Visitor Expenditure in the region**

Council has recently commenced a Spendmapp subscription and has now the ability to verify estimated event impact against actual visitor expenditure.

During the 8 days the CMCA National Rally was held in Dalby a total value of \$4,667,991 was spent in Dalby by visitors. This was 10% higher than the visitor expenditure in the same week of the previous year.

During the 8 days the Tara Solo's were in Tara, a total value of \$226,651 was spent in Tara by visitors. This was 41% higher than the visitor expenditure in the same week of the previous year.

Please note that whilst this provides a good insight in the value and economic benefit of visitors to our region, this expenditure cannot be related exclusively to CMCA visitors as there may be other visitors in the region during this period. It is also noted that a percentage of the CMCA visitors make cash payments, which may not be weighted accordingly by the data provided through Spendmapp.

#### **Community Organisation & Charitable Donations**

Girl Guides \$1500 raised (morning tea)



Show society received donation of \$8800  
Helping hands received donation of \$2802

### **Event Feedback**

Both Rallies received positive feedback from the rally attendees, CMCA and rally committee members.

#### **Email**

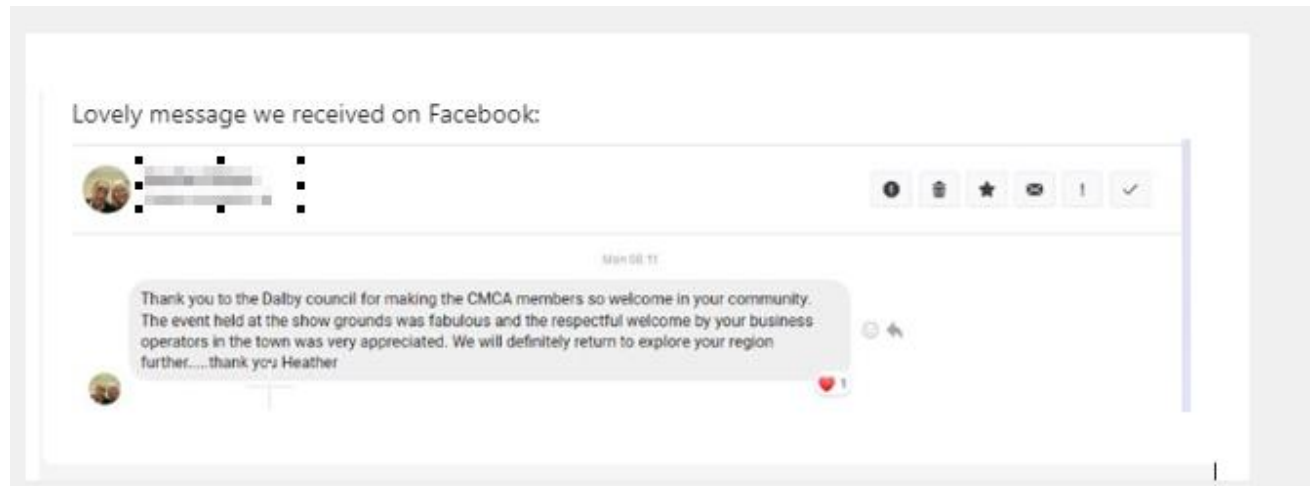
We had a wonderful time at the Rally, the Dalby community and shops were so welcoming. We all spent up big in the town so hope we did our bit for the community as well.

Cheers

E Cameron

Bribie Island

#### **Facebook**



#### **Verbal Feedback**

Business Operator Golders "thanked Council for bringing in such a wonderful group of people, stating they were just lovely and everyone enjoyed them being in town and sharing their stories and spending money".

(Solo's President) stated "everything felt welcoming and the amount of low cost camping options we have is amazing. Love to come back and spend a month, Miles was so pretty"

#### **Dalby VIC**

Three days post bump out we had the pleasure of greeting a couple at the Dalby VIC who had returned to Brisbane and were already back having booked a week at the Bunya Mountains.

On 30<sup>th</sup> October two weeks post event, one of the Dalby volunteers whilst on holiday at Palm Beach Sydney, met two CMCA members wearing their WDRC shirts. He and his wife had just been to the rally.

#### Consultation (Internal/External)

##### **Internal**

General Manager (Community and Liveability)  
Communication & Marketing  
Facilities, Corridors, Utilities



Legal, Environment & Health, Safety  
Event & Communities  
Community Grants

#### **External**

Chamber of Commerce (Dalby, Tara, Jandowae)  
Campervan Motorhome Club of Australia  
Local Business - Direct Email 150 local businesses & 3 information sessions (Jandowae, Tara & Dalby)

#### Legal/Policy Implications (Justification if applicable)

Nil

#### Budget/Financial Implications

2023/2024 Allocated Budget - Regional Tours	\$20,000.00
Total Tour Income	\$13,410.00
Total Tour Expenses	\$12,927.11
<b>Profit (surplus)</b>	<b>\$482.89</b>

#### **Payroll costing included the following.**

Overtime, back fill for Dalby VIC (5 days) during event is estimated at \$1700.00.

Planning & Co-ordination @ 6 weeks (increased rate of pay) estimated at \$822.00.

Note\*\* Volunteer support hours (tours & pop-up VIC) - 37 hours.

#### **Destination Event Program Funding \$10,000**

#### Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

#### **Conclusion**

The National Rally has and will continue to showcase our region for a period of time. The delivery of such a successful event and the volume of positive feedback will ensure return visitation and event legacy that we will continue to build upon.

Only 3% of rally members attend a Rally, however the potential for the other 97% is based off a Rally's success.

**Authored by:** Nicole Franklin, Tourism Program Leader

#### **Attachments**

Regional Tour Photos  
DEP Acquittal



# Experience Western Downs

It's the people that make it.

## Solos 2023 Tara 16 - 24 September 2023

### Total Visitation

**248 persons**

(Source: Event Data/Tickets Sold)



### Visitor Profile

Not available at time of report



### Estimated Event Impact

**\$502,272**

(Source: Economy Id)



### Number of Days Stay in Region

**8 days / 7 nights**

(Source: Event Data/Tickets Sold)



### Top 3 Helix Personas

**400 Hearth & Home (24%)**

**100 Leading Lifestyles (21%)**

**600 Fair Go (20%)**

(Source: SQCT & Roy Morgan)



### Tara Total Visitor Spend

**\$226,651**

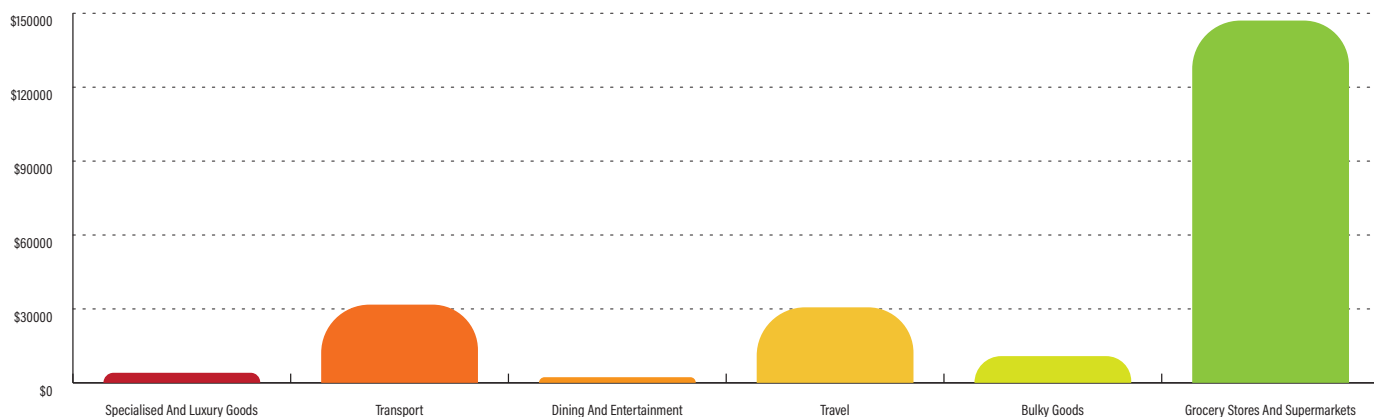
↑ 41% Increase 2022

↑ 6% Increase Monthly Average

(Source: Spendmapp by Geografia)



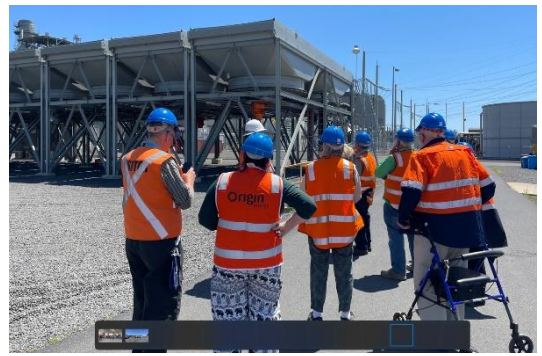
### Area of Spending



(Source: Spendmapp by Geografia) \*disclaimer small town category data may be restricted to guarantee merchant privacy\*



**Attachments**  
Event Photos





## Destination Events Program 2022/2023

### Acquittal Form Destination Events Program

Application No. DEP000052223 From Campervan & Motorhome Club of Australia Limited

Form Submitted 4 Jan 2024, 10:13AM AEST

## IMPORTANT NOTICE

**\* indicates a required field**

Western Downs Regional Council is collecting personal information you supply on this form in accordance with Local Government Act 2009. The personal information collected on this form will be used for the administration and acquittal of Destination Events Program. Your personal information will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the Information Privacy Act 2009.

Important information about your grant acquittal:

- This acquittal must be submitted NO LATER than 12 weeks after completion of your project. If your acquittal report is not received on time any future applications will not be assessed.
- This is a legal document and it is your responsibility to ensure that all amounts and information recorded on this form and other related documents are accurate and can be justified.
- All receipts relating to this Grant must be attached to this Acquittal Report.

**By clicking proceed; I confirm that I am legally authorised to complete this acquittal on behalf of the named entity for which a grant has been provided. \***

☒ Yes

## Applicant Entity Details

**\* indicates a required field**

<b>Event Title *</b>	CMCA 36th National Rally Dalby QLD
<b>Contact Name: *</b>	Ms Wylva Hall
<b>Phone (m): *</b>	0411 758 296 Must be an Australian phone number
<b>Email Address: *</b>	<a href="mailto:wylvahall@cmca.net.au">wylvahall@cmca.net.au</a> Must be an email address
<b>Amount Funded by Council: *</b>	\$10,000.00 Must be a dollar amount
<b>Total Cost of Event *</b>	\$182,500.00 Must be a dollar amount

## Funding Conditions



## Destination Events Program 2022/2023

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**\* indicates a required field**

**Were there any specific conditions placed on this project by Council when the grant was approved? \***

☐ Yes

☒ No

## Event Summary

**\* indicates a required field**

Please complete the event summary below (or attach separate page if space is insufficient) and include any support material you believe demonstrates the nature of the event (e.g. press clippings, photographs, advertisements, programs, written responses to your event etc.)

**How many people attended your event? \***

1400

Must be a number.

**How many people attended your event from outside of the Western Downs region? \***

1350

Must be a number.

**How did your event promote tourism and attract overnight visitation to the Western Downs region? \***

This event was promoted throughout Australia to the entire CMCA membership and externally through our communication channels including The Wanderer magazine, websites and social media. Many members and those that follow CMCA, visited the region before, during and will continue to do so well into the future.

Our Special Interest Groups (Solos Network) conducted an event (separate to the National Rally) two weeks prior at Tara

**How did your event contribute economic benefits to the Western Downs region through local spend and increased visitor expenditure? \***

The spend locally was enormous with over \$100,000 in dockets / receipts being counted. This only represents a small portion of what is actually spent.

CMCA ourselves turnover over \$500,000 putting on the event.

We believe that members may have bought cars and possible real estate in the area because of the Rally. The latter is still too be confirmed however genuine enquiries were sought.

We supported local charity Helping hands, through the Open Day gate and the auction held at the Ball.



## Destination Events Program 2022/2023

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#### How did your event contribute to the local and/or regional economy in other ways? \*

Socially we were able to assist several organisation's including the Show Society and Helping Hands. They raised much needed dollars. Local pre school was also supported when they conducted a cake stall during the rally.

Open day allowed the local community to visit, utilising local market stall providers.

#### Please outline how you acknowledged Council support for your event \*

Council were a wonderful with their support, especially through their staff Theresa, Lidewij & Nicole. The other staff assisted were also brilliant to deal with, although the above three were outstanding.

Nothing was a problem, and it was a true pleasure in working with them.

### Evidence of Council Acknowledgement and Event Images

Please attach images, media articles, social media posts or other supporting documentation of your event. Please include evidence of your acknowledgement of Council support.

In particular your images **must show** how you used Council branding.

Please upload images of your marketing - including **examples, evidence and exposure**.

*Please note that images supplied maybe used by Council in marketing or other such purposes in the public domain and that in supplying images you are acknowledging this use and that you have authority to give these images for these uses to another party.*

\*

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Filename: aerial photo.png

File size: 9.6 MB

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Filename: CEO Message.png

File size: 140.3 kB

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Filename: Food Court name.png

File size: 31.9 kB

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Filename: open day flyer.png

File size: 921.0 kB

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Filename: rally programme 2.png

File size: 175.5 kB

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Filename: rally programme 3.png

File size: 388.4 kB

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Filename: rally programme.png

File size: 346.6 kB

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Filename: social post.png

File size: 354.2 kB

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Filename: Wanderer article.png

File size: 380.8 kB

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Filename: Wanderer tours.png

File size: 31.6 kB

A minimum of 1 file must be attached.



## Destination Events Program 2022/2023

### Acquittal Form Destination Events Program

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## Financial Summary

**\* indicates a required field**

### Total Income Amount \*

\$192,075.00

Must be a dollar amount.

### Total Expenditure Amount \*

\$182,486.00

Must be a dollar amount.

### Proift/Loss

\$9,589.00

This number/amount is calculated.

**Please up load all invoices and payment receipts required to fully acquit all funds received from this grant. \***

Filename: Invoice INV-0394.pdf

File size: 72.4 kB

### Has your entity retained funds to ensure the long term viability of your event? \*

☒ Yes

☐ No

Please be aware that Council is looking for groups to become self-sustaining moving forward

## Acknowledgement

**\* indicates a required field**

### By submitting this acquittal, I \*

Ms Wylva Hall

### confirm that,

- The details in this acquittal and any attachments are lawfully true and correct and,
- That I have been legally authorised to file this acquittal by the entity for whom this Council grant was received.

**\***

☒ Yes