

Ordinary Meeting of Council

***Held at Western Downs Regional Council's
Corporate Office***

On Wednesday, 7 December

Commencing at 9:30am

**J. Taylor
CHIEF EXECUTIVE OFFICER**

7 December 2022

Ordinary Meeting of Council Agenda

Location: **WDRC - Corporate Office - Boardroom**
30 Marble Street, Dalby Qld 4405

Pages

1. DECLARATION OF MEETING OPENING

2. OPENING PRAYER AND MINUTE SILENCE

3. APOLOGIES

4. CONGRATULATIONS

5. CONFIRMATION OF MINUTES

5.1 Adopt Ordinary Meeting of Council Minutes 16 November 2022

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The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 16 November 2022

6. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7. DECLARATIONS OF CONFLICTS OF INTEREST

8. PRESENTATION OF PETITIONS BY COUNCILLORS

9. MAYORAL UPDATE

9.1 Executive Services Mayoral Report December 2022

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The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of November 2022.

10. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

(a) the appointment, discipline or dismissal of the chief executive officer;

(b) industrial matters affecting employees;

(c) the local government's budget;

(d) rating concessions;

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

(f) matters that may directly affect the health and safety of an individual or a group of individuals;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;

(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.

(5) A resolution that a local government meeting be closed must—

(a) state the matter mentioned in subsection (3) that is to be discussed; and

(b) include an overview of what is to be discussed while the meeting is closed.

(6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

10.1 EXECUTIVE SERVICES

10.2 CORPORATE SERVICES

10.3 COMMUNITY AND LIVEABILITY

10.4 INFRASTRUCTURE SERVICES

10.4.1 Infrastructure Services Confidential Report 2021-22 Flood Damage Restoration Commercial Quarry Gravel Procurement
This report requests approval of a procurement exception under s235(b) of the Local Government Regulation 2012 (QLD). This will permit the purchase of gravel from commercial suppliers for the reconstruction of flood damaged unsealed roads under the 2021/22 Disaster Recovery Funding Arrangements (DRFA) Program.

10.4.2 Infrastructure Services Confidential Report Local Buy Quote RFQ20-22-23 Pre-cast Reinforced Concrete Box Culvert Components Procurement
The purpose of this Report is to seek Council's approval to award Vendor panel Quote RFQ20-22-23 for the supply for of pre-cast reinforced concrete box culvert components for the Capital Works Program for 2023/24 Financial Year.

10.4.3 Infrastructure Services Confidential Report Road Infrastructure Agreement Cubico Wambo Project Co Pty Ltd
The purpose of this report is to seek Council approval for Western Downs Regional Council to enter into a Road Infrastructure Agreement with Cubico Wambo Project Co Pty Ltd ACN 660 999 977 as trustee for the Cubico Wambo Project Trust (Cubico) and Wambo 2 Project Co Pty Ltd ACN 661 002 571 as trustee of the Wambo 2 Project Trust (Stanwell) (Developer)

11. DEPUTATION

12. PLANNING

13. EXECUTIVE SERVICES

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The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of November 2022.

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The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 26 October 2022

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	This Report discusses the support arrangements offered to members of the Tara District community to assist them to access other swimming pool facilities across the region while the construction of the replacement Tara swimming pool progresses.	
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	This report pertains to awarding tender MM10-22-23 Tara and Surrounds Public Toilets Cleaning Service.	
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	This report requests Council to review and amend the Procurement - Council Policy to align the Chief Executive Officer's delegated power to make, amend or discharge a contract for it with legislated tendering thresholds and high value contracts.	
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	The purpose of this report is to seek Council's decision on the successful nomination for the 2022 Australia Day Awards category of Regional Citizen of the Year Award.	

16.2	Community and Liveability Report 2023 Australia Day Awards Regional Young Citizen of the Year Award	221
	The purpose of this report is to seek Council's decision on the successful nomination for the 2023 Australia Day Awards category of Regional Young Citizen of the Year Award.	
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18. URGENT GENERAL BUSINESS

19. MEETING CLOSURE

Title **Adopt Ordinary Meeting of Council Minutes 16 November 2022**

Date 1 December 2022

Responsible Manager J. Taylor , CHIEF EXECUTIVE OFFICER

Summary

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 16 November 2022

Link to Corporate Plan

Nil

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and that:

1. The Unconfirmed Minutes of the Ordinary Meeting of Council held on 16 November 2022, copies of which have been circulated to Members, be taken as read and confirmed.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Attachments

1. Copy of Unconfirmed Minutes of the Ordinary Meeting of Council held on Wednesday, 16 November 2022.

Authored by: A. Lyell, EXECUTIVE SERVICES ADMINISTRATION OFFICER



Ordinary Meeting of Council Minutes

Date: Wednesday, 16 November 2022
Time: 11:00 am
Location: WDRC - Tara Soldiers Memorial Hall
19 Fry Street, Tara QLD 4421

Councillors:

- Cr. P. M. McVeigh
- Cr. A. N. Smith (Chairperson)
- Cr. K. A. Bourne
- Cr. P. T. Saxelby
- Cr. K. A. Maguire
- Cr. I. J. Rasmussen
- Cr. M. J. James
- Cr. O. G. Moore
- Cr. C. T. Tillman

Officers:

- J. K. Taylor, Chief Executive Officer
- B. Bacon, General Manager (Corporate Services)
- B. Barnett, Acting General Manager (Infrastructure Services)
- D. Fletcher, General Manager (Community & liveability)
- C. Craig, Senior Executive Officer
- A. Lyell, Executive Services Administration officer

1. DECLARATION OF MEETING OPENING

The Chairperson declared the Meeting open at 11.00am.

COUNCIL RESOLUTION

Moved By Cr. C. T. Tillman

Seconded By Cr. K. A. Bourne

That council approve the attendance of Cr. P. M. McVeigh and Cr. I. J. Rasmussen by Teleconference.

Cr. P. M. McVeigh and Cr. I. J. Rasmussen joined the meeting at 11:02am.

2. OPENING PRAYER AND MINUTE SILENCE

Ron Evans from the Tara Community Church, delivered the opening prayer. This was followed by the observance of a minute silence.

3. APOLOGIES

Nil

4. CONGRATULATIONS

Cr. K. A. Maguire requested that Western Downs Regional Council extend congratulations to Helen Dennis for her artwork 'Resilience' being accepted into the Flying Arts 2022 Queensland Regional Arts Award.

5. CONFIRMATION OF MINUTES

5.1 Adopt Ordinary Meeting of Council Minutes 26 October 2022

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 26 October 2022

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. P. T. Saxelby

That this Report be received and that:

1.The Unconfirmed Minutes of the Ordinary Meeting of Council held on 26 October 2022, copies of which have been circulated to Members, be taken as read and confirmed.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

Nil.

7. DECLARATIONS OF CONFLICTS OF INTEREST

Nil.

8. PRESENTATION OF PETITIONS BY COUNCILLORS

Nil.

9. MAYORAL UPDATE

9.1 Executive Services Mayoral Report October 2022

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of October 2022.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. C. T. Tillman

That this Report be received and noted.

CARRIED

10. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

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(a) the appointment, discipline or dismissal of the chief executive officer;

(b) industrial matters affecting employees;

(c) the local government's budget;

(d) rating concessions;

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

(f) matters that may directly affect the health and safety of an individual or a group of individuals;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;

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COUNCIL RESOLUTION - CLOSE MEETING

Moved By Cr. K. A. Bourne

Seconded By Cr. C. T. Tillman

That Council resolve to close the Meeting in accordance with Sections 275J (3) (e) of the *Local Government Regulation 2012* at 11:17am to discuss the following Confidential Reports:

Item 10.3.1 - (030.2021.315.001) Community and Liveability Confidential Report Matter of Appeal Development Application Material Change of Use for High Impact Industry (50MW Green Hydrogen Production Facility) and ERA 7(6) Chemical Manufacturing Warrego Highway Columboola

CARRIED

COUNCIL RESOLUTION - REOPEN MEETING

Moved By Cr. K. A. Maguire

Seconded By Cr. C. T. Tillman

That Council resolve to reopen the Meeting at 11:33am.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. P. T. Saxelby

That Council approves the attendance of Cr M. J. James by teleconference.

Cr M. J. James joined the meeting at 11:35am.

10.1 EXECUTIVE SERVICES

Nil.

10.2 CORPORATE SERVICES

Nil.

10.3 COMMUNITY AND LIVEABILITY

10.3.1 (030.2021.315.001) Community and Liveability Confidential Report Matter of Appeal Development Application Material Change of Use for High Impact Industry (50MW Green Hydrogen Production Facility) and ERA 7(6) Chemical Manufacturing Warrego Highway Columboola

The purpose of this Report is for Council to consider additional information and draft conditions of approval for a Material Change of Use to establish a High Impact Industry (50MW Green Hydrogen Production Facility) and Environmentally Relevant Activity 7(6) Chemical Manufacturing on land described as Lot 68 on BWR179 and Easement D on AP7606 and situated at Warrego Highway, Columboola, and decide how to proceed with the Appeal.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne
Seconded By Cr. P. T. Saxelby

That this Report be received and that Council resolve:

(a)to accept the additional information submitted by the applicant for the proposed development in Attachments 2 and 3 of this Report with the amendment of condition 40:

40. Water supply for the Hydrogen Production Facility shall be sourced from an Atmospheric Water Extractive System as detailed in the approved Environmental Management Plan prepared by Dynamic Environmental Services, Version 6.0, dated 04/08/2022. *To avoid any doubt, water must not be sourced from any urban water supply operated by Western Downs Regional Council.*

and

(b)subject to reasonable and relevant conditions, consent to the Planning and Environment Court Appeal No. 622 of 2022 Hygen Energy Australia Pty Ltd v Western Downs Regional Council, setting aside the Preliminary Approval and replacing with a Development Permit; and

(c)delegate authority to the Chief Executive Officer to conduct all matters relating to this appeal.

FORESHADOWED MOTION

Cr. O. G. Moore foreshadowed that motion on the floor fails he would move:

That this Report be received and that Council resolve:

(a) To accept the additional information submitted by the applicant for the proposed development in Attachments 2 and 3 of this Report with the amendment of condition 40:

40. Water supply for the Hydrogen Production Facility shall be sourced from an Atmospheric Water Extractive System as detailed in the approved Environmental Management Plan prepared by Dynamic Environmental Services, Version 6.0, dated 04/08/2022

b) with deletion of condition 41.

c) Subject to reasonable and relevant conditions, consent to the Planning and Environment Court Appeal No. 622 of 2022 Hygen Energy Australia Pty Ltd v Western Downs Regional Council, setting aside the Preliminary Approval and replacing with a Development Permit; and

d) Delegate authority to the Chief Executive Officer to conduct all matters relating to this appeal.

AMENDMENT NO.1

Moved By Cr. M. J. James

Seconded By Cr. C. T. Tillman

That this Report be received and that Council resolve:

(a) To accept the additional information submitted by the applicant for the proposed development in Attachments 2 and 3 of this Report with the amendment of condition 40:

1. Water supply for the Hydrogen Production Facility shall be sourced from an Atmospheric Water Extractive System as detailed in the approved Environmental Management Plan prepared by Dynamic Environmental Services, Version 6.0, dated 04/08/2022. *To avoid any doubt, water must not be sourced from any urban water supply operated by Western Downs Regional Council.*

and

(b) Subject to reasonable and relevant conditions, consent to the Planning and Environment Court Appeal No. 622 of 2022 Hygen Energy Australia Pty Ltd v Western Downs Regional Council, setting aside the Preliminary Approval and replacing with a Development Permit; and

(c) Delegate authority to the Chief Executive Officer to conduct all matters relating to this appeal.

d) With the removal of condition 41.

The **AMENDMENT NO. 1** was **PUT** and **CARRIED (8 to 1)**

The **AMENDMENT NO. 1** became the **SUBSTANTIVE MOTION** and was **PUT**
and **CARRIED (8 to 1)**

10.4 INFRASTRUCTURE SERVICES

Nil.

11. DEPUTATION

Nil.

UNCONFIRMED

12. PLANNING

12.1 (030.2022.330.001) Community and Liveability Report Development Application for Material Change of Use for Short-term Accommodation on Lot 8 on RP189837 at 229 Undulla Creek Road Tara Travers

The purpose of this Report is for Council to decide the proposed development for Material Change of Use to establish a Short-term Accommodation use on land described as Lot 8 on RP189837, located at 229 Undulla Creek Road, Tara.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. K. A. Bourne

That this Report be received and that:

The application for a Material Change of Use to establish Short-term Accommodation Use on land described as Lot 8 on RP189837, located at 229 Undulla Creek Road, Tara, be approved, subject to the following conditions:

APPROVED PLANS

1. The development shall be carried out generally in accordance with the Approved Plans listed below, subject to and modified by the conditions of this approval:

Plan No.	Plan Title and Details	Dated
1	#1 Booking Options (Sample Only), prepared by applicant	-
1A	#1A (Sample) Booking Options, prepared by applicant	-
2	Untitled Plan, prepared by applicant	-

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plans, the conditions of this development approval must prevail.
3. The following further Development Permits must be obtained prior to commencement of any work associated with the process:
 - 3.1 Building Work; and
 - 3.2 Plumbing Works.

APPROVED DEVELOPMENT

4. The approved development is a Material Change Use for Short-term Accommodation as shown on the Approved Plans.

COMPLIANCE, TIMING AND COSTS

5. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
6. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

FEES AND CHARGES

7. All fees, rates, interest and other charges levied on the property, shall be paid in full, in accordance with the rate at the time of payment.

MAINTENANCE

8. The development (including landscaping, parking, driveways and other external spaces) shall be maintained in accordance with the Approved Plans, subject to and modified by any conditions of this approval.
9. The site shall be maintained in a clean and orderly state at all times, to Council's satisfaction.

INFRASTRUCTURE CHARGES

10. All infrastructure charges including those associated with Council's Water, Stormwater, Transport and Parks Networks are now levied under the *Planning Act 2016*. As required under Section 119 of the *Planning Act 2016*, a separate **Infrastructure Charges Notice** is attached.

GUEST NUMBERS

11. A maximum of ten (10) guests plus two (2) Caretakers are allowed to reside on the site at any one time.

Note: Where the assessment of the on-site effluent disposal system, under Condition 31, demonstrates that a lesser number of guests can be serviced by the on-site effluent disposal system, the number of guests identified under Condition 31 will be the maximum allowed on-site at any one time.

OUTDOOR LIGHTING

12. Outdoor lighting must be designed, installed and regulated in accordance with the parameters outlined in Australian Standard 1158.1.1 – Control of Obtrusive Effects of Outdoor Lighting.

FENCING

13. Any fencing that is installed is to be in keeping with the character of the surrounding area.
14. Boundary fences are not to be erected in a parallel arrangement with existing fences erected along the same boundary. That is, the existing fence shall be completely removed.

VISUAL AND GENERAL AMENITY

15. Any graffiti on the buildings must be removed.
16. The buildings and the site must be maintained in a clean and tidy manner at all times.
17. All plant, air-conditioning equipment and the like shall be visually screened from the street.
18. All declared weeds and pests shall be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of the development work and any ensuing defects liability period.

WASTE MANAGEMENT

19. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Waste Reduction and Recycling Act 2011*.
20. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

NOISE EMISSIONS

21. Noise emissions from the development shall not cause environmental harm or nuisance to adjoining properties or "Sensitive Receptors" in accordance with the *Environmental Protection (Noise) Policy 2019*.
22. In the event that Council receives a bonafide noise complaint regarding noise emissions produced from the site, Council reserves the right to review the approved operating and loading/unloading hours and to require the applicant to re-assess site management procedures already in place. In this instance, the applicant may be required to undertake an assessment of noise impacts through a third party and implement any recommendations in relation to noise attenuation by a date agreed to by Council.

ENGINEERING WORKS

23. Undertake work in accordance with Council's Planning Scheme, Development Manual and Standard Drawings, Approved Plans and relevant Australian Standards.
24. Be responsible for the full cost of any alterations necessary, to easements and/or other public utility installations in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

25. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
26. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of work associated with the development.

STORMWATER MANAGEMENT

27. Provide overland flow paths that do not alter the characteristics of existing overland flows or create an increase in flood damage on other properties.
28. Ensure that adjoining properties and roadways are protected from ponding as a result of any site works undertaken.

WATER SUPPLY

29. Connect the development to Council's reticulated water network via a single connection.

ON-SITE WASTEWATER DISPOSAL

30. Connect the development to an on-site wastewater disposal system, in accordance with AS1547 and the Queensland Plumbing and Waste Water Code.
31. Demonstrate that the existing wastewater treatment plant is capable of servicing the proposed number of people, and expected flows, including residents/caretakers/guests. This information shall be prepared by a suitably qualified person (Hydraulic Designer or RPEQ). If the treatment plant cannot service the proposed number of people, the number of people on-site shall be limited so that the volume of wastewater is limited to 2,000L/day (Approved Ozzie Clean daily treatment capacity).

PARKING AND ACCESS - GENERAL

32. Construct all driveway and parking areas to provide a gravelled surface.
33. Provide car parking spaces as shown in the Approved Plans.

VEHICLE ACCESS

34. Maintain the existing gravel crossover during the life of the use.

ELECTRICITY AND TELECOMMUNICATIONS

35. Connect the development to electricity and telecommunication services.

EROSION AND SEDIMENT CONTROL - GENERAL

36. Ensure that all reasonable action is taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems

ADVISORY NOTE

NOTE 1 - Currency Periods

*"A part of a development approval lapses at the end of the following period (the **currency period**)—*

- (a) *for any part of the development approval relating to a material change of use—if the first change of use does not happen within—*
 - (i) *the period stated for that part of the approval; or*
 - (ii) *if no period is stated—6 years after the approval starts to have effect."*

NOTE 2 - Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website www.datsip.qld.gov.au.

NOTE 3 - General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise,

aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4 - General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5 - Property Note (Audit of Conditions)

An inspection of the property to ascertain compliance with conditions will be undertaken three (3) months after the approval takes effect. If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

NOTE 6 - Duty to Notify of Environmental Harm

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.

NOTE 7 - Infrastructure Charges

An Infrastructure Charges Notice is attached to this approval in accordance with the conditions of approval.

CARRIED

13. EXECUTIVE SERVICES

13.1 Executive Services Report Chinchilla Aerodrome Proposed Lease to Cameron Obst

The purpose of this Report is to consider an offer for a new lease at the Chinchilla Aerodrome.

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. K. A. Maguire

That this report be received, and Council resolves to:

1. Apply the exceptions contained within section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld) to enter into a new lease for Lease O of the Chinchilla Aerodrome;
2. Offer Mr Cameron Obst a ten-year lease over a portion of land at the Chinchilla Aerodrome known as Lease O, on the terms as set out in this Report; and
3. Delegate authority to the CEO to negotiate and sign all documents necessary to finalise Lease O with Mr Cameron Obst.

CARRIED

13.2 Executive Services Chief Executive Officer Report October 2022

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of October 2022.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. C. T. Tillman

That this Report be received.

CARRIED

13.3 Executive Services Quarterly Report July to September 2022

The purpose of this Report is to provide Council with an update in relation to the Executive Services Division for the first quarter of the 2022 / 2023 Financial Year.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. O. G. Moore

That this Report be received and noted.

CARRIED

13.4 Executive Services Report Outstanding Actions October 2022

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 26 October 2022

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. K. A. Maguire

That this Report be received and noted.

CARRIED

13.5 Executive Services Report Council Meeting Dates January 2023 to December 2023

The purpose of this Report is to provide for Council consideration and subsequent adoption proposed dates and times for the holding of Council Meetings in 2023.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. M. J. James

That this Report be received and that, in accordance with Section 175 of the *Local Government Act 2009* and Section 277 (1) of the *Local Government Regulation 2012*, Council adopts the following dates for the holding of Council Meetings in 2023:

Ordinary Meetings of Council

Date (2023)	Location	Commencement Time
Wednesday, 18 January	Chinchilla Customer Service Centre	9.30 a.m.
Wednesday, 15 February	Wandoan Customer Service Centre	9.30 a.m.
Wednesday, 15 March	Miles Customer Service Centre	9.30 a.m.
Wednesday, 19 April	Jandowae Customer Service Centre	9.30 a.m.
Wednesday, 17 May	Tara Customer Service Centre	9.30 a.m.
Wednesday, 21 June	Dalby Corporate Office	9.30 a.m.
Wednesday, 19 July	Chinchilla Customer Service Centre	9.30 a.m.
Wednesday, 16 August	Wandoan Customer Service Centre	9.30 a.m.
Wednesday, 20 September	Miles Customer Service Centre	9.30 a.m.
Wednesday, 25 October	Jandowae Customer Service Centre	9.30 a.m.
Wednesday, 15 November	Tara Customer Service Centre	9.30 a.m.
Wednesday, 6 December	Dalby Corporate Office	9.30 a.m.

CARRIED

14. CORPORATE SERVICES

14.1 Corporate Services Report : Funding grant received by the Chinchilla State Emergency Service Group to undertake renovations to a Council owned property

This report discusses grant funding received by the Chinchilla State Emergency Service Group from the Gambling Community Benefit Fund for intended renovations to the Council owned facility at 57 Bell Street, Chinchilla, along with a request for project management support.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. P. T. Saxelby

That Council resolves to:

1. approve the proposed improvements for the Chinchilla State Emergency Service Emergency Management facility located at 57 Bell Street, Chinchilla, on the basis of an approved third-party funding grant to the group;
2. offer assistance to the Chinchilla State Emergency Service Group for this initiative to ensure all necessary planning approvals and compliance requirements are met, along with an offer of support for a Council project officer to provide in-kind assistance in the supervision of the project (at an operational cost of approximately \$3,000), and
3. advise the Chinchilla State Emergency Service Group that any additional costs incurred for the project will need to be met through its own means (which includes Queensland Fire and Emergency Services).

CARRIED

14.2 Corporate Services Report MM12-22-23 Chinchilla Customer Service Centre Precinct Cleaning Service

This report pertains to the awarding Tender MM12-22-23 Chinchilla Customer Service Centre Precinct.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. K. A. Maguire

That Council resolves to:

1. accept the tender from Southern Cross Facilities Services Pty Ltd ABN 95 633 939 483 for tender MM12-22-23 Chinchilla Customer Service Centre Precinct Cleaning Service; and
2. delegate to the Chief Executive Officer the power to make, amend or discharge a contract with Southern Cross Facilities Services Pty Ltd ABN 95 633 939 483 to deliver the tendered services.

CARRIED

14.3 Corporate Services Report MM13-22-23 Miles Customer Service Centre Precinct and Aerodrome Cleaning Service

This report pertains to awarding Tender MM13-22-23 Miles Customer Service Centre Precinct and Aerodrome Cleaning Service.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. P. T. Saxelby

That Council resolves to:

1. accept the tender from Southern Cross Facilities Services Pty Ltd ABN 95 633 939 483 for tender MM13-22-23 Miles Customer Service Centre Precinct and Aerodrome Cleaning Service; and
2. delegate to the Chief Executive Officer, the power to make, amend, or discharge a contract with Southern Cross Facilities Services Pty Ltd ABN 95 633 939 483 to deliver the tendered services.

CARRIED

COUNCIL RESOLUTION - ADJOURN MEETING

Moved By Cr. K. A. Bourne

Seconded By Cr. K. A. Maguire

That Council resolve to adjourn the Meeting.

The Meeting adjourned at 12.39pm.

The Meeting resumed at 1.18pm.

CARRIED

14.4 Corporate Services Report 2022-23 Quarter One Enterprise Risk Management and Operational Plan Review

The purpose of this Report is to provide Council with the status of the strategic risks which Council manages under the *Enterprise Risk Management Framework*, and the first quarter progress towards achieving the *2022-23 Operational Plan*.

COUNCIL RESOLUTION

Moved By Cr. M. J. James

Seconded By Cr. P. M. McVeigh

That Council resolves to receive the Quarter On1 2022-23 Operational Plan and Enterprise Risk Management Review.

CARRIED

14.5 Corporate Services Report Queensland Audit Office 2022 Closing Report and Management Letter

The purpose of this Report is to provide Council with a copy of the closing report and management letter issued by Queensland Audit Office for the audit of Council's 2021-22 financial statements.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. O. G. Moore

That Council resolves to receive the closing report and management letter for the 2021-22 financial statements.

CARRIED

14.6 Corporate Services Report Annual Review of Council to Chief Executive Officer Delegations September 2022

Council is required to conduct an annual review of delegations by Council to the Chief Executive Officer pursuant to section 257(5) of the *Local Government Act 2009*.

COUNCIL RESOLUTION

Moved By Cr. C. T. Tillman

Seconded By Cr. I. J. Rasmussen

That Council resolves to:

1. note that an annual review of delegations to the Chief Executive Officer has been conducted in accordance with section 257(5) of the *Local Government Act 2009*; and
2. pursuant to section 257(1) of the *Local Government Act 2009*:
 - a. revoke the delegations as detailed in the attached '*Annual Review of Register of Delegations Council to Chief Executive Officer January 2021*'; and
 - b. delegate the new and amended powers as detailed in the attached '*Annual Review of Register of Delegations Council to Chief Executive Officer September 2022*' to the Chief Executive Officer.

CARRIED

14.7 Corporate Services Financial Report 2021-22 Review of Actual Against Budget

The purpose of this Report is to present Council with the final position for the 2021-22 financial year.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. K. A. Maguire

That Council resolves to:

1. receive the financial report 2021-22 Review of Actual Against Budget; and
2. approve the proposed adjustment to the 2021-22 capital works programme to cancel \$8,225,390 of projects, as detailed in the Capital Expenditure section of this report.

CARRIED

14.8 Corporate Service Report Audit Committee Meeting 11 October 2022

The purpose of this Report is to provide Council with the report of the Western Downs Regional Council Audit Committee Meeting held on 11 October 2022.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. I. J. Rasmussen

That Council receive the *Unconfirmed Minutes of the Western Downs Regional Council Audit Committee Meeting* held on 11 October 2022.

CARRIED

14.9 Corporate Services Financial Report October 2022

The purpose of this Report is to provide Council with the Financial Report for the period ending 31 October 2022.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. P. M. McVeigh

That Council resolves to receive the Financial Report as of 31 October 2022.

CARRIED

14.10 Corporate Services Quarterly Report July to September 2022

The purpose of this Report is to provide Council with a summary of the Corporate Services Division's strategic and operational activities for the first quarter of the 2022-2023 financial year.

COUNCIL RESOLUTION

Moved By Cr. M. J. James

Seconded By Cr. K. A. Bourne

That Council resolve to receive the Corporate Services Quarterly Report for the period July to September 2022.

CARRIED

15. INFRASTRUCTURE SERVICES

15.1 Infrastructure Services Quarterly Report July to September 2022

The purpose of this Report is to provide Council with a quarterly update in relation to the Infrastructure Services' Works, Utilities and Technical Services departments performance.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. P. T. Saxelby

That this Report be received and noted.

CARRIED

16. COMMUNITY AND LIVEABILITY

16.1 Community and Liveability Report - Big Skies Festival 2022

The purpose of this report is to provide Council with a summary of the key outcomes and statistics from the delivery of Big Skies Festival 2022 and endorse the proposed dates for Big Skies 2023 to enable planning and preparation to continue.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. K. A. Maguire

That this report be received, and that Council endorse the proposed dates for Big Skies Festival 2023 being held over the October long weekend, Thursday 28 September to Monday 2 October 2023.

FORESHADOWED MOTION

Cr O. G. Moore Foreshadowed that if the motion on the floor failed he would move that:

That this report be received and that the Big Skies Festival be moved to a biennial event, with the next event being held over the October long weekend 2024.

The **ORIGINAL MOTION** was **PUT** and **CARRIED (7 to 2)**
For: Cr. P. M. McVeigh, Cr. A. N. Smith, Cr. K. A. Bourne, Cr. K. A. Maguire,
Cr. I. J. Rasmussen, Cr. M. J. James and Cr. C. T. Tillman
Against: Cr. P. T. Saxelby and Cr. O. G. Moore

16.2 Community and Liveability Report 5-year Review of the Local Government Infrastructure Plan

The purpose of this Report is to continue the progress of the 5 year review of the Local Government Infrastructure Plan (LGIP) as required by Section 25(3) of the *Planning Act 2016*.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. K. A. Maguire

That this Report be received and that:

1. Council notes the completion of the statutory 5-year review of the Local Government Infrastructure Plan in accordance with Chapter 5, Part 5 of the Minister's Guidelines and Rules, as required by Section 25(3) of the *Planning Act 2016*.
2. Council decides the outcome of the 5-year review is to make an Amendment to the Local Government Infrastructure Plan (LGIP) in accordance with Part 3 of the Minister's Guidelines and Rules.
3. Council decides to commence an amendment to the Local Government Infrastructure Plan (LGIP) in accordance with Part 3 of the Minister's Guidelines and Rules.

CARRIED

16.3 Community and Liveability Report Volunteer Pilot Project

The purpose of this report is to inform Council on the outcomes of the Volunteer Pilot Project.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. M. J. James

That this Report be received.

CARRIED

16.4 Community and Liveability Report Advocacy Strategy

The purpose of this Report is to seek Council endorsement of the Advocacy Strategy 2022 - 2026.

COUNCIL RESOLUTION

Moved By Cr. K. A. Maguire

Seconded By Cr. M. J. James

That this Report be received and the proposed Advocacy Strategy 2022 - 2026 be adopted.

CARRIED

16.5 Community and Liveability Quarterly Report (Q1) July to September 2022

The purpose of this Report is to provide Council with an update in relation to the Community and Liveability Division for the first quarter of the 2022 / 2023 Financial Year.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. C. T. Tillman

That this Report be received and noted.

CARRIED

17. NOTICES OF MOTION

17.1 CONSIDERATION OF NOTICES OF MOTION/BUSINESS

Nil.

17.2 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

Nil.

18. URGENT GENERAL BUSINESS

Nil.

19. MEETING CLOSURE

The Meeting concluded at 2.15pm.

Title **Executive Services Mayoral Report December 2022**

Date 29 November 2022

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of November 2022.

Link to Corporate Plan

Strategic Priority: Active Vibrant Communities

- We are a region without boundaries, united in community pride.
- Our community members are the loudest advocates for what's great about our region.
- Our social, cultural and sporting events are supported locally and achieve regional participation.
- Our parks, open spaces, and community facilities are well utilised and connect people regionally.
- A recognised culture of volunteerism is active throughout our communities.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted

Background Information

Nil

Report

Meetings, delegations and forums attended by the Mayor during the month of November 2022:

1 November 2022	• Councillor Strategy Session	Bunya Mountains
3 November 2022	• Wambo River Improvement Trust State Conference	Dalby
7 November 2022	• Meeting with QFES • Development Assessment Panel (DAP) Meeting	Teams Dalby
8 November 2022	• Meeting with Baker Rossow	Dalby
9 November 2022	• Meeting with New Wilkie Energy	Dalby
10 November 2022	• Meeting with Queensland Treasury Corporation	Dalby
11 November 2022	• Remembrance Day • Meeting with Pat Weir MP, Shadow Minister for Natural Resources, Mines & Energy	Bell Dalby
12 November 2022	• Chinchilla Queensland Country Women's Association Centenary Celebrations	Chinchilla
13 November 2022	• Dalby Swimming Club Meet	Dalby
14 November 2022	• Planning & Pre-Agenda Meeting • Councillor Information Sessions	Dalby Dalby

15 November 2022	<ul style="list-style-type: none"> Valuation Consultative Meeting Meeting with Prospective Developer Connect with Council BBQ 	Dalby Dalby Tara
16 November 2022	<ul style="list-style-type: none"> Our Lady of the Southern Cross Awards of Excellence Awards Ordinary Meeting of Council 	Dalby Teams
17 November 2022	<ul style="list-style-type: none"> Rural and Remote Council Compact Council Meeting Meeting with Sunwater Meeting with Deputy Director-General, DSDLIP Meeting with Origin Meeting with Hon Glenn Butcher MP, Minister for Regional Development, Manufacturing & Water 	Brisbane Teams Brisbane Brisbane Brisbane
18 November 2022	<ul style="list-style-type: none"> Dalby Blokes Big Breakfast Our Lady of the Southern Cross Graduation Mass 	Dalby Dalby
19 November 2022	<ul style="list-style-type: none"> Dinner Under the Stars 	Bunya Mountains
20 November 2022	<ul style="list-style-type: none"> Cotton Gin, Farm Tour and Dinner - Assistant Minister for Local Government, Nikki Boyd 	Dalby
21 November 2022	<ul style="list-style-type: none"> Meeting with Maynards Consulting Group Meeting with Local Government Association Queensland (LGAQ) and Resource Council Representatives Phone call with the Governor's Office Natural Assets and NRM Advisory Group 	Teams Teams Phone Teams
22 November 2022	<ul style="list-style-type: none"> Powerlink Queensland Stakeholder Perception Survey LGAQ Energy and Jobs Plan Webinar 	Teams Teams
23 November 2022	<ul style="list-style-type: none"> Queensland Resource Council Annual Lunch 	Brisbane
25 November 2022	<ul style="list-style-type: none"> Meeting with CTSCo Pty Ltd Meeting with Senex Toowoomba Surat Basin Enterprise Event 	Brisbane Toowoomba Toowoomba
27 November 2022	<ul style="list-style-type: none"> Western Downs Winds Christmas Concert 	Dalby
28 November 2022	<ul style="list-style-type: none"> Meeting with Ratepayer Meeting with Dalby Chamber 	Dalby Dalby
29 November 2022	<ul style="list-style-type: none"> Meeting with perspective business 	Teams
30 November 2022	<ul style="list-style-type: none"> The Governor Visit Miles Chamber Affordable Housing in Miles Workshop 	Miles Miles

Consultation (Internal/External)

Nil

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The forgoing represents activities undertaken by the Mayor during the month of November 2022.

Attachments

Nil

Authored by: Hailey Wex, Executive Assistant

Title **Executive Services Chief Executive Officer Report November 2022**

Date 28 November 2022

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Chief Executive Officer during the month of November 2022.

Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received.

Background Information

Nil

Report

The below lists the meetings, delegations and forums attended by the Chief Executive Officer during the month of November 2022:

Date	Who/Where	Details
1 November 2022	<ul style="list-style-type: none"> • Councillor Strategy Session 	Bunya Mountains
2 November 2022	<ul style="list-style-type: none"> • Discussion with Queensland Treasury Corporation • Wambo Shire River Improvement Trust Welcome Reception 	Teleconference Dalby
3 November 2022	<ul style="list-style-type: none"> • Queensland Reconstruction Authority Statewide Assessment of Flood Risk Factors Information Session 	Teleconference
7 November 2022	<ul style="list-style-type: none"> • Development Assessment Panel (DAP) Meeting 	Dalby
10 November 2022	<ul style="list-style-type: none"> • Meeting with Queensland Treasury Corporation • Meeting with Toowoomba Surat Basin Enterprise • Discussion with United 	Dalby Teleconference Teleconference

11 November 2022	<ul style="list-style-type: none"> Meeting with Pat Weir MP, Shadow Minister for Natural Resources, Mines and Energy 	Dalby
14 November 2022	<ul style="list-style-type: none"> Planning & Pre Agenda Meeting Councillor Information Sessions 	Dalby Dalby
15 November 2022	<ul style="list-style-type: none"> Valuation Consultative Meeting Meeting with Prospective Developer Connect with Council BBQ 	Dalby Dalby Tara
16 November 2022	<ul style="list-style-type: none"> Ordinary Meeting of Council 	Tara
17 November 2022	<ul style="list-style-type: none"> Meeting with Sunwater Meeting with Deputy Director-General, DSDLIP Meeting with Origin Meeting with Hon Glenn Butcher MP, Minister for Regional Development, Manufacturing & Water 	Brisbane Brisbane Brisbane Brisbane
18 November 2022	<ul style="list-style-type: none"> Discussion with Gasfield Commission Queensland 	Teleconference
21 November 2022	<ul style="list-style-type: none"> Meeting with Maynards Consulting Group Meeting with Local Government Association Queensland (LGAQ) and Resource Council Representatives 	Teams Teams
22 November 2022	<ul style="list-style-type: none"> Local Government Association Queensland (LGAQ) Energy & Jobs Plan Webinar 	Teams
23 November 2022	<ul style="list-style-type: none"> Meeting with Queensland Music Festival 	Brisbane
24 November 2022	<ul style="list-style-type: none"> Local Government Managers Australia - Chief Executive Officer Forum 	Brisbane
25 November 2022	<ul style="list-style-type: none"> Meeting with Arrow Meeting with CTSCo Pty Ltd Meeting with Senex Toowoomba Surat Basin Enterprise Event 	Brisbane Brisbane Brisbane Toowoomba
28 November 2022	<ul style="list-style-type: none"> Meeting with Toowoomba Surat Basin Enterprise & Darling Downs Health & Hospital Service 	Dalby
29 November 2022	<ul style="list-style-type: none"> Meeting with Toowoomba Regional Council, Southern Downs Regional Council & Goondiwindi Regional Council CEO's 	Toowoomba
30 November 2022	<ul style="list-style-type: none"> Miles Chamber of Commerce - Affordable Housing Workshop 	Miles

Consultation (Internal/External)

Chief Executive Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The foregoing represents activities undertaken by the Chief Executive Officer during the month of November 2022.

Attachments

Nil.

Authored by: A. Lyell, Executive Services Administration Officer

Title **Executive Services Report Outstanding Actions October 2022**

Date 11 November 2022

Responsible Manager J. Taylor, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 26 October 2022

Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted.

Background Information

Nil

Report

The purpose of this Report is to provide Council with an update on the status of Outstanding Council Meeting Action Items to the Meeting held on 26 October 2022.

1. Outstanding Council Meeting Action List (As at 26 October 2022)

Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
19/01/2022	Corporate Services Report Land Disposal Part Lot 9 SP254412 Carmichael Street Chinchilla Ison Haulage	AD6.6.2	That this report be received and that Council; 1. subdivide lot 9 to form a new lot, or lots, that satisfies the zoning requirements for Medium Impact Industrial Zone land, having regard to the land required for drainage. 2. offer the new lot/s for sale by auction or tender, pursuant to the <i>Local Government Regulation 2012</i> . CARRIED	Corporate Services

Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
13/04/2022	Corporate Services Confidential Report Dalby Aerodrome Proposed Lease to Helismart	AD6.6.2	<p>That this report be received, and Council resolves to;</p> <ol style="list-style-type: none"> 1. Apply the exceptions contained within section 236(1)(c)(iii) of the <i>Local Government Regulation 2012</i> (Qld) to the proposed lease; 2. Offer Helismart Pty Ltd a ten-year lease over a portion of land at the Dalby Aerodrome, as depicted in the proposed lease sketch in this Report, on the terms as set out in this Report; and 3. Delegate authority to the CEO to negotiate and sign all documents necessary to: <ol style="list-style-type: none"> a) Effect the surrender of the agricultural leased area known as Lease K, and the boundary realignment and resurvey of the agricultural leased area known as Lease H, at the Dalby Aerodrome; b) Survey the area known as Lease K to accommodate Helismart Pty Ltd's proposed leased area and to allow for future leased areas; and c) Provide a lease for a new surveyed area with Helismart Pty Ltd for approval by council. <p>CARRIED</p>	Corporate Services
21/09/2022	Executive Services Confidential Report Miles Historical Village Lease	AD6.6.2	<p>That this report be received, and Council resolves to:</p> <ol style="list-style-type: none"> 1. apply the exceptions contained in the <i>Local Government Regulation 2012</i> (Qld), section 236(1)(b)(ii), (2) and (4), and 2. enter into a lease with the Miles and District Historical Society Inc for part of Lot 116 on SP195996 Murilla Street, Miles, and 3. delegate authority to the Chief Executive Officer to negotiate and sign all documents necessary to finalise the lease with the Miles and District Historical Society Inc. <p>CARRIED</p>	Executive Services

Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
21/09/2022	Corporate Services Report Warra Progress and Heritage Society: Support Request Community Playground	AD6.6.2	That Council resolves to: <ol style="list-style-type: none"> 1. commend the Warra Progress and Heritage Society for its initiative in pursuing the establishment of a community playground within Warra; and 2. work with the Warra Progress and Heritage Society to develop a strategy for the development of a community playground which complements the existing community infrastructure within Warra, with a view to having such infrastructure considered as part of the ten year capital programme. <p style="text-align: right;">CARRIED</p>	Corporate Services
26/10/2022	Petition - Dalby Pool Heating	AD6.6.2	That the petition be received, and a report be brought back to Council.	Corporate Services
26/10/2022	Infrastructure Services Tender Evaluation Report MM08-22-23 Regional Sewer Relining	AD6.6.2	That this report be received and that Council: <ol style="list-style-type: none"> 1. Accept the tender from Veolia Operations Pty Ltd ABN 70 066 446 437, received under Request for Tender MM08-22-23 for the Regional Sewer Relining program; and 2. Delegate to the Chief Executive Office power to make, amend or discharge a contract to deliver the tender from Veolia Operations Pty Ltd ABN 70 066 446 437 <p style="text-align: right;">CARRIED</p>	Infrastructure Services
26/10/2022	Infrastructure Services Report Miles Effluent Disposal Options	AD6.6.2	That this Report be received and that Council; <ol style="list-style-type: none"> 1. Proceed with the repair of the Miles effluent irrigation system and allocate an additional \$150,000 as part of the mid-year budget review. <p style="text-align: right;">CARRIED</p>	Infrastructure Services

Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
16/11/2022	Executive Services Report Chinchilla Aerodrome Proposed Lease to Cameron Obst	AD6.6.2	<p>That this report be received, and Council resolves to:</p> <ol style="list-style-type: none"> 1. Apply the exceptions contained within section 236(1)(c)(iii) of the <i>Local Government Regulation 2012</i> (Qld) to enter into a new lease for Lease O of the Chinchilla Aerodrome; 2. Offer Mr Cameron Obst a ten-year lease over a portion of land at the Chinchilla Aerodrome known as Lease O, on the terms as set out in this Report; and 3. Delegate authority to the CEO to negotiate and sign all documents necessary to finalise Lease O with Mr Cameron Obst <p style="text-align: right;">CARRIED</p>	Executive Services

Consultation (Internal/External)

Chief Executive Officer;
General Manager (Community & Liveability);
General Manager (Corporate Services);
General Manager (Infrastructure Services); and
Relevant Managers, Coordinators and Officers.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

This report is provided to inform Council of the progress of resolutions of Council.

Attachments

Nil

Authored by: A. Lyell, Executive Services Administration Officer

Title **Corporate Services Report RFP02-22-23 Lake Broadwater On-site Caretaker**

Date 30 November 2022

Responsible Manager A. Ritchie, FACILITIES MANAGER

Summary

This report discusses the awarding of a tender (Quotation RFP02-22-23 Lake Broadwater Caretaker) for caretaking services at the Lake Broadwater Recreation Reserve.

Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- We proactively advance our region as a tourism destination.
- Our business and industry actively live and buy local.

Strategic Priority: Quality Lifestyle

- We take pride in our natural assets, environment, and heritage.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- Our effective asset management ensures that we responsibly maintain our community assets.

Material Personal Interest/Conflict of Interest

No material personal interests nor conflicts of interest were identified associated with the preparation of the report.

Officer's Recommendation

That Council resolves to:

- (1) accept the quotation RFP02-22-23 Lake Broadwater Caretaker from Tim Edward Walker ABN 43 441 171 669 for the quoted price, for a period of two years with two one-year extensions, for an estimated total contract value of \$411,840.00 (including goods and services tax); and
- (2) delegate to the Chief Executive Officer the power to make, amend, or discharge the contract to deliver the quoted services.

Background Information

Council holds the trusteeship of the State Reserve described as Lot 67 SP139357 and the Wilga Bush Camping Area on Lot 68 SP139357. The Reserve being managed by Council is known as the Lake Broadwater Recreation Reserve, which includes the land and improvements and the campsite and tracks to the Wilga Bush Camping Area. There is a residence on site to accommodate a caretaker.

Caretaking of Lake Broadwater Recreation Reserve is currently under a Management Services Agreement to a third party which is set to expire on 26 February 2023, with a new caretaker agreement required after this date. The current Management Services Agreement provides free accommodation and the retention of fees.

Report

The scope of services required for the new agreement includes the current support services and on-site management of the Lake Broadwater precinct under the terms of the current Management Services Agreement and seeks to provide significantly enhanced servicing associated with the additional grounds and site maintenance of the redeveloped Lake Broadwater precinct. While awaiting a longer-term solution, the maintenance has been managed using local sub-contractors, when available.

It was agreed to approach the market via a Request for Proposal to fulfill the caretaker agreement requirements to commence in 2023. A Request for Proposal is a two-round procurement method that can be used for goods, services, or works to request respondents to provide a solution to fulfill a specific requirement.

Internal stakeholders comprising of the Community and Marketing Manager, Senior Tourism Officer, Acting Services Support Co-ordinator, and Facilities Agreements Officer agreed upon an alternative procurement method after lessons learned during the 'Tara Lagoon Parklands Caretaker Agreement' procurement process. Council released the Request for Proposal on 28 October 2022, via Seek. This included a link to a specially designed request for proposal document and required applicants to submit a cover letter, addressing the evaluation criteria, and a resumé. The request for proposal was out for thirty-five (35) days.

As part of this process, a Community and Engagement Plan was developed which launched a campaign through various mediums, including inter alia Council's website, social media, signage, and E-News during the out-to-market period. The Request for Proposal incorporated two rounds of evaluation as follows:

Round one	Applicants to submit a cover letter, addressing the evaluation criteria, and a resumé.
	Evaluation
Round two	Site Visit
	Submission of Request for Proposal (Price)
	Presentation to evaluation committee
	Evaluation

Round one

Twenty-three (23) applicants made a submission, which was then shortlisted to five. The five shortlisted candidates addressed all required criteria and were evaluated independently by the evaluation committee to then proceed to round two.

Round two

Five shortlisted applicants were invited to participate in round two. The compulsory site visit and final proposals were completed by two parties. The other three parties became ineligible for or withdrew from final consideration. The preferred supplier quoted a total contract value of \$205,920.00 for a two year fixed term, and scored 65.85 out of 100, with the second applicant quoting \$338,518.05 and scoring 46.59 out of 100.00.

The evaluation committee received the final round two presentation from Tim Edward Walker in-person and the presentation received an overall score of 103/120. The evaluation committee utilised a 'discussion scoring sheet' to determine the preparedness, presentation, communication, professionalism, clear understanding of contract, and enthusiasm during the presentation. It was determined Tim Edward Walker was the preferred supplier. Therefore, it is the evaluation committee's recommendation to award the caretaker agreement to Tim Edward Walker. It is proposed that the agreement will commence on 13 March 2023 for a period of two years, with options to extend.

The proposed caretaker agreement is piloting a new delivery model, similar to the Tara Lagoon Parklands Caretaker, whereby as much importance is placed on "hard skills", such as site cleaning and maintenance, as on the "soft skills" required for a customer centric approach. This is expected to:

- (1) result in better outcomes for visitors and the local communities, where the caretakers are passionate ambassadors, proud of the facility they service and engaging with the community and visitors and value adding to local community events;
- (2) deliver value for money for Council and the community - increasing usage and revenue whilst maximising efficiencies, as well as providing operational transparency of sites; and
- (3) boost visitation to this premium recreation site, capitalising on the natural assets to create economic stimulus and tourism opportunities and encouraging visitors to stay longer in the region.

As part of this new Caretaker agreement, Council will receive the income generated from campers as opposed to the current arrangement where the caretaker retained this income. Last financial year, revenue collected by the current caretaker in 2021-22 is estimated to be \$42,000. It is expected that under the new arrangements and the fact that site activation is a requirement under the new contract, this figure will increase.

Management of the hall hire will also revert to Council, to be managed by the new Caretaker. The current community group managing this venue has surrendered its arrangement due to a change in circumstances. Currently, the hall has fourteen (14) bookings up until May 2023. It is expected this will generate approximately \$5,000 of income to Council. This figure is also likely to increase through proactive site activation.

Consultation (Internal/External)

Internal consultation was undertaken with the following stakeholders:

- (1) Procurement Department;
- (2) Legal Department;
- (3) Facilities Department;
- (4) Communication and Marketing Department;
- (5) Parks and Recreation Department; and
- (6) Senior Tourism Officer.

Legal/Policy Implications (Justification if applicable)

The following statutes and Council Policy apply to this procurement process:

- (1) *Procurement - Council Policy*;
- (2) *Local Government Act 2009* (QLD);
- (3) *Local Government Regulation 2012* (QLD);
- (4) *Work Health and Safety Act 2011*;
- (5) *A New Tax System (Goods and Services) Act 1999*; and
- (6) *Corporations Act 2001*.

Budget/Financial Implications

The contract is an annual cost of \$102,960.00 (including goods and services tax), for a total estimated contract value of \$411,840.00 (including goods and services tax) across the four years. The expense forms part of the current Facilities' operational budget approved by Council on 22 June 2022 which took into account the anticipated additional servicing requirements for the redeveloped site.

Income derived from the fees from camping and other recreational hire is forecasted to be of the order of \$55,500 (excluding good services tax) per annum and while in former years the income was retained by the caretaker under the terms of the Management Agreement, this new arrangement will see the revenue paid to Council through Council's new online Regional Management System.

The table below provides a summary of the forecasted financial position to manage this site based on the Request for Proposal price compared to the previous arrangements:

2021-22 Financial Year (excluding goods and services tax)		Under Caretaker Management (excluding goods and services tax)	
Caretaker cost	\$ 0	Caretaker cost	\$ 93,600
Operational costs	\$ 40,500	Operation costs	\$ 18,500
Revenue (retained by caretaker)	\$ 40,000	Revenue	\$ (55,500.00)
Net impact to Council	\$ 80,500	Net impact to Council	\$ 56,600.00

Based on the above figures, it is anticipated that Council will be approximately \$24,000 better off (per annum) under the new arrangements. Revenue may further increase, as there is a requirement for the active promotion of the facility by the new caretakers.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities '*to act and make decisions in a way compatible with human rights*'. The procurement process has been undertaken in a manner which does not impinge upon any person's human rights.

Conclusion

Tim Edward Walker has submitted a proposal that the evaluation committee has assessed will deliver the required standard of caretaker services at the Lake Broadwater Recreation Reserve. The new management model for the Lake Broadwater site will offer improved service standards and the opportunity to increase the level of camping and entertainment activities following the redevelopment of the site in 2021 and also offer greater transparency around revenue generated. Consequently, it is recommended that the contract be awarded.

Attachments

Nil

Authored by: Karene Paech, FACILITIES AGREEMENTS OFFICER

Title	Corporate Services Report Continuation of Tara Pool Resident Support Measures
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Date	25 November 2022
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Responsible Manager	A. Ritchie, FACILITIES MANAGER
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Summary

This Report discusses the support arrangements offered to members of the Tara District community to assist them to access other swimming pool facilities across the region while the construction of the replacement Tara swimming pool progresses.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- Our recreational spaces and community facilities are attractive, safe, and accessible.

Material Personal Interest/Conflict of Interest

No material personal interests nor conflicts of interest were identified associated with the preparation of the report.

Officer's Recommendation

That Council resolves to extend the current subsidy programme with:

- (1) a further \$14,000 to be made available to the Tara Amateur Swimming Club to support club members travelling to Dalby and Chinchilla, until the new Tara Swimming Pool has opened;
- (2) an allocation of \$28,000 to cover the costs of general admission and participation in Learn to Swim and Swim Squad programmes to Swim Fit for the 2022-23 season, available:
 - (a) to any residents of the Tara District accessing other regional pools, until the Tara Swimming Pool has opened; and
 - (b) to all patrons accessing the facilities of the Tara Swimming Pool upon reopening, for the balance of the 2022-23 season, for the purpose of recreational swimming only. Noting that upon reopening, fees for Learn to Swim and Swim Squad must be paid by the user; and
- (3) a provision of \$12,000 associated with the acquittal of Swim Fit's operating costs for the remainder of the 2022-23 start-up period for the Tara Swimming Pool.

Background Information

At its Ordinary Meeting of 21 July 2021 Council resolved to approve a range of support measures to be made available to residents across the broader Tara District for the duration of the closure of the Tara pool complex, necessitated by the construction of the new swimming pool.

A total of \$20,000 was approved for use by the Tara Amateur Swimming Club (Swim Club) to ensure continued access to training opportunities by way of attending another of the region's swimming pools. The Swim Club

has acquitted the use of these funds via Council's Smarty Grants system, with a total of \$19,281 expended to date.

The suite of funding to cover other free general admission and/or Learn to Swim programs received an allocation of up to \$30,000 for the twelve (12) months ending September 2022. These patron entry fees were reimbursed to Swim Fit through monthly acquittals, with the bulk of these funds called upon to reimburse Swim Fit for Learn to Swim and Squad swimmers across each month of the year, including over recent winter months as people took advantage of the heated pool options at other locations.

Report

While the Tara Pool Redevelopment project has been progressing well, a number of wet weather events have resulted in the practical completion for construction being extended to mid-March 2023, further weather events permitting. The pool will be able to open for the latter part of the 2022-23 summer season, which normally ends in mid-April. However, with the addition of pool heating at the new facility, the closing date for the season can now be extended to mid May 2023 (depending upon water temperatures achieved).

For the first part of this summer season, it is suggested that Council continue with the support measures for both the Tara Swim Club activities and the free general admission and Learn to Swim/Swim Squad activities at other regional pools until the Tara pool re-opens. Upon reopening, it is proposed to remove the subsidies for Tara residents attending other regional pools for all activities. It is expected that once the Tara pool reopens, the Tara Swim Club will return to the Tara pool to complete its swim season. If it elects to finish its season at an alternative facility, this will be at its expense. In addition, the funding subsidy for Learn to Swim and Swim Squad will cease, with the costs to be borne by the patrons.

However, it is recommended to continue the funding for general admission to the Tara Pool for the remainder of the extended 2022-23 season for all Western Downs residents to incentivise the use of the new facility. In terms of the plans for the reopening of the Tara pool, several promotional activities are planned to encourage a strong return of patronage to the pool for the remaining part of the season.

Swim Fit has proposed an interim financial operating model to Council to ensure its viability during this interim period, recognising that the reactivation of the Tara pool may take a while to build to full capacity and that the extended few weeks of the season does not form part of the current Management Agreement. A revised Management Agreement will be negotiated with Swim Fit for the final 2023-24 swimming season remaining for its contract.

Swim Fit's proposal is to retain the base management fee of \$31,794, which forms part of its current Management Agreement and to undertake an acquittal each of the remaining months until mid-May 2022, with full financial disclosure, to cover the net direct costs, plus a margin of \$1,500 per operating month. In the case of a net margin greater than \$1,500, Swim Fit will remit the additional funds to Council. Whilst difficult to estimate the likely impact of take-up at the pool it would be prudent to make a provision of up \$4,000 per month, inclusive of the \$1,500 margin.

Consultation (Internal/External)

Consultation has occurred with the following entities:

- (1) Tara Amateur Swim Club;
- (2) Director SwimFit;
- (3) Council's Communities Activation Department;
- (4) Council's Communications and Marketing Department; and
- (5) Council's Finance Department.

Legal/Policy Implications (Justification if applicable)

There are no legal nor policy implications associated with the consideration of the Tara Swimming Pool replacement project.

Budget/Financial Implications

The subsidies proposed is a total of \$54,000 and can be met from within existing the existing Council approved 2022-23 operating budget.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities '*to act and make decisions in a way compatible with human rights*'. There are no human rights implications associated with this report.

Conclusion

The Tara Pool Redevelopment project will deliver a new state-of-the-art pool precinct to the Tara District community. With the 2022-23 summer season already commenced and the practical completion of the pool still a number of months away, it is important to honour the intent of the previously approved subsidies by extending the provision for this season, to ensure continuity for the Tara District community.

Offering free entry to all residents for the balance of the extended 2022-23 season (upon reopening) will assist with encouraging the Western Downs community to use and embrace the new asset.

Attachments

There are no attachments related to this report.

Authored by: S. Shelton, A/FACILITIES SERVICE DELIVERY COORDINATOR

Title	Corporate Services Report MM10-22-23 Tara and Surrounds Public Toilets Cleaning Service
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Date	25 November 2022
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Responsible Manager	A. Ritchie, FACILITIES MANAGER
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Summary

This report pertains to awarding tender MM10-22-23 Tara and Surrounds Public Toilets Cleaning Service.

Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- We aggressively attract business and investment opportunities.
- Our region is a recognised leader in agribusiness, energy, and manufacturing.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- Our agile and responsive business model enables us to align our capacity with service delivery.
- Our effective asset management ensures that we responsibly maintain our community assets.

Material Personal Interest/Conflict of Interest

There are no material personal interests nor conflicts of interest identified by any person involved in the Tender MM10-22-23 Tara and Surrounds Public Toilets Cleaning Service procurement process.

Officer's Recommendation

That Council resolves to:

- (1) accept the submission from Perfect Clean Services ABN 23 895 275 514 for separable portion of Tender MM10-22-23 Tara and Surrounds Public Toilets Cleaning Service; and
- (2) delegate to the Chief Executive Officer the power to make, amend or discharge a contract with Perfect Clean Services ABN 23 895 275 514 to deliver the services in its submission.

Background Information

Currently, Tara and surrounds public toilet cleaning services are provided through suppliers engaged under various purchase order agreements as well as Council's Parks and Recreation staff. After reviewing the existing arrangements, it was determined that, to adequately deliver on the Council endorsed public toilet cleaning strategy and to ensure best value for money, submissions should be invited through the release of a tender to market.

The original tender released to market sought to encompass all public convenience cleaning services located within Tara and surrounds. However, following the relocation of Parks and Recreation functions from Corporate Services Division to Community and Liveability Division, cost savings identified in the tender process, through outsourcing cleaning services to an external supplier, could not easily be harvested due to the implications to staffing levels in the newly formed Parks and Recreation Department.

Following consultation with the General Managers of Corporate Services and Community and Liveability, the decision was made to seek Council resolution to award the portion of the scope relating only to public conveniences not currently serviced by the Parks and Recreation Department to allow time to consider the staffing implications associated with the change in service delivery.

The Facilities Department will continue to work with Parks and Recreation to identify how best to transition public toilet cleaning services region wide to an external supplier to take advantage of the forecasted cost savings identified through this current exercise.

Report

Council released a request for tender MM10-22-23 Tara and Surrounds Public Toilets Cleaning Service to the open market on Friday 16 September 2022. A detailed brief was incorporated in the tender documents, including scope and specification requirements. The tender was open for thirty-six (36) days, with companies invited to tender via Council's tender portal, Tenders.net and two (2) companies submitted documentation.

Submissions were evaluated on price and non-price criteria, including capability and capacity, methodology, and local content. Following the decision to reduce the scope as released to market, separable portion amounts were determined for each supplier.

Based on the submission received from Golden West Trading that only encompassed one of the remaining sites to be serviced, it was determined that its submission could not be considered as viable when applied to the revised scope. Column 4 on the table below indicates the pricing for the separable portion of MM10-22-23 Tara and Surrounds Public Toilet Cleaning Service for the full value of the contract term.

Name of Tenderer	Total Estimated Contract Value (whole scope) Two years with the option of two one-year extensions	Other Price Option (thirty per cent of scope) Two years with the option of two one-year extensions	<u>Separable portion</u> - sites serviced under purchase order only Two years with the option of two one-year extensions	Five per cent discount applied for local content	Total Score out of 100
Golden West Trading	\$1,712,040.00	\$513,612.00	Not Applicable	Yes	55.98
Perfect Clean Services	\$843,818.08	\$253,145.44	\$470,042.24	Yes	87.85

The evaluation revealed Perfect Clean Services ABN 23 895 275 514 as having submitted the most economical tender based on the original scope and the only viable tender based on the reduced scope. The evaluation committee members met 1 November 2022 and unanimously endorsed Perfect Clean Services as the preferred vendor. The evaluation committee recommends offering a contract for the separable portion only of its submission, commencing 17 December 2022 for a period of two years, with a further two one-year extension options, for a maximum contract term of four years.

Financial analysis of costings for current cleaning services of the separable portion of MM10-22-23 Tara and Surrounds Public Toilet Cleaning Service indicates an expected spend of \$682,202.00 over four years (inclusive goods and services tax). Based on the submission received by Perfect Clean Services ABN 23 895 275 514 for the separable portion, the expected four year contract value is \$470,042.24 (inclusive of goods and services tax), resulting in a harvestable cost saving of \$275,159.76 over four years.

Consultation (Internal/External)

Internal consultation was undertaken with the following stakeholders:

- (1) Procurement Department;
- (2) Facilities Department;
- (3) Parks and Recreation Department; and
- (4) Finance Department.

Legal/Policy Implications (Justification if applicable)

The following statutes and Council Policy apply to this procurement process:

- (1) *Procurement - Council Policy;*
- (2) *Local Government Act 2009 (QLD);*
- (3) *Local Government Regulation 2012 (QLD);*
- (4) *Work Health and Safety Act 2011;*
- (5) *A New Tax System (Goods and Services) Act 1999; and*
- (6) *Corporations Act 2001.*

Budget/Financial Implications

The submission from Perfect Clean Services for the separable portion of Tender MM10-22-23 Tara and Surrounds Public Toilets Cleaning Service represents an annual cost of \$117,510.56 (including goods and services tax), for a total potential contract value of \$470,042.24 (including goods and services tax). This annual expense already forms part of the Facilities operational budget approved by Council on 22 June 2022.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities '*to act and make decisions in a way compatible with human rights*'. There are no human rights implications associated with this Report.

Conclusion

The tender received from Perfect Clean Services not only represents value for money but also offers improved servicing for each site along with reduced complexity in purchasing arrangements through a reduction in the number of requisitions raised, eliminating the need for ad-hoc supplier engagement and streamlined invoicing processes when compared to services engaged under the previous Purchase Order arrangements. It is therefore recommended that this tender be accepted.

Attachments

Nil

Authored by: S. Eckert, FACILITIES ASSET OFFICER

Title **Review & Adoption of Amended 'Procurement - Council Policy'**

Date 17 November 2022

Responsible Manager T. Skillington, CHIEF FINANCIAL OFFICER

Summary

This report requests Council to review and amend the Procurement - Council Policy to align the Chief Executive Officer's delegated power to make, amend or discharge a contract for it with legislated tendering thresholds and high value contracts.

Link to Corporate Plan

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- Our people are skilled, and values driven to make a real difference.
- Our agile and responsive business model enables us to align our capacity with service delivery.

Material Personal Interest/Conflict of Interest

There are no material personal interests or conflicts of interest associated with this report.

Officer's Recommendation

That Council resolves to amend the first paragraph of *section 8. Contracting and Financial Delegation* of the *Procurement - Council Policy* to state:

'Council delegates the power to make, amend or discharge a contract for it to the Chief Executive Officer, under Section 257 of the *Local Government Act 2009*, to a maximum contractual value limited to adopted budget plus goods and services tax. In accordance with that authority, the Chief Executive Officer will further delegate such authority, under section 259 of the *Local Government Act 2009*, as per the Financial Delegations Framework.'

Background Information

Current situation

Procurement - Council Policy (the Policy) currently delegates the power to make, amend or discharge a contract for it to the Chief Executive Officer, under *Section 257 of the Local Government Act 2009* (the Act), to a maximum contractual value of \$200,000 (goods and services tax inclusive).

Consumer Price Index increase

The current delegation was first adopted by Council in July 2015 in its register of financial delegations to purchasing officers. Since then, the Consumer Price Index (CPI) has risen 19.44 per cent, on average across all Australian States and Territories. In addition to seasonal influxes, the COVID-19 pandemic caused extreme price movements, with ongoing impacts being seen in the last quarter (Q1, FY22/2) with an increase of 1.82 per cent of the total 19.44 per cent.

Goods and Services Tax

Taxation also plays a large part, from a goods and services tax perspective. Vendors typically include goods and services tax in the price they charge. The delegation considers the inclusion of goods and services tax for governance and risk management internal controls and best practice processes. Clarity on goods and services tax inclusion for procurement activity increases effective risk management and clearly identifies the selection of the appropriate financial delegation and subsequent procurement process.

Contemporary Council Delegations

As of November 2022, the Chief Executive Officers of the following councils had these nominated delegations, along with recorded full time equivalents at 30 June 2021:

Banana Shire Council, 281 full time equivalents	Limited to budgeted amount. Above budget is delegated by Council Resolution.
Bundaberg Regional Council, 869 full time equivalents	\$999,999 (goods and services tax Inclusive)
Central Highlands Regional Council, 433 full time equivalents	Limited to budgeted amount. Above budget is delegated by Council Resolution.
Fraser Coast Regional Council, 824 full time equivalents	Limited to budgeted amount. Above budget is delegated by Council Resolution.
Gladstone Regional Council, 677 full time equivalents	\$550,000 (goods and services tax Inclusive)
Gympie Regional Council, 469 full time equivalents	\$550,000 (goods and services tax Inclusive)
Isaac Regional Council, 413 full time equivalents	Limited to budgeted amount. Above budget is delegated by Council Resolution.
Lockyer Valley Regional Council, 296 full time equivalents	Limited to budgeted amount. Above budget is delegated by Council Resolution.
Maranoa Regional Council, 305 full time equivalents	Limited to budgeted amount. Above budget is delegated by Council Resolution.
Southern Downs Regional Council, 337 full time equivalents	\$5,500,000 (goods and services tax Inclusive)
Toowoomba Regional Council, 1,461 full time equivalents	Limited to budgeted amount. Above budget is delegated by Council Resolution.

For context, Western Downs Regional Council had 646 full time equivalents on 30 June 2021.

The rationale given by the above Councils with the unlimited and \$5,500,000 delegations was that the Chief Executive Officer is given the responsibility to deliver services required by Council for which they are contracted to manage operationally. However, they are also seen as being constrained by the resolved budget, specifically as defined under *section 173 Unauthorised Spending* of the *Local Government Regulation 2012*, meaning the constraint on their power is through the budgetary process.

Report

The purpose of the Policy's delegation review is to apply identified improvements by increasing the delegation for the Chief Executive Officer to being limited to the adopted budget of the local government.

This increase will provide benefits to Council's internal controls, namely aligning financial delegations to budget decision contracts, take into consideration industry evolution (such as Consumer Price Index adjustments and goods and services tax requirements) and allow process efficiency for the delivery of key programs to the Western Downs community.

In the last twelve (12) months, a total of seventy (70) Purchase Orders were raised over the value of \$200,000 (goods and services tax inclusive), with thirty-four (34) requiring Council resolution. The remaining were approved at Executive level via Panel Arrangements or via previous resolutions by Council (id est, annual Purchase Orders approved under long-term, Council resolved contracts, such as JJ Richards & Sons Pty Ltd).

By reducing the need for Council resolution, a significant amount of administrative burden would be relieved for several procurements that are, in almost all cases, low risk, standard operational contracts. Additionally, Council

officers are restricted in their procurement operations by the timeframes surrounding Council meetings. If a deadline is missed, the procurement is delayed by a month for limited benefit and the potential for additional operational costs, for example delays to capital works plans.

Consultation (Internal/External)

Consultation has occurred with the Chief Executive Officer, the General Managers, the Chief Financial Officer, the Chief Procurement Officer, General Counsel, and the Acting Customer Support and Governance Manager.

Legal/Policy Implications (Justification if applicable)

The following statutes, policies, and documents govern Council's procurement practices:

- (1) *Local Government Act 2009 (QLD)*;
- (2) *Local Government Regulation 2012 (QLD)*;
- (3) *Procurement - Council Policy*;
- (4) *Financial Delegations' Framework*; and
- (5) *Financial Delegations Register*.

Budget/Financial Implications

Process efficiencies have a financial benefit to Council in reduced administration costs and enhancement of autonomy in governance functions.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities '*to act and make decisions in a way compatible with human rights*'. There are no human rights implications associated with this report.

Conclusion

In order to assist with the efficient delivery of Council's capital and operational budgets, amendments to the delegated power to the Chief Executive Officer to make, amend, or discharge a contract for Council is required for Council's. The amendments restrict the exercise of the delegation to within the adopted budget and projects for each financial year. Any potential expenditure outside the adopted budget would still require a resolution of Council. The remainder of the Policy remains unchanged.

Attachments

1. Proposed amended *Procurement - Council Policy* (marked up current version)
2. CPI Increase Report

Authored by: JP Delofski, CHIEF PROCUREMENT OFFICER & G Dwyer, PROCUREMENT & PROBITY ADVISOR

Procurement - Council Policy

Effective Date	8 July 2011
Policy Owner	Chief Financial Officer
Link to Corporate Plan	Financial Sustainability
Review Date	October 2023
Related Legislation	<p>Corporations Act 2001</p> <p>Local Government Act 2009 (LGA)</p> <p>Local Government Regulation 2012 (Regulation)</p> <p>Work Health and Safety Act 2011</p> <p>A New Tax System (Goods and Services) Act 1999</p> <p>WDRC Employee Code of Conduct</p>
Related Documents	<p>WDRC Procurement- Financial Delegations Framework</p> <p>WDRC Corporate Card Guidelines and Conditions of Use</p> <p>WDRC Procurement Operations Manual and Standard Work Practices</p>

Policy Version	Approval Date	Adopted/Approved
1	8 July 2011	Special Meeting of Council
2	31 August 2012	Special Meeting of Council
3	21 December 2012	Ordinary Meeting of Council
4	6 February 2013	Ordinary Meeting of Council
5	26 July 2013	Special Meeting of Council
6	13 June 2014	Special Meeting of Council
7	2 July 2014	Ordinary Meeting of Council
8	1 July 2015	Ordinary Meeting of Council
9	20 April 2016	Ordinary Meeting of Council
10	17 August 2016	Ordinary Meeting of Council
11	26 October 2016	Ordinary Meeting of Council
12	23 October 2019	Ordinary Meeting of Council

This policy may not be current as Council regularly reviews and updates its policies. The latest controlled version can be found in the policies section of Council's intranet or Website. **A hard copy of this electronic document is uncontrolled.**

Procurement - Council Policy

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Procurement - Council Policy

1. OVERVIEW

Procurement represents a significant component of the Council's annual spend and covers a range of activities in acquiring goods and services in support of its key objectives and priorities. Through procurement, Council provides a major financial input into the economy of the region.

Council is operating under Chapter 6, Parts 3 and 4, Sections 224 to 238 *"Default Contracting Procedures"* of the Regulation.

Council recognises the importance of operating within its Annual Budget in the consumption of resources and the need to facilitate organisational outcomes.

2. OBJECTIVE

All procurement activities must aim to achieve the following objectives:

- Advancing Council's strategic priorities and outcomes in alignment with its Corporate Plan.
- Achieving value for money by:
 - applying value for money principles and methodologies to advance Council priorities;
 - identifying opportunities and maximising benefits to achieve the most advantageous outcome for Council; and
 - applying whole of life costing associated with acquiring, using, holding, maintaining and disposing assets.
- Encouraging local business and industry by preferring to purchase from local suppliers through applying the local spending preference when evaluating local & non-local quotations.
- Ensuring probity and accountability for procurement outcomes in accordance with Council's values, open competition and ethical behaviour. Procurement activities will be conducted honestly and with fairness to all participants.
- Procuring in a manner that is consistent with legislative requirements and the objectives of this policy.

For all officers of Council involved in the procurement process, this means being accountable and demonstrating high ethical standards in securing value for money and the most efficient use of public resources.

3. DEFINITIONS

(The) Act

Local Government Act 2009, Queensland



Procurement - Council Policy

Authorised Officer

An officer or agent of Council making, varying or discharging a contract, approving a purchase requisition or approving payment of a supplier's claim under the authority delegated by the Chief Executive Officer under *Section 259* of the Act or by virtue of the authority vested in the officer's appointment.

Corporate Cardholder and Fuel Cardholder

An officer of Council to whom the issue of a Corporate Card or Fuel Card has been approved.

Corporate Plan

Council's primary planning instrument which aims to achieve its key social, economic and environmental priorities.

Contractor or Seconded

A person who has been contracted by Council or has been seconded from another organisation to perform a role within Council.

Consultant

A person or entity engaged under contract on a temporary basis to provide professional advice to assist decision making by Management and Council.

A consultant is not a person or an organization that has been contracted to temporarily fill staff vacancies or to assist in the management of project/program delivery which is temporarily beyond the Council's capacity.

Goods and Services

All types of goods and services including building and construction services.

GST

Goods and Services Tax, as legislated in *A New Tax System (Goods and Services Tax) Act 1999* and related legislation and regulation.

Local Supplier:

In this policy, a local supplier is defined as a business that:

- is beneficially owned by persons who are residents or rate payers of the region; or
- has its principal place of business within the region; or
- otherwise has a place of business within the local government area of Council which solely or primarily employs persons who are residents or rate payers to service the needs of the region.

Local Government Association of Queensland Ltd (LGA) Arrangement:

A purchasing arrangement entered into by:



Procurement - Council Policy

- the LGA, or a company registered under the *Corporations Act 2001*, if the LGA is its only shareholder and in accordance with Section 234 of the Regulation; and
- if LGA or its controlled company were a local government, it would be either a contract with an independent supplier from a register of pre-qualified suppliers or a preferred supplier arrangement.

Procurement

Activities that relate to the making of contracts for the supply of goods and/or services.

Purchasing

An act or process which gives effect to the buying, hiring, leasing, rental or exchange or any other commercial transaction involving the outlay of funds in return for the provision of goods and/or services to or on behalf of Council, Council staff or its agents.

Purchasing Officer

An officer authorised to purchase goods and services on behalf of Council under *Section 238 of the Regulation*.

Purchase Order

A uniquely numbered order form detailing Council's requirements, in relation to a supply of goods and/or services.

Purchase Requisition or Requisition

An online or manually prepared statement of requirements for goods and/or services to be authorised by an officer with an appropriate level of delegated authority. Requisitions are the basis for the production and issue of official Purchase Orders.

Pre-Qualified Supplier

A supplier who has been assessed by Council as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.

(The) Regulation

Local Government Regulation 2012, Queensland.

Requisitioning Officer:

An officer or agent of Council preparing a Purchase Requisition for goods and/or services.

4. APPLICABILITY

To whom this policy applies:

- all Council officers authorised to purchase, or approve the purchase of, goods and services on behalf of Council;



Procurement - Council Policy

- all Contractors or Seconded engaged by Council who are involved in any procurement process;
- Councillors; and
- Council as a whole.

To what this policy applies:

all procurement methods, regardless of the type of procurement including petty cash, purchase and fuel cards, purchase orders and non-order purchases;

- procurement of all classes of resources including consultants and contractors, goods and services, all minor and major capital works and disposal of assets; and
- all procurement activities including planning, design, specification writing, evaluation and selection of suppliers, financing and contract administration.

5. SOUND CONTRACTING PRINCIPLES

All purchasing is represented in a contractual arrangement of one form or another and is governed by contract law. In establishing contracts for the purchase of goods or services or the carrying out of work, all delegated officers must have regard to sound contracting principles under Section 104 of the Act when seeking quotes or tenders for the supply of goods and/or services. To remove any doubt, Section 104 (8) of the Act declares that it does not require equal consideration to be given to each of the sound contracting principles.

Value for Money

Promote value for money principles to achieve the most advantageous outcome for Council. Any value for money assessment must take into account:

- the quality of goods and services;
- fitness for purpose of the proposal;
- the potential supplier's relevant experience and performance history;
- flexibility of the proposal (including innovation and adaptability over the lifecycle of the procurement);
- environmental sustainability of the proposed goods and services (such as energy efficiency and environmental impact); and
- whole of life costs.

Open and Effective Competition

To conduct transparent processes and promote effective competition between potential suppliers.

Encourage the development of competitive local business and industry

By supporting the development of local business and industry within the boundaries of Council, Council not only assists in growing the economy of the region but makes the region more resilient. In essence, Council must give every opportunity for competitive local suppliers of goods and services to conduct business with Council.



Procurement - Council Policy

Environmental Protection

To ensure suppliers comply with legislative requirements, but also encourage proactive strategies that may better protect the environment, Council staff are to avoid purchasing known hazardous and environmentally damaging products where alternatives are available within reasonable bounds of price performance and suitability.

Ethical Behaviour and Fair Dealing

To apply sound and ethical principles and promote equal and fair opportunity to all potential suppliers, Purchasing Officers will act with fairness, integrity and be professional in all dealings.

6. PROCUREMENT PREFERENCES (LOCAL SPENDING)

In accordance with *Section 104(3) (c) of the Act*, Council is committed to the development of local business and industry to support the growth and resilience of the region's economy. Council will apply a preference reduction in favour of local suppliers of goods and services provided that performance, quality, suitability and other evaluation criteria are comparable to that of other offers.

The preference reduction to apply to the local quoted/tendered price is **5% of the contract value up to \$500,000 or a maximum of \$25,000 for contracts over \$500,000**, although the latter may be varied with the approval of the Chief Executive Officer.

Australian Made

All things being equal, Council prefers to buy Australian made products and services.

Compliant Products

Council officers will ensure that the product proposed to be purchased complies with Australian standards.

7. ETHICAL BEHAVIOUR AND FAIR DEALING

The objective of the *Ethical Behaviour and Fair Dealing* principle is to ensure that Purchasing Officers act with integrity and in a way that shows a proper concern for the public interest.

Council officers involved in the purchasing process must avoid and/or declare, to their Supervisor, Manager, General Manager or the Chief Executive Officer, any actual, perceived or potential conflicts of interest or material personal interest (please refer to Council's Code of Conduct and *the Act*), and, if there is a conflict of interest, take no further part in the process.

However, under certain circumstances, a Council Officer at a minimum of Manager level may agree to an employee's participation in a procurement. This requires a conflict of interest management plan to be developed and approved by a Council Officer who is, at a minimum, Manager level.



Procurement - Council Policy

8. CONTRACTING AND FINANCIAL DELEGATION

Council delegates the power to make, amend or discharge a contract for it to the Chief Executive Officer, under *Section 257 of the Act*, to a maximum contractual value limited to adopted budget plus Goods and Services Tax of \$200,000 GST inclusive. In accordance with that authority, the Chief Executive Officer will further delegate such authority, under *Section 259 of the Act*, as per the Financial Delegations Framework.

Council captures these authorisations under a Register of Financial Delegations in accordance with *Section 260 of the Act*. To avoid doubt, financial delegations under this Policy are inclusive of GST.

Financial delegations are with the position and not with the officer. Therefore, a staff member relieving in a position has the financial delegations of the position.

9. TENDERING AND QUOTING THRESHOLDS

The following financial thresholds apply to all purchases of goods and services:

Monetary value	Requirements
Up to and including \$2,200 GST inclusive.	At least one verbal or, where possible, a written quote (or estimate) is required and recorded. <i>While there is no requirement to invite more than one quote at this level, if you feel that the quotation/estimate is <u>not</u> good value for money, invite another.</i>
Greater than \$2,200 GST inclusive and less than or equal to \$5,500 GST inclusive.	At least two verbal or preferably written quotes are to be invited and recorded. <i>A minimum of five (5) business days need to be allowed when requesting quotations.</i>
Greater than \$5,500 GST inclusive and less than or equal to \$16,500 GST inclusive.	At least two written quotes are to be invited, where possible, and recorded. <i>A minimum of five (5) business days needs to be allowed when requesting quotations.</i>
Greater than \$16,500 GST inclusive and less than or equal to \$220,000 GST inclusive.	At least three written quotes are to be invited, where possible, and recorded. <i>A minimum of ten (10) business days need to be allowed when requesting quotations.</i>
Greater than \$220,000 GST inclusive.	Tenders must be called by following the Tender Process in <i>Section 228 of the Regulation</i> , unless an exception to call tenders applies under <i>Division 3 of the Regulation</i> . Refer to "Exceptions to the Requirements to Seek Tenders or Quotations" in this policy.



Procurement - Council Policy

	<p>In accordance with <i>Section 238 of the Regulation</i>, the Chief Executive Officer may make, amend or discharge a contract if the contractual action has been provided for in Council's approved Annual Budget and the purchase does not exceed the adopted budget for that project.</p> <p>Note: <i>Section 224 (3) of the Regulation</i> states "A large-sized contractual arrangement is a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$200,000 or more in a financial year, <u>or over the proposed term of the contractual arrangement.</u></p> <p>Example: A contractual arrangement for the supply of a service over a 5-year period that is expected to be worth, exclusive of GST, \$80,000 each year has a total expected value of \$400,000.</p> <p><i>This process requires Council to advertise the tender and allow a minimum of twenty-one (21) days for submissions to be received from the date of the first advertisement.</i></p>
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If a procurement process is unable to meet the requirements outlined in this section, as it pertains to the time to be given to suppliers to quote, the approval to proceed with a reduced timeframe must be by the requisitioner's General Manager or the Chief Executive Officer.

Goods required in the event of a genuine emergency will be exempt from the quoting period requirements, however these situations are to be fully documented, reviewed and approved after the fact by the requisitioner's General Manager or the Chief Executive Officer.

A register of quoting period exemptions for specific categories of expenditure will be kept by the Chief Executive Officer. This register will be reviewed at least annually.

Note: At least one (1) quote shall be sought from a local supplier where practical.

10. DISPOSAL OF LAND OR OTHER VALUABLE NON-CURRENT ASSETS

In accordance with *Section 224 (5) and (6) of the Regulation*, Council must enter into a **valuable, non-current asset contract** to dispose of land, plant or equipment or another type of non-current asset if the **valuable non-current asset** is:

- land, or
- another non-current asset that has an apparent value that is equal to or more than the limit set by the local government. Refer to the Asset Recognition - Council Policy for these limits.



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The method of disposal of valuable non-current assets (other than land) with an apparent value less than the limits set by Council shall be at the discretion of the Chief Executive Officer.

11. EXCEPTIONS TO THE REQUIREMENT TO SEEK TENDERS OR QUOTATIONS

The Regulation provides for the establishment of contracts as purchasing arrangements to optimise service delivery and minimise the administrative costs to Council in the purchasing cycle.

Details of the exception are to be recorded on the requisition prior to raising a purchase order.

The Council may establish the following purchasing arrangements:

- Approved Contractor List (*Section 231*)
- Register of Pre-Qualified Suppliers (*Section 232*)
- A Preferred Supplier Arrangement (*Section 233*)

Approved Contract List (*Section 231*)

This section applies to a medium sized contractual arrangement and a large sized contractual arrangement for services.

Council may enter into the contract with a person or organisation on an approved contractor list. However, quotes need to be sourced in accordance with the tendering quoting thresholds set out in section 9 of this Policy.

An approved contractor list is a list of persons or organisations considered to be appropriately qualified to provide goods and/or service.

Except for emergency situations, a General Manager or the Chief Executive Officer must approve an officer not inviting written or verbal quotations in accordance with section 9 of this Policy. This approval must be given prior to seeking quotes.

Register of Pre-Qualified Suppliers (*Section 232*)

Council may enter into a contract with a person or organisation on a Pre-Qualified Suppliers list. Council has a pre-qualified suppliers' arrangement in place for Infrastructure Services.

While *Section 232(2) of the Regulation* states that Council may enter into the contract without first inviting written or verbal quotes under pre-qualified supplier arrangements, this should only be used in exceptional circumstances. In most circumstances, Council will require written or verbal quotes in accordance with the tendering and quoting thresholds set out in section 9 of this Policy.



Procurement - Council Policy

A pre-qualified supplier is a supplier who has been assessed by Council as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.

Successful Tenderers who have previously been engaged in the past 12 months as a Council staff member in a similar role to that proposed to be filled by a Consultant/Contractor will be ineligible for engagement in such a role unless otherwise approved by the Chief Executive Officer.

Except for emergency situations, a General Manager or the Chief Executive Officer must approve an officer not inviting written or verbal quotations in accordance with section 9 of this Policy. This approval must be given prior to seeking quotes.

Preferred Supplier Arrangement (Section 233)

Council may enter into a contract with a person or organisation under a preferred supplier arrangement. A preferred supplier arrangement is appropriate to put in place where there is:

- a need for good and/or services in large volumes or frequently
- better value is achieved by accumulating demand for goods and/or services; and
- able to describe the goods and/or services in a manner that is easily understood by the relevant industry.

While *Section 233(2) of the Regulation* states that Council may enter into the contract without first inviting written or verbal quotes under preferred supplier arrangements, this should only be used in exceptional circumstances. In most circumstances, Council will require written or verbal quotes in accordance with the Tendering and Quoting Thresholds set out in 9 above.

Except for emergency situations, a General Manager or the Chief Executive Officer must approve an officer not inviting written or verbal quotes in accordance with section 9 of this Policy. This approval must be given prior to seeking quotes.

LGA Arrangement (Section 234) Exceptions

Council may enter into a contract for services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement. However, this should be the **exception rather than the rule**.

Except for emergency situations, a General Manager or the Chief Executive Officer must approve an officer not inviting written or verbal quotes in accordance with section 9 of this Policy. This approval must be given prior to seeking quotes.

Tender Consideration Plan Exceptions (Section 230)

Council may enter into a contractual arrangement without first inviting written quotes or tenders if it:

- decides by resolution to prepare a quote or tender consideration plan, and
- prepares and adopts the plan.



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This mechanism is used by Council to manage its Panel Arrangements.

This Plan also provides the Chief Executive Officer with the delegation to approve certain purchases over \$200,000 GST inclusive without having to call tenders. The "Tender Consideration Plan" will be in force until the Panel Arrangements expire or are terminated.

The certain purchases the Chief Executive Officer may approve include goods and services that do not involve significant technical specification or are of relatively low risk. Consequently, they do not require a major works contract. Transactions that would be signed off by the Chief Executive Officer include, but are not limited to:

- bundling of white plant procurement to achieve economies of scale including better pricing;
- yellow plant purchases;
- petroleum and diesel fuels; and
- reseals of roads.

For contracts that are not covered under these arrangements, the calling of quotations and tenders for medium and large sized contracts will be in accordance with section 9 of this Policy.

Other Exceptions (Section 235)

Council may enter into a medium-sized contract (*Section 225 of the Regulation*) or large-sized contract (*Section 226 of the Regulation*) without first inviting written quotes or tenders if:

- Council resolves it is satisfied that there is only one (1) supplier who is reasonably available;
- Council resolves that, because of the specialized or confidential nature of the services that are sought, it would be impractical or disadvantageous for it to invite quotes or tenders;
- a genuine emergency exists;
- the contract is for the purchase of goods and is made by auction;
- the contract is for the purchases of second-hand goods; or
- the contract is made with, or under an arrangement with a government agency.

These exceptions should be rarely used.

Functional or Practical Exceptions under \$16,500 GST inclusive

The following are transactions for which exceptions are made:

- Council is committed to the terms and conditions of an original supply contract. For example:
 - requiring quotes for specialized equipment or equipment when the machinery is under warranty;
 - where there is only one supplier;
 - where the use of a substitute product may void the warranty, or
 - requiring more than one quote for the repair of vehicles when the insurer requires only one quote.
- Diagnostic mechanical reporting and subsequent repair. At times it can be far more expensive to seek quotes for the repair of the equipment after the diagnostics have been done by a service provider. Officers



Procurement - Council Policy

need to use their judgment whether the diagnostics service provider is best placed to undertake the repair work.

- Without prejudice payments which may be made. For example, where a member of the public slips and strains their ankle in the Visitors car park. Such a payment is not an admission of guilt but will reduce the likelihood of future legal action.
- State, Federal and Local Government charges and taxes including roadworthy certificates, licenses and registration.

Council Officers are not required to call further quotations up to a value of \$16,500 GST inclusive under these circumstances and General Manager or Chief Executive Officer approval is not required for variations to the tendering and quoting thresholds set out in section 9 of this Policy.

Expressions of Interest

Expressions of Interest may be used by Council as a process for establishing a formal contract.

12. ENGAGEMENT OF CONSULTANTS/CONTRACTORS

It is acknowledged that at times, it is necessary to purchase the services of Consultants/Contractors to undertake works which are outside the capacity or expertise of current staff resources. Such engagements typically involve a Consultant/Contractor working alongside existing Council staff to manage or deliver specific projects or longer-term programs or to fill staff places which could not be filled through the Council's recruitment processes.

Officers engaging Consultants must have regard to the Sound Contracting Principles as detailed in this Policy.

13. EVALUATION/ACCEPTANCE OF TENDER OR QUOTATION

Where Council decides to accept a tender or quotation, it must accept the tender or quotation most advantageous to it in accordance with *Section 228 (9) of the Regulation*. In deciding the tender or quotation most advantageous to it, Council must have regard to the *Sound Contracting Principals (s104) of the Act*. However, Council may decide not to accept any tender or quotation available to it.

If a formal contract is to be prepared an official purchase order must still be raised.

Tenders for goods and services over the value of \$220,000 GST Inclusive must be evaluated by no less than three (3) suitably qualified officers, to be:

- Council officers; and/or
- independent consultants engaged for that purpose. No more than two (2) of the three (3) suitably qualified officers will be independent consultants.

Each quote or tender submitted must be evaluated using the same methodology for each invitation.



14. CHANGES TO TENDERS

Section 228 (7) of the *Regulation*, provides that Council may invite all the persons who have submitted a tender to change their tender accordingly where there is a change in the tender specification. Changes requested must be related to changes in the tender specification and must be addressed to all Tenderers.

This provision only applies if Council has invited tenders for a contract and the invitation to tender states that Council might later invite all Tenderers to change their tenders.

15. PETTY CASH

Petty cash purchasing is intended to be used for low value, one off purchasing transactions. The total value of the transaction must not exceed \$100 (inclusive of GST). Splitting of transactions over several petty cash purchases is prohibited.

16. GOODS & SERVICES TAX

Council purchasing shall be conducted in compliance with the statutory requirements of the *A New Tax System (Goods and Services Tax) Act 1999* and related acts and regulations.

17. WORKPLACE HEALTH AND SAFETY

All purchasing officers should consider the *Workplace Health and Safety Act 2011*, Regulations and Council's Workplace Health and Safety Policy in all procurement activities.

18. QUALITY ASSURANCE

Council prefers to acquire its requirements for goods and services or work to be performed from suppliers with quality systems in place.

19. CONTINGENCIES

Contingencies are an allowance provided in the event of required variations to contracts to allow for the successful completion of contracts. An allowance for contingencies may vary due to the type of contract and the exclusions under the contract. For example, a fixed price design and construct contract should have a relatively low and possibly no contingency. However, even within a fixed price civil construction contract, there may be a higher contingency due to exclusions under the contract. Examples of exclusions that may lead to a higher contingency include uncertainty around soil conditions or the presence of asbestos.

Where a contingency allowance is provided for under the project, it must be approved by the Chief Executive Officer if it is greater than the minimum of 5% of contract value or \$50,000. A General Manager will approve all other contingency amounts.

Any proposed increase in a contingency must also be authorised by the Chief Executive Officer.



20. PURCHASE ORDERS

Official purchase orders are to be issued for all of Council's purchasing requirements except for the categories listed in non-purchase orders outlined in section 22 of this Policy.

Council purchase orders will be raised and issued from properly completed requisitions (except for procurement with a value less than \$2,200 GST Inclusive), which have been authorised by officers with appropriate financial levels of delegated authority before goods or services are procured and not at the time an invoice is received. In emergency situations the officer should generate the requisition and purchase order as soon as practical after the purchase.

Relevant documentation, including details of quotes/tenders received, evaluations undertaken and proposed contracts, is to be attached to Council's official requisitions for goods and services where necessary.

The issue of an official purchase order evidences the establishment of a contract between Council and a supplier.

Splitting of Orders

Council officers are prohibited from splitting orders for the purposes of acquiring goods or services above their delegated amounts or to avoid the necessity to obtain quotes or call for tenders.

21. PURCHASE ORDER VARIATIONS

For purchases up to \$5,500 GST inclusive

Where a variation occurs within this range, the officer who has authorised the original Purchase Order will be responsible for approving the overpayment.

For purchases over \$5,500 GST inclusive

Variations for purchases over \$5,500 Inc GST must be recorded on a justification/variation form.

All authorisations for variations are to be administered in accordance with the *Procurement Practice Guide: Managing variations*. This guide is owned and approved by no less than the Chief Executive Officer.

22. NON-PURCHASE ORDERS

Non-purchase order payments include:

- Petty cash;
- Corporate Card and Fuel Card purchases;
- Ongoing accounts (i.e. fixed and mobile telephone, internet, utilities, subscriptions, vehicle registrations);
- Grants, donations and subsidies provided by Council;
- Without prejudice payments;



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- Statutory charges (i.e. WorkCover, insurances, Fire & Emergency Services Levy, taxes)
- Employee reimbursements; and
- Insurance Excess Fees.

23. SEPARATION OF DUTIES

Council requires clear separation of duties in all stages of the procurement process. This means when:

Requisitioning and raising purchase orders

1. The officer requesting to purchase a good or service must not be the officer who approves the requisition. This officer must sign and print their name on the requisition as the "*Requisitioned by:*" officer, or documentary evidence that proves they have requested the goods or service must be provided with the requisition, for example an email;
2. The approving officer is to be, at a minimum, a peer to the officer requesting the good or service that is able to effectively review the request. This person must sign and print their name on the requisition in the "*Signature of Authorising Officer:*" area or documentary evidence that proves they have approved the requisition must be provided with the requisition, for example an email; and
3. Purchases for less than \$2,200 GST Inclusive do not require a requisition form and, as such, a separation of duties in the requisitioning phase of a procurement is not required if the officer requesting the goods and/or service has a financial delegation. Officers are encouraged to procure using corporate cards for amounts less than \$2,200 GST Inclusive, where possible.

Approving a payment

1. Evidence of receipt of a good or service is mandatory. This can be in the form of:
 - a. A physical document that shows the receipt by a Council officer (their signature and printed name), for example a delivery docket, packing slip, timesheet. This is the preferred method and the documents are to be referenced in the place provided for on the Accounts Payable stamp; or
 - b. An email from the receiving officer that states they have received the goods or service. At a minimum, the email should note the company they received the goods or service from, a description of the goods or service received, the quantity that was received (usually regarding goods received) and the invoice, requisition and/or purchase order to which the receipt relates to. This is to be referenced in the place provided for on the Accounts Payable stamp; or
 - c. The signature and printed name of the receiving officer in the place provided for on the Accounts Payable stamp;
2. To ensure the separation of duties, the officer that received the goods or service must not be the officer that approves the payment;
3. The approving officer must check the quantities verified as received agree with what was ordered and the prices charged on the invoice agree with what was agreed to on the Purchase Order; and
4. The approving officer is to be, at a minimum, a peer to the officer that received the good or service that is able to effectively review the payment. They are to indicate their approval by completing the Accounts



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Payable stamp or documentary evidence that proves they have approved the invoice must be provided with the invoice, for example an email.

Approval roles are solely the responsibility of Council officers that have a financial delegation, as outlined previously in this Policy.

24. RECEIPT OF GOODS AND SERVICES

Goods received must be inspected to ensure the correct quantity of goods have been delivered in working condition prior to being receipted. Services received are to be verified as performed to an acceptable standard prior to being receipted.

Officers receiving goods or services cannot authorise receipts other than those relevant to their work area. Officers authorised to purchase on behalf of Council may also be required to receipt goods and services and authorise payments.

25. PAYMENT TO SUPPLIERS

Payments to suppliers for goods or services received shall be made no later than 30 days after presentation of invoices.

Where special payments are requested in advance of the receipt of goods or services, e.g. deposits for overseas supply, purchase of government publications, payment of conference attendance fees in advance and the like are required, the early payment shall be approved by the Accounts Payable Supervisor, Chief Procurement Officer or Chief Financial Officer.

26. TERMINATION OF CONTRACTS

Where a supplier fails to satisfy requirements and performance under the arrangement, the contract should be terminated in accordance with the terms and conditions of the contract.

All contracts entered into by the Council must contain provisions entitling the Council to terminate the contract for breach or non-performance. To terminate a contract, Council must follow the procedures specified in that contract. Care must be exercised in terminating a contract as improper termination may give a supplier rights against Council for wrongful termination (including rights for compensation).

27. SPECIFICATION WRITING

Specifications shall be prepared to comprehensively reflect Council's requirements and provide a basis on which respondents to tenders and quotations can competitively provide offers to Council.



28. RELEASE OF INFORMATION

Once tenders or quotations have been received, Council Officers undertaking evaluations should avoid contact with officers of the tendering/quoting entity, except when seeking clarification of tender issues. Clarification should be requested in writing to the suppliers.

No information shall be given to any tendering/quoting entity unless the same information is given equally to all during the procurement process.

Post offer feedback must be provided to unsuccessful entities upon request. This feedback shall not provide any confidential, or in confidence, information about the successful supplier.

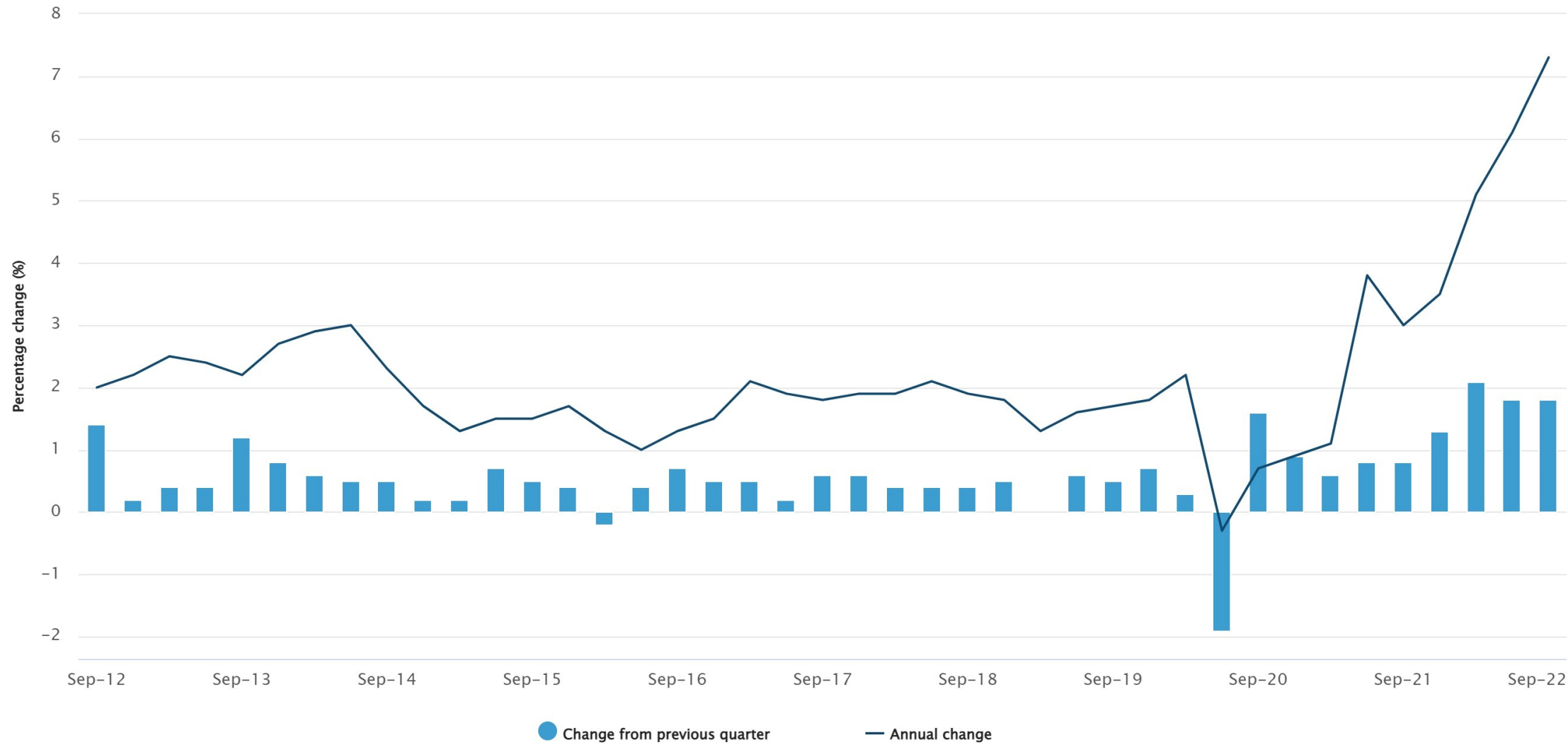
The feedback may include:

- the name of the successful tendering/quoting entity;
- the total price offered; and

any general information that may assist with enhancing the competitiveness of any future bid



All groups CPI, quarterly and annual movement (%)



Source: Australian Bureau of Statistics, Consumer Price Index, Australia September Quarter 2022

Title **Corporate Services Financial Report November 2022**

Date 21 November 2022

Responsible Manager T. Skillington, CHIEF FINANCIAL OFFICER

Summary

The purpose of this Report is to provide Council with the Financial Report for the period ending 21 November 2022.

Link to Corporate Plan

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- We focus on proactive, sustainable planning for the future.

Material Personal Interest/Conflict of Interest

There are no personal interests nor conflicts of interest associated with the consideration of this matter.

Officer's Recommendation

That Council resolves to receive the Financial Report as of 21 November 2022 and to:

- (1) approve new capital projects being added to the 2022-23 programme with \$33,329,000 in expenditure and \$31,909,426 in income;
- (2) approve the 2023-24 capital budget for the Chinchilla Cultural Precinct of \$3,173,515 in expenditure and \$3,465,660 in income to be brought forward to the 2022-23 budget, and;
- (3) defer \$540,208 of capital projects from the 2022-23 programme to the 2023-24 programme.

Background Information

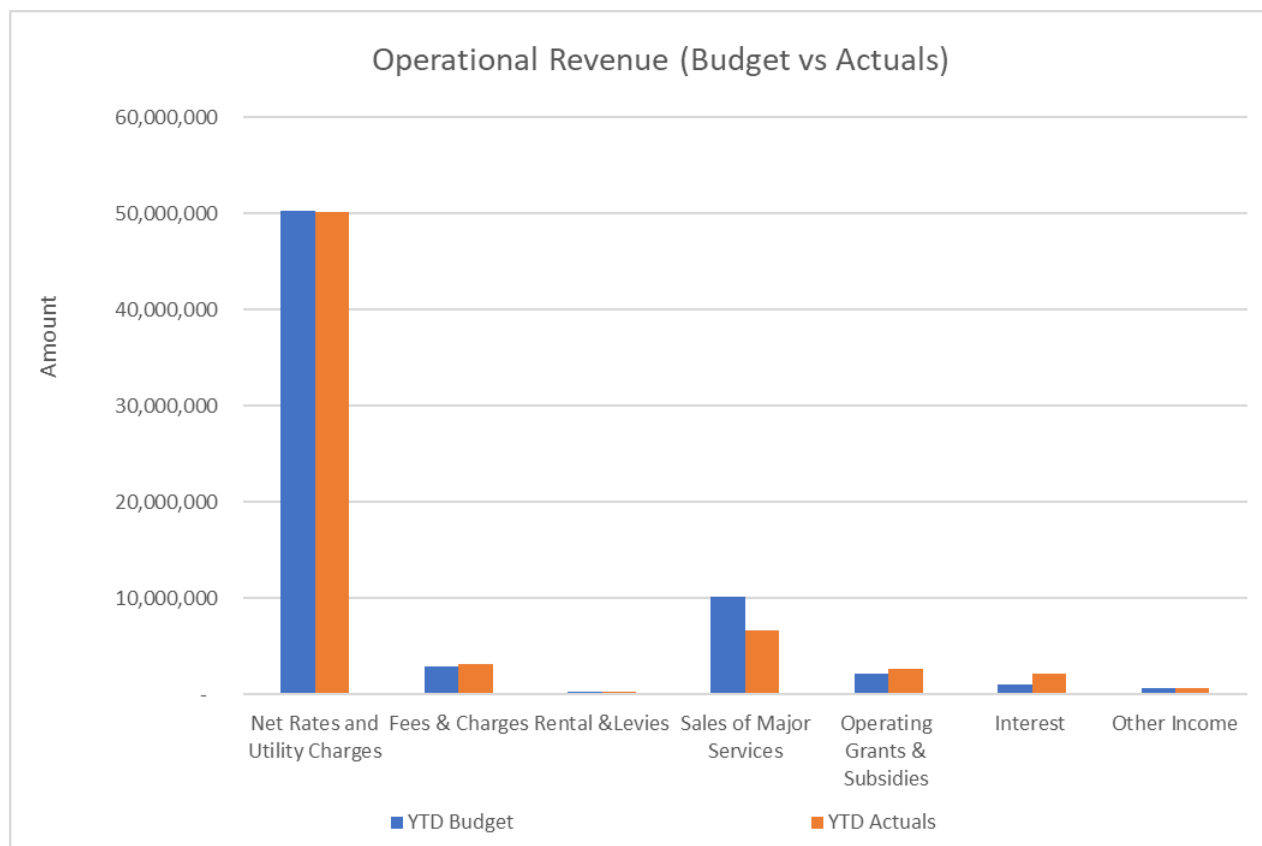
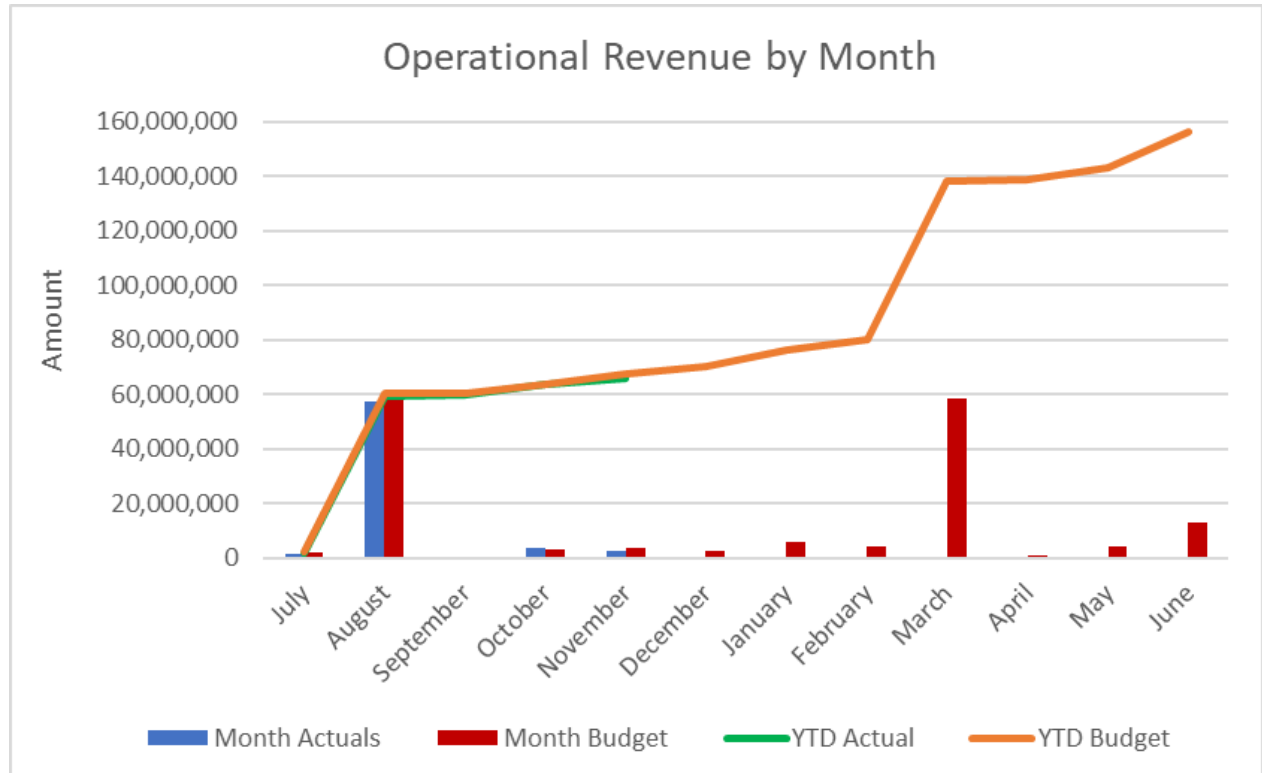
The Chief Executive Officer is required by Section 204(2) of the *Local Government Regulation 2012* to present the Financial Report once a month or at each meeting if the local government meets less frequently than monthly. The Financial Report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Report

1. Operating Result

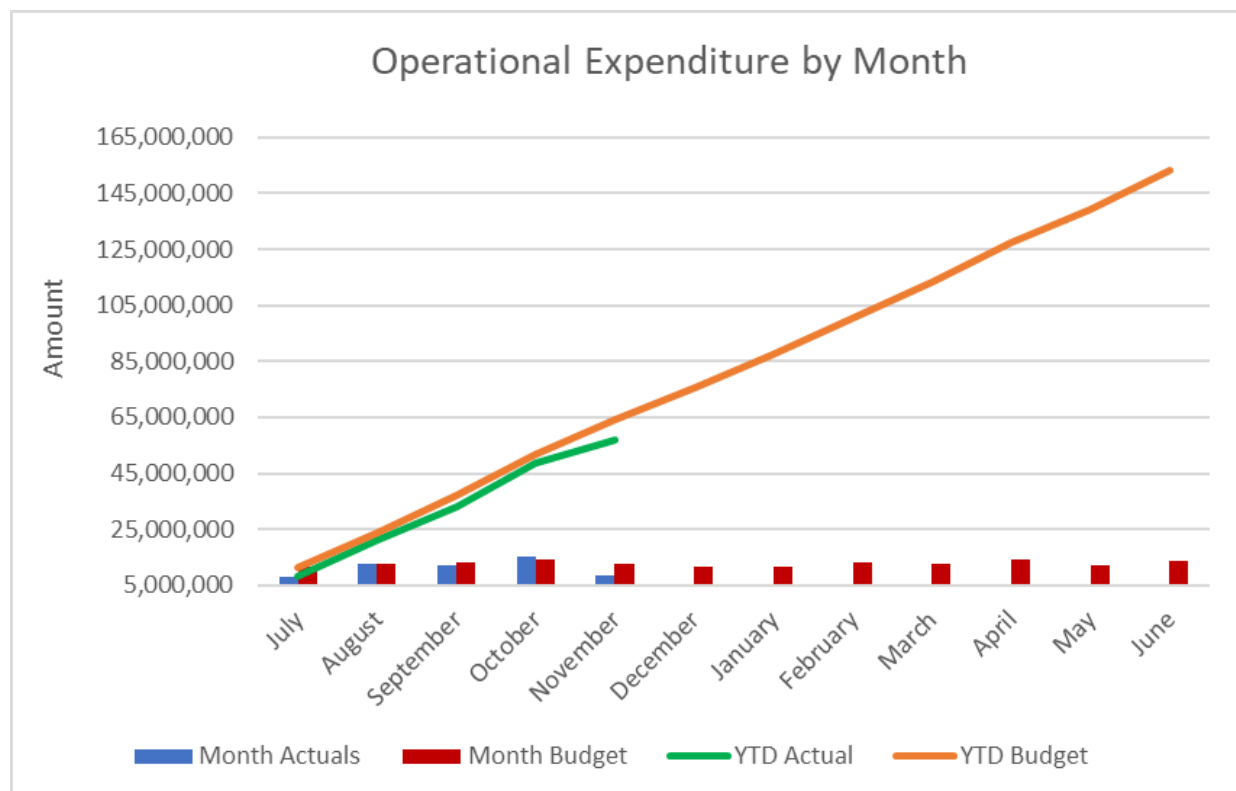
The operating surplus as of 21 November 2022 is \$8,614,895, compared to a budgeted surplus of \$3,330,272, which is \$5,284,623 better than budget. This better than budgeted position is due mainly to a lag in Materials and Services spend and one pay period of employee benefits outstanding. The Operating Surplus ratio as of 21 November 2022 is 13.10 per cent which is well above Council's target of one per cent. The Operating Surplus ratio has exceeded target due to revenue exceeding expenditure due to the first rates levy being levied (Council's major revenue stream) and only five months of expenditure being expensed.

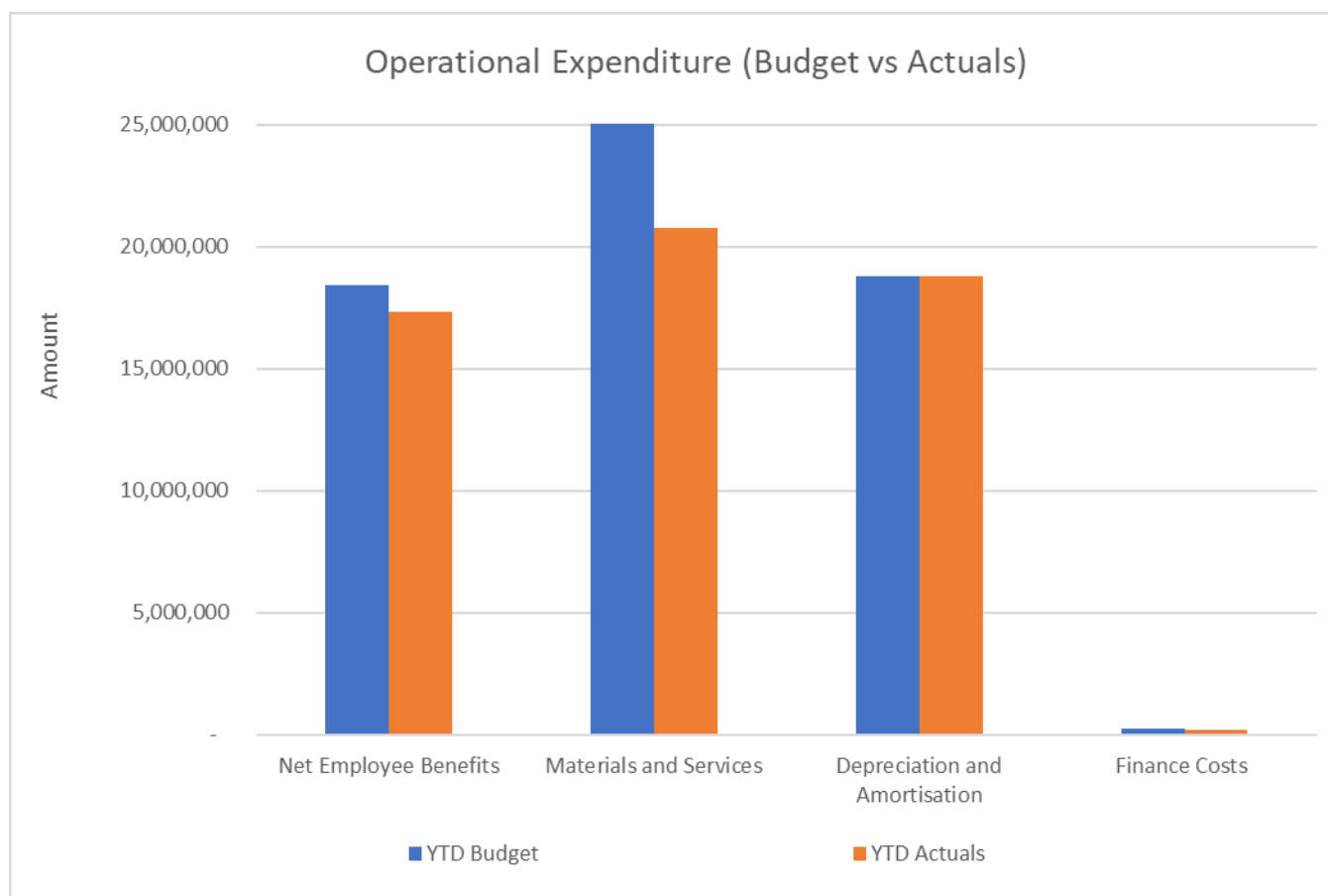
Graphs and a summary of major variances for revenue and expenses are provided below.



Operational Revenue is \$1,769,843 behind budget as of 21 November 2022, due to:

- ↓ \$161,429 under budget for Net Rates and Utility Charges revenue due mainly to the APLNG petroleum amalgamations being processed (\$606,169 behind budget). When the budget was formed, no growth or reductions were made, as historically amalgamations have offset with additional leases coming on. This loss in revenue is expected to decrease over the course of the financial year as additional leases are added. Due to this, discounts are also behind budget. This is offset with a phasing issue with the Rural and Urban Fire Levy with a \$386,665 underspend. This will resolve when the payment is made;
- ↑ Fees and Charges revenue is ahead of budget mainly due to income for water installations, town planning and building fees, fines, and Washdown Bay income being ahead of budget;
- ↑ Rental and Levies is essentially in line with budget;
- ↓ \$3,456,654 under budget for Sales of Major Services due mainly to Quarry sales being behind budget due to wet weather and the finalisation of the flood works programme. This delay then has a flow on effect on booking out material to the projects. Commercial Works income is also lagging with payment outstanding for works complete. This is a timing issue;
- ↑ Operating Grants and Subsidies is greater than budget by \$527,779, mainly due to receiving \$150,000 in additional revenue for Commercial Works for a Transport Infrastructure Development Scheme (TIDS) grant. There are also numerous other grants which are ahead of budget;
- ↑ \$1,070,727 greater than budget for Interest Revenue due to a high cash balance and interest rates being budgeted at 1.5 per cent and 3.55 per cent being received as of October (November rate not yet known); and
- ↑ \$33,052 Other Income is essentially in line with budget.





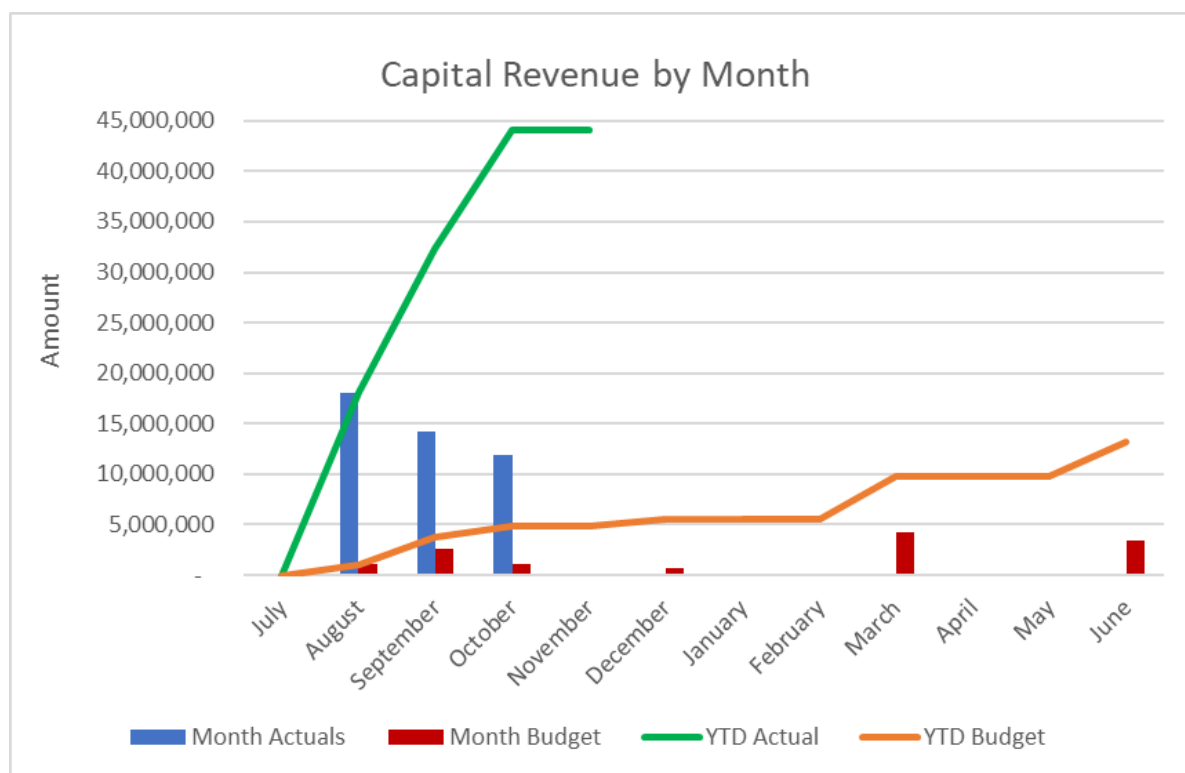
Operational Expenditure is \$7,054,466 under budget as of 21 November 2022, due to:

- ↓ \$1,064,697 under budget for Net Employee Benefits due to one pay period for November being outstanding. It is expected once this pay is processed at the end of the month Employee Benefits will remain in line with budget. Capitalised Employee Benefits however is not expected to meet budget due to staff not spending as much time on capital works than originally budgeted for this period (this underspend has a negative effect on the budget). This underspend is mainly in the Works area which has been impacted by wet weather. Crews have been remobilised to emergent and commercial works;
- ↓ \$5,954,662 under budget for Materials and Services mainly due to outstanding invoices not being accrued at the end of the current month (November) as well as a week and a half of November outstanding at the time of writing this report;
- ← Depreciation and Amortisation is in line with budget; and
- ↓ Finance costs are under budget due to one month of bank charges outstanding.

2. Capital Revenue and Expenditure

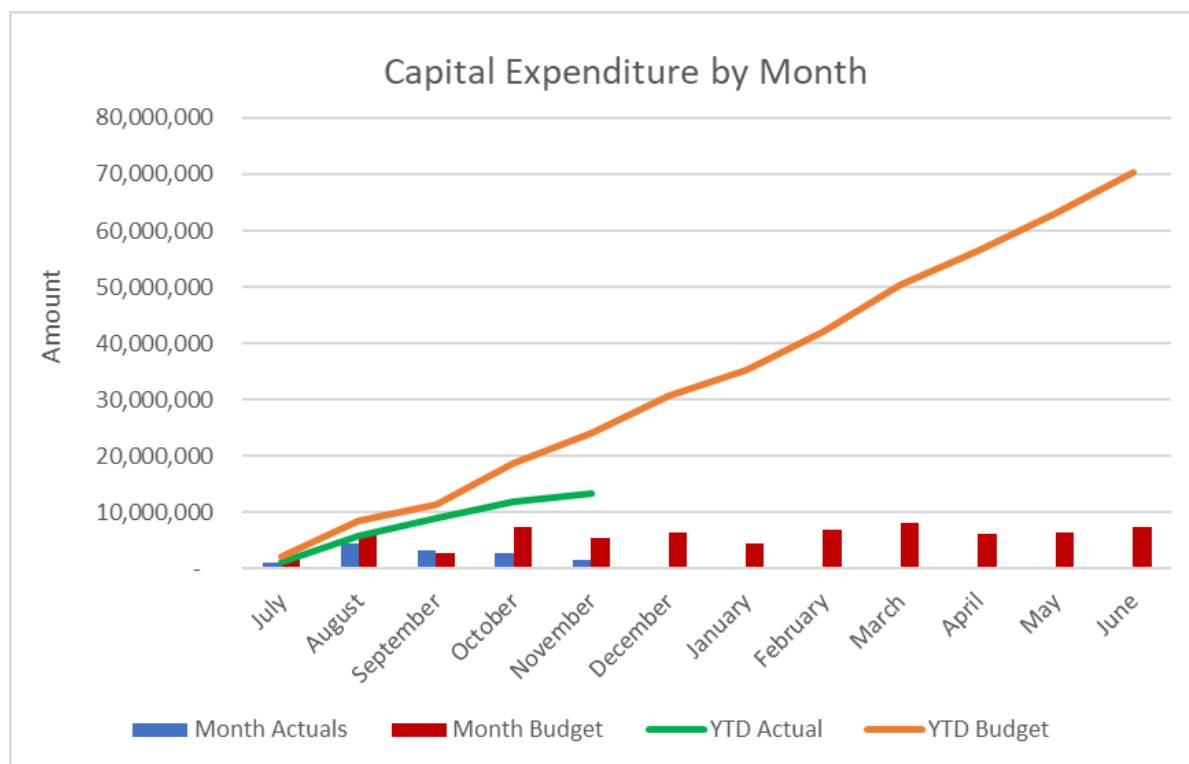
Capital Revenue

Capital Revenue is \$39,347,102 ahead of budget as at 21 November 2022. This better than budgeted position is due to \$41,706,826 being received from Queensland Reconstruction Authority for flood funding. There is currently no allocated capital revenue budgeted for flood works. This has been requested in the mid-year section below.



Capital Expenditure

Capital Expenditure is behind budget by \$10,796,239 as 21 November 2022, with \$13,345,671 spent year to date. This underspend is mainly due to a lag in invoices being received and a week of expenditure outstanding. Large projects behind budget as the Tara Pool Replacement, 120 Cunningham Street, and Install Solar Panelling at Council's Dalby Service Centre car park.



3. Mid-Year Adjustments

Managers were asked to review both their operational and capital budgets. The outcomes of this review is listed below.

Operational Budget

From this review the operational budget will not change and remain at a \$2,983,892 surplus, noting that the surplus will most likely be higher than this, at around \$5,000,000 to \$6,000,000. The increased position is due to additional interest income, higher sales revenue due to increased gravel production and savings made in materials and services. The position will remain unchanged however due to the uncertainty of the 2023-24 Financial Assistance Grant being prepaid.

Capital Budget

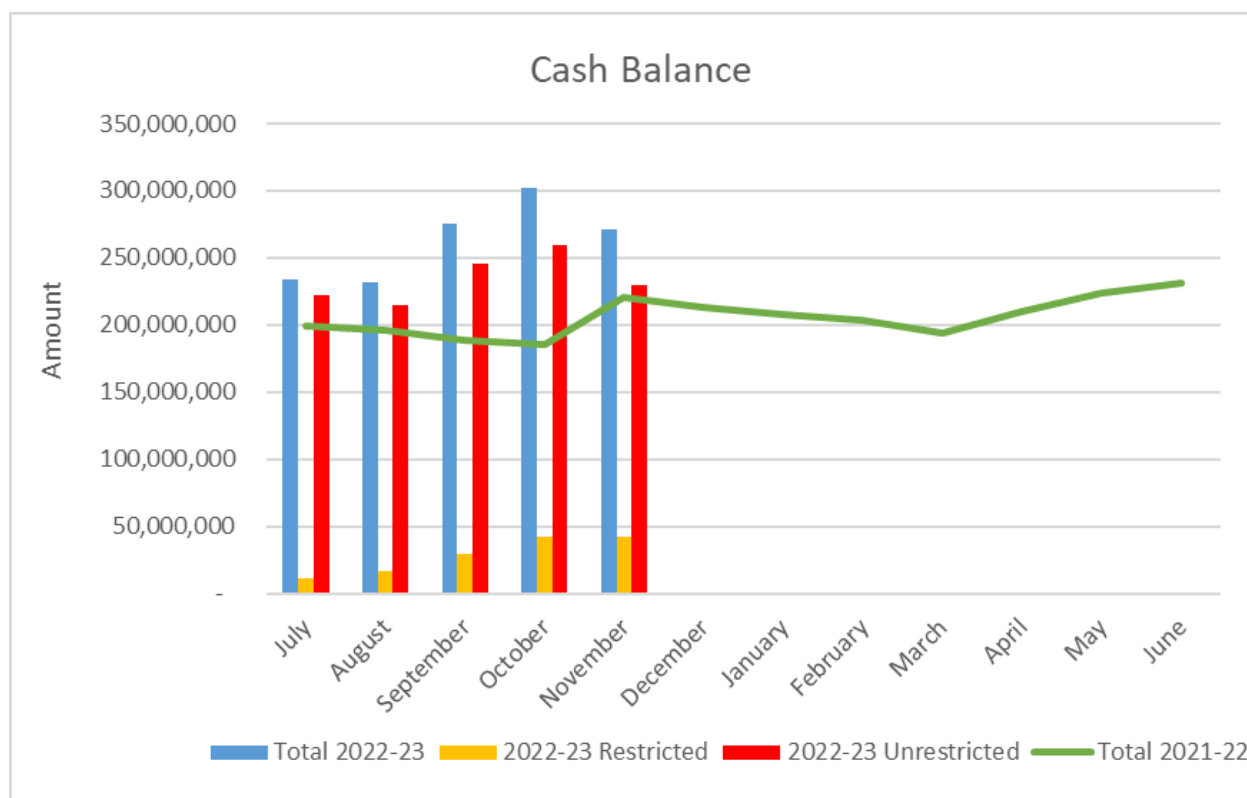
The below capital adjustments require Council approval. The capital expenditure budget will increase by \$35,962,307 to make the total budget \$106,327,061. Income will also increase by \$35,375,086 to \$48,581,568.

Project ID	Project Name	Expenditure Budget	Income Budget	Comment
Current Approved Budget		70,364,754	(13,206,482)	
New Projects To Be Approved By Council				
TBA	QRA 2021-22 Flood Reconstruction Works	32,500,000	(31,539,984)	2022-23 allocation of flood works.
TBA	Dalby Aerodrome Cross Runway & Taxiway	520,000	(300,000)	Existing decommissioned runway to be reconstructed to provide aircraft with an alternative landing area.
TBA	Chinchilla Weir Bank Erosion & Carpark Upgrade	164,000	(69,442)	Rectification of eroding banks beside boat ramp.
TBA	Dalby SES Shed Rectification	90,000	-	Building rectification to make shed compliant including disability access.
TBA	Miles SES Shed Replacement	55,000	-	Reconstruction of poorly built Miles SES shed.
Total New Projects		33,329,000	(31,909,426)	
Approved Projects Budget Year Re-Allocated				
11100.0219.0078	STIMULUS PROJECT - Chinchilla Cultural Precinct	3,173,515	(3,465,660)	Changes have been made to future phasing to keep in line with the conditions applied by funding through LRCIP. \$6.9M funding needs to be expended this FY as per grant agreement.
Total Reallocated		3,173,515	(3,465,660)	
Proposed Projects to Defer to 2023-24				
66100.0085.1124	Clifford Rd (24.54 - 31.48) Bitumen Upgrade Stage 2	(370,752)	-	Carryover due to land acquisition. Awaiting legal services to formalise agreement.
66100.0085.1214	Carmody's Rd (0.0 - 0.16) Dust Suppression	(72,000)	-	Carryover due to delay in approval from Main Roads.
66100.0085.1371	Big Valley Rd (12.27 - 12.3) Floodway Upgrade	(52,757)	-	Carryover due to delay in approval from Fisheries/ Floodway inundated with water.
66100.0085.1309	Gill Weir Access Rd (0 - 1.25) Upgrade	(44,699)	-	Carryover due to delay in approval from Main Roads.
Total Defer		(540,208)	-	
Total Mid-Year Adjustments		35,962,307	(35,375,086)	
Revised Budget		106,327,061	(48,581,568)	

4. Cash and Investments

Council's Cash and Investments as of 21 November 2022 totalled \$271,232,601, representing 21.27 months of operating expenses including depreciation in which Council could sustain itself without receiving any forms of income. This position well exceeds Council's target of four months. The balance as of 30 June 2022 was \$230,944,416. Council's cash balance is considerably high due to the first half rates levy being received and \$41,706,826 received for flood works. This \$41,706,826 will be treated as restricted cash.

\$20,000,000 has been invested in term deposits with NAB. All term deposits will mature before 30 June 2023 with \$344,947 to be made in interest income.



Consultation (Internal/External)

There has been consultation with managers and co-ordinators in the preparation of the monthly financial report.

Legal/Policy Implications (Justification if applicable)

There are no legal nor policy implications associated with the consideration of the monthly financial report.

Budget/Financial Implications

Council adopted the 2023 Financial Year Original Budget on 22 June 2022. The attached one-page report details the progress made against Year-To-Date (YTD) budget for the period ending 21 November 2022. Council is in a healthy position with the operating surplus to exceed the original budgeted surplus to around a \$5,000,000 to \$6,000,000 surplus. A budget point to be noted is the risk of not receiving 100 per cent of the Financial Assistance Grant this financial year due to the prepayment in 2021-22. Council will be able to buffer some of this loss if the payment is not made.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities 'to act and make decisions in a way compatible with human rights'. There are no human rights implications associated with this report.

Conclusion

Council is currently ahead of budget by \$5,284,623 due mainly to Materials and Services being behind budget. Council is in a very healthy position with its final position expected to be higher than the budgeted position. The budget will continue to be closely monitored with any major risks or upsides reported.

Attachments

1. One Page Report November 2022

Authored by: C. Prain, FINANCIAL PLANNING & ANALYSIS SUPERVISOR

Western Downs Regional Council
One Page Result
Period Ending: 21 November 2022

	Council Consolidated				Council Net				Commercial Works			
	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance
Operating Revenue												
Rates and Utility Charges	(105,902,538)	(52,951,236)	(52,730,765)	220,471	(83,543,639)	(41,771,788)	(41,545,466)	226,322	-	-	-	-
Volumetric	(6,256,055)	(43,606)	13,082	56,688	-	-	-	-	-	-	-	-
Less: Discounts & Pensioner Remissions	5,721,090	2,698,044	2,582,314	(115,730)	4,376,187	2,180,593	2,118,499	(62,094)	-	-	-	-
Net Rates and Utility Charges	(106,437,503)	(50,296,798)	(50,135,369)	161,429	(79,167,452)	(39,591,195)	(39,426,967)	164,228	-	-	-	-
Fees and Charges	(6,724,733)	(2,913,140)	(3,123,798)	(210,658)	(3,230,095)	(1,518,410)	(1,803,906)	(285,496)	-	-	-	-
Rental and Levies	(828,447)	(332,995)	(339,019)	(6,024)	(733,447)	(305,615)	(307,348)	(1,733)	-	-	-	-
Sales of Major Services	(24,148,033)	(10,181,012)	(6,724,358)	3,456,654	-	-	-	-	(9,769,000)	(3,423,000)	(1,904,636)	1,518,364
Operating Grants & Subsidies	(13,443,138)	(2,129,635)	(2,657,414)	(527,779)	(13,443,138)	(2,129,635)	(2,507,414)	(377,779)	-	-	(150,000)	(150,000)
Interest	(3,280,500)	(1,065,098)	(2,135,825)	(1,070,727)	(3,225,500)	(1,042,533)	(2,095,792)	(1,053,259)	-	-	-	-
Other Income	(1,135,442)	(632,532)	(665,584)	(33,052)	(980,442)	(567,947)	(649,270)	(81,323)	-	-	-	-
Total Operating Revenue	(155,997,796)	(67,551,210)	(65,781,367)	1,769,843	(100,780,074)	(45,155,335)	(46,790,697)	(1,635,362)	(9,769,000)	(3,423,000)	(2,054,636)	1,368,364
Operating Expenses												
Employee Benefits	54,330,471	21,447,194	19,350,835	(2,096,359)	44,438,361	17,266,238	15,135,644	(2,130,594)	1,783,136	754,401	1,239,071	484,670
Less Capitalised Employee Benefits	(7,712,709)	(3,030,824)	(1,999,162)	1,031,662	(7,232,186)	(2,830,641)	(1,760,827)	1,069,814	-	-	-	-
Net Employee Benefits	46,617,762	18,416,370	17,351,673	(1,064,697)	37,206,175	14,435,597	13,374,817	(1,060,780)	1,783,136	754,401	1,239,071	484,670
Materials and Services	60,753,519	26,748,451	20,793,789	(5,954,662)	31,850,981	13,764,107	9,641,676	(4,122,431)	6,809,286	3,516,965	4,634,381	1,117,416
Depreciation and Amortisation	45,110,585	18,796,100	18,796,100	-	36,381,424	15,158,940	15,158,940	-	-	-	-	-
Finance Costs	532,038	260,017	224,910	(35,107)	532,038	260,017	224,910	(35,107)	-	-	-	-
Corporate Overhead	-	-	-	-	(3,508,732)	(1,461,979)	(1,461,979)	-	421,946	175,810	175,810	-
Total Operating Expenses	153,013,904	64,220,938	57,166,472	(7,054,466)	102,461,886	42,156,682	36,938,364	(5,218,318)	9,014,368	4,447,176	6,049,262	1,602,086
Operating (surplus)/deficit	(2,983,892)	(3,330,272)	(8,614,895)	(5,284,623)	1,681,812	(2,998,653)	(9,852,333)	(6,853,680)	(754,632)	1,024,176	3,994,626	2,970,450
Capital Revenue												
Capital Grants & Subsidies	(10,443,812)	(3,481,271)	(42,882,886)	(39,401,615)	(10,443,812)	(3,481,271)	(42,882,886)	(39,401,615)	-	-	-	-
Contributions	(1,176,670)	(817,132)	(785,933)	31,199	(1,176,670)	(817,132)	(785,933)	31,199	-	-	-	-
Contributions - Contributed Assets	(100,000)	-	-	-	(100,000)	-	-	-	-	-	-	-
Contributions from Developers - Cash	(300,000)	(100,000)	(81,501)	18,499	(300,000)	(100,000)	(74,786)	25,214	-	-	-	-
Disposal of Non-Current Assets	(1,186,000)	(400,000)	(395,185)	4,815	(1,186,000)	(400,000)	(395,185)	4,815	-	-	-	-
Total Capital Revenue	(13,206,482)	(4,798,403)	(44,145,505)	(39,347,102)	(13,206,482)	(4,798,403)	(44,138,790)	(39,340,387)	-	-	-	-
Capital Expenses												
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	15,426	15,426	-	-	-	-	-	-	-	-
Capital Expense Write-Off	8,500,000	200,000	180,622	(19,378)	8,500,000	200,000	180,622	(19,378)	-	-	-	-
Total Capital Expenses	8,500,000	200,000	196,048	(3,952)	8,500,000	200,000	180,622	(19,378)	-	-	-	-
Net Result (surplus)/deficit	(7,690,374)	(7,928,675)	(52,564,352)	(44,635,677)	(3,024,670)	(7,597,056)	(53,810,501)	(46,213,445)	(754,632)	1,024,176	3,994,626	2,970,450
Capital Funding Applications												
Capital Expenditure - New Assets	8,854,902	2,621,220	1,325,477	(1,295,743)	3,739,070	2,507,504	1,175,920	(1,331,584)	-	-	-	-
Capital Expenditure - Upgrade Assets	8,105,020	3,923,957	2,212,082	(1,711,875)	7,999,600	3,901,291	2,180,441	(1,720,850)	-	-	-	-
Capital Expenditure - Replacement Assets	53,404,832	17,596,733	9,808,112	(7,788,621)	44,872,758	15,532,075	8,191,041	(7,341,034)	-	-	-	-
Loan Principal	-	-	-	-	-	-	-	-	-	-	-	-
Land Rehab	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Funding Applications	70,364,754	24,141,910	13,345,671	(10,796,239)	56,611,428	21,940,870	11,547,402	(10,393,468)	-	-	-	-



Western Downs Regional Council
One Page Result
Period Ending: 21 November 2022

	Gas				Water				Sewerage			
	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance
Operating Revenue												
Rates and Utility Charges	-	-	-	-	(6,415,045)	(3,207,522)	(3,208,465)	(943)	(9,880,411)	(4,940,205)	(4,941,035)	(830)
Volumetric	-	-	-	-	(6,256,055)	(43,606)	13,082	56,688	-	-	-	-
Less: Discounts & Pensioner Remissions	-	-	15,159	15,159	595,542	142,771	113,265	(29,506)	464,379	232,189	211,259	(20,930)
Net Rates and Utility Charges	-	-	15,159	15,159	(12,075,558)	(3,108,357)	(3,082,118)	26,239	(9,416,032)	(4,708,016)	(4,729,776)	(21,760)
Fees and Charges	(34,000)	(15,640)	(16,889)	(1,249)	(880,000)	(302,720)	(383,559)	(80,839)	(15,000)	(7,350)	-	7,350
Rental and Levies	-	-	-	-	(95,000)	(27,380)	(31,671)	(4,291)	-	-	-	-
Sales of Major Services	(3,386,839)	(1,557,946)	(1,436,494)	121,452	(32,070)	(11,033)	(7,566)	3,467	(15,000)	(7,350)	(3,628)	3,722
Operating Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	(25,000)	(8,600)	(18,100)	(9,500)	(20,000)	(9,800)	(14,751)	(4,951)
Other Income	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Revenue	(3,420,839)	(1,573,586)	(1,438,224)	135,362	(13,107,628)	(3,458,090)	(3,523,014)	(64,924)	(9,466,032)	(4,732,516)	(4,748,155)	(15,639)
Operating Expenses												
Employee Benefits	293,784	124,289	125,161	872	4,186,792	1,770,724	1,439,455	(331,269)	1,545,269	653,530	564,071	(89,459)
Less Capitalised Employee Benefits	-	-	-	-	-	-	(44,636)	(44,636)	-	-	(2,319)	(2,319)
Net Employee Benefits	293,784	124,289	125,161	872	4,186,792	1,770,724	1,394,819	(375,905)	1,545,269	653,530	561,752	(91,778)
Materials and Services	1,186,562	603,042	518,583	(84,459)	4,367,819	1,844,361	1,350,223	(494,138)	1,552,008	629,768	601,215	(28,553)
Depreciation and Amortisation	294,538	122,725	122,725	-	4,794,563	1,997,735	1,997,735	-	2,674,434	1,114,350	1,114,350	-
Finance Costs	-	-	-	-	-	-	-	-	-	-	-	-
Corporate Overhead	239,528	99,805	99,805	-	1,299,442	541,434	541,434	-	767,053	319,605	319,605	-
Total Operating Expenses	2,014,412	949,861	866,274	(83,587)	14,648,616	6,154,254	5,284,211	(870,043)	6,538,764	2,717,253	2,596,922	(120,331)
Operating (surplus)/deficit	(1,406,427)	(623,725)	(571,950)	51,775	1,540,988	2,696,164	1,761,197	(934,967)	(2,927,268)	(2,015,263)	(2,151,233)	(135,970)
Capital Revenue												
Capital Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-	-	-
Contributions - Contributed Assets	-	-	-	-	-	-	-	-	-	-	-	-
Contributions from Developers - Cash	-	-	-	-	-	-	(6,715)	(6,715)	-	-	-	-
Disposal of Non-Current Assets	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Revenue	-	-	-	-	-	-	(6,715)	(6,715)	-	-	-	-
Capital Expenses												
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expense Write-Off	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Net Result (surplus)/deficit	(1,406,427)	(623,725)	(571,950)	51,775	1,540,988	2,696,164	1,754,482	(941,682)	(2,927,268)	(2,015,263)	(2,151,233)	(135,970)
Capital Funding Applications												
Capital Expenditure - New Assets	-	-	-	-	3,510,000	31,000	38,204	7,204	-	-	-	-
Capital Expenditure - Upgrade Assets	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Replacement Assets	-	-	-	-	5,150,000	784,000	585,207	(198,793)	2,849,319	979,319	873,568	(105,751)
Loan Principal	-	-	-	-	-	-	-	-	-	-	-	-
Land Rehab	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Funding Applications	-	-	-	-	8,660,000	815,000	623,411	(191,589)	2,849,319	979,319	873,568	(105,751)



Western Downs Regional Council
One Page Result
Period Ending: 21 November 2022

	Quarry				Waste				Saleyards				Washdown Bays			
	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	YTD Budget	YTD Actuals	YTD Variance
Operating Revenue																
Rates and Utility Charges	-	-	-	-	(6,063,443)	(3,031,721)	(3,035,799)	(4,078)	-	-	-	-	-	-	-	-
Volumetric	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less: Discounts & Pensioner Remissions	-	-	-	-	284,982	142,491	124,132	(18,359)	-	-	-	-	-	-	-	-
Net Rates and Utility Charges	-	-	-	-	(5,778,461)	(2,889,230)	(2,911,667)	(22,437)	-	-	-	-	-	-	-	-
Fees and Charges	-	-	-	-	(1,845,638)	(769,020)	(541,616)	227,404	-	-	-	-	(720,000)	(300,000)	(377,828)	(77,828)
Rental and Levies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sales of Major Services	(8,132,004)	(3,918,651)	(2,121,215)	1,797,436	-	-	-	-	(2,813,120)	(1,263,032)	(1,250,819)	12,213	-	-	-	-
Operating Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	(10,000)	(4,165)	(7,182)	(3,017)	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	(155,000)	(64,585)	(16,314)	48,271	-	-	-	-	-	-	-	-
Total Operating Revenue	(8,132,004)	(3,918,651)	(2,121,215)	1,797,436	(7,789,099)	(3,727,000)	(3,476,779)	250,221	(2,813,120)	(1,263,032)	(1,250,819)	12,213	(720,000)	(300,000)	(377,828)	(77,828)
Operating Expenses																
Employee Benefits	1,124,151	472,341	374,390	(97,951)	405,976	171,755	185,813	14,058	431,382	182,459	240,025	57,566	121,620	51,457	47,205	(4,252)
Less Capitalised Employee Benefits	(480,523)	(200,183)	(158,333)	41,850	-	-	(2,286)	(2,286)	-	-	(30,761)	(30,761)	-	-	-	-
Net Employee Benefits	643,628	272,158	216,057	(56,101)	405,976	171,755	183,527	11,772	431,382	182,459	209,264	26,805	121,620	51,457	47,205	(4,252)
Materials and Services	4,984,387	2,267,044	1,173,542	(1,093,502)	8,513,395	3,458,547	2,254,627	(1,203,920)	1,041,714	464,751	414,867	(49,884)	447,367	199,866	204,675	4,809
Depreciation and Amortisation	21,252	8,855	8,855	-	490,412	204,340	204,340	-	418,842	174,520	174,520	-	35,120	14,635	14,635	-
Finance Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Corporate Overhead	298,539	124,395	124,395	-	265,832	110,765	110,765	-	164,075	68,365	68,365	-	52,317	21,800	21,800	-
Total Operating Expenses	5,947,806	2,672,452	1,522,849	(1,149,603)	9,675,615	3,945,407	2,753,259	(1,192,148)	2,056,013	890,095	867,016	(23,079)	656,424	287,758	288,315	557
Operating (surplus)/deficit	(2,184,198)	(1,246,199)	(598,366)	647,833	1,886,516	218,407	(723,520)	(941,927)	(757,107)	(372,937)	(383,803)	(10,866)	(63,576)	(12,242)	(89,513)	(77,271)
Capital Revenue																
Capital Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions - Contributed Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions from Developers - Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Disposal of Non-Current Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenses																
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	-	-	-	-	15,426	15,426	-	-	-	-	-	-	-	-
Capital Expense Write-Off	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenses	-	-	-	-	-	-	15,426	15,426	-	-	-	-	-	-	-	-
Net Result (surplus)/deficit	(2,184,198)	(1,246,199)	(598,366)	647,833	1,886,516	218,407	(708,094)	(926,501)	(757,107)	(372,937)	(383,803)	(10,866)	(63,576)	(12,242)	(89,513)	(77,271)
Capital Funding Applications																
Capital Expenditure - New Assets	-	-	-	-	1,605,832	82,716	111,353	28,637	-	-	-	-	-	-	-	-
Capital Expenditure - Upgrade Assets	-	-	-	-	-	-	-	-	105,420	22,666	31,641	8,975	-	-	-	-
Capital Expenditure - Replacement Assets	-	-	-	-	105,373	42,500	42,500	-	384,004	215,461	115,796	(99,665)	43,378	43,378	-	(43,378)
Loan Principal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land Rehab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Funding Applications	-	-	-	-	1,711,205	125,216	153,853	28,637	489,424	238,127	147,437	(90,690)	43,378	43,378	-	(43,378)

Title Infrastructure Services Regional Road and Transport Group Funding

Date 25 November 2022

Responsible Manager B. Barnett, SENIOR WORKS MANAGER

Summary

The purpose of this report is to update Council regarding the Regional Road and Transport Group (RRTG) Transport Infrastructure Development Scheme (TIDS) funded capital projects completed in 2021/2022 and programmed for 2022/2023.

Link to Corporate Plan

Strategic Priority: Financial Sustainability

- We are recognised as a financially intelligent and responsible Council.
- Our long term financial planning guides informed and accountable decision making.
- Our value for money culture enables us to deliver our core functions sustainably.
- Effective asset management ensures that we only own and maintain assets that are utilised.

Strategic Priority: Great Liveability

- A safe and well maintained road network connects our region.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted.

Background Information

Western Downs Regional Council are part of the Western Downs Regional Road and Transport Group (WD RRTG). There are 17 Regional Road and Transport Groups (RRTG) in Queensland. Each RRTG consist of an elected member of each participating local government and a District Director from TMR.

The RRTGs are part of the Roads and Transport Alliance, through a memorandum of agreement it supports TMR, LGAQ and the local governments by formalising the co-operation required to achieve the most effective outcomes across the shared state and local government road and transport interests.

Part of the function of the RRTG is to determine the Local Roads of Regional Significance (LRRS) network.

The RRTG utilise Transport Infrastructure Development Scheme (TIDS) funding on Local Roads of Regional Significance (LRRS). This network consists of:

- lower order state controlled roads; and
- higher order local Council controlled roads

The Western Downs RRTG consists of just Western Downs Regional Council and TMR. The Western Downs RRTG TIDS funding allocation for the 2021/2022 financial year was \$2,644,671.00 with the 2022/2023 allocation receiving a slight increase to \$2,680,800.00 Projects are identified and programmed 3 years in advance. TMR

administer the funding. On state controlled roads 100% of the project can be funded using TIDS funding, whilst on local Council controlled roads up to 50% of the project can be funded using TIDS funding.

The funding can be reallocated across the projects during the year as actual project costs are available, via a 'flying minute' signed by TMR and the RRTG chair.

Report

The Western Downs RRTG TIDS funded projects in **2021/2022** were:

Project	Total Project Cost	Percentage TIDS Funded	TIDS Funding Amount 2021/2022
Bunya Highway (Dalby - Kingaroy), Jimbour Station Road intersection upgrade	\$168,482.02	77%	\$130,000.00
Macalister - Bell Road (Macalister), rehabilitate pavement, overlay and seal	\$1,149,671.00	100%	\$1,149,671.00
Dulacca South Road (Dulacca), 19.00 - 23.00km, widen pavement	\$356,286.42	44%	\$155,000.00
Glenern Road (Glenmorgan), 7.75 - 8.95 & 9.025-13.75km, widen pavement	\$948,263.85	42%	\$400,000.00
Wilds Road (Dalby), 6.86 - 11.00km, upgrade from gravel to bitumen standard	\$1,027,390.13	49%	\$500,000.00
Chinchilla-Tara Road (Glasson St), Chinchilla Parking Lane Upgrade Ch: 0.048 - 0.435	\$499,893.59	62%	\$310,000.00
TOTAL			\$2,644,671.00

In addition to the construction of the projects, each RRTG write a report on the completed projects to be included in the Road and Transport Alliance Annual Report. A copy of the Road and Transport Alliance Annual Report 2021/2022 is attached to this report. Please refer to Attachment 1. The Western Downs RRTG section is pages 102-107 inclusive.

The Western Downs RRTG TIDS proposed funded projects for **2022/23** are:

Project	Total Project Cost	Percentage TIDS Funded	TIDS Funding Amount 2022/2023
Macalister - Bell Road (Macalister), rehabilitate pavement, overlay and seal	\$820,800.00	100%	\$820,800.00
Dalby-Jandowae Road (Jandowae), Warra Marnhull Road, intersection upgrade	\$125,000.00	64%	\$80,000.00
Chinchilla - Tara Road (Tara), Upper Humbug Road, intersection upgrade	\$355,000.00	23%	\$80,000.00
Bullock Head Road (Tara) 37.57 - 46.5, upgrade to sealed standard	\$1,808,088.00	47%	\$850,000.00
Roche Creek Road (Wandoan), 6.74 - 10.03, reconstruction to rural collector standard	\$750,000.00	47%	\$350,000.00
Arubial Road (Condamine) 0 - 5.46 reconstruction to rural collector standard	\$1,238,166.00	40%	\$500,000.00
TOTAL			\$2,680,800.00

Consultation (Internal/External)

Western Downs RRTG meet annually.

Legal/Policy Implications (Justification if applicable)

TMR design and construction approval required for works on TMR network.

Budget/Financial Implications

Revenue of \$2,680,800.00 through TIDS funding for completion of capital upgrades on LRRS network.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report/

Conclusion

Council has received a copy of the Road and Transport Alliance Annual Report 2021/2022

Attachments

Attachment 1 - Road and Transport Alliance Annual Report 2021/2022

Authored by: Brianna Barnett, SENIOR WORKS MANAGER

THE ROADS AND TRANSPORT ALLIANCE

ANNUAL
PROGRESS
REPORT
2021|22



ACKNOWLEDGEMENTS



The Roads and Transport Alliance acknowledges the Traditional Owners and Custodians of the land and waterways. We pay respects to their Ancestors and Elders past, present and emerging. The Roads and Transport Alliance is committed to reconciliation amongst all Australians.

The Alliance acknowledges the assistance provided by the Department of Transport and Main Roads, the Local Government Association of Queensland and Regional Roads and Transport Groups in compiling this report.

Travelling by Gilimbaa

Translating and interpreting assistance



If you need an interpreter call the Translating and Interpreting Service (TIS National) on 131 450. If you are deaf or have a hearing or speech impairment, contact us through the National Relay Service: www.relayservice.gov.au

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JOINT FOREWORD



**The Honourable
Mark Bailey MP**

Minister for Transport
and Main Roads



**Councillor
Mark Jamieson**

President Local
Government Association
of Queensland

Local governments in Queensland have experienced a year of challenges and change. The ongoing impacts of COVID-19, combined with extreme weather events tested the resilience of all Queenslanders.

It is in this context that we present to you the 2021–22 Annual Progress Report of the Roads and Transport Alliance (the Alliance). The report highlights the outcomes of what is now a 20-year partnership between Queensland's state and local governments and demonstrates what is possible through collaboration, joint investment and long-term commitment to improve transport infrastructure.

The Queensland Government maintained its commitment, providing \$70 million through the Transport Infrastructure Development Scheme (TIDS). Under this matched funding arrangement, the 17 Regional Roads and Transport Groups (RRTGs) across Queensland delivered 235 projects, representing over a \$120 million investment in transport infrastructure in 2021–2022.

The report showcases many of these projects. While works were primarily on Queensland's 38,854 kilometre Local Roads of Regional Significance network, including works on heavy vehicle bypasses and key tourist routes, RRTGs also prioritised investment in active and safe school transport infrastructure. We

commend RRTGs for delivering projects for the benefit of all members of their communities.

We also acknowledge RRTGs for continuing to invest in the capability development of RRTG members, matching funding from the TIDS Statewide Development and Capability Fund to train and upskill workforces in various aspects of planning and program delivery. This report features some of those innovative initiatives.

We sincerely thank everybody who has participated in or contributed to the Alliance over the past 12 months, in particular the Chair of the Alliance Board Mr Neil Scales, the RRTG members including local government elected representatives and the Department of Transport and Main Roads Regional and District Directors, RRTG Technical Committees, Technical Coordinators and the Alliance Project Team.

Joint investment and regional collaboration are critical to the Alliance's success and are essential to the delivery of benefits for local communities across the state. The transport network continues to evolve as emerging technologies such as electric vehicle infrastructure, alternative fuels, connected vehicles and e-scooters continue to expand across the state. The foundations of the Alliance partnership will position state and local governments to continue to achieve great results in the years ahead.



Clifton

MESSAGE FROM THE CHAIR



Neil Scales OBE
Chair, Roads and
Transport Alliance
Board

Welcome to the 2021–22 Annual Progress Report of the Roads and Transport Alliance.

Each year, our Annual Progress Report provides an opportunity to highlight the achievements of Queensland's state and local governments working together to manage the roads and transport network. This year marks the 20th anniversary of the Alliance and celebrates the benefits of regional collaboration and joint investment to deliver transport infrastructure across the state.

It is a testament to our Regional Roads and Transport Groups' (RRTG) strength and resilience that they have, once again, achieved full delivery of the Transport Infrastructure Development Scheme (TIDS) program, delivering 235 projects across the state.

I congratulate RRTGs for making investment decisions that contribute to a one network approach. RRTGs continued to deliver relevant transport infrastructure to the urban, regional and remote parts of Queensland.

This regionally prioritised focus on investment and delivery ensures local governments are meeting the needs of their unique communities to support employment and economic development, while delivering a safe road network for all Queenslanders.

The project stories submitted for this report highlight a selection of the projects prioritised and delivered by RRTGs in 2021–22. TIDS provides for investment in infrastructure projects across all modes of transport infrastructure and it is fantastic to see the diversity of the statewide TIDS program this year, covering a range of projects that collectively improve Queensland's road and transport network.

This report also highlights initiatives undertaken this year through TIDS Statewide Capability Development Fund (SCDF). RRTGs have continued to invest in their workforce capability, using the SCDF to a greater extent



than the previous financial year. The training opportunities and other capability initiatives directly benefit technical teams, program management teams and on-the-ground construction crews. I commend those groups who have taken the time to share their learnings with other groups across the state.

In 2021–22 we extended a warm welcome to two more First Nations councils who accepted an invitation to participate in the Alliance. Cherbourg Aboriginal Shire Council joined the Wide Bay Burnett RRTG and Palm Island Aboriginal Shire Council joined the North Queensland RRTG. This brings the number of First Nations councils participating in the Alliance to seven and the total number of participating Queensland councils to 67. This is a fantastic achievement for a partnership arrangement that began 20 years ago.

I would like to thank all those who have made 2021–22 another successful year for the Alliance. This was made possible through the dedication of everyone working within the RRTG framework including local government and TMR representatives, technical coordinators and the Roads and Transport Alliance Project Team who attended 123 meetings during the year and who continue to support RRTGs across Queensland.

Finally, thanks to the 17 RRTG Chairs who gave so much time and effort to lead their RRTGs to another successful year. I look forward to our continued partnership between state and local governments, working together to improve Queensland's roads and transport network.

Aramac-Torrens Creek Road

WHO WE ARE AND WHAT WE DO

The Roads and Transport Alliance (Alliance) is a partnership between the Department of Transport and Main Roads (TMR) and Queensland local governments. Over the last 20 years, the Alliance has operated under a Memorandum of Agreement which affirms the commitment of both parties to work together to improve transport infrastructure in communities across Queensland (in order to):



MAXIMISE

the economic, social and environmental benefits of joint investments in the state's transport network.



FACILITATE

innovative and joint approaches to network planning, program development and resource sharing.



IMPROVE

road management and delivery capability through training, advanced technology and knowledge transfer.



OPTIMISE

safety for all road users.



MAXIMISE

the investment by all parties on the Queensland transport network.

WHO WE ARE AND WHAT WE DO

The Roads and Transport Alliance Model

Regional Roads and Transport Groups (RRTGs) are the foundation of the Alliance. There are 17 RRTGs across Queensland comprised of representatives from neighbouring local governments (or sometimes a single council) and a TMR District Office. The groups prioritise and deliver regional transport infrastructure improvements, through their member councils, for their respective communities. The RRTG model encourages collaboration and delivers benefits to councils through Joint Purchasing and Resource Sharing, and skills development and training. There are also the wider positive organisational and community returns that come from long-term intra-council relationships.

Roads and Transport Alliance Board

Senior TMR and LGAQ executives who set the strategic direction of the Alliance.

→ Roads and Transport Alliance Project Team (RTAPT)

TMR and LGAQ officers who implement Alliance strategies and initiatives, and provide support to RRTGs and the Alliance Board.

→ Regional Roads and Transport Group (RRTG)

Local government elected officials and TMR District Directors. Primarily a decision-making body that prioritises regional improvements for their community's transport infrastructure.

→ Technical Committee (TC)

Local government and TMR senior engineers and other relevant technical staff. Provide technical advice and recommendations to RRTGs.

The Roads and Transport Alliance Board

The Roads and Transport Alliance Board (the Board) sets the strategic direction for the Alliance and comprises of senior TMR and LGAQ executives. Board members for the period between July 2021 to June 2022 were:

TMR Mr Neil Scales (OBE), Director-General

Mr Les Dunn, General Manager (Program Delivery and Operations) (retired December 2021)

Ms Ann-Maree Knox, General Manager (Program Delivery and Operations) (from December 2021)

Mr Joshua Hannan, General Manager (Transport Strategy and Planning)

LGAQ Mr Greg Hallam, AM PSM, Chief Executive Officer (retired November 2021)

Ms Alison Smith, Chief Executive Officer

Mr Cory Heathwood, Head of Advocacy (from September 2021)

Mr Lau Chean-Piau, Manager Infrastructure Economics and Regional Development (until October 2021)

Transport and Infrastructure Development Scheme (TIDS)

The Alliance is supported by TIDS, which provides funding for regionally prioritised, local road and transport-related initiatives. The Board allocates TIDS funding to each RRTG for the development and delivery of projects across the shared road network. RRTGs allocate their TIDS funding to the highest priority road and transport projects in their region. TIDS funding is generally matched 50:50 (at a minimum) by RRTGs. In 2021–22, 235 projects were supported across Queensland through TIDS funding.

20

years of partnership between
Queensland's state and local
governments

17

Regional Roads
and Transport
Groups across
Queensland

67

local councils
participating as
members of the
Alliance

123

Regional Roads
and Transport
Group executive
and technical
meetings held

235

projects supported through the
Roads and Transport Alliance
Transport Infrastructure
Development Scheme

36

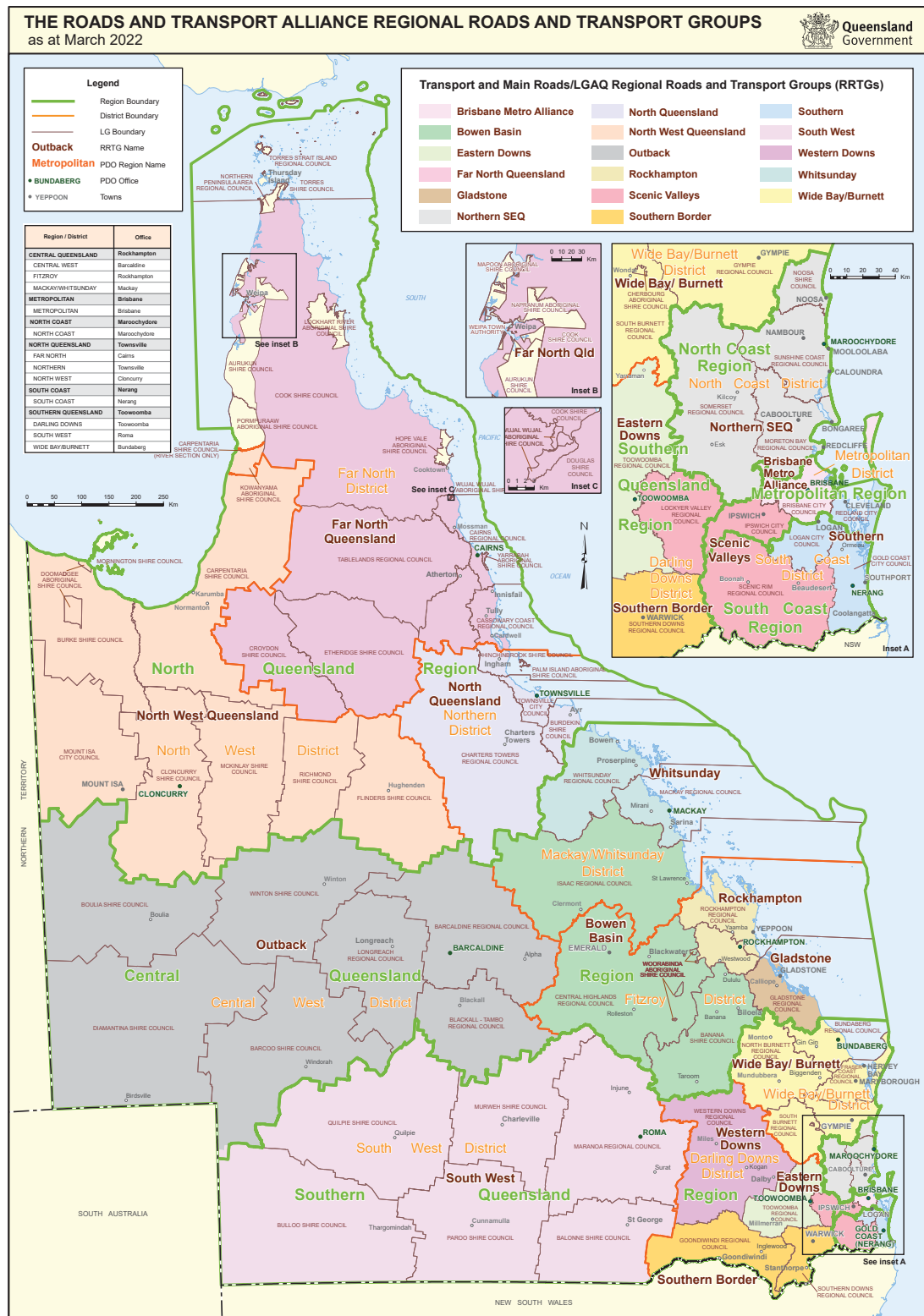
capability initiatives
funded through the
Statewide Capability
Development Fund

38,854 kilometres

length of jointly managed local roads of regional
significance in Queensland

Queensland's 17 Regional Roads and Transport Groups

Queensland Regional Roads and Transport Groups



South East
Queensland
Inset



REGIONAL ROADS AND TRANSPORT GROUP PROFILES

Delivering in partnership

Transport Infrastructure Development Scheme projects

This year, 235 projects were administered through the TIDS program. Funding responsibilities for TIDS projects are shared between state and local governments. This section showcases a sample of the projects undertaken in the 2021–22 financial year.

Individual project stories have been submitted by the local governments that planned and delivered these projects. These completed project stories are presented using their own words and demonstrate the value that every council places in the funding that makes these projects possible.

Stories have been provided by each of the 17 RRTGs and show the diversity of projects delivered; the different challenges faced by councils across the state; and the clear benefits and positive impacts these completed projects have on local communities.

The Roads and Transport Alliance recognises the cooperation between state and local agencies to ensure TIDS programs are developed and delivered by RRTGs to support communities across Queensland.



Barcaldine-Aramac Road



BOWEN BASIN RRTG

Bowen Basin RRTG

RRTG members

- Banana Shire Council
- Central Highlands Regional Council
- Isaac Regional Council
- Woorabinda Aboriginal Shire Council
- TMR Fitzroy and Mackay/Whitsunday Districts

RRTG Chair

- Councillor Christine Rolfe, Central Highlands Regional Council

RRTG Deputy Chair

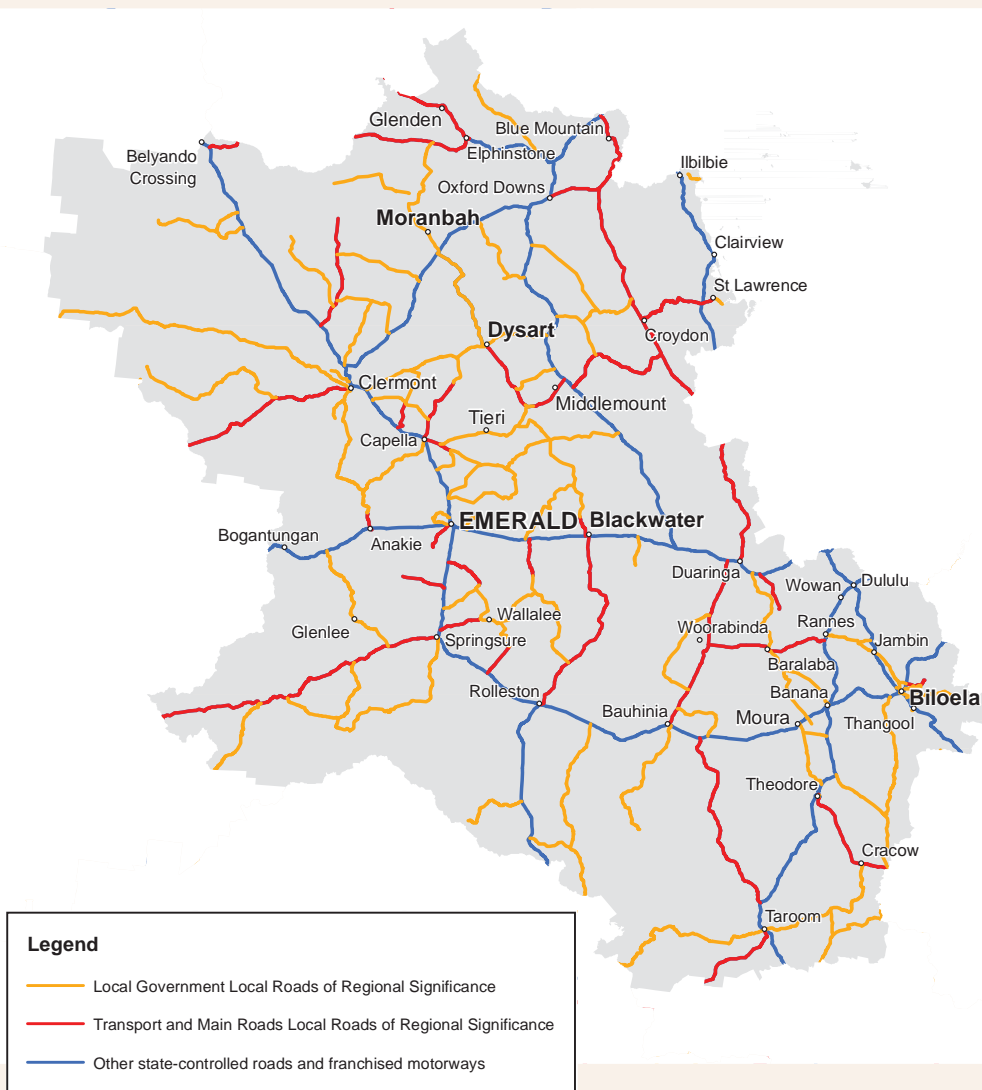
- Councillor Colin Semple, Banana Shire Council

RRTG Technical Committee (TC) Chair

- Jason Hoolihan, Central Highlands Regional Council

Technical Coordinator

- Gerard Read, GWR Civil Engineering Management



9
PROJECTS

\$4,479_{TIDS}
ALLOCATION 2021–22
(\$'000)

\$4,532 2021–22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

BOWEN BASIN RRTG (continued)

Bowen Basin Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
BANANA SHIRE	Deearne Road (Cockatoo), improve drainage, pave and seal	19
	Theodore - Moura Road, rehabilitate pavement	907
	Three Chain Road, rehabilitate and reseal	574
CENTRAL HIGHLANDS REGIONAL	Glenlee Road, pave and seal	1,172
	Mulcahys Road, pave and seal	226
	Bowen Basin RRTG, capability, development and technical coordination	57
ISAAC REGIONAL	Valkyrie Road (Nebo), pave, seal and drainage works	1,545
WOORABINDA ABORIGINAL SHIRE	Bore 3 Road, Blackboy Creek, upgrade culvert and approaches	6
	Dundoo Lane, construct to sealed standard	26
TOTAL		4,532

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Note: In some cases, the project data has been manually adjusted to reflect claimed expenditure / program funding.

BOWEN BASIN RRTG Project Stories

Theodore Moura Road

Road widening and safety improvements

Submitted by Allan Heit (Manager Infrastructure Technology and Technical Committee Representative, Banana Shire Council) and Gerard Read (Technical Coordinator), Bowen Basin RRTG.

Theodore Moura Road is an important council controlled LRRS forming part of the direct link between the major towns of Theodore and Moura, in the heart of the Banana Shire LGA. It is considered a major rural collector road with 500-1,000 vehicles using the road each day dependent on location, 10-15% of which are heavy vehicles. It is 41km long and a key north-south connector between the state-controlled Leichhardt and Dawson Highways. Theodore Moura Road services the agriculture (cotton, wheat, lucerne etc.), cattle grazing and timber industries and also provides access to the Anglo American Dawson Coal mining operations. Importantly it also serves as a school bus route.

Given its hierarchy the existing road is fully sealed, however Banana Shire Council through the Bowen Basin RRTG Roads & Transport Alliance TIDS works program embarked on a strategy of progressively upgrading the road, widening the existing seal which is narrow in locations and

undertaking general safety-orientated improvements. Several sections have been upgraded each year since 2015 and further sections are planned to be upgraded each year through to 2025–26.

The 2021–22 project covered a 3km section a few kilometres south of Moura (chainages 35.1 to 38.1) and its scope included:

- drainage repairs, upgrades and replacement
- vertical alignment and consequently sight distance improvements
- crest widenings and line marking
- increased pavement and seal width from 6m to 8m.

The project commenced in October 2021 and was essentially completed in May 2022 with construction undertaken internally by Banana Shire Council. The final project delivery cost was \$1.8 million+ of which \$907,000 was Roads & Transport Alliance TIDS funding.



Theodore Moura Road – before

BOWEN BASIN RRTG Project Stories (continued)



Theodore Moura Road - during



Theodore Moura Road – after

BOWEN BASIN RRTG Project Stories (continued)

Valkyrie Road Upgrade

Road widening and drainage improvements

Submitted by Sean Robinson (Manager Galilee & Bowen Basin Operations & Technical Committee Representative, Isaac Regional Council), & Gerard Read (Technical Coordinator), Bowen Basin RRTG.

In 2020, Isaac Regional Council developed a strategy to improve the road network in the Valkyrie community to meet the needs of present and future residents and businesses. The upgrade of Valkyrie Road was highlighted as one of the top priorities for community and council with its strategic link for local community users, the resources sector, background industries and tourism transport.

Valkyrie Road is a council-controlled LRRS east of Dysart which links to the state-controlled Fitzroy Developmental Road at its northern end (and through to Mackay) and to the state-controlled Marlborough Sarina Road via Lotus Creek Road at its southern end (and through to Rockhampton). It is a rural collector road providing access for the agriculture, cattle grazing and resource sectors as well as serving the local bus operator. It is approximately 54km in length and sealed for majority of that length. Traffic volumes have grown, and this project has upgraded the resilience and standard of the road, improving the efficiency and safety of road users.

Roads and Transport Alliance TIDS funding of just over \$1.5 million in 2021–22 was invested sealing a 16km section of Valkyrie Road, located approximately 30km south east of the Fitzroy Developmental Road. The project was delivered to schedule by Isaac Regional Council's internal construction team under the direction of council's project management team of Glenn Spires (Project Manager) and Joel Kuczynski (Project Superintendent and Technical Committee representative). It commenced in November 2021 and was completed in May 2022. The project section was in poor condition prior to the project. Unsealed road pavement issues were prevalent and increasing,

due to substantial ground movement and compromised drainage – the road was prone to saturation during rainfall events in some locations, which increased safety concerns, particularly for the local bus operator. These combined factors meant maintenance work was required more frequently at increasing expense.

Project delivery was relatively straight forward. The formation was widened, the pavement was reconstructed and widened with an increased seal width. Approximately 25,000 tonnes of material was imported from a local quarry to correct the road surface with over \$700,000 being spent within the region. A 190mm overlay of high-quality road base was placed and a two-coat bitumen seal was applied to finish. Completion of this project has significantly improved safety and driver comfort for the various road users as well as contributing to better productivity for industry transport. It will also deliver some relief to the “stretched” Isaac Regional Council road maintenance budget.

The project involved:

- drainage upgrades
- pavement formation and widening to a typical rural cross-section (two-lane, two-way road)
- bitumen sealing
- formation of accesses.

BOWEN BASIN RRTG Project Stories (continued)



Valkyrie Road upgrade - during



Valkyrie Road upgrade - during

BRISBANE METRO ALLIANCE RRTG

Brisbane Metro Alliance RRTG

RRTG members

- Brisbane City Council
- TMR Metropolitan District

RRTG Chair

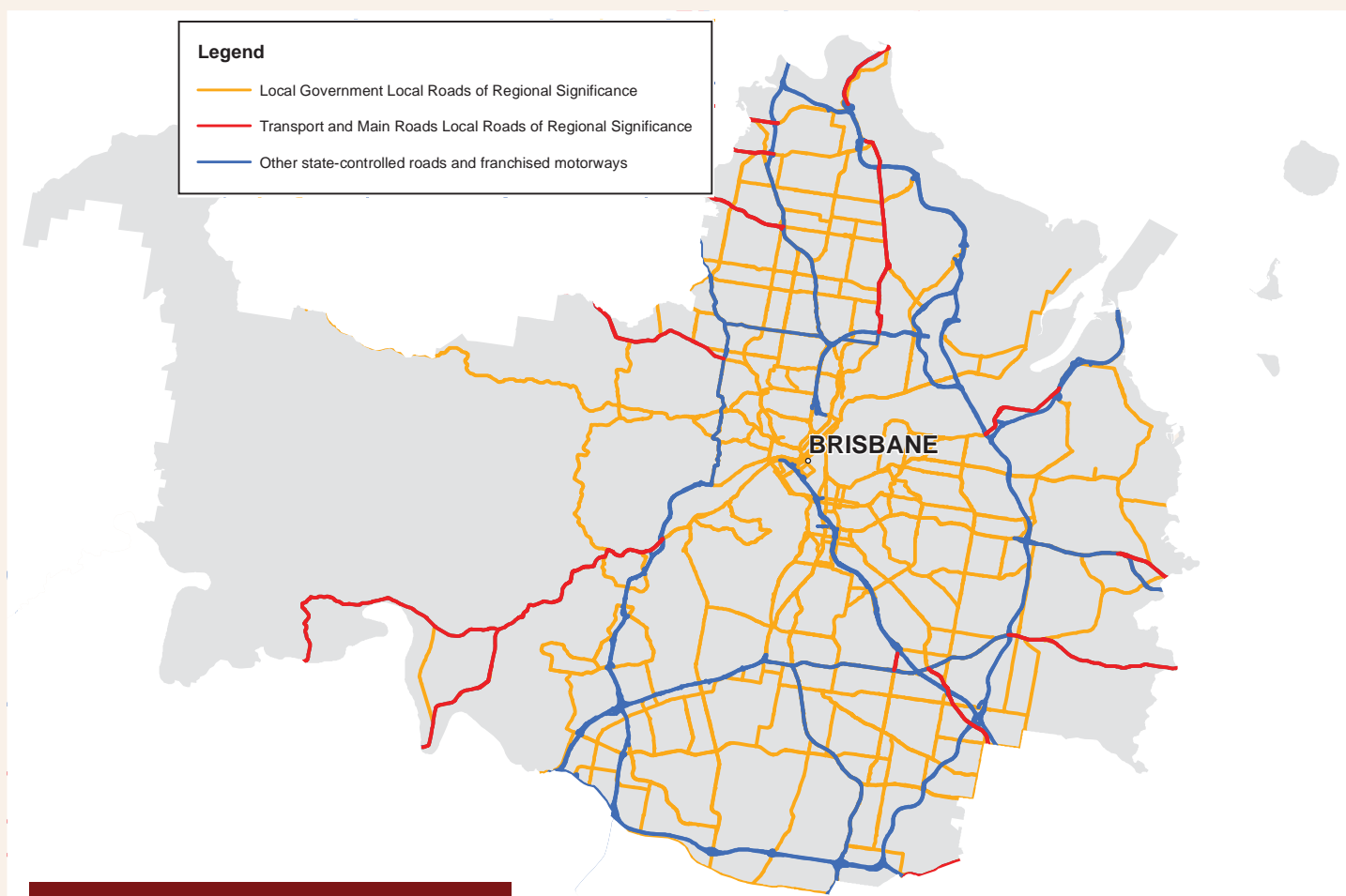
- Councillor Andrew Wines, Brisbane City Council

RRTG Technical Committee Chair

- Deborah Sketchley, Brisbane City Council

8
PROJECTS

\$2,042
TIDS ALLOCATION 2021–22
(\$'000)



\$2,042

2021–22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

BRISBANE METRO ALLIANCE RRTG (continued)

Brisbane Metro Alliance Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
BRISBANE CITY	Beatrice Street (Hawthorne), Lourdes Hill College, safety and accessibility enhancements	115
	Boundary Road and Skepper Street, upgrade intersection	814
	Edinburgh Castle Road and Colac Street, upgrade intersection	680
	Jenee Street (Jindalee), Jindalee State School, pedestrian safety and accessibility enhancements	71
	Jephson Street and Sherwood Road (Toowong), upgrade intersection	130
	Kate Street (Newmarket), Newmarket State School, pedestrian safety and accessibility enhancements	40
	Moreton Bay College, safety and accessibility enhancements	142
	Pine Street (Runcorn), Runcorn State High School, pedestrian safety and accessibility enhancements	49
TOTAL		2,042

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.



Brisbane

BRISBANE METRO ALLIANCE RRTG Project Story

Safe School Travel Infrastructure – Jindalee State School

Intersection safety improvements

Brisbane City Council (council) undertook improvements at the intersection of Jenee Street and Wongaburra Street, adjacent to Jindalee State School, to improve traffic operations and enhance safety for all road users.

The enhancements were identified following a review of the school's Traffic Management Plan. This was developed using:

- a template supplied by council
- an assessment of traffic survey data and crash history
- evaluation of feedback obtained via a parent and student survey undertaken as part of council's Active School Travel program to identify gaps in the active transport network.

The review identified that many students cross at the intersection while actively travelling to and from school. Detailed investigations identified opportunities to enhance pedestrian access and crossing safety; improve driving paths and vehicle movements at the intersection; and enhance entry to the school's indented passenger loading facility on Wongaburra Street.

The operational and safety enhancements included:

- a splitter island with kerb build-outs on Jenee Street at Wongaburra Street, formalising driving paths, addressing concerns with corner cutting, and enhancing pedestrian safety
- installing a traffic island on Wongaburra Street to discourage unlawful right-turns to the school's passenger loading facility, removing vehicle conflicts and improving traffic flow
- improvements to kerb ramps and sections of footpath enhancing pedestrian access
- lighting upgrades, line marking, pavement works and turfing.

The project provides benefits to pedestrian access and safety for both the school and local community by making crossing at the intersection easier while encouraging students and pedestrians to cross at a designated location. The works also help promote a lower speed environment adjacent to the school.

Construction started in January 2022 and was completed in February 2022, with joint funding between the council and the Queensland Government through the TIDS program.



Jenee St at Wongaburra St – before



Jenee St at Wongaburra St - after

BRISBANE METRO ALLIANCE RRTG



Southbank Goodwill Bridge

EASTERN DOWNS RRTG

Eastern Downs RRTG

RRTG members

- Toowoomba Regional Council
- TMR Darling Downs District

11
PROJECTS

\$2,728

TIDS ALLOCATION 2020–21
(\$'000)

RRTG Chair

- Councillor Carol Taylor, Toowoomba Regional Council

RRTG Deputy Chair

- Councillor Melissa Taylor, Toowoomba Regional Council

RRTG Technical Committee Chair

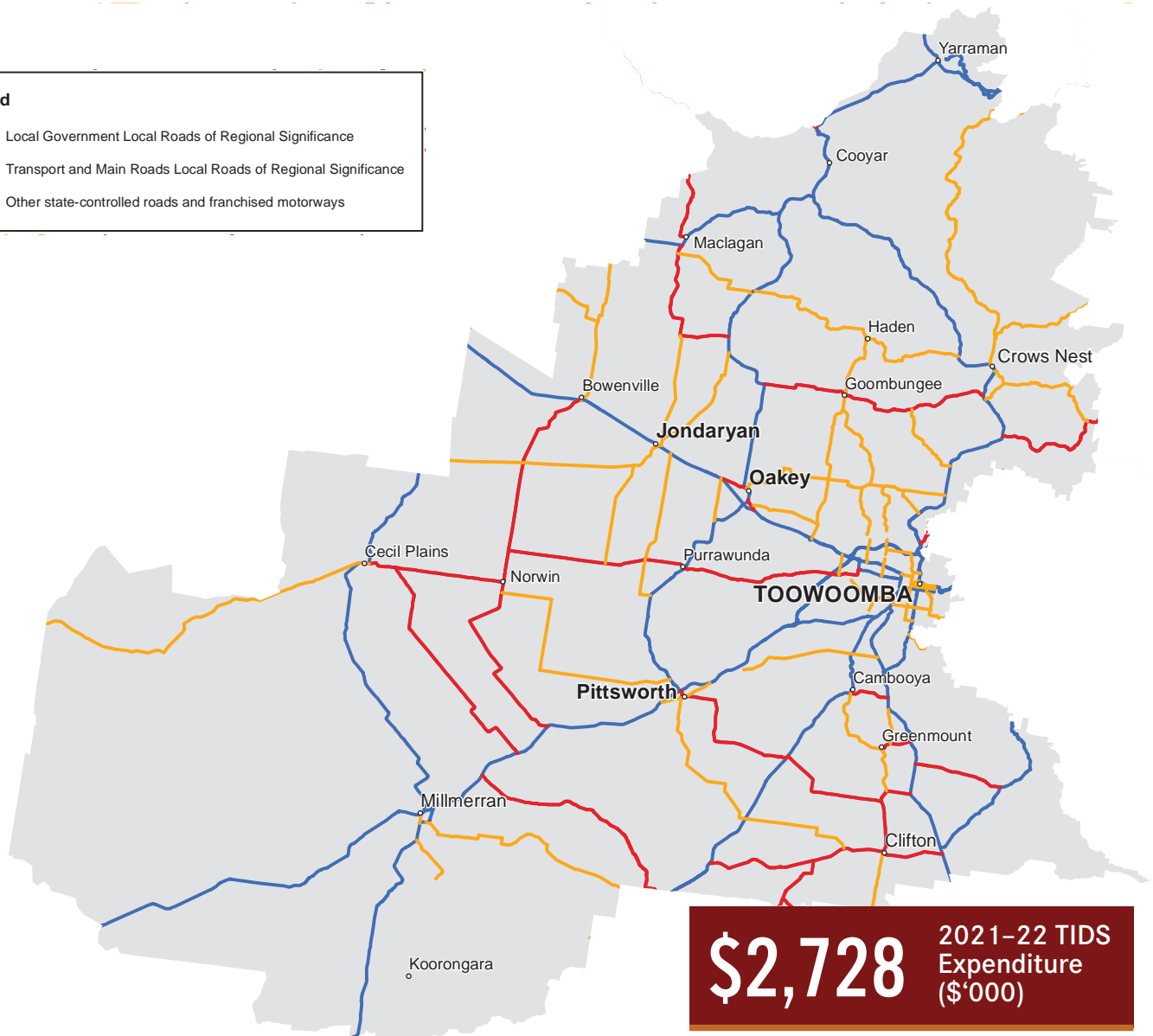
- Eric Kraak, Toowoomba Regional Council

Technical Coordinator

- Michael Burling, Toowoomba Regional Council

Legend

- Local Government Local Roads of Regional Significance
- Transport and Main Roads Local Roads of Regional Significance
- Other state-controlled roads and franchised motorways



\$2,728

2021-22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

EASTERN DOWNS RRTG (continued)

Eastern Downs Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
TOOWOOMBA REGIONAL	Blackbutt Crows Nest Road and Nukku Road intersection, improve safety	110
	Bowenville - Moola Road, bitumen reseal	250
	Bowenville - Moola Road, pavement widening and strengthening	466
	Dalby - Nungil Road, pavement rehabilitation	1
	Dalby - Nungil Road, widen and strengthen pavement	550
	Eastern Downs Regional Roads and Transport Group, technical capability development	35
	Greenmount - Nobby Road, pavement rehabilitation	127
	Greenmount Etonvale Road, pavement rehabilitation	192
	Jondaryan Evanslea Road, pavement rehabilitation	45
	Oakey Biddeston Road, pavement widening and strengthening	433
	Old Goombungee Road, pavement rehabilitation	520
TOTAL		2,728

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.



Toowoomba CBD

EASTERN DOWNS RRTG Project Stories

Oakey Biddeston Stage 1 Upgrade

Widening road seal

The Oakey Biddeston Road Upgrade project was designed and constructed over the course of the 2021–22 financial year with further stages anticipated to be undertaken in future years.

This project stage entails an upgrade of a 1.760km (Ch 410 – 2170) segment of Oakey Biddeston Road from where it joins the Warrego Highway to Oakey Crosshill Road, which was completed in mid-2022.

This is a major project upgrading the 1.760km of existing seal width as narrow as 5.7m, to a two-lane sealed width of minimum 8.0m including a minimum 0.5m sealed shoulder each side. The upgrade works consist of drainage improvements which included the installation of one new 1200 x 450 Reinforced Concrete Box Culvert (RCBC) structure of 15.6m length at Ch1030. Several private property accesses were also reconstructed between the extents of the job. To improve safety for road users, a roadside guardrail was installed in various sections. This upgrade also included scour protection and abutment protection works at the approach and departure of Westbrook Creek bridge.

This project formed part of Toowoomba Regional Council's (TRC's) road network link strategy to improve heavy vehicle routes in the area. There are several large agricultural businesses in this locality, which generate heavy vehicle traffic, transporting feed and live cattle to and from feedlots. The project was developed to address narrow pavement widths, poor surface geometry and limited heavy vehicle capacity.

The total cost of the Oakey Biddeston Stage 1 Upgrade project was \$2,049,700. This project was subsidised from both TIDS funding and Heavy Vehicle Safety and Productivity Program (HVSPP) funding from the Australian Government.

Oakey Biddeston Stage 1 upgrade was managed through TRC's Infrastructure Services Group by Mike Brady (General Manager Infrastructure Services Group) and delivered by Eric Kraak (Executive Manager Construction and Maintenance), David Pascoe (Manager Construction and Maintenance Central), Lindsay Jobling (Principal Project Manager) Liam Falk (Project Manager) and Michael Burling (Principal Programs), with construction undertaken by Durack Civil Pty Ltd.



Batter protection under construction

EASTERN DOWNS RRTG Project Stories (continued)

Continued from previous page



Installation of high-strength synthetic material



Sealed portion of road (Primerseal) from Ch410 - Ch1245

EASTERN DOWNS RRTG Project Stories (continued)

Bowenville Moola Stage 2 Upgrade

Widen seal and
improve drainage

The Bowenville Moola Road Upgrade projects are an ongoing, multi-year series of projects. Their aim is to increase the connectivity and safety of the regional transport network, especially for heavy vehicles, whose use of the network increases each year.

Stage 1 of the project has been recently completed. This stage entailed an upgrade of a 2.375km (Ch 11,075 – 13,450) segment of Bowenville Moola Road through to Dalby-Nungil Road, which was completed in June 2022.

This is a major project upgrading 2.375km of existing single lane road to a two-lane fully sealed 8.5m wide formation. The upgraded sealed road includes a 0.75m shoulder each side and improved drainage works. The new batters were treated with topsoil and grass seed to match existing conditions. The upgrade consists of various drainage improvements, including the extension of existing culverts to match new road formation width and embankment flood protection. Several private property accesses were reconstructed to match the road. Vegetation clearing and roadside hazard reduction works were also completed to improve driver safety.

This project formed part of Toowoomba Regional Council's road network link strategy to improve heavy vehicle routes in the area. There are several large agricultural businesses in this locality, which generate significant heavy vehicle traffic, transporting feed and livestock to and from feedlots. The project was developed to address narrow pavement widths, poor surface geometry and limited heavy vehicle capacity.

Stage 2 of the Bowenville Moola Road Upgrade project cost was \$2,326,000. This project was subsidised from both TIDS funding and HVSPF funding from the Australian Government.

The Bowenville Moola Road Stage 2 upgrade was managed through TRC's Infrastructure Services Group, led by Mike Brady (General Manager Infrastructure Services Group) and delivered by Eric Kraak (Executive Manager Construction and Maintenance), Suraj Dewage (Manager Construction and Maintenance North), Lindsay Jobling (Principal Project Manager) Liam Falk (Project Manager) and Michael Burling (Principal Programs), with construction undertaken by Brown Contractors.



Earthworks



Unbound pavement ready for seal

EASTERN DOWNS RRTG



Cecil Plains

FAR NORTH QUEENSLAND RRTG

Far North Queensland RRTG

RRTG members

- Cairns Regional Council
- Cassowary Coast Regional Council
- Cook Shire Council
- Croydon Shire Council
- Douglas Shire Council
- Etheridge Shire Council
- Mareeba Shire Council
- Tablelands Regional Council
- Wujal Wujal Aboriginal Shire Council
- Yarrabah Aboriginal Shire Council
- TMR Far North District

RRTG Chair

- Councillor Peter Scott,
Cook Shire Council

RRTG Deputy Chair

- Councillor Ross Andrews, Yarrabah
Aboriginal Shire Council

RRTG Technical Committee (TC) Chair

- Justin Fisher, Cassowary Coast
Regional Council

RRTG TC Deputy Chair

- Natasha Murray, Douglas Shire
Council

Technical Coordinator

- Darlene Irvine, Far North Queensland
Regional Organisation of Councils
(FNQROC)
- Amanda Hancock FNQROC

37
PROJECTS

\$5,715

TIDS ALLOCATION 2021–22
(\$'000)



\$5,708

2021–22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

FAR NORTH QUEENSLAND RRTG (continued)

Far North Queensland Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
CAIRNS REGIONAL	Kenny Street, construction of footpath and bikeway	60
	Lake Placid Road, rehabilitate pavement	323
CASSOWARY COAST REGIONAL	Bingil Bay Road, replace culvert	75
	East Feluga Road, improve drainage, 1050/culverts/wing walls/aprons	30
	East Feluga Road, improve drainage, 2x1500 pipes/head and wing walls/aprons	48
	Kennedy Creek Road, improve drainage and culvert works	50
	Pernase Road, improve drainage	19
	Spanos Road, culvert 5, improve drainage	27
	Spanos Road, culvert 7, improve drainage	24
	Tully Gorge Road, culvert 238, improve drainage	18
	Tully Gorge Road, culvert 242, improve drainage	24
	Tully Gorge Road, culvert 59, replace culvert	20
	Walter Lever Estate Road, culvert 1, improve drainage	4
	Walter Lever Estate Road, culvert 3, improve drainage	2
	Walter Lever Estate Road, culvert 5, improve drainage	3
	Walter Lever Estate Road, culvert 8, improve drainage	3
COOK SHIRE	Battlecamp Road, improve drainage	10
	Boundary Street, pave and seal	180
	Charlotte Street, apply asphalt resurfacing	153
	Garden Street, pave and seal	196
	Poison Creek Road, install guardrail	72
	Railway Avenue, construct to new sealed two lane standard	115
	Sherrin Esplanade, Cooktown, pave and seal	200
CROYDON SHIRE	Croydon - Richmond Road, pave and seal	395
DOUGLAS SHIRE	Garrick Street, improve drainage	85
ETHERIDGE SHIRE	North Head Road, pave and seal	1,066
	Strathmore Road (Section 2), construct to sealed standard	69

Continued on next page

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

FAR NORTH QUEENSLAND RRTG (continued)

Continued from previous page

Local government	Project name	Expenditure \$'000
MAREEBA SHIRE	Bower Road, widen and seal	507
	Euluma Creek Road, rehabilitate and widen (5.565 - 6.343km)	215
	Euluma Creek Road, rehabilitate and widen, sections 4.98 - 9.32km	227
	Springmount Road, rehabilitate and widen	355
TABLELANDS REGIONAL	Brooks Road, widen and seal	162
	Cashmere - Kirrama Road, upgrade bridge and approaches	334
	Lawson Street, widen and seal	120
	Sluice Creek Road, upgrade bridge and approaches	358
YARRABAH ABORIGINAL SHIRE	Far North Queensland Regional Roads and Transport Group, develop Yarrabah Transport Plan	18
DISTRICT - FAR NORTH	Far North Queensland Regional Roads and Transport Group, capability and development	143
TOTAL		5,708

RRTG Aboriginal and Torres Strait Islander TIDS 2021–22

Local government	Project name	Expenditure \$'000
WUJAL WUJAL ABORIGINAL SHIRE	Wujal Wujal Aboriginal Shire Council, transport related community works	29
YARRABAH ABORIGINAL SHIRE	Yarrabah Aboriginal Shire Council, transport related community works	47
TOTAL		76

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Note: Some exclusions apply, including small overs and unders from the prior year which are immaterial.

FAR NORTH QUEENSLAND RRTG Project Stories

**Kenny Street
Footpath**
Cement footpath
installation

Cairns Regional Council utilised TIDS funding in 2021–22 to complete construction of a new footpath on the southern side of Kenny Street, from Bunda Street to Dutton Street, in Portsmith.

The identification of a potential future pedestrian crossing for a missing link on northern side of Kenny Street, satisfactory to Queensland Rail, was also completed.

The project delivered:

- 210m length of concrete footpath on Kenny Street; generally 2.0m in width.
- 28m of kerb and channel renewal on Kenny Street and Dutton Street.
- Removal of two existing trees and the installation of 14 salt tolerant trees, sourced from council’s Stratford nursery.

The project included design works for a pedestrian crossing of the rail line. This

was a missing pedestrian link on the northern side of Kenny Street, adjacent to Dutton Street. In undertaking this project council commenced a discussion with Queensland Rail to facilitate a future pedestrian crossing of the existing rail line on the northern end of Kenny Street. Having confirmed a suitable design, this can be further developed when additional funding is secured.

In terms of innovation, council incorporated an amended Far North Queensland Regional Organisation of Councils (FNQROC) footpath design to allow for improved street tree growth, whilst mitigating adverse impacts on infrastructure.

The project provided the following benefits:

- Improving streetscape amenity to one of the gateways to Cairns. The project

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Kenny Street footpath

FAR NORTH QUEENSLAND RRTG (continued)

Continued from previous page

team liaised with appropriate internal staff regarding sourcing and installing appropriate landscaping.

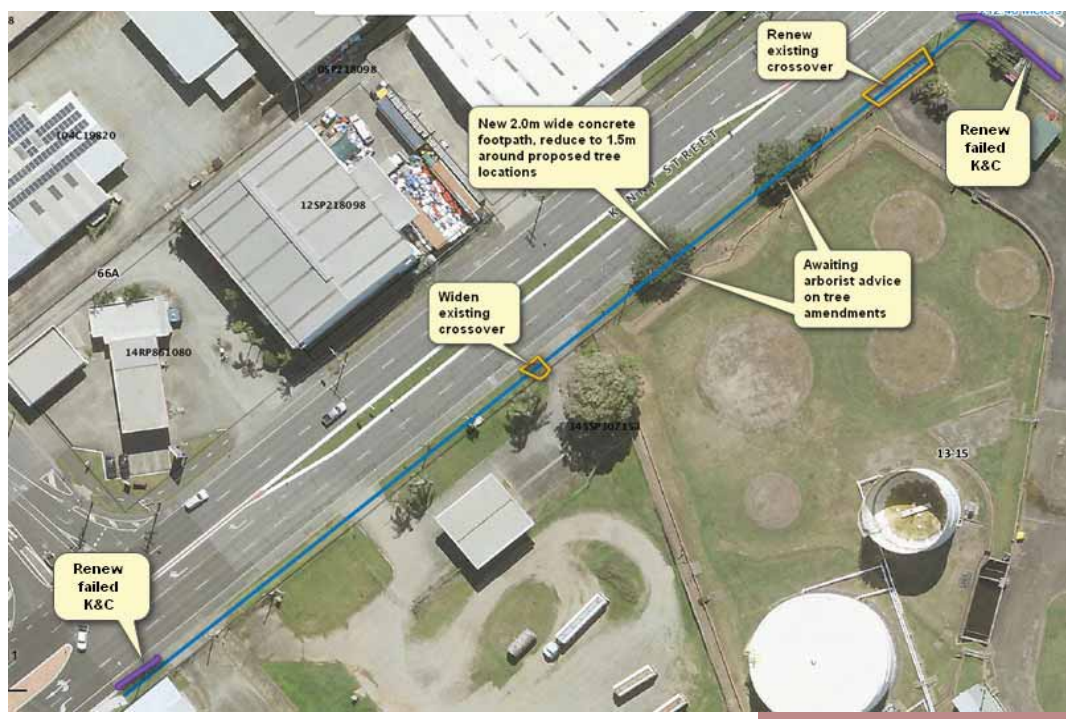
- Facilitated additional footpath infrastructure to promote a healthy active community.
- Renewed failed kerb and channel at two locations.
- Incorporated alternative footpath design, allowing for installation of street trees on the narrow road verge.
- Confirmed a suitable pedestrian crossing arrangement, with Queensland Rail, for the missing pedestrian link on the northern side of Kenny Street, adjacent to Dutton Street.

On a local level, the operator of Tropic Fuels identified that their trucks had been traversing over a kerb inlet pit. The

council facilitated the widening of an industrial crossover within their leased area to provide improved protection for this infrastructure. Positive feedback has also been received from other adjacent business operators.

Project Technical Committee Members:

- Helius Visser – Executive Manager Infrastructure Planning
- Travis Mitchel – Co-ordinator of Capital Works
- David Ryan – Team Leader Projects
- Brett Parsons – Construction Supervisor
- Peiter Taylor – Council arborist
- Ryan Zirhul – Council Nursery Manager.



Kenny Street Footpath - overview

FAR NORTH QUEENSLAND RRTG (continued)

Garden and Boundary Streets

Upgrade road to
sealed standard

Cook Shire Council identified a shortfall of affordable residential properties in Cooktown due to recent growth and interest in the area. To address this critical issue and maximise the housing capacity in Cooktown, council took the initiative to subdivide the council owned land, mainly in frontage of Garden Street and Boundary Street. Accordingly, council upgraded the two roads from unformed roads to sealed roads in accordance with the FNQROC Development Manual. The upgrades included:

- clearing and grubbing
- subgrade preparation
- pavement construction
- bitumen sealing
- kerb and channels
- footpaths
- stormwater drainage system
- streetlights.

The upgrade works required significant involvement and close coordination with internal and external stakeholders as well as strong collaborative effort between project teams from various departments including planning and environment, external consultants and contractors, construction and project management. Wherever possible and feasible, council took the full opportunity to support the local businesses by engaging local resources (material, manpower, machinery).

The works also faced their fair share of challenges including:

- meeting requirements for permits from state government for critical fish passageway and protected flora
- inclement weather conditions
- unavailability of resources.



Subgrade preparation, Garden Street



Unsuitable material replacement (Garden Street and Boundary Street Intersection)

FAR NORTH QUEENSLAND RRTG (continued)

Continued from previous page

These challenges imposed several unwanted delays on the project, however the project team worked cohesively and closely to implement initiatives such as amending the design to follow value engineering principles. Despite these challenges, the determination of council's competent leadership and the hard work of the project teams has ensured the upgrade works are on the path to successful completion through continuous progress. So far, all the major works including

roads, footpaths and drainage have been completed. Completion of the works is expected to not only help combat the lack of rental accommodation in Cooktown but also attract private investment in the residential housing industry to boost the economic growth of the town in general.



Pavement construction, Boundary Street



Pavement construction, Garden Street



Sealed Boundary Street, including footpath and ancilliary drainage



Sealed Garden Street, including footpath and ancilliary drainage

FAR NORTH QUEENSLAND RRTG



GLADSTONE RRTG

Gladstone RRTG

RRTG members

- Gladstone Regional Council
- TMR Fitzroy District

RRTG Chair

- Councillor Kahn Goodluck, Gladstone Regional Council

RRTG Deputy Chair

- Councillor Darryl Branthwaite, Gladstone Regional Council

RRTG Technical Committee Chair

- Mark Francis, Gladstone Regional Council

RRTG Technical Committee Deputy Chair

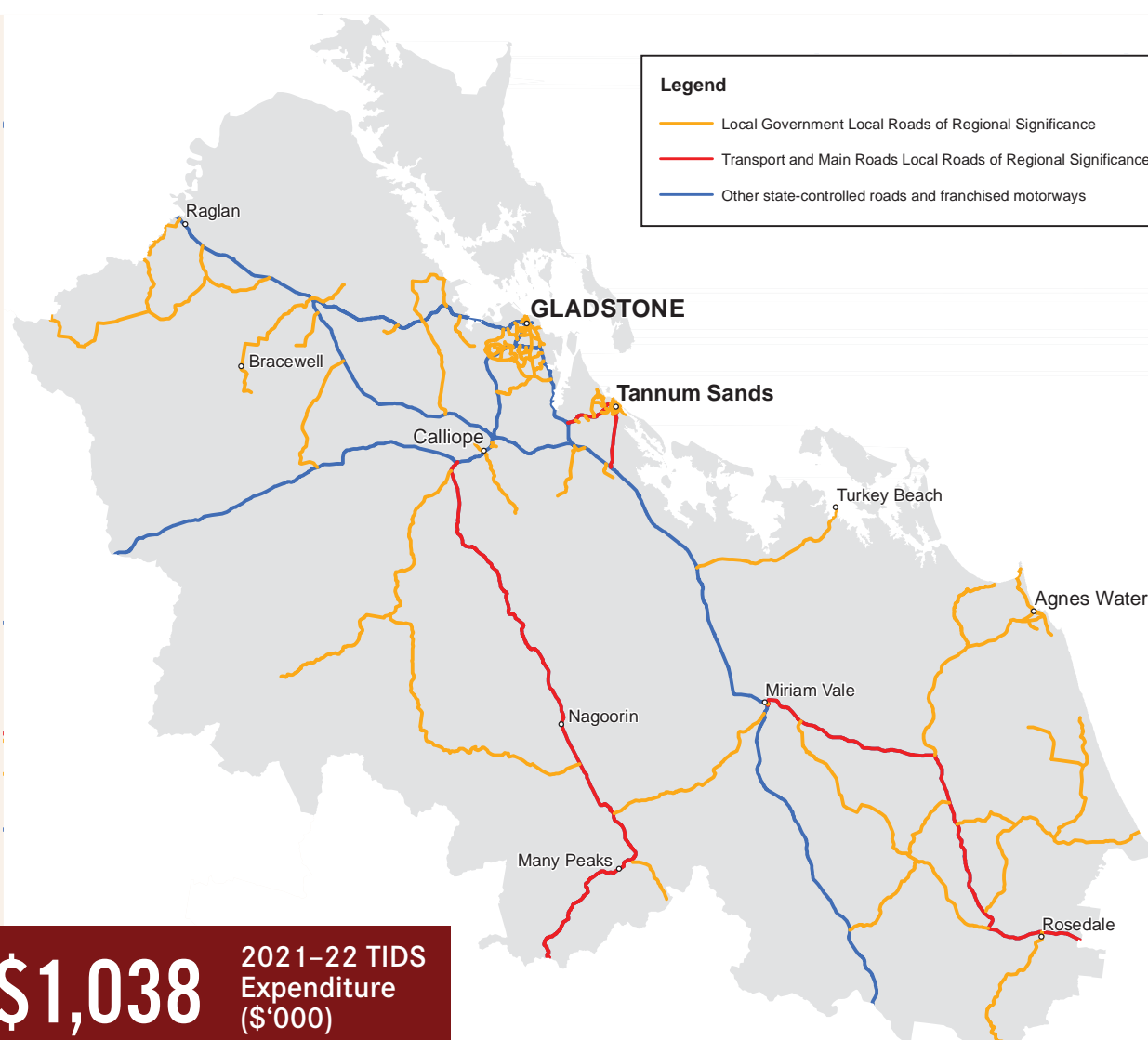
- Frans Krause, Gladstone Regional Council

Technical Coordinator

- Gerard Read, GWR Civil Engineering Management

2
PROJECTS

\$1,038
TIDS ALLOCATION 2021–22
(\$'000)



REGIONAL ROADS AND TRANSPORT GROUP PROFILES

GLADSTONE RRTG (continued)

Gladstone Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
GLADSTONE REGIONAL	Toolooa Street (Gladstone Central), Derby Street to Agnes Street, rehabilitate pavement	288
	Toolooa Street (Gladstone Central), Walsh Street to Short Street, rehabilitate pavement	750
TOTAL		1,038

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

GLADSTONE RRTG Project Story

Tooloola Street, Gladstone

Pavement and footpath renewal

Submitted by Brian Jurd (Manager Works Planning and Scheduling, Gladstone Regional Council) and Gerard Read (Technical Coordinator), Gladstone RRTG.

Gladstone RRTG delivered two projects throughout 2021–22 as part of its Roads and Transport Alliance TIDS program, including a section of pavement renewal on Tooloola Street, Gladstone (featured here) which was the major project, comprising approximately 75% of the program. Pavement rehabilitation works to improve safety along a second section of Tooloola Street (Derby Street to Agnes Street), was the other project undertaken.

Tooloola Street is an important LRRS road within Gladstone. The section of Tooloola Street between Walsh and Short Street is approximately 415m in length and is defined as an Urban 2 Lane Distributor under council's Road Hierarchy Policy. This section of Tooloola Street is an unseparated, dual lane, two-way carriageway with average daily traffic volumes that exceed 5,000 vehicles per

day. The western side of this section is largely residential, while the opposing eastern side of the street is predominantly commercial.

The Tooloola Street Pavement and Footpath Renewal project was initiated in 2020 due to the extent of deterioration of the existing pavement, footpath and kerb. In addition to the general deterioration expected during the life of an asset, tree intrusion had also contributed to the rate of deterioration. Pedestrian trip hazards had become prevalent in the area.

The scope of the works included:

- Replacement of existing footpaths and kerbs within the works area.
- Excavation of the existing top layers of road pavement, followed by replacement and sealing.



Gladstone-Tooloola Street - Revegetation

GLADSTONE RRTG Project Story (continued)

Continued from previous page

- Future proofing of the new pavement by installing cross street conduits (100mm diameter) to support future underground services without the need to trench through the pavement.
- Demolition and replacement of stormwater infrastructure in the section.

Construction began in September 2021 with an original intent to complete all works by end-December 2021. Extensive lead-times for some critical drainage items resulted in the project being planned and delivered as two separable portions of work; “Section 1” (Short/Young to Pier Street) and “Section 2” (Pier Street to Walsh Street), with Section 1 forecast for completion prior to Christmas 2021.

Section 1 works commenced mid-September 2021 and made use of the October long weekend (2-4 October 2021) to complete the profiling of the existing pavement. The existing crossfall was far steeper than current road design guidelines recommend, so this was remediated during the project via the lifting of the kerb to improve the crossfall. This resulted in the need to raise the footpath in some locations. The programming of this critical profiling work over a long weekend, reduced the impact to most local businesses in the works area, who were closed for business over this period. Additionally, benefits were noticeable with less work, school and general traffic in the area.

Section 1 works were largely completed by end-November 2021, with some minor finishing works continuing into December, prior to a four-week suspension of works over the Christmas period.

Section 2 works commenced on 11 January 2022 with the installation of a new section of stormwater pipe adjacent to the Walsh Street intersection. Section 2 works were largely completed by the end of March 2022, with only small sections of footpath

and revegetation works continuing from April–May 2022, as resources and suitable tree-stock became available.

Significant challenges overcome by the project team during the project included:

- Impacts to local residents and businesses – while some disruption to the community was unavoidable, the project team communicated effectively to minimise impacts to nearby residents, businesses, road users and pedestrians. This involved various methods of communicating ranging from extensive doorknocking to letterbox drops, electronic message boards, detour signage, Facebook posts and an email registry to receive weekly project updates. Traffic management and ensuring advance notice of disruptions were also critical to works delivery.
- Extensive wet weather in the early months of 2022 was mitigated by construction planning that prioritised drainage works early in the program.
- Impacts to delivery from COVID isolation was unavoidable but mitigated by being ready to continue with smaller sections of work that did not require such a large workforce or supervision.

The final project cost was approximately \$1.5 million with \$750,000 of Roads and Transport Alliance TIDS funding.



Gladstone-Toolooa Street - Section 1

GLADSTONE RRTG Project Story (continued)

Continued from previous page



Gladstone-Toolooa Street - Section 2 of works



Gladstone-Toolooa Street - view south of the full extent of works

GLADSTONE RRTG



Gladstone-Dan Powell Fairway buoy

NORTH QUEENSLAND RRTG

North Queensland RRTG

RRTG members

- Burdekin Shire Council
- Charters Towers Regional Council
- Hinchinbrook Shire Council Palm Island Aboriginal Shire Council
- Palm Island Aboriginal Shire Council
- Townsville City Council
- TMR Northern District

RRTG Chair

- Councillor Kurt Rehbein, Townsville City Council

RRTG Deputy Chair

- Councillor Frank Beveridge, Mayor, Charters Towers Regional Council

RRTG Technical Committee (TC) Chair

- James Stewart, Hinchinbrook Shire Council

RRTG TC Deputy Chair

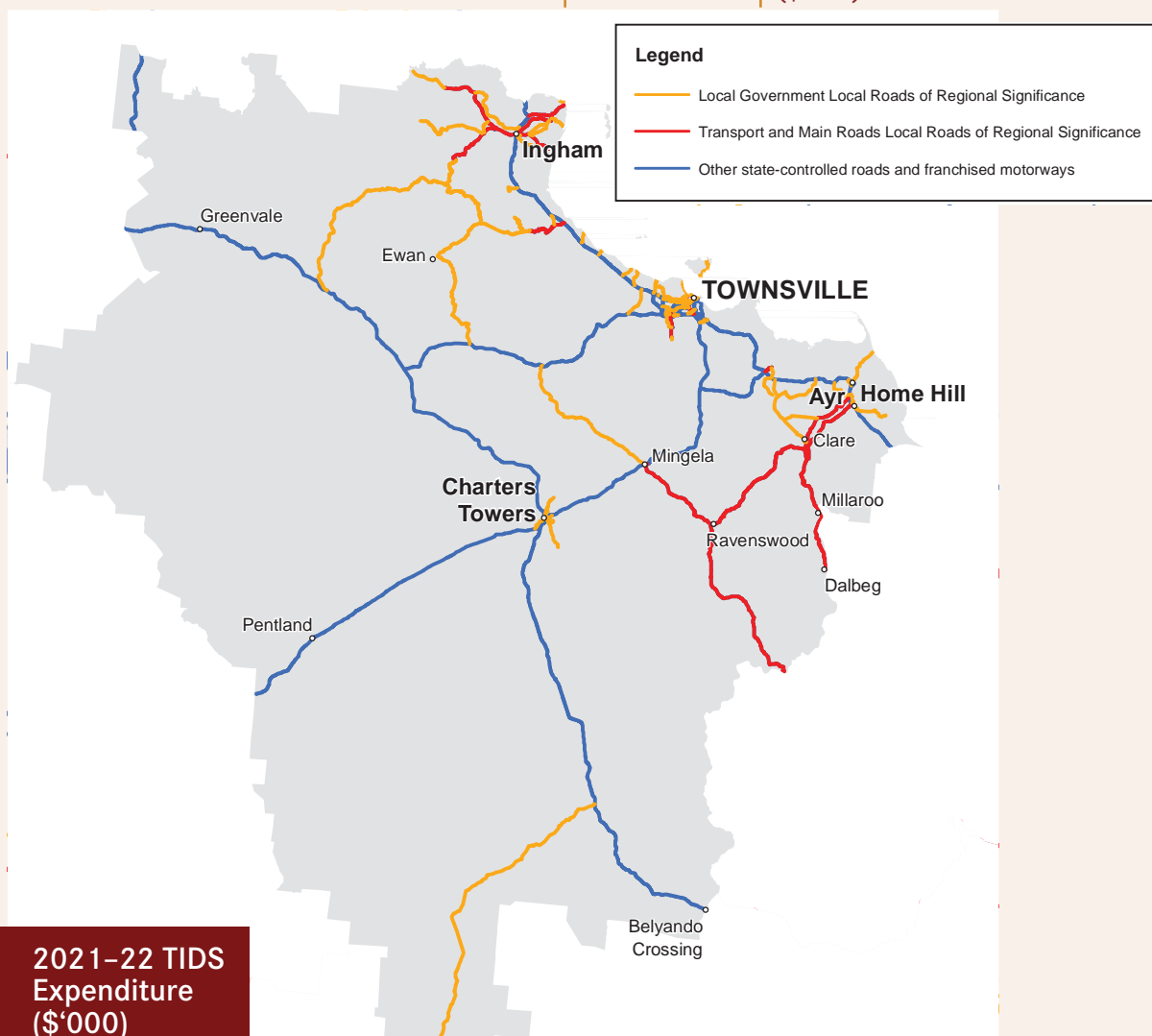
- Kevin Byers, Burdekin Shire Council

Technical Coordinator

- Gerard Read, GWR Civil Engineering Management

25
PROJECTS

\$3,361
TIDS ALLOCATION 2021-22
(\$'000)



\$3,361

2021-22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

NORTH QUEENSLAND RRTG (continued)

North Queensland Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
BURDEKIN SHIRE	Allen Road (Barratta), reconstruct pavement	150
	Beach Road, Thompson Road to Trent Road (Ayr), rehabilitate pavement	144
	School Road, Clare township to Barratta Road (Clare), widen pavement and improve drainage	205
CHARTERS TOWERS REGIONAL	Millchester Road, Harris Lane to Haldane Road, reconstruct pavement and asphalt overlay	495
	Victory Street, Millchester Road to York Street (Queenton), asphalt overlay and junction alignment	336
HINCHINBROOK SHIRE	Cooks Lane (Ingham), various locations, pave and seal	84
	Four Mile Road (Braemeadows), various locations, pave and seal and improve drainage	66
	Mount Fox Road (Upper Stone), various locations, rehabilitate pavement	83
	Patterson Parade (Hinchinbrook), widen pavement	130
	Tarakan Road, Hinchinbrook (Stage 2), widen pavement	66
	Wallaman Falls Road (Ingham), various locations, widen and seal	37
	Warrens Hill Road (Ingham), various locations, pave and seal	33
TOWNSVILLE CITY	Allambie Lane (Rasmussen), Miles Avenue and Rasmussen State School, right turn safety improvements	129
	Angus Smith Drive, Joseph Banks Drive to Parkinson Road and Klewaraa Boulevard, pavement rehabilitation	76
	Balgol Beach Road (Balgol Beach), rehabilitate pavement	26
	Bayswater Service Road, Pilkington Street to Wing Street, rehabilitate pavement	64
	Black River Road (Black River), pavement rehabilitation	50
	Duckworth Street, Ingham Road to Woolcock Street, rehabilitate pavement	80
	Hugh Street and Fulham Road (Pimlico), improve intersection	350
	North Queensland Regional Roads and Transport Group, capability and development	64
	North Shore Boulevard, Nexus Drive to Bruce Highway, pavement rehabilitation	30
	South Beck Drive, reseal pavement	35
	Townsville City, various intersections, upgrade traffic signals	116
	Townsville City, various locations, rehabilitate and overlay	423
	Townsville City, various locations, upgrade streetlighting to LED	90
TOTAL		3,361

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

NORTH QUEENSLAND RRTG Project Story

North Queensland

North Queensland RRTG delivered a wide variety of project through its Roads and Transport Alliance TIDS works program. Burdekin Shire Council (three projects) and Hinchinbrook Shire Council (seven projects) largely delivered in the first half of the year with a focus on widening, rehabilitation, and drainage projects. Townsville City Council delivered 12 projects generally within the scope of road safety improvements and renewals. Unfortunately, delays due to design issues, material supply lags, external service provider works, and wet weather with its 2 major projects meant a major change to its Roads and Transport Alliance TIDS works program in the last quarter of the year. Fortunately, Townsville City Council invests significantly in its LRRS network outside the Roads and Transport Alliance TIDS works program each year, and consequently a number of these projects were brought on to the

program and delivered. Charters Towers Regional Council delivered two projects on Millchester Road within the town environs, one of which is featured here.

Staff from the North Queensland RRTG also attended Road Safety Audit, Safe System Assessments, and Cycling Infrastructure courses throughout 2021–22 which were subsidised through the Roads and Transport Alliance’s Statewide Capability Development Fund.

Victory Street and Millchester Road Intersection upgrade

Submitted by John Teague (Director, Infrastructure Services and Technical Committee representative) and Gerard Read (Technical Committee representative), North Queensland RRTG).

For those that are not familiar with Charters Towers, the town they call ‘The World’ was born to the sound of thunder and flashes of lightning. Hugh Mosman, George Clarke, John Fraser and horse boy Jupiter had been prospecting away to the south of what is now Charters Towers when their horses scattered during a fierce thunderstorm. It was while searching for the horses next morning that the first Towers gold was discovered. During the period 1872-1899 the place changed from a rough settlement with bark and calico buildings to a thriving city of some 25,000 inhabitants. All religions were strongly represented on the field and in 1890 the miners could quench their thirst in no less than 65 hotels registered on the field. Sports, music, and

the arts all had fantastic followings. It was said that everything you might desire could be had in the Towers. There was no reason to travel elsewhere for anything. This is why the town became known affectionately as ‘The World’.

Charters Towers Regional Council has upgraded the intersection of Victory Street and Millchester Road in 2021–22, which council identified as a priority project given its importance as part of the heavy vehicle bypass. This is a critical piece of the road network for both the Flinders Highway and Gregory Developmental Road providing an alternative route for oversize over mass (OSOM) vehicles avoiding a low and narrow railway bridge in the centre of Charters Towers.

NORTH QUEENSLAND RRTG Project Stories (continued)

Continued from previous page

The Flinders Highway links Mount Isa through to Townsville and its port facilities which cater for large mining machinery and equipment, as well as live export for the cattle industry. The Gregory Developmental Road is part of the Inland Highway, a shorter alternative to the Bruce Highway providing north and south access through to Cairns.

The bypass is made up of four LRRS roads being New Queens Road, Enterprise Road, Millchester Road, and Victory Street. Council has completed design works for the two ends of the bypass upgrade which are both intersections with the Flinders Highway and will be the final upgrades to complete the route.

The project was complicated due to Millchester Road being the entrance to the main street of Charters Towers (Gill Street). The Great Northern Railway (railway line linking Townsville to Mount Isa) crosses Millchester Road at Victory Street, and Sadds Lane intersected with Victory Street only 20 metres from Millchester Road. The project allows wider swept paths for OSOM vehicles and subsequently council has purchased and demolished the property at 2 Millchester Road to gain these wider turning paths. The project also required changes in

Sadds Lane – removing the intersection with Victory Street and constructing a cul-de-sac and widening the street up to Bluff Lane to allow for two-way traffic, as previously Sadds Lane was a narrow one-way street. The project also allows potential green space to be incorporated in future when final entry statement designs are completed.

Delivery highlights included:

- Purchase and demolition of a derelict private property.
- A mine drive (underground tunnel where ore deposit existed) which was found that required consultation with the Mines Department to ensure that the drive was deemed safe to fill in.
- Queensland Rail reconstruction of the road surface within the rail corridor in conjunction with the project.
- Extensive consultation with the residents of Sadds Lane who were impacted by the change from a one-way street to cul-de-sac arrangement.
- Redesign and upgrade of hand cast box culverts providing stormwater drainage.



Victory Street - Millchester Road - before



Victory Street - Millchester Road - during

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

NORTH QUEENSLAND RRTG Project Stories (continued)



Victory Street-Millchester Road - during



Victory Street-Millchester Road - after



Victory Street-Millchester Road - after

NORTH QUEENSLAND RRTG



Townsville and Magnetic Island

NORTH WEST QUEENSLAND RRTG

North West Queensland RRTG

RRTG members

- Burke Shire Council
- Carpentaria Shire Council
- Cloncurry Shire Council
- Doomadgee Aboriginal Shire Council
- Flinders Shire Council
- Kowanyama Aboriginal Shire Council
- McKinlay Shire Council
- Mount Isa City Council
- Richmond Shire Council
- TMR North West District

RRTG Chair

- Councillor John Wharton, Richmond Shire Council

RRTG Deputy Chair

- Councillor Gregory Campbell, Cloncurry Shire Council

RRTG Technical Committee Chair

- Michael Wanrooy, Carpentaria Shire Council

RRTG Technical Committee Deputy Chair

- Hari Boppudi, Flinders Shire Council

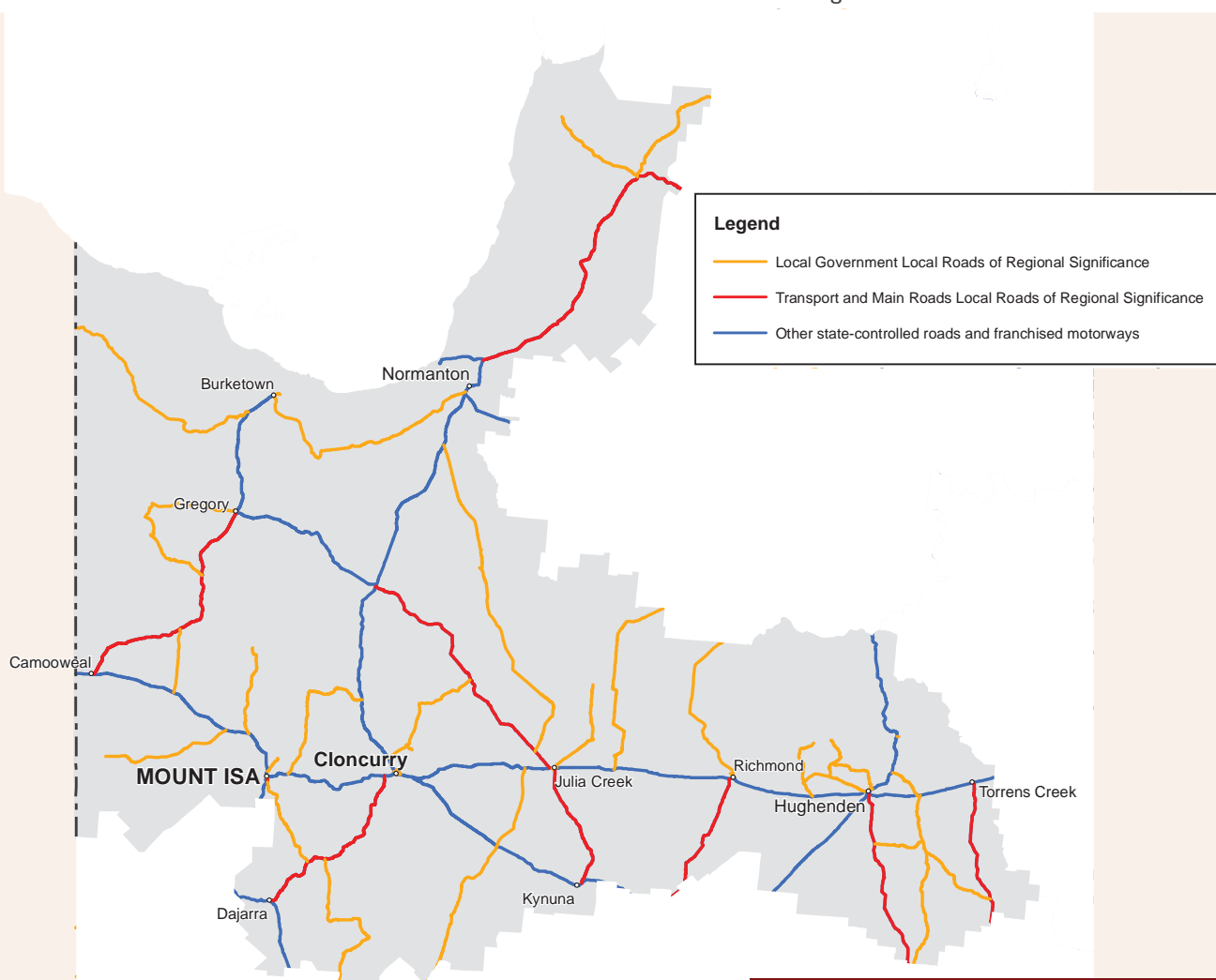
Technical Coordinator

- Gerard Read, GWR Civil Engineering Management

18
PROJECTS

\$5,493

TIDS ALLOCATION 2021-22
(\$'000)



\$5,493

2021-22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

NORTH WEST QUEENSLAND RRTG (continued)

North West Queensland Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
BURKE SHIRE	Floraville Road and Truganini Road, upgrade culverts	271
	Gregory - Lawn Hill Road, realign traffic lanes	227
	Sewer Treatment Plant access road (Burketown), pave and seal	288
CARPENTARIA SHIRE	Burke Developmental Road (Normanton - Dimbulah), install culverts	67
	Burketown Road (Section 2), construct to new sealed two lane standard	910
CLONCURRY SHIRE	Sir Hudson Fysh Drive, construct footpath	383
	Sir Hudson Fysh Drive, reconstruct and widen pavement	500
FLINDERS SHIRE	Flinders Shire, various locations, install or replace floodways	120
	Hughenden - Muttaborra Road, construct to a sealed standard	440
	Old Richmond Road, form and seal	325
MCKINLAY SHIRE	Burke Street (Julia Creek), upgrade kerb and channel	195
	Byrimine Road, construct to a sealed standard	255
	Gilliat - McKinlay Road, reseal	125
MOUNT ISA CITY	Riversleigh Road, form and improve drainage	385
RICHMOND SHIRE	Croydon - Richmond Road, rehabilitate and widen	515
	Croydon - Richmond Road, reseal	150
	North West Regional Roads and Transport Group, secretariat administration	137
	Richmond - Winton Road, replace culverts and floodways	200
TOTAL		5,493

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

NORTH WEST QUEENSLAND RRTG (continued)

RRTG Aboriginal and Torres Strait Islander TIDS 2021–22

Local government	Project name	Expenditure \$'000
DOOMADGEE ABORIGINAL SHIRE	Woollogarang East Road, widen and reseal shoulder	168
	Old Cemetery Road, Doomadgee Road intersection, upgrade of unsealed road	114
KOWANYAMA ABORIGINAL SHIRE	Kowanyama Aboriginal Shire Council, transport related community works	236
	Topsy Road, (Kowanyama), barge access, formation and pavement upgrade	130
TOTAL		648

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Note: Some exclusions apply, including small overs and unders from the prior year which are immaterial.



Flinders River - Hughenden

NORTH WEST QUEENSLAND RRTG Project Stories

North West Queensland

North West Queensland RRTG continued in 2021–22 with its strategy of sealing connections between communities, mitigating outages due to flooding, and improving safety for road users through the delivery of its Roads and Transport Alliance TIDS works program. Wet weather events late in the financial year provided

some delivery challenges in completing projects. The escalation of input costs, which everyone experienced, also had a significant impact on the works program. A number of other projects were also delivered by member councils through the 2021–22 Aboriginal and Torres Strait Islander TIDS works program.

Magnificent Creek Overflow

Floodway upgrade

Submitted by Michael Wanrooy (Director of Engineering and Technical Committee Chair, Carpentaria Shire Council).

Kowanyama has a population of approximately 1,000 and Dunbar Kowanyama Road is the only affordable freight and vehicle access to service the community from Normanton or Cairns. The pavement is comprised mostly of local silty gravel materials, and good quality imported gravel in sections as funding becomes available.

Kowanyama means “place of many waters” where roads and watercourse crossings become impassable during the wet season. The flow in these crossings can increase rapidly, often without warning as a result of upstream rain events, creating dangerous situations that may catch the unwary road user by surprise.

All the Aboriginal and Torres Strait Islander

TIDS funding received by Carpentaria Shire Council in recent years has been allocated to the raising of existing low-level floodways on Dunbar Kowanyama Road. It is mostly unsealed for the 100km connecting to Kowanyama. The road is unpassable for 3 to 6 months each year, predominantly due to annual flooding of the Mitchell River which effectively runs parallel to the road for its entire length.

Council received approved funding under the 2021–22 Aboriginal and Torres Strait Islander TIDS program to upgrade the Magnificent Creek Overflow crossing; incorporating reinforced concrete box culverts and a widened, 2-way raised concrete running surface to improve flood immunity and provide better access. The Magnificent Creek Overflow crossing is located 12km from Kowanyama and is locally known as Topsy Creek. This area is well known for the presence of large crocodiles.

The cultural heritage clearance was fast-tracked following a meeting with traditional owners and Kowanyama Aboriginal Shire Council representatives, including a site visit to the project location. Erscon Consulting Engineers were engaged to undertake the survey, design, and project management. Council’s plan was to order the culvert units and deliver them to site in parallel with the tender process



Crocodile swimming in Magnificent Creek Overflow, Mitchell River

NORTH WEST QUEENSLAND RRTG Project Stories (continued)



Magnificent Creek Overflow - during

for construction, and have the project completed by the end of November 2021 to beat the start of the monsoon season. A very long 2022 wet season was forecast meaning roads would likely be “out” until May, leaving minimal time to construct by 30 June 2022.

The contract negotiations were finalised and executed by the end of October 2021 and construction commenced the same day. By November there would be threats of rain around the area with weekly grey clouds forming and drizzle ever present. Despite the logistical challenges of isolation, camp setup requirements, tyranny of distance, high tropical humidity, reported sightings of large crocodiles within 30m of the site, rough roads and onsite concrete batching, the project was delivered successfully by mid-December 2021.

Carpentaria Shire Council, in partnership with TMR through the NWQRRGTG, will continue to pursue and deliver important funding opportunities to promote road safety and improve access into Kowanyama.



Magnificent Creek Overflow - reinforcement

Continued on next page

NORTH WEST QUEENSLAND RRTG Project Stories (continued)



Magnificent Creek Overflow - completed



Magnificent Creek Overflow - taken after 2022 floods

NORTH WEST QUEENSLAND RRTG Project Stories (continued)

Richmond-Croydon Road Road sealing

Submitted by Peter Bennett (Chief Executive Officer, Richmond Shire Council) and Gerard Read (Technical Coordinator), NWQRRTG.

2021–22 saw a continuation of sealing of the Richmond-Croydon Road for Richmond Shire Council. The Richmond-Croydon Road is a vital north-south LRRS connection linking the Flinders Highway and Gulf Developmental Road servicing the cattle, agricultural and tourism industries. The road is widely used by cattle road trains, and tourist traffic is increasing as an alternative route to the north.

Richmond Shire Council has strategically prioritised sealing and upgrading of the Richmond-Croydon Road for many years in line with one of the primary objectives for the North West Queensland RRTG; to seal key routes which connect the small towns and communities in the region. These routes are very important to the economic and social prosperity of this vast area. Roads & Transport Alliance TIDS funding combined with council revenue and other external funding sources have been allocated to this objective for more than 20 years. Being a relatively small rural council, Richmond Shire does not have a

large rates base to generate the capital to undertake all the desired works on its large network and relies heavily on the Roads & Transport Alliance TIDS program for its highest priority works.

Richmond Shire Council undertook a sealing project in 2021–22 on an existing unsealed section of Richmond-Croydon Road approximately 130km north of Richmond. Resealing was also undertaken on some sections. The project was completed in December 2021 and, as a result, approximately 3.8km of the road within the Richmond Shire LGA now remains unsealed. Further Roads & Transport Alliance TIDS funding has been allocated to seal this section in 2022–23 and this is expected to be undertaken before Christmas 2022 which will be a great achievement.



Richmond-Croydon Road - Before (Ch 126)

NORTH WEST QUEENSLAND RRTG Project Stories (continued)



Richmond-Croydon Road - after (Ch 126)



Richmond-Croydon Road - before (Ch 138)



Richmond-Croydon Road - after (Ch 138)

NORTHERN SEQ RRTG

Northern SEQ RRTG

RRTG members

- Moreton Bay Regional Council
- Noosa Shire Council
- Somerset Regional Council
- Sunshine Coast Council
- TMR North Coast District

RRTG Chair

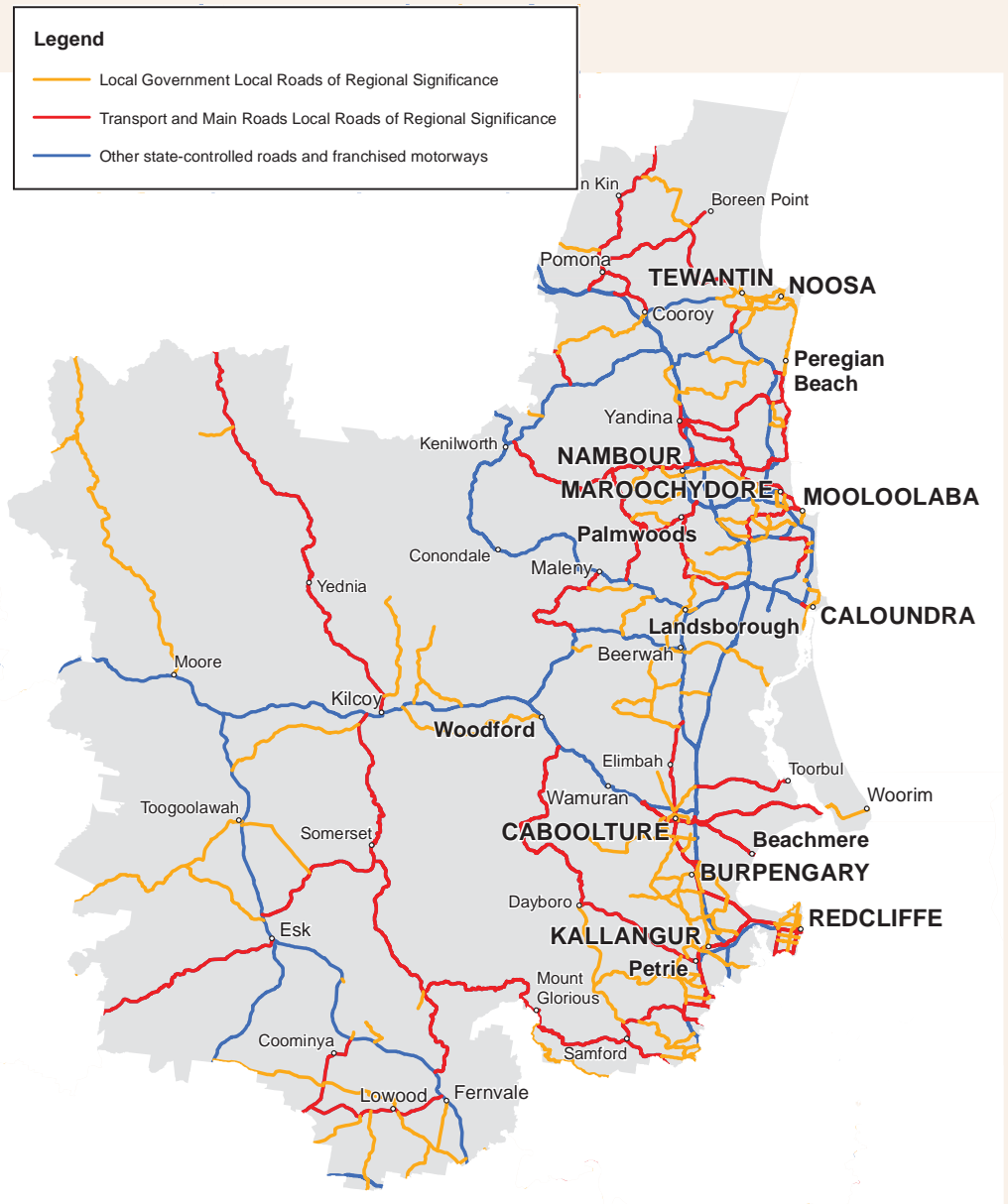
- Former Chair, Councillor Joe Jurisevic, Noosa Regional Council
- Councillor Sean Choat, Somerset Regional Council

RRTG Technical Committee Chair

- Craig Young, Somerset Regional Council

Technical Coordinator

- Former TC, Warren Paulger, Consultant Engineer



18
PROJECTS

\$3,718
TIDS ALLOCATION 2021–22
(\$'000)

\$3,452 2021–22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

NORTHERN SEQ RRTG (continued)

Northern SEQ Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
MORETON BAY REGIONAL	Beeville Road (Petrie), upgrade intersection	1,324
	Moreton Bay Regional Council, technical capability development	5
NOOSA SHIRE	David Low Way and Hill Street roundabout (Sunshine Beach), resurfacing	62
	Gympie Terrace (Noosaville), James Street to Williams Street, rehabilitate pavement	394
	Moorindil Street, George Street to Read Street (Tewantin), resurfacing	54
	Noosa Shire Council, technical capability development	11
SOMERSET REGIONAL	Cornhill Street, Coominya State School, construct footpaths	20
	Esk - Crows Nest Road, rehabilitate and widen	67
	Jennkinsons Road, Mount Kilcoy State School, construct footpaths	49
	Lowood Minden Road and Jensens Swamp Road (Tarampa), upgrade intersection	204
	Mahons Road, Patrick Estate State School, construct footpaths	54
	Somerset Regional Council, technical capability development	5
SUNSHINE COAST REGIONAL	Kiamba Road, Image Flat Road to Wattle Road, widen and seal	842
	McGilchrist Road and Dales Road intersection (Stage 2), construct to sealed standard	100
	McGilchrist Road to Eudlo Creek (Stage 1), upgrade culvert	96
	School Road, Bli Bli State School, construct pathways	166
	Talara school precinct, various roads (Currimundi), improve pedestrian infrastructure	6
	Sunshine Coast Regional Council, technical capability development	3
TOTAL		3,452

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Note: Some exclusions apply, including small overs and unders from the prior year which are immaterial.

NORTHERN SEQ RRTG Project Story

Mahons Road - Patrick State School Footpath

School footpath
installation

Somerset Regional Council worked with Patrick Estate State School and Coominya State School to deliver two projects that will result in a much safer school environment. With the works being undertaken during the school holidays, the students were welcomed back to school with improved parking areas, stormwater drainage and new pathways.

The works on Mahons Road outside the Patrick Estate State School included:

- new barrier kerb to aid school drop off and pick up, to provide additional safety for children
- improved vehicle crossing into

school resulting in a reduction in speed to this area

- 100m of new pathway and 120m of stormwater pipe to replace the open swale.

Following the completion of the project, the school community has undertaken some additional landscaping works to the school ground.



Mahons Road – before



Mahons Road – after



Mahons Road – after

NORTHERN SEQ RRTG Project Story (continued)

**Cornhill Street -
Coominya State School
Footpath**
School footpath
installation

This project included the construction of a 1.5m and 2.0m footpath along Cornhill Street and Main Street, Coominya. Coominya State School works included the construction of 150m of pathway on two street frontages, providing a crucial link for active transport opportunities by

linking with the existing pathway network. Other minor kerb and drainage works were also undertaken, including working with the school to drain an area of land that previously ponded during rain events.



Cornhill Street and Main Street intersection before



Cornhill Street after



Main Street after

OUTBACK RRTG

Outback RRTG

RRTG members

- Barcaldine Regional Council
- Barcoo Shire Council
- Blackall-Tambo Regional Council
- Boulia Shire Council
- Diamantina Shire Council
- Longreach Regional Council
- Winton Shire Council
- TMR Central West District

RRTG Chair

- Councillor Gavin Baskett, Winton Shire Council.

RRTG Deputy Chair

- Councillor Rick Britton, Boulia Shire Council

RRTG Technical Committee (TC) Chair

- Stuart Bourne, George Bourne and Associates Consulting Engineers

RRTG TC Deputy Chair

- Roger Naidoo, Longreach Regional Council

Technical Coordinator

- Jason Ricks, George Bourne and Associates Consulting Engineers

18
PROJECTS

\$6,211
TIDS ALLOCATION
2021-22 (\$'000)



\$6,189

2021-22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

OUTBACK RRTG (continued)

Outback Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
BARCADDINE REGIONAL	Landsborough Highway (Barcaldine - Longreach), Barcaldine Recreation Park access, construct slip lane	200
	Myall Street, Elm Street to Fir Street (Barcaldine), upgrade drainage	30
BARCOO SHIRE	Arrabury Road, gravel resheeting	150
	Diamantina Developmental Road (Windorah - Bedourie), pave and seal	526
	Maryborough Street (Windorah), Cecil Street to Victoria Street, form and improve drainage	34
BLACKALL TAMBO REGIONAL	Blackall - Jericho Road, widen and rehabilitate	820
	Scrubby Creek Road, install concrete floodway	200
BOULIA SHIRE	Boulia - Tobermorey Road (Donohue Highway), pave and seal contribution	1,048
DIAMANTINA SHIRE	Eyre Developmental Road (Bedourie - Birdsville), Cacoory Ruins, pave and seal	1,153
	Herbert Street (Bedourie), kerb and channel upgrade	50
LONGREACH REGIONAL	Cramsie - Muttaborra Road (Section 4), pave and seal	1,700
	Melton Road, install concrete floodway	50
	Pelican Street, Kingfisher Street to Emu Street (Longreach), upgrade drainage	29
	Stonehenge River Road, install concrete floodway	50
	Tocal Road, gravel resheeting	100
WINTON SHIRE	Oondooroo Street (Winton), install kerb and channel	50
	Vindex Street, Winton recreation grounds, install footpath	0
	Winton township, various roads, rehabilitate pavement	0
TOTAL		6,189

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Note: In some cases, the project data has been manually adjusted to reflect claimed expenditure / program funding.

OUTBACK RRTG (continued)

Collaboration of the Outback Regional Roads and Transport Group (ORRTG) to strategically allocate TIDS funding

The ORRTG Strategic Group and Technical Committee have worked collaboratively to ensure TIDS funding is fairly and strategically allocated each financial year. The adoption and implementation of a Regional Route Hierarchy and Investment Priority map has provided the ORRTG with strategic direction for the Central West Region now and into the future.

The Regional Route Hierarchy map was adopted by all members in October 2018. The purpose of the hierarchy is to identify routes within the Central West Region that are of significance to all the ORRTG members. The ORRTG collaboratively agreed on a hierarchy which categorised the routes in order of importance. The ORRTG undertook a review of the Regional Route Hierarchy in August 2021 and re-adopted the map in November 2021.

The Investment Priority map was adopted by all members in October 2018. The ORRTG collectively agreed on the priority for investment. The Investment Priority map is used as a guide to strategically assist the ORRTG to allocate funding. The map is monitored and updated annually with new investment priorities being included in the map once current priorities are completed.

Such has been the success of the Regional Route Hierarchy and Investment Priority map that both the North West Queensland RRTG and South West Queensland RRTG have recently adopted this initiative,

producing similar maps. These have been combined with that of the ORRTG to form a Regional Route Hierarchy and Investment Priority map for the Western Queensland Alliance of Councils.

The ORRTG have created a prioritisation tool to ensure that the criteria and weightings of the tool align with the strategic approach of the ORRTG when prioritising the projects funded by TIDS. The prioritisation tool considers variables such as:

- all-weather access
- market access
- asset renewal
- safety
- traffic volume
- employment sustainability.

The ORRTG are appreciative of the support received by TIDS. Without this initiative, the ORRTG would not be able to upgrade and maintain routes within the Central West Region that are regionally important to all seven member councils of the ORRTG.

OUTBACK RRTG Project Stories

Bedourie - Birdsville (Carcoory South)

Pave and seal

Diamantina Shire Council (DSC) nominated the Carcoory pave and seal project for TIDS funding. This project was designed to improve flood mitigation at Gilmore Creek, re-align the existing road, improve drainage, and seal the 13.84km section of the Eyre Developmental Road.

The project included rehabilitation and seal of 13.84km of pavement and a slight road re-alignment. The project also required installation of three new culvert structures including an 8-cell culvert structure through Gilmore Creek, which provides a massive improvement in flood immunity over the previous at-grade floodway.

The benefits of the project have already been seen from a flood event that occurred during the construction process, which showed the new culvert structures handling flood waters in a manner that allowed the road to remain open when

it would typically have been closed for several days.

The total cost of the project was \$6.6 million and was managed by Trevor Stewart (DSC Infrastructure Manager) with works being undertaken by DSC Construction staff.



Bedourie-Birdsville - works underway



Bedourie-Birdsville - culvert installation

OUTBACK RRTG Project Stories (continued)

Cramsie - Muttaborra Road

Pave and seal

TIDS funding has assisted Longreach Regional Council to pave and seal the final unsealed section of the Cramsie–Muttaborra Road.

Works took place about 80km north of Longreach to seal almost 9km more of the road to a width of 6m. The road is part of a key link that connects central Queensland with both northern Queensland and southern parts of Australia. It also connects the communities of Longreach and Muttaborra, enabling access to essential goods and services, education and employment opportunities, and recreation facilities. This essential work will provide additional overtaking opportunities, improve safety, travel times and wet weather access.

The works were completed internally by Longreach Regional Council in partnership with local contractors. Local suppliers were also utilised, providing employment stability within the region. The Cramsie – Muttaborra Road opens key agricultural, freight and tourism routes whilst enhancing economic stimulus across the region. Due to the length of the project and its distance from either community, Longreach Regional Council hired an onsite camp to reduce travel times for the construction crew and maximise useful work hours on the project. Another innovation for the project is the use of locally fabricated culverts, utilising new manufacturing capacity within the region and further ensuring value for money while supporting local suppliers.



Cramsie-Muttaborra Road - construction

OUTBACK RRTG Project Stories (continued)

Windorah - Bedourie Road

Pave and seal

The Windorah–Bedourie Road project scope involved construction of a new 5.3km sealed section of the road, including numerous floodways.

The route is of regional significance when transporting cattle from western properties to the well-established cattle markets in the east. Additionally, the route is heavily utilised by tourists during April to September and for annual events such as the Birdsville Races. The project has contributed towards the completion of a continuous 170km long sealed pavement from the town of Windorah west towards the town of Bedourie.

This project involved upgrading 5.3km of

an existing unsealed pavement. The work included stabilization of new pavement at the floodways, provision of a new seal and installing new road signage.

The total project cost for the Windorah–Bedourie Road project was approximately \$2.7 million. This project was supported by both TIDS funding as well as funding from the Australian Government.

The Windorah – Bedourie Road, pave and seal project was managed by Greg Clark (Council Engineer) and Bill Pitman (Operational Works Manager) and delivered by Jason Beilby (Construction Supervisor) and Barcoo Shire Council's day labour workforce.



Windorah-Bedourie Road - works underway

ROCKHAMPTON RRTG

Rockhampton RRTG

RRTG members

- Livingstone Shire Council
- Rockhampton Regional Council
- TMR Fitzroy District

RRTG Chair

- Councillor Andy Ireland,
Mayor, Livingstone Shire
Council

RRTG Deputy Chair

- Councillor Tony Williams,
Rockhampton Regional Council

RRTG Technical Committee Chair

- Michael Kriedemann,
Livingstone Shire Coun

RRTG Technical Committee Deputy Chair

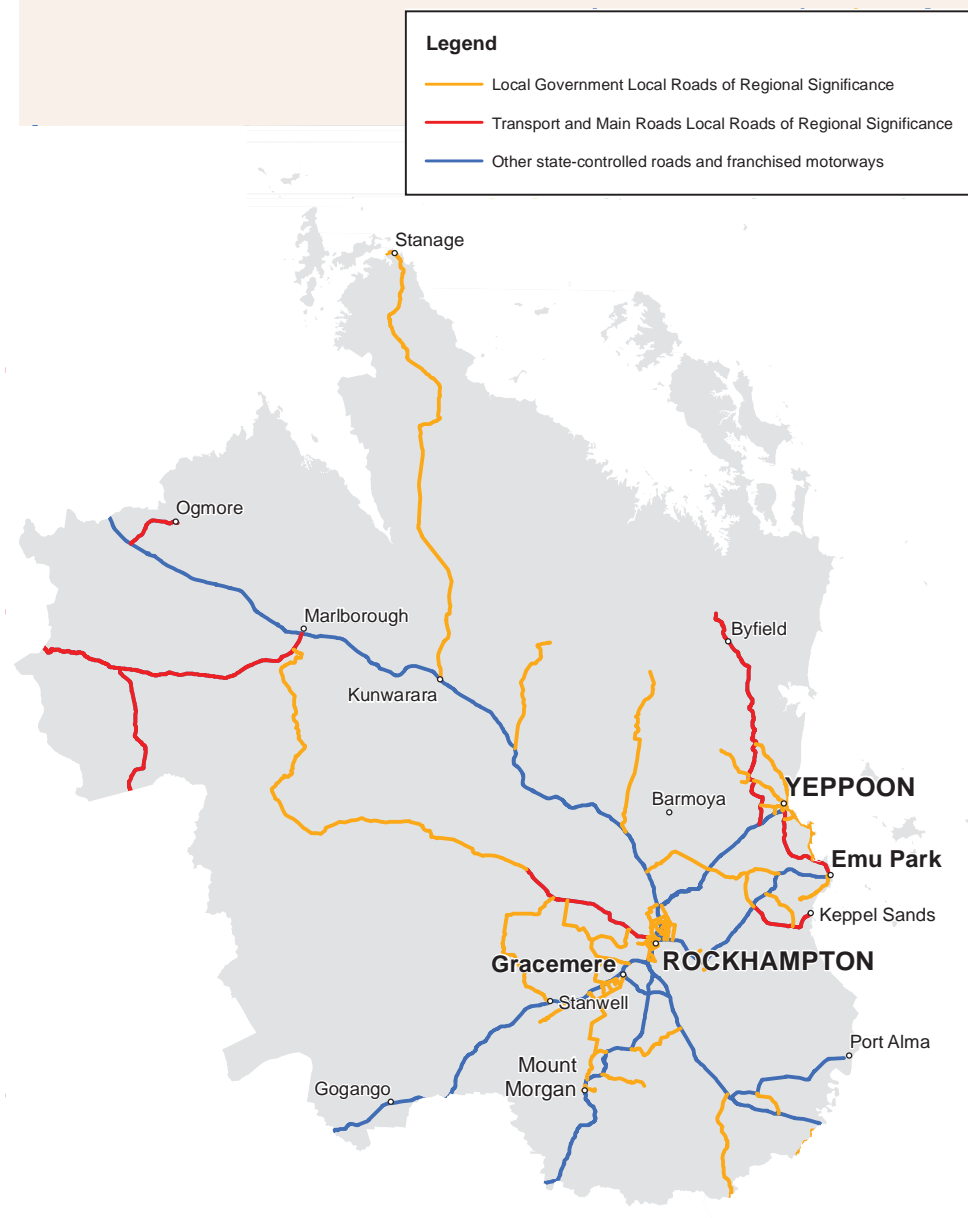
- Martin Crow, Rockhampton
Regional Council

Technical Coordinator

- Pat Moore, Hartecs Group

3
PROJECTS

\$1,516
TIDS ALLOCATION 2021–22
(\$'000)



\$1,516

2020–21 TIDS
Expenditure
(\$'000)

ROCKHAMPTON RRTG (continued)

Rockhampton Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
LIVINGSTONE SHIRE	Taranganba Road and Carige Boulevard, install signalised intersection	900
ROCKHAMPTON REGIONAL	Glenmore Road, various locations, widen pavement	578
	Rockhampton Regional Roads and Transport Group, technical co-ordination	38
TOTAL		1,516

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.



Fitzroy River - Rockhampton

ROCKHAMPTON RRTG Project Stories

Glenmore Road (Dooley Steet to Tung Yeen Street and Macalister Street to Haynes Street)

Pavement widening,
strengthening and
draining improvements

Glenmore Road is an urban sub arterial road that links the Fitzroy Bridge and Bruce Highway with the Parkhurst Industrial Area. The 380m long section between Dooley Street and Tung Yeen Street and the 180m section between Macalister Street and Haynes Street are part of a designated B-Double route that runs through residential and industrial areas.

The current traffic volume along the road is approximately 9,500 vehicles per day with 9% being heavy vehicles. The existing pavement reached the end of its useful life and has been progressively rehabilitated over several years. These two sections were among the last requiring attention.

Pavement investigations revealed that the existing pavement thickness was very low, varying between 200mm to 400mm with poor subgrade conditions. Council considered several pavement configurations and adopted a full depth granular pavement 620mm thick. This option would also allow for future modification of the pavement (i.e. cement stabilization).

The reconstruction of the road was

delivered in-house by the Rockhampton Regional Council Civil Operations work crews. The Alliance TIDS funding was \$578,000 in 2021–22.

The scheduled works for this project included:

- pavement widening and strengthening
- installation of channelised right turn lanes
- new storm water drainage infrastructure and modification of the existing storm water drainage infrastructure
- installation of subsoil drainage
- new kerb and channel
- asphalt surfacing.

Construction of the project commenced in January 2022 and was successfully completed in June 2022, while still maintaining commercial and residential accesses. The works have greatly improved the ride quality and safety of these sections for all road users, especially for the ever-increasing volume of commercial traffic using this road.



Glenmore Road - subgrade and placement of subbase layer on geofabric

ROCKHAMPTON RRTG Project Stories (continued)



*Glenmore Road - compacted subbase layer
and new kerb and channel*



Glenmore Road & Park Road intersection - completed

ROCKHAMPTON RRTG Project Stories (continued)

Taranganba Road Carige Boulevard Roundabout

Intersection upgrade

Taranganba Road is a major urban collector road, located approximately 2km south of the Yeppoon CBD, the largest township in the shire. This east-west transport link provides key connectivity between Tanby Road and the Scenic Highway, which is currently the only lateral transport linkage for approximately 13km between Yeppoon and Kinka. It also forms part of the Principal Cycle Network Plan (PCNP), connecting a large residential catchment to the Yeppoon CBD through Tanby Road and Scenic Highway PCNP corridors. The road provides the frontage to the largest primary school in the shire, namely Taranganba State School, and access to two childcare facilities and large residential catchments both north and south of Taranganba Road. In addition, Taranganba Road is envisaged to provide key connectivity to ongoing and future developments via Carige Boulevard.

The Taranganba Road - Carige Boulevard Roundabout project forms part of council's Taranganba Master Plan, aiming at improving the safety and operational efficiency within this key road corridor.

Carige Boulevard Roundabout project delivered several benefits, including:

- safer and efficient connectivity between existing and future residential developments south of Taranganba Road and the larger transport network
- improvement in traffic movements at the Taranganba State School frontage
- an integrated approach in delivering a safer and more efficient transport corridor along Taranganba Road
- capacity enhancement at the intersection to cater for future residential development expansion in the area
- provision of improved walking and cycling connectivity.

Livingstone Shire Council undertook the Taranganba Road - Carige Boulevard Roundabout project in the 2021–22 financial year. Works included pavement widening and reconstruction, road extension, kerb and channel, pedestrian crossing facilities, shared paths, stormwater upgrades and line marking.

The project included the following key components:

- conversion of the existing priority-controlled intersection into a roundabout
- a new linkage from the roundabout to Rodney Street
- shared path extensions and crossing facilities
- stormwater upgrades
- street lighting upgrades.

Total project cost was \$1.8 million with half being contributed by TIDS funding.



Rockhampton-Taranganba Road - construction

ROCKHAMPTON RRTG



Rockhampton Region

SCENIC VALLEYS RRTG

Scenic Valleys RRTG

RRTG members

- Ipswich City Council
- Lockyer Valley Regional Council
- Scenic Rim Regional Council
- TMR Metropolitan, Darling Downs and South Coast Districts

6
PROJECTS

\$2,171
TIDS ALLOCATION 2021–22
(\$'000)

RRTG Chair

- Councillor Virginia West, Scenic Rim Regional Council

RRTG Deputy Chair

- Councillor Janice Holstein, Lockyer Valley

RRTG Technical Committee Chair

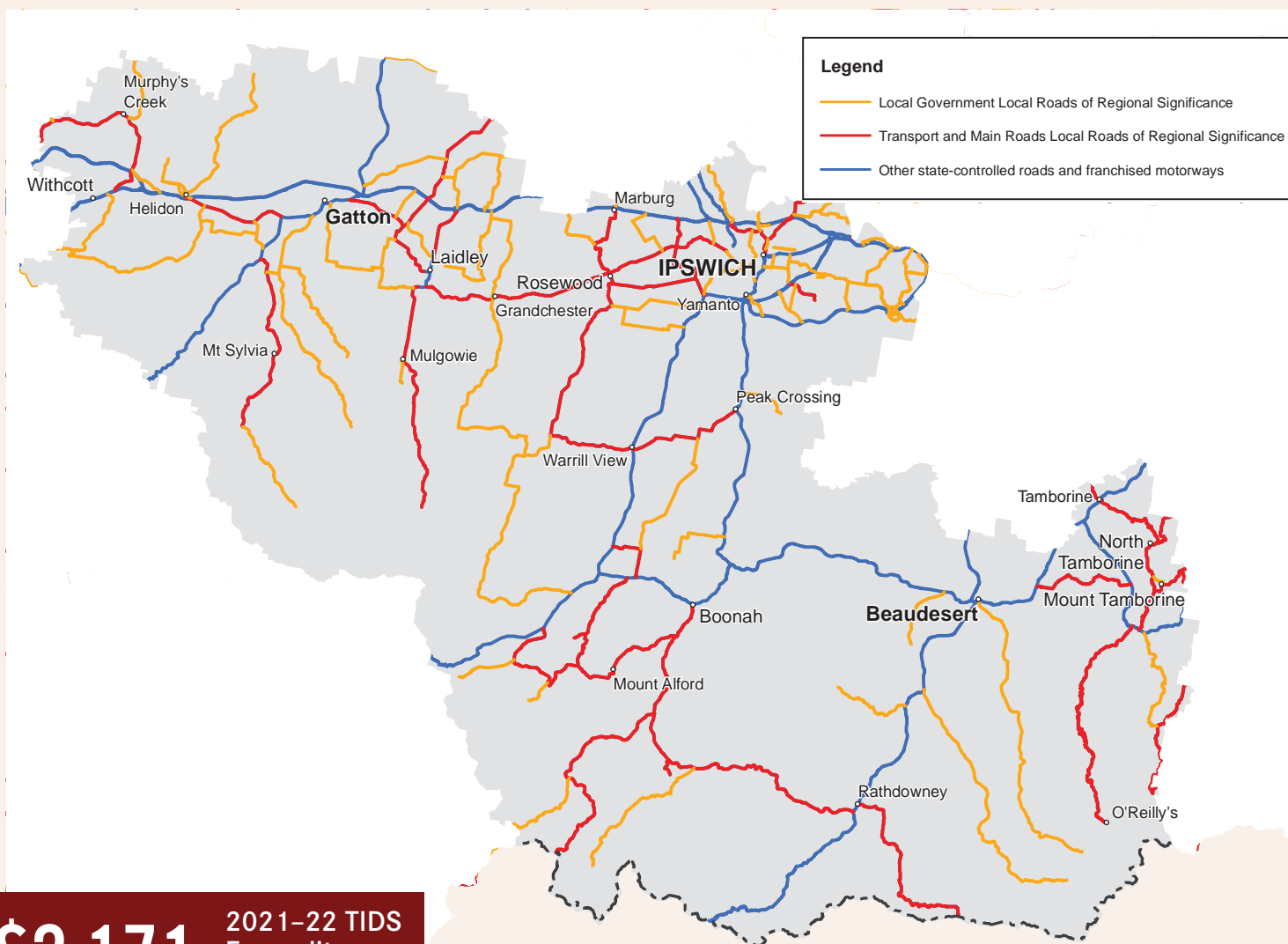
- Chris Gray, Scenic Rim Regional Council

RRTG Technical Committee Deputy Chair

- Wesley Davis, Lockyer Valley Regional Council

Technical Coordinator

- Gerard Read, GWR Civil Engineering Management



\$2,171 2021–22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

SCENIC VALLEYS RRTG (continued)

Scenic Valleys Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local government	Project name	Expenditure \$'000
IPSWICH CITY	Springfield Greenbank Arterial, Springfield Parkway to Eden Station Drive (Ipswich), duplicate two to four lanes	1,253
LOCKYER VALLEY REGIONAL	Gehrke Road (Regency Downs), widen pavement and improve safety	41
	Grantham Scrub Road (Grantham), rehabilitate and widen	115
	Safe Schools Project, various locations, improve parking and footpaths	1
SCENIC RIM REGIONAL	Kerry Road, rehabilitate pavement	705
	Scenic Valleys Regional Roads and Transport Group, capability development	54
TOTAL		2,171

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Note: Some exclusions apply, including small overs and unders from the prior year which are immaterial.



Ipswich

SCENIC VALLEYS RRTG Project Stories

Scenic Valleys

Two significant wet weather and flooding events early in 2022 wreaked havoc on Lockyer Valley Regional Council's capital works program delivery which resulted in the deferral of these two projects. Positive negotiation and collaboration within the Scenic Valleys RRTG meant Lockyer Valley has retained its Roads & Transport Alliance TIDS funding for projects in 2022–23 with Ipswich City Council accelerating its project funding from 2022–23 to 2021–22 to facilitate this change. It was a great example of an RRTG working together from a regional perspective.

Staff from the Scenic Valleys Regional Roads and Transport Group also attended Traffic Engineering Fundamentals, Flexible

Pavement Design, and Extended Design Domain and Design Exceptions training courses throughout 2021–22 which were subsidised through the Roads & Transport Alliance's Statewide Capability Development Fund.

Springfield Greenbank Arterial Road and Springfield Parkway Upgrade Road duplication

Submitted by Raees Rasool (Technical Services and Technical Committee Representative, Ipswich City Council) and Gerard Read (Technical Coordinator), Scenic Valleys RRTG.

Ipswich City Council is amidst the construction and delivery phase of Stage 1 of the Springfield Parkway upgrade (from Topaz Road to the Centenary Highway, Springfield) and Springfield Greenbank Arterial Road (from Springfield Parkway to Sinnathamby Boulevard).

Springfield Parkway is a key council controlled LRRS, linking Old Logan Road in the north to the Centenary Highway in the south. These roads also provide access to the Springfield Town Centre via Springfield Greenbank Arterial (SGA). The road functions as a sub-arterial link to the north of the SGA and as an arterial link to the south.

The City of Ipswich Transport Plan (iGO) has identified the need to upgrade and duplicate Springfield Parkway to four lanes between Old Logan Road and the Centenary Highway, to meet population growth in the area and the associated travel demands. The link is also identified as a principal cycle route within council's iGO Active Transport Action Plan and the TMR SEQ Principal Cycle Network Plan.

Key construction challenges included:

- coordinating works with Queensland Rail (QR) Park'n'Ride/Lions Stadium developments
- long construction period and managing milestones
- managing pedestrians safely through work zone from the new Park'n'Ride to Springfield Central Station
- maintaining access to residences, QR car park and Springfield Central Shopping/Business Precinct
- minimising disruption to road users and school traffic and managing school pedestrians safely
- considerable service relocations with resulting disruptions to users for connections
- poor ground conditions being encountered with potential for additional costs and delays
- matching into existing roads neatly with upgrading to achieve a consistent standard.

SCENIC VALLEYS RRTG Project Stories (continued)

Stakeholder management was more of an inter-organisation challenge than localised and residential.

Key stakeholder management challenges included:

- the scale and prolonged impact of the project to motorists, two school communities and the Springfield Central Shopping/Business Precinct
- the interface with two other major projects in the area (Park'n'Ride/Lions Stadium)
- changed conditions for off-ramp from Centenary Highway/interface with Orion Shopping Centre entrance
- access to existing QR car park
- access changes for Escarpment residents

- traffic disruption will be significant and prolonged

- noise/dust/light spill changes.

This is council's largest road upgrade project. Due to its immense scale, the Springfield Greenbank Arterial Road and Springfield Parkway project has been staged into three sections.

Construction delivery has been staged over the next four years. Its total project value is in the vicinity of \$50 million.

Stage 1 – Old Logan Road to Topaz Road (Ch 0 – 550)

Stage 1 early works commenced in March 2021 with bulk earthworks and service relocations and civil works anticipated to be completed mid-2023.



Springfield Greenbank Arterial Road and Springfield Parkway - 3.6m culverts with lining

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

SCENIC VALLEYS RRTG Project Stories (continued)

Key features of Stage 1 are:

- three lane divided carriageway sub-arterial with sealed shoulders, widening to 4 lanes at the Topaz Road intersection, within a 30-40m wide road reserve
- roundabout at the intersection with Old Logan Road/Nev Smith Drive and at the intersection with Topaz Road/Bridgewater Drive
- left in/left out intersection at Commercial Drive
- access to existing retail and commercial developments, including a development that is currently under construction on the south east corner of the Old Logan Road roundabout
- an upgrade to the existing bus stop pair on Springfield Parkway, immediately east of the Topaz Road/Woodcrest Way intersection
- concrete pathways of varying widths for some sections; and
- average weekday traffic volume of approximately 15,000 vehicles.
- roundabout at the intersection with Springfield College Drive/Bridgewater Road and at the intersection with Springfield Greenbank Arterial
- non-standard deflected 'T' intersection at Panorama Drive, with the existing kerb line opposite Panorama Drive constructed to integrate with a future roundabout
- no direct property access, except for the Hymba Yumba Community School, immediately north of Springfield Greenbank Arterial
- an upgrade to the existing bus stop pair on Springfield Parkway south west of the Panorama Drive intersection
- 2.0m concrete pathway within the southern/eastern verge; and
- average weekday traffic volume of approximately 22,000 vehicles.

Construction progress in 2021–22:

- structural bridge works are completed with only 20% of rock protection works remaining
- QUU water main works are 95% completed with tie-ins and live connections remaining
- good progress on services relocations Energex (100%), Telstra/Optus/NBN/TPG (85%) and APA (40%)
- civil drainage works commenced in March 2022 and are overlapping with service relocations and the completion of the early works package.

Stage 2 – Topaz Road to Springfield Greenbank Arterial (Ch 550 – 2250)

Stage 2 early works commenced mid-2022 with initial service relocations. Road construction is not scheduled to commence until 2024.

Key features of Stage 2 are:

- two lane undivided sub-arterial (typically 8.6m pavement), within a 35-42m wide road reserve



Springfield Greenbank Arterial Road and Springfield Parkway - APA Gas

SCENIC VALLEYS RRTG Project Stories (continued)

Continued from previous page

Stage 3 – Springfield Greenbank Arterial to Centenary Hwy (Ch 2250 – 2700)

Section 3 of the Springfield Greenbank Arterial will interface directly with the future Brisbane Lions Reserve stadium (a proposed 2032 Olympic Games venue), the Springfield Central train station, and the recently constructed multi-storey state government free Park'n'Ride carpark. Stage 3 civil works commenced mid-2022.

Key features of Stage 3 are:

- a two-lane undivided arterial (typically

8.6m pavement), within a 4.2m wide road reserve.

- a roundabout at the intersection the Centenary Highway interchange
- a left in/left out intersection at Escarpment Drive
- an upgrade to the existing bus stop on Springfield Parkway north west of the Escarpment Drive intersection
- 2.0m concrete pathway within the eastern verge; and
- average weekday traffic volumes of approximately 18,000 vehicles.



Springfield Greenbank Arterial Road and Springfield Parkway - upgrade bridge beams



Springfield Greenbank Arterial Road and Springfield Parkway - bridge beams



Springfield Greenbank Arterial Road and Springfield Parkway - upgrade bridge rock protection



Springfield Greenbank Arterial Road and Springfield Parkway - bridge

SCENIC VALLEYS RRTG Project Stories (continued)

Kerry Road

Road widening,
realignment and
drainage upgrade

Submitted by Vasu Pardeshi (Manager Capital Works and Asset Management and Technical Committee Representative), Scenic Rim Regional Council and Gerard Read (Technical Coordinator), Scenic Valleys RRTG.

Scenic Rim Regional Council continued with major upgrades to Kerry Road to enhance safety, productivity, flood immunity and resilience as part of the 2021–22 Roads and Transport Alliance TIDS works program. Kerry Road is a key council controlled LRRS connecting Beaudesert to a large number of cattle and residential properties, schools and tourist areas within the localities of Kerry and Darlington.

Kerry Road is approximately 35km in length, commencing just south of Beaudesert and extending to Darlington and the Southern Lamington area at council's boundary. Kerry Road is highlighted as an important rural link and multiple sections have been identified for upgrade works. As such, current and further forward funding through various grant programs will see three bridges and approximately 7.5km of road upgraded to current standards for the next 3 years, including 2021–22. These programs are also jointly funded by the Australian Government under the Bridges Renewal Program, Heavy Vehicle Safety and

Productivity Program and by Scenic Rim Regional Council.

Council prioritised a 700m section of Kerry Road for upgrade in 2021–22 north and south of Spring Creek. The Spring Creek Bridge was replaced with a new concrete bridge under the Bridges Renewal Program. This section had an average seal width of 3.5m, poor vertical and horizontal geometry limiting sight distance, and was quite low-lying in parts – they had poor cross drainage capacity resulting in access being impacted by regular flooding during relatively minor rain events.



Kerry Road - before



Kerry Road - before

SCENIC VALLEYS RRTG (continued)

Continued from previous page

The scope of the project included:

- realignment of the road to improve sight distance and approach geometry to the new bridge, including minor land acquisitions
- pavement reconstruction and strengthening, including major subgrade replacement works
- increased pavement width to 7.0m
- two coat bitumen seal
- major cross drainage upgrades and

replacements

- safety advisory signage throughout the section.

Council engaged Queensland Bridge and Civil to complete the works with the project proceeding as planned (acknowledging wet weather impacts). The project commenced prior to December 2021 and was completed in May 2022. The final project cost was approximately \$2 million.



Kerry Road - after



Kerry Road - after

SOUTH WEST RRTG

South West RRTG

RRTG members

- Balonne Shire Council
- Bulloo Shire Council
- Maranoa Regional Council
- Murweh Shire Council
- Paroo Shire Council
- Quilpie Shire Council
- TMR South West District

18
PROJECTS

\$6,646
TIDS ALLOCATION 2021–22
(\$'000)

RRTG Chair

- Councillor Suzette Beresford, Mayor, Paroo Shire Council

RRTG Deputy Chair

- Councillor Shaun Radnedge, Mayor, Murweh Shire Council

RRTG Technical Committee Chair

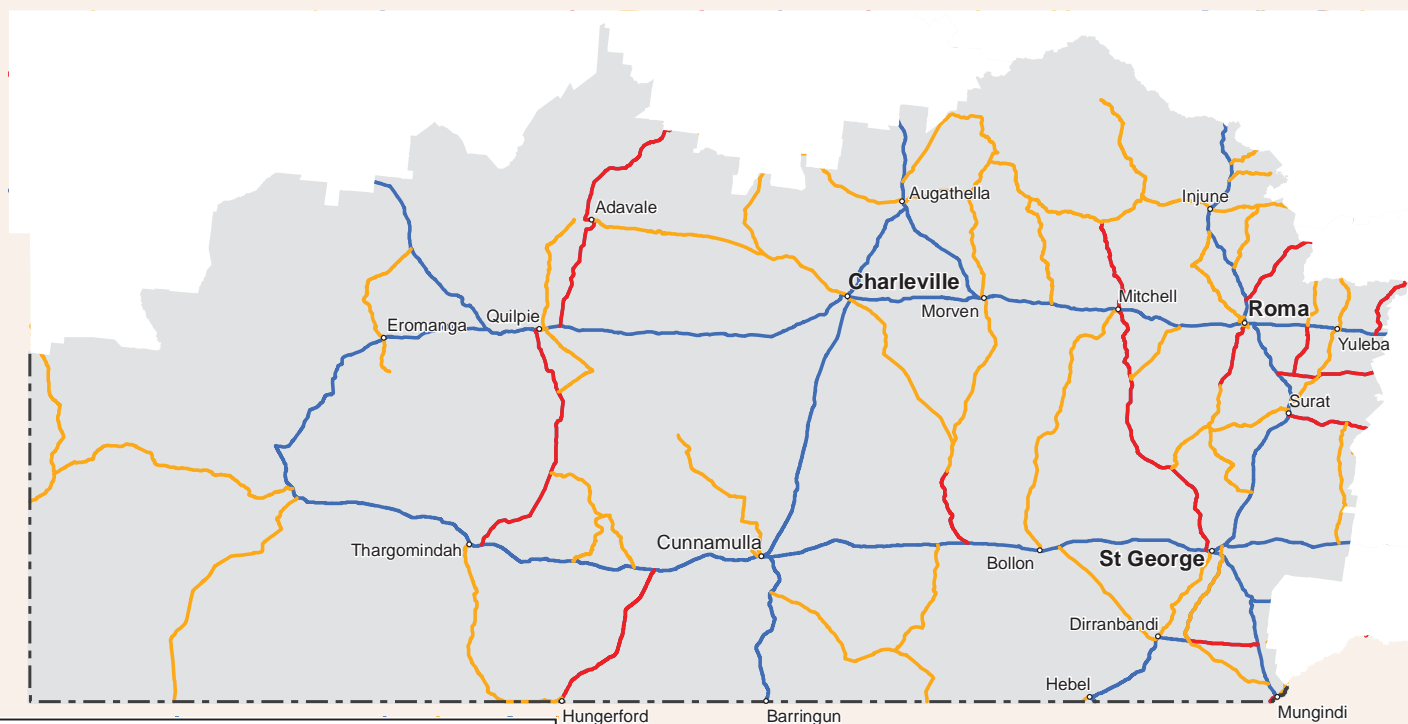
- Cameron Hoffman, Maranoa Regional Council

RRTG Technical Committee Deputy Chair

- Peter See, Quilpie Shire Council

Technical Coordinator

- Stephen Hegedus, Shepherd Services



Legend

- Local Government Local Roads of Regional Significance
- Transport and Main Roads Local Roads of Regional Significance
- Other state-controlled roads and franchised motorways

\$6,646

**2021–22 TIDS
Expenditure
(\$'000)**

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

SOUTH WEST RRTG (continued)

South West Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local Government	Project name	Expenditure \$'000
BALONNE SHIRE	Bollon - Dirranbandi Road, bitumen resealing	213
	Kooroon Road (St George), gravel resheeting	88
	Mitchell - Bollon Road, reseal bitumen	100
	Noondoo - Mungindi Road, bitumen resealing	281
	Talwood - Mungindi Road, bitumen resealing	219
	Whyenbah Road, resheet unsealed road	75
BULLOO SHIRE	Quilpie - Thargomindah Road (Thargomindah), various locations, construct to sealed standard	974
MARANOA REGIONAL	Ashmount Road, pavement rehabilitation	840
	Hoganthulla Road, resheet unsealed road	580
	Redford Road, pavement widening and gravel resheet	159
	South West Regional Roads and Transport Group, capability and technical support	138
	Yuleba to Mungallala, various locations, upgrade bus stops	55
MURWEH SHIRE	Khyber Road, pavement rehabilitation	675
	Killarney Road, widen and seal	300
PAROO SHIRE	Eulo - Toompine Road, widen and seal shoulders	94
	Humeburn Road, pavement rehabilitation	305
	Jobs Gate Road, rehabilitate pavement	576
QUILPIE SHIRE	Quilpie - Adavale Road, various locations, upgrade seal and floodways	975
TOTAL		6,646

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Note: The total contract cost for Quilpie's project on the state network includes a council contribution (not shown).

SOUTH WEST RRTG Project Stories

Quilpie-Adavale Road

Asphalt sealing of
unsealed road

Quilpie Shire Council completed a total of 6.1km of road construction and sealing of the Quilpie-Adavale Road (road number 7101). This was the fourth project in a six-year plan to provide a fully sealed link between the towns of Adavale and Quilpie.

The council contributed \$275,000 of its own general funds to compliment the TIDS funding. It is anticipated that the road will be fully sealed by the end of the 2024 calendar year.



Quilpie-Adavale Road - reseal



Quilpie-Adavale Road - reseal



Quilpie-Adavale Road - reseal

SOUTH WEST RRTG Project Stories (continued)

Mitchell-Bollon
Road

Gravel resheeting

Balonne Shire Council completed a total of 6.82km of gravel resheeting on the Mitchell-Bollon Road to provide all weather access and a connecting link between the towns of Mitchell and Bollon.

TIDS funding contributed 50% of the \$200,000 project, with the remaining \$100,000 funded from council's general fund.

Completed in early May 2022, the project applied 50mm gravel resheeting for 6.82km, as well as 100mm gravel

resheeting from flood damage works. This resulted in a total of 150mm gravel resheeting completed from chainages 192.1 to 198.92 of the Mitchell-Bollon Road.

The technical committee members involved in the project delivery were Project Manager Samuel Frumpui, Senior Supervisor Jason Parkes, Site Supervisor Justin Beckman, Site Engineer Raju Gurung and Safety Officer Bruce Bock.



Mitchell-Bollon Road



Mitchell-Bollon Road



SOUTH WEST RRTG Project Stories (continued)

Thargo-Quilpie Road Road construction and sealing

Bulloo Shire Council completed a total of 4.97km of road construction and sealing of the Thargo-Quilpie Road (road number 7003).

TIDS funding of approximately \$974,000 was forecast to seal 3km, however Bulloo Shire Council were fortunate enough to be able to utilise TMR Resheet Funding and

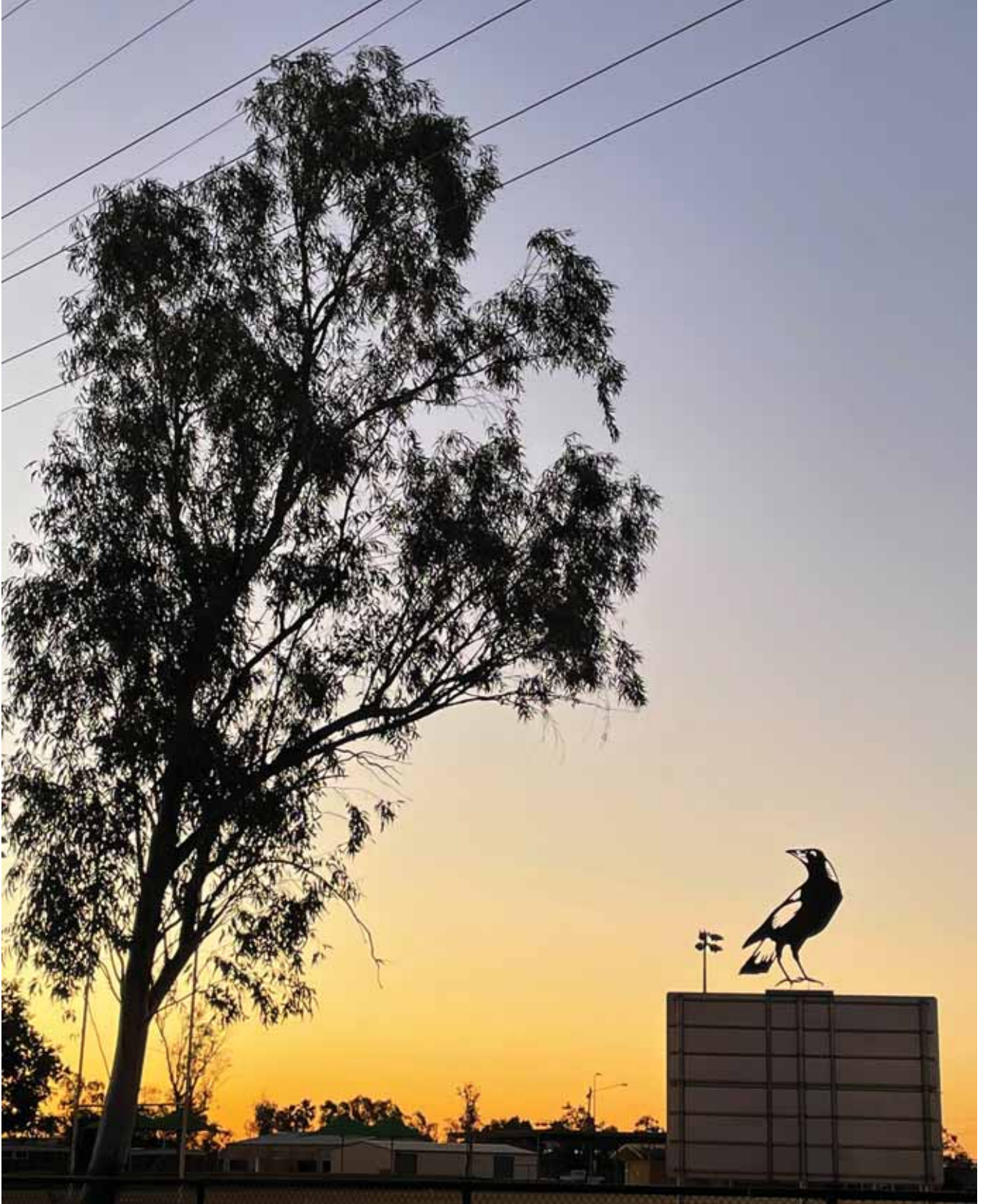
Road Maintenance Performance Contract maintenance to complete just under 5km of formation and seal.

With roughly 12km of gravel still to be sealed it is anticipated that the road will be fully sealed by the end of the 2026 calendar year.



Thargo-Quilpie Road

SOUTH WEST RRTG



Quilpie Bowls Club

SOUTHERN RRTG

Southern RRTG

RRTG Members

- Gold Coast City Council
- Logan City Council
- Redland City Council
- TMR South Coast and Metropolitan Districts

RRTG Chair

- Councillor Pauline Young, Gold Coast City Council

RRTG Technical Committee Chair

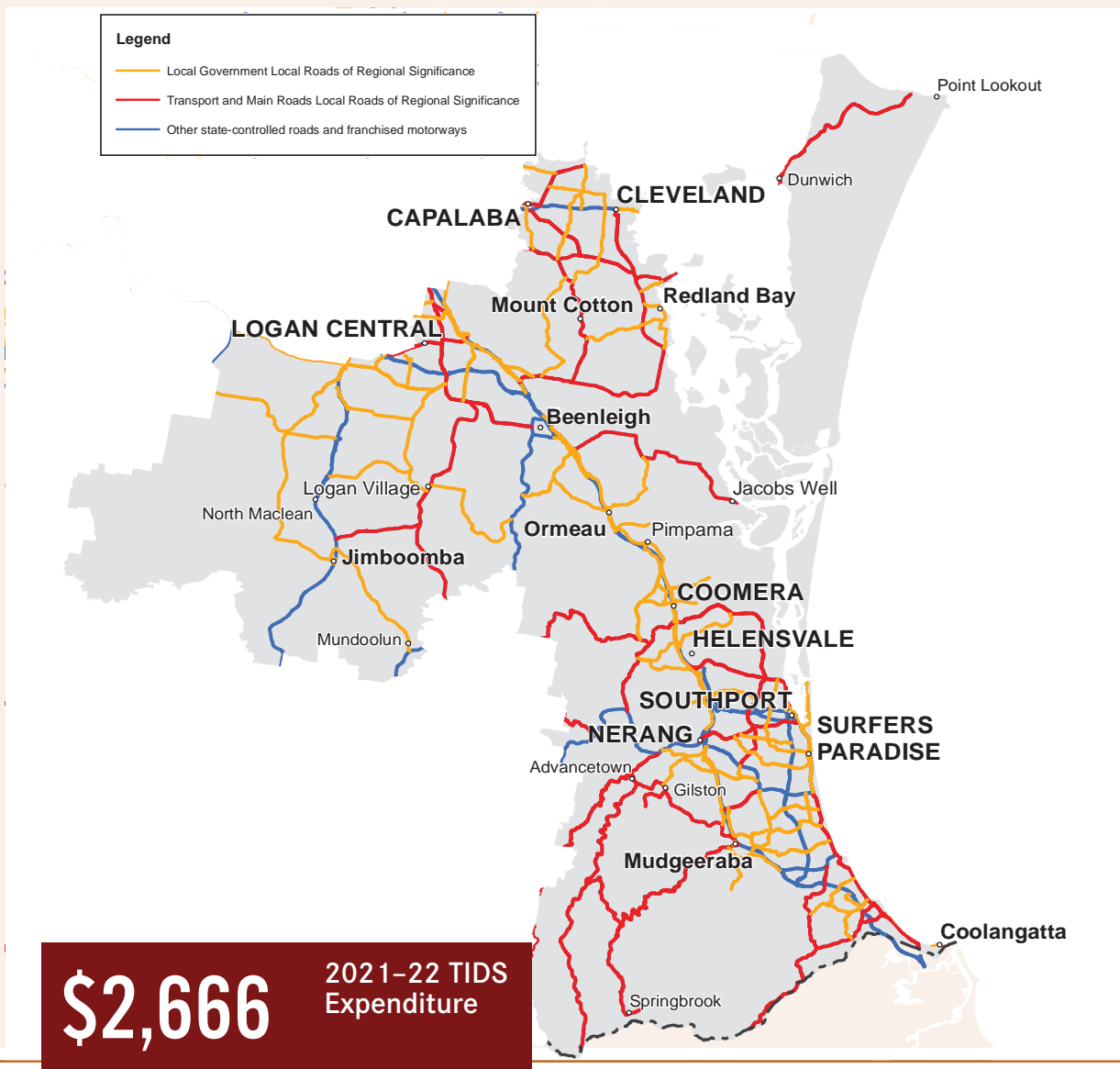
- Nick Prasser, Gold Coast City Council

RRTG Technical Committee Deputy Chair

- Mitch Bichel, Logan City Council

6
PROJECTS

\$2,690
TIDS ALLOCATION 2021–22
(\$'000)



REGIONAL ROADS AND TRANSPORT GROUP PROFILES

SOUTHERN RRTG (continued)

Southern Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local Government	Project name	Expenditure \$'000
GOLD COAST CITY	Brooke Avenue (Southport), Southport State High School, shared path and pedestrian crossing	127
	Mirambeena Drive (Pimpama), Ormeau State School, construct shared path	174
	Wardoo Street (Southport), Southport - Nerang Road to Middleton Street, construct shared path	640
LOGAN CITY	Browns Plains Road and Scrubby Creek Road, upgrade intersection	874
REDLAND CITY	Mount Cotton Road (Capalaba), Degen Road to Broadwater Road, pavement rehabilitation and resurfacing	375
	Mount Cotton Road (Capalaba), Larbonya Crescent to Degen Road, pavement rehabilitation and resurfacing	475
TOTAL		2,666

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

SOUTHERN RRTG Project Stories

Ormeau State School

Pedestrian and cyclist improvements

The City of Gold Coast utilised TIDS funding to construct 160m of shared path along Mirambeena Drive adjacent to Ormeau State School, Pimpama. Construction commenced in October 2021 and was completed in December 2021. Total project cost was approximately \$349,000 with

funding evenly split between TIDS and the City of Gold Coast.



Ormeau State School - completed

SOUTHERN RRTG Project Stories (continued)

Brooke Avenue, Southport

Shared path and
pedestrian crossing

The City of Gold Coast utilised TIDS funding to construct a shared path and pedestrian crossing facility on Brooke Avenue adjacent to Southport State High School.

The project cost was \$582,000.

Construction commenced in December 2021 and was completed in February 2022.



Brooke Avenue, Southport - completed

SOUTHERN RRTG Project Stories (continued)

Wardoo Street

Construction of
pedestrian and
cyclist shared path

The City of Gold Coast utilised TIDS funding to construct 475m of shared path on eastern the side of Wardoo Street from Binstead Drive to Middleton Street, Southport. Total project cost was approximately \$1.2 million with funding

evenly split between TIDS and the City of Gold Coast. Construction commenced in March 2021 with practical completion in June 2022.



Wardoo Street - completed

SOUTHERN RRTG



Southport - Aqua Street

SOUTHERN BORDER RRTG

Southern Border RRTG

RRTG Members

- Goondiwindi Regional Council
- Southern Downs Regional Council
- TMR Darling Downs District

RRTG Chair

- Councillor Andrew Gale, Southern Downs Regional Council

RRTG Technical Committee Chair

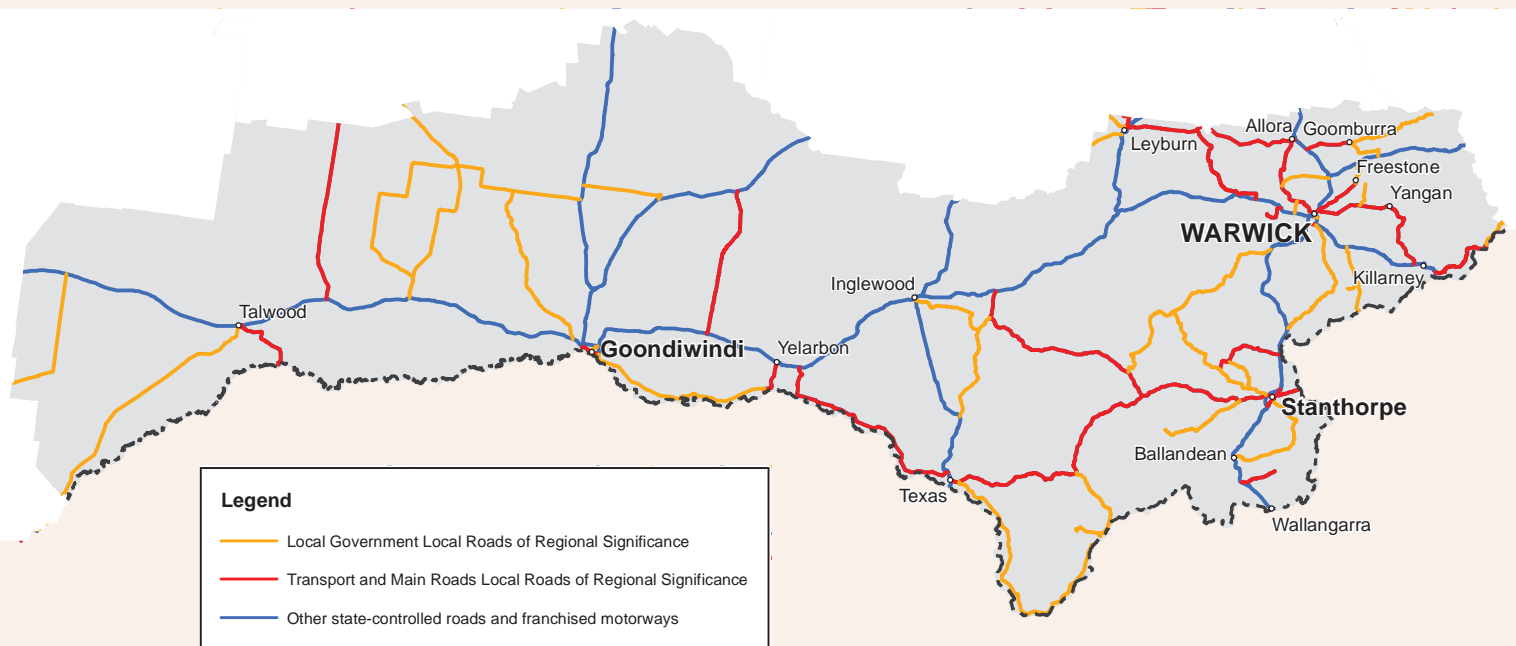
- Gary Murphy, Southern Downs Regional Council

RRTG Technical Committee Deputy Chair

- James Varughese, Southern Downs Regional Council

16
PROJECTS

\$2,199
TIDS ALLOCATION 2021–22
(\$'000)



\$2,199

2021–22 TIDS
Expenditure
(\$'000)

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

SOUTHERN BORDER RRTG (continued)

Southern Border Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local Government	Project name	Expenditure \$'000
GOONDIWINDI REGIONAL	Barwon Highway (Talwood - Nindigully), North Talwood Road, North Gradna Road and Araluen Road intersections, safety works	25
	Daymar - Weengallon Road (Weengallon), construct to sealed standard	130
	Goodar Road (north of Goondiwindi), construct to sealed standard	85
	Goondiwindi Connection Road (Marshall Street), upgrade kerb and channel and landscaping design	24
	Kondar Road (Lundavra), rehabilitate floodway	52
	Various roads (Goondiwindi), reseal bitumen	184
	Yelarbon - Keetah Road (Stage 2), widen pavement	600
SOUTHERN DOWNS REGIONAL	Goomburra Road (Goomburra), rehabilitate and widen	15
	Jack Smith Gully Road (Stage 2), reshape, widen and seal	169
	King Street (Warwick), pavement resurfacing	60
	O'Deas Road, Warwick (Stage 2), drainage works	35
	Old Stanthorpe Road (Warwick), widen pavement	529
	Talgai West Road (Talgai), pavement rehabilitation and seal	103
	Wood Street, Lyons Street and Pratten Street (Warwick), pavement resurfacing	186
	Inverary Road, resheet unsealed road	0
	Inverramsay Road (Goomburra), rehabilitate and widen	4
TOTAL		2,199

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

SOUTHERN BORDER RRTG Project Stories

Old Stanthorpe Road widening

Rehabilitation and widening of the existing 3m sealed road formation to 7m sealed road (CH 10.25 to CH12.01)

Starting design investigations in the early part of 2021, Southern Downs Regional Council embarked on a long-term project to upgrade Old Stanthorpe Road.

This 35km long road starts within the industrial area of Warwick and provides access to various sporting facilities, including motor racing at Morgan Park. It then winds through the picturesque areas of Wildash, Elbow Valley, Cherry Gully and finishes in the charming village of Dalveen.

Under council's road hierarchy, Old Stanthorpe Road is classified as a rural collector road and provides an alternative route should the New England Highway be temporarily unavailable. Old Stanthorpe Road supports the tourism, mining, agricultural, horticultural and poultry industries with a recent daily traffic count of 140 vehicles per day at the project location. Widening this well-utilised road will improve road safety and allow two vehicles to comfortably pass each other, without both vehicles needing to drop the passenger side wheels off the sealed surface to avoid a collision. The drainage

structure improvements and reduction of ongoing road shoulder maintenance are more positive outcomes – vital steps towards a sustainable future.

At the commencement of the project, it soon became clear that the existing shoulder material was unsuitable and needed to be removed and replaced. Heavy rainfall, with frequent follow-up rain events during this project's construction, presented many challenges, resulting in time and cost impacts.

Southern Downs Regional Council has completed the 2021–22 scope of works and looks forward to progressing with the upgrade of the remaining sections of this local road of regional significance under the TIDS program. Total project cost was over \$1 million. The key benefits of this project have been the greatly improved road safety and drainage improvements. Technical Committee members involved with this project were Mike Holeszko and James Varughese.



Before



During works



Old Stanthorpe Road - after

SOUTHERN BORDER RRTG Project Stories (continued)

Jack Smith Gully Road rehabilitation

Rehabilitation and
widening (CH 0.7 to CH
1.16km)

Jack Smith Gully Road lies within the valley plains of Freestone and Swan Creek localities that suffered from poor road geometry, with severe wheel rutting occurring due to the high volume of traffic (average of 260 vehicles per day, 22% of which are heavy vehicles) and the condition of the soil. The road provides service for the local agricultural area, including milk tankers and is also a school bus route.

As suggested by its name, this road runs adjacent to Jack Smith Gully, which collects stormwater from various minor tributaries near the western foothills of the Great Dividing Range. This presents engineering challenges as the natural soil includes silt build up and degraded organic material. This combination of soil types had resulted in unsuitable subgrade conditions, requiring removal and replacement of geofabric to stabilise the base of the road widening. In addition to the drainage improvements, adjustments to the road geometry were also of high importance during this project. Widening the sealed

pavement from 6.0m to 7.2m, with 1.2m wide shoulders, has also improved the quality and safety of this section of road.

Like many road projects throughout Queensland during 2021–22, this project was affected by wet weather, however damage was minimal and rectification works were undertaken immediately. Southern Downs Regional Council has completed the 2021–22 project scope of works and looks forward to progressing the upgrade of the remaining sections in the future under the TIDS program. Total project cost in 2021–2022 was approximately \$338,000. Key benefits from this project have been the significant road geometry improvements, along with drainage and stormwater structure upgrades.



Jack Smith Gully Road – before



Geometry improvements



Jack Smith Gully Road - geofabric

SOUTHERN BORDER RRTG Project Stories (continued)

Continued from previous page



Jack Smith Gully Road - drainage in action



Jack Smith Gully Road - completed

SOUTHERN BORDER RRTG



Warwick

WESTERN DOWNS RRTG

Western Downs RRTG

RRTG members

- Western Downs Regional Council
- TMR Darling Downs District

RRTG Chair

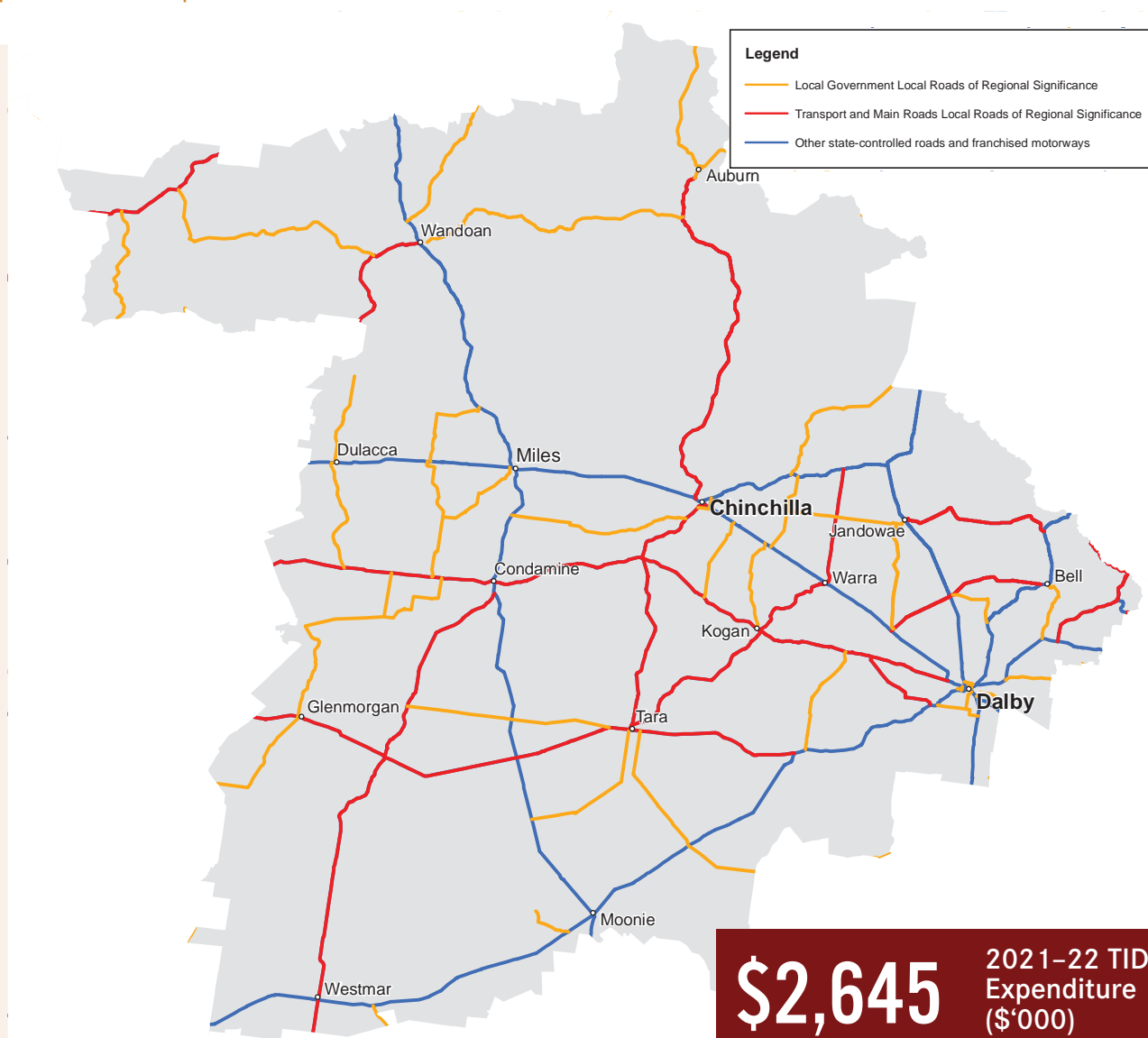
- Councillor George Moore, Western Downs Regional Council

RRTG Technical Committee Chair

- Brianna Barnett, Western Downs Regional Council

6
PROJECTS

\$2,645
TIDS ALLOCATION 2021–22
(\$'000)



REGIONAL ROADS AND TRANSPORT GROUP PROFILES

WESTERN DOWNS RRTG (continued)

Western Downs Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local Government	Project name	Expenditure \$'000
WESTERN DOWNS REGIONAL	Bunya Highway (Dalby - Kingaroy) and Jimbour Station Road, upgrade intersection	130
	Dulacca South Road (Dulacca), widen pavement	155
	Glasson Street, Chinchilla, upgrade parking lane	310
	Glenern Road (Glenmorgan), widen pavement	400
	Macalister - Bell Road (Macalister), rehabilitate pavement, overlay and seal	1,150
	Wilds Road (Dalby), upgrade to bitumen standard	500
TOTAL		2,645

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

WESTERN DOWNS RRTG Project Stories

Wilds Road Road widening and upgrade

Wilds Road is situated approximately 5km from Dalby linking two state-controlled roads: the Moonie Highway and the Dalby - Cecil Plains Road.

Built on the Dalby floodplains, near the Condamine River, this area is renowned for highly productive farmland and poor road drainage. During flooding events these roads are often impacted by floodwater and result in road closures. This year alone has certainly seen its fair share of floods.

This multi-year project jointly funded through TIDS and Western Downs Regional Council (WDRC), has resulted in over 10.5km of road upgrade and reconstruction with drainage and floodway improvements. The project has been successfully delivered with an overall cost of approximately \$2.55 million including R2R funding of \$400,000.

The completion of this project has resulted in a significant upgrade to this transportation network link that supports the primary production, agricultural & commodity industries. This newly upgraded link provides a heavy vehicle

detour to reduce heavy vehicle traffic through the town of Dalby.

The Wilds Road upgrade project consisted of widening the existing gravel road to an upgraded 8m pavement width with a 7m wide double bitumen seal. Works included multiple floodway reconstruction, additional roadway drainage and cement stabilised pavements.

Acknowledging the high percentage of heavy vehicles that traffic this route - the project also incorporated intersection upgrades at both the Moonie Highway and the Dalby-Cecil Plains Roads to accommodate and improve access for these heavy vehicles.

With the Moonie Highway intersection close to the Condamine River a new concrete margin and cut off wall was installed along the edge of the slip lane on the eastern side of the road to mitigate the risk of any undermining during flood events.

The project was proudly designed, managed and delivered internally by WDRC's Infrastructure Services Division.



Wilds Road – before



Wilds Road – after

WESTERN DOWNS RRTG Project Stories (continued)

Glasson Street, Chinchilla (Chinchilla - Tara Road)

Road widening

The Glasson Street (also known as Chinchilla-Tara Road) road widening project / parking lane upgrade is a multi-year project which continues from a previous segment completed in 2020–21.

This year's project completes the final section (missing link) of this popular route.

Glasson street, Chinchilla is a state-controlled road (forming part of the Chinchilla - Tara Road) is a key route traveling east-west through Chinchilla. This road connects at the eastern end with the Warrego Highway and travels through the township of Chinchilla to connect with the intersection of the Chinchilla - Tara Road at the west.

The Chinchilla township has experienced significant growth over recent years and this project focusses on sealing the gravel shoulders within the town centre near businesses and residential areas to improve the amenity of the town, significantly reduce maintenance and damage to the unsealed shoulders, and to reduce dust complaints.

The project included the following:

- widening of the existing pavement from 9.5m to 12m (to include sealed parking lanes), including a full width bitumen seal

- installation of kerb and channel on the western side to improve drainage issues
- review and upgrade of culverts
- new stormwater gully pits and grates.

This project also included the upgrade of the Glasson St and Short St intersection to accommodate larger commercial vehicles following the intersections changes as part of the recently completed Warrego Highway Upgrade Project.

Major challenges included the area having minimal grade, but were overcome by an innovative design to ensure the effectiveness of the new kerb and channel whilst also being governed by the existing kerb and channel from the Warrego Highway and Short Street.

The project has provided all-weather accessible, reduced maintenance (and dust complaints) parking lanes to support travelling motorists and local businesses. This project was a welcome revitalisation at the entrance to the town of Chinchilla.

The project was designed, managed and delivered internally by WDRC Infrastructure Services Division.



Glasson Street - before

WESTERN DOWNS RRTG Project Stories (continued)



Glasson Street - nearing completion

WESTERN DOWNS RRTG



Brigalow town entry

WHITSUNDAY RRTG

Whitsunday RRTG

RRTG members

- Mackay Regional Council
- Whitsunday Regional Council
- TMR Mackay/Whitsunday District

3
PROJECTS

\$1,803
TIDS ALLOCATION 2021-22
(\$'000)

RRTG Chair

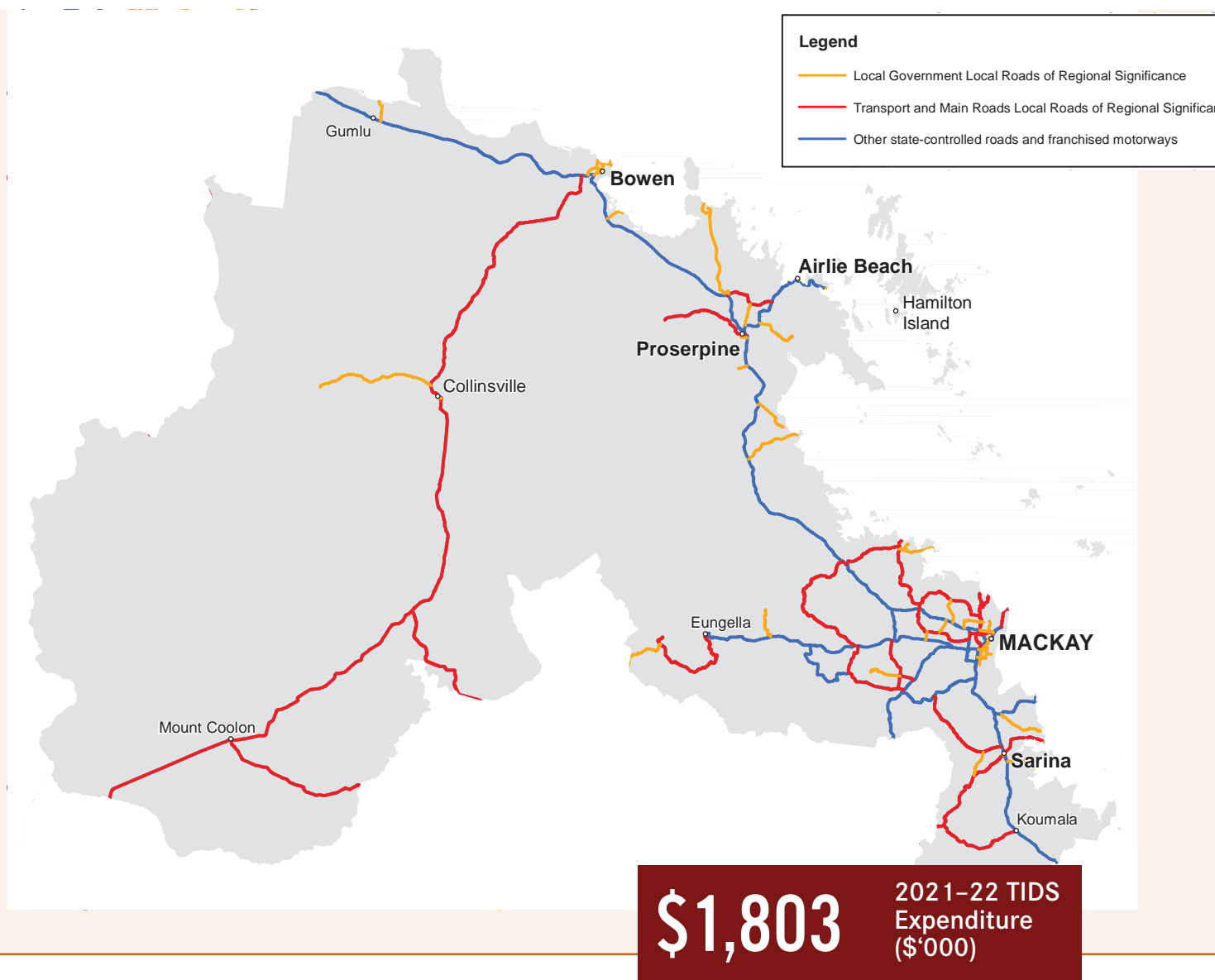
- Councillor Andrew Wilcox, Whitsunday Regional Council

RRTG Technical Committee Chair

- Jason Devitt, Mackay Regional Council

Technical Coordinator

- Graeme Hawes, Mackay Regional Council
- Stephen Hegedus, Shepherd Services



REGIONAL ROADS AND TRANSPORT GROUP PROFILES

WHITSUNDAY RRTG (continued)

Whitsunday Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local Government	Project name	Expenditure \$'000
MACKAY REGIONAL	Milton Street and Archibald Street (Mackay), construct roundabout and drainage	484
	Whitsunday Regional Roads and Transport Group, program development	19
WHITSUNDAY REGIONAL	Strathmore Road, Ted Cunningham Bridge, replace bridge	1,300
TOTAL		1,803

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.



Ted Cunningham Bridge

WHITSUNDAY RRTG Project Story

Ted Cunningham Bridge Bridge renewal

Submitted by Michael Downing, Coordinator Capital Project Delivery, Whitsunday Regional Council.

Ted Cunningham Bridge is located on Strathmore Road on the Bowen River, approximately 36km west of Collinsville. The existing bridge had been identified as requiring renewal over five years ago. A successful application to round 5 of the Bridge Renewal Program has allowed Whitsunday Regional Council to put TIDS funding towards construction of a new structure.

The project required construction of a single lane, 126m long, 6-span bridge approximately 5 metres higher than the existing bridge. The bridge has been constructed with precast piers, headstocks and beams supported on steel lined 900mm cast-in-place piles socketed 1800mm into medium strength sandstone.

The project has been successfully delivered despite numerous delays due to covid, wet weather, material supply issues and market saturation. This was achieved with only minor impacts to road

users who were able to utilise the existing bridge during construction, due to the new bridge being built on a new alignment. Coordination with locals has helped to inform the height of the new bridge to ensure that typical wet weather closures will no longer be an issue. Only significant and prolonged rainfall in the catchment is projected to have the potential to put access at risk.

The key benefit of the project has been renewal of a poor condition bridge that provided the sole access to the state network for numerous cattle properties, various service providers and tourists travelling to or from the Bowen River Hotel and the Burdekin Dam. An additional benefit is the increased flood immunity that will significantly reduce time of closure of the road.

The total project cost was \$4.33 million.



Ted Cunningham Bridge - construction underway

WHITSUNDAY RRTG Project Story (continued)



Ted Cunningham Bridge - nearing completion



Ted Cunningham Bridge - completed

WIDE BAY BURNETT RRTG

Wide Bay Burnett RRTG

RRTG Members

- Bundaberg Regional Council
- Cherbourg Aboriginal Shire Council
- Fraser Coast Regional Council
- Gympie Regional Council
- North Burnett Regional Council
- South Burnett Regional Council
- TMR Wide Bay Burnett District

RRTG Chair

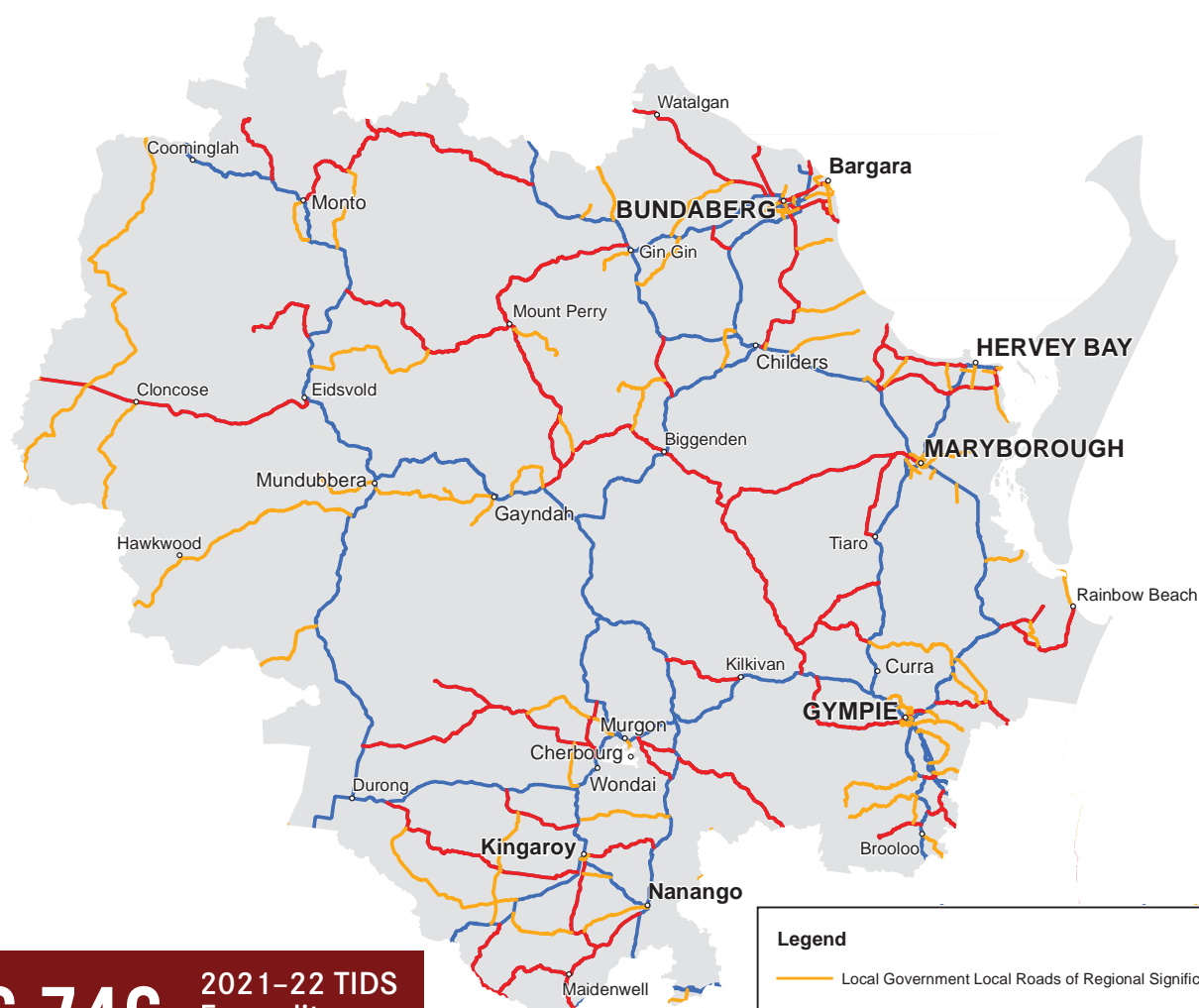
- Councillor Gavin Jones, Deputy Mayor, South Burnett Regional Council

RRTG Technical Committee Chair

- (Acting) Allen Christensen, AT Consulting

31
PROJECTS

\$6,746
TIDS ALLOCATION 2021–22
(\$'000)



\$6,746

2021–22 TIDS
Expenditure
(\$'000)

Legend

- Local Government Local Roads of Regional Significance
- Transport and Main Roads Local Roads of Regional Significance
- Other state-controlled roads and franchised motorways

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

WIDE BAY BURNETT RRTG (continued)

Wide Bay / Burnett Regional Roads and Transport Group Program Financial Detail 2021–22 Roads and Transport Alliance TIDS

Local Government	Project name	Expenditure \$'000
BUNDABERG REGIONAL	Barolin Street, Thabeban State School, construct footpath and kerb ramps	23
	Harts Road (Calavos), Elliott Heads Road to Riverview Road, widen pavement	56
	Hughes Road (Bargara), upgrade floodway	962
	Powers Street (Bundaberg West), Saint Patrick Catholic School, construct footpath and crossing facilities	78
	Stewart Street, St Joseph's School (Childers), construct footpath	35
	Thabeban Street (Norville), rehabilitate, widen and overlay	6
FRASER COAST REGIONAL	Boundary Road and Robert Street intersection, install traffic signals	123
	Dundowran Road, Nikenbah Dundowran Road to Pialba - Burrum Heads Road, rehabilitate and widen	662
	Eatonvale Road, Donnelly Road to Rose Hill Road, rehabilitate pavement	175
	Scrub Hill Road, Yarrilee Circuit, construct crossing and upgrade footpath	15
	Searle Street, Aldridge State High School, construct footpath	30
	Searle Street, Aldridge State High School, construct kerb and channelling	96
	Teddington Road, Linda Road East, rehabilitate and widen	263
	Urraween Road and Boundary Road extension, Grevilla Street to Kawungan Way, construct to sealed standard	222
	Urraween Road and Boundary Road extension, Maree Street to Grevilla Street, construct to a sealed standard	423
GYMPIE REGIONAL	Mellor Street and Station Road, Chapple Street to Bent Street (Gympie), install traffic signals	35
	Moore Street (Goomeri), Boonara Street to Maudsley Street, construct footpath	24
	Old Maryborough Road (Gympie), Victory College, widen pavement	53
	Rammutt Road, Figtree Road to Fritz Road (Chatsworth), widen pavement	270
	Tandur Road, replace bridge	911
	Yabba Creek Road (Imbil), Mary Valley State College, construct footpath	58

Continued on next page

REGIONAL ROADS AND TRANSPORT GROUP PROFILES

WIDE BAY BURNETT RRTG (continued)

Wide Bay / Burnett Regional Roads and Transport Group Program Financial Detail 2020–21 Roads and Transport Alliance TIDS

Continued from previous page

Local Government	Project name	Expenditure \$'000
NORTH BURNETT REGIONAL	Abercorn Road (Eidsvold), widen and overlay	731
	Coonambula Road (Mundubbera), reshape and seal	94
	Middle Boyne Road (Mundubbera), widen pavement	70
	North Burnett Regional Council, school zones safety review	135
SOUTH BURNETT REGIONAL	Drayton Street (Nanango), upgrade set down, parking and crossings facilities	25
	Kumbia Brooklands Road, widen and overlay	143
	Memerambi - Barkers Creek Road, construct new sealed road	371
	Oliver Bond Street (Kingaroy) sporting fields, upgrade carpark and pedestrian facilities	152
	South Burnett, reseal various roads	405
DISTRICT - WIDE BAY/BURNETT	Regional Roads and Transport Group secretariat program	100
TOTAL		6,746

Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.



Gayndah - Historical Museum

WIDE BAY BURNETT RRTG Project Stories

Teddington Road

Upgrade of Teddington Road (Lindah Road to 181 Teddington Road)

Teddington Road is a rural arterial road and provides an important economic link for industry to transport sugar cane, pineapples, macadamia nuts and lychees to market. The road also provides access to the Maryborough water treatment plant and weir, which supplies the only reticulated water source to the city of Maryborough.

The road was identified for reconstruction as part of council's ongoing asset inspection program, showing signs of pavement failure and distress. As part of the works, an upgrade to the existing stormwater drainage was also identified as a priority, due to the increased water flow that is now generated following the completion of the RV Homebase development located on adjacent land.

Council received funding of \$263,370 through the RRTG's 2021–22 TIDS program, with additional funding programmed in the 2022-23 financial year.

The project provides for road reconstruction works of approximately 840m of roadway along Teddington Road, between Lindah Road and 181 Teddington Road.

The project includes:

- excavation and earthworks
- removal of existing substandard pavement
- placement of new pavement with additional subgrade treatment
- driveway culverts
- gravel driveways
- concrete driveway crossovers
- cross-road culverts
- asphalt surfacing

- topdressing and turfing of disturbed areas.

The project's pavement design was based on falling weight deflectometer testing undertaken during a period of dry weather and did not identify any substantial subgrade issues. Unfortunately, once the ground was broken, the contractor encountered ground water and saturated subgrade conditions. Due to this finding, further geotechnical testing of the subgrade was undertaken with a dynamic cone penetrometer testing measuring the in-situ subgrade bearing capacity at a California Bearing Ratio (CBR) of 1.5 to a depth of approximately 1.9m below finished surface level.

It was ascertained that the change in in-situ subgrade conditions was most likely due to the unseasonal heavy rain that has been sustained in the Fraser Coast Region in the past year. Poor subgrade conditions were exacerbated by the road flooding on two occasions during construction. To deal with the saturated subgrade that had been encountered, the contractor was directed to remove 500mm of subgrade and provide a rock drainage blanket overlaid with a cement treated base layer which failed to provide adequate support.

To solve the subgrade issues, the contractor was requested to excavate to approximately 800mm below subgrade level. Rock between 400mm and 700mm nominal size was then pushed into the subgrade to build a working platform on which a 500mm thick layer of crushed concrete subgrade replacement wrapped in geotextile was placed. Combigrid was placed on top of the crushed concrete prior to placement of 195mm of type 2.3 Subbase and 125mm of type 2.1 Base.

WIDE BAY BURNETT RRTG Project Stories (continued)

Continued from previous page

This unconventional subgrade treatment has proved successful with the sealing of this road now completed. Due to the success of this subgrade treatment, should council encounter this problem in other areas across our region, the lessons learnt from this project will be able to be utilised again.



Construction



Completion

WIDE BAY BURNETT RRTG Project Stories (continued)

Hughes Road Culvert Upgrade

In November 2021 Bundaberg Regional Council completed a substantial project to upgrade a culvert on a major section of coastal road. Situated along Hughes Road in Bargara and across Moneys Creek, the original culvert often overflowed during heavy rain events, creating safety hazards for drivers and pedestrians. With the region experiencing a population boom and the section of road servicing more than 4000 vehicles every day, the culvert became a vital piece of infrastructure to upgrade.

To improve flood immunity in the area, the existing pipe culvert structure was changed to box culverts. The inclusion of a 2.5 metre pathway and a left turn lane into Causeway Drive was also implemented. During the construction, council aimed to ensure that disruptions along the road

network were minimal and impacts were reduced wherever possible.

The project was undertaken from June to November 2021. Since the upgrade was completed, benefits to the community have included improved accessibility along the coastal strip during periods of heavy rainfall and safety improvements for pedestrians and cyclists. The cost of the culvert upgrade came to a total of \$1.95 million and was jointly funded by Bundaberg Regional Council and TIDS.

Hughes Road continues to be an important transport corridor, connecting different areas along the coastal strip, and is now even safer for those travelling its route during rain events. Improving the resilience of these corridors is a key action of council's Road Investment Strategy.



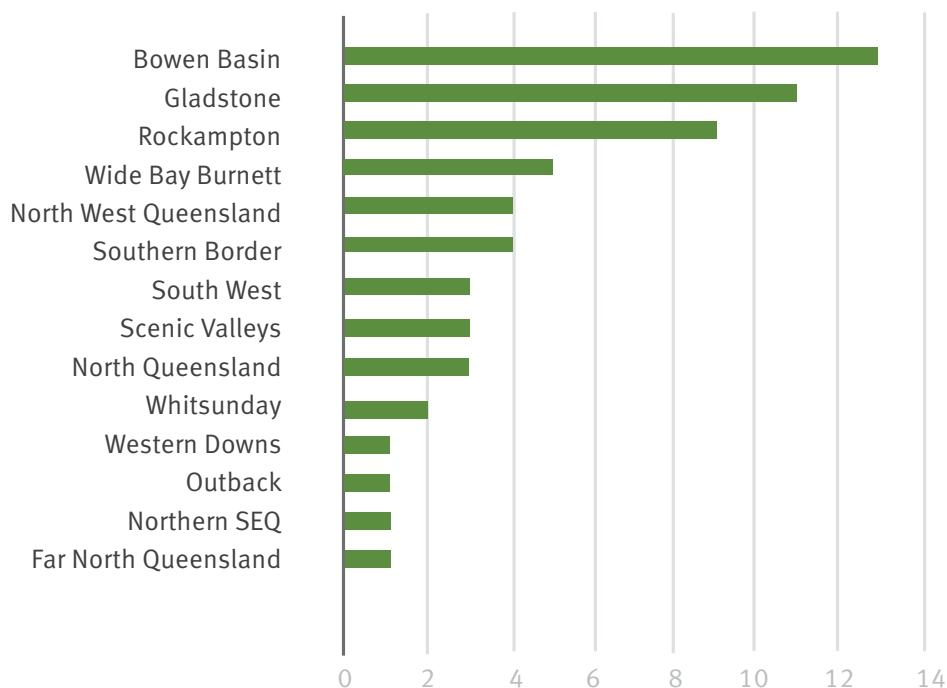
Hughes Road Culvert Upgrade - completion

SUPPORTING STATEWIDE CAPABILITY IMPROVEMENTS

Each year funding is made available through the Statewide Capability Development Fund (SCDF), a \$600,000 sub-program of TIDS. The SCDF supports local governments to undertake projects and access training courses to build their local capacity and improve road and transport stewardship capabilities.

In 2021–22, SCDF funded 36 initiatives including training courses and two projects. Applications were received from 14 RRTGs (including multi-RRTG applications). The graph below shows the number of SCDF applications received throughout the year by RRTG. Note applications submitted jointly by RRTGs have been counted as separate applications for reporting purposes.

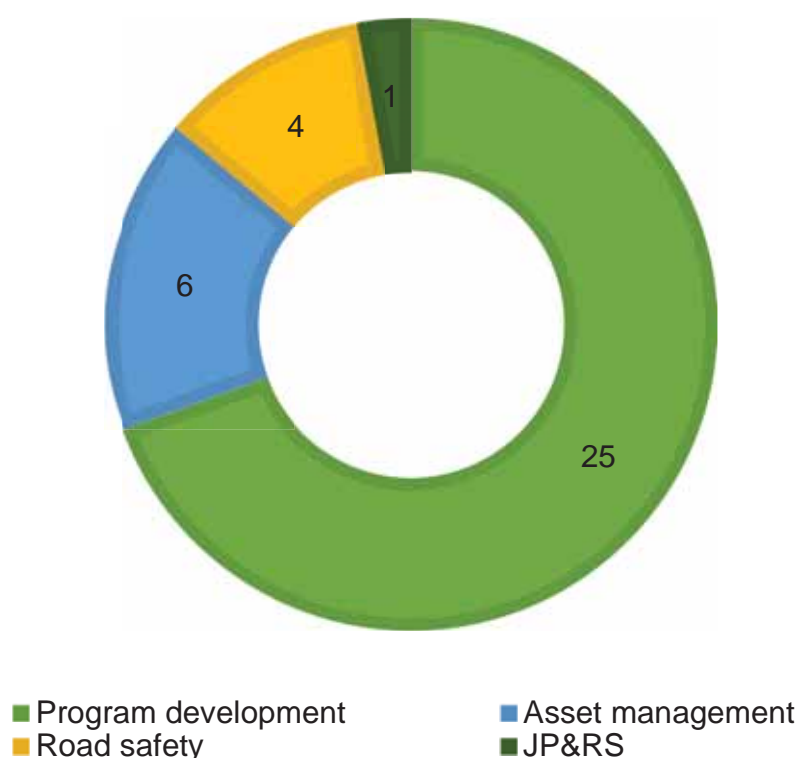
SCDF initiatives by RRTGs (includes joint RRTG applications)



Statewide Capability and Development Program

SCDF applications are required to align to the Alliance's 'core functions' of program development, asset management, road safety and joint purchasing and resource sharing (JP&RS). The chart below shows the breakdown of projects and training courses by core function.

Number of initiatives by Alliance core function



The table below shows the most popular training courses undertaken.

SCDF initiative
Project Name
Road Safety Auditor Training
Assessing Heavy Vehicle access to bridges
Best practice unsealed roads training
Flexible pavement design course
ICAM Basic Incident Cause Analysis Method investigator training
Managing risks on lower order roads training
Queensland Urban Drainage Manual workshop
Road and public space lighting workshop
Street design manual for practitioners workshop

SUPPORTING STATEWIDE CAPABILITY IMPROVEMENTS

The table below lists all the SCDF Projects and training courses undertaken in 2021-22. It is noted that some projects span multiple years.

Project Name	Description
RRTG initiatives	
Administration of construction contracts course	Wide Bay Burnett RRTG - for RRTG member staff to undertake the administration of construction contracts course provided by Contract Control International (CCI)
Best practice unsealed roads training	Bowen Basin RRTG - for RRTG member staff to undertake the best practice unsealed roads training delivered by Shepherd Services
	Gladstone RRTG - for RRTG member staff to undertake Shepherd Services' best practice unsealed roads training
	South West RRTG - for RRTG member staff to undertake the best practice unsealed roads training provided by Shepherd Services
Contract management courses	Whitsunday RRTG - for RRTG member staff to undertake two contract management courses provided CCI
Cycling infrastructure training	North Queensland RRTG - for RRTG member staff to undertake cycling infrastructure training (online) provided by Safe Systems Solutions
Extended design domain and design exceptions course	Scenic Valleys RRTG - for RRTG member staff to undertake the extended design domain and design exceptions course provided by TMR
Flexible pavement design course	Scenic Valleys RRTG - for RRTG member staff to undertake the flexible pavement design: unbound basic principles and practices course presented online by the Centre for Pavement Engineering Education (CPEE)
Regional skills development program	Bowen Basin RRTG - to support the group's Regional Skills Development Program initiative; this involves engaging three undergraduate civil engineering students on a three-year rotational basis over 2020-21 to 2022-23
Sprayed bitumen workshop	Wide Bay Burnett RRTG - for RRTG member staff to undertake the sprayed bitumen workshop provided by the Institute of Public Works Engineering Australasia Queensland (IPWEAQ)
Sprayed sealing field procedures course	Southern Border RRTG - for RRTG member staff to undertake the sprayed sealing field procedures course provided by the Australian Flexible Pavement Association (AfPA)
	Wide Bay Burnett RRTG - for RRTG member staff to undertake the sprayed sealing field fundamentals course provided by IPWEAQ / AfPA
Stabilisation fundamentals course	Wide Bay Burnett RRTG - for RRTG member staff to undertake the stabilisation fundamentals course provided by IPWEAQ / CPEE
Supervisors workshop	North West Queensland RRTG - for RRTG member staff to undertake IPWEAQ's supervisors workshop
	Outback RRTG - for RRTG member staff to undertake the supervisors workshop provided by IPWEAQ
Temporary traffic management workshop	South West RRTG - for RRTG member staff to undertake IPWEAQ's temporary traffic management workshop for managers, supervisors and project managers
Timble grade control equipment training	Southern Border RRTG - for RRTG member staff to undertake timble grade control equipment training provided by SITECH Solutions

Statewide Capability Development Fund

Continued from previous page

Project Name	Description
RRTG initiatives (continued)	
Traffic engineering fundamentals workshop	Scenic Valleys RRTG - for RRTG member staff to undertake the traffic management engineering fundamentals workshop provided by Safe Systems Solutions
Traffic management design workshop	Southern Border RRTG - for RRTG member staff to undertake Acquired Awareness' traffic management design workshop
Traffic management implementation training	North West Queensland RRTG - for RRTG member staff to undertake traffic management implementation training provided by Acquired Awareness
	North West Queensland RRTG - for RRTG member staff to undertake Acquired Awareness' traffic management implementation course a second time
Walking infrastructure masterclass training	Northern SEQ RRTG - for RRTG member staff to undertake TMR's walking infrastructure masterclass training course
Yarrabah Aboriginal Shire Council - Transport Network Plan	Far North Queensland RRTG, Yarrabah Aboriginal Shire Council - towards the development of a Transport Network Plan (TNP)
RRTG initiatives - joint applications	
Assessing heavy vehicle access to bridges workshop	Bowen Basin, Gladstone and Rockhampton RRTGs - for RRTG member staff to undertake IPWEAQ's assessing heavy vehicle access to bridges workshop
Flexible pavement design course	Bowen Basin and Rockhampton RRTGs - for RRTG member staff to undertake the flexible pavement design: unbound - basic principles & practices course provided by CPEE
Improved site quality training course	Rockhampton and Bowen Basin RRTGs - for RRTG member staff to undertake the improved site quality guided by sampling and testing training course provided by IPWEAQ
Incident cause analysis method lead investigator training	Bowen Basin and Gladstone RRTGs - for RRTG member staff to undertake the Incident Cause Analysis Method (ICAM) lead investigator training provided by Safety Wise
Incident cause analysis method basic investigator training	Bowen Basin, Gladstone and Rockhampton RRTGs - for RRTG member staff to undertake the ICAM basic investigator training provided by Safety Wise
Managing risk on lower order roads training	Bowen Basin, Gladstone and Rockhampton RRTGs - for RRTG member staff to undertake IPWEAQ's managing risk on lower order roads training
Native title and cultural heritage training	Rockhampton and Gladstone RRTGs - for RRTG member staff to undertake the native title and cultural heritage training provided by IPWEAQ
Queensland Urban Drainage Manual workshop	Bowen Basin, Gladstone and Rockhampton RRTGs - for RRTG member staff to undertake IPWEAQ's Queensland Urban Drainage Manual (QUDM) workshop
Research project - Using AI for sealed road maintenance management	This represents funding to undertake a research project into automated road asset condition assessment for maintenance management of sealed road networks over 2020-21 and 2021-22

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Statewide Capability Development Fund

Continued from previous page

Project Name	Description
RRTG initiatives - joint applications (continued)	
Road and public space lighting workshop	Bowen Basin, Gladstone and Rockhampton RRTGs - for RRTG member staff to undertake the Road and Public Space Lighting workshop delivered by CPEE
Road safety auditor training	Bowen Basin, Gladstone, North Queensland and North West Queensland RRTGs - for RRTG member staff to undertake the road safety audit course provided by Safe Systems Solutions
Safe system assessment training	Gladstone and North Queensland RRTGs - for RRTG member staff to undertake safe system assessment training provided by Safe Systems Solutions
Street design manual training for practitioners workshop	Bowen Basin, Gladstone and Rockhampton RRTGs - for RRTG member staff to undertake IPWEAQ's street design manual training for practitioners workshop

Improving RRTG and councils' capability

The Regional Skills Development Program - planning for the long term future of our regions

Submitted by Allan Heit (Banana Shire Council Technical Committee Representative), Tyronne Meredith (Central Highlands Regional Council Technical Committee Representative), Sean Robinson (Isaac Regional Council Technical Committee Representative), and Gerard Read (Technical Coordinator), Bowen Basin RRTG.

Bowen Basin RRTG's Regional Skills Development Program commenced in 2020–21 and continued in 2021–22 with funding support from the Roads and Transport Alliance's SCDF. The plan was to engage three undergraduate Civil Engineering students for three years during the main university holiday period annually at Christmas. The three students, initially second year students, would be placed with the participating councils (Banana Shire, Central Highlands Regional, Isaac Regional) and then rotate through the councils each of the three years, thereby giving each student experience with every council. It is intended the students may also be able to assist Woorabinda with engineering and works, where required, after one or two years in a short-term arrangement during the holiday period.

It is hoped and intended this rotational and longer-term program will be more attractive to students initially (which has been achieved) and lead to the full-time recruitment of the students to a graduate civil engineering position at the end of the program. Hence the maximum benefit is not likely to be realised for a few years, but once established it is hoped this benefit will then continue on a rolling basis.

Isaac Regional Council is the lead for the program and the recruitment aspect of it. A project team comprising representatives from each of the councils was formed to assess potential candidates. Applications were strong in terms of quality and quantity. These were shortlisted,

interviews undertaken, and the first round of placements determined. Unfortunately, the onset of Covid-19 significantly impacted the program plan in 2020–21. Snap border closures meant one student returned home to another state after one week of work, and subsequently gained an internship at another organisation in that state and left the program. Another student relocated to another state after his first placement and left the program.

Fortunately, the second round of the program in 2021–22 has realised some stability in the program. The three students engaged for 2021–22 were all undergraduates at Griffith University:

- Banana Shire Council – Hayden Gorrie (early December 2021 to mid-March 2022)
- Central Highlands Regional Council – Diego Buttinoni (January to March 2022)
- Isaac Regional Council – Kusuma Permsook (mid-February to mid-April 2022).

Some comments from the students regarding their experience:

Banana (Hayden Gorrie)

"The Regional Skills Development Program is a great opportunity to shine a light on all the good qualities of small communities. I was reminded of these qualities during my time at Banana Shire and look forward to

Improving RRTG and councils' capability (continued)

Continued from previous page

spending more time rurally.”

Isaac (Kusuma Permsook)

"I really enjoyed the time I spent at work in Moranbah, it's a great work environment and people in the Council are very kind. I have learned a lot of things that I wouldn't be able to learn in university. Many thanks to the Engineering and Infrastructure team and others that always helped and supported me. Thank you for allowing me to be part of the program."

Comments from the councils regarding the students:

Banana (Hayden Gorrie)

"Hayden's main duties included the Rainbow Street carpark concept design, Biloela and Taroom stormwater infrastructure audits, Taroom intersection give way concepts. Hayden also assisted in a lot of other tasks including road safety assessments, project community consultation, survey tasks, school bus route assessment and general office duties. Hayden was great to have in the Tech Services Team, he worked well with other team members and knew when to ask questions. Hayden made a positive contribution to the team's workload."

Central Highlands (Diego Buttinoni)

"Diego assisted with pave and seal works on Willies Creek Royles Road, asphalt resurfacing in Emerald town streets, construction of a bus stop at Emerald State High School and the rehabilitation of Wattle Street, Blackwater. Diego was a very passionate and enthusiastic employee."

Isaac (Kusuma Permsook)

"Kusuma worked across council road and transport operations including design management, road construction, contract administration, corridor application

assessment and asset management.

Kusuma fitted into the team well and quickly gained an understanding regarding the operation of local government. It will be great to see her career progress".

Whilst it has had its challenges and expected teething problems, the initiative will provide intended benefits and is an unequivocal demonstration of collaboration by the Bowen Basin RRTG.

Improving RRTG and councils' capability (continued)

Using Artificial Intelligence (AI) for Sealed Road Maintenance Management - A Roads and Transport Alliance Research Project

In 2021 six RRTGs collaborated in a unique research project to investigate using Artificial Intelligence (AI) for sealed road maintenance management. The project was funded under the SCDF.

The core purpose of the project was to create an opportunity for regional and remote councils with large rural road networks to potentially influence advancements in AI. This ability would normally only be available to urban councils who have a greater ability to pay for investment in new technology with larger budgets and ratepayer bases. Whereas the regional and remote councils have the most to benefit from AI technology as they manage large road networks with a limited ratepayer base to fund road maintenance work.

Project Participants

The following six RRTGs participated in the project:

- Bowen Basin
- Southern Border
- South West
- Western Downs
- Whitsunday
- Wide Bay Burnett.

From the above RRTGs, the following working group was formed to drive and coordinate the project:

- Aaron Meehan, South Burnett Regional Council (Working Group Chair)
- Chris Whitaker, Banana Regional Council

- Luke Tanner, Goondiwindi Regional Council
- Cameron Hoffman, Maranoa Regional Council
- Sam Fitzgerald, Western Downs Regional Council
- John Gwydir, Whitsunday Regional Council
- Graeme Hawes, Mackay Regional Council
- Sam Murphy, Gympie Regional Council
- Carl Bacon, North Burnett Regional Council.

TMR demonstrated its support for the project with Susan Barlow, Principal Technical Advisor from the Roads and Transport Alliance Project Team joining the working group.

The working group engaged the services of Shepherd Services to deliver on the project outcomes. Accordingly, two members from Shepherd Services joined the working group: Darren Shepherd Partner/Director Asset Services and Brian Wood, Road Asset Condition Assessment System Manager.

Project Objectives

The purpose of the project was to conduct research into the current advancements in the use of AI and machine learning for the purposes of road maintenance management. The goal was then to use this knowledge to influence how the technology could be developed to achieve practical outcomes for regional and rural local governments with limited budgets and large rural road networks, as well as improved road safety for their communities.

Improving RRTG and councils' capability (continued)

Continued from previous page

Project Methodology

The Research Group following these steps to complete the project:

- Step 1 – Conduct a Research Review into the latest advancements of AI and machine learning.
- Step 2 – Working Group Workshop One to share knowledge obtained from research review and collaborate to provide direction for AI proof of concept.
- Step 3 – Conduct rural roads AI proof of concept utilising AI for identification of high priority safety defect data set.
- Step 4 – Working Group Workshop Two to share knowledge obtained from AI proof of concept and collaborate on key recommendations.
- Step 5 – Summary Report to be shared within the industry.

Project Learnings

The group identified the following potential advantages of a maintenance inspection program that uses camera technology and AI to automate the identification and condition assessment of road surface defects:

- Improved safety of road inspectors by eliminating the need for inspectors to stop on the roadway and leave the vehicle to photograph and inspect defects.
- Improved safety of road users through better road maintenance management.
- Improved return on investment from councils' road maintenance budget with accurate asset data informing targeted scheduled road maintenance programs to ensure that funding is spent when and where it is needed the most.

- Improved asset management through better quality information being used to develop maintenance programs based on an identified condition dataset.
- Improved efficiency of logging defects and developing maintenance programs, as using AI rather than staff will be quicker and more cost-effective.
- Improved accuracy using AI to identify and log defects, as this removes human error and subjectivity from the process.
- Improved responsiveness with councils having the ability to cost-effectively run their sealed roads regularly to produce prioritised maintenance programs quickly and efficiently.
- Improved decision making with the ability to build an accurate history of road asset condition data for network analysis. Over time councils will have a clear picture of the state of the network and determine if the level of service is improving or declining. This can assist in addressing councils' aging workforce challenges, specifically the loss of technical skills in regional and remote areas.

The following AI limitations were identified during the project:

- AI models are two dimensional. Accordingly, the AI model will be unable to determine depth of defects which is an important factor for defects such as rutting.
- To achieve consistent and reliable high precision results from an AI model for defect detection, a large number of images of each defect type is required to successfully train the AI model algorithm.

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Improving RRTG and councils' capability (continued)

Continued from previous page

Project Recommendations

The working group identified the following future work to influence the development of AI and machine learning technology which would benefit regional and remote councils for sealed road maintenance management:

- The AI model needs to achieve greater than 90 per cent confidence level in detection of high priority safety hazards of potholes, edge break and shoving as first priority.
- Develop an exporting process of uploading identified defects into both maintenance management systems and mapping systems to assist with maintenance planning.
- The AI model should have the ability to determine severity rating of defects.
- Automate the data exporting processes from the AI model into maintenance management systems.
- Focus on developing tools to practically use and visualise captured data as this is key to councils' meeting their safety duty of care responsibilities and achieving cost efficiencies.



Roads and Transport Alliance AI Research Group - 2nd workshop in Cairns - October 2021

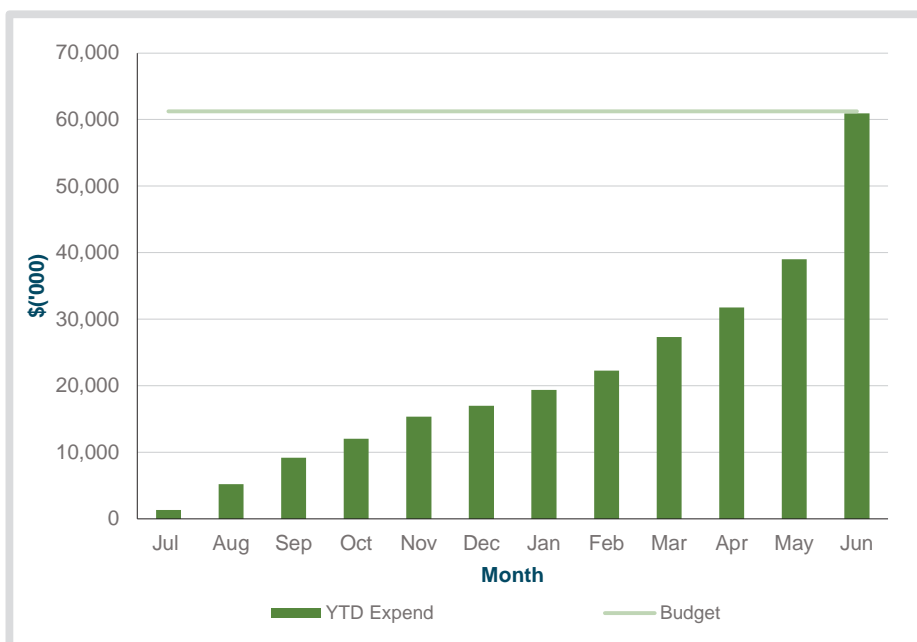
STATEWIDE FINANCIAL REPORTS

Roads and Transport Alliance TIDS 2021–22

The Roads and Transport Alliance TIDS program achieved 100 percent expenditure for the 2021–22 financial year. A summary of performance by RRTG is detailed below:

Regional Roads and Transport Group	No. of Projects	Allocation \$'000	2021–22 Budget \$'000	Expenditure \$'000	Budget Spent %
BOWEN BASIN	9	4,479	4,532	4,532	100 %
BRISBANE METRO ALLIANCE	8	2,042	2,042	2,042	100 %
EASTERN DOWNS	11	2,728	2,728	2,728	100 %
FAR NORTH QUEENSLAND	37	5,715	5,715	5,708	100 %
GLADSTONE	2	1,038	1,038	1,038	100 %
NORTH QUEENSLAND	25	3,361	3,361	3,361	100 %
NORTH WEST QUEENSLAND	18	5,493	5,493	5,493	100 %
NORTHERN SEQ	18	3,718	3,718	3,452	93%
OUTBACK	18	6,211	6,193	6,189	100 %
ROCKHAMPTON	3	1,516	1,516	1,516	100 %
SCENIC VALLEYS	6	2,171	2,171	2,171	100 %
SOUTH WEST	18	6,646	6,646	6,646	100 %
SOUTHERN	6	2,690	2,690	2,655	99 %
SOUTHERN BORDER	16	2,199	2,199	2,199	100 %
WESTERN DOWNS	6	2,645	2,645	2,645	100 %
WHITSUNDAY	3	1,803	1,803	1,803	100 %
WIDE BAY / BURNETT	31	6,746	6,746	6,746	100 %
TOTAL	235	61,200	61,234	60,934	100 %

Statewide Year to Date (YTD) Expenditure



1. The end of June 2022 expenditure includes accruals which may account for variances, and the final claims have been processed and paid from the start of next financial year.
2. Program budgets shown may vary slightly to the annual allocation due to programming adjustments / variations.
3. Some exclusions apply, including small overs/unders from the prior year which are immaterial.
4. Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Statewide TIDS Program

Below is a summary of the project types funded under the 2021-22 Roads and Transport Alliance TIDS program.

Infrastructure Type	Expenditure \$'000	% of Total
Roads Infrastructure, including Local Roads of Regional Significance Network Works on lower order state-controlled roads (TMR LRRS) or higher order local government-controlled roads	57,261	94%
Safe School Travel Infrastructure Works to improve the safety of children travelling to and from school	1,546	3%
Active Transport Infrastructure Works on cycling and pedestrian infrastructure	1,311	2%
Capability and Development RRTGs may allocate up to 2.5 per cent of funding for capability development and/or improvement purposes without having to be matched	816	1%
TOTAL	60,934	

RRTG Aboriginal and Torres Strait Islander TIDS 2021-22

A summary of performance by RRTG and Aboriginal Shire Council is detailed below.

Regional Roads and Transport Group	Aboriginal Shire Council (ASC)	Allocation \$'000	2021-22 Budget \$'000	Expenditure \$'000	Budget Spent %
BOWEN BASIN	Woorabinda ASC	53	-	-	-
FAR NORTH QUEENSLAND	Wujal Wujal ASC	29	29	29	100 %
	Yarrabah ASC	47	47	47	100 %
NORTH WEST QUEENSLAND	Doomadgee ASC	197	297	282	95%
	Kowanyama ASC	236	366	366	100 %
TOTAL		563	740	725	98%

1. Program budgets shown may vary slightly to the annual allocation due to programming adjustments within the RRTG and/or additional funding from SCDF.

2. Amounts shown are in \$1000's and are rounded. Totals are subject to rounding.

Statewide Capability Development Fund

The 2021–22 SCDF program is detailed below by RRTG.

RRTG	Project Name	Budget \$'000	Expend \$'000	Budget Spent %
BOWEN BASIN	Best practice unsealed roads training	9	9	100 %
	Regional skills development	29	29	100 %
BOWEN BASIN, GLADSTONE	Incident cause analysis method lead investigator training	3	3	100%
BOWEN BASIN, GLADSTONE, NORTH QUEENSLAND, NORTH WEST	Road safety auditor training	5	5	100%
BOWEN BASIN, GLADSTONE, ROCKHAMPTON	Assessing heavy vehicle access to bridges workshop	7	7	100 %
	Incident cause analysis method basic investigator training	9	9	100 %
	Managing risk on lower order roads training	10	10	100 %
	Queensland Urban Drainage Manual workshop	8	8	100 %
	Road and public space lighting workshop	14	14	100 %
	Street design manual training for practitioners workshop	9	9	100 %
BOWEN BASIN, ROCKHAMPTON	Flexible pavement design course	6	6	100 %
	Improved site quality training course	9	9	100 %
FAR NORTH QUEENSLAND	Yarrabah Aboriginal Shire Council - Transport Network Plan	35	35	100%
GLADSTONE	Best practice unsealed roads training	16	16	100%
GLADSTONE, NORTH QUEENSLAND	Safe system assessment training	5	5	100%
NORTH QUEENSLAND	Cycling infrastructure training	1	1	100 %
NORTH WEST QUEENSLAND	Supervisors workshop	11	11	100 %
	Traffic management implementation training	3	3	100 %
	Traffic management implementation training	6	6	100 %
NORTHERN SEQ	Walking infrastructure masterclass training	10	10	100 %
OUTBACK	Supervisors workshop	12	12	100 %
ROCKHAMPTON, GLADSTONE	Native title and cultural heritage training	12	12	100%
SCENIC VALLEYS	Extended design domain and design exceptions course	6	6	100 %
	Flexible pavement design course	5	5	100 %
	Traffic engineering fundamentals workshop	6	6	100 %
SOUTH WEST	Best practice unsealed roads training	17	17	100 %
	Temporary traffic management workshop	14	14	100 %

Continued on next page

STATEWIDE FINANCIAL REPORTS

Continued from previous page

RRTG	Project Name	Budget \$'000	Expend \$'000	Budget Spent %
SOUTH WEST, SOUTHERN BORDER, BOWEN BASIN, WHITSUNDAY, WESTERN DOWNS, WIDE BAY BURNETT	Research project: Using AI for road maintenance management	19	19	100 %
SOUTHERN BORDER	Sprayed sealing field procedures course	5	5	100 %
	Timble grade control equipment training	1	1	100 %
	Traffic management design workshop	1	1	100 %
WHITSUNDAY	Contract management courses	19	19	100 %
WIDE BAY BURNETT	Administration of construction contracts course	7	7	100 %
	Sprayed bitumen workshop	7	7	100 %
	Sprayed sealing field procedures workshop	13	13	100 %
	Stabilisation fundamentals course	12	12	100 %
	PROJECTS TOTAL	360	360	100 %

1. Program budgets shown may vary slightly to the original funding due to variations.
2. Some exclusions apply, including the redistributed funding to Aboriginal Shire Council RRTG members within the larger TIDS program.
3. Amounts shown are in the \$1000's and are rounded. Totals are subject to rounding.

NOTE

Title	Infrastructure Services Works November 2022/23 Capital Works Progress Update
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Date	25 November 2022
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Responsible Manager	D. Dibley, WORKS MANAGER CONSTRUCTION
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Summary

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2022/23 Capital Works Program for the month of November 2022.

Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- Our business and industry actively live and buy local.

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- Our recreational spaces and community facilities are attractive, safe, and accessible.
- We invest in safe, well maintained road networks to connect our region and support economic activities.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- Our agile and responsive business model enables us to align our capacity with service delivery.
- Our effective asset management ensures that we responsibly maintain our community assets.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted.

Background Information

22nd June 2022, Council adopted the 2022/23 Budget including Council's Capital Works Program.

Report

To ensure Council are well informed with key infrastructure projects, monthly reports will be presented outlining recently completed projects, projects in progress and upcoming projects.

RECENTLY COMPLETED PROJECTS

- Glenolive Road, Condamine, Gravel Resheet (Resource Sector Infrastructure Agreement)
- No 2 Road, Wandoan Gravel Resheet
- Bundi Rd Ch 1.3km Bridge Replacement / Upgrade
- Routleys Road, Moola, Gravel Resheet
- Coxen St Condamine, Intersection Upgrade
- Starks Road, St Ruth - Gravel Resheet (REPA 2020)
- Christensens Road, St Ruth - Gravel Resheet

- Worthingtons Road, St Ruth - Gravel Resheet (REPA 2020)

PROJECTS IN PROGRESS

- Macalister Bell, Macalister Rehabilitation Project
- Halliford Road, Ducklo CH: 0.00 - 6.44 - (2 flood ways to complete once ground conditions allow)
- Royalty Road, Greenswamp Gravel Resheet (Resource Sector Infrastructure Agreement)
- Bullockhead Road, Hannaford CH: 37.57 - 46.5 Upgrade from Gravel Pavement to Bitumen Seal
- Gazes Road, Drillham; Gravel Resheet and Dust Suppression
- Windermere Rd, Glenmorgan - Shoulder Works
- Barramornie East Road, Miles - Gravel Resheet
- Werona Road, Condamine - Gravel Resheet and Upgrade
- Mary St Precinct Stormwater Infrastructure Upgrade Project
 - Delivery of pre cast concrete stormwater componentry
- Glenern Road, Glenmorgan (Rock protection work)
- Chances Plains Road, Chances Plains - Road Reconstruction
- Roche Creek Road, Roche Creek - Road Widening and Reconstruction
- QRA REPA Flood Damage Restoration 2019/20 Package 10 (Giligul area)
- QRA REPA Flood Damage Restoration 2019/20 Package 9 (Bell and Jimbour area)
- QRA REPA Flood Damage Restoration 2019/20 Package 12 (Miles and Dulacca area)
- QRA REPA Flood Damage Restoration 2019/20 Package 15 (Miles and Wandoan area)

UPCOMING PROJECTS

- Myall Park Road, Myall Park - Upgrade Project from Gravel Pavement to Bitumen Seal
- Porters Road, Myall Park - Gravel Resheet
- Oakwood North Rd, Dalby - Upgrade Project from Gravel Pavement to Bitumen Seal
- Oak Park Road, Chinchilla - CH: 6.221 - 736 Road Reconstruction
- Goonalah Extension Road Dust Suppression - CH: 0.19 - 0.68
- Kabunga Road, Grosmont - REPA flood damage works
- QRA REPA Flood Damage Restoration 2019/20 Packages 13 & 14 (Jandowae and Tara areas) awarded waiting for works to start
- QRA REPA Flood Damage Restoration 2021/22 Package 1 - awarded
- QRA REPA Flood Damage Restoration 2021/22 Packages 2, 3 & 4 are currently out to market until 25/11/2022 - to be evaluated and awarded late November
- QRA REPA Flood Damage Restoration 2021/22 Packages 5, 6 & 7 are currently out to market until 14/12/2022- to be evaluated and awarded mid- late December

2022/23 PROJECTS DESIGN STATUS UPDATE

Technical Services' Design Department have progressed the following civil designs for the 2022/23 Capital Works Program:-

- 73% of 22/23 design program Issued for Construction (IFC)
 - 63% - Roadworks Design Program (20/32) projects IFC
 - 100% - Footpath Design Program (9/9) projects IFC
 - 5 projects finalised for signoff
 - 5 remaining projects progressing
 - Supplementary (additional) jobs - 15 projects completed outside of the 22/23 Program.

DTMR Approvals

- 2 projects completed for issue to DTMR for design approval
 - Arubial-Roma/Condamine Road intersection
 - Humbug - Tara//Chinchilla Road intersection
- functional layout approval for Edward Street - Warrego Highway Intersection, Chinchilla

- Work has commenced on 23/24 Capital Works Program

COMMERCIAL WORKS PROJECTS IN PROGRESS

- 22/23 RMPC
- DTMR 21/22 Reseal Prior Works Contract & Variation 1 (various state-controlled roads within the Western Downs) - All major works complete, only drainage works remaining (too wet)
- DTMR 22/23 Reseal Prior Works Contract – Contract awarded with works programmed
- DTMR 22/23 E23 Signage Renewal tender has been submitted to TMR for various signage renewals on the state network.

UPCOMING COMMERCIAL WORKS

- Dalby Cooyar Road Rehabilitation Stage 2 (Ch. 0 to 4) - this has been postponed until 23/24 for TMR and Council to focus time and resources on flood damage.

Consultation (Internal/External)

Following Council's resolution to receive the report, updates will be posted on Council's social media platforms to inform Western Downs Regional Council's community.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Local Expenditure for the month of November was unavailable prior to report being presented.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

All activities will be undertaken in accordance with Council's human rights obligations.

Conclusion

Delivery of Council 2022/23 Capital Works Program is well underway. Construction delays have been incurred due to significant rainfall and industry delays in regards to pre-cast concrete products.

Attachments

Nil

Authored by: Debbie Dibley, WORKS MANAGER CONSTRUCTION

Title	Community and Liveability Report 2023 Australia Day Awards Regional Citizen of the Year Award
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Date	16 November 2022
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

The purpose of this report is to seek Council's decision on the successful nomination for the 2022 Australia Day Awards category of Regional Citizen of the Year Award.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received, and that nominee (h) be awarded the 2023 Australia Day Award in the category of Regional Citizen of the Year.

Background Information

Nominations for the Australia Day Awards closed on 31 October 2022. There were nine nominations received in the category of Regional Citizen of the Year. Details of the nominations contain personal and identifiable information and as such are contained in the Supplementary Closed Agenda.

Council, at its Ordinary Meeting held 15 October 2014, adopted an Australia Day policy to provide clear guidance on the promotion, selection and implementation of the Western Downs Regional Council Australia Day Awards.

The Australia Day Policy was reviewed and amended during 2019: Council adopted the amended policy at its Ordinary Meeting held 21 August 2019.

The 2023 nominations have been assessed by a panel consisting of the Mayor and Councillors.

Report

Local and Regional Awards are an integral part of Australia Day. It recognises and acknowledges the outstanding achievements of residents living in the Western Downs.

The Regional Citizen of the Year award aims to recognise a local person who has demonstrated vision, leadership, innovation or creativity, has been a positive role model for their peers/community/region, shown significant and outstanding contributions to their community and demonstrated a high level of personal, academic or professional achievements with demonstrated benefits for others.

Consultation (Internal/External)

The following staff provided support and were consulted:

- Communities Manager
- Community Projects and Grants Coordinator
- Community Grants Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

The Australia Day Events and Awards budget allocation for 2022/2023 is \$39,000.00.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Western Downs Australia Day Awards are presented annually and recognise those outstanding persons or groups that make a real contribution and difference to the communities within the Western Downs Regional Council area.

Attachments

Attachments contain personal and identifiable information and are contained in the Supplementary Closed Agenda.

Authored by: K. Wood, Community Grants Officer

Title	Community and Liveability Report 2023 Australia Day Awards Regional Young Citizen of the Year Award
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Date	16 November 2022
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

The purpose of this report is to seek Council's decision on the successful nomination for the 2023 Australia Day Awards category of Regional Young Citizen of the Year Award.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received and that nominee (b) be awarded the 2023 Australia Day Award in the category of Regional Young Citizen of the Year.

Background Information

Nominations for the Australia Day Awards closed on 31 October 2022. There were five nominations received in the category of Regional Young Citizen of the Year. Details of the nominations contain personal and identifiable information and as such are contained in the Supplementary Closed Agenda.

Council, at its Ordinary Meeting held 15 October 2014, adopted an Australia Day policy to provide clear guidance on the promotion, selection and implementation of the Western Downs Regional Council Australia Day Awards.

The Australia Day Policy was reviewed and amended during 2019: Council adopted the amended policy at its Ordinary Meeting held 21 August 2019.

The 2023 nominations have been assessed by a panel consisting of the Mayor and Councillors.

Report

Local and Regional Awards are an integral part of Australia Day. It recognises and acknowledges the outstanding achievements of residents living in the Western Downs.

The Regional Young Citizen of the Year award aims to recognise a local person between the ages of 16 and 25 who has demonstrated leadership, innovation or creativity, has shown outstanding achievement in their chosen field (e.g. academic, sporting, cultural, environment or civic responsibility), is a role model that other young people can aspire to and has shown a significant contribution to the community.

Consultation (Internal/External)

The following staff provided support and were consulted:

- Communities Manager
- Community Projects and Grants Coordinator
- Community Grants Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

The Australia Day Events and Awards budget allocation for 2022/2023 is \$39,000.00.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Western Downs Australia Day Awards are presented annually and recognise those outstanding persons or groups that make a real contribution and difference to the communities within the Western Downs Regional Council area.

Attachments

Attachments contain personal and identifiable information and are contained in the Supplementary Closed Agenda.

Authored by: K. Wood, Community Grants Officer

Title	Community and Liveability Report 2023 Australia Day Awards Local Volunteer of the Year Award
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Date	16 November 2022
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

The purpose of this report is to seek Council's decision on the successful nominations for the 2023 Australia Day Awards category of Local Volunteer of the Year Award.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received, and that the following nominees be awarded a 2023 Australia Day award in the category of Local Volunteer of the Year: Chinchilla and District - nominee (a), Dalby and District - nominee (a), Jandowae and District - nominee (a), Miles and District - nominee (b), Tara and District - nominee (a) and Wandoan and District - nominee(a).

Background Information

Nominations for the Australia Day Awards closed on 31 October 2022. There were twenty-one (21) nominations received in the category of Local Volunteer of the Year. Details of the nominations contain personal and identifiable information and as such are contained in the Supplementary Closed Agenda.

Council, at its Ordinary Meeting held 15 October 2014, adopted an Australia Day policy to provide clear guidance on the promotion, selection and implementation of the Western Downs Regional Council Australia Day Awards.

The Australia Day Policy was reviewed and amended during 2019: Council adopted the amended policy at its Ordinary Meeting held 21 August 2019.

The 2023 nominations have been assessed by a panel consisting of the Mayor and Councillors.

Report

Local and Regional Awards are an integral part of Australia Day. It recognises and acknowledges the outstanding achievements of residents living in the Western Downs.

The Local Volunteer of the Year Award aims to recognise a local person who has made a significant contribution at a community level through their volunteering and has shown a personal effort that has made a lasting and significant difference to the community.

Consultation (Internal/External)

The following staff provided support and were consulted:

- Communities Manager
- Community Projects and Grants Coordinator
- Community Grants Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

The Australia Day Events and Awards budget allocation for 2022/2023 is \$39,000.00.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Western Downs Australia Day Awards are presented annually and recognise those outstanding persons or groups that make a real contribution and difference to the communities within the Western Downs Regional Council area.

Attachments

Attachments contain personal and identifiable information and are contained in the Supplementary Closed Agenda.

Authored by: K. Wood, Community Grants Officer

Title	Community and Liveability Report 2023 Australia Day Awards Local Community Organisation Achievement Award
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Date	16 November 2022
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

The purpose of this report is to seek Council's decision on the successful nominations for the 2023 Australia Day Awards category of Local Community Organisation Achievement Award.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received, and that the following nominees be awarded a 2023 Australia Day Award in the category of Local Community Organisation Award: Chinchilla and District - nominee (c), Dalby & District - nominee (a), Jandowae & District - nominee (b), Miles and District - nominee (a), Tara & District - nominee (a) and Wandoan and District - nominee (a).

Background Information

Nominations for the Australia Day Awards closed on 31 October 2022. There were nine nominations received in the category of Local Community Organisation Achievement Award. Details of the nominations contain personal and identifiable information and as such are contained in the Supplementary Closed Agenda.

Council, at its Ordinary Meeting held 15 October 2014, adopted an Australia Day policy to provide clear guidance on the promotion, selection and implementation of the Western Downs Regional Council Australia Day Awards.

The Australia Day Policy was reviewed and amended during 2019: Council adopted the amended policy at its Ordinary Meeting held 21 August 2019.

The 2023 nominations have been assessed by a panel consisting of the Mayor and Councillors.

Report

Local and Regional Awards are an integral part of Australia Day. It recognises and acknowledges the outstanding achievements of residents living in the Western Downs.

The Local Community Organisation Achievement Award aims to recognise a local community group or organisation whose contributions have brought or will bring social, cultural and/or economic benefits to individuals, community organisations or the community in general as well as having significant volunteer involvement or excellence in their field.

Consultation (Internal/External)

The following staff provided support and were consulted:

- Communities Manager
- Community Projects and Grants Coordinator
- Community Grants Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

The Australia Day Events and Awards budget allocation for 2022/2023 is \$39,000.00.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Western Downs Australia Day Awards are presented annually and recognise those outstanding persons or groups that make a real contribution and difference to the communities within the Western Downs Regional Council area.

Attachments

Attachments contain personal and identifiable information and are contained in the Supplementary Closed Agenda.

Authored by: K. Wood, Community Grants Officer

Title	Community and Liveability Report 2023 Australia Day Awards Local Creative Arts Award
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Date	16 November 2022
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

The purpose of this report is to seek Council's decision on the successful nominations for the 2023 Australia Day Awards category of Local Creative Arts Award.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received and that the following nominees be awarded a 2023 Australia Day Award in the category of Local Creative Arts Award: Chinchilla and District - nominee (a), Dalby and District - nominee (b), Jandowae & District - nominee (a), Miles and District - nominee (a), Tara and District - nominee (a) and Wandoan and District - nominee (a).

Background Information

Nominations for the Australia Day Awards closed on 31 October 2022. There were seven nominations received in the category of Local Creative Arts Award. Details of the nominations contain personal and identifiable information and as such are contained in the Supplementary Closed Agenda.

Council, at its Ordinary Meeting held 15 October 2014, adopted an Australia Day policy to provide clear guidance on the promotion, selection and implementation of the Western Downs Regional Council Australia Day Awards.

The Australia Day Policy was reviewed and amended during 2019: Council adopted the amended policy at its Ordinary Meeting held 21 August 2019.

The 2023 nominations have been assessed by a panel consisting of the Mayor and Councillors.

Report

Local and Regional Awards are an integral part of Australia Day. It recognises and acknowledges the outstanding achievements of residents living in the Western Downs.

The Local Creative Arts Award aims to recognise a local person or group that has shown vision, leadership, innovation or creativity and has made an outstanding contribution bringing long or short-term benefits to the arts and/or cultural community of the Western Downs.

Consultation (Internal/External)

The following staff provided support and were consulted:

- Communities Manager
- Community Projects and Grants Coordinator
- Community Grants Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

The Australia Day Events and Awards budget allocation for 2022/2023 is \$39,000.00.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Western Downs Australia Day Awards are presented annually and recognise those outstanding persons or groups that make a real contribution and difference to the communities within the Western Downs Regional Council area.

Attachments

Attachments contain personal and identifiable information and are contained in the Supplementary Closed Agenda.

Authored by: K. Wood, Community Grants Officer

Title	Community and Liveability Report 2023 Australia Day Awards Local Sports Award
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Date	16 November 2022
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

The purpose of this report is to seek Council's decision on the successful nominations for the 2023 Australia Day Awards category of Local Sports Award.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received, and that the following nominees be awarded a 2023 Australia Day Award in the category of Local Sports Award: Chinchilla and District - nominee (a), Dalby and District - nominee (e), Jandowae & District - nominee (a), Miles and District - nominee (a), Tara and District - nominee (a) and Wandoan and District - nominee (a).

Background Information

Nominations for the Australia Day Awards closed on 31 October 2022. There were fourteen (14) nominations received in the category of Local Sports Award. Details of the nominations contain personal and identifiable information and as such are contained in the Supplementary Closed Agenda.

Council, at its Ordinary Meeting held 15 October 2014, adopted an Australia Day policy to provide clear guidance on the promotion, selection and implementation of the Western Downs Regional Council Australia Day Awards.

The Australia Day Policy was reviewed and amended during 2019: Council adopted the amended policy at its Ordinary Meeting held 21 August 2019.

The 2023 nominations have been assessed by a panel consisting of the Mayor and Councillors.

Report

Local and Regional Awards are an integral part of Australia Day. It recognises and acknowledges the outstanding achievements of residents living in the Western Downs.

The Local Sports Award aims to recognise a local person who is an outstanding sports person with a noteworthy record of achievement in sport and is a role model that people in the Western Downs region can aspire to.

Consultation (Internal/External)

The following staff provided support and were consulted:

- Communities Manager
- Community Projects and Grants Coordinator
- Community Grants Officer

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

The Australia Day Events and Awards budget allocation for 2022/2023 is \$39,000.00.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Western Downs Australia Day Awards are presented annually and recognise those outstanding persons or groups that make a real contribution and difference to the communities within the Western Downs Regional Council area.

Attachments

Attachments contain personal and identifiable information and are contained in the Supplementary Closed Agenda.

Authored by: K. Wood, Community Grants Officer

Title **Community and Liveability Report Approved Inspection Program Animal Management**

Date Click or tap to enter a date.

Responsible Manager T. Summerville, PLANNING AND ENVIRONMENT MANAGER

Summary

The purpose of this report is to seek Council's approval of two Approved Inspection Programs for the Animal Management function of Council

Link to Corporate Plan

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- Our recreational spaces and community facilities are attractive, safe, and accessible.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report is received, and that Council approve the Approved Inspection Programs as attached, pursuant to Section 113 of the *Animal Management (Cats and Dogs) Act 2008*.

Background Information

Since 2008 Council has initiated regular Approved Inspection Programs (AIPs) in accordance with the *Animal Management (Cats and Dogs) Act 2008* (the 'Act'). AIPs are utilised to monitor compliance with registration requirements and regulated dog conditions as detailed under the *Act*. To date, AIPs have proved to be successful with increased registration rates being evident across the region.

Report

Approved Inspection Programs (AIPs) are used extensively by Queensland Councils as a regulatory tool to administer dog registration and monitor regulated dog conditions in accordance with the *Animal Management (Cats and Dogs) Act 2008* (the 'Act'). Council's Animal Management Program is comprised of three (3) areas, the Approved Inspection Program, public area patrols, and responding to customer requests (e.g. wandering dogs & dog attacks).

Once approved, the AIP allows Council Officers to enter property without the occupier's consent and without a warrant to inspect the premises for the purposes of the AIP.

Under the *Act*, Council may undertake either a selective or systematic program, however, each AIP cannot exceed 6 months duration. A selective program provides for a selection of places within the local government area to be entered and inspected under the program, whereas a systematic program provides for all places, or places of a particular type to be entered and inspected under the program. This systematic program is proposed in this instance to deal with dog registrations and compliance with regulated dog conditions.

It is proposed that two (2) AIPs be undertaken in the next twelve months. Proposed dates for the first AIP are from Saturday 01 January 2023 to Thursday 30 June 2023 with the second AIP proposed to be conducted from Thursday 01 July 2023 to Friday 31 December 2023.

It should be noted that whilst the programs extend to cover the period leading up to and immediately after the dog registration renewal period, the program will not operate generally during the registration period. Local Laws Officers will undertake their inspections under the guidance of Council's Standard Work Practice "Approved Inspection Programs under *Animal Management (Cats and Dogs) Act 2008*".

In addition to the statutory requirements for Public Notification of the program, additional communication mediums are utilised to proactively inform the community of the program, which usually results in increases the numbers of dogs being registered.

Consultation (Internal/External)

Council's Local Laws Officers have been consulted during the preparation of this report.

Legal/Policy Implications (Justification if applicable)

Council's animal management operations are guided by both the Council's Local Laws and the *Act*. As the AIP is undertaken under the provisions of the *Act*, only matters relevant to the *Act* can be investigated at the time of entry. If, whilst on the property, an Officer observes an issue relating to the Local Law, the Officer will need to re-enter the property under the *Local Government Act 2009* entry procedures to investigate, potentially requiring a warrant. If a significant number of breaches are identified and must be rectified in this way, consideration will be given to including an AIP under the *Local Government Act 2009* for the 2021/2022 financial year.

The AIP must be publicly notified both on Council's website and in a newspaper that are generally circulating between 14 and 28 days prior to the commencement of the program. Furthermore, the AIP must be on display at the Council offices.

Budget/Financial Implications

Each year the operational budget is drafted with the current fees and charges. Apart from the enforcement aspects, Approved Inspection Programs are an important tool to ensure that all dogs throughout the region are registered and budgeted figures can be obtained.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

Consideration has been given to relevant human rights, particularly

- property rights (Section 24 - Conferring on a public entity a right of access to private property); and
- privacy and reputation (section 25 - exercising powers of entry, search, seizure, confiscation or forfeiture (including entry into a controlled environment)).

It is considered that in observing and applying the law prescribed in the Local Government Act, the Animal Management (Cat and Dog) Act, and Councils Standard Work Practices, Council will be respecting and acting compatibly with this right and others prescribed in the Human Rights Act.

Conclusion

The Approved Inspection Program is an extremely useful regulatory tool available to Council under the *Animal Management (Cat and Dog) Act 2008*. This tool has been used by Western Downs Regional Council since mid-2008; and provides Officers additional powers of entry to investigate potential offences and ensure compliance with the relevant legislation.

Two Systematic AIPs are proposed limited to dog registrations, and compliance with regulated dog conditions are recommended. The first AIP Saturday 01 January 2023 to Thursday 30 June 2023 with the second AIP proposed to be conducted from Thursday 01 July 2023 to Friday 31 December 2023.

Attachments

1. Approved Inspection Programs 01-2023 (Animal Management) and 02-2023 (Animal Management)

Authored by: Wendy Gambley, Environmental Health Coordinator.



Approved Inspection Program – Western Downs Regional Council

TITLE:	Approved Inspection Program 01/2023
PURPOSE:	<p>A systematic inspection program to:-</p> <ul style="list-style-type: none">a) Monitor compliance with the registration provisions of the <i>Animal Management (Cats and Dogs) Act 2008</i>; andb) Monitor compliance with conditions relating to the keeping of regulated dogs in accordance with the <i>Animal Management (Cats and Dogs) Act 2008</i>.
START DATE:	01 January 2023
APPLICABLE AREAS AND PLACES:	All residential, multiple occupancy, rural residential, and small town properties within the Western Downs area.
PERIOD OF PROGRAM:	Program expires 30 June 2023

For further information,
contact Council:

Customer Service

1300 COUNCIL
www.wdrc.qld.gov.au





Approved Inspection Program – Western Downs Regional Council

TITLE:	Approved Inspection Program 02/2023
PURPOSE:	<p>A systematic inspection program to:-</p> <ul style="list-style-type: none">c) Monitor compliance with the registration provisions of the <i>Animal Management (Cats and Dogs) Act 2008</i>; andd) Monitor compliance with conditions relating to the keeping of regulated dogs in accordance with the <i>Animal Management (Cats and Dogs) Act 2008</i>.
START DATE:	01 August 2023
APPLICABLE AREAS AND PLACES:	All residential, multiple occupancy, rural residential, and small town properties within the Western Downs area.
PERIOD OF PROGRAM:	Program expires 31 December 2023

For further information,
contact Council:

Customer Service

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Title	Community & Liveability Report Chinchilla Botanic Parkland Green Flag Award 2022
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Date	28 November 2022
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Responsible Manager	T. Parsons, PARKS & RECREATION MANAGER
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Summary

The Chinchilla Botanic Parkland has received the prestigious Green Flag Award again for 2022/23.

Link to Corporate Plan

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- Our recreational spaces and community facilities are attractive, safe, and accessible.
- We attract families to live, work, prosper, and play in our region.
- We take pride in our natural assets, environment, and heritage.

Strategic Priority: Sustainable Organisation

- Our effective asset management ensures that we responsibly maintain our community assets.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received and noted.

Background Information

The Green Flag Award is the international mark of quality. The scheme was set up in 1996 to recognise and reward green spaces in England and Wales and since then has been introduced to many countries throughout the world. The Award recognises excellence in the management of parks and green spaces around the world and sets the benchmark standard for the management of recreational outdoor spaces. Each year parks, reserves and green spaces across the world are nominated for the Green Flag Award.

Attaining a Green Flag involves a rigorous examination, including staff interviews, submission of a site management plan and a site visit by an industry expert who assess applicants against eight (8) strict criteria including: Health, Safety and Security, Maintenance of Equipment, Buildings and Landscape, Litter, Cleanliness and Vandalism, Environmental Management, Biodiversity, Landscape and Heritage, Community Involvement, Marketing and Communication and an overview of the site management. To ensure that the high standards associated with holding a Green Flag are maintained, winners must re-apply each year to renew their Green Flag accreditation and are also visited by an unannounced mystery shopper thereafter who undertakes an independent assessment to ensure the site management plan continues to be strictly adhered to.

Report

The Chinchilla Botanic Parkland was first awarded Green Flag status in 2019 and has retained each year thereafter. The Parks and Recreation Team have the responsibility of maintaining the 4.2 hectare site which includes a state-of-the-art Water Park, Parkour elements, event spaces and botanical gardens which showcases the regions endemic flora. The extensive management plan (refer Attachment 1) outlines in detail the requirements to maintain the park to Green Flag standards.

The judging was undertaken onsite on 11 October 2022, with the winners announced on 25 November 2022 at the New Zealand Parks and Leisure Conference.

The Chinchilla Botanic Parkland was proudly announced as one (1) of seven (7) Green Flag award recipients in Australia for 2022. As part of the judging process, the Parks and Recreation Team were provided valuable feedback (refer Attachment 2) from the visiting judge. This feedback will be utilised to continue to grow and improve the park.

Consultation (Internal/External)

Parks & Recreation Team
Community Activation
Communications & Marketing Team

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Chinchilla Botanic Parkland has the honour of being internationally recognised as a Green Flag Award recipient again for 2022/23. Western Downs Regional Council is one (1) of three (3) Green Flag Award winning parks in Queensland (including South Bank and Roma Street Parklands in Brisbane) and one (1) of seven (7) in Australia that have been able to demonstrate the management of their park is worthy of the Green Flag standards. By maintaining the Green Flag status, it provides Western Downs with a point of difference to attract visitors to the region, upholding its status as a premier lifestyle and leisure destination.

Attachments

1. Operational Management Plan Chinchilla Botanic Parkland
2. Green Flag Judging Feedback

Authored by: Kirk Capewell, Operations Coordinator - Parks & Recreation



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Introduction

The Chinchilla Botanic Parkland is a 4ha destination park promoting regional tourism, community wellbeing and pride. The park is the only Western Downs site to feature this variety of recreational, educational, cultural and play opportunities. It celebrates Aboriginal and European cultural heritage and displays the region's endemic flora and palaeontology.



History of The Chinchilla Botanic Parkland

The Western Downs Region is an area of nearly 38,000 square kilometres in central southern Queensland, with a population of about 34,500. The Baranggum people were the original inhabitants of the region with European exploration and settlement occurring since the 1840's. Chinchilla is 300 kilometres north-west of Brisbane, with a population of 6,600 people. It is surrounded by prime agricultural land, with cypress pine forestry, coal mining and gas exploration also major industries in the area.

Western Downs Regional Council's draft Open Space Strategy recognises a requirement to provide a 'destination park' in each of the major centres to promote both tourism and community wellbeing. The Chinchilla Botanic Parkland is the 'destination park' for the township of Chinchilla and provides visitors and locals with an opportunity to experience a range of educational, cultural and play elements like no other. The parkland is constructed on a 4.2ha site centrally located within Chinchilla. It hosts a state-of-the-art water park, parkour elements, event spaces and new Regional Botanic Gardens which displays the region's rich variety of endemic flora. The park also celebrates historical elements of the site such as ancient megafauna, Indigenous culture, and the recent history of the site as a Queensland Rail Depot.

Part of the initial planning investigations included understanding the park context within the township and its relationship with other green infrastructure and economic activity nodes, open spaces, and open space corridors. The masterplan identified key planning and design principles to integrate the new park into the existing urban fabric, including missing links and opportunities to strengthen connections. This ensures strong connectivity of the park both physically and visually - not only to the economic centre of town, but to the surrounding streetscapes, public open spaces, and broader green infrastructure network.

With strong connections to the local community, the park includes an extensive network of different experiences for all ages and therefore encourages outdoor activity and social connectivity to boost active and healthy lifestyles. The large scale of the park has also allowed biodiversity improvements while strengthening ecological connections to other open spaces. This combined with the retention of significant mature habitat trees has already supported a vast increase in wildlife.

Council's vision is that the Parkland will provide a safe and friendly space that will enhance the liveability of its communities well into the future. The overall parklands will create increased



opportunities for event and tourism development both locally and regionally, as well as boost economic benefits for Chinchilla businesses and fellow attractions such as the Chinchilla Historical Museum.



Planning, project management and delivery

The Chinchilla Botanic Parkland project demonstrates best practice in planning by using a placemaking approach to inform the park design. This combined extensive site background research, with a comprehensive community and stakeholder engagement process, which continued throughout the project phases from planning through to delivery. The initial engagement outcomes informed the park design and ensured it delivered on the Council and community's long-term vision and aspirations for the parkland, including instilling a sense of ownership and pride by the local community. During the delivery phase, Council informed the community about construction progress through frequent on-site information displays and via social and traditional media. This instilled a sense of confidence in the community of Council's delivery commitment and created a sense of anticipation of the new park opening.

The parkland journey commenced in July 2016 with preliminary design work including feasibility studies and initial community consultation activities which evolved into the master planning and detailed design for construction phases. The process featured great collaboration throughout the design stage to produce a quality detailed design for construction.

The new Regional Botanic Garden element is the only one of its kind being developed with locally native plants based on those endemics to the Condamine catchment area. Botanic Gardens master planning is a specialist area of expertise so consultation with Botanic Gardens curators and specialists across a range of areas of experience was undertaken, to ensure others' learnings on planning, design, management, and delivery were incorporated into the Botanic Gardens Masterplan recommendations.

To ensure best practice and successful planning, delivery and ongoing maintenance of this new Council entity, Council needed to ensure there was a separate, but aligned delivery process from just the standard park delivery process being undertaken for the overall parkland project. The multi-faceted benefits of the Gardens and parkland required cross-Council collaboration and communication between Councillors and Council Officers in the Parks, Tourism, Marketing and Communications, and Economic departments.

A Horticultural Reference Group for the Botanic Gardens was set up and was engaged throughout the process, to help inform Council on local plant knowledge and to ensure continuity and ongoing community interest for the creation of the Friends of the Botanic Gardens Group post-project delivery.

Project planning required understanding future management including the role of the local community in the ongoing development and maintenance of the Botanic Garden over the next 10 to 20 years.



Chinchilla Botanic Parkland's impact on biodiversity

This park features significant new habitats and biodiversity improvements, enhanced ecological connections to nearby open spaces and wildlife corridors that support wildlife diversity. The new Regional Botanic Garden within the parklands displays Chinchilla bioregion flora for tourists and locals, supports local biodiversity while educating visitors about the rich variety of regional species and landscapes. Botanic Gardens provide a potentially broad economic benefit for the local community, thus demonstrating the importance of these ecosystem services to visitors.

The key ecological design principles for the park included:

- promoting healthy land and healthy water
- improving biodiversity
- retaining as many mature trees as possible
- rehabilitating the ephemeral creek channel
- testing and ameliorating on-site topsoils for re-use
- using locally endemic/native species where possible to support local wildlife and strengthen sense of place/local character
- using environmental outcomes to provide opportunities for education and celebration for local community and culture

The site had eighty remnant mature trees, including five culturally significant Aboriginal 'scarred' trees. Site design integrated the trees to retain biodiversity and cultural values, with removal of only four trees in poor condition. It was extremely important to retain the existing canopy to provide shade for other-plant establishment, and to create shade for park users from day one. This improves liveability by providing relief from the extremes of the climate (reaching 40 degrees+ in summer). The retained mature trees were pruned prior to construction for safety reasons, which created many additional hollows. Native birds and bees were already nesting on site prior to construction, however on completion significantly more birds moved into the park due to the inviting conditions.

The site had a modified linear, narrow, ephemeral drain with little biodiversity. The park now features an ephemeral billabong and sculpted meandering waterway, planted with native riparian species that improve water quality. The large, removed trees were re-purposed to create 'leaky weirs' that slow flows and recharge soil moisture levels. Elsewhere, large flat boulders cross the creek, also slowing water flow and creating informal pathways to connect the parkland spaces. Soon after construction, yabbies were seen travelling upstream into the park to use the new creek line.

The primary focus of the Chinchilla Regional Botanic Garden is to display the flora of the Chinchilla bioregion and educate the public about its importance and potential use in horticulture. The Gardens also provide a display of regional flora from within the Condamine River catchment to encourage visitors to extend their stay and further explore the local region. Iconic and locally endemic Chinchilla White Gums and Kurrajong trees are used to further strengthen local site character within the design. The Indigenous Cultural Area is located near a group of scarred trees within the Parkland. The yarning circle and associated cultural landscape design, features culturally significant local flora and opportunities for fun and education through use of Burrunggam language to connect culture with country.

Natural ecosystems are restored in the parkland where possible as the services they provide are essential to sustaining community wellbeing, economic prosperity, resilience, and park maintenance efficiency.



Park Design and Activation

The parkland continues to uphold extraordinarily strong community usage during every season of the year, thus demonstrating its excellence in design. Since its opening in May 2019, Council has received repeated positive feedback from locals and visitors which demonstrates it has achieved Council's project objectives and created a quality destination parkland with a high standard of maintenance management.

The successful park design is underpinned by thorough background research and a deep understanding of the site, its context and Council's and community aspirations for the park. To the north, the primary focus is the new Chinchilla Regional Botanic Garden, the south side of the creek is primarily focussed on community recreation. These elements are seamlessly integrated through clever use of a hierarchy of paths, open space areas and interwoven planting. The resulting cohesive whole provides a rich variety of experiences and activities for users, which encourages interaction and exploration of the different park elements and site history.



The area purchased identified on the development map will be consistent with the initial planning of the parklands. Following on with Council and community's long-term vision and aspirations for the parkland, including instilling a sense of ownership and pride by the local community. This will occur with a comprehensive community and stakeholder engagement process. Following council's community consultation policy.

Meeting Community Expectations from the very beginning.

The Chinchilla Parklands has built a reputation of delivering a high-quality facility for number of major and minor community events over the last 3 years since its initial opening.

From minor vintage car shows and school excursions to book discovery days.

To much larger major community events examples such as Grooving in the Garden and other live music events that have drawn in thousands of residents from local towns and people beyond our Shire boundaries that have made the journey from our capital city Brisbane and beyond. We have presented special event days that strike deep into the foundation of our local communities' heart like over 4000 people attending and showing their respect at ANZAC Day events.

Working with local indigenous groups we recently ran a NAIDOC event celebrating Australia's first nation day which portrayed indigenous culture to the broader community. This event was attended by over 1000 people and won praise from both indigenous groups and locals alike.

The Parklands has presented itself as an excellent venue for all incorporating many groups that previously had no multi-functional spaces such as the botanical park lands has to offer for a diverse range of community groups to gather and share their interests.

Exercise groups such as young mothers' groups to disability groups gather on the soft lush lawn of the Parklands on a weekly basis. The botanical park lands offering many options for this type of activity. Groups can find a private spot to do their exercises and then enjoy fellowship at the many picnic tables and shelters the park has to offer.

Ideas on future events to be held in the botanical parklands are welcome from the community groups and individuals.

The options available to the public to put forward ideas for events are:

- Call WDRC (Western Downs Regional Council) on [0746794000](tel:0746794000)
- Email WDRC on info@wdrc.qld.gov.au
- WDRC website
- WDRC Facebook page
- Visit the park and talk with quality officer
- Councillors can be contacted

Major and Minor Events that utilise the park

- ANZAC Day, 25 April each year.
- WDRC Australia day celebrations, 26 January each year.
- WDRC Grooving in the parklands, June each year.
- Community NAIDOC day, 3 July 2022.
- WDRC Libraries Story time, 20 March 2022.
- WDRC Eats and beats, 20 September 2019.
- Lions Club Chamber of commerce Christmas lights, every year 3 weeks leading up to Christmas day
- Chinchilla botanic parkland CATI map run
- Chinchilla car auto club meet., May 2022.
- WDRC Foodies' night and markets, May 2022.
- NAIDOC Indigenous week celebrations, July 2022
- Food, Beer and Music Festival, 2 November 2019.



- Combined Churches Chinchilla, 24 December every year.

Groups that frequent the park

- Run squad
- Busy at Work career training
- Toowoomba Regional Council.
- walkers, joggers, and sport team's
- Yoga groups
- Birthday party's
- Drum circle
- Catalyst arts and crafts
- Home-schooling catch-up day
- School Formal photos
- Wedding photos
- School break ups
- Early learning school excursion's
- Morning tea and afternoon tea for traveling tour groups
- Country music day
- Busy bee graduation day
- Combined church
- Bible studies on Sundays
- South Burnette- Kingaroy Council visiting to ask questions and to gain inspiration
- Other councils (IPWEA group)
- Rest stops for traveling schools
- Chinchilla garden club
- High School Careers Information Day
- International dances demonstration by schools.
- Mums and Bubs.



Maintenance and operational management plan

STANDARDS APPLY TO BOTH TURFED AND GARDEN AREAS

To provide suitable guidelines of standards for Parkland staff to prepare and maintain a platform of soil structure, texture, and garden maintenance to display gardens of the regional flora and parkland.

CORE AREAS

SOIL TEXTURE IN GARDENS	CHECK	SOURCE	CHECKING METHOD	ALTERNATIVES.
Loam is the ideal for most garden soil for the Parklands Garden.	Prior to planting any new plant.	Excellent quality local loam containing equal quantities of sand, silt and clay can be sourced from local quarries.	An easy method of testing texture is squeezing a handful of moist soil into a ball. If it holds together under pressure, it is too clayey. If it breaks apart in lumps, it is a suitable loamy soil.	Soils need to be tailored for the plants being used. For most plants loam soil will be the best choice, but alternatives will be found for plants requiring a more sandy or clayey type soil. This will be decided by the Quality Officer for that specific plant.

SOIL STRUCTURE	CHECKING METHOD	DEPTH REQUIRED	MAINTENANCE METHOD	TIMEFRAMES.
An Open Structure in the soil is required. One that is not compacted.	This can be tested by inserting a probe.	Annuals soil depth of minimum of 150mm Shrubs soils depth of 400mm Lawns 200mm	Relieving compaction is a high priority. Regularly loosening the soil around plants and aerating turfed areas allows plant roots a good supply of oxygen and water to remain healthy.	Prior to any new planting. Gardens will be inspected every 3 months for compaction or more if required in heavy traffic flow areas.
SOIL STRUCTURE	CHECK METHOD	DEPTH REQUIRED	MAINTENANCE METHOD	FREQUENCY
Turfed areas in the Parklands require a sandier type of soil structure to allow for	This again can be tested by a probe.	Turfed areas should allow a probe to penetrate to	Relieving compacted areas with a scoring machine to allow	Coring and topdressing will occur on all turfed areas every 6 months. Spring and Autumn.



heavy traffic flows from large numbers of people playing sport and standing on the surface.		200mm.	enough organic matter water and oxygen in around the turfs root zone.	Followed up with a sandy top dressing with an organic fertilizer to encourage new healthy growth.
Organic Matter, decomposed plant and animal matter is essential for retention of moisture, nutrients, and a healthy population of Micro-organisms.	This can be checked for organic content at planting time.	Throughout the entire depth of the root ball of the plant.	Compost and other organic content can be added to the soil at planting time.	Every time the soil around a garden bed is exposed planting or otherwise. The soil should be examined for its organic matter content.
'pH' Garden soils and turfed areas should target a pH reading of 6.0 to 7.5	The parklands are divided into 22 zones. Three samples should be taken from each zone every three months and records kept of the place each sample was taken from.	A sample should be taken from about 10cm to 15cm.	pH can change over time. Due to excess or lack of rainfall, fertilizer, compost added etc. Quantities of which can be used in raising or lowering ph. The Quality Officer should be asked to determine the best method and what quantities.	Testing should take place every three months.

MOWING TURFED AREAS.	MOWING HEIGHT AND EQUIPMENT.	FREQUENCY
Turfed areas of the Botanical Parklands are Wintergreen Couch. Considered to be one of the best all-round turf grasses for this type of public parkland. Known for tolerating wear and warm dry weather and filtered sunlight.	Our aim is to maintain very high-quality lawns and to have a healthy cushion type lawn surface. Trimmed and edged with no weeds. A cylinder type mower set at a height of between 30mm - 55mm. Only used by trained staff so the cut is seen to be an even professional cut right across the lawn with no gauging, rutting, or scalping. The cutting direction is varied on each new cut given that shaded line patterns common in high quality playing surfaces. All grass clippings are collected and taken to green waste disposal areas. Any grass debris from edging is blown off the pathways and hard surfaces immediately after mowing or edging.	In Summer weekly. Or as required on a visual inspection. In Winter fortnightly



LAWN EDGING & BRUSHCUTTING STANDARD	MAINTENANCE METHOD	CHECK	LINES AND APPEARANCES	FREQUENCY
<p>All turf edges must be neat and follow the line of the pathways or hard surfaces.</p> <p>No herbicide will be used in controlling the edges.</p>	<p>Preferable edging will be carried out before mowing. All edging along hard surfaces will be carried out with vertical blade motorized or manually pushed edges.</p> <p>Not Brush cutters or line trimmers</p>	Visual inspection	<p>Each line needs to be clean and defined.</p> <p>Any small outcrops of turf need to be removed manually.</p> <p>Deep rooted bits left behind must be removed manually to leave a neat clean line.</p>	<p>Preferably before mowing.</p> <p>Weekly in Summer.</p> <p>Winter as required to retain a neat edge.</p>
<p>Brush cutting and trimming around trees. Around lamp posts and shrubs in turfed areas.</p>	<p>Motorized trimming around fixed objects like lamp posts and bollards is to be done prior to mowing if possible.</p> <p>Care is to be taken not to damage around any trees or shrubs.</p>	Visual inspection afterwards to make sure no tree or shrub was damaged.	<p>The grass trimmed must remain the same height as the mown turf areas.</p> <p>All debris removed or blown back to the lawn.</p> <p>Trim at an even level.</p>	As Above.
<p>Bare spots or wear areas.</p> <p>Created by pedestrian traffic or shaded areas.</p>	<p>These spots even though some may be small need to be addressed once seen.</p> <p>Turf should be rejuvenated by reducing its compaction and possibly roped off until a suitable cover of turf returns.</p>	Visual and by probe.	<p>If the appearance of this area is not in line with the rest of the area.</p> <p>The area concerned should be re-turfed, or the area seeded.</p> <p>Solutions should be found to relief the pedestrian traffic in that area.</p>	<p>The turfed areas should be examined weekly to look for any wear areas.</p>

TURF WEEDS PESTS AND DISEASES	MAINTENANCE METHOD	CHECK	TURF AREAS GRASSES
<p>Weeds must be reduced to nearly no weeds within the turfed areas of the Parklands.</p>	<p>Weeds will be controlled manually (dug out) or in extreme outbreaks a weed specific or selective herbicide will be used.</p> <p>Glvphosate will never be</p>	Visual inspection weekly.	<p>Winter Green Couch is the only grass species allowed in the turf areas all other grasses will be considered weeds.</p>



	used on the turfed areas of the Parkland, as it kills the surrounding turf and leaves unsightly dead patches.		
Pests and diseases will be treated immediately.	Staff will be advised of the appropriate product to use at the time. All safety procedures will be adopted.	Visual Inspection daily.	Winter Green is self-repairing and recovers rapidly from any tear, wear, and damage.

TURF AND GARDEN IRRIGATION	CHECKING METHOD	WATER QUALITY	FREQUENCY OF IRRIGATION
Turf areas area irrigated with Potable water by a fully automated system.	Inspection of depth of soil moisture and visual inspections of turfed areas.	Water quality is checked monthly. Water is filtered coming into the holding tanks and filters are cleaned weekly. Both irrigation pumps are fitted with automatic cleaning filters. Pumps are checked daily for leaks.	There must be careful attention taken to avoid over-watering or under watering in the turfed areas. The irrigation system can be monitored, and frequency of watering can be strictly controlled by a phone app or remotely by computer program.
Garden and Landscape areas are watered by an automated system with Non-Potable water.	Inspection of gardens bed soil moisture content.	This water comes from our local creek and is filtered at the tank and at the pumps our local creek and is filtered at the tank and at the pumps	This system is monitored by a phone app or computer program. Any increase or decrease of watering required can be re-programmed in a matter of minutes.

TOP DRESSING AND DETHATCHING OF TURF	MAINTENANCE METHOD	FREQUENCY
Top dressing will be done once a year in Spring and follow coring and fertilizing the area.	Turfed areas are top dressed in double washed river sand.	Yearly
Dethatching or Scarifying turf areas regularly	Turfed areas dethatched by vertical cutting units on the Toro Mower.	Monthly in Spring and Summer



GARDEN MAINTENANCE - STANDARDS

THE PRIMARY FOCUS OF THE PARKLANDS IS TO SHOWCASE THE REGION'S ENDEMIC FLORA BROADLY WITHIN THE AREA OF THE CONDAMINE RIVER CATCHMENT.

STANDARD	CHECKING METHOD	FREQUENCY
Mulching & Woodchip in Gardens 75mm to 100mm around shrubs and trees.	Visual inspection of mulch or woodchip.	At least a yearly top up. Or sooner if required.
Playground Area Woodchip 40cm + To Australian Standards	By probe and by visual inspection	weekly
For Foliage appearance on trees and shrubs it should appear healthy and green. No dead or dying foliage is to be apparent.	Visual inspection with dead or dying foliage removed.	Daily
Zone 02 Wildflowers on Sandstone, Woodchip, and mulch to have a 75mm covering across the area. Inspections to look closely at sandstone blocks for any cracking or slipping.	Visual inspection and depth probe	Daily
Zone 06 Wildflowers on Granite. Mulch to be kept at a depth of 75mm across the hill.	Depth probe across several areas.	Monthly
Zone 13,14 ,15, 16,21 & 22. Natural Grassland & Native trees. Broadleaf weeds to be removed, Natural grasses allowed to grow to 15cm to 30cm.	Visual inspection of height of natural grasses.	Weekly.

STANDARD	CHECKING METHOD	FREQUENCY
Flowers and Annual Displays. Should remain 70% to 80% pristine. Dead plants will be removed. Dead -heading annuals and other floral displays as soon as the flowers have begun to die off. A neat and tidy appearance in each garden bed.	Visual inspection	weekly
Weeds within garden beds, need to be manually removed not sprayed. Then disposed of away from the site. Large weeds are to be manually removed and not left to die looking unsightly.	Visual inspection.	weekly.
Garden Beds are to be well fertilized to look lush and healthy. Fertilizer will change depending on the needs of the plants and staff will be informed of the rate of application. No lumps or concentration of fertilizer is to be left on the garden beds, Foliage leaf surfaces to be blown down afterwards if fertilizer is caught within the foliage.	Visual inspection for healthy plants. Verification of the fertilizer to be used and its correct application rate.	monthly



Garden pests and diseases to be addressed immediately. Once noticed staff will be advised by Quality Officer on the correct product and application process to be used at the time. If spray is to be used, then it is important safe procedures are strictly followed.	Visual inspection.	Weekly.
Crowding of Plants: Gardens in the Parkland are not to be allowed to be overcrowded, with one species of plant crowding out the neighboring species. Plants will be periodically thinned out or cut back to allow them to be a suitable size or distance from another plant.	Visual inspection,	Monthly.
Pruning of shrubs after flowering or when required. Best practice will be always adopted. Removal of dead, weak, cross branches.	Visual inspection	Monthly.
Pathways are to keep clean and sweep. Concrete pathways are to be blown down each morning. Dirt pathways are to sweep and kept free of fallen branches.	Daily visual inspection	Daily.
Wooden Parklands bridges to be blow down each morning free from any leaves or fallen branches. Inspection to the structure and of the bridge's integrity need to be checked for any faulty wood sleepers.	Visual inspection	Daily

Removal of Waste Standard	Method	Frequency
Green Waste. Depot compost heap, all green waste will be placed on this pile. To breakdown and be used elsewhere.	Plant material trimmings, spent annuals, small green branches to be placed on Depot's compost heap. Bigger branches and tree branches are to be put through a chipper machine and then go into the compost heap.	Daily
General Waste. Any rubbish left on the turf areas after an event or a normal day that is not green waste is to be removed from site and placed in an industrial bin for disposal of by a contractor.	Pick up rubbish immediately when seen.	Daily

OTHER AREA'S



Water play Area

Maintenance	Method	Frequency
Inspections	Follow guidelines	Daily, weekly, fortnightly, annual, and biannual
Water quality testing	Follow guidelines	Daily
Backwash	Follow guidelines	When needed
Concrete and equipment	Pick up rubbish immediately when seen. Clean surfaces and Remove any debris.	Daily

Play equipment

Maintenance	Method	Frequency
Inspections	Visual checks and reporting any faults, independent inspection every 12months	Daily and annual
Soft fall	Keep depth at desired height and levelled out.	Daily

Facilities, Furniture, and walkways

Maintenance	Method	Frequency
Inspections	Check for cleanliness and any defects	Daily
Cleaning	All litter must be removed. All debris is to be cleaned away. All surfaces to be free of any grim or dirt.	Daily or as needed
Maintenance	Any defects to structures furniture are to be reported and rectified as soon as possible.	When needed



Action Plan

Action	Target Date	Lead officer	Check List	Budget source	Progress
A Welcoming Place					
Directional signs installed on surrounding roads.	October 2022	Quality Officer		Park Budget	Signage will be installed October 2022
Installed shelter with a map at all entrances	2019	Coordinator/ Quality Officer	Completed.	Park Budget	Installed in 2019
Planting along entrances	2019	Supervisor	Completed	Park Budget	Planted in 2019
Install car park area Canaga Street and Wambo Street	2018 & 2023	Coordinator Main roads	Partial completed.	Works Budget	Canaga Street completed 2018
Healthy Safe & Secure					
Remove dead limbs from trees	Annual in November	Supervisor		Park Budget	Waiting on contractor to complete the job
Playground inspection and rock wall climbing inspection	Weekly visual inspection & Annual	Supervisor/ Labourer		N/A	Scheduled November
Security cameras clean and tested	6 monthly check	Supervisor		Park budget	Cameras get cleaned and inspected every 6 months
Well Maintained & Clean					
Review all plantings reviewed in each area.	Weekly visual inspection. November review all.	Quality Officer.		Park Budget	Ongoing in line with the vision of Parklands.
Improve creek bank drainage to back section near ponds	November 2022	Supervisor		Park Budget	Ongoing work, Good drainage is an essential.
Establish wildflower area in multiple gardens around stage 2	September 2022	Supervisor		Park budget	Ready for planting September 2022



Action	Target Date	Lead officer	Check List	Budget source	Progress
Public facilities, BBQ, Shelters, park benches and toilets	Daily visual check	Supervisor		Park Budget	Contractors and staff both responsible for keeping these faculties looking their very best each day.
Environmental Management					
Pest and weed management plan	current	Quality officer		Park Budget	Ongoing maintenance schedule.
Biodiversity, Landscape & Heritage					
Improve plantings and water quality at the ponds	current	Supervisor		Park budget	Ongoing and monitoring
Mega fauna discovery area	2018	Supervisor	Completed.	Park budget	Maintained plant data base to suit megafauna discovery area
Restore historic railway history from 1870's	2023	Coordinator		Park budget	Laid some of the track from the old railway, ongoing project.
Community Involvement					
Chinchilla Botanical Parklands volunteers' group.	2019-2020 2022 - current	Quality officer		N/A	Twice a year to hold their meetings. Closed for 2 years due to Covid 19.
Establish work experience scheme	2022	Quality officer		N/A	Underway: 2 work experience students so far
Survey Local Groups for feedback on how we can improve the Parklands.	Weekly, reviewed Monthly.	Quality Officer and Coordinator		N/A	Survey conducted by staff members on visitors and groups in parklands.
Marketing & Communication					
Chinchilla Botanic Parkland leaflet	2019-current	Coordinator	Completed	Park budget	Leaflet containing information about the heritage and general information including a map
Event advertisement Facebook	2019-current	Quality Officer	Completed	N/A	Events organized by major events or small events
Management					
Merge marketing, publicity and management of Outdoor Learning and Environmental Education Service	2016-2018		Completed	Park budget	Service flyer produced. Establishing 'Online Education Packs' in Botanical Parkland
Review overall Management and Maintenance Plan for re-issue	2023	Quality officer		N/A	Small changes being made as updates progress.

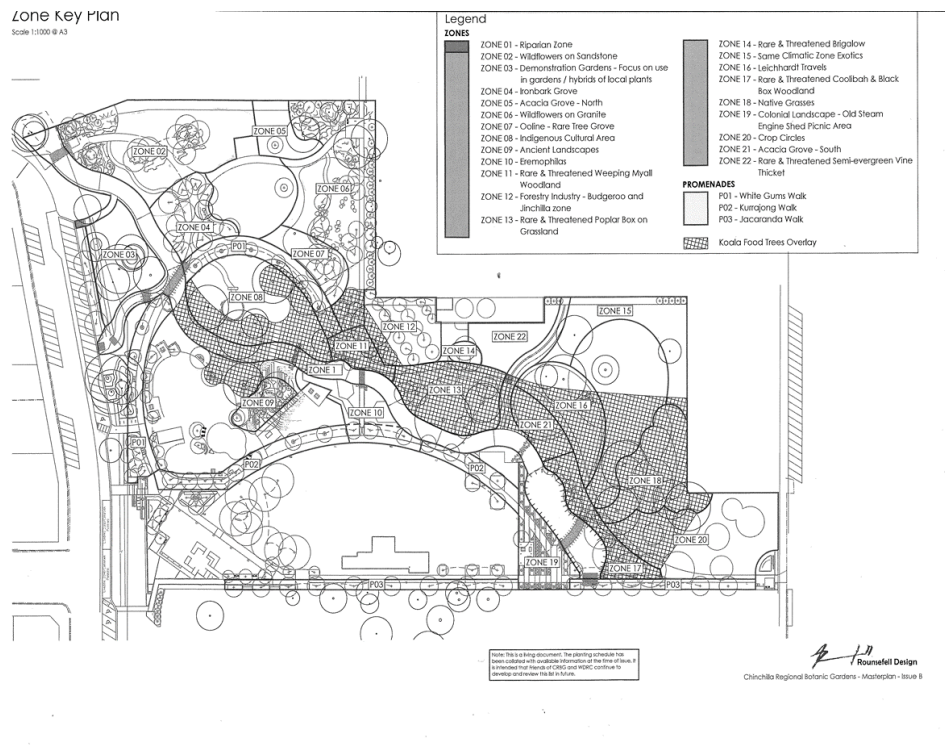


Action	Target Date	Lead officer	Check List	Budget source	Progress
2023					
Water park					
Ph. Chlorine levels tested twice daily	current	Supervisor		Park budget	Tested twice daily to ensure the water park is safe
Bicarb adds and acid top up	Weekly.	Supervisor		Park budget	Bicarb add and acid top up is done weekly
Repaint waterpark	August 2022	Supervisor	Completed for 2022.	Park budget	Repainting of the waterpark surface is maintained yearly. Annual winter shut down for 3 weeks for maintenance.



Park zones

The botanic park land is currently divided into a total of 22 zones which are listed as the Riparian, Wildflowers on sandstone, Demonstration gardens, Ironbark grove, Acacia grove north, Wildflowers on granite, Rare tree grove, Indigenous cultural area, Ancient landscapes, Eremophilas, Rare & Threatened weeping myall woodland, Forestry industry Budgeroo and Jinchilla, Rare threatened poplar box on grassland, Rare and threatened Brigalow, Same climatic zone exotics, Leichhardt travels, Rare & threatened Coolibah & black box woodland, Native grasses, Colonial landscape old steam engine shed picnic area, Crop circles, Acacia grove south and the Rare and threatened semi-evergreen vine thicket.



zone map 1

The key features are set out in the park elements.



Park Elements

Element	Key Features
Entries (Canaga, Railway, Warrego and Wambo) +indicates Canaga Street Entry only	Feature Corten Entry Sign
	Railway history+ — remnants of railway elements a nod to the site's history (existing siding wall, railway lines and sleepers)
	Corten Entry Sign
	Landmark Shelter (with seats, bins, and bubbler)
	Site map in shelter
	Interpretive and locational signage panel in shelter
	Art in the Park panel in shelter (community engagement project)
Botanic Gardens <i>*indicates partial completion</i>	Queensland Government sign or plaque (permanent)
	Warrego Entry
	Wildflowers, stony soils, and granite outcrop* in progress
	Small performance lawn, bandstand and [wedding pavilion]
	Acacias
	Feature trees
	Demonstration Gardens (Chinchilla Botanic Parklands Reference Group — community engagement project)
	Mega fauna and prehistoric
	Aboriginal Cultural Landscape
	Feature plants and trees
	Timber and forestry species
	Riparian vegetation (along ephemeral creek)
	Existing poplar box trees
Aboriginal Cultural History [indicates lack of approval]	Billabong/pan
	Field of Dreams crop circles [community engagement project]
Memorial Space	Wambo entry
	Outdoor learning space (includes 'yarning' circle)
	Scar trees
	Cenotaph
Site Railway History	Traditional planting of Gallipoli rosemary, Westringia 'Grey Box' and Callistemon 'Green John'
	Open lawn areas to accommodate commemoration crowds
Water Play (All Things)	Garden separates memorial space from playground area to allow for contemplative space
	Original 1914 steam engine sheds reflected through planting and paving designs
	Watermelon wet play area

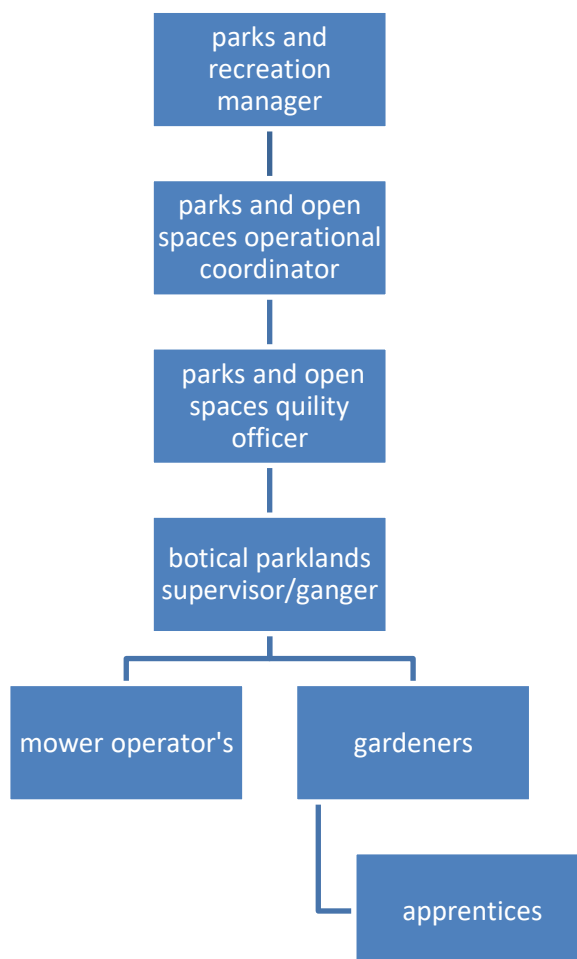


Element	Key Features
Watermelon)	Watermelon painted paving
	Sun lounges
	Water bubbler, double BBQ and double picnic shelter and settings
	Watermelon 'seats'
Megafauna Discovery Space	Diprotodon Dig
	Pavement treatments (imprinted rock, fossils, and leaves)
	Fern, palm, and cycad gardens
	Picnic shelter
	Diprotodon shade screen
Youth Play Precinct and Adventure Playground	<i>Climbing area and shades erected</i>
Library Story Walk	Project delivered through libraries department to encourage reading
Leichhardt area	Landmark shelter and picnic tables with BBQ
Main Event Lawn and Stage	Well utilised area for large events
New unused Space's *indicates partial completion	<i>Spaces have been identified for an extensive site background research, with a comprehensive community and stakeholder engagement to be carried out</i>



Staffing

Structure



Staff Summary

Chinchilla's Botanical Parklands is Western Downs Regional Council's premium park. It is used as an area for staff training for School work experience, apprentices and to improve the quality of work throughout the whole of the WDRC. The botanical parkland has core staff that attend to the maintenance and every day running of the park. When there is a larger project or a major event staff from other areas of the parks and open spaces are brought in to the park to ensure works are completed efficiently. By doing this it has helped develop the staff in the other areas in their horticultural practices leading to improvements across the WDRC parks and open spaces. The botanical parklands play an essential part of parks and open spaces staff horticulture training as it and its depot are used as an example of horticultural practices by the TAFE trainers.



Safety

Staff

All WDRC (Western Downs Regional Council) safety requirements are to be met by staff.

Safety documents include:

- Take 5's
- Risk management
- JSA
- Safe work method statement
- MSDS (Material Safety Data Sheet)
- SWP
- Risk Assessments

Staff to hold relevant licences, Voc and qualifications when performing tasks that are required to do so.

Any near miss, incidents, vandalism, or damage is to be reported via the WDRC Beakon Safety app.

Storage and house keeping

Material and equipment are to be well maintained and stored correctly in keeping with operator manuals and MSDS.

Community safety

Signage, paths, and equipment is to be kept in a well-maintained state. Inspection carried out in line with the operation and maintenance plan. Any near miss, incidents, vandalism, or damage is to be reported via the WDRC Beakon Safety app.

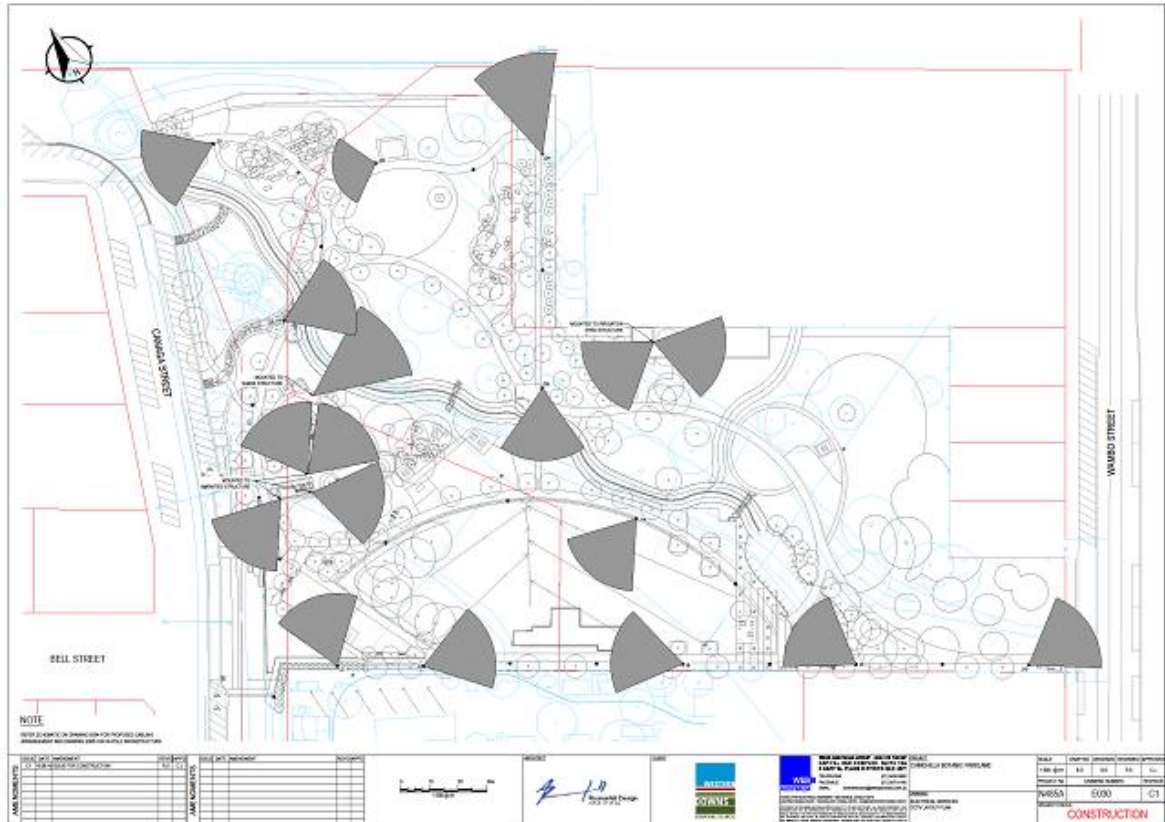
Security

Lighting and CCTV

- We use an Indigo Vision System for cameras and recordings
 - Cameras are a BX420 4MP (Specification Sheet attached)
 - NVR (Storage Device) holds 60 days footage
- 18 cameras are installed at the Chinchilla Botanical Gardens
- Offsite storage for the recordings
- Location Map attached
- System is networked
 - This means the Chinchilla Police can actively monitor the cameras from the Police station
 - They have a monitor in a central area that both the CBD cameras and Botanical Gardens can be monitored
 - Authorised WDRC staff and remotely access the system and view and download any CCTV footage
- Once a year preventative maintenance inspection is conducted by our support partner
- The system is actively monitored for outages by our contracted support partner



- We have a 5-day SLA (Service Level Agreement) in place to rectify any issues or required repairs (if shortage of spares is an issue the SLA is then negotiated by the support partner and WDRC)
- Cameras inspected monthly to see if any cleaning needs to occur, if cleaning is required Council staff are utilised to clean the cameras



Linked documents

- WDRC corporate plan - [plan https://www.wdrc.qld.gov.au/about-council/council-documents/corporate-plan/](https://www.wdrc.qld.gov.au/about-council/council-documents/corporate-plan/)
- Parks and open spaces strategic plan - [operational documents](#)
- Parks and open spaces asset management plan - [operational documents](#)
- Procurement policy - <https://www.wdrc.qld.gov.au/wp-content/uploads/2019/11/Procurement-Council-Policy.pdf>
- WDRC Work health and safety documents [operational documents](#)
- Tree management plan [operational documents](#)
- Australian standards - [AS 4685.1:2021 – General safety requirements and test methods, AS 4373-2007 Pruning of Amenity Trees, Residential Slabs and Footings Standard - AS 2870-2011](#)
- Act - [Local Government Act 2009](#)
- WDRC Local laws <https://www.wdrc.qld.gov.au/wp-content/uploads/2020/08/WDRC-Local-Laws-Register-2020.pdf>
- WDRC fees and charges <https://www.wdrc.qld.gov.au/about-council/council-documents/fees-and-charges/>
- Parks M and R and operational budget <https://www.wdrc.qld.gov.au/about-council/council-documents/budget23/>
- WDRC Values



- Community Engagement - [Council Policy https://www.wdrc.qld.gov.au/wp-content/uploads/2018/02/Community-Engagement-Policy.pdf](https://www.wdrc.qld.gov.au/wp-content/uploads/2018/02/Community-Engagement-Policy.pdf)





FEEDBACK REPORT: 2022-23

Name of Site	Chinchilla Botanic Parklands
Managing Organisation	Western Downs Regional Council
Date of Assessment	11/10/2022

OVERALL RESULT	Pass	<input checked="" type="checkbox"/>	Fail	<input type="checkbox"/>
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NOTES ABOUT THIS REPORT
<p>Strengths and recommendations are provided for each criteria.</p> <p>Photographs are included, where appropriate, to support the feedback from the judge(s) in relation to both strengths and recommendations.</p> <p>Please refer to the Raising the Standard guidance manual here for further information on the criteria.</p>

DESK ASSESSMENT

(Management plan and supporting documentation)

Criteria	Strengths	Recommendations
Presentation	The document submitted outlines some details of all relevant elements of a site-specific management plan. It follows a logical sequence from history, project planning, future vision, standards, links to Green Flag parameters and Council documents. It is a management plan that has a structural integrity which can be easily enhanced and developed.	Review and implement a continual development process that ensures all stakeholders can use this document. This framework provides a one stop document for the long-term management of the parkland and with relevant training, education and communication should deliver benefits to a diverse

Criteria	Strengths	Recommendations
		range of staff and community representatives.
Health, Safety & Security	<p>The management plan provides details of most elements relevant to these criteria.</p> <p>Supplementary information supplied verified aspects of this criteria and when incorporated into management plan will enhance value of the document.</p>	<p>The following point is taken from the standards guide <i>“To ensure the document provides an understanding of how well managers understand the users’ needs, the plan should include details about provision of quality facilities and activities, safe equipment and facilities, personal security and control of dogs/dog fouling.”</i> This statement will guide the documentation necessary for further development of the plan. This criterion should also be linked with community events to ensure uniform outcomes. It should be referencing appropriate toilet provisions re events, national disability access regulations, checks on staff and equipment relating to events and activities.</p> <p>The current management plan lists relevant documentation e.g. Take 5’s. An opportunity to make the plan user friendly would be if these were allocated a reference document number, where they are kept, how to get new ones and a sample in appendix. The same approach would apply to all other relevant documents.</p>

Criteria	Strengths	Recommendations
		Refer to and review recommendations from 2019 judging to aid the development of the management plan.
Maintenance of Equipment, Buildings & Landscape	<p>The standards section in the management plan covers most essential elements referenced by these points.</p> <p>Photos 3 and 4 reference supplementary information</p> <p>Supplementary information supplied during visit should form an integral part of the plan. The information/reports exist and now have to be integrated into the management plan in a user-friendly format e.g. the document reference number, where it is kept, review date and inclusion of cover page as part of the plan will allow an easy understanding of issues involved. The sequencing would be e.g. park assets to list the WDRC policy “asset condition assessment field condition guide, park assets” and then the site-specific reports that comply with the overall policy like the “comprehensive playground inspection report” and “inspection and risk assessment”. The same for arboriculture with the WDRC “Parks and open space tree management plan “with the site specific ‘independent arboricultural services tree report” on trees within the parkland.</p>	<p>Review and implement a continual development process. Ensure plan is communicated and understood by all stakeholders. Develop detailed Standard Operating Procedures for all elements outlined in the standards section. Review and increase the scope of activities currently documented e.g. hedging of plants has no recommendations on species, heights, timing, definition of best practice, sight line definitions, machine or hand prune.</p> <p>There is also opportunity to develop standards for the ephemeral creek channel to ensure it meets the original ecological design principles. Provide relevant links to all elements documented in standards for staff training.</p> <p>Include documentation about park equipment from procurement, use and through to disposal to ensure current and future managers have all relevant information.</p> <p>The management plan should include an asset profile of all the parks</p>

Criteria	Strengths	Recommendations
		<p>infrastructure. A template could be developed as a one-page sheet that has indexed appendix detailing where supporting documents are located e.g. irrigation system would have council asset number, as constructed drawings, component list (class pipework, types of sprinklers, pumps, valves etc.), design details (pump performance curves, application rates re sprinklers etc) and then records of maintenance, repairs, irrigation performance audits, alterations/ additions etc.</p> <p>Continual development of SOP's for any element within these criteria. These will aid in the smooth transition and succession planning for future staff and managers</p>
Litter, Cleanliness, Vandalism	<p>This element is documented in the management plan.</p> <p>Supplementary information supported this element with a range of documents. When included in a structured format to the management plan it will be beneficial to all stakeholders</p>	<p>. More detailed documentation with reference to graffiti reporting and removal procedures, vandalism, litter control, bin emptying and BBQ, toilet cleaning schedules. These could be a one-page SOP outlining schedules, processes, equipment and responsibilities to complete</p>
Environmental Management	<p>Some elements have been documented for this element in several sections of plan.</p>	<p>The plan would benefit from site specific details about environmental objectives and targets, operational procedures for achieving</p>

Criteria	Strengths	Recommendations
	<p>Supplementary information provided need to be formatted and introduced to the management plan.</p>	<p>them, how they are measured, recorded and and the process of implementing these. Further enhancement of plan may include reference to transition away from petrol driven small equipment, water quality monitoring, plant protection strategies toward organic / non-toxic solutions, plastic reduction, water and waste minimization strategies. The primary aim is to ensure the way the site is managed has a positive impact on the environment locally and globally. Include any links with Council's environmental policies, energy saving initiatives, sustainable and environmentally sound procurement policies.</p> <p>Refer to and review recommendations from 2019 judging.</p>
<p>Biodiversity, Landscape & Heritage</p>	<p>The plan documents elements of these criteria well in the sections about history, design, park's development and project management. It is a key element of the park's design and success.</p>	<p>The plan outlines some key ecological design principles on page 6. It may be beneficial to develop and document these in detail as active guidelines and processes in the management plan. The importance of the remnant and significant Aboriginal "scarred" trees cannot be understated and should have detailed management plans for their long-term health and succession.</p>

Criteria	Strengths	Recommendations
		The park's significant trees longevity may benefit from a seedbank to be created to ensure provenance and future propagation material.
Community Involvement	<p>This criterion has been outlined in the management plan with reference to users, community involvement, Council links and future directions.</p> <p>Supplementary documents supplied would add value to this section of the management plan</p>	Ensure support of community / volunteer reference groups by providing feedback and opportunities for active participation. Review of survey methods to ensure it captures all demographic and multicultural categories.
Marketing & Communication	These points are referenced through the management plan and with link's to Council s policies and strategies.	Further documentation within management plan will benefit all stakeholders and end-users. These documents will have an integrated approach to link elements of the marketing / communication team with managers who understand the key benefits and facilities the site offers.
Overall Management	<p>The document provides an overview of how the parkland will be managed with site descriptions, design intent, historical identity, maintenance standards and links with several Council policy and procedures.</p> <p>Supplementary information supplied during visit and discussion with park's representatives will further develop the current management plan</p>	Management plans should an integral part in running of the site and should be in regular use. At its best anyone should be able to pick it up and know what is important about managing the site now and in the future. This scenario may be a simple test by allowing a broad range of stakeholders e.g. marketing group, parkland and facilities maintenance staff, environmental and OH@ S policy departments

Criteria	Strengths	Recommendations
		<p>interpret, contribute and enhance sections. The plan will benefit from further documentation in relation to providing a useful communication tool that enables everyone involved to be clear what is being achieved and their role in achieving it. This will inform your staff, stakeholders, budget submissions, community representatives and visitors how the park is managed and how you could improve it.</p>

FIELD ASSESSMENT

Criteria	Strengths	Recommendations
A Welcoming Place	The parkland looks as fresh and inviting as the 2019 visit.	<p>There are some large mulched areas that have not been planted as yet. It may be beneficial to add some signs to indicate what is intended in the future and proposed time frame.</p> <p>Photos 1 and 7</p> <p>The crazy paving which appears in certain paths may benefit from interpretative signage that explains its relationship to the cracking black soil plains</p> <p>Photo 10</p>
Healthy, Safe & Secure	<p>Security systems and notifications in place. Positive feedback from a range of users (83-year-old local to visitors from Melbourne). Park staff visible and approachable and all dogs on leads and controlled during visit.</p> <p>Safety advisory signs in place on bridges about potential slips when wet.</p>	<p>Opportunity to document a list of standard signs that can be used in the park that are in accordance with WDRC current policies. I understand that a safety sign installed for ice causing slips on the timber bridge was a penguin. I would suggest that it does not conform.</p>
Well Maintained & Clean	<p>All park's assets clean and well maintained. No evidence of graffiti, litter and only one small incident of vandalism with small tree broken. Positive feedback about toilets and quality of maintenance.</p> <p>Majority of turf areas weed free and high-quality appearance</p>	<p>The challenge is developing standard operating procedures that are user friendly and will maintain the current standards when staff and managers change.</p>

Criteria	Strengths	Recommendations
	Dog bag dispensers prominent on bins and well stocked with bags	Opportunity to improve quality of new installation e.g. new drainage grate installed and finished outcome is new metal grate surrounded by loose soil. Suggest the addition of some turf over exposed soil. Photo 5
Environmental Management	<p>Water management interpretative sign visible. Park's compound with new nursery shade houses being set up, green waste/ composting area, steam cleaning machine, solar panels which supply majority of power for parkland.</p> <p>Recycle bins clearly marked and prominent within the park.</p> <p>Organic mulch application on garden areas</p>	<p>Review the management and planting detail of the creek system to reflect the design intent of how it represents a natural water course and promote it as an educational example with respect to sediment and nutrient filtration. The original planting schedule will be of use.</p> <p>Photo 6</p>
Biodiversity Landscape & Heritage	<p>The park has a clear commitment from the design phase, construction and maintenance to capture and recognize indigenous culture, railway and historical events. It also recognizes the local agricultural sector with planted crop circles of broad acre species.</p> <p>The ANZAC memorial site is well presented and utilized</p> <p>Photo 11</p>	<p>As the plantings mature and now flowering an opportunity to provide an educational resource with identification of species. I understand some progress is underway with bar codes and audio prompts.</p>
Community Involvement	The nature, diversity and size of events continues to develop and staff involved very proud and enthusiastic about events and the park's future.	The past years have enforced restrictions on groups to actively participate however

Criteria	Strengths	Recommendations
	<p>The sequence of “story time anytime” and “first 5 forever” signs promoting library and reading connections is a well thought out display Photo 2</p>	<p>opportunities may exist to revisit this element.</p>
Marketing and Communication	<p>It was evident that the park is developing a strong reputation as a quality destination as strong growth from within the whole Western Downs Regional Council area and from outside the region. Notice board in place with current activities displayed.</p> <p>Supplementary information provided was a notice board complete with photos of past events. These are a good news story and should be used in future marketing / displays. Photo 8</p>	<p>Notice board display may benefit from different background colour and arrangement of posters into sections e.g. if sequence of dates to occur, Monthly events (October), Council contact, booking details and maybe website information about security, vandalism, maintenance issues</p> <p>Photo 9</p>
Management	<p>The current management team are enthusiastic, dedicated and professional in their management of the park. Staff and council representative (even elected councillor) availability during the judging process was excellent and showed a commitment to quality management but also the value of the Green Flag Award system.</p>	<p>The challenge is to build the management plan that will maintain the energy and enthusiasm for all future stages and maintain high standards of the current parkland.</p>

Criteria	Strengths	Recommendations

Summary and additional comments:

(Highlighting the result, and the main areas of strength and recommendation)

Well done to everyone involved in achieving the Green Flag Award for another year.

The benefit of a detailed and user-friendly management plan was evident if it had been in place during recent changes in the park's management style and operational staff. When there is no defining document with standards in place the park's presentation is left to personal interpretation and quality standards can vary widely.

Current management recognizes the value of consistent values and standards and have shown that further development of the management plan is essential for the future success of the park and see it as an opportunity in succession planning with future managers and staff.

It could also be invaluable tool in the managing of other major destination parks.

The council vision to develop an asset of this quality is commended and with aspirations to further expand the park can only enhance the community's experience.

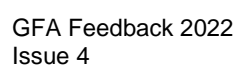


Number 9. Public notice board with collection of posters. May benefit from some organisational structure to highlight events



Number 11. ANZAC memorial. A well-presented and respected landscape

Supplementary information provided shows photo collection of past events





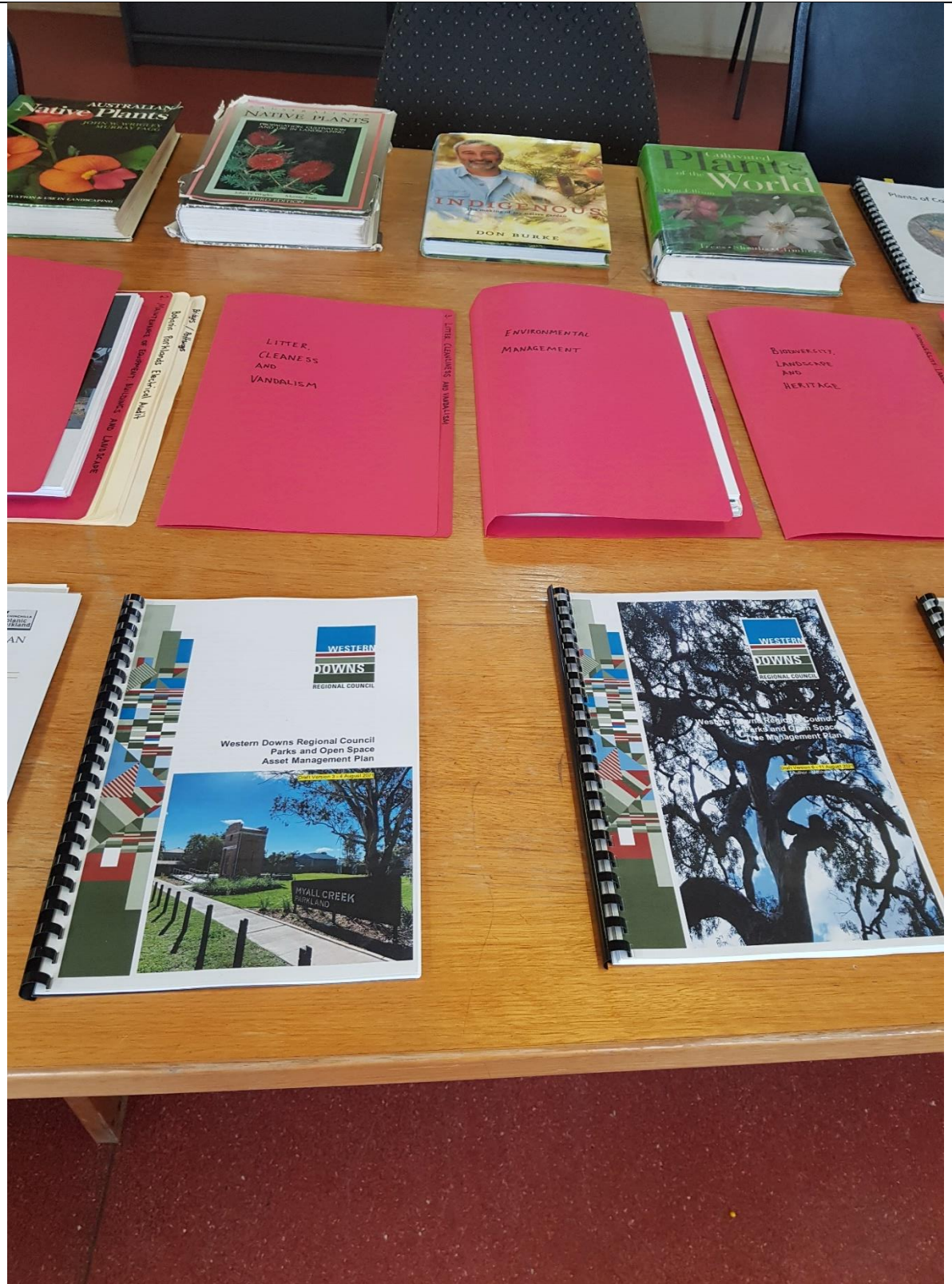
Large mulched areas currently unplanted. Interpretative sign may help to inform time line and planting details.

Number 1

Number 2

Series of educational signs promoting library use



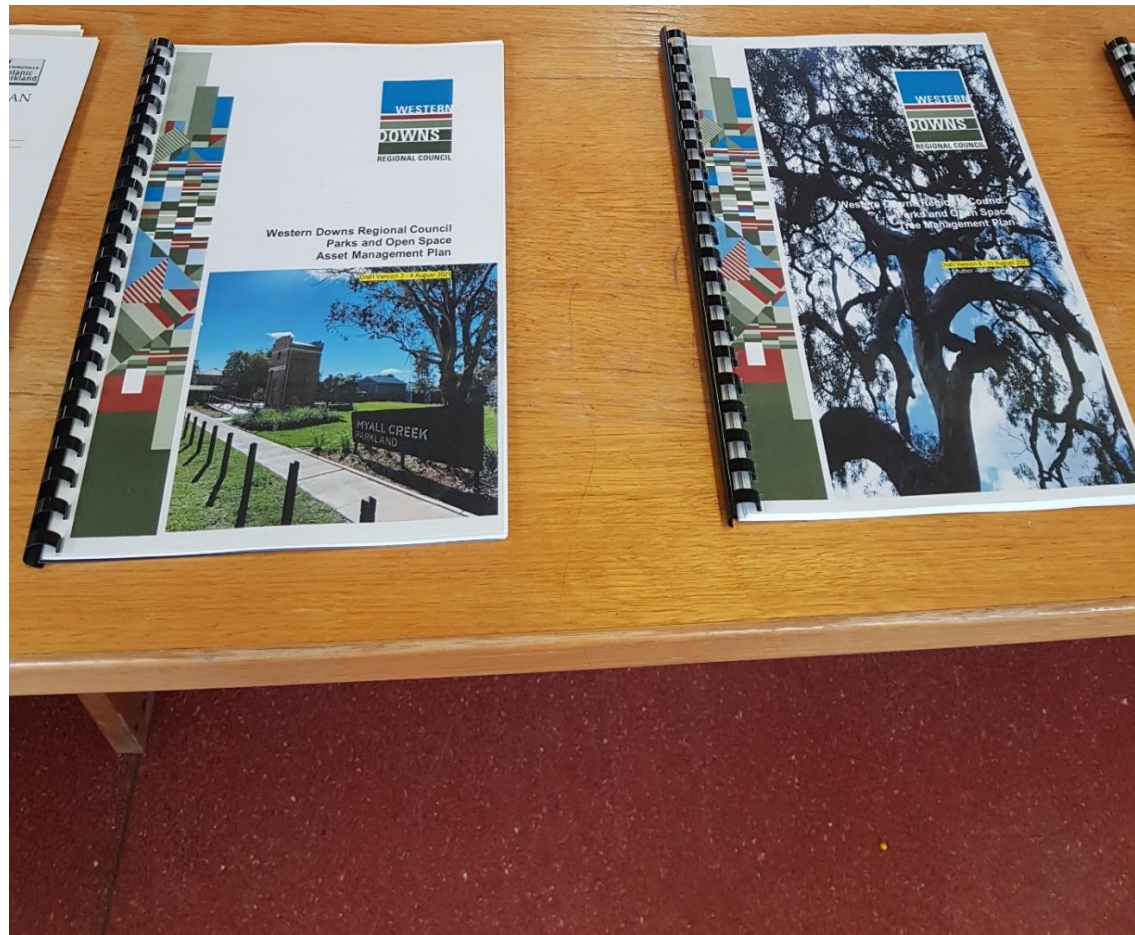


Sample of supplementary information requested re initial reading of submitted management plan

Number 3.

Number 4

Council asset management plans to be cross referenced with site specific Botanic Parklands plan.



Number 10.

Crazy paving design. May benefit from interpretative sign to supply link between design and cracking black soils of the region



Number 5

Installation of new drainage grate. Quality of presentation would benefit from new turf covering bare earth and also prevent loose soil contaminating pipework.





One of the design principles was to rehabilitate the ephemeral creek channel. Opportunity to enhance that design principle and use as demonstration educational showcase.

Number 6

Number 7

Sample of excellent directional signs however highlights the range of mulched areas with no plantings.

