

Ordinary Meeting of Council

***Held at Western Downs Regional Council's
Jandowae Memorial Hall***

On Thursday, 18 April 2024

Commencing at 9:30am

**J. Taylor
CHIEF EXECUTIVE OFFICER**

18 April 2024

Ordinary Meeting of Council Agenda

Location: **Jandowae Memorial Hall**
38 George Street, Jandowae

Pages

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2. **OPENING PRAYER AND MINUTE SILENCE**
3. **APOLOGIES**
4. **CONGRATULATIONS**
5. **CONFIRMATION OF MINUTES**
 - 5.1 **Adopt Ordinary Meeting of Council Minutes 07 March 2024** 1
The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Thursday, 07 March 2024.
 - 5.2 **Adopt Post-Election Meeting of Council Minutes 09 April 2024** 19
The purpose of this Report is for Council to adopt the Minutes of the Post-Election Meeting of Council held on Tuesday, 09 April 2024.
6. **BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**
7. **DECLARATIONS OF CONFLICTS OF INTEREST**
8. **PRESENTATION OF PETITIONS BY COUNCILLORS**
9. **MAYORAL UPDATE**
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The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of March 2023.

10. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

(a) the appointment, discipline or dismissal of the chief executive officer;

(b) industrial matters affecting employees;

(c) the local government's budget;

(d) rating concessions;

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

(f) matters that may directly affect the health and safety of an individual or a group of individuals;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;

(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.

(5) A resolution that a local government meeting be closed must—

(a) state the matter mentioned in subsection (3) that is to be discussed; and

(b) include an overview of what is to be discussed while the meeting is closed.

(6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

10.1 EXECUTIVE SERVICES

10.2 CORPORATE SERVICES

10.3 COMMUNITY AND LIVEABILITY

10.4 INFRASTRUCTURE SERVICES

10.4.1 Infrastructure Services Confidential Evaluation Report Tender No MM25-23-24 - Dalby Recycled Water Scheme (Disposal) - Closed Tender

This report is to seek Council's authorisation to enter into a long-term agreement to supply Class A recycled water to a third party in Dalby following tender assessment of MM25-23-24 Dalby Recycled Water Scheme.

11. DEPUTATION

12. PLANNING

13. EXECUTIVE SERVICES

13.1 **Executive Services Chief Executive Officer Report March 2024** 29

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of March 2024.

13.2 **Executive Services Report Outstanding Actions March 2024** 31

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 7 March 2024.

14. CORPORATE SERVICES

14.1 **Corporate Services Report MM23-23-24 Movement and Control of Livestock and MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging** 39

The purpose of this report is to seek Council's approval to award Downs Livestock Pty Ltd (ABN 63 160 647 343) Tender MM23-23-24 Movement and Control of Livestock together with Tender MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging.

14.2 **Corporate Services Financial Report March 2024** 44

The purpose of this Report is to provide Council with the Financial Report for the period ending 26 March 2024.

15. INFRASTRUCTURE SERVICES

15.1 Infrastructure Services Capital Works Progress Update March 2024 57

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2023/24 Capital Works Program for the month of March 2024.

16. COMMUNITY AND LIVEABILITY

16.1 Community & Liveability Report Retrospective Temporary Closure Bunya Mountains Mountain Bike Trails 61

The Purpose of this report is to seek Council's retrospective approval to temporarily close the Bunya Mountains Mountain Bike Trails due to safety implications associated with the trail conditions.

17. NOTICES OF MOTION

17.1 CONSIDERATION OF NOTICES OF MOTION/BUSINESS

17.1.1 Cr. K. A. Maguire - Notice of Motion Dalby Cultural Centre

17.2 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

18. URGENT GENERAL BUSINESS

19. MEETING CLOSURE

Title **Adopt Ordinary Meeting of Council Minutes 07 March 2024**

Date 3 April 2024

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Thursday, 07 March 2024.

Link to Corporate Plan

Nil

Material Personal Interest/Conflict of Interest

There are no declarations of material personal interest/conflicts of interest.

Officer's Recommendation

That this Report be received and that:

1. The Unconfirmed Minutes of the Ordinary Meeting of Council held on 07 March 2024, copies of which have been circulated to Members, be taken as read and confirmed.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Attachments

1. Copy of Unconfirmed Minutes of the Ordinary Meeting of Council held on Thursday, 07 March 2024.

Authored by: A. Lyell EXECUTIVE SERVICES ADMINISTRATION OFFICER



Ordinary Meeting of Council Minutes

Date: Thursday, 7 March 2024
Time: 9:30am
Location: WDRC - Miles Leichhardt Centre

Councillors:

- Cr. P. M. McVeigh (Chairperson)
- Cr. A. N. Smith
- Cr. K. A. Bourne
- Cr. P. T. Saxelby
- Cr. K. A. Maguire
- Cr. I. J. Rasmussen
- Cr. M. J. James
- Cr. O. G. Moore
- Cr. C. T. Tillman

Officers:

- J. Taylor, Chief Executive Officer
- L. Cook, Acting General Manager (Infrastructure Services)
- B. Bacon, General Manager (Corporate Services)
- L. Koene-Sloss, Acting General Manager (Community & Liveability)
- B. Donald, Senior Executive Officer
- A. Lyell, Executive Services Administration officer

1. DECLARATION OF MEETING OPENING

The Chairperson declared the Meeting open at 9.30AM.

2. OPENING PRAYER AND MINUTE SILENCE

Noreen Bourne a representative from the Catholic Church, delivered the opening prayer. This was followed by the observance of a minute silence.

3. APOLOGIES

There were no apologies.

4. CONGRATULATIONS

Cr. A. N. Smith requested that congratulations be extended to Nigel and Vanessa Corish and family and the team of New Leaf Ag Pty near Condamine who were crowned The Weekly Times Coles 2023 Australian Farmer of the Year at an awards ceremony in Melbourne The Corish family was recognised for their forward-thinking approach to growing crops, and passion for taking others along for the sustainability ride.

Cr. M. J. James requested that congratulations be extended to Our Lady of the Southern Cross College (Dalby) Year 9 and Year 11 girls teams for winning gold medals at the QLD Beach Schools Cup Volleyball on the Gold Coast. This is the third year in a row the Year 11 team have won this statewide competition.

Cr. O. G. Moore requested that congratulations be extended to Ray Hicks who was presented Life Membership for the Chinchilla RSL Memorial Club in recognition of 50 years of involvement with the organisation.

5. CONFIRMATION OF MINUTES

5.1 Adopt Ordinary Meeting of Council Minutes 15 February 2024

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Thursday, 15 February 2024

COUNCIL RESOLUTION

Moved By Cr. C. T. Tillman

Seconded By Cr. O. G. Moore

That this Report be received and that:

1.The Unconfirmed Minutes of the Ordinary Meeting of Council held on 15 February 2024, copies of which have been circulated to Members, be taken as read and confirmed.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

There was no business arising from the previous minutes.

7. DECLARATIONS OF CONFLICTS OF INTEREST

16.6 - Community and Liveability Report Local Events Program Round Two 2023.2024

Cr. K. A. Bourne

In accordance with Chapter 5B of the *Local Government Act 2009*, Cr. K. A. Bourne informed the meeting of a prescribes conflict of interest in respect to this matter due to:

a.) She may be in a position to benefit financially if the Wandoan Show Society application is approved.

Having given due consideration to her position she determined that she would leave the meeting while the matter is discussed and voted on.

8. PRESENTATION OF PETITIONS BY COUNCILLORS

There were no presentations of petitions by councillors.

9. MAYORAL UPDATE

9.1 Executive Services Mayoral Report February 2024

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of February 2024.

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. K. A. Bourne

That this Report be received and noted.

CARRIED

10. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

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(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

(a) the appointment, discipline or dismissal of the chief executive officer;

(b) industrial matters affecting employees;

(c) the local government's budget;

(d) rating concessions;

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

(f) matters that may directly affect the health and safety of an individual or a group of individuals;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;

(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.

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COUNCIL RESOLUTION - CLOSE MEETING

Moved By Cr. K. A. Bourne
Seconded By Cr. A. N. Smith

That Council resolve to close the Meeting in accordance with Sections 254J (3) (e) of the *Local Government Regulation 2012* at 9:43am to discuss the following Confidential Reports:

1. Executive Services Confidential Report - Iman People #4 - Consent Determination

CARRIED

COUNCIL RESOLUTION - REOPEN MEETING

Moved By Cr. P. T. Saxelby
Seconded By Cr. K. A. Maguire

That Council resolve to reopen the Meeting at 10:08am.

CARRIED

10.1 EXECUTIVE SERVICES

10.1.1 Executive Services Confidential Report Iman People #4 - Consent Determination

The purpose of this report is to seek Council's consent to the Iman People's native title claim.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne
Seconded By Cr. C. T. Tillman

That this report be received and that Council resolves to

1. consent to the determination of the Iman People #4 native title claim in the terms of the s 87 Agreement and Proposed Consent Order considered by Council in this report, and
2. delegate authority to the CEO to
 - a. negotiate and accept any changes to the s 87 Agreement or final determination consent order subject to those changes being substantially in the terms of the s 87 Agreement and proposed consent order included in this report, and
 - b. instruct Council's lawyers to execute the final s 87 Agreement on Council's behalf.

CARRIED

11. DEPUTATION

There were no deputations.

12. PLANNING

There were no planning reports.

13. EXECUTIVE SERVICES

13.1 Executive Services Chief Executive Officer Report February 2024

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of February 2024.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. I. J. Rasmussen

That this Report be received.

CARRIED

13.2 Executive Services Report Outstanding Actions February 2024

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 15 February 2024.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. A. N. Smith

That this Report be received.

CARRIED

14. CORPORATE SERVICES

14.1 Corporate Services Report Outcomes Governance Review Councillor Committee and Portfolio Structure

The purpose of this Report is to provide Council with the *Workshop Outcomes Report Governance Review – Councillor Committee Portfolio Structure*.

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. M. J. James

That Council resolves to receive the *Workshop Outcomes Report Governance Review – Councillors Committee Portfolio Structure*.

CARRIED

14.2 Corporate Services Report Entertainment and Hospitality Policy

The purpose of this Report to is present the proposed amendments to the *Entertainment and Hospitality Policy* for Council's consideration and approval.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. C. T. Tillman

That Council resolves, pursuant to section 196(1) of the *Local Government Regulation 2012*, to adopt the amended *Entertainment and Hospitality Policy (Statutory)*, as contained in Attachment Three.

CARRIED

14.3 Corporate Services Report Audit Committee Meeting 26 February 2024

The purpose of this report is to provide Council with the report of the Western Downs Regional Council Audit Committee Meeting held on 26 February 2024.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. K. A. Bourne

That Council resolves to receive the Unconfirmed Minutes of the Western Downs Regional Council Audit Committee Meeting held on 26 February 2024.

CARRIED

14.4 Corporate Services Financial Report February 2024

The purpose of this Report is to provide Council with the Financial Report for the period ending 23 February 2024.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. I. J. Rasmussen

That Council resolve to receive the February 2024 Financial Report and note the amendments to the 2023-24 Capital Works Programme as listed in section three of this report, with additional expenditure of \$240,000 (exclusive of goods and services tax) being added to the programme.

CARRIED

14.5 Corporate Services Report Council's 2020-2024 Term in Review

The purpose of this Report is to provide an overview of just some of the programmes and projects which have delivered by the Council during its 2020-2024 term.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. O. G. Moore

That Council resolve to receive the Term in Review 2020-2024, as contained within Attachment One.

CARRIED

15. INFRASTRUCTURE SERVICES

15.1 Infrastructure Services Capital Works Progress Update February 2023/24

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2023/24 Capital Works Program for the month of February 2024.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. P. T. Saxelby

That this report be received and noted

CARRIED

16. COMMUNITY AND LIVEABILITY

16.1 Community Liveability Report Call for Motions Australian Local Government Association National General Assembly

The purpose of this report is to seek Council endorsement of motions proposed to be submitted to the Australian Local Government Association for consideration at the 2024 National General Assembly.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. A. N. Smith

That Council resolves to endorse the following motions for the Australian Local Government Association's 2024 National General Assembly:

1. This National General Assembly calls on the Australian Government to re-orientate infrastructure development assessment frameworks and to include consideration for infrastructure projects of national significance to unlock new economic opportunities for the nation.
2. This National General Assembly calls on the Australian Government to allocate more funding to road infrastructure to sustainably manage state and federal transport infrastructure and backlog of work.
3. This National General Assembly calls on the Australian Government to increase targeted funding for place-based solutions which will increase availability and bandwidth of the cellular network across Regional Australia.

CARRIED

16.2 Community and Liveability Report Housing and Land Development Incentive Policy Amendment

The purpose of this report is to seek Council's approval of some amendments to the Housing and Land Development Incentive Policy.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. M. J. James

That this report be received and that Council adopt the Amended Housing and Land Development Incentive Policy as contained in Attachment A; with the policy amended to refer to 'Flood Impact Assessment' rather than 'Flood Study'

CARRIED

COUNCIL RESOLUTION - ADJOURN MEETING

Moved By Cr. P. T. Saxelby

Seconded By Cr. M. J. James

That Council resolve to adjourn the Meeting.

The Meeting adjourned at 10:45am.

The Meeting resumed at 11:58am.

16.3 Community and Liveability Report Community Activation Program Round Two 2023.2024

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 in relation to the Assessment of Round Two of the 2023/2024 Community Activation Program; and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. C. T. Tillman

That this Report be received and that:

1. Council note the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024.
2. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 be adopted as follows:
 - a) Confirmation of Minutes of Previous Meeting That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 20 September 2024 copies of which have been circulated to Members, be taken as read and confirmed; and
 - b) That the applicant for Round Two of the 2023/2024 Community Activation Program be advised as follows:

| Applicant | Project Description | Amount Approved |
|---|--------------------------------|------------------------|
| Miles and District Amateur Picnic Race Club | Design Proposal / Concept Plan | \$5,000.00 |
| Total Approved | | \$5,000.00 |

CARRIED

16.4 Community and Liveability Report Community Projects Program Round Two 2023.2024

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024. This is in relation to the assessment and proposed adoption of Round Two of the 2023/2024 Community Projects Program

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. O. G. Moore

That this Report be received and that:

1. Council note the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024.
2. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 be adopted as follows:
 - a. Confirmation of Minutes of Previous Meeting That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 20 September 2023, copies of which have been circulated to Members, be taken as read and confirmed.
 - b. That the applicants for Round Two of the 2023/2024 Community Projects Program be advised as follows:

| Applicant | Project Description | Amount Approved |
|-----------------------|---------------------------------------|------------------------|
| Football Dalby | 2024 Football Dalby Fence Replacement | \$10,000.00 |
| Chinchilla Golf Club | Toro Mower Cutter Deck Renewal | \$10,000.00 |
| Total Approved | | \$20,000.00 |

CARRIED

16.5 Community and Liveability Report Destination Events Program Round Two 2023.2024

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 in relation to the Assessment of the 2023/2024 Destination Events Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. I. J. Rasmussen

That this Report be received and that:

1. Council note the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024.
2. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 be adopted as follows:
 - a. Confirmation of Minutes of Previous Meeting That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 20 September 2023, copies of which have been circulated to Members, be taken as read and confirmed.
 - b. That the applicants for the 2023/2024 Destination Events Program be advised as follows:

| Applicant | Project Description | Amount Approved |
|---|---|------------------------|
| Darling Downs Australian Stockhorse Society | 2024 Australian Campdraft National Finals | \$10,000.00 |
| Total Approved | | \$10,000.00 |

CARRIED

16.6 Community and Liveability Report Local Events Program Round Two 2023.2024

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 in relation to the Assessment of Round Two of the 2023/2024 Local Events Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

Cr. K. A. Bourne

In accordance with Chapter 5B of the *Local Government Act 2009*, Cr. K. A. Bourne informed the meeting of a prescribes conflict of interest in respect to this matter due to:

- a. She may be in a position to benefit financially if the Wandoan Show Society application is approved.

Having given due consideration to her position she determined that she would leave the meeting while the matter is discussed and voted on.

Cr. K. A. Bourne left the meeting at 12:01pm

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. C. T. Tillman

That this Report be received and that:

1. Council note the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024.
2. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 be adopted as follows:
 - a) Apologies That the Western Downs Regional Council Community Grants Assessment Reference Group accept the apology for non-attendance from Cr. K. A. Bourne due to a conflict of interest.
 - b) Confirmation of Minutes of Previous Meeting That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 20 September 2023 copies of which have been circulated to Members, be taken as read and confirmed; and
 - c) That the applicants for Round One of the 2023/2024 Local Events Program be advised as follows:

| Applicant | Project Description | Amount Approved |
|--|---|---|
| Wandoan Show Society | 2024 Wandoan Show WAGS Marquee/Grand Champion Beast of the Show | \$4,850.00 |
| Hannaford Communities Campdraft (auspiced by The Hannaford Club) | Hannaford Community Campdraft | \$2,000.00 cash plus \$1,350.00 In Kind |
| Jandowae Race Club | Jandowae Races 2024 | \$2,000.00 cash plus \$800.00 In Kind |
| Flinton Race Club | Flinton Easter Saturday Races | \$2,000.00 cash plus \$1,750.00 In Kind |
| Westmar Sports Club | Westmar Sports Club Campdraft | \$2,000.00 cash plus \$1,100.00 In Kind |
| Total Approved | | \$12,850.00 Cash plus \$5,000.00 In Kind |

CARRIED

Cr. K. A. Bourne re-joined the meeting at 12:02pm.

16.7 Community and Liveability Report Regional Arts Development Fund Program Round Two 2023.2024

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024. This is in relation to the assessment and proposed adoption of Round Two of the 2023/2024 Regional Arts Development Fund Program.

COUNCIL RESOLUTION

Moved By Cr. C. T. Tillman

Seconded By Cr. A. N. Smith

That this Report be received and that:

1. Council note the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024.
2. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 15 February 2024 be adopted as follows:
 - a) Confirmation of Minutes of Previous Meeting That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 21 September 2022, copies of which have been circulated to Members, be taken as read and confirmed.
 - b) That the applicants for Round Three of the 2022/2023 Regional Arts Development Fund Program be advised as follows:

| Applicant | Project Description | Amount Approved (Excl. G.S.T.) |
|---------------------|--|---------------------------------------|
| Katelann Grealy | Katelann Maree Music 4 Track Ep Production | \$15,770.00 |
| TOTAL FUNDED | | \$15,770.00 |

CARRIED

16.8 Community and Liveability Report Young Entrepreneur Summit 2024 Outcomes

The purpose of this report is to provide Council with the outcomes of the 2024 Young Entrepreneur Summit (YES) held in Chinchilla Country Hope Church on 14 February 2024.

COUNCIL RESOLUTION

Moved By Cr. C. T. Tillman

Seconded By Cr. I. J. Rasmussen

That this Report be received.

CARRIED

17. NOTICES OF MOTION

17.1 CONSIDERATION OF NOTICES OF MOTION/BUSINESS

Moved By Cr. K. A. Maguire

At the next Ordinary Meeting of Council, I intend to move that:

The plan to build a Cultural Centre in Thomas Jack Park Dalby be fully reviewed.

17.2 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

There were no notices of motion for the next meeting.

18. URGENT GENERAL BUSINESS

There was no urgent general business.

19. MEETING CLOSURE

Final parting words from Cr. C. T. Tillman.

Final parting words from Cr. I. J. Rasmussen.

Final parting words from Mayor P. M. McVeigh.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. C. T. Tillman

Proposed a vote of thanks to Mayor Paul McVeigh, for his dedicated and inspirational leadership, I would like to thank him for his mentorship to all Councillors over the past 2 terms.

The Meeting concluded at 12:37pm.

Title **Adopt Minutes Post-Election Meeting of Council 09 April 2024**

Date 11 April 2024

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is for Council to adopt the Minutes of the Post-Election Meeting of Council held on Tuesday, 09 April 2024.

Link to Corporate Plan

Nil

Material Personal Interest/Conflict of Interest

NIL

Officer's Recommendation

That this Report be received and that:

1. The Unconfirmed Minutes of the Post-Election Meeting of Council held on Tuesday, 09 April 2024 copies of which have been circulated to Members, be taken as read and confirmed.

Background Information

Nil

Report

Nil

Consultation (Internal/External)

Nil

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Conclusion

Nil

Attachments

Copy of Unconfirmed Minutes of the Post-Election Meeting of Council held on Tuesday, 09 April 2024.

Authored by: A. Lyell, Executive Services Administration Officer



Special Meeting of Council Minutes

Date: Tuesday, 9 April, 2024
Time: 8:00 am
Location: WDRC - Corporate Office - Boardroom
30 Marble Street, Dalby Qld 4405

Voting Members:

- Cr. A. N. Smith
- Cr. K. A. Bourne
- Cr. O. G. Moore
- Cr. S. J. Condon
- Cr. P. T. Saxelby
- Cr. K. A. Maguire
- Cr. G. M. Olm
- Cr. M. J. James
- Cr. S. Bougoure

Officers:

- J. Taylor, Chief Executive Officer
- B. Bacon, General Manager (Corporate Services)
- G. Cook, General Manager (Infrastructure Services)
- D. Fletcher, General Manager (Community & Liveability)
- B. Donald, Senior Executive Officer
- A. Lyell, Executive Services Administration officer

1. MEETING OPEN

The Chairperson declared the meeting open at 8.03am.

2. OPENING PRAYER AND MINUTE SILENCE

Joel Pukallus from the Lutheran Church, delivered the opening prayer. This was followed by the observance of a minute silence.

3. APOLOGIES

There were no apologies.

4. APPOINTMENT OF DEPUTY MAYOR

4.1 Executive Services Report Appointment of Deputy Mayor Post-Election Meeting 9 April 2024

The purpose of this Report is to propose the appointment of a Deputy Mayor.

COUNCIL RESOLUTION

MOVED by: Cr. M. J. James

Seconded by: Cr. P. T. Saxelby

That Council resolves to appoint Cr. K. A. Bourne as Deputy Mayor in accordance with section 175 of the *Local Government Act 2009*.

CARRIED

5. CONSIDERATION AND COMPOSITION OF COUNCILLOR PORTFOLIOS

5.1 Executive Services Report Appointment of Councillor Portfolio Spokespersons

The purpose of this Report is to appoint Councillors to relevant Councillor portfolios.

COUNCIL RESOLUTION

MOVED by: Cr. O.G. Moore

Seconded by: Cr. G. M. Olm

That Council resolves to assign Councillors as spokespersons to the following portfolios:

| Portfolio | Portfolio Definition | Portfolio Spokesperson |
|---|--|------------------------|
| Economic Advocacy and Investment Attraction | Regional Economic Advocacy, Regionally Significant Investment Attraction and Disaster Management | Cr. A. N. Smith |
| Corporate Governance and Finance | Finance, Governance, and Internal Audit | Cr. O. G. Moore |
| Works and Technical Services | Civil Works, Fleets, Quarries, Asset Management, and Design | Cr. G. M. Olm |
| Utilities | Water, Wastewater, and Gas | Cr. S. J. Condon |
| Council Facilities | Council Facilities (Aerodromes, Sporting Facilities, Showgrounds, and Community Buildings) | Cr. S. Bougoure |
| Planning and Environment | Statutory Planning, Development and Compliance, Environment and Health, Waste and Rural Services | Cr. K. A. Bourne |
| Tourism and Recreational Spaces | Tourism Attraction, Major Events, Parks, Open Spaces, Gardens, and Cemeteries | Cr. K. A. Maguire |
| Community and Cultural Development | Libraries, Community Development and Cultural Development | Cr. P. T. Saxelby |
| Business Strategy and Economic Development | Business Strategy and Planning (Including Saleyards) and Economic Development | Cr. M. J. James |

CARRIED

6. APPOINTMENT OF COMMITTEE, WORKING GROUPS AND STEERING GROUPS

6.1 Executive Services Report Councillor Appointment to Statutory Committees and Reference Groups

This Report is to provide Council an opportunity to appoint Councillors to statutory committees, the Dalby Regional Saleyards Reference Group and the Community Grants Assessment Reference Group.

COUNCIL RESOLUTION

MOVED by: Cr. K.A. Bourne

Seconded by: Cr. G. M. Olm

That Council resolve to:

1. appoint the Mayor Cr. A. N. Smith to the role of Chairperson of the Western Downs Regional Council Local Disaster Management Group;
2. appoint Deputy Mayor Cr. K. A. Bourne as Deputy Chairperson of the Western Downs Regional Council Local Disaster Management Group;
3. appoint Mayor Cr. A. N. Smith and Cr. O. G. Moore to the Western Downs Regional Council Audit Committee;
4. appoint Cr. S. J. Condon and Cr. G. M. Olm to the Wambo Shire River Improvement Trust;
5. appoint Cr. M. J. James (as Chairperson) and Cr. O. G. Moore to the Dalby Regional Saleyards Reference Group; and
6. appoint Cr. K. A. Bourne (as Chairperson), Cr. M. J. James, Cr. S. Bougoure, Cr. P. T. Saxelby, and Cr. S. J. Condon to the Community Grants Assessment Reference Group.

CARRIED

7. SETTING OF MEETING DATES, TIMES AND VENUES

7.1 Executive Services Report Consideration Meeting Dates, Times and Location

The purpose of this Report is to consider Council meeting dates, times and location.

COUNCIL RESOLUTION

MOVED by: Cr. M.J. James

Seconded by: Cr. O.G. Moore

That Council resolves, pursuant to section 256(1) of the *Local Government Regulation 2012*, to adopt the following Ordinary Council Meeting and Special (Adopt 2024-2025 Budget) Meeting dates, times, and locations:

| Date (2024) | Location | Commencement Time |
|---|------------------------------------|-------------------|
| Ordinary Meeting Thursday 18 April | Jandowae Customer Service Centre | 9:30am |
| Ordinary Meeting Thursday 16 May | Tara Customer Service Centre | 9:30am |
| Ordinary Meeting Thursday 20 June | Dalby Corporate Office | 9:30am |
| Special (Adopt 2024-2025 Budget) Meeting Thursday 20 June | Dalby Corporate Office | 12:30pm |
| Ordinary Meeting Thursday 18 July | Chinchilla Customer Service Centre | 9:30am |
| Ordinary Meeting Thursday 15 August | Wandoan Customer Service Centre | 9:30am |
| Ordinary Meeting Thursday 19 September | Miles Customer Services Centre | 9:30am |
| Ordinary Meeting Thursday 17 October | Jandowae Customer Service Centre | 9:30am |
| Ordinary Meeting Thursday 21 November | Tara Customer Service Centre | 9:30am |
| Ordinary Meeting Thursday 5 December | Dalby Corporate Office | 9:30am |

CARRIED

8. MEETING CLOSURE

The Meeting concluded at 8:47 am.

UNCONFIRMED

Title **Executive Services Mayoral Report March 2024**

Date 10 April 2024

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of March 2023.

Link to Corporate Plan

Strategic Priority: Active Vibrant Communities

- We are a region without boundaries, united in community pride.
- Our community members are the loudest advocates for what's great about our region.
- Our social, cultural and sporting events are supported locally and achieve regional participation.
- Our parks, open spaces, and community facilities are well utilised and connect people regionally.
- A recognised culture of volunteerism is active throughout our communities.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted.

Background Information

Nil

Report

Meetings, delegations and forums attended by the Mayor during the month of March 2024:

Paul McVeigh, Mayor

| Date | Who/Where | Details |
|---------------|--|--------------------------|
| 1 March 2024 | <ul style="list-style-type: none"> • Local Government Association Queensland Rural and Remote Councils Policy and Legislation Committee meeting | Teams |
| 2 March 2024 | <ul style="list-style-type: none"> • Bell Show | Bell |
| 5 March 2024 | <ul style="list-style-type: none"> • Planning and Pre-Agenda Meeting • Councillor Information Sessions | Dalby Dalby |
| 7 March 2024 | <ul style="list-style-type: none"> • Ordinary Meeting of Council • Councillor Information Sessions | Miles Miles |
| 11 March 2024 | <ul style="list-style-type: none"> • Dinner with Southern Cross Care | Dalby |
| 13 March 2024 | <ul style="list-style-type: none"> • Meeting with Member for Warrego | Dalby |
| 14 March 2024 | <ul style="list-style-type: none"> • Black Coffee Indigenous Business Networking Event • TSBE Enterprise Evening | Chinchilla Chinchilla |

Andrew Smith, Mayor

| Date | Who/Where | Details |
|---------------|--|-------------------------|
| 22 March 2024 | <ul style="list-style-type: none">Toowoomba Surat Basin Enterprise Chef's Table | Jimbour |
| 25 March 2024 | <ul style="list-style-type: none">Radio Interview with ABC | Phone |
| 26 March 2024 | <ul style="list-style-type: none">Radio Interview with Triple M Toowoomba | Phone |
| 27 March 2024 | <ul style="list-style-type: none">Local Government Association Queensland Mayoral Welcome Call | Teams |
| 28 March 2024 | <ul style="list-style-type: none">Meeting with New Wilkie EnergyDevelopment Assessment PanelMeeting with Dalby Newspaper | Dalby Dalby Dalby |

Consultation (Internal/External)

Nil

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The forgoing represents activities undertaken by the Mayor during the month of March 2024.

Attachments

Nil

Authored by: Hailey Wex, Executive Officer to the Mayor

Title **Executive Services Chief Executive Officer Report March 2024**

Date 3 April 2024

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of March 2024.

Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences, and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received.

Background Information

Nil

Report

The below lists the meetings, delegations and forums attended by the Chief Executive Officer (CEO) during the month of March 2024.

| Date | Who/Where | Details |
|--------------|---|----------------------|
| 1 March 2024 | <ul style="list-style-type: none"> • Meeting with Department of Regional Development, Manufacturing and Water • Meeting with Shell | Brisbane Brisbane |
| 4 March 2024 | <ul style="list-style-type: none"> • Issue Motivated People Information Session | Dalby |
| 5 March 2024 | <ul style="list-style-type: none"> • Planning & Pre Agenda Meeting • Councillor Information Session | Dalby Dalby |
| 7 March 2024 | <ul style="list-style-type: none"> • Ordinary Meeting of Council • Councillor Information Session | Miles Miles |
| 8 March 2024 | <ul style="list-style-type: none"> • Chinchilla Community Commerce and Industry International Women's Day Breakfast • Words Out West - Books and Bubbles Official Welcome | Chinchilla Dalby |

| | | |
|---------------|---|---|
| 12 March 2024 | <ul style="list-style-type: none"> The Executive Connect (TEC) | Teams Meeting |
| 13 March 2024 | <ul style="list-style-type: none"> Meeting with Telstra | Dalby |
| 14 March 2024 | <ul style="list-style-type: none"> Development Assessment Panel Meeting Meeting with Department of Energy and Climate Meeting with Toowoomba Surat Basin Enterprise Toowoomba Surat Basin Enterprise March Enterprise Evening | Dalby Chinchilla Chinchilla Chinchilla |
| 18 March 2024 | <ul style="list-style-type: none"> Discussion with Queensland Renewable Energy Council | Phone |
| 21 March 2024 | <ul style="list-style-type: none"> Design CEO Session | Dalby |
| 22 March 2024 | <ul style="list-style-type: none"> Toowoomba Surat Basin Enterprise Chef's Table Official Welcome | Jimbour |
| 27 March 2024 | <ul style="list-style-type: none"> Meeting with Regional Director of Queensland Fire Emergency Services (QFES) Local Disaster Management Group Debrief SMART Digital Program Project Executive Committee Meeting | Phone Dalby TEAMS |
| 28 March 2024 | <ul style="list-style-type: none"> Meeting with Developer Meeting with New Wilkie Energy Development Assessment Panel Meeting Meeting with Dalby Herald | Phone Dalby Dalby Dalby |

Consultation (Internal/External)

Chief Executive Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The foregoing represents activities undertaken by the Chief Executive Officer during the month of March 2024.

Attachments

Nil.

Authored by: A. Lyell, EXECUTIVE SERVICES ADMINISTRATION OFFICER

Title Executive Services Report Outstanding Actions March 2024

Date 10 April 2024

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 7 March 2024.

Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received.

Background Information

Nil

Report

The purpose of this Report is to provide Council with an update on the status of Outstanding Council Meeting Action Items to the Meeting held on 7 March 2024

1. Outstanding Council Meeting Action List (As at 7 March 2024)

| Meeting date | Item description | File No. | Council Resolution/Task | Responsible Division |
|--------------|--|----------|---|----------------------|
| 13/04/2022 | Corporate Services Confidential Report Dalby Aerodrome Proposed Lease to Helismart | AD6.6.2 | That this report be received, and Council resolves to; <ol style="list-style-type: none"> 1. Apply the exceptions contained within section 236(1)(c)(iii) of the <i>Local Government Regulation 2012</i> (Qld) to the proposed lease; 2. Offer Helismart Pty Ltd a ten-year lease over a portion of land at the Dalby Aerodrome, as depicted in the proposed lease sketch in this Report, on the terms as set out in this Report; and | Executive Services |

| Meeting date | Item description | File No. | Council Resolution/Task | Responsible Division |
|--------------|---|----------|---|-------------------------|
| | | | <p>3. Delegate authority to the CEO to negotiate and sign all documents necessary to:</p> <ul style="list-style-type: none"> a) Effect the surrender of the agricultural leased area known as Lease K, and the boundary realignment and resurvey of the agricultural leased area known as Lease H, at the Dalby Aerodrome; b) Survey the area known as Lease K to accommodate Helismart Pty Ltd's proposed leased area and to allow for future leased areas; and c) Provide a lease for a new surveyed area with Helismart Pty Ltd for approval by council. <p style="text-align: right;">CARRIED</p> | |
| 19/07/2023 | (035.2022.737.001) Community and Liveability Report Development Application for Reconfiguring a Lot (1 Lot into 10 Lots and Road Reserve) of Lot 20 on SP156284 Cemetery Road Chinchilla WA & SG Daniells Pty Ltd C/- Sweb Consulting | AD6.6.2 | <p>That council investigates an amendment to the Planning Scheme to address the perceived requirements for rural residential development in the Chinchilla area.</p> <p style="text-align: right;">CARRIED</p> | Community & Liveability |
| 16/08/2023 | Request Review of the Council Meetings Policy | AD6.6.2 | <p>That Council review the Council Meetings Policy.</p> <p style="text-align: right;">CARRIED</p> | Corporate Services |
| 16/08/2023 | Executive Services Confidential Report - Expression of Interest to Lease Two Lots Kumbarilla Lane Kogan | AD6.6.2 | <p>That this Report be received and that Council resolves that:</p> <ul style="list-style-type: none"> 1. It is in the public interest, pursuant to section 228(3)(a) and (b) <i>Local Government Regulation 2012</i> to invite Expressions of Interest ("EOI") to lease Lot 2 SP214220 and Lot 3 SP200461 ("Land") at Kumbarilla Lane Kogan, before inviting written tenders, noting that: <ul style="list-style-type: none"> a. Leasing the Land in proximity to the Braemer Power Station, is expected to result in the Land reaching its full potential and increase its revenue generation for Council and additional economic opportunities for the benefit of the community. b. The EOI allows all interested parties to express their | Executive Services |

| Meeting date | Item description | File No. | Council Resolution/Task | Responsible Division |
|--------------|--|----------|--|-------------------------|
| | | | <p>interest in leasing the Land. Council will then assess the best proposed use of the Land for the benefit of the community and assess the suitability of the lessee before progressing further and calling tenders from a short listed group.</p> <p>c. Inviting an EOI to lease the Land enables Council to maintain ownership and control of the Land for the benefit of the community to ensure it maintains:</p> <ul style="list-style-type: none"> i. the revenue stream from CSG interests, and ii. its existing quarry assets whilst at the same time securing rights to allow future quarry expansion. <p style="text-align: right;">CARRIED</p> | |
| 16/08/2023 | Community and Liveability Confidential Report Western Downs Planning Scheme 2017 Major Amendment 2 Business and Planning Improvement Amendment Package | AD6.6.2 | <p>That this Report be received and that:</p> <ol style="list-style-type: none"> 1. Council resolve, for the purposes of Chapter 2, Part 4, Section 16.1 of the Minister's Guidelines and Rules, to commence making a major amendment to its Planning Scheme. 2. Council endorse the proposed Planning Scheme Amendment and Maps (Major Amendment 2 – Business and Planning Improvement Amendment Package), including the Amended Planning Scheme Policies incorporated at Schedule 6 (Attachments 1A and 1B), prepared in accordance with Chapter 2, Part 4, Section 16.4 and Chapter 3, Part 1, Section 2.2 of the Minister's Guidelines and Rules. 3. Council endorse the proposed Communications Strategy (Attachment 2). 4. Council decide to make the proposed amendments to the Planning Scheme Policies, incorporated in Schedule 6 of Major Amendment 2 – Business and Planning Improvement Amendment Package, in accordance with Chapter 3, Part 1, Sections 2.1 of the Minister's Guidelines and Rules. 5. Council give notice to the Planning Minister of the decision to amend the Planning Scheme, provide the required material (as set out in Schedule 3 of the Minister's Guidelines and Rules) and request a State Interest Review of Major Amendment 2, in accordance with Chapter 2, Part 4, Section 16.5 of the Minister's Guidelines and Rules. 6. Council decide to proceed to public consultation of Major Amendment 2 – Business and Planning Improvement Amendment Package and the proposed amendments to the Planning Scheme Policies | Community & Liveability |

| Meeting date | Item description | File No. | Council Resolution/Task | Responsible Division |
|--------------|---|----------|---|----------------------|
| | | | <p>incorporated in Schedule 5, in accordance with Chapter 2, Part 4, Sections 18.1 and 18.2 and Chapter 3, Part 1, Section 3 of the Minister's Guidelines and Rules, after receiving and subject to the outcome of the State Interest Review and the Planning Minister's Notice issued under Chapter 2, Part 4, Section 17.5 of the Minister's Guidelines and Rules.</p> <p>7. That the Chief Executive Officer be granted all powers under the Minister's Guidelines and Rules to amend Proposed Major Amendment 2 – Business and Planning Improvement Amendment Package as detailed in Clause 2 above, prior to and in the course of the State Interest Review.</p> <p style="text-align: right;">CARRIED</p> | |
| 20/09/2023 | Request Review of Councillor Portfolios and Committee structures in local government governance | AD6.6.2 | <p>That council undertake a strategic workshop to:</p> <ol style="list-style-type: none"> 1. review existing Councillor Portfolios 2. Give consideration and compare the effectiveness of portfolios and committee structures in local government governance. 3. Provide recommendations to the next Council on effectiveness and suggested changes. <p style="text-align: right;">CARRIED</p> | Executive Services |
| 25/10/2023 | Executive Services Confidential Report Expression of Interests Proposed Transfer of Council's Community Housing Portfolio | AD6.6.2 | <p>That this report be received and Council resolves that</p> <ol style="list-style-type: none"> 1. It is in the public interest, pursuant to section 228(3)(a) and (b) <i>Local Government Regulation 2012</i> to invite Expressions of Interest ("EOI") for the transfer of Council's community housing portfolio to a registered community housing organisation before short listing and inviting written tenders, noting that: <ol style="list-style-type: none"> a. An EOI will enable Council to assess interested registered community housing organisations operational capacity to maintain and potentially grow community housing for the benefit of the community. An EOI gives an opportunity for all interested registered community housing organisations to address these requirements at the EOI stage. b. It is in the public interest to proceed with a less onerous EOI as requiring all interested parties to complete a full written tender would be very costly to individual registered community housing organisations and may deter capable registered housing | Executive Services |

| Meeting date | Item description | File No. | Council Resolution/Task | Responsible Division |
|--------------|---|----------|--|----------------------|
| | | | <p>organisations from expressing their interests.</p> <p>CARRIED</p> | |
| 18/01/2024 | Corporate Services Report Chinchilla Aquatic Site Selection and Inclusions Report | AD6.6.2 | <p>That Council resolves to:</p> <ol style="list-style-type: none"> 1. proceed with concept planning (within existing approved budgets) for the replacement of the Chinchilla Aquatic Centre at the former Cypress Pines Caravan Park site: 35-41 Villiers Street, Chinchilla. Lot 168 Survey Plan 172881; 2. include for consideration in the concept plan an indoor aquatic hall with a learn-to-swim and separate toddler's pool, an outdoor/indoor fifty (50) metre eight (8) lane pool, aquatic support areas, health and fitness areas, front of house areas including cafe, amenities and change areas, multi-purpose areas, outdoor precinct areas and multi-purpose centre; 3. establish a steering committee for the Chinchilla Aquatic Precinct Project concept planning as a forum for consideration of input from stakeholders and to provide advice to Council; and 4. commence application processes for suitable grant and project funding opportunities. <p>CARRIED</p> | Corporate Services |
| 18/01/2024 | Corporate Services Report Proposed Transfer of Council's Community Housing Portfolio to a Registered Community Housing Organisation | AD6.6.2 | <p>That in respect to the transfer of Council's community housing portfolio to a registered community housing organisation, Council resolves to:</p> <ol style="list-style-type: none"> 1. approve Community Housing (Qld) Limited as the preferred tenderer, subject to the Director-General, Department of Housing, Local Government, Planning and Public Works' final approval; | Corporate Services |

| Meeting date | Item description | File No. | Council Resolution/Task | Responsible Division |
|--------------|---|----------|---|----------------------|
| | | | <p>2. approve the transfer of the community housing portfolio for the sum of zero dollars; and</p> <p>3. delegate to the Chief Executive Officer to negotiate, finalise, and execute all documents necessary for the transfer of Council's community housing portfolio to Community Housing (Qld) Limited.</p> <p style="text-align: right;">CARRIED</p> | |
| 15/02/2024 | Executive Services Report - Expression of Interest - Disposal of parcels of land at Myall Street, Dalby | AD6.6.2 | <p>That this Report be received and that Council resolves that:</p> <p>1. It is in the public interest, pursuant to section 228(3)(a) and (b) <i>Local Government Regulation 2012</i> (Qld) to invite Expressions of Interest ("EOI") to dispose of the following:</p> <ul style="list-style-type: none"> o Part of Lot 10 on RP75401 o Lots 7 - 9 on RP 75401 o Part of Lot 2 on RP186292 <p>Located at Myall Street, Dalby, ("Land") noting that:</p> <p>a. Disposing of the Land zoned as Recreation and Open Space Zone through a Lease is expected to result in the Land reaching its full potential by offering tourists a destination from which to explore the surrounds of Dalby and the wider region.</p> <p>b. An EOI will allow all interested parties to express their interest in acquiring the Land through a Lease. Council will then assess the best proposed use of the Land for the benefit of the community and assess the suitability of the applicant.</p> <p>c. That Council apply the Communications and Engagement Strategy to ensure appropriate early engagement with landholders in the vicinity of this parcel of land.</p> <p style="text-align: right;">CARRIED</p> | Executive Services |
| 15/02/2024 | Executive Services Report - Expression of Interest to Dispose of 107 Drayton Street, Dalby - Housing | AD6.6.2 | <p>That this Report be received, and Council resolves:</p> <p>1. To repeal resolution 16.7 point 1 from Ordinary Meeting of Council 6 December 2023.</p> | Executive Services |

| Meeting date | Item description | File No. | Council Resolution/Task | Responsible Division |
|--------------|---|----------|--|----------------------|
| | | | <p>2. That it is in the public interest, pursuant to section 228(3)(a) and (b) <i>Local Government Regulation 2012</i> (Qld) to invite Expressions of Interest ("EOI") to dispose of 107 Drayton St Dalby which includes Lot 1 on RP199335, Lots 1-3 RP94461 and Lot 2 on RP62125 ("Land"), noting that:</p> <ul style="list-style-type: none"> a. Disposing of the Land is expected to result in the Land reaching its full potential by offering land for development in Dalby and b. An EOI will allow all interested parties to express their interest in utilising the Land. Council will then assess the best proposed use of the Land for the benefit of the community and assess the suitability of the applicant. <p style="text-align: right;">CARRIED</p> | |
| 07/03/2024 | Executive Services Confidential Report Iman People #4 - Consent Determination | AD6.6.2 | <p>That this report be received and that Council resolves to</p> <ul style="list-style-type: none"> 1. consent to the determination of the Iman People #4 native title claim in the terms of the s 87 Agreement and Proposed Consent Order considered by Council in this report, and 2. delegate authority to the CEO to <ul style="list-style-type: none"> a. negotiate and accept any changes to the s 87 Agreement or final determination consent order subject to those changes being substantially in the terms of the s 87 Agreement and proposed consent order included in this report, and b. instruct Council's lawyers to execute the final s 87 Agreement on Council's behalf. <p style="text-align: right;">CARRIED</p> | Executive Services |

Deputations List (As at 7 March 2024)

| Meeting date | Item description | Council Resolution/Task | Comments | Responsible Division |
|--------------|------------------|-------------------------|----------|----------------------|
|--------------|------------------|-------------------------|----------|----------------------|

Consultation (Internal/External)

Chief Executive Officer;
General Manager (Community & Liveability);
General Manager (Corporate Services);
General Manager (Infrastructure Services); and
Relevant Managers, Coordinators and Officers.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

This report is provided to inform Council of the progress of resolutions of Council.

Attachments

Nil

Authored by: A. Lyell, EXECUTIVE SERVICES ADMINISTRATION OFFICER

Title **Corporate Services Report MM23-23-24 Movement and Control of Livestock and MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging**

Date 5 April 2024

Responsible Manager B. Bacon, GENERAL MANAGER (CORPORATE SERVICES)

Summary

The purpose of this report is to seek Council's approval to award Downs Livestock Pty Ltd (ABN 63 160 647 343) Tender MM23-23-24 Movement and Control of Livestock together with Tender MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging.

Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- Our region is a recognised leader in agribusiness, energy, and manufacturing.
- Our business and industry actively live and buy local.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- Our agile and responsive business model enables us to align our capacity with service delivery.

The impact of Dalby Regional Saleyards extends beyond commerce, contributing to the social fabric and resilience of the rural community. This facility is important not only for the cattle producers, buyers and agents who use the facility, but also for the local community by stimulating the economy and providing local employment opportunities. Socially, the Dalby Regional Saleyards provides a hub for the agricultural community, fostering relationships and providing a sense of unity among cattle producers, buyers and agents.

Material Personal Interest/Conflict of Interest

There are no material personal interests nor conflicts of interest identified by any person involved in this procurement.

Officer's Recommendation

That Council resolves to:

- (1) award Tender MM23-23-24 Dalby Saleyards Movement and Control of Livestock and Tender MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging to Downs Livestock Pty Ltd (ABN 63 160 647 343), inclusive of Option One and Option Two, as proposed by the vendor (namely the discount for a combined contract and the additional service for stock loadout,), for a base contract value of \$955,963.19 (inclusive of goods and services tax) for year one of the contract and \$832,367.19 per annum (inclusive of goods and services tax) for years two to five of the contract, totalling \$4,640,989.15 (inclusive of goods and services tax and consumer price indexation) across the five-year term; and
- (2) delegate to the Chief Executive Officer, the authority to make, amend, or discharge a contract with Downs Livestock Services Pty Ltd to deliver the tendered services.

Background Information

The Dalby Regional Saleyards established in 1940, is a large one-day selling centre for livestock. With annual cattle sale throughput ranging from 160,000 to 260,000 head. Throughput variations are principally dependent upon seasonal conditions and market forces.

Contractors provide labour and equipment to ensure safe and efficient operations at the Dalby Saleyards, in accordance with the number of cattle each week. Activities required for the operation of cattle sales, include:

- (1) the drafting, movement of cattle to allotted pens, delivery of cattle to transport operators, and manual pen painting of cattle sold separately (MM23-23-24 Dalby Saleyards Movement and Control of Livestock); and
- (2) activities ensuring compliance with the National Livestock Identification System (NLIS). These include ensuring stock numbers delivered match the number to be sold, scanning NLIS devices, and uploading data prior to and after the sale (MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging).

These services are currently delivered by two providers:

- (1) AAM Pty Ltd under MM12-18-19 NLIS Scanning Retagging and Data Collection Dalby Saleyards; and
- (2) Downs Livestock Pty Ltd under MM14-18-19 Movement and Control of Stock at Dalby Saleyards.

Council is in the process of replacing the manual pen painting with an electronic solution. Stage one, installation of two radio-frequency identification devices (panel scanners), will be completed by 30 June 2024 for a cost of \$66,000.00 (inclusive of goods and services tax). Stage two planned for July 2024 to June 2025^[1], will necessitate a phased approach with both the manual pen painting and the electronic system being used simultaneously until processes are transitioned. The total cost for the electronic solution is \$308,731.50 (inclusive of goods and services tax) for stage one and stage two compared to the pen painting which is \$123,596.00^[2] per annum (inclusive of goods and services tax). Upon full transition, financial year commencing 1 July 2025, savings to be realised will be \$123,596.00 per annum (inclusive of goods and services tax) has been included in the financial analysis below.

Report

Council released a request for tender on 16 February 2024 via Tenders.net, in which a detailed brief was provided to vendors, including clear scope and specification requirements. The request for tender was out to market for 24 days and closed on 11 March 2024.

Two (2) submissions were received for MM23-23-24 Dalby Saleyards Movement and Control of Livestock, and three (3) submissions were received for MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging.

Submissions were evaluated on both non-price criteria and price criteria in line with the Tender Evaluation and Probity Plans. The evaluation committee comprised of stakeholders identified during the tender development process, including the Saleyards Business Manager, Saleyards Operations Co-ordinator, Strategic Planning and Development Co-ordinator, Facilities Contracts Supervisor, Facilities Contracts Administration Officers, and Senior Procurement and Probity Advisor. All submissions were found to be conforming.

When assessed against the evaluation criteria, Downs Livestock Pty Ltd had the highest scores across both tenders:

- (1) 93.35 out of 100 for MM23-23-24 Dalby Saleyards Movement and Control of Livestock; and
- (2) 93.52 out of 100 for MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging.

At the time of tender close, Downs Livestock Pty Ltd also provided two (2) additional options to be considered jointly or separately:

- (1) combined contract discount - should Downs Livestock Pty Ltd be awarded both contracts, a discount will apply (see *Table 1 - Summary of proposed contract pricing*, below); and
- (2) loadout efficiencies: enhancing animal welfare by reducing time required for loading stock and increasing safety for transport operators by reducing the time spent waiting to be loaded as well as removing the need for transport operators to enter the stock yards. These initiatives bolster the Saleyards reputation and have the potential to improve market share. This option proposes an additional stock loadout fee for service, with additional staff rostered when sales exceed 3,000 head (see *Table 1 - Summary of proposed contract pricing*, below).

Options

^[1] Lot Identification Stage Two project, for nine (9) panel scanners and accompanying equipment at a cost of \$242,731.50 (inclusive of goods and services tax), has been included for Council's budget adoption meeting on 20 June 2024.

^[2] All calculations included within this report are based on a throughput of 180,000 head, ensuring consistent methodology when calculating costs and budget implications.

There are varying financial implications relating to the awarding of this contract, depending on the direction chosen by Council. Four (4) options are available for consideration.

(1) Award the tender without accepting any additional options.

The base contract value will be \$951,288.19 (inclusive of goods and services tax) for year one of the contract and \$827,692.19 per annum (inclusive of goods and services tax) for years two to five of the contract, totalling \$4,615,617.19 (inclusive of goods and services tax and consumer price indexation) across the five-year term. When compared to the current arrangement, year one has a small increase in cost of approximately 0.27 per cent (or \$2,748.37, inclusive of goods and services tax); and years two to five have a saving of approximately 14.68 per cent (or \$121,071.32 per annum, inclusive of goods and services tax).

(2) Accept only Option one (1)

The base contract value will be \$917,243.19 (inclusive of goods and services tax) for year one of the contract and \$793,647.19 per annum (inclusive of goods and services tax) for years two to five of the contract, totalling \$4,430,849.62 (inclusive of goods and services tax and consumer price indexation) across the five-year term. When compared to the current arrangement, year one has a minor saving of approximately 3.32 per cent (or \$31,520.32, inclusive of goods and services tax); and years two to five have a saving of approximately 18.8 per cent (or \$155,116.32 per annum, inclusive of goods and services tax).

(3) Accept only Option two (2)

The base contract value will be \$990,008.19 (inclusive of goods and services tax) for year one of the contract and \$866,412.19 per annum (inclusive of goods and services tax) for years two to five of the contract, totalling \$4,825,756.73 (inclusive of goods and services tax and consumer price indexation) across the five-year term. When compared to the current arrangement, year one has an increase of approximately 4.35 per cent (or \$41,244.68, inclusive of goods and services tax); and years two to five have a saving of approximately 9.98 per cent (or \$82,351.32 per annum, inclusive of goods and services tax).

(4) Accept Option One and Option Two

The base contract value will be \$955,963.19 (inclusive of goods and services tax) for year one of the contract and \$832,367.19 per annum (inclusive of goods and services tax) for years two to five of the contract, totalling \$4,640,989.15 (inclusive of goods and services tax and consumer price indexation) across the five-year term. When compared to the current arrangement, year one has an increase of approximately 0.76 per cent (or \$7,199.68 per annum, inclusive of goods and services tax); and years two to five have a saving of approximately 14.11 per cent (or \$116,396.32 per annum, inclusive of goods and services tax).

Downs Livestock Pty Ltd had the highest scores across both tenders. Consequently, awarding it both contracts would activate the discount offer it made in its submissions. Consequently, the only 'addition' requiring further consideration is the submission for loading livestock, which is currently undertaken by the drivers.

As identified earlier in this report, this option creates loadout efficiencies, enhancing animal welfare by reducing time required for loading stock and increasing safety for transport operators by reducing the time spent waiting to be loaded as well as removing the need for transport operators to enter the stock yards. These initiatives bolster the Saleyards reputation and have the potential to improve market share (in addition to improving animal welfare and increasing workplace health and safety standards). The additional cost is only marginally higher than the discount which Council will receive from awarding both contracts to a single supplier. Furthermore, these costs can be recouped through the fees and charges associated with the operation of Dalby Saleyards.

Table 1 - Summary of proposed contract pricing

| Details | Option Amounts | Base Annual Amount |
|---|----------------|---------------------|
| Price as per Tender Scope – MM23-23-24 Dalby Saleyards Movement and Control of Livestock | | \$682,946.00 |
| Price as per Tender Scope – MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging | | \$268,343.18 |
| Total price as per Tender scope | | \$951,289.18 |

| Details | Option Amounts | Base Annual Amount |
|---|----------------|---------------------|
| | | |
| <u>Discount – for both contracts being awarded to one supplier</u> | | |
| MM23-23-24 Dalby Saleyards Movement and Control of Livestock | (\$14,245.00) | |
| MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging | (\$19,800.00) | (\$34,045.00) |
| Total price with Discount | | \$917,244.18 |
| | | |
| <u>Option Two – Stock Loadout</u> | | |
| Loadout – MM23-23-24 Dalby Saleyards Movement and Control of Livestock | \$38,720 | |
| Total price including Option Two | | \$955,964.18 |
| Note: all amounts include goods and services tax | | |

Risk relating to the awarding of this contract has been managed in accordance with Council procurement processes. Risk has been further reduced by completing reference checks for shortlisted vendors. Positive feedback was received regarding the high-quality service delivery and long-term understanding of the agricultural industry. Referee questions were designed by the Dalby Saleyards operations team, targeting key components to the successful operation of all aspects of these contract requirements.

The evaluation committee unanimously confirmed Downs Livestock Pty Ltd as the preferred vendor for Tender MM23-23-24 Dalby Saleyards Movement and Control of Livestock and Tender MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging.

The contract period is proposed to commence on 1 July 2024 for a period of three (3) years, ending 30 June 2027, with a further two (2) one (1) year extension options, for a maximum contract term of five (5) years.

Consultation (Internal/External)

Internal consultation was undertaken with stakeholders at the facility, and involved with the facility operations, including:

- (1) Procurement team;
- (2) Facilities Contracts Administration team;
- (3) Saleyards Management team;
- (4) Saleyards Operations staff; and
- (5) Strategic Planning and Development staff.

Legal/Policy Implications (Justification if applicable)

The following list of Council Policy and legislation applied to this Council Report:

- (1) *Procurement - Council Policy;*
- (2) *Local Government Act 2009 (QLD);*
- (3) *Local Government Regulation 2012 (QLD);*
- (4) *Work Health and safety Act 2011;*
- (5) *A New Tax System (Goods and Services) Act 1999;*
- (6) *Biosecurity Act 2014;*
- (7) *Animal Welfare Legislation;*
- (8) *A national guide to the pre-transport selection and management of livestock;*
- (9) *WDRC Procurement Operations Manual and Standard Work Practices; and*

(10) *WDRC Employee Code of Conduct.*

Budget/Financial Implications

The competitive pricing provided by the preferred vendor, across each of the four options (listed above) aligns with 2024-25 financial year budget estimates for the services associated with Tender MM23-23-24 Movement and Control of Livestock and Tender MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging. Therefore, no additional operational budget will be required to accommodate the option chosen.

The additional service levels and associated costs (\$38,720.00 inclusive of goods and services tax, per annum) relating to Option two (2), loadout efficiencies, have been passed onto the end user by increasing selected Saleyard fees and charges¹ by an average of 3.025 per cent rather than the more conservative 1.0387 per cent increase originally planned. This is projected to increase the 2024-25 financial year revenue by \$49,440.00 (inclusive of goods and services tax).

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities 'to act and make decisions in a way compatible with human rights'. All activities will be undertaken in accordance with Council's human rights obligations.

Conclusion

The submission received by Downs Livestock Services Pty Ltd for Tender MM23-23-24 Movement and Control of Livestock and Tender MM24-23-24 Dalby Saleyards National Livestock Identification System (NLIS) Scanning and Retagging represents value for money and offers a streamlined business model.

There are four (4) options available to Council in the awarding of these tenders. By endorsing the recommendation and awarding a single contract to Downs Livestock Pty Ltd, inclusive of both Option one (1) with its associated savings, and Option two (2) increasing loadout efficiency together with an associated increase in fees and charges, this contract strongly aligns with Council's Corporate Plan.

Attachments

Nil

Authored by: Katie Gould, Coordinator Business - Facilities

¹ 2024-25 financial year Fees and Charges to be endorsed by Council at its special meeting on 20 June 2024

Title Corporate Services Financial Report March 2024

Date 26 March 2024

Responsible Manager T. Skillington, CHIEF FINANCIAL OFFICER

Summary

The purpose of this Report is to provide Council with the Financial Report for the period ending 26 March 2024.

Link to Corporate Plan

Strategic Priority: Sustainable Organisation

- *We are recognised as a financially intelligent and responsible Council.*
- *We focus on proactive, sustainable planning for the future.*

The monthly financial report provides an overview of Council's progress for the 2023-24 financial year and assists the organisation to manage its immediate budget, whilst being cognisant of its long-term financial goals.

Material Personal Interest/Conflict of Interest

There are no personal interests nor conflicts of interest associated with the consideration of this matter.

Officer's Recommendation

That Council resolve to receive the March 2024 Financial Report and:

- (1) note the amendments to the 2023-24 Capital Works Programme as listed in section three of this report, with additional expenditure of \$98,472 (exclusive of goods and services tax) and additional revenue of \$50,000 (exclusive of goods and services tax) being added to the programme;
- (2) resolve to approve the removal of budgeted capital expenditure from the 2023-24 Capital Works Programme for \$281,364 (exclusive of goods and services tax) as listed in section three of this report;
- (3) resolve to approve for \$819,585 (exclusive of goods and services tax) of 2024-25 capital budget expenditure for multi-year projects to be moved back from 2024-25 to 2023-24, as listed in section three of this report; and
- (4) resolve to approve the inclusion of one new fee to the 2023-24 fees and charges register for Flood Impact Assessment, as listed in section four of this report, including the ability of the Chief Executive Officer to refund any payments of this fee which were paid to Council in the four (4) weeks prior to the amendment of the *Housing and Land Development Incentives - Council Policy* at the Ordinary Meeting of 7 March 2024.

Background Information

The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the Financial Report once a month or at each meeting if the local government meets less frequently than monthly. The Financial Report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

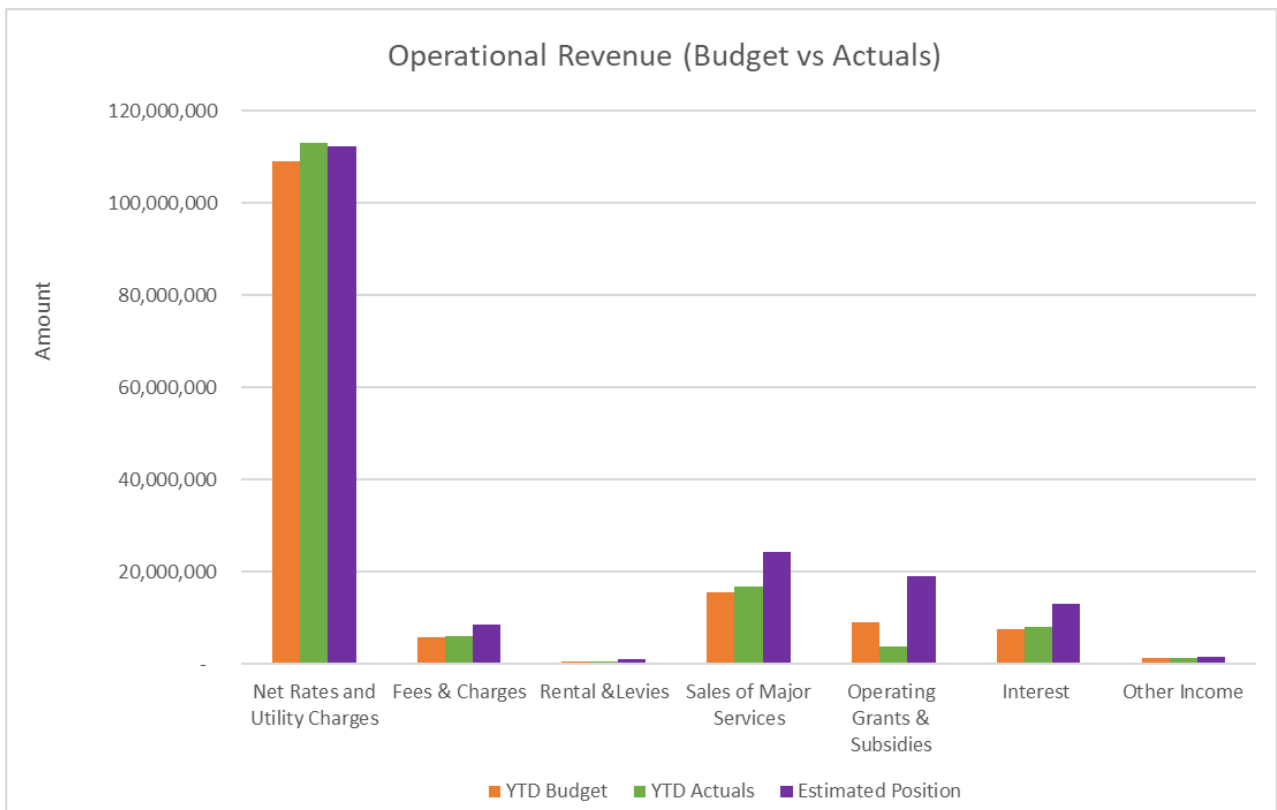
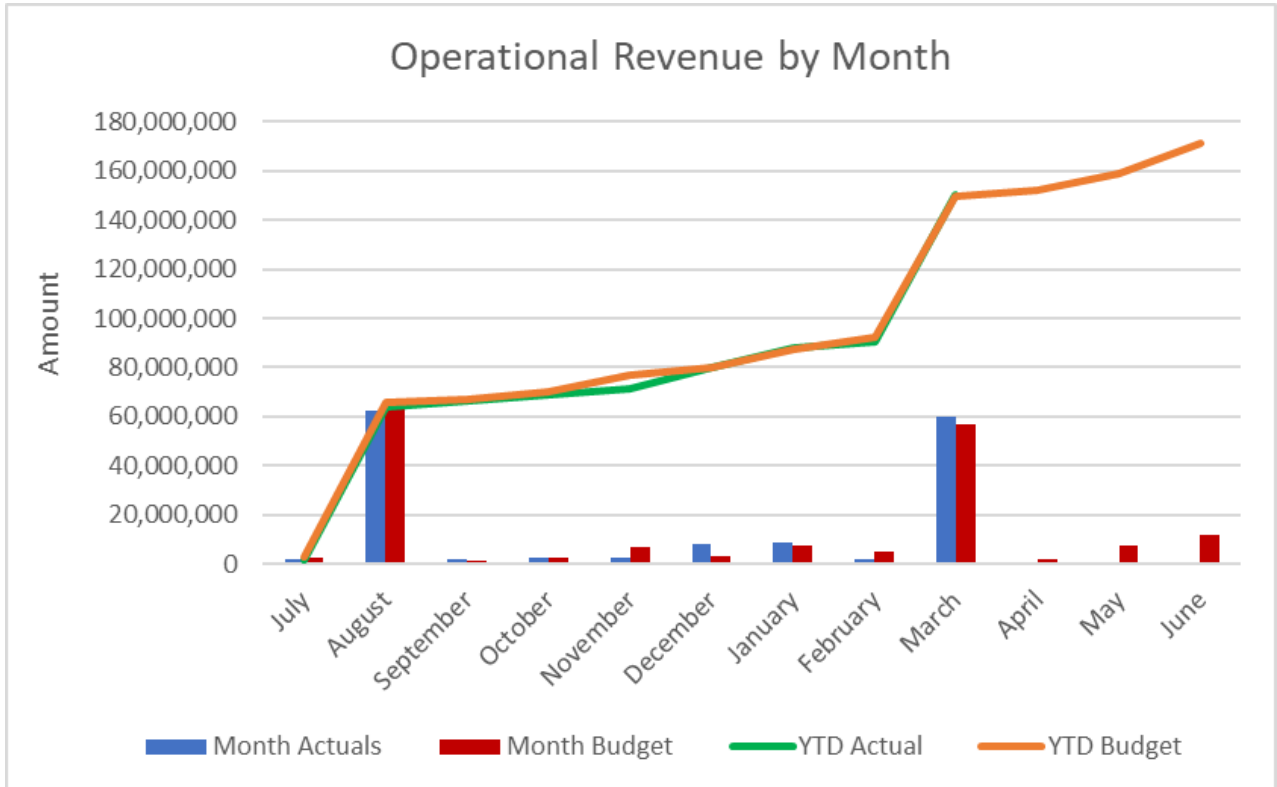
Report

1. Operating Result

The operating surplus as of 26 March 2024 is \$28,986,772, compared to a budgeted surplus of \$21,639,575 which is \$7,347,197 ahead of budget. This favourable position is due to an underspend in Expenditure, mainly in Materials and Services and Employee Benefits. The Operating Surplus ratio as of 26 March 2024 is 19.3 per cent, which is above Council's target of 1.0 per cent. The Operating Surplus ratio has exceeded target due to

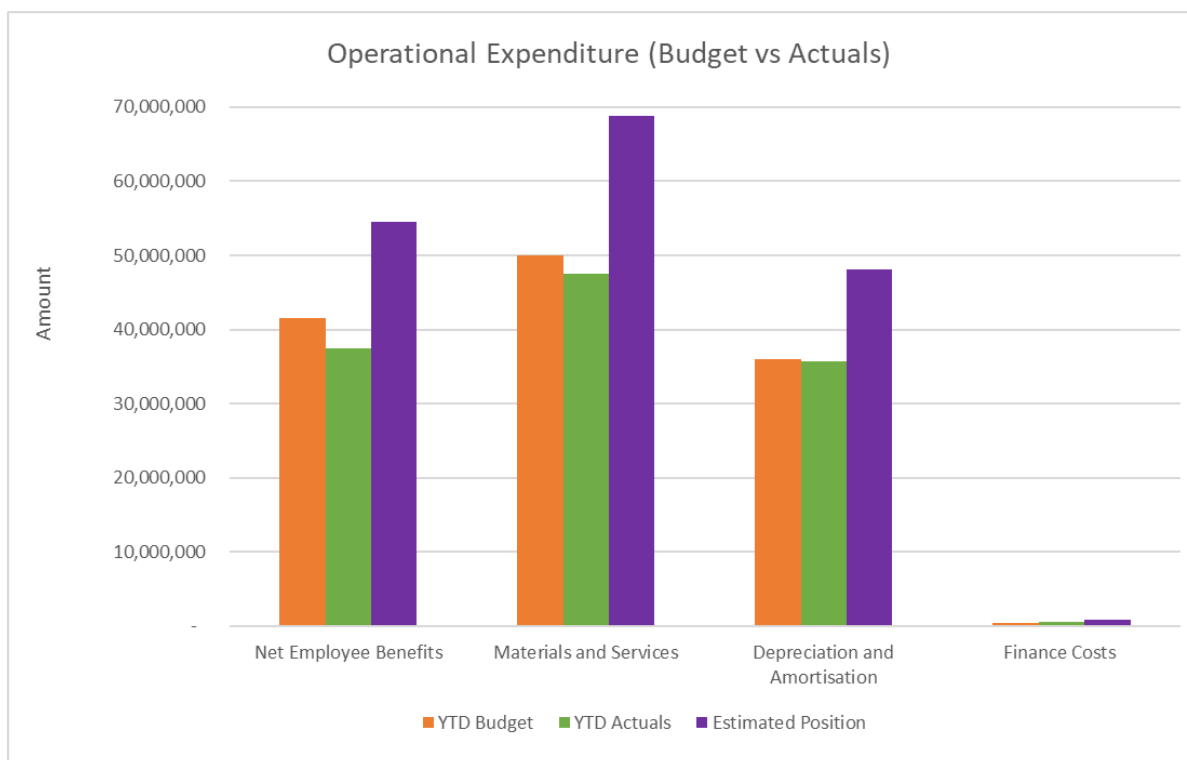
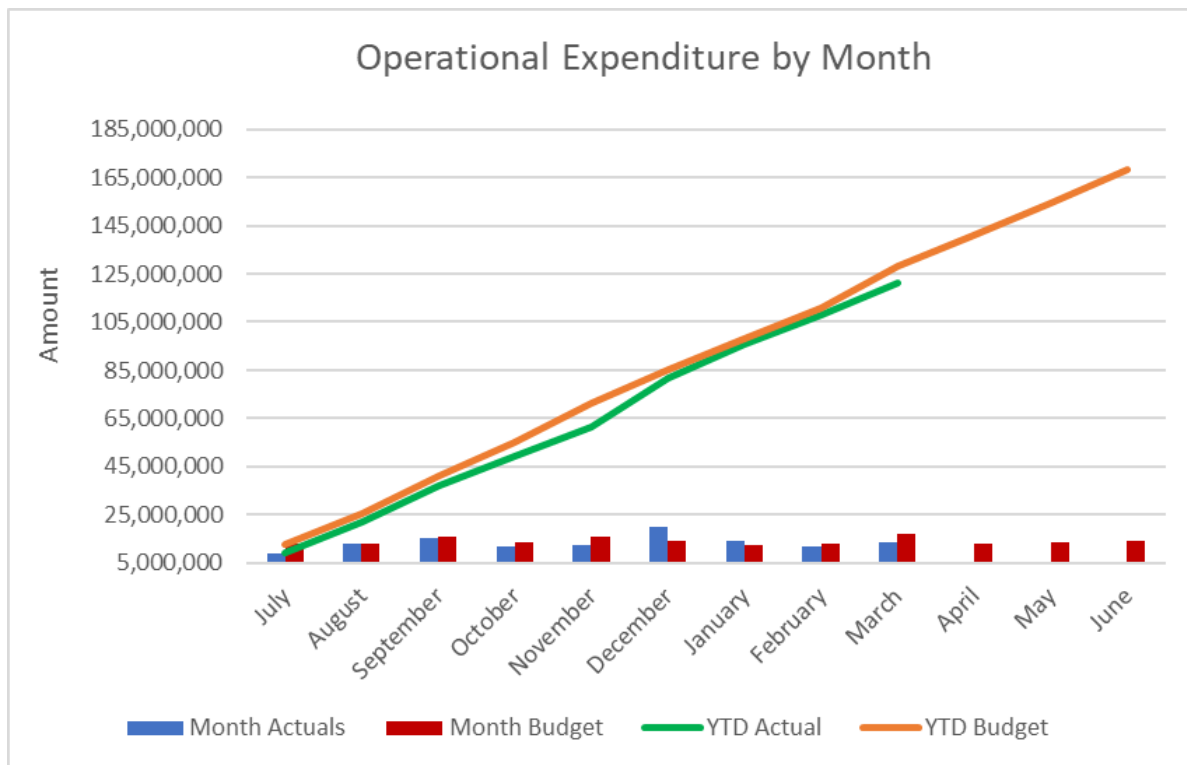
the final rates levy for the year being levied in March, meaning income is exceeding expenditure. This percentage will start to decrease as expenditure starts to accelerate with the financial year-end approaching.

Graphs and a summary of major variances for revenue and expenses are listed below:



Operational Revenue is \$658,519 ahead of budget as of 26 March 2024. Operational revenue is expected to exceed budget for the year by around \$8,635,076. This expected increase in position is detailed below:

- ↑ \$3,954,974 ahead of budget year to date for Net Rates and Utility Charges revenue mainly because:
 - (a) general rate and utility charges revenue being ahead of budget year to date by \$3,262,631. General Rate revenue is expected to exceed budget for the year by around \$1,200,000 mainly due to Queensland Valuation and Sales (QVAS) adjustments. These adjustments relate to new leases and properties coming on the books, backdating of notices, and splitting of assessments. Most of this additional revenue relates to the windfarm properties coming onto the books. The urban fire levy payment is outstanding. Once this is paid, revenue will reduce with the budget variance to remain around \$1,200,000;
 - (b) volumetric water is above budget by \$794,662 year to date. Volumetric water is expected to exceed budget for the year by around \$1,589,929 due to increased throughput. Consumption is significantly higher compared to last financial year; and
 - (c) discounts are essentially in line with budget. Discounts are expected to go over budget by around \$59,000 for the year due to the additional assessments coming onto the books.
- ↑ \$323,288 ahead of budget year to date for Fees and Charges. Revenue is expected to exceed budget for the year by around \$789,784 due to higher revenue expected for building inspections, development applications, rate searches, cemetery fees, aerodrome fees, waste disposal fees, camping and recreation ground fees, and water sales;
- ↑ \$29,857 ahead of budget year to date for Rental and Levies. Revenue is expected to exceed budget for the year by around \$170,464 due to additional revenue being received for rental properties due to rental rates being reviewed and increased to a market standard;
- ↑ \$1,250,605 ahead of budget year to date for Sales of Major Services. Revenue is expected to exceed budget for the year by around \$511,689 mainly due to:
 - (a) Quarry sales revenue will exceed budget by around \$1,500,000 due to increased production for flood works;
 - (b) Saleyards revenue is expected to be above budget by \$194,000 due to higher throughput;
 - (c) Commercial Works by \$1,200,000 due to the Department of Transport and Main Roads deferring a project to 2024-25;
- ↓ \$5,429,553 behind budget year to date for Operating Grants and Subsidies due to no payment being received for the financial assistance grant. Almost all the 2023-24 grant was paid into the 2022-23 financial year. \$731,486 payments will be made in 2023-24 with no further income expected this financial year unless the 2024-25 grant is prepaid to 2023-24. If this grant is prepaid, Operating Grants and Subsidies will exceed budget by around \$1,587,433 for the year due to additional grants and contributions being received throughout the year. Additional grants and contributions include a Transport Infrastructure Development Scheme (TIDS) grant for Commercial works, disaster funding for disaster events, an increase in trainee/apprentice grants, Locally Led Economic Recovery grant, and a Disaster Resilience Project contribution sponsored by Shell Australia Pty Ltd;
- ↑ \$496,348 ahead of budget year to date for Interest Revenue. At the time of writing this report March figures were not available. Revenue will increase when the March figures are recognised. Interest revenue will exceed budget for the year by around \$2,740,389, due to a higher cash balance and receiving a higher interest rate when compared to budget; and
- ↑ Other Income is currently in line with budget. It is expected to exceed budget by around \$100,000 for the year, due to some additional miscellaneous reimbursements being received.



Operational Expenditure is \$6,688,678 behind budget as of 26 March 2024. Operational expenditure is expected to exceed budget for the year by around \$3,869,464. This expected increase in position is detailed below:

- ↓ \$3,987,754 under budget year to date for Net Employee Benefits. This underspend is mainly due to one pay period missing at the time of writing this report. Net employee benefits are expected to exceed budget by \$655,315 for the year due to;
 - (a) Employee Benefits are expected to come under budget by around \$230,857 for the year due to a lower full time equivalent count when compared to budget; and

(b) capitalised wages are expected to come under budget (negative effect on the operating position as wages are expensed to the operating budget opposed to the capital projects) due to vacancies and works having to be performed by contractors instead of the internal workforce;

↓ \$2,440,417 under budget year to date for Materials and Services, due to outstanding invoices not being accrued at the end of the month (in particular the Waste contract invoices). Materials and Services are expected to exceed budget for the year by around \$2,757,366 due mainly to Quarry Materials and Services going over budget due to late 2022-23 invoices being received (not accrued) and third party crushing of gravel for flood works being performed but not being budgeted, increased costs in chemicals to treat water, increased contractors being used due to labour shortages, enhanced drainage maintenance, and increased costs for fleet maintenance;

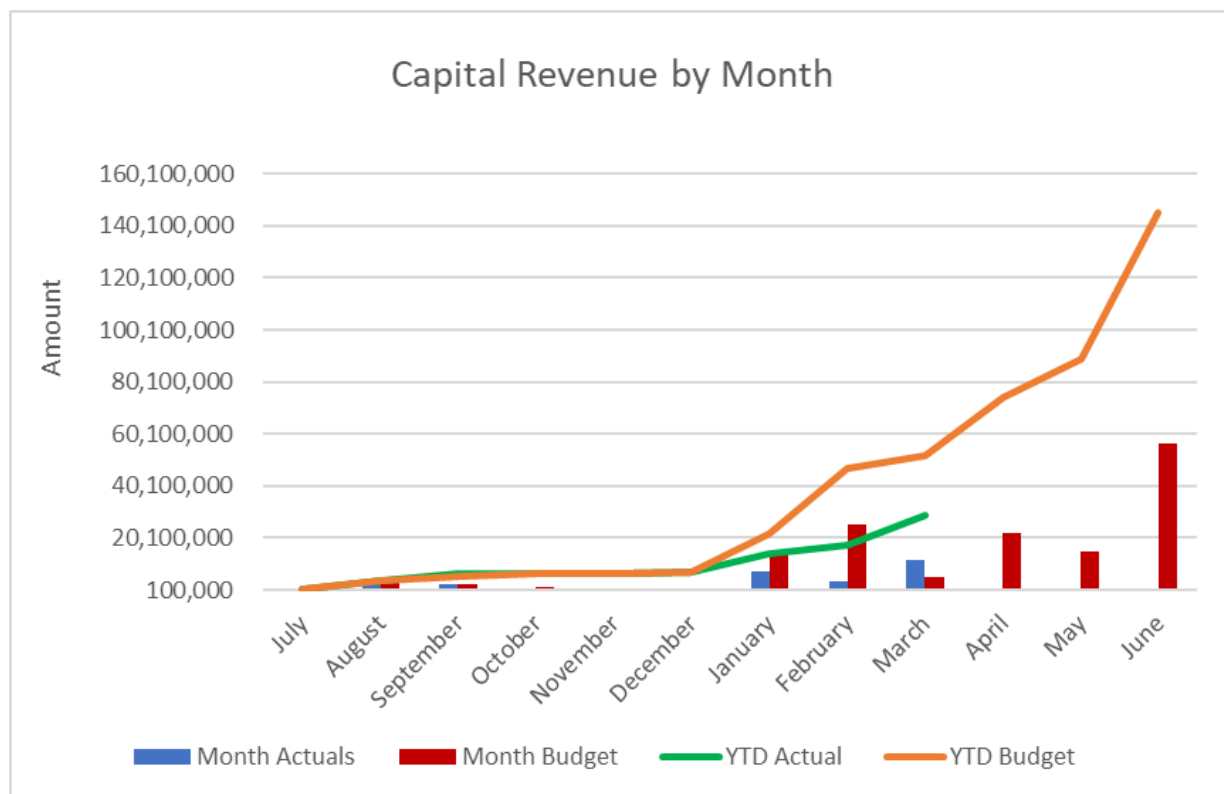
↓ \$333,647 under budget year to date for Depreciation and Amortisation due to a lag in capitalising assets. Depreciation and amortisation will exceed budget for the year by around \$181,248 due to predicted higher valuations and indexation on assets; and

↑ \$73,140 over budget year to date for Finance costs. Finance costs will exceed budget for the year by around \$275,535, due to the management fees for the Queensland Investment Corporation investments. At the time of writing this report, March finance costs were not available. Once these costs are accounted for, finance costs will increase.

2. Capital Revenue and Expenditure

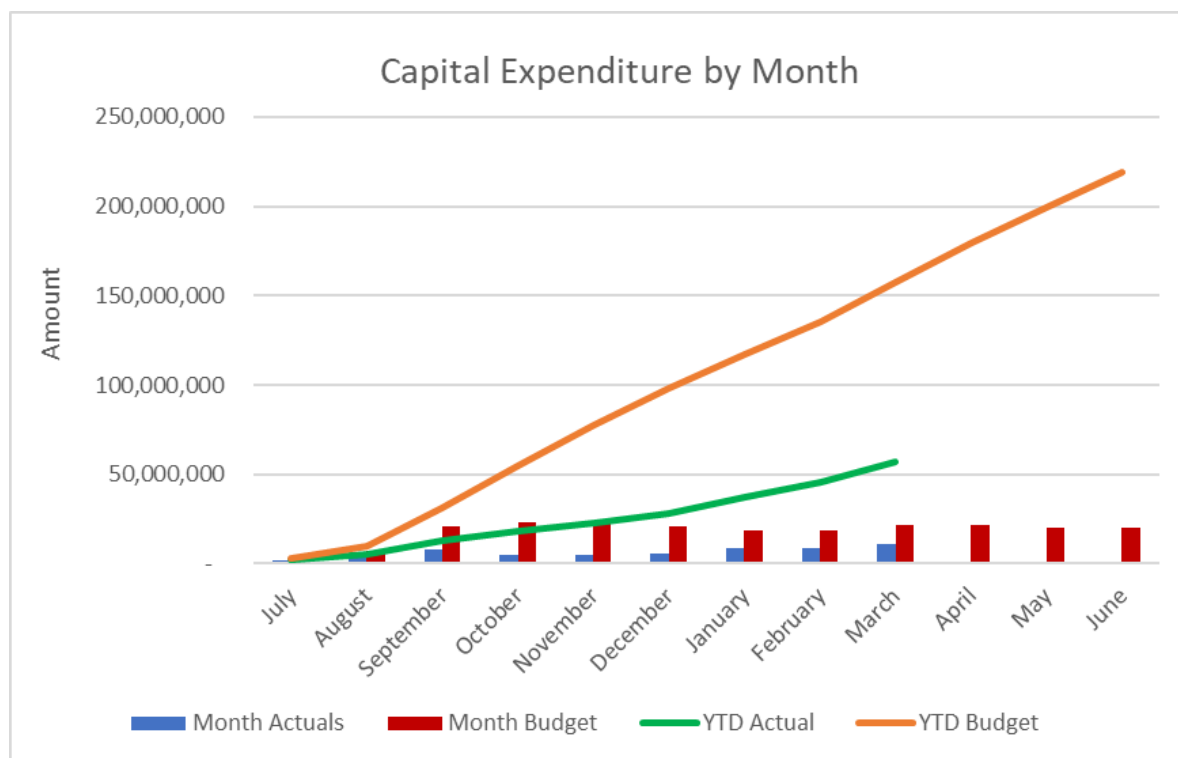
Capital Revenue

Capital Revenue is behind budget \$22,905,085 as of 26 March 2024, due to flood work grants being behind budget. Cash for this grant has been received, however as per accounting standards the cash was moved to the balance sheet and is only moved back to capital revenue when the income is earned (expenditure spent). The flood programme has been extended to December 2024 and the expenditure and income budgets will be realigned in the 2024-25 financial year. Disposal of non-current assets will remain behind budget for the remainder of the year due to the sale proceeds being budgeted instead of the profit on the sale (which considers the book value of the asset).



Capital Expenditure

Capital Expenditure is behind budget \$100,149,588 as of 26 March 2024 with \$57,171,385 being spent year to date. Council is behind budget due to projects being behind schedule. Please see breakdown below of underspends.



Below is a summary of the capital works programme broken up by budget type.

| By Budget Type | | | | |
|----------------------|-----------------------|-----------------------|----------------------|--|
| Budget Type | Total Approved Budget | YTD Budget | YTD Actuals | Variance (YTD Budget less YTD Actuals) |
| Total Council | \$ 219,325,576 | \$ 157,320,973 | \$ 57,171,385 | \$ 100,149,588 |
| General | \$ 64,314,888 | \$ 44,496,718 | \$ 29,602,774 | \$ 14,893,944 |
| Flood | \$ 148,260,015 | \$ 106,073,582 | \$ 22,366,676 | \$ 83,706,906 |
| Carry-Over | \$ 6,750,673 | \$ 6,750,673 | \$ 5,201,935 | \$ 1,548,738 |

- (a) Council's general programme is behind budget \$14,893,944. This is due to a timing difference of works in progress/complete, invoicing, a lag in completing projects and projects which will not be completed and will need to be carried over. Large underspends include the Dalby Washdown Facility Mitigation Works, Upgrade of Waterloo Plains Environmental Park Wandoan, Extended Leasing Space at Dalby Aerodrome, Dalby Water Supply, Flood Gauge Replacement, Sewer Asset Relining, and multiple yellow fleet items. At this stage project managers are indicating that \$9,300,000 will need to be carried over to 2024-25, due the projects being unable to be completed this financial year. Major projects include Dalby Water Supply, multiple road projects, power pole renewal, and the remainder of the Dalby Cultural Centre planning and design projects;
- (b) Council's flood programme is behind budget \$83,706,906. The budget for flood works is based on approved works, however Council will only get paid for actual cost. At this point Council's costs are lower than the approved value. The flood programme is due for completion in December 2024. At this

stage project managers are indicating that \$106,000,000 will need to be carried over to 2024-25. If costs remain lower than the approved value, not all of this \$106,000,000 will be required next financial year, however due to the uncertainty of the market, the full amount will be carried over; and

- (c) Council's carry-over programme (projects carried over from 2022-23 to 2023-24) is behind budget \$1,548,739 due to a timing difference of works in progress/complete and invoicing and a lag in completing projects. Major projects behind schedule include multiple yellow fleet items, multiple road projects, and Mary Street Dalby Stormwater upgrade.

3. Capital Budget Adjustments

Capital adjustments are required to the 2023-24 capital works programme. These adjustments are listed below. As per the *2023-24 Budget Policy*, some of these adjustments have been approved by the Chief Executive Officer (new projects), whilst the other adjustments (projects to remove from programme and budgets to be moved back from 2024-25) require council approval.

| Project | Expenditure Budget | Revenue Budget | Comment |
|--|--------------------|-----------------|---|
| New Projects – Approved by Chief Executive Officer | | | |
| Rav4 Hybrid x1- Western Downs Futures | \$48,472 | \$0 | New vehicle purchased for Western Downs Futures Group Manager. |
| Emergency Management Trailers x2 | \$50,000 | \$50,000 | Purchase of two emergency management trailers. Fully funded by Shell/QGC Disaster Resilience Project. |
| Total | \$98,472 | \$50,000 | |
| Projects Proposed to Cancel and Remove from Capital Programme – Council Resolution Required | | | |
| Delivery of Landfill Rehabilitation | \$191,024 | \$0 | Budget no longer required. This work will be done as part of the rehabilitation works which is accounted for in the Balance Sheet provisions. |
| Ensor Park Bell Footpath to Amenities Block | \$19,000 | \$0 | Budget no longer required. Funding has been sourced from (Local Roads and Community Infrastructure Program) to build a new amenities block. A new project has been put up and approved by Council. As part of this new project, a new footpath will be installed with the amenities block. |
| Tara Lagoon, Water Filling Station Installation | \$36,630 | \$0 | Propose not to deliver. This project is now no longer a viable solution with the budget outweighing any benefits of the project. Current spend for supplying water is \$1,800 per year, this compares to a \$36,340 capital outlay for this project plus ongoing maintenance/operational costs. |
| New Headwall at Tara Cemetery | \$10,000 | \$0 | Propose not to deliver. Recommend that this project not be delivered until further community consultation is completed, possibly in conjunction with Master Planning |
| Upgrade and Improvement of the Closed Circuit Television Network | \$25,000 | \$0 | Budget no longer required for this project due this equipment being purchased as part of the 120 Cunningham Street project. |
| Total | \$281,364 | \$0 | |
| Budgets allocated in 2024-25 which need to be brought back to 2023-24 – Council Resolution Required | | | |
| 2577 Caterpillar Multi Tyre Roller Replacement | \$80,000 | \$0 | These projects were budgeted over multiple financial years (2023-24 and 2024-25) due to the expected delivery/completion. Delivery/completion is now expected by 30 June 2024. It is requested that the 2024-25 budget allocations be moved back to 2023-24. |
| 2764 Bomag Multi Tyre Roller Replacement | \$80,000 | \$0 | |
| 3361 Ammann Smooth Drum Roller Replacement | \$70,000 | \$0 | |
| 2023-24 White Fleet Replacement Program | \$490,000 | \$0 | |
| Leichhardt Avenue – Lawson to Black (0.234-0.465) Reconstruct | \$63,870 | \$0 | |

| Project | Expenditure Budget | Revenue Budget | Comment |
|---|--------------------|----------------|---------|
| Lawson Street – Burke to Leichhardt (0-0.155) Reconstruct | \$35,715 | \$0 | |
| Total | \$819,585 | \$0 | |

4. Amendments to the 2023-24 Fees and Charges Register

Section 98 of the *Local Government Act 2009* requires Council to maintain a register of its cost recovery fees. Unlike rates and charges, cost recovery fees and commercial charges can be amended by Council during the year, as provided for by sections 97 and 98 of the *Local Government Act 2009*.

It is requested that the below fee be added to the 2023-24 fees and charges register and be effective as of 18 April 2024, under the provisions of the *Housing and Land Development Incentives - Council Policy* as amended at Council's Ordinary Meeting of 7 March 2024. Head of power for the fee is section 97(2) of the *Local Government Act 2009*.

| Fee Name | Fee Description | Amount | Cost Recovery/ Commercial |
|-------------------------|---|---|---------------------------|
| Flood Impact Assessment | Costs of undertaking a Flood Study under Western Downs 2014 Flood Study for residential developments in Low Density Residential, Medium Density Residential, Township or Major Centre zones eligible under Housing and Land Development Incentives - Council Policy | Price on Application <i>100% discount (up to \$10,000 per application) If eligible under Housing and Land Development Incentives - Council Policy</i> <i>The Chief Executive Officer has the ability to refund any payments for a Flood Impact Assessment for eligible housing or residential subdivision developments that were paid to Council in the time immediately prior to the amendment of the Housing and Land Development Incentives - Council Policy at the Ordinary Meeting on 7 March 2024</i> | Cost Recovery |

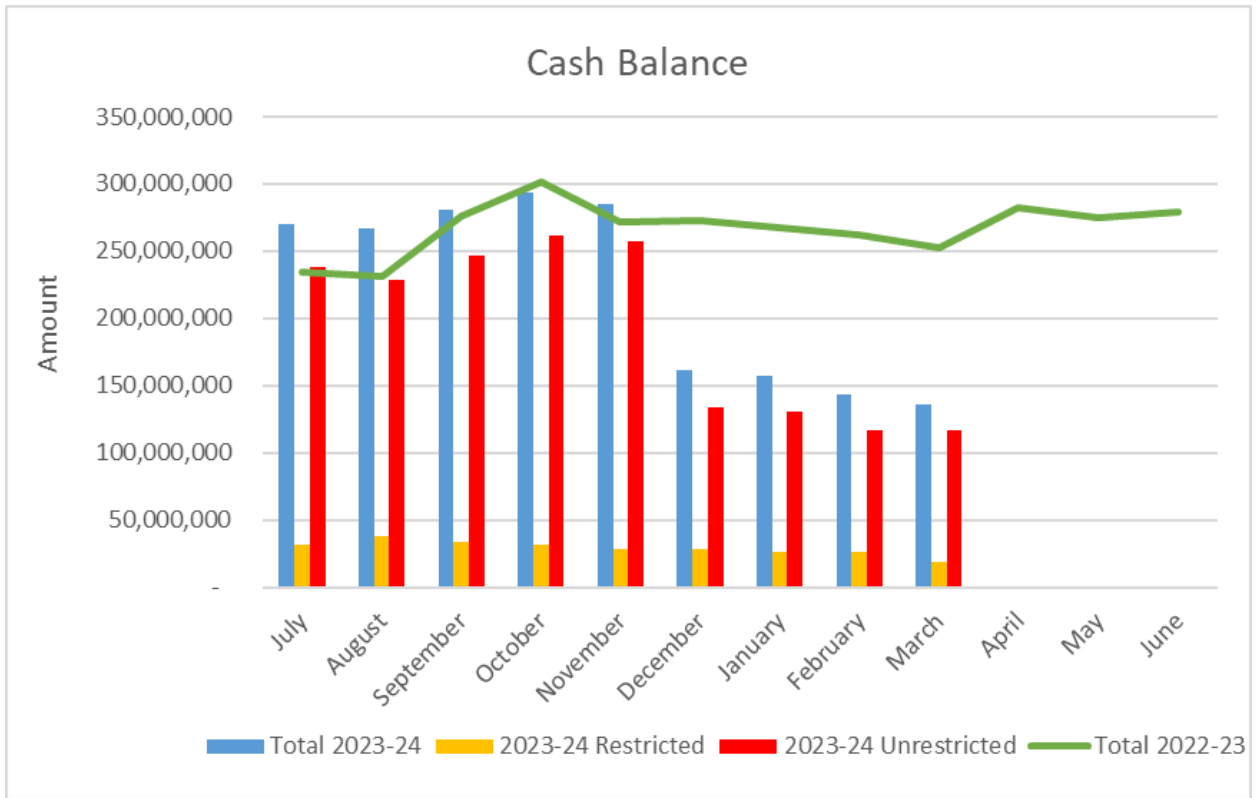
5. Cash and Investments

Council's Cash and Investments as of 26 March 2024 totalled \$244,878,205. Council's cash is made up of:

- (a) \$135,457,970 QTC Cash Fund; and
- (b) \$109,420,235 QIC Investment Fund.

(a) Queensland Treasury Corporation Cash Fund

The balance in the Queensland Treasury Corporation cash fund at 26 March 2024 totalled \$135,457,970, of which \$18,474,351 is considered restricted in nature, leaving the unrestricted balance at \$116,983,619 which represents 11.6 months of operating expenses, excluding depreciation in which Council could sustain itself without receiving any forms of income. This position exceeds Council's target of four months. The unrestricted balance as of 30 June 2023 was \$244,090,012. The interest rate received as of 29 February 2024 was 4.96 per cent. At the time of writing this report the March rate was not available.

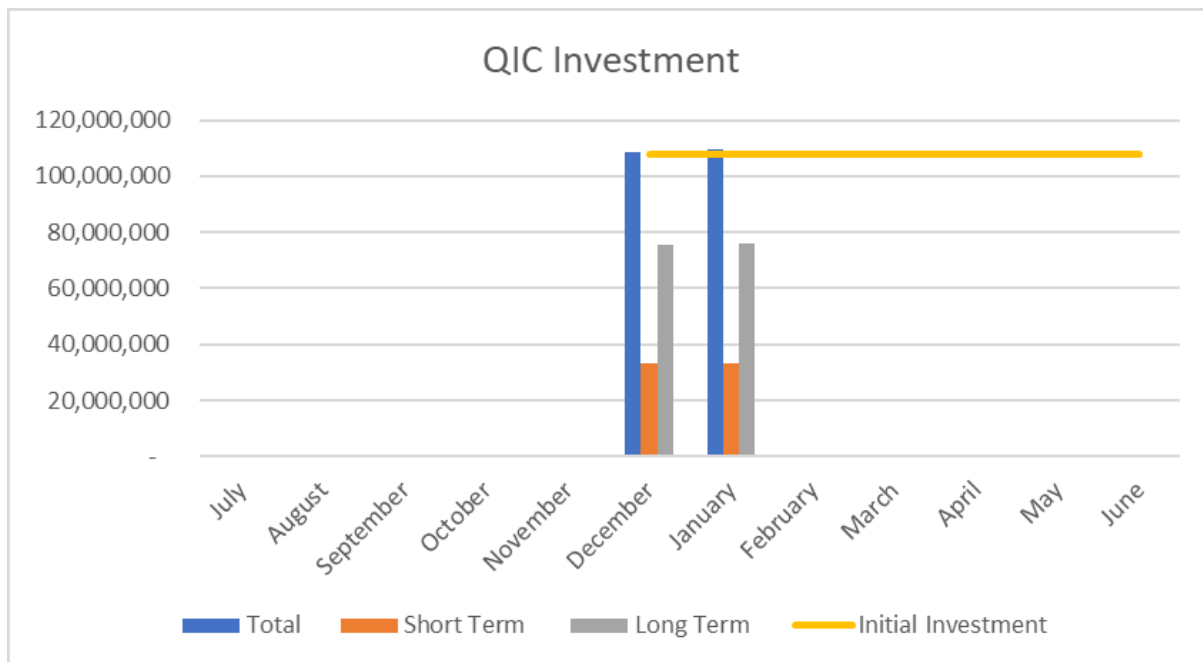


(b) Queensland Investment Corporation Investments

The balance in the Queensland Investment Corporation's investment accounts at 26 March 2024 totalled \$109,420,235 (unchanged since 31 January 2024, due to instalments being recognised quarterly) with the split being;

- (a) \$33,202,653 Queensland Investment Corporation's Short-Term Investment; and
- (b) \$76,217,582 Queensland Investment Corporation's Long-Term Investment.

At the time of writing this report, March information was not available. The Queensland Investment Corporation's accounts were established on the 20 of December 2023. Year to date interest totals \$869,020 and management fees total \$260,164 with the net earnings being \$608,856.



Consultation (Internal/External)

There has been consultation with managers and co-ordinators in the preparation of the monthly financial report.

Legal/Policy Implications (Justification if applicable)

There are no legal nor policy implications associated with the consideration of the monthly financial report.

Budget/Financial Implications

Council adopted the 2024 Financial Year Original Budget on 21 June 2023. The attached one-page report details the progress made against Year-To-Date budget for the period ending 26 March 2024. A budget point to be noted is the risk of not receiving the 2024-25 prepayment of the Financial Assistance Grant this financial year. The likelihood is difficult to predict, as historically it has always been prepaid but the Federal Government is advising that it will not be prepaying the 2024-25 grant. At this juncture, Council should not be placing any reliance on receiving a prepayment.

The operating position is expected to improve by around \$4,700,000 with a \$7,400,000 surplus expected when compared to the adopted surplus of \$2,705,641. This improved position is mainly due to increased operating revenue which has been mentioned in the operating section of this report. This new position of \$7,400,000 includes receiving the prepaid Financial Assistance Grant. If this grant is not prepaid, council will make a deficit.

It is due to this uncertainty that Finance and the Executive Team recommend keeping the formal budgeted position of \$2,705,641 and not change the budget. Council will be updated on its position as the remainder of the financial year progresses.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* requires public entities 'to act and make decisions in a way compatible with human rights'. There are no human rights implications associated with this report.

Conclusion

Council is currently ahead of budget by \$7,347,197 due mainly to expenditure being behind budget. At this stage council is in a very healthy position with the position for the year expected to significantly improve. The only budget concern is the Financial Assistance Grant, which is listed above.

Attachments

1. One Page Report March 2024

Authored by: C. Prain, FINANCIAL PLANNING & ANALYSIS SUPERVISOR



Western Downs Regional Council
One Page Result
Period Ending: 26 March 2024

| | Council Consolidated | | | | Council Net | | | | Commercial Works | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------|--------------------|--------------------|--------------------|--------------------|
| | Original Budget | YTD Budget | YTD Actuals | YTD Variance | Original Budget | YTD Budget | YTD Actuals | YTD Variance | Original Budget | YTD Budget | YTD Actuals | YTD Variance |
| Operating Revenue | | | | | | | | | | | | |
| Rates and Utility Charges | (109,322,166) | (109,322,166) | (112,584,797) | (3,262,631) | (86,284,379) | (86,284,379) | (89,620,548) | (3,336,169) | - | - | - | - |
| Volumetric | (6,091,872) | (3,045,228) | (3,839,890) | (794,662) | - | - | - | - | - | - | - | - |
| Less: Discounts & Pensioner Remissions | 5,836,378 | 3,207,633 | 3,309,952 | 102,319 | 4,447,460 | 2,523,730 | 2,640,068 | 116,338 | - | - | - | - |
| Net Rates and Utility Charges | (109,577,660) | (109,159,761) | (113,114,735) | (3,954,974) | (81,836,918) | (83,760,649) | (86,980,480) | (3,219,831) | - | - | - | - |
| Fees and Charges | (7,792,477) | (5,852,616) | (6,175,904) | (323,288) | (3,884,383) | (2,921,546) | (3,301,759) | (380,213) | - | - | - | - |
| Rental and Levies | (860,111) | (641,334) | (671,191) | (29,857) | (765,111) | (570,084) | (607,306) | (37,222) | - | - | - | - |
| Sales of Major Services | (23,737,567) | (15,645,736) | (16,896,341) | (1,250,605) | - | - | - | - | (9,129,313) | (5,434,115) | (6,315,055) | (880,940) |
| Operating Grants & Subsidies | (17,558,322) | (9,189,301) | (3,759,748) | 5,429,553 | (17,558,322) | (9,189,301) | (3,559,748) | 5,629,553 | - | - | (200,000) | (200,000) |
| Interest | (10,313,000) | (7,734,750) | (8,231,098) | (496,348) | (10,213,000) | (7,659,750) | (8,157,340) | (497,590) | - | - | - | - |
| Other Income | (1,389,401) | (1,376,356) | (1,409,356) | (33,000) | (1,204,401) | (1,253,023) | (1,345,553) | (92,530) | - | - | - | - |
| Total Operating Revenue | (171,228,537) | (149,599,854) | (150,258,373) | (658,519) | (115,462,135) | (105,354,353) | (103,952,186) | 1,402,167 | (9,129,313) | (5,434,115) | (6,515,055) | (1,080,940) |
| Operating Expenses | | | | | | | | | | | | |
| Employee Benefits | 60,612,828 | 46,625,252 | 41,443,265 | (5,181,987) | 48,531,567 | 37,331,975 | 33,645,614 | (3,686,361) | 1,725,572 | 1,327,363 | 1,316,132 | (11,231) |
| Less Capitalised Employee Benefits | (6,682,328) | (5,140,252) | (3,946,019) | 1,194,233 | (6,002,412) | (4,617,240) | (3,614,624) | 1,002,616 | - | - | - | - |
| Net Employee Benefits | 53,930,500 | 41,485,000 | 37,497,246 | (3,987,754) | 42,529,155 | 32,714,735 | 30,030,990 | (2,683,745) | 1,725,572 | 1,327,363 | 1,316,132 | (11,231) |
| Materials and Services | 66,012,972 | 50,015,711 | 47,575,294 | (2,440,417) | 36,042,858 | 28,154,578 | 26,218,302 | (1,936,276) | 6,316,964 | 4,344,800 | 4,416,980 | 72,180 |
| Depreciation and Amortisation | 47,976,424 | 35,982,318 | 35,648,671 | (333,647) | 38,154,080 | 28,615,560 | 28,472,379 | (143,181) | - | - | - | - |
| Finance Costs | 603,000 | 477,250 | 550,390 | 73,140 | 603,000 | 477,250 | 550,124 | 72,874 | - | - | - | - |
| Corporate Overhead | - | - | - | - | (3,800,946) | (2,850,709) | (2,850,709) | - | 427,164 | 320,373 | 320,373 | - |
| Total Operating Expenses | 168,522,896 | 127,960,279 | 121,271,601 | (6,688,678) | 113,528,147 | 87,111,413 | 82,421,086 | (4,690,328) | 8,469,700 | 5,992,536 | 6,053,485 | 60,949 |
| Operating (surplus)/deficit | (2,705,641) | (21,639,575) | (28,986,772) | (7,347,197) | (1,933,988) | (18,242,940) | (21,531,100) | (3,288,161) | (659,613) | 558,421 | (461,570) | (1,019,991) |
| Capital Revenue | | | | | | | | | | | | |
| Capital Grants & Subsidies | (141,021,216) | (50,578,278) | (27,982,880) | 22,595,398 | (140,558,262) | (50,439,392) | (27,843,994) | 22,595,398 | - | - | - | - |
| Contributions | (2,585,000) | (500,000) | (456,970) | 43,030 | (2,585,000) | (500,000) | (456,970) | 43,030 | - | - | - | - |
| Contributions - Contributed Assets | (100,000) | - | - | - | (100,000) | - | - | - | - | - | - | - |
| Contributions from Developers - Cash | (300,000) | (250,000) | (385,179) | (135,179) | (300,000) | (250,000) | (295,357) | (45,357) | - | - | - | - |
| Disposal of Non-Current Assets | (1,240,000) | (500,000) | (98,164) | 401,836 | (1,240,000) | (500,000) | (98,164) | 401,836 | - | - | - | - |
| Total Capital Revenue | (145,246,216) | (51,828,278) | (28,923,193) | 22,905,085 | (144,783,262) | (51,689,392) | (28,694,485) | 22,994,907 | - | - | - | - |
| Capital Expenses | | | | | | | | | | | | |
| Loss of Revaluation of Inventory | - | - | - | - | - | - | - | - | - | - | - | - |
| Restoration of Land Provision | - | - | 6,146 | 6,146 | - | - | - | - | - | - | - | - |
| Capital Expense Write-Off | 10,000,000 | 5,000,000 | 4,703,322 | (296,678) | 10,000,000 | 5,000,000 | 4,613,577 | (386,423) | - | - | - | - |
| Total Capital Expenses | 10,000,000 | 5,000,000 | 4,709,468 | (290,532) | 10,000,000 | 5,000,000 | 4,613,577 | (386,423) | - | - | - | - |
| Net Result (surplus)/deficit | (137,951,857) | (68,467,853) | (53,200,497) | 15,267,356 | (136,717,250) | (64,932,332) | (45,612,008) | 19,320,323 | (659,613) | 558,421 | (461,570) | (1,019,991) |
| Capital Funding Applications | | | | | | | | | | | | |
| Capital Expenditure - New Assets | 12,403,756 | 9,386,965 | 4,929,861 | (4,457,104) | 5,009,161 | 3,947,512 | 1,386,720 | (2,560,792) | - | - | - | - |
| Capital Expenditure - Upgrade Assets | 6,501,084 | 4,158,959 | 2,510,159 | (1,648,800) | 6,325,084 | 4,158,959 | 2,510,159 | (1,648,800) | - | - | - | - |
| Capital Expenditure - Replacement Assets | 200,420,736 | 143,775,049 | 49,731,365 | (94,043,684) | 187,731,282 | 134,724,869 | 46,849,632 | (87,875,237) | - | - | - | - |
| Total Capital Funding Applications | 219,325,576 | 157,320,973 | 57,171,385 | (100,149,588) | 199,065,527 | 142,831,340 | 50,746,511 | (92,084,829) | - | - | - | - |



Western Downs Regional Council
One Page Result
Period Ending: 26 March 2024

| | Gas | | | | Water | | | | Sewerage | | | |
|---|--------------------|--------------------|--------------------|------------------|---------------------|---------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Original Budget | YTD Budget | YTD Actuals | YTD Variance | Original Budget | YTD Budget | YTD Actuals | YTD Variance | Original Budget | YTD Budget | YTD Actuals | YTD Variance |
| Operating Revenue | | | | | | | | | | | | |
| Rates and Utility Charges | - | - | - | - | (6,608,052) | (6,608,052) | (6,613,396) | (5,344) | (10,168,601) | (10,168,601) | (10,020,270) | 148,331 |
| Volumetric | - | - | - | - | (6,091,872) | (3,045,228) | (3,839,890) | (794,662) | - | - | - | - |
| Less: Discounts & Pensioner Remissions | - | - | 30,324 | 30,324 | 616,721 | 297,804 | 287,453 | (10,351) | 477,924 | 238,962 | 217,882 | (21,080) |
| Net Rates and Utility Charges | - | - | 30,324 | 30,324 | (12,083,203) | (9,355,476) | (10,165,833) | (810,357) | (9,690,677) | (9,929,639) | (9,802,388) | 127,251 |
| Fees and Charges | (34,000) | (25,500) | (22,911) | 2,589 | (1,073,000) | (804,750) | (997,515) | (192,765) | - | - | (3,194) | (3,194) |
| Rental and Levies | - | - | - | - | (95,000) | (71,250) | (63,885) | 7,365 | - | - | - | - |
| Sales of Major Services | (3,647,662) | (2,173,831) | (2,166,794) | 7,037 | (35,000) | (26,250) | (58,067) | (31,817) | (11,000) | (8,250) | (3,835) | 4,415 |
| Operating Grants & Subsidies | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest | - | - | - | - | (45,000) | (33,750) | (28,011) | 5,739 | (35,000) | (26,250) | (16,655) | 9,595 |
| Other Income | - | - | - | - | - | - | (5,986) | (5,986) | - | - | - | - |
| Total Operating Revenue | (3,681,662) | (2,199,331) | (2,159,381) | 39,950 | (13,331,203) | (10,291,476) | (11,319,297) | (1,027,821) | (9,736,677) | (9,964,139) | (9,826,072) | 138,067 |
| Operating Expenses | | | | | | | | | | | | |
| Employee Benefits | 389,658 | 299,737 | 148,947 | (150,790) | 4,988,745 | 3,837,496 | 3,107,844 | (729,652) | 2,257,485 | 1,736,527 | 1,208,529 | (527,998) |
| Less Capitalised Employee Benefits | - | - | - | - | (140,912) | (108,394) | (13,784) | 94,610 | - | - | (1,112) | (1,112) |
| Net Employee Benefits | 389,658 | 299,737 | 148,947 | (150,790) | 4,847,833 | 3,729,102 | 3,094,060 | (635,042) | 2,257,485 | 1,736,527 | 1,207,417 | (529,110) |
| Materials and Services | 1,529,774 | 1,150,673 | 912,530 | (238,143) | 4,180,793 | 3,146,774 | 3,807,451 | 660,677 | 1,817,427 | 1,265,733 | 1,243,256 | (22,477) |
| Depreciation and Amortisation | 316,693 | 237,520 | 237,256 | (264) | 5,515,919 | 4,136,939 | 4,031,274 | (105,665) | 2,868,939 | 2,151,704 | 2,105,699 | (46,005) |
| Finance Costs | - | - | - | - | - | - | 266 | 266 | - | - | - | - |
| Corporate Overhead | 246,410 | 184,807 | 184,807 | - | 1,469,983 | 1,102,487 | 1,102,487 | - | 823,983 | 617,987 | 617,987 | - |
| Total Operating Expenses | 2,482,535 | 1,872,737 | 1,483,540 | (389,197) | 16,014,528 | 12,115,303 | 12,035,538 | (79,765) | 7,767,834 | 5,771,952 | 5,174,359 | (597,592) |
| Operating (surplus)/deficit | (1,199,127) | (326,594) | (675,841) | (349,247) | 2,683,324 | 1,823,827 | 716,241 | (1,107,586) | (1,968,842) | (4,192,187) | (4,651,713) | (459,526) |
| Capital Revenue | | | | | | | | | | | | |
| Capital Grants & Subsidies | - | - | - | - | - | - | - | - | - | - | - | - |
| Contributions | - | - | - | - | - | - | - | - | - | - | - | - |
| Contributions - Contributed Assets | - | - | - | - | - | - | - | - | - | - | - | - |
| Contributions from Developers - Cash | - | - | - | - | - | - | (68,817) | (68,817) | - | - | (21,005) | (21,005) |
| Disposal of Non-Current Assets | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Capital Revenue | - | - | - | - | - | - | (68,817) | (68,817) | - | - | (21,005) | (21,005) |
| Capital Expenses | | | | | | | | | | | | |
| Loss of Revaluation of Inventory | - | - | - | - | - | - | - | - | - | - | - | - |
| Restoration of Land Provision | - | - | - | - | - | - | - | - | - | - | - | - |
| Capital Expense Write-Off | - | - | - | - | - | - | 408 | 408 | - | - | 40,623 | 40,623 |
| Total Capital Expenses | - | - | - | - | - | - | 408 | 408 | - | - | 40,623 | 40,623 |
| Net Result (surplus)/deficit | (1,199,127) | (326,594) | (675,841) | (349,247) | 2,683,324 | 1,823,827 | 647,832 | (1,175,995) | (1,968,842) | (4,192,187) | (4,632,095) | (439,908) |
| Capital Funding Applications | | | | | | | | | | | | |
| Capital Expenditure - New Assets | - | - | - | - | 3,739,397 | 2,396,066 | 1,028,333 | (1,367,733) | - | - | - | - |
| Capital Expenditure - Upgrade Assets | - | - | - | - | - | - | - | - | - | - | - | - |
| Capital Expenditure - Replacement Assets | - | - | - | - | 9,710,590 | 6,112,816 | 2,067,136 | (4,045,680) | 1,700,000 | 1,582,500 | 445,526 | (1,136,974) |
| Total Capital Funding Applications | - | - | - | - | 13,449,987 | 8,508,882 | 3,095,469 | (5,413,413) | 1,700,000 | 1,582,500 | 445,526 | (1,136,974) |



Western Downs Regional Council
One Page Result
Period Ending: 26 March 2024

| | Quarry | | | | Waste | | | | Saleyards | | | | Washdown Bays | | | |
|---|--------------------|--------------------|--------------------|-----------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------|------------------|------------------|------------------|------------------|
| | Original Budget | YTD Budget | YTD Actuals | YTD Variance | Original Budget | YTD Budget | YTD Actuals | YTD Variance | Original Budget | YTD Budget | YTD Actuals | YTD Variance | Original Budget | YTD Budget | YTD Actuals | YTD Variance |
| Operating Revenue | | | | | | | | | | | | | | | | |
| Rates and Utility Charges | - | - | - | - | (6,261,135) | (6,261,135) | (6,330,583) | (69,448) | - | - | - | - | - | - | - | - |
| Volumetric | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Less: Discounts & Pensioner Remissions | - | - | - | - | 294,273 | 147,137 | 134,225 | (12,912) | - | - | - | - | - | - | - | - |
| Net Rates and Utility Charges | - | - | - | - | (5,966,861) | (6,113,998) | (6,196,358) | (82,360) | - | - | - | - | - | - | - | - |
| Fees and Charges | - | - | - | - | (1,901,094) | (1,425,820) | (1,321,440) | 104,380 | - | - | - | - | (900,000) | (675,000) | (529,085) | 145,915 |
| Rental and Levies | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Sales of Major Services | (8,036,810) | (5,844,953) | (5,919,652) | (74,699) | - | - | - | - | (2,877,782) | (2,158,337) | (2,432,938) | (274,601) | - | - | - | - |
| Operating Grants & Subsidies | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Interest | - | - | - | - | (20,000) | (15,000) | (29,092) | (14,092) | - | - | - | - | - | - | - | - |
| Other Income | - | - | - | - | (185,000) | (123,333) | (57,817) | 65,516 | - | - | - | - | - | - | - | - |
| Total Operating Revenue | (8,036,810) | (5,844,953) | (5,919,652) | (74,699) | (8,072,955) | (7,678,151) | (7,604,707) | 73,444 | (2,877,782) | (2,158,337) | (2,432,938) | (274,601) | (900,000) | (675,000) | (529,085) | 145,915 |
| Operating Expenses | | | | | | | | | | | | | | | | |
| Employee Benefits | 1,216,815 | 936,012 | 882,663 | (53,349) | 629,012 | 483,855 | 503,669 | 19,814 | 740,645 | 569,727 | 531,512 | (38,215) | 133,329 | 102,561 | 98,355 | (4,206) |
| Less Capitalised Employee Benefits | (472,842) | (363,725) | (279,442) | 84,283 | - | - | (9,273) | (9,273) | (66,162) | (50,894) | (27,784) | 23,110 | - | - | - | - |
| Net Employee Benefits | 743,973 | 572,287 | 603,221 | 30,934 | 629,012 | 483,855 | 494,396 | 10,541 | 674,483 | 518,833 | 503,728 | (15,105) | 133,329 | 102,561 | 98,355 | (4,206) |
| Materials and Services | 5,495,484 | 4,011,772 | 4,645,683 | 633,911 | 8,878,912 | 6,661,247 | 5,097,720 | (1,563,527) | 1,090,638 | 822,739 | 884,986 | 62,247 | 660,122 | 457,395 | 348,386 | (109,009) |
| Depreciation and Amortisation | 23,713 | 17,785 | 17,277 | (508) | 557,131 | 417,848 | 389,590 | (28,258) | 489,439 | 367,079 | 358,845 | (8,234) | 50,510 | 37,883 | 36,351 | (1,532) |
| Finance Costs | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Corporate Overhead | 325,509 | 244,132 | 244,132 | - | 270,530 | 202,898 | 202,898 | - | 183,194 | 137,396 | 137,396 | - | 54,173 | 40,630 | 40,630 | - |
| Total Operating Expenses | 6,588,679 | 4,845,975 | 5,510,313 | 664,337 | 10,335,585 | 7,765,848 | 6,184,604 | (1,581,245) | 2,437,754 | 1,846,047 | 1,884,955 | 38,908 | 898,134 | 638,468 | 523,722 | (114,746) |
| Operating (surplus)/deficit | (1,448,131) | (998,978) | (409,339) | 589,638 | 2,262,630 | 87,697 | (1,420,104) | (1,507,801) | (440,028) | (312,290) | (547,984) | (235,693) | (1,866) | (36,532) | (5,363) | 31,169 |
| Capital Revenue | | | | | | | | | | | | | | | | |
| Capital Grants & Subsidies | - | - | - | - | (462,954) | (138,886) | (138,886) | - | - | - | - | - | - | - | - | - |
| Contributions | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contributions - Contributed Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Contributions from Developers - Cash | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Disposal of Non-Current Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Capital Revenue | - | - | - | - | (462,954) | (138,886) | (138,886) | - | - | - | - | - | - | - | - | - |
| Capital Expenses | | | | | | | | | | | | | | | | |
| Loss of Revaluation of Inventory | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Restoration of Land Provision | - | - | - | - | - | - | 6,146 | 6,146 | - | - | - | - | - | - | - | - |
| Capital Expense Write-Off | - | - | - | - | - | - | - | - | - | - | 48,714 | 48,714 | - | - | - | - |
| Total Capital Expenses | - | - | - | - | - | - | 6,146 | 6,146 | - | - | 48,714 | 48,714 | - | - | - | - |
| Net Result (surplus)/deficit | (1,448,131) | (998,978) | (409,339) | 589,638 | 1,799,676 | (51,189) | (1,552,844) | (1,501,655) | (440,028) | (312,290) | (499,270) | (186,979) | (1,866) | (36,532) | (5,363) | 31,169 |
| Capital Funding Applications | | | | | | | | | | | | | | | | |
| Capital Expenditure - New Assets | - | - | - | - | 3,185,518 | 2,593,707 | 2,332,258 | (261,449) | 379,680 | 359,680 | 182,550 | (177,130) | 90,000 | 90,000 | - | (90,000) |
| Capital Expenditure - Upgrade Assets | - | - | - | - | - | - | - | - | 176,000 | - | - | - | - | - | - | - |
| Capital Expenditure - Replacement Assets | - | - | - | - | 316,769 | 316,769 | 125,745 | (191,024) | 443,600 | 519,600 | 242,966 | (276,634) | 518,495 | 518,495 | 360 | (518,135) |
| Total Capital Funding Applications | - | - | - | - | 3,502,287 | 2,910,476 | 2,458,003 | (452,473) | 999,280 | 879,280 | 425,516 | (453,764) | 608,495 | 608,495 | 360 | (608,135) |

Title **Infrastructure Services Capital Works Progress Update March 2024**

Date 4 April 2024

Responsible Manager D. Dibley, WORKS MANAGER CONSTRUCTION

Summary

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2023/24 Capital Works Program for the month of March 2024.

Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- Our business and industry actively live and buy local.

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- Our recreational spaces and community facilities are attractive, safe, and accessible.
- We invest in safe, well maintained road networks to connect our region and support economic activities.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- Our agile and responsive business model enables us to align our capacity with service delivery.
- Our effective asset management ensures that we responsibly maintain our community assets.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received.

Background Information

On 21st June 2023, Council adopted the 2023/24 Budget including Council's Capital Works Program.

Report

To ensure Council are well informed with key infrastructure projects, monthly reports will be presented outlining recently completed projects, projects in progress and upcoming projects.

RECENTLY COMPLETED PROJECTS

1. Jubilee Avenue, Dulacca (0.00-0.260) Upgrade to bitumen seal;
2. Macalister-Pirrinuan Road - Dust Suppression Works;
3. Zeller Street, Chinchilla (0.049-0.454) Road Widening;
4. Kings Road, Bell (1.01 - 1.49) Upgrade Works;
5. Kents Road Jimbour (2.5-4.04) Reconstruction Works;
6. Roche Creek Road, Roche Creek (10.04-13.86) - Reconstruction Works;
7. Pirrinuan Karingal Road, Pirrinuan - Resheet Works incorporating flood damage;

8. The Deep School Road, Tara - Resheet Works incorporating flood damage;
9. Wandoan Works Depot Shed Demolition;
10. Bell Showgrounds Road Repairs (Facilities Project); and
11. Mt Myrtle Dust Suppression Works.

PROJECTS IN PROGRESS

1. Various Gravel Resheets incorporating Flood Damage Works, ongoing;
2. Kleinschmidts Road, Jimbour East - Floodway Upgrade Works;
3. Cambridge Crossing Road, Cambridge Crossing (15.53-21.55) Reconstruction and Widening Works;
4. Dalby PCYC Rear Access Upgrade (Reseal only);
5. Willis Place, Dalby (0.0-0.125) Reconstruction Works;
6. Turner Street, Chinchilla (0.00-0.091) Reconstruction Works;
7. Apelts Road, Southwood, Resheet incorporating flood damage;
8. Dawson Street Miles (0.01-0.310) Upgrade and reconstruction works;
9. Karingal Apunyal Resheet works incorporating flood damage;
10. Regional Kerb and Channel Replacement Works (Dulacca): and
11. Middle Creek Road, Wandoan - Gravel Resheet.

UPCOMING PROJECTS

1. Castle Street, Chinchilla (0.0-0.221) Upgrade and Reconstruction Works
2. Leichhardt Avenue, Dalby (Lawson to Black St) Reconstruction Works;
3. Curtis Street, Dalby (2.073-2.643) Reconstruction Works
4. McCaskers Road, Tara (0.08-5.10) Upgrade Works (Resource Sector)
5. Elerslea Lane East (Flood Damage and Resource Sector Works)
6. Gravel Resheets (Flood damage) - Staines, Machaness and Kytes Roads, Tara: and
7. 2023/24 Reseal and Prior Works - Package 2

COMMERCIAL WORKS

Recently Completed Projects

1. DTMR Reseal Prior Works - Dalby Kogan Road, Kogan Condamine Road, Condamine Meandarra Road, Moonie Highway
2. Warrego Highway Asphalt Pavement Repairs Package

Projects In Progress

1. 2023/24 RMPC

Upcoming Projects

1. Bunya Highway minor drainage improvements

FLOOD DAMAGE RESTORATION

Recently Completed Projects

1. QRA REPA Flood Damage Restoration 2021/22 Package 11 (Waikola);
2. QRA REPA Flood Damage Restoration 2021/22 Package 13 (Brigalow / Warra / Kogan / Macalister / Ranges Bridge);
3. QRA REPA Flood Damage Restoration 2021/22 Package 18 (Inglestone / Southwood / Westmar / Finton).

Projects In Progress

1. QRA REPA Flood Damage Restoration 2021/22 Package 16 (Sujeewong / Auburn);
2. QRA REPA Flood Damage Restoration 2021/22 Package 17 (Tara);

3. QRA REPA Flood Damage Restoration 2021/22 Package 19 (Tara / Goranba / Marmadua / Weir River);
4. QRA REPA Flood Damage Restoration 2021/22 Package 20 (Wandoan / Grosmont / Roche Creek);
5. QRA REPA Flood Damage Restoration 2021/22 Package 21 (Chinchilla / Red Hill / Burncluith / Pelican / Fairyland);
6. QRA REPA Flood Damage Restoration 2021/22 Package 22 (Bell / Bunya Mountains);
7. QRA REPA Flood Damage Restoration 2021/22 Package 23 (Boonarga / Brigalow / Hopeland / Crossroads / Montrose);
8. QRA REPA Flood Damage Restoration 2021/22 Package 24 (Miles / Hookswamp / Columboola / Goombi / Cameby / Rywung);
9. QRA REPA Flood Damage Restoration 2021/22 Package 25 (Eurombah / Clifford / Bundi / Grosmont / Bogandilla).

Upcoming Projects

(Awarded, Not Yet Commenced)

1. QRA REPA Flood Damage Restoration 2021/22 Package 26 (Glenaubyn / Drillham / Drillham South / Miles);
2. QRA REPA Flood Damage Restoration 2021/22 Package 27 (Tara / The Gums / Moonie);
3. QRA REPA Flood Damage Restoration 2021/22 Package 28 (Weranga / Kumbarilla / Ducklo / Halliford / Ranges Bridge / Nandi / Springvale / St Ruth);
4. QRA REPA Flood Damage Restoration 2021/22 Package 29 (Blackswamp / Cameby / Rywung / Baking Board / Greenswamp).

Upcoming Projects

(RFQs Close Monday 22 April 2024)

1. QRA REPA Flood Damage Restoration 2021/22 Package 30 (Woleebee / Wandoan / Guluguba / Pelham / Gurulmundi / Kowguran / Dalwogon / Myall Park / Hookswamp);
2. QRA REPA Flood Damage Restoration 2021/22 Package 31 (Cooranga / Bell / Moola / Kaimkillenbun / Dalby);
3. QRA REPA Flood Damage Restoration 2021/22 Package 32 (Kogan / Goranba / Weranga);
4. QRA REPA Flood Damage Restoration 2021/22 Package 33 (Fairyland / Burra Burri / Jinghi);
5. QRA REPA Flood Damage Restoration 2021/22 Package 34 (Wieambilla / Montrose / Tara);
6. QRA REPA Flood Damage Restoration 2021/22 Package Seal 02 (Jimbou West / Jimbour East / Pirrinuan / Kaimkillenbun / Dalby / Irvingdale / Moola).

2023/24 PROJECTS DESIGN STATUS UPDATE

Technical Services' Design Department have completed the following number of civil designs for the 2023/24 Capital Works Program:-

1. Design Program is 93% completed (38/41);
 - a. 88% - Roadworks Design Program (22/25) projects Issued for Construction (IFC);
 - b. 86% - Footpath Design Program (6/7) projects Issued for Construction.
 - c. 100% - Dust Suppressions (9/9)
2. Remaining Projects Status - 3 in total
Progressing
 - Markham's Hill Road (90%)
 On Hold Awaiting Further direction.
 - Dorney Street, Chinchilla (75%)
 - Wheeler Street, Chinchilla (75%)
3. Flood Damage - 2 complete, 1 Progressing
 - Giligulgul Road (100%)
 - Gurulmundi Road (95%) - at Environment Consultant for submission

4. Supplementary (Extra) jobs - 25 complete of 30 projects
Progressing
 - Old Moonie Road Culvert Investigation (50%)

2024/25 PROJECTS DESIGN STATUS UPDATE

1. Design Program is 33% completed (15/45)
 - a. 19% - Roadworks Design Program (5/26) projects Issued for Construction (IFC)
 - b. 66.7% - Footpath Design Program (6/9) projects Issued for Construction.
 - c. 40% - DustSuppressions (4/10)

Consultation (Internal/External)

Following Council's resolution to receive the report, updates will be posted on Council's social media platforms to inform Western Downs Regional Council's community.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

All activities will be undertaken in accordance with Council's human rights obligations.

Conclusion

Works in progress with delays due to wet weather and staffing limitations.

Attachments

Nil

Authored by: Debbie Dibley, **WORKS MANAGER CONSTRUCTION**

Title **Retrospective Temporary Closure Bunya Mountains Mountain Bike Trails**

Date 3 April 2024

Responsible Manager T. Parsons, PARKS & RECREATION MANAGER

Summary

The Purpose of this report is to seek Council's retrospective approval to temporarily close the Bunya Mountains Mountain Bike Trails due to safety implications associated with the trail conditions.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- Our parks, open spaces, and community facilities are alive with activities and connect our communities.

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.

- Our recreational spaces and community facilities are attractive, safe, and accessible.

Strategic Priority: Sustainable Organisation

- Our effective asset management ensures that we responsibly maintain our community assets.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received and that:

1. Council resolves to temporarily and retrospectively close the Bunya Mountains Mountain Bike trails from 30 January 2024 until the completion of emergent maintenance works to ensure trail safety.
2. Authority be delegated to the Chief Executive Officer to extend, amend, or reduce the temporary closure of the Bunya Mountains Mountain Bike Trails to ensure safe operations.

Background Information

As per *Western Downs Regional Council Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2011*

Part 2 Section 8 Power of closure of local government-controlled areas

(1) The local government may, by resolution, temporarily close a local government-controlled area to public access—

- (a) to carry out construction, maintenance, repair or restoration work; or
- (b) to protect the health and safety of a person or the security of a person's property; or
- (c) because of a fire or other natural disaster; or
- (d) to conserve or protect the cultural or natural resources of the area or native wildlife.

(2) A resolution under subsection (1)—

- (a) must state a period, not greater than 6 months, during which the area will be closed; and
- (b) must be revoked by the local government as soon as practicable after the local government becomes satisfied that the reason for making the resolution no longer exists.

Report

The Bunya Mountains Mountain Bike Trails, having been impacted by continuous wet weather events, were closed on 30th January 2024 to ensure community and visitor safety.

Closure was communicated through the Communication and Marketing and Tourism Teams, as well as directly to key Stakeholders.

Following the conclusion of the weather event, trails were audited by an independent third-party contractor who specialises in mountain bike trails and recommendations for emergent remediation works given.

Following the audit recommendations, the Parks & Recreation department have sourced a suitably qualified contractor to perform emergent works. A Mountain Bike Trail Management Framework is being developed to effectively manage trail safety, sustainability and to provide a great rider experience with further contractor engagement required thereafter.

Consultation (Internal/External)

Internal consultation was held with the following:

- Advisor, Work Health & Safety, Evan Moncur
- Advisor, Work Health & Safety, Shane Wilson
- Financial Planning & Analysis Supervisor, Carmen Prain
- Parks & Recreation Business Services Coordinator, Sacha Eckert
- Parks & Recreation Ganger, Brett Stockwell
- Parks & Recreation Manager, Talia Parsons
- Works Supervisor, Nathan Davidson

External consultation was held with the Following:

- BCPA, Bunya Mountains
- Blue Sky Trails
- Bunya Community Association
- VGF Landscaping

Legal/Policy Implications (Justification if applicable)

The following list of Council Policy and Legislations apply to this Council Report

Local Government Act 2009 (QLD)
Local Government Regulation 2012 (QLD)
Work Health and Safety Act 2011

Budget/Financial Implications

Reviewed 24/25 Financial Year budget to ensure adequate allocation for ongoing maintenance.

Utilisation of contra budget to facilitate emergent works inline with Council Policy.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

That Council Resolves to temporarily and retrospectively close the Bunya Mountains Mountain Bike Trails and delegate authority for amendments, extensions or cessations of the closure to the Chief Executive Officer

Attachments

Not Applicable

Authored by: Sacha Eckert, Parks & Recreation Business Services Coordinator