

Ordinary Meeting of Council

***Held at Western Downs Regional Council's
Dalby Corporate Office***

On Wednesday, 23 June 2021

Commencing at 09:30 AM

**R. A. MUSGROVE
CHIEF EXECUTIVE OFFICER**

23 June 2021

Ordinary Meeting of Council Agenda

Pages

1. **DECLARATION OF MEETING OPENING**
2. **OPENING PRAYER AND MINUTE SILENCE**
3. **APOLOGIES**
4. **CONGRATULATIONS**
5. **CONFIRMATION OF MINUTES**
 - 5.1. **Adopt Ordinary Meeting of Council Minutes 19 May 2021** 1

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 19 May 2021
 - 5.2. **Adopt Minutes Special Meeting of Council DRAFT 2021-22 Budget 9 June 2021** 24

The purpose of this Report is for Council to adopt the Minutes of the Special Meeting of Council DRAFT 2021-22 Budget held on Wednesday, 9 June 2021.
6. **BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**
7. **DECLARATION OF CONFLICTS OF INTEREST**
8. **PRESENTATION OF PETITIONS BY COUNCILLORS**
9. **MAYORAL UPDATE**
 - 9.1. **Executive Services Mayoral Report May 2021** 45

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of May 2021.

10. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

(a) the appointment, discipline or dismissal of the chief executive officer;

(b) industrial matters affecting employees;

(c) the local government's budget;

(d) rating concessions;

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

(f) matters that may directly affect the health and safety of an individual or a group of individuals;

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

(h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;

(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.

(5) A resolution that a local government meeting be closed must—

(a) state the matter mentioned in subsection (3) that is to be discussed; and

(b) include an overview of what is to be discussed while the meeting is closed.

(6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

10.1. EXECUTIVE SERVICES

10.2. CORPORATE SERVICES

- 10.2.1. Corporate Services Confidential Report Evaluation of Tender MM17-20-21 MyALL107 Cultural Precinct Head Contractor
The purpose of this Report is to seek Council's approval to award Tender MM17-20-21 for the design and construction of the MyALL107 Cultural Precinct Masterplan.

Cr. C. T. Tillman declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. C. T. Tillman informed the meeting of a prescribed conflict of interest in respect to this matter due to:

her being the president of Gallery107@Dalby.

Having given due consideration to her position she determined that she would leave the meeting while the matter is considered and voted on.)

Cr. M. J. James declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. M. J. James informed the meeting of a declarable conflict of interest in respect to this matter due to:

Her family business has business dealing with a tenderer of the project.

Having given due consideration to her position she determined that she would leave the meeting while the matter is considered and voted on.)

Cr. C. T. Tillman declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. C. T. Tillman informed the meeting of a prescribed conflict of interest in respect to this matter due to:

her being the president of Gallery107@Dalby.

Having given due consideration to her position she determined that she would leave the meeting while the matter is considered and voted on.)

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Her family business has business dealing with a tenderer of the project.

Having given due consideration to her position she determined that she would leave the meeting while the matter is considered and voted on.)

- 10.2.2. Corporate Services Confidential Report Tender MM18-20-21 Tara Lagoon Footpath Flood Resolution Construction Project
The purpose of this Report is to seek Council's approval to award Tender MM18-20-21 for the construction of the Tara Lagoon Footpath Flood Resolution Construction Project.

Cr. A. N. Smith declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. A.N. Smith informed the meeting of a prescribed conflict of interest in respect to this matter due to:

the tenderers having utilised his business for accommodation previously.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

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the tenderers having utilised his business for accommodation previously.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

10.3. COMMUNITY AND LIVEABILITY

10.3.1. Community and Liveability Confidential Report Health Services Governance Report

The purpose of this Report is to provide Council with an update in relation to key governance areas within the Health Services sites and services.

10.4. INFRASTRUCTURE SERVICES

10.4.1. Infrastructure Services Confidential Report Tender MM19-20-21 Miles CBD Streetscape Project - Award Construction Contractor The purpose of this report is to seek Council's approval to award Tender MM19-20-21 for the construction and delivery of the Miles CBD Streetscape Project to Bellwether Contractors Pty Ltd.

Cr. K. A. Bourne declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. K. A. Bourne informed the meeting of a prescribed conflict of interest in respect to this matter due to:

a) her being a previous member of the Miles Chamber of Commerce and Industry,

Having given due consideration to her position she determined that she would leave the meeting while the matter is considered and voted on.)

Cr. A. N. Smith declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. A.N. Smith informed the meeting of a prescribed conflict of interest in respect to this matter due to:

a) him standing to gain a benefit or suffer a loss because he owns a property located on the main street of the Miles Township.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

Cr. O. G. Moore declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. O.G. Moore informed the meeting of a prescribed conflict of interest in respect to this matter due to:

a) his sister, Anne Hoffman, owning a property located on the main street of the Miles Township.

Having given due consideration to the position he determined that he would leave the meeting while the matter is considered and voted on.)

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a) her being a previous member of the Miles Chamber of Commerce and Industry,

Having given due consideration to her position she determined that she would leave the meeting while the matter is considered and voted on.)

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a) his sister, Anne Hoffman, owning a property located on the main street of the Miles Township.

Having given due consideration to the position he determined that he would leave the meeting while the matter is considered and voted on.)

10.4.2. Infrastructure Services Confidential Report Increase CEO Delegation Pre-cast Reinforced Box Culvert and Base Slab Procurement

The purpose of this Report is to seek Council's approval to increase the Chief Executive Officer's financial delegation authority to \$400,000 ex GST to facilitate the purchase of pre-cast reinforced concrete components for the Capital Works Program for 2021/22 Financial Year.

10.4.3. Infrastructure Services Confidential Report Road Infrastructure Agreement Between Origin and Western Downs Regional Council

The purpose of this Report is to advise Council that Origin Energy Upstream Operator Pty Ltd as agent for and on behalf of Origin is working with Council staff with the preparation of a new Road Infrastructure Agreement (RIA) and to seek approval for a 2 month extension of the current RIA to enable the agreement to be finalised.

Cr. I. J. Rasmussen declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. I. J. Rasmussen informed the meeting of a declarable conflict of interest in respect to this matter due to:

a) he owns shares in Origin Energy.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

Cr. K. A. Bourne declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. K. A. Bourne informed the meeting of a prescribed

conflict of interest in respect to this matter due to:

a) as a result of being an impacted landholder with Origin Energy.

Having given due consideration to her position she determined that she would leave the meeting while the matter is considered and voted on.)

Cr. A. N. Smith declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. A. N. Smith informed the meeting of a declarable conflict of interest in respect to this matter due to:

a) Origin utilising his business for accommodation and meals.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

Cr. I. J. Rasmussen declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. I. J. Rasmussen informed the meeting of a declarable conflict of interest in respect to this matter due to:

a) he owns shares in Origin Energy.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

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a) Origin utilising his business for accommodation and meals.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

11. DEPUTATION

12. PLANNING

12.1. (030.2021.100.001) Community and Liveability Report Development Application Material Change of Use for Medium Impact Industry and Warehouse at 92 Yumborra Road Dalby General Petroleum Oil Tools C/- Precinct Urban Planning

47

The purpose of this Report is for Council to decide the proposed development for Material Change of Use to establish a Medium Impact Industry and Warehouse on land described as Lot 1 on RP176287, situated at 92 Yumborra Road, Dalby.

Cr. P. T. Saxelby declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. P. T. Saxelby informed the meeting of a prescribed conflict of interest in respect

to this matter due to:

the applicants of the submission being very close friends of the Saxelby family.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

Cr. P. T. Saxelby declared a conflict on this item. (In accordance with Chapter 6, Part 2, Division 5B of the Local Government Act 2009, Cr. P.T. Saxelby informed the meeting of a prescribed conflict of interest in respect to this matter due to:

the applicants of the submission being very close friends of the Saxelby family.

Having given due consideration to his position he determined that he would leave the meeting while the matter is considered and voted on.)

13. EXECUTIVE SERVICES

13.1. Executive Services Chief Executive Officer Report May 2021 106

The purpose of this Report is to provide Council with the significant meetings, forums and delegations attended by the Chief Executive Officer during the month of May 2021.

13.2. Executive Services Report Outstanding Actions May 2021 108

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 19 May 2021.

14. CORPORATE SERVICES

14.1. Corporate Services Report Permanent Road Closure Application – Part Isons Road, Chinchilla 111

The purpose of this report is to determine an application for the permanent road closure of part of Isons Road that is an unformed road that runs along the eastern boundary of Lot 24 Crown Plan BWR178 and the adjoining western boundary of Lot 23 Crown Plan BWR152, Chinchilla.

14.2. Corporate Services Report Rating Comparison with other Local Governments 116

The purpose of this Report is to provide the following comparisons with other local governments:

- The minimum rate and average general rates of similar sized towns in other local government areas, and
- The minimum rates, the rate in the dollar and average general rate for rural properties in other local government areas.

14.3. Corporate Services Financial Report May 2021 125

The purpose of this Report is to provide Council with the Financial Report for the period ending 31 May 2021.

14.4. Corporate Services Dalby Showgrounds and Events Centre Update 136

The purpose of this Report is to provide Council with an update in relation to the activities of the Dalby Showgrounds and Events Centre.

15. INFRASTRUCTURE SERVICES

15.1. Infrastructure Services Report 2020/21 Capital Works Program May 2021 Update 141

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2020/21 Capital Works Program for the month of May 2021.

16. COMMUNITY AND LIVEABILITY

16.1. Community and Liveability Report Community Projects Program Round 3 2020.2021 144

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 in relation to the Assessment of Round Three (3) of the 2020/2021 Community Projects Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

16.2. Community and Liveability Report Destination Events Program 2020.2021 151

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 in relation to the Assessment of the 2020/2021 Destination Events Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

16.3. Community and Liveability Report Local Events Program Round 3 2020.2021 157

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 in relation to the Assessment of Round Three of the 2020/2021 Local Events Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

16.4. Community and Liveability Community and Liveability Report - Arts on Top Regional Arts Forum 165

This report is to update Council on the Arts on Top Regional Arts Forum event held from 13 to 15 May.

17. NOTICES OF MOTION

17.1. CONSIDERATION OF NOTICES OF MOTION/BUSINESS

17.2. RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

18. URGENT GENERAL BUSINESS

19. MEETING CLOSURE

Title **Adopt Ordinary Meeting of Council Minutes 19 May 2021**

Date 8 June 2021

Responsible Manager R. Musgrove, CHIEF EXECUTIVE OFFICER

Summary

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 19 May 2021

Link to Corporate Plan

Nil

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and that:

1. The Unconfirmed Minutes of the Ordinary Meeting of Council held on 19 May 2021, copies of which have been circulated to Members, be taken as read and confirmed.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Attachments

1. Copy of Unconfirmed Minutes of the Ordinary Meeting of Council held on Wednesday, 19 May 2021.

Authored by: A. Lyell, EXECUTIVE SERVICES ADMINISTRATION OFFICER



Ordinary Meeting of Council Minutes

Location: Tara War Memorial Hall
Date: 19 May 2021
Time: 9:30am

Councillors:

- Cr. P. M. McVeigh (Chairperson)
- Cr. A. N. Smith
- Cr. K. A. Bourne
- Cr. P. T. Saxelby
- Cr. K. A. Maguire
- Cr. I. J. Rasmussen
- Cr. M. J. James
- Cr. O. G. Moore
- Cr. C. T. Tillman

Officers:

- R. A. Musgrove, Chief Executive Officer
- S. M. Peut, General Manager (Corporate Services)
- G. K. Cook, General Manager (Infrastructure Services)
- J. K. Taylor, General Manager (Community and Liveability)
- J. L. Weier, Senior Executive Officer
- A. G. Lyell, Executive Services Administration officer

1. DECLARATION OF MEETING OPENING

The Chairperson declared the Meeting open at 9.30AM.

2. OPENING PRAYER AND MINUTE SILENCE

Pastor Ron Evans from the Community Church Tara, delivered the opening prayer. This was followed by the observance of a minute silence.

3. APOLOGIES

Nil.

4. CONGRATULATIONS

Cr. C. T. Tillman request that Council extend congratulations to Dalby State High School for reaching 50 years of Musicals. This production "Fifty" was a wonderful trip down memory lane for the many who attended and it brought many people back to Dalby to be a part of the celebration. We would like to also congratulate all those Teachers and past teachers who have had significant input into the stage of this wonderful musical.

Cr. K. A. Maguire requested that Council extend congratulations to the Communities Team of WDRC for the incredibly professional delivery of the Arts on Top Community Arts Forum on the Bunya Mtns from 13th to 15th May 2021. This event was extremely well received and applauded from all in attendance from across several Local Government regions and from many and varied Arts and Placemaking business', Community Arts officers and community groups.

Cr, M. J. James requested that Council extend congratulations to the Dalby Show society, Pioneer Park Museum and Darren Gray of DMG Accounting Services for their "Back to the Past" event as part of the Dalby Show, where they achieved a new Australian World record with the most stantionery Engines (older then 30 years) running in the one place.

Cr. M. J. James request the Council extend congratulations to former Western Downs resident Ruth Johnston who won the Kath Smith Medal which is awarded each season to the best and fairest women's cricketer playing in Queensland Premier Grade Competition - Women's First-Grade, she was a product of Dalby junior cricket.

5. CONFIRMATION OF MINUTES

5.1 Adopt Minutes Ordinary Meeting of Council

The Purpose of this Report is for Council to adopt the Minutes of the Ordinary Meeting of Council held on Wednesday, 21 April 2021

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. C. T. Tillman

That this Report be received and that:

1. The Unconfirmed Minutes of the Ordinary Meeting of Council held on 21 April 2021, copies of which have been circulated to Members, be taken as read and confirmed.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

Nil.

7. DECLARATIONS OF CONFLICTS OF INTERESTS

Nil.

8. PRESENTATION OF PETITIONS BY COUNCILLORS

Nil.

9. MAYORAL UPDATE

9.1 Executive Services Mayoral Report April 2021

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of April 2021.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. K. A. Bourne

That this Report be received and noted

CARRIED

10. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

(1) A local government may resolve that all or part of a meeting of the local government be closed to the public.

(2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.

(3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—

- (a) the appointment, discipline or dismissal of the chief executive officer;*
- (b) industrial matters affecting employees;*
- (c) the local government's budget;*
- (d) rating concessions;*
- (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;*
- (f) matters that may directly affect the health and safety of an individual or a group of individuals;*
- (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*
- (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;*
- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*

(4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.

(5) A resolution that a local government meeting be closed must—

- (a) state the matter mentioned in subsection (3) that is to be discussed; and*
- (b) include an overview of what is to be discussed while the meeting is closed.*

(6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

COUNCIL RESOLUTION - CLOSE MEETING

Moved By Cr. A. N. Smith

Seconded By Cr. C. T. Tillman

That Council resolve to close the Meeting in accordance with Sections 254J (3) (a,b,e,f) of the *Local Government Regulation 2012* at 9:50am to discuss the following Confidential Reports:

1. Corporate Services Confidential Report Chief Executive Officer Recruitment 2021 (a);
2. Corporate Services Confidential Report Quarterly Liability Update as at 31 March 2021 (e); and
3. Community and Liveability Confidential Report Health Services Governance Report (b,f).

COUNCIL RESOLUTION - REOPEN MEETING

Moved By Cr. C. T. Tillman

Seconded By Cr. P. T. Saxelby

That Council resolve to reopen the Meeting at 10:12am.

10.1 EXECUTIVE SERVICES

10.2 CORPORATE SERVICES

10.2.1 Corporate Services Confidential Report Chief Executive Officer Recruitment 2021

The purpose of this Report is to advise Council of the resignation of the Chief Executive Officer (CEO), Ross Musgrove and to seek Council's direction regarding the process of recruitment for the Chief Executive Officer position.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. C. T. Tillman

That this Report be received and that:

1. Council notes the resignation of the Chief Executive Officer and thanks Mr Ross Musgrove for his outstanding service to the Western Downs Regional Council;
2. Council appoints a panel consisting of Mayor, P.M. McVeigh, Deputy Mayor, A.N. Smith, Cr. K.A. Bourne and Cr. I.J. Rasmussen to the Chief Executive Officer Assessment Panel;
3. To ensure the attraction and selection of the best possible candidate for the position of Chief Executive Officer, the Chief Executive Officer Assessment Panel's role is to select a preferred recruitment method, with further consultation to be undertaken with Council to define the Position Description for the role; and
4. The Chief Executive Officer Assessment Panel report back to Council detailing the preferred candidate for the role and recommended terms of employment for Council's consideration.

CARRIED

10.2.2 Corporate Services Confidential Report Quarterly Liability Update as at 31 March 2021

The purpose of this Report is to provide Council with a quarterly update on liability matters as at 31 March 2021.

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. O. G. Moore

That this Report be received and that:

1. Council note the liability matters.

CARRIED

10.3 COMMUNITY AND LIVEABILITY

10.3.1 Community and Liveability Confidential Report Health Services Governance Report

The purpose of this Report is to provide Council with an update in relation to key governance areas within the Health Services sites and services.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. K. A. Bourne

That this Report be received and that:

1. Councillors be provided a full tour and onsite update by CEO and GM Community and Liveability at both Tarcoola and Carinya Residential Aged Care facilities (in accordance with appropriate COVID procedures);
2. Council hold information sessions in both Tara and Miles to update community on WDRC's Residential Aged Care Facilities including:
 - a. the positive outcomes of the recent Audit conducted by the Aged Care Commission at the Tarcoola facility;
 - b. New staffing models and procedures for Tarcoola and Carinya;
 - c. Industry-wide challenges of attracting staff to aged care facilities and the impact of the current shortage at Tarcoola; and
 - d. The changing landscape of Aged Care in Australia as a result of the Aged Care Royal Commission findings and recommendations; and
3. Carinya recommence accepting new residents.

CARRIED

GM Taylor left the meeting at 10:27am

10.4 INFRASTRUCTURE SERVICES

Nil.

11. DEPUTATION

11.1 Kylie Rankin

Kylie requested a collaboration with Council in regards to school based traineeships and apprenticeships. With limited options available in Tara the program would create many benefits and to help build a future for students including providing pathways to further study.

11.2 Scott Forbes

Scott wished to bring to Council's attention his opinion in relation to the management of the Weimbilla Country Club. He advised that the club has not had an AGM in two years and would like to see the current committee removed as he believes they are not acting in the best interests of the members.

11.3 Jaime Hirst

Jaime advised Council that there are more than 70 active members of the Tara Swim Club and that the 50m is the main attraction to maintaining that membership. She requested that the Council financially support the members during the pool closure, that Council help re-establish the pool once opened and that the depth at one end be considered to be at least 1.8 metres for diving.

11.4 Majella Hetherington & Mary Yangberry

Majella advised Council how important the pool is to the community and provided a history of how it was originally funded and built. She mentioned it was evident that those Tara swimmers who have gone on to represent Tara at a high level have done so due to being able to train in a 50m pool. Mary reinforced Majella's sentiments on the history and the community's wishes for a 50m pool.

11.5 Cameron Hallinan

Cameron expressed his disappointment in Council due to their actions in the redevelopment of the Tara Memorial Swimming Pool and to see no Councillor present at the recent information session. He advised that Council have not been open and transparent and requested all confidential information be released.

11.6 David Wells

David advised that Swimming Australia has just announced a Junior Excellence Program and confirmed the number of swimmers recognised from the region that clearly shows Tara is well represented compared to the other towns in the region based on population. David further advised that he has spoken to coaches who have said a 25m pool is only beneficial when a 50m pool is next door. David advised that his family along with others drive to Tara around 3-4 times a week and with no 50m pool for them to travel to, Tara businesses will be impacted as a result.

11.7 David Gunther

David thanked Council for their time, although he was disappointed that he didn't get responses from all Councillors to his correspondence. He advised Council of his belief that a new 6 lane, 50m pool could fit within the shell of the current pool structure. David provided a history of the Tara Memorial Swimming Pool and questioned if Council have made contact with the RSL and living relatives of those who were involved with the building of the pool. David advised he was upset with Council using his name by saying he agreed to the 25m pool proposal.

11.8 Gayle Porter

Gayle advised that she has been very vocal in relation to the proposed Tara Pool redevelopment at recent Tara Futures Group meeting. Gayle detailed the five Local Government Principals contained in Local Government Legislation and outlined her views on how it is not being adhered to by Councillors and Council Staff. Gayle advised that the community feel unrepresented and that they have not been treated with the legislative duty of care required.

11.9 Dr Tim Lloyd-Morgan

Tim appealed to Council to keep the 50m Tara Pool based on the health needs of the town and mentioned there were very few other healthy opportunities for the children of Tara. He advised Council that small towns need growth and does not wish to see the Swimming Pool close. Tim also requested clarity and transparency to reassure the relatives and staff of Tarcoola Residential Care Facility in relation to the period of no new admissions.

12. PLANNING

Nil.

13. EXECUTIVE SERVICES

13.1 Executive Services Chief Executive Officer Report April 2021 and Communications and Marketing Quarterly Report January to March 2021

The purpose of this Report is to provide Council with:

1. Significant meetings, forums and delegations attended by the Chief Executive Officer during the month of April 2021; and
2. An update on the activities of the Communication and Marketing team during the months of January to March 2021.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. K. A. Bourne

That this Report be received and noted.

CARRIED

13.2 Executive Services Report Outstanding Actions April 2021

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 21 April 2021.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. K. A. Maguire

That this Report be received and noted.

CARRIED

14. CORPORATE SERVICES

14.1 Corporate Services Report Annual Review of Council to Chief Executive Officer Delegations January 2021

Council is required to conduct an annual review of delegations by Council to the Chief Executive Officer (CEO) pursuant to section 257(5) of the *Local Government Act 2009*.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. K. A. Maguire

That this Report be received and that Council:

1. note that an annual review of delegations to the Chief Executive Officer has been conducted in accordance with section 257(5) of the *Local Government Act 2009*; and
2. pursuant to section 257(1) of the *Local Government Act 2009*:
 - a. revoke the delegations as detailed in the attached 'Annual Review of Register of Delegations Council to Chief Executive Officer January 2020'; and
 - b. delegate the new and amended powers as detailed in the attached 'Annual Review of Register of Delegations Council to Chief Executive Officer January 2021' to the Chief Executive Officer.

CARRIED

14.2 Corporate Services Report Southern Qld Inland & NSW Border Regional Water Alliance Limited

The purpose of this Report is to seek Council's direction regarding:

- Western Downs Regional Council becoming a Founding Member, and
- for Mayor McVeigh to be appointed a Director of the Southern Qld Inland & NSW Border Regional Water Alliance Limited.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. P. T. Saxelby

That this Report be received and that Council:

1. apply section 40 of the *Local Government Act 2009* (Qld) to take part in forming the *Southern Qld Inland & NSW Border Regional Water Alliance Limited*, a company for the purpose of conducting a beneficial enterprise,
2. approve the proposed constitution of *Southern Qld Inland & NSW Border Regional Water Alliance Limited*,
3. approve the Mayor's proposed appointment as a Director of the *Southern Qld Inland & NSW Border Regional Water Alliance Limited*, and
4. delegate authority to the CEO to negotiate and attend to completion and lodgement of necessary forms and documents to enable Western Downs Regional Council to be one of the Founding Members of the *Southern Qld Inland & NSW Border Regional Water Alliance Limited*.

CARRIED

14.3 Corporate Services Report 2020/21 Q3 Enterprise Risk Management and Operational Plan Review

The purpose of this Report is to provide Council with:

1. The status of the strategic risks which Council manages under its Enterprise Risk Management Framework; and
2. Progress towards achieving the 2020/21 Operational Plan outcomes for the third quarter.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. K. A. Bourne

That this Report be received and noted.

CARRIED

14.4 Corporate Services Report Proposed Sale of Land for Arrears of Rates

The purpose of this Report is to seek Council's direction in relation to the proposed sale of land for arrears of rates.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. K. A. Bourne

That this Report be received and that:

1. Council, pursuant to the *Local Government Regulation 2012 (Qld) Chapter 4, Part 12 Overdue Rates and Charges*, resolve to sell the properties listed in Attachment 1 for overdue rates and charges; and
2. that Council delegate to the Chief Executive Officer its power to take all further steps under *Chapter 4, Part 12, Division 3 of the Local government Regulation 2012* to effect sale of the land (including, for avoidance of doubt, the power to end sale procedures).

CARRIED

14.5 Corporate Services Report Adoption Corporate Plan 2021-2026

The purpose of this Report is to present the Corporate Plan 2021-2026 to Council for adoption.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. C. T. Tillman

That this Report be received, and that:

1. Council adopt the Corporate Plan 2021-2026, as proposed, in accordance with Division 1 of the Local Government Regulation 2012.

CARRIED

14.6 Corporate Services Financial Report April 2021

The purpose of this Report is to provide Council with the Financial Report for the period ending 30 April 2021.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. O. G. Moore

That this Report be received, and that:

1. Council notes the April 2021 Financial Report.

CARRIED

14.7 Corporate Services Quarterly Report January to March 2021

The purpose of this Report is to provide Council with an update in relation to the Corporate Services Departments during the third quarter of the 2020-2021 financial year.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. A. N. Smith

This this Report be received and noted.

CARRIED

14.8 Corporate Services Report Facilities Landscape Masterplan Project Update

The purpose of this Report is to provide Council with an update on the progress of the Facilities Landscape Masterplan project due for completion by 30 June 2021.

COUNCIL RESOLUTION

Moved By Cr. P. T. Saxelby

Seconded By Cr. K. A. Bourne

That this Report be received and noted.

CARRIED

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. M. J. James

That Council resolve to adjourn the Meeting.

The Meeting adjourned at 11:46am.

The Meeting resumed at 12:31pm.

15. INFRASTRUCTURE SERVICES

15.1 Infrastructure Services Consideration to allowing PBS Level 2A Heavy Vehicle Access within Dalby PCYC Precinct

The purpose of this report is to inform Council of a customer request to designate a PBS Level 2A heavy vehicle route, linking the existing Nicholson Street route, to the Bennie Street route via Nicholson Street and Cooper Street.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. K. A. Bourne

That this report be received and that Council;

1. Do not grant 'As of Right' access for Performance Based Standards (PBS) Level 2A Heavy Vehicles on Nicholson Street, North of Rochedale Street, and Cooper Street from Nicholson Street to Bennie Street.

2. Continue to consider permitted access to this route with appropriate conditions via permit application from the heavy vehicle operator to the National Heavy Vehicle Regulator (NHVR).

CARRIED

15.2 Infrastructure Services Report 2020/21 Capital Works Program April 2021 Update

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2020/21 Capital Works Program for the month of April 2021.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. P. T. Saxelby

That this Report be received and noted.

CARRIED

15.3 Infrastructure Services Waterloo Plains Environmental Park, Wandoan, Project Update

The purpose of this Report is to provide Council with a project update with regards to the Waterloo Plains Environmental Park, Wandoan, Project as per Council's COVID-19 Recovery Package Accelerated Major Projects Program.

COUNCIL RESOLUTION

Moved By Cr. I. J. Rasmussen

Seconded By Cr. O. G. Moore

That the report be received and that:

1. Council complete the final stage of the Master Plan for the Waterloo Plain Environmental Park, in its entirety, in a single future year through Councils Capital Works Program and/or when additional funding is secured to an amount of \$450,000.

AMENDMENT NO. 1

Moved By Cr. C. T. Tillman

Seconded By Cr. K. A. Bourne

That the report be received and that:

1. Council complete the final stage of the Master Plan for the Waterloo Plain Environmental Park, in its entirety, be added to the 21/22 budget to be considered through Councils Capital Works Program to an amount of \$450,000.

The **AMENDMENT NO. 1** was **PUT** and **CARRIED (6 to 3)**

AMENDMENT NO. 2

Moved By Cr. M. J. James

Seconded By Cr. P. T. Saxelby

That the report be received and that:

1. Council complete the final stage of the Master Plan for the Waterloo Plain Environmental Park, in its entirety, be added to the 21/22 budget to be considered through Councils Capital Works Program to an amount of \$450,000.
2. External funding be applied to this project should it become available and meets the funding criteria.

POINT OF ORDER

Cr. I. J. Rasmussen requested that the meeting procedure be adhered to and to proceed with the debate.

The Chair requested that Councillors proceed with the debate.

The **AMENDMENT NO. 2** was **PUT** and **CARRIED**

The **AMENDMENT NO. 2** became the **SUBSTANTIVE MOTION** and was **PUT** and **CARRIED**

15.4 Infrastructure Services Quarterly Report January To March 2021

The purpose of this Report is to provide Council with a quarterly update in relation to the Infrastructure Services' Works, Utilities and Technical Services departments performance.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. P. T. Saxelby

That this Report be received and noted.

CARRIED

15.5 Infrastructure Services Report Regional Reseal Program 2020/21

The purpose of this Report is to provide Council with a project update with regards to the 2020/21 Western Downs Regional Reseal Program.

COUNCIL RESOLUTION

Moved By Cr. O. G. Moore

Seconded By Cr. K. A. Bourne

That this report be received and noted.

CARRIED

16. COMMUNITY AND LIVEABILITY

16.1 Community and Liveability Report Commence Review Local Government Infrastructure Plan

The purpose of this report is for Council to resolve to commence a review of the Local Government Infrastructure Plan.

COUNCIL RESOLUTION

Moved By Cr. A. N. Smith

Seconded By Cr. K. A. Bourne

That this report be received and that:

1. Council resolve to commence a review of the Local Government Infrastructure Plan (LGIP) in accordance with Chapter 5, Part 5 of the Minister's Guidelines and Rules, as required by Section 25(3) of the *Planning Act 2016*.

CARRIED

16.2 Community and Liveability Report Animal Management Approved Inspection Programs

The purpose of this Report is to seek Council's approval of two Approved Inspection Programs for the Animal Management function of Council.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. C. T. Tillman

That this report is received, and that Council approve the Approved Inspection Programs as attached, pursuant to Section 113 of the *Animal Management (Cats and Dogs) Act 2008*.

CARRIED

16.3 Community and Liveability Quarterly Report January to March 2021

The purpose of this Report is to provide Council with an update in relation to the Community and Liveability Division for the third quarter of the 2020 / 2021 Financial Year.

COUNCIL RESOLUTION

Moved By Cr. K. A. Bourne

Seconded By Cr. P. T. Saxelby

That this Report be received and noted.

CARRIED

16.4 Community and Liveability Report Wandoan Soldier Settlers Avenue of Honour and ANZAC Day Services

The purpose of this report is to provide Council with feedback from the official opening of the Wandoan Soldier Settlers Avenue of Honour in Wandoan and Anzac Day services throughout the Western Downs.

COUNCIL RESOLUTION

Moved By Cr. C. T. Tillman

Seconded By Cr. P. T. Saxelby

That this report be received and noted.

CARRIED

17. NOTICES OF MOTION

17.1 CONSIDERATION OF NOTICES OF MOTION/BUSINESS

Nil.

17.2 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

Nil.

18. URGENT GENERAL BUSINESS

18.1 Plan For Tara Pool Closure Period

COUNCIL RESOLUTION

Moved By Cr. M. J. James

Seconded By Cr. O. G. Moore

Council request the development of a plan to support the Tara swimming community during the period of time the pool is closed for redevelopment, in consultation with Councillors, Swimming Pool lessee, The Tara Dolphins Swimming Club, Tara District Schools and the Futures Group, to be provided by the next Council Meeting.

AMENDMENT NO.1

Moved By Cr. K. A. Maguire

Seconded By Cr. I. J. Rasmussen

Council request the development of a plan and explore and consider all options that would be available to support the Tara swimming community during the period of time the pool is closed for redevelopment, in consultation with Councillors, Swimming Pool lessee, The Tara Dolphins Swimming Club, Tara District Schools and the Futures Group.

POINT OF ORDER

Cr. M. J. James queried whether the Amendment has changed the intent of the original motion

The Chair ruled that it is an Amendment.

The **AMENDMENT NO. 1** was **PUT** and **CARRIED (5 to 4)**

AMENDMENT NO. 2

Moved By Cr. A. N. Smith

Seconded By Cr. K. A. Bourne

Council request the development of a plan to support the Tara swimming community during the period of time the pool is closed for redevelopment, in consultation with Councillors, Swimming Pool lessee, The Tara Dolphins Swimming Club, Tara District Schools and the Futures Group, to be provided by the July Council Meeting.

The **AMENDMENT NO. 2** was **PUT** and **CARRIED (8 to 1)**

The **AMENDMENT NO. 2** became the **SUBSTANTIVE MOTION** and was **PUT** and **CARRIED**

18.2 Unsuitable Meeting Conduct

COUNCIL RESOLUTION - CLOSE MEETING

Moved By Cr. M. J. James

Seconded By Cr. C. T. Tillman

That Council resolve to close the Meeting in accordance with Sections 254 (j) (c,i) of the *Local Government Regulation 2012* at 1:58pm to discuss a confidential matter relating to potential unsuitable meeting conduct.

COUNCIL RESOLUTION - REOPEN MEETING

Moved By Cr. P. T. Saxelby

Seconded By Cr. K. A. Bourne

That Council resolve to reopen the Meeting at 2:02pm.

CARRIED

The Chairperson provided Councillors K.A. Maguire and O.G. Moore with the opportunity to take remedial action in relation to unsuitable meeting conduct.

Cr. K. A. Maguire apologised to Council for unintentionally mentioning a budget figure during the open Meeting of Council.

Cr. O. G. Moore apologised to Council for his reference to a service provider during discussions at the Ordinary Meeting of Council held on 21 April 2021 and withdrew his comments.

Given the Councillors offered apologies to the meeting, the Chairperson determined that no order reprimanding the Councillors was required.

19. MEETING CLOSURE

The Meeting concluded at 2:09pm.

Title **Adopt Minutes Special Meeting of Council DRAFT 2021-22 Budget 9 June 2021**

Date 15 June 2021

Responsible Manager R. Musgrove, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is for Council to adopt the Minutes of the Special Meeting of Council DRAFT 2021-22 Budget held on Wednesday, 9 June 2021.

Link to Corporate Plan

Nil

Material Personal Interest/Conflict of Interest

NIL

Officer's Recommendation

That this Report be received and that:

1. The Unconfirmed Minutes of the Special Meeting of Council DRAFT 2021-22 Budget held on Wednesday, 9 June 2021, copies of which have been circulated to Members, be taken as read and confirmed.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Background Information

Nil

Report

Nil

Consultation (Internal/External)

Nil

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Conclusion

Nil

Attachments

Copy of Unconfirmed Minutes of the Special Meeting of Council held on Wednesday, 9 June 2021.

Authored by: A. Lyell, Executive Services Administration Officer



Special Meeting of Council
DRAFT 2021-22 Budget Minutes

Date: Wednesday, 9 June, 2021
Time: 9:30 am
Location: WDRC - Corporate Office - Boardroom
30 Marble Street, Dalby Qld 4405

Councillors:

- Cr. P.M. McVeigh (Chairperson)
- Cr. A.N. Smith
- Cr. K.A. Bourne
- Cr. P.T. Saxelby
- Cr. K.A. Maguire
- Cr. I.J. Rasmussen
- Cr. M.J. James
- Cr. O.G. Moore
- Cr. C.T. Tillman

Officers:

- S.M. Peut, General Manager (Corporate Services)
- G.K. Cook, General Manager (Infrastructure Services)
- J.K. Taylor, General Manager (Community and Liveability)
- E. Kendall, Communications and Marketing Manager
- E. Lambert, Chief Financial Officer
- C. Prain, Management Accountant
- J. Weier, Senior Executive Officer
- H. Wex, Executive Officer to Mayor

1. DECLARATION OF MEETING OPENING

The Chairperson declared the Meeting open at 9.37AM.

2. APOLOGIES

COUNCIL RESOLUTION

MOVED by: Cr. M.J. James

Seconded by: Cr. K.A. Bourne

That Council accept the apology for non-attendance from CEO, Ross Musgrove.

CARRIED

3. CONFIDENTIAL ITEMS

Section 254J of the Local Government Regulation 2012 in relation to Closed meetings provides:

- 1) *A local government may resolve that all or part of a meeting of the local government be closed to the public.*
- 2) *A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.*
- 3) *However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—*
 - (a) the appointment, discipline or dismissal of the chief executive officer;*
 - (b) industrial matters affecting employees;*
 - (c) the local government's budget;*
 - (d) rating concessions;*
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;*
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;*
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;*
 - (h) negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967;*
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.*
- 4) *However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section 150ER(2), 150ES(3) or 150EU(2) of the Act will be considered, discussed, voted on or made be closed.*
- 5) *A resolution that a local government meeting be closed must—*
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and*
 - (b) include an overview of what is to be discussed while the meeting is closed.*

- 6) *A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.*

COUNCIL RESOLUTION - CLOSE MEETING

MOVED by: Cr. I.J. Rasmussen

Seconded by: Cr. K.A. Bourne

That Council resolve to close the Meeting in accordance with Sections 275 (1) (c) of the *Local Government Regulation 2012* at 9.37AM to discuss the following Confidential Reports:

1. Corporate Services Confidential Report Recommended Adoption of 2021-22 Operational Plan (c);
2. Corporate Services Confidential Report Recommended Adoption of 2021-22 Budget - Council Policy and 2021-22 Financial Management Strategy - Council Policy (c);
3. Corporate Services Confidential Report Recommended Adoption of 2021-22 Revenue Policy - Council Policy (c);
4. Corporate Services Confidential Report Recommended Adoption of Revenue Statement 2021-22 (c);
5. Corporate Services Confidential Report Recommended Adoption of Differential General Rates and Minimum General Rates 2021-22 (c);
6. Corporate Services Confidential Report Recommended Rescinding General Rate Capping - Council Policy (c);
7. Corporate Services Confidential Report Recommended Adoption of Special Charges for 2021-22 (c);
8. Corporate Services Confidential Report Recommended Adoption of 2021-22 Utility Charges (c);
9. Corporate Services Confidential Report Recommended Adoption of Rates and Charges and Special Charges Concessions 2021-22 (c);
10. Corporate Services Confidential Report Recommended Adoption of Register of Cost Recovery Fees and Commercial Charges for 2021-22 (c);
11. Corporate Services Confidential Report Recommended Adoption of Procedures for Levying Rates and Charges 2021-22 (c);
12. Corporate Services Confidential Report Recommended Adoption of Discount for Prompt Payment Rates and Charges 2021-22 (c);
13. Corporate Services Confidential Report Recommended Adoption of Interest Charges on Overdue Rates 2021-22 (c);
14. Corporate Services Confidential Report Recommended Adoption of National Competition Policy Compliance - Council Policies for 2021-22 (c);

15. Corporate Services Confidential Report Recommended Adoption of Debt - Council Policy for 2021-22 (c);
16. Corporate Services Confidential Report Recommended Adoption of Estimated Position 30 June 2021 and Financial Analysis (c);
17. Corporate Services Confidential Report Recommended Adoption of the 2021-22 Rates and Charges Collection - Council Policy (c); and
18. Corporate Services Confidential Report Recommended Adoption of 2021-22 Budget including the Long-Term Financial Plan (c).

CARRIED

COUNCIL RESOLUTION - REOPEN MEETING

MOVED by: Cr. P.T. Saxelby

Seconded by: Cr. C.T. Tillman

That Council resolve to reopen the Meeting at 10.38 AM.

CARRIED

COUNCIL RESOLUTION

MOVED by: Cr. M.J. James

Seconded by: Cr. P.T. Saxelby

That Council resolve to adjourn the Meeting.

CARRIED

The Meeting adjourned at 10.38am.

The Meeting resumed at 10.53am.

COUNCIL RESOLUTION - CLOSE MEETING

MOVED by: Cr. I.J. Rasmussen

Seconded by: Cr. K.A. Bourne

That Council resolve to close the Meeting in accordance with Sections 275 (1) (c) of the *Local Government Regulation 2012* at 10.54AM to discuss the following Confidential Reports:

1. Corporate Services Confidential Report Recommended Adoption of 2021-22 Operational Plan (c);
2. Corporate Services Confidential Report Recommended Adoption of 2021-22 Budget - Council Policy and 2021-22 Financial Management Strategy - Council Policy (c);
3. Corporate Services Confidential Report Recommended Adoption of 2021-22 Revenue Policy - Council Policy (c);
4. Corporate Services Confidential Report Recommended Adoption of Revenue Statement 2021-22 (c);
5. Corporate Services Confidential Report Recommended Adoption of Differential General Rates and Minimum General Rates 2021-22 (c);
6. Corporate Services Confidential Report Recommended Rescinding General Rate Capping - Council Policy (c);
7. Corporate Services Confidential Report Recommended Adoption of Special Charges for 2021-22 (c);
8. Corporate Services Confidential Report Recommended Adoption of 2021-22 Utility Charges (c);
9. Corporate Services Confidential Report Recommended Adoption of Rates and Charges and Special Charges Concessions 2021-22 (c);
10. Corporate Services Confidential Report Recommended Adoption of Register of Cost Recovery Fees and Commercial Charges for 2021-22 (c);
11. Corporate Services Confidential Report Recommended Adoption of Procedures for Levying Rates and Charges 2021-22 (c);
12. Corporate Services Confidential Report Recommended Adoption of Discount for Prompt Payment Rates and Charges 2021-22 (c);
13. Corporate Services Confidential Report Recommended Adoption of Interest Charges on Overdue Rates 2021-22 (c);
14. Corporate Services Confidential Report Recommended Adoption of National Competition Policy Compliance - Council Policies for 2021-22 (c);
15. Corporate Services Confidential Report Recommended Adoption of Debt - Council Policy for 2021-22 (c);
16. Corporate Services Confidential Report Recommended Adoption of Estimated Position 30 June 2021 and Financial Analysis (c);

17. Corporate Services Confidential Report Recommended Adoption of the 2021-22 Rates and Charges Collection - Council Policy (c); and
18. Corporate Services Confidential Report Recommended Adoption of 2021-22 Budget including the Long-Term Financial Plan (c).

CARRIED

COUNCIL RESOLUTION - REOPEN MEETING

MOVED by: Cr. K.A. Bourne

Seconded by: Cr. P.T. Saxelby

That Council resolve to reopen the Meeting at 11.42AM.

CARRIED

3.1 CORPORATE SERVICES

3.1.1 Corporate Services Confidential Report Recommended Adoption of 2021-22 Operational Plan

The purpose of this Report is to propose Council's formal adoption of the 2021-22 Operational Plan at the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. I.J. Rasmussen

Seconded by: Cr. K.A. Bourne

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt Budget that the 2021-22 Operational Plan, as proposed, be adopted.

CARRIED

3.1.2 Corporate Services Confidential Report Recommended Adoption of 2021-22 Budget - Council Policy and 2021-22 Financial Management Strategy - Council Policy

The purpose of this Report is to provide to Council, for its consideration, the proposed 2021-22 Budget - Council Policy and accompanying 2021-22 Financial Management Strategy - Council Policy, and to recommend their adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. A.N. Smith

Seconded by: Cr. K.A. Maguire

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with Section 104 of the Local Government Act 2009, Council resolve to adopt the 2021-22 Budget - Council Policy and 2021-22 Financial Management Strategy - Council Policy.

CARRIED

3.1.3 Corporate Services Confidential Report Recommended Adoption of 2021-22 Revenue Policy - Council Policy

The purpose of this Report is to provide to Council, for its consideration, the 2021-22 Revenue Policy - Council Policy and to recommend its adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. O.G. Moore

Seconded by: Cr. A.N. Smith

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with Section 169 (2) and Section 193 of the *Local Government Regulation 2012*, the 2021-22 Revenue Policy - Council Policy be adopted.

CARRIED

3.1.4 Corporate Services Confidential Report Recommended Adoption of Revenue Statement 2021-22

The purpose of this Report is to provide to Council for its consideration the proposed 2021-22 Revenue Statement and to recommend its adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. P.T. Saxelby

Seconded by: Cr. K.A. Bourne

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with Section 104 of the *Local Government Act 2009*, Council resolve to adopt the 2021-22 Revenue Statement as proposed.

CARRIED

3.1.5 Corporate Services Confidential Report Recommended Adoption of Differential General Rates and Minimum General Rates 2021-22

The purpose of this report is to provide to Council for its consideration the Differential General Rates and Minimum General Rates to apply in the 2021-22 Financial Year and to recommend their adoption at the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. O.G. Moore

Seconded by: Cr. K.A. Bourne

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that Council resolves to make and levy the proposed Differential General Rates and Minimum General Rates for 2021-22. This resolution will be made in accordance with Chapter 4 Part 1 of the Local Government Act 2009 and Section 81 of the Local Government Regulation 2012, and pursuant to the 2021-22 Revenue Policy - Council Policy and 2021-22 Revenue Statement.

CARRIED

3.1.6 Corporate Services Confidential Report Recommended Rescinding General Rate Capping - Council Policy

The purpose of this Report is to provide to Council, for its consideration, the proposed rescinding of the General Rate Capping - Council Policy, and to recommend its rescinding to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. K.A. Bourne

Seconded by: Cr. P.T. Saxelby

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with section 116 of the *Local Government Regulation 2012*, the 2021-22 Revenue Policy - Council Policy, the General Rate Capping - Council Policy and the 2021-22 Revenue Statement, that Council resolve to rescind the General Rate Capping - Council Policy.

CARRIED

3.1.7 Corporate Services Confidential Report Recommended Adoption of Special Charges for 2021-22

The purpose of this Report is to provide to Council, for its consideration, the Special Rates and Charges for 2021-22 and to recommend their adoption at the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. C.T. Tillman

Seconded by: Cr. K.A. Maguire

That this Report be received and that:

1. Council recommends to the Special Meeting of Council Adopt 2021-22 Budget that the proposed 2021-22 Special Charges, pursuant to the provisions of the 2021-22 Revenue Policy - Council Policy and 2021-22 Revenue Statement, are adopted.

CARRIED

3.1.8 Corporate Services Confidential Report Recommended Adoption of 2021-22 Utility Charges

The purpose of this Report is to provide to Council, for its consideration the proposed 2021-22 Utility Charges and to recommend their adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. A.N. Smith

Seconded by: Cr. O.G. Moore

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with Chapter 4 Part 1 Local Government Act 2009 and the 2021-22 Revenue Policy - Council Policy and 2021-22 Revenue Statement, that Council resolve to adopt the 2021-22 Utility Charges.

CARRIED (8 to 1)

For: Cr. P.M. McVeigh, Cr. C.T. Tillman, Cr. O.G. Moore, Cr. M.J. James, Cr. I.J. Rasmussen, Cr. K.A. Maguire, Cr. K.A. Bourne, Cr. A.N. Smith

Against: Cr. P.T. Saxelby

3.1.9 Corporate Services Confidential Report Recommended Adoption of Rates and Charges and Special Charges Concessions 2021-22

The purpose of this Report is to provide to Council for its consideration the proposed Rates and Charges and Special Charges Concessions to apply for 2021-22 and to recommend its adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. C.T. Tillman

Seconded by: Cr. M.J. James

That this Report be received and that it is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with the provisions of the Revenue – Council Policy 2021-22 and the Revenue Statement 2021-22, Council resolves to adopt the granting of:

1. Council Pensioner Rate Concession

- (a) A Council Pensioner Rate Concession of 20% (up to a maximum of \$200 per annum) of gross rates and charges (except for Special Rates and Charges, Separate Rates and Charges, Emergency Management Levy Charges, Water Consumption Charges, Charges on the Land and Miscellaneous Fees and Charges) be provided to eligible pensioners in accordance with the State Government Pensioner Rate Subsidy Scheme in 2021-22. This Concession is provided pursuant to Sections 120(1)(a), 121(a) and 122(1)(b); and
- (b) A Council Pensioner Rate Concession of 20% (up to a maximum of \$200 per annum) be provided to occupants of independent living units at aged care facilities and retirement villages and who are also pensioners under Section 123(1) of the *Local Government Regulation 2012*. The concession will be provided to eligible pensioners where:
 - (i) part of the rates or charges that the Council considers is attributable to the part of the land where pensioners have a right to exclusive occupancy (Section 123(2) of the *Local Government Regulation 2012*), and
 - (ii) the land owner agrees to pass the benefit of the rebate on to the pensioners.

2. Mining or Quarrying Special Charges Concession

Pursuant to Sections 120(1)(c), 121(a) and 122(1)(b) of the *Local Government Regulation 2012* (the Regulation), Council resolves to grant a concession to a ratepayer who is a member of a stated class of ratepayers, as follows:

Stated class of ratepayers

The concession is granted to a ratepayer levied a special charge for road maintenance and/or road resealing and/or road reconstruction where the activity occurring on the rateable land, where the activity is the reason for the

levying of the special charge, is presently dormant. Those activities are either mining or quarrying.

Type of concession

The concession is by way of a rebate of the special charge for 2021-22 only.

Conditions

The concession is granted subject to the following conditions:

- a. The concession is granted only for the levied special charge in respect of the 2021-22 year.
- b. If the activity, that is the reason for the levying of the special charge, recommences during the course of 2021-22, this concession ceases and Council must levy the special charge for an amount calculated by subtracting from the 2021-22 special charge an amount equal to the number of days the mining or quarrying activities were not operating divided by the number of days in the year (365), multiplied by the 2021-22 special charge.

CARRIED

3.1.10 Corporate Services Confidential Report Recommended Adoption of Register of Cost Recovery Fees and Commercial Charges for 2021-22

The purpose of this Report is to provide to Council, for its consideration, the proposed Register of Cost Recovery Fees and Commercial Charges for 2021-22 and to recommend its adoption at the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. A.N. Smith

Seconded by: Cr. K.A. Bourne

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that Council resolves to adopt the proposed Register of Cost Recovery Fees and Commercial Charges for 2021-22.

CARRIED

3.1.11 Corporate Services Confidential Report Recommended Adoption of Procedures for Levying Rates and Charges 2021-22

The purpose of this Report is to provide to Council, for its consideration, the procedures for the Levying of Rates and Charges 2021-22 and to recommend its adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. P.T. Saxelby

Seconded by: Cr. K.A. Bourne

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with Chapter 4 Part 1 of the *Local Government Act 2009*, the provisions of the 2021-22 Revenue - Council Policy and 2021-22 Revenue Statement, Council resolve to adopt the procedures for Levying of Rates and Charges for 2021-22 on the following basis:

Description of Rates/Charges	Frequency	Basis
Differential General Rates	Half Yearly	50% of total for year
Special Charges	Half Yearly	50% of total for year
Separate Charges	Half Yearly	50% of total for year
Waste & Recycling Collection Charges	Half Yearly	50% of total for year
Environmental Waste Levy Charges	Half Yearly	50% of total for year
Water and Recycled Water Access Charges	Half Yearly	50% of total for year
Water and Recycled Water Volumetric Charges	Half Yearly	Based on Consumption
Water and Recycled Water Volumetric Charges (High Water Consumers as determined by Council)	No more than Bi-Monthly and no less than Half Yearly	Based on Consumption
Sewerage Charges	Half Yearly	50% of total for year

CARRIED

3.1.12 Corporate Services Confidential Report Recommended Adoption of Discount for Prompt Payment Rates and Charges 2021-22

The purpose of this Report is to provide to Council for its consideration the Discount for Prompt Payment of Rates and Charges for 2021-22 and to recommend the adoption of the discount to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. M.J. James

Seconded by: Cr. P.T. Saxelby

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that Council resolve to adopt, in accordance with Section 130 of the *Local Government Regulation 2012* and the provisions of 2021-22 Revenue - Council Policy and 2021-22 Revenue Statement, the proposed discounts are listed in the table below:

Rate/Charge	Discount Rate Applicable
General Rates (incl. Minimum General Rates)	5%
Water Charges incl. Access and Water Consumption Charges	5%
Recycled Water Charges incl. Access and Water Consumption Charges	5%
Sewerage Charges	5%
Environmental Waste Levy	5%
Waste/Recycling/Cleansing/Garbage/Refuse Collection & Disposal Charges, Rural/Commercial/Industrial Waste Charge	5%

These discounts shall apply when all relevant rates and charges, including any arrears and interest, are paid in full by the due date and time, being close of business of Council offices, or its agents, on the discount date which will be a day no less than 30 days after the date of issue of the Rates/Utility Charge Notice.

AMENDMENT NO. 1

MOVED by: Cr. O.G. Moore

Seconded by: Cr. C.T. Tillman

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that Council resolve to adopt, in accordance with Section 130 of the *Local Government Regulation 2012* and the provisions of 2021-22 Revenue - Council Policy and 2021-22 Revenue Statement, the proposed discounts are listed in the table below:

Rate/Charge	Discount Rate Applicable
General Rates (incl. Minimum General Rates)	10%
Water Charges incl. Access and Water Consumption Charges	10%
Recycled Water Charges incl. Access and Water Consumption Charges	10%
Sewerage Charges	10%
Environmental Waste Levy	10%
Waste/Recycling/Cleansing/Garbage/Refuse Collection & Disposal Charges, Rural/Commercial/Industrial Waste Charge	10%

These discounts shall apply when all relevant rates and charges, including any arrears and interest, are paid in full by the due date and time, being close of business of Council offices, or its agents, on the discount date which will be a day no less than 30 days after the date of issue of the Rates/Utility Charge Notice.

POINT OF ORDER

Cr. M.J. James requested the Mayor make a ruling as to whether the proposed Amendment should be a Foreshadowed Motion.

The Mayor ruled that it is an Amendment.

The **AMENDMENT NO. 1** was **PUT** and **LOST (2 TO 7)**

The **ORIGINAL MOTION** became the **SUBSTANTIVE MOTION** and was **PUT** and **CARRIED**

3.1.13 Corporate Services Confidential Report Recommended Adoption of Interest Charges on Overdue Rates 2021-22

The purpose of this Report is to provide to Council for its consideration the rate of interest to be charged on Overdue Rates and Charges in 2021-22 and to recommend its adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. P.T. Saxelby

Seconded by: Cr. A.N. Smith

That this Report be received, and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, Council resolves to adopt the application of interest at the maximum rate of 8.03% per annum be applied from 1 July 2021, on all rates and charges (excluding overdue gas accounts) which remain unpaid 30 days after the due date for payment.

CARRIED

3.1.14 Corporate Services Confidential Report Recommended Adoption of National Competition Policy Compliance - Council Policies for 2021-22

The purpose of this Report is to provide to Council, for its consideration:

1. The following Policies and for Council to recommend their adoption to the Special Meeting of Council Adopt 2021-22 Budget:
 - The 2021-22 Code of Competitive Conduct - Council Policy; and
 - The 2021-22 Dividend Payment - Council Policy.
2. The proposed 2021-22 Dividend Payments and 2021-22 Community Services Obligations and recommend their adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. A.N. Smith

Seconded by: Cr. K.A. Maguire

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that:
 - a. Council resolve to adopt the proposed 2021-22 Code of Competitive Conduct - Council Policy.
 - b. Council resolve to apply a Community Service Obligation Payment to the following businesses during 2021-22:
 - i. Water,
 - ii. Waste Management, and
 - iii. Saleyards.
 - c. Council resolve to adopt the 2021-22 Dividend Payment - Council Policy, as proposed, and
 - d. Council resolve to receive dividend payments from the following businesses during 2021-22:
 - i. Commercial Works,
 - ii. Gas,
 - iii. Sewerage,
 - iv. Quarry, and
 - v. Washdown Bays.

CARRIED

3.1.15 Corporate Services Confidential Report Recommended Adoption of Debt - Council Policy for 2021-22

The purpose of this Report is to provide to Council, for its consideration, the 2021-22 Debt - Council Policy for the budget year and the subsequent nine (9) financial years and to recommend its adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. K.A. Bourne

Seconded by: Cr. A.N. Smith

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that, in accordance with Section 192 of the *Local Government Regulation 2012*, Council resolve to adopt the proposed 2021-22 Debt - Council Policy.

CARRIED

3.1.16 Corporate Services Confidential Report Recommended Adoption of Estimated Position 30 June 2021 and Financial Analysis

The purpose of this Report is to provide to Council, for its consideration, the Statement of Estimated Financial Position and to recommend its adoption at the Special Meeting of Council Adopt 2021-22 Budget. The document also provides an analysis of variations between the 2021-22 Budget and the 2020-21 Revised Budget and 2020-21 Estimated Position.

COUNCIL RESOLUTION

MOVED by: Cr. I.J. Rasmussen

Seconded by: Cr. A.N. Smith

That this Report be received and that:

1. It is recommended to the Special Meeting of Council Adopt 2021-22 Budget that the Statement of Estimated Financial Position which includes the Financial Operations and Financial Position of Council for 2020-21 be adopted.

CARRIED

3.1.17 Corporate Services Confidential Report Recommended Adoption of the 2021-22 Rates and Charges Collection - Council Policy

The purpose of this Report is to provide to Council, for its consideration, the 2021-22 Rates and Charges Collection - Council Policy and to recommend its adoption to the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. I.J. Rasmussen

Seconded by: Cr. A.N. Smith

That this Report be received and that it be recommended to the Special Meeting of Council Adopt 2021-22 Budget that:

1. Council resolve to adopt the 2021-22 Rates and Charges Collection - Council Policy, and
2. Pursuant to Section 257 of the *Local Government Act 2009*, Council resolve to delegate to the Chief Executive Officer all powers detailed in the 2021-22 Rates and Charges Collection - Council Policy, including the power under Section 134 of the *Local Government Regulation 2012*, to recover rates and charges by bringing Court proceedings for a debt.

CARRIED

3.1.18 Corporate Services Confidential Report Recommended Adoption of 2021-22 Budget including the Long-Term Financial Plan

The purpose of this Report is to recommend the 2021-22 Budget and the 2021-22 Long-Term Financial Plan, which has been prepared in accordance with the requirements of sections 169 and 171 of the *Local Government Regulation 2012*, for adoption at the Special Meeting of Council Adopt 2021-22 Budget.

COUNCIL RESOLUTION

MOVED by: Cr. I.J. Rasmussen

Seconded by: Cr. K.A. Maguire

That this Report be received and that:

1. the 2021-22 Budget, prepared in accordance with the requirements of section 169 of the *Local Government Regulation 2012*, is recommended for adoption at the Special Meeting of Council Adopt 2021-22 Budget;
2. the 2021-22 Long-Term Financial Plan, prepared in accordance with the requirements of Sections 169 and 171 of the *Local Government Regulation 2012*, is recommended for adoption at the Special Meeting of Council Adopt 2021-22 Budget; and
3. In accordance with section 169 (6) and (7) of the *Local Government Regulation 2012*, Council notes the budgeted increase in total rates and utility charges compared to the Original and Revised Budget.

CARRIED

4. MEETING CLOSURE

The chairperson declared the meeting closed at 12.16pm.

Title **Executive Services Mayoral Report May 2021**

Date 16 June 2021

Responsible Manager R. Musgrove, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the month of May 2021.

Link to Corporate Plan

Strategic Priority: Active Vibrant Communities

- We are a region without boundaries, united in community pride.
- Our community members are the loudest advocates for what's great about our region.
- Our social, cultural and sporting events are supported locally and achieve regional participation.
- Our parks, open spaces, and community facilities are well utilised and connect people regionally.
- A recognised culture of volunteerism is active throughout our communities.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted

Background Information

Nil

Report

Meetings, delegations and forums attended by the Mayor during the month of May 2021:

4 May 2021	<ul style="list-style-type: none"> • Citizenship Ceremony • Councillor Information Sessions 	Chinchilla Chinchilla
5 May 2021	<ul style="list-style-type: none"> • Councillor Information Sessions • Dalby Chamber of Commerce - Business After Hours 	Dalby Dalby
6 May 2021	<ul style="list-style-type: none"> • Ministerial Breakfast 	Dalby
7 May 2021	<ul style="list-style-type: none"> • Meet Warren Buckley QFES • Boardroom Briefing - With the CEO of Trade and Investment Queensland (TIQ), Paul Martyn 	Toowoomba
8 May 2021	<ul style="list-style-type: none"> • Bunya Mountains Community Association Inc meeting 	Bunya Mountains
10 May 2021	<ul style="list-style-type: none"> • AgForce Meeting • Water Infrastructure and Community Housing Projects meeting • Development Assessment Panel Meeting 	Zoom Dalby Dalby
17 May 2021	<ul style="list-style-type: none"> • Planning and Pre Agenda Meeting 	Dalby

18 May 2021	<ul style="list-style-type: none"> Charlton Fire and Rescue Station Opening and Appliance Handover Minister Meet Up at the AgTech and Logistics Hub 	Charlton Wellcamp
19 May 2021	<ul style="list-style-type: none"> Tara Works Depot Breakfast Ordinary Meeting of Council Networking Night - Minister Stirling Hinchliffe and SQCT Board 	Tara Tara Toowoomba
20 May 2021	<ul style="list-style-type: none"> Jimbour School 150 Year Celebrations meeting 	Jimbour
24 May 2021	<ul style="list-style-type: none"> Energy Week Conference Media Interview - Triple M 	Melbourne Phone
25 May 2021	<ul style="list-style-type: none"> Energy Week Conference 	Melbourne
27 May 2021	<ul style="list-style-type: none"> Development Assessment Panel Meeting 	Phone
31 May 2021	<ul style="list-style-type: none"> Monthly Meeting with Origin LGAQ Natural Assets and RNM Advisory Group Meeting 	Brisbane Brisbane

Consultation (Internal/External)

Nil

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The forgoing represents activities undertaken by the Mayor during the month of May 2021.

Attachments

Nil

Authored by: Hailey Wex, EXECUTIVE OFFICER TO THE MAYOR

Title (030.2021.100.001) Community and Liveability Report Development Application Material Change of Use for Medium Impact Industry and Warehouse at 92 Yumborra Road Dalby General Petroleum Oil Tools C/- Precinct Urban Planning

Date 8 June 2021

Responsible Manager T. Summerville, PLANNING AND ENVIRONMENT MANAGER

Summary

The purpose of this Report is for Council to decide the proposed development for Material Change of Use to establish a Medium Impact Industry and Warehouse on land described as Lot 1 on RP176287, situated at 92 Yumborra Road, Dalby.

Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and that:

1. The application for Material Change of Use to establish Medium Impact Industry and Warehouse on land described as Lot 1 on RP176287 and situated at 92 Yumborra Road, Dalby, be approved, subject to the following conditions:

APPROVED PLANS AND DOCUMENTS

1. The development shall be carried out generally in accordance with the Approved Plans and Documents listed below, subject to and modified by the conditions of this approval:

Drawing No: Job No. 00071/20, Sheet 1 of 6, Issue D

Description: Existing Site Plan, prepared by Martin Building Design, dated 12-02-21

Drawing No: Job No. 00071/20, Sheet 2 of 6, Issue D

Description: Existing Site Plan, prepared by Martin Building Design, dated 12-02-21

Drawing No: Job No. 00071/20, Sheet 3 of 6, Issue D

Description: Turning Path, prepared by Martin Building Design, dated 12-02-21

Drawing No: Job No. 00071/20, Sheet 4 of 6, Issue D

Description: Warehouse 1 Floor Plan, prepared by Martin Building Design, dated 12-02-21

Drawing No: Job No. 00071/20, Sheet 5 of 6, Issue D

Description: Warehouse 2 Floor Plan, prepared by Martin Building Design, dated 12-02-21

Drawing No: Job No. 00071/20, Sheet 6 of 6, Issue D
Description: Elevations, prepared by Martin Building Design, dated 12-02-21

Drawing No: Job No. 200321, Plan No. 100, Revision B
Description: Site Plan, prepared by Baker Rossow Consulting Engineers, dated 12.02.2021

Document No: 21020110_R01_V03
Description: Riverine Hydraulic Impact Assessment, 92 Yumborra Road, Dalby, prepared by Water Technology Pty Ltd, dated 18 January 2021

Document: Memorandum, prepared by Water Technology Pty Ltd, dated 16 February 2021

2. Where there is any conflict between the conditions of this development approval and the details shown on the Approved Plans and Documents, the conditions of this development approval must prevail.
3. The Approved Plans are to be amended in accordance with the conditions of this approval as outlined below:
 - 3.1 Provide an amended Site Plan illustrating:
 - 3.1.1 car parking spaces 11 to 26 relocated to an area adjacent to the proposed Warehouse or proposed Shed, as required by Condition 40;
 - 3.1.2 provision of 1 person with a disability (PWD) car parking space located with easy access to the proposed Office/Staff building, as required by Condition 39; and
 - 3.1.3 the amended Site Plan must be prepared by a suitably qualified professional and must be endorsed by Council prior to lodgement of a Development Permit for Building Works for the proposed Shed and proposed Warehouse which are being constructed as part of Stage 2 of the development.
4. The following further Development Permits must be obtained prior to commencement of any work associated with the process:
 - 4.1 Plumbing Work; and
 - 4.2 Building Work.

APPROVED DEVELOPMENT

5. The approved development is a Material Change of Use for Medium Impact Industry and Warehouse as shown on the Approved Plans.
6. The development is to occur over 2 stages, as shown on the Approved Plans.
7. Conditions within this approval are applicable to each Stage of the development, unless otherwise specified.

COMPLIANCE, TIMING AND COSTS

8. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
9. All costs associated with compliance with these conditions shall be the responsibility of the developer unless otherwise noted.

FEES AND CHARGES

10. All fees, rates, interest and other charges levied on the property, shall be paid in full, in accordance with the rate at the time of payment.

INFRASTRUCTURE CHARGES

11. All infrastructure charges including those associated with Council's Stormwater, Transport and Parks Networks are now levied under the *Planning Act 2016*. As required under Section 119 of the *Planning Act 2016*, a separate Infrastructure Charges Notice for each Stage is attached.

MAINTENANCE

12. The development (including landscaping, parking, driveways and other external spaces) shall be maintained in accordance with the Approved Plans, subject to and modified by any conditions of this approval.
13. The site shall be maintained in a clean and orderly state at all times, to Council's satisfaction.

LIGHTING

14. Direct lighting or lighting must not exceed 8.0 lux at 1.5 metres beyond the boundary of the site.
15. Outdoor lighting of the development shall mitigate adverse lighting and illumination impacts by:
 - 15.1 providing outdoor lighting that is designed, installed and regulated in accordance with the parameters outlined in Australian Standard 1158.1.1 – Control of Obtrusive Effects of Outdoor Lighting;
 - 15.2 installation of outdoor lighting that:
 - 15.2.1 provides graduated intensity lighting with lower level brightness at the perimeter of the subject land and higher intensities at the centre of the subject land; and
 - 15.2.2 is directed onto the subject land and away from neighbouring properties; and
 - 15.2.3 uses shrouding devices to preclude light overspill onto surrounding properties where necessary.

VISUAL AND GENERAL AMENITY

16. Any graffiti on the buildings must be removed.
17. The buildings and the site must be maintained in a clean and tidy manner at all times.
18. All declared weeds and pests must be removed from the subject land and the subject land kept clear of such nuisance varieties at all times during the course of development work and any ensuing defects liability period.

REFUSE STORAGE AREAS

19. Refuse bin storage areas must be screened from public view. Where bin storage occurs outside any buildings, such storage areas shall be screened with a minimum 1.5 metre high solid screen fence or wall.

WASTE MANAGEMENT

20. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Waste Reduction and Recycling Act 2011*.

21. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

ENGINEERING WORKS

22. Submit to Council for approval, an amended site layout addressing any requirements specified in the approval conditions, prior to commencement of any works.
23. Undertake Engineering designs and construction in accordance with Council's Planning Scheme, Development Manual and Standard Drawings, and relevant Australian Standards.
24. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that earth work has been undertaken in accordance with the Approved Plans and in accordance with the Approved Document Riverine Hydraulic Impact Assessment dated 18 January 2021 and Memorandum dated 16 February 2021, prepared by Water Technology Pty Ltd, prior to commencement of the use.
25. Be responsible for the full cost of any alterations necessary, to easements and/or other public utility installations in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

26. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
27. Repair all damage incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of work associated with the development.

STORMWATER MANAGEMENT

28. Provide stormwater management generally in accordance with Approved Site Plan No. 100, Revision B, prepared by Baker Rossow Consulting Engineers, dated 12 February 2021, except as altered by conditions of this development approval.
29. Provide drainage works to divert any stormwater run-off falling on-site from the proposed land application area of the on-site waste disposal system.
30. Ensure that adjoining properties and roadways are protected from ponding as a result of any site works undertaken.

FLOODING - GENERAL

31. Provide habitable areas and areas associated with the storage of hazardous chemicals and all control panels of critical services built at a minimum 300mm above the defined flood level.
32. Undertake earthworks on-site in accordance with the Approved Plans and in accordance with the Approved Documents Riverine Hydraulic Impact Assessment dated 18 January 2021 and Memorandum dated 16 February 2021, prepared by Water Technology Pty Ltd.

WATER SUPPLY

33. Connect the development to Council's reticulated water supply system via a single connection.

ON-SITE WASTEWATER DISPOSAL

34. Connect the development to an on-site wastewater disposal system, in accordance with AS1547 and the Queensland Plumbing and Waste Water Code.
35. Obtain a Development Permit for Plumbing Work for the on-site sewerage treatment system.

VEHICLE ACCESS

36. Upgrade the western crossover on the Yumborra Road frontage to a rural access standard in accordance with Council's Standard Drawing No. R-007, with a two coat bitumen seal or other approved alternative.

PARKING AND ACCESS - GENERAL

37. Provide a minimum of 9 on-site car parking spaces including a minimum of 1 person with disability (PWD) car parking space for Stage 1 of the development.
38. Provide a minimum of 29 on-site car parking spaces including a minimum of 3 person with disability (PWD) car parking spaces located with easy access to the proposed buildings for Stage 2 of the development.
39. Provide 1 person with disability (PWD) car parking space located with easy access to the proposed Office building.
40. Relocate car parking spaces 11 to 26 to an area adjacent to the proposed Warehouse or proposed Shed.
41. Provide PWD car parking spaces designed and line marked in accordance with AS2890.6 Off-street Parking for People with Disabilities.
42. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
43. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

PARKING AND ACCESS - SERVICING

44. Design along the route to and from all facilities and the external road network, all access driveways, circulation driveways, parking aisles and the like with a layout that accommodates the turning movements of an Articulated Vehicle and ensure that all vehicles enter and exit the site in a forward direction.
45. Ensure loading and unloading operations are conducted wholly within the site.
46. Maintain existing crossovers during the use of the approved development.

WASH DOWN BAY

47. Obtain a Plumbing Approval from Council, and the relevant inspections are to be undertaken prior to commencement of construction.
48. Do not release contaminants or contaminated water directly or indirectly from the premises or to the ground or groundwater at the premises, except for:
 - 48.1 uncontaminated overland stormwater flow;
 - 48.2 uncontaminated stormwater to the stormwater system;

- 48.3 contaminants released to the sewer under and in accordance with a Trade Waste Permit granted by the Local Government under the *Sewerage and Water Supply Act 1949*; or
- 48.4 other water following treatment through an oil/silt interceptor trap or separator.
- 49. Releases to water must not cause any visible oil slick or other visible evidence of oil or grease, nor contain visible grease, scum, litter or floating oil.
- 50. The business must ensure that:
 - 50.1 maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;
 - 50.2 any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and
 - 50.3 incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).
- 51. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.
- 52. Where regulated waste is removed from the premises, records must be kept of the following:
 - 52.1 the date, quantity and type of waste removed;
 - 52.2 the name of the waste transporter and/or disposal operator who removed the waste; and
 - 52.3 the intended treatment/disposal destination of the waste.

ELECTRICITY AND TELECOMMUNICATIONS

- 53. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

- 54. Do not undertake any earthworks except for works approved under this Development Permit without a further approval from Council.
- 55. Undertake any approved earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL - GENERAL

- 56. Undertake erosion and sediment control during construction work in accordance with Council's Standard Drawing No's D-005 (Rev A), D-006 (Rev A) and D-007 (Rev A) as applicable.
- 57. Ensure that all reasonable action is taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- 58. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ENVIRONMENTAL HEALTH

- 59. Undertake operations and construction work associated with this development to the requirements of Council, including the following:

- 59.1 do not cause nuisance to adjoining residents by the way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours;
 - 59.2 remove immediately, any material spilled or carried onto existing roads to avoid dust nuisance and ensure traffic safety; and
 - 59.3 do not carry out work on Sundays or Public Holidays (unless approved otherwise by Council).
60. Do not release contaminants or contaminated water directly or indirectly from the land subject to this approval, or to the ground or groundwater at the land subject to this approval, except for:
- 60.1 uncontaminated overland stormwater flow; and
 - 60.2 uncontaminated stormwater to the stormwater system.

WORKS ON COMPLETION INSPECTION

- 61. Upon completion of the work and prior to commencement of the use, submit to Council, a written request stating that all approved work has been completed and ready for Council inspection.
- 62. Prior to commencement of the use, undertake any rectification work as directed by Council's Officers.

ADVISORY NOTES

NOTE 1 - Relevant Period

*"A part of a development approval lapses at the end of the following period (the **currency period**)—*

- (a) *for any part of the development approval relating to a material change of use—if the first change of use does not happen within—*
 - (i) *the period stated for that part of the approval; or*
 - (ii) *if no period is stated—6 years after the approval starts to have effect."*

NOTE 2 - Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships' website www.datsip.qld.gov.au.

NOTE 3 - General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4 - General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5 - Property Note (Audit of Conditions)

An inspection of the property to ascertain compliance with conditions will be undertaken three (3) months after the approval takes effect. If the works are completed prior to this time, please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

NOTE 6 - Duty to Notify of Environmental Harm

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Western Downs Regional Council.

A P P E A L R I G H T S

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against decisions about a development application are set out in Chapter 6, Part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see Chapter 6, Part 2 of the *Planning Act 2016*).

"Chapter 6 Dispute Resolution

Part 1 Appeal Rights

229 Appeals to Tribunal or P&E Court

- (1) *Schedule 1 states -*
 - (a) *matters that may be appealed to -*
 - (i) *either a tribunal or the P&E Court; or*
 - (ii) *only a tribunal; or*
 - (iii) *only the P&E Court; and*
 - (b) *the person -*
 - (i) *who may appeal a matter (the **appellant**); and*
 - (ii) *who is a respondent in an appeal of the matter; and*
 - (iii) *who is a co-respondent in an appeal of the matter; and*
 - (iv) *who may elect to be a co-respondent in an appeal of the matter.*
- (2) *An appellant may start an appeal within the appeal period.*
- (3) *The **appeal period** is -*
 - (a) *for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or*
 - (b) *for an appeal against a deemed refusal - at any time after the deemed refusal happens; or*
 - (c) *for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or*
 - (d) *for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or*

(e) for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...

...(g) for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.

Note - See the P&E Court Act for the Court's power to extend the appeal period."

Background Information

The relevant background information to this application is as follows:

Application No: 030.2021.100.001	Assessment No: 1069	Keywords Index: LG7.6.1
Assessing Officer:	Kym Bannerman PLANNING OFFICER DEVELOPMENT ASSESSMENT	
PART 1: APPLICATION		
Applicant:	General Petroleum Oil Tools, C/- Precinct Urban Planning	
Owner:	Blu Stal Oil & Gas Services Pty Ltd atf Melissa Cavallaro Family Trust	
Site Address:	92 Yumborra Road, Dalby	
Site Area:	1.584ha	
Real Property Description:	Lot 1 on RP176287	
Proposed Development:	Medium Impact Industry and Warehouse	
Level of Assessment:	Impact	
Type of Application:	Material Change of Use	
Relevant Planning Scheme:	Western Downs Planning Scheme 2017 incorporating Amendment 1	
Zone:	Medium Impact Industry	
Precinct:	N/A	
Overlays:	<div><div><div>• Airport Environs</div><div>• Flood Hazard</div><div>• Natural Resources</div><div>• Stormwater Overland Flow</div></div><div><div>-</div><div>-</div><div>-</div><div>-</div></div><div>OLS Approach Limitation Low, Medium and High Agricultural Land Class A Minor Flow Path</div></div>	
Pre-lodgement Meeting:	No	
Application Lodgement Date:	17/02/2021	
Properly Made Application:	Yes	Date: 17/02/2021
Confirmation Notice Issued:	Yes	Date: 11/03/2021
PART 4: PUBLIC NOTIFICATION		
Start Date:	Yes	Date: 01/04/2021
Notice of Compliance Received:	Yes	Date: 30/04/2021
Submissions:	One (1) properly made	
PART 5: DECISION PERIOD		
Date Commenced:	04/05/2021	
Decision Due Date:	22/06/2021	
Extension Requested by Council:	Yes, 1 business day, in order for decision at Ordinary Meeting	
Decision Due Date:	23/06/2021	

Report

1. Subject Site

The property is described as Lot 1 on RP176287, located at 92 Yumborra Road, Dalby, and has a total area of 1.584ha. The Airport Environs, Flood Hazard, Natural Resources and Stormwater Overland Flow Path Overlay Codes impact the land.

The site has sole frontage to Yumborra Road and is currently developed with an industrial building, Caretaker's residence and hardstand external storage area occupied by the existing business, General Petroleum Oil Tools. General Petroleum Oil Tools is a company that sells and maintains drilling and rigging equipment.

The subject site is currently serviced by reticulated water supply but is outside Council's reticulated sewerage network area.

The subject site is located within an established industrial area and is surrounded by a mix of industrial uses including the Dalby Saleyards directly opposite.

The site benefits from current Development Approval 030.2009.37.001 for a Material Change of Use to establish a Service Industry dated 17 July 2009 (Negotiated Decision Notice). This approval authorised construction of the existing industrial shed at the eastern end of the site and gave approval to the on-site dwelling as a Manager's residence.

2. Proposal

The proposal seeks approval for a Material Change of Use for a Medium Impact Industry and Warehouse. The proposal involves a material increase in the intensity or scale of the existing use of the premises, as well as commencement of a new use on the premises.

The development will be staged as follows:

Stage 1: Development Permit for Material Change of Use for a Warehouse to formalise the use of the existing hardstand area on the western portion of the site for laydown/external storage purposes for the applicant's current operations on this site.

Stage 2: Development Permit for Medium Impact Industry for the construction of 2 industrial sheds for workshop purposes on the western portion of the site and conversion of the existing Manager's residence to a site office/staff room.

Stage 1 of the development seeks to formalise the use of hardstand areas at the western end of the site as external storage and laydown areas. Stage 2 of the development seeks approval for the construction of 2 workshop buildings at the western end of the site as an extension to the maintenance, servicing and repair operations undertaken by General Petroleum Oil Tools at this location. As part of this component of the proposal, the applicant is also seeking to convert the existing Manager's residence into a site office, staff amenities and first aid room.

In relation to the 2 new industrial workshop buildings, the western shed will have a floor area of 371.8m² and a building height of 5.6m. This building will include an office/reception area and staff amenities at the front of the buildings and workshop area for the balance. The eastern shed will have a floor area of 484.8m² and a building height of 6.6m. This building will be used for workshop purposes and includes an internal loading/unloading area with a covered storage area and vehicle wash bay at the rear.

The conversion of the existing Manager's residence to a site office allows the building to provide offices, staff room, amenities and first aid room with no changes to the external appearance of the building.

The existing approved industrial shed and Manager's residence required provision of 9 on-site car parking spaces. The current development application retains those car parking spaces and provides an additional 20 spaces, with a total of 29 spaces to be provided on-site.

3. Assessment

The following are the Assessment Benchmarks applying to this development:

ASSESSMENT MATTERS		
Assessment Benchmarks	<p>The development was assessed against the following Assessment Benchmarks:</p> <ul style="list-style-type: none"> ▪ Western Downs Planning Scheme 2017 incorporating Amendment 1 <ul style="list-style-type: none"> • Strategic Plan • Medium Impact Industry Zone Code • Airport Environs Overlay Code • Flood Hazard Overlay Code • Natural Resources Overlay Code • Stormwater Overland Flow Path Overlay Code • Infrastructure Services Code • Transport, Access and Parking Code 	
Reasons for Decision	<p>The development was assessed against all of the Assessment Benchmarks listed above and complies with all of these with the exceptions listed below.</p>	
	Assessment Benchmark	Response
	Medium Impact Industry Zone Code	
	<p>AO7</p> <p>External walls on a road frontage have a maximum unarticulated length of 15 metres.</p>	<p>The proposed western shed generally complies, as it will have an external wall width of 15.3m and includes a mix of building materials (horizontal and vertical profile), window hoods and shade devices to provide visual interest when viewed from the street.</p> <p>The eastern shed has an external wall with a length of 16.3m and makes provision for a mix of building materials (horizontal and vertical profile) on this façade. It is acknowledged that there will be a number of buildings along this frontage at completion of Stage 2, including substantial areas of landscaping along the property frontage, particularly around the site residence.</p> <p>The combination of these factors ensures the bulk and scale of the development will not dominate the street frontage.</p>
	Stormwater Overland Flow Path	
	<p>Where for Material Change of Use or Building Work</p> <p>AO2.1</p> <p>No buildings are located within a Major Flow Path or Minor Flow Path identified on Stormwater overland flow path overlay maps (OM-012).</p> <p>AO2.2</p> <p>Design levels for buildings must comply with the flood immunity standards specified in Table 8.2.11.2 and Table 8.2.11.3 where within a Major Flow Path or Minor Flow Path or associated</p>	<p>The subject site includes a Minor and Major Stormwater Overland Flow Path. Council's Consultant Development Engineer has reviewed the application and provided conditions to ensure stormwater is appropriately managed.</p> <p>Specifically, the conditions require that the applicant provide stormwater management generally in accordance with Approved Site Plan No. 100, Revision B, prepared by Baker Rossow Consulting Engineers, dated 12 February 2021. This Plan includes details of proposed roofwater dispersion device or similar, discharging sheet flow into the existing Yumborra Road table drain. The applicant is also required to ensure that adjoining properties and roadways are protected from ponding as a result of any site works undertaken.</p>

	<p>buffer areas identified on Stormwater overland flow path overlay maps (OM-012).</p> <p>Note - Refer to SC6.2 – Planning Scheme Policy 1 – Design and Construction Standards for definition of development type categories identified in Table 8.2.11.2.</p> <p>AO2.5</p> <p>Filling above ground level is not undertaken in Major Flow Paths or Minor Flow Paths identified on Stormwater overland flow path overlay maps (OM-012).</p>	<p>Council's Compliance team is currently investigating fill being placed on adjoining sites and associated ongoing drainage issues and will continue to investigate this matter separately from the development assessment process.</p>
	Transport Access and Parking Code	
	<p>AO1.3</p> <p>A maximum of two (2) vehicle crossovers per lot where frontage exceeds 15 metres.</p>	<p>There are 2 existing sealed accesses to Yumborra Road and an unformed access at the western end of the frontage which is proposed to be upgraded as part of this application. The subject site is a large industrial allotment with a site area of 1.584ha and a frontage of approximately 180m to Yumborra Road. The accesses are evenly distributed between 60m and 70m apart, which is considered sufficient for an industrial area and will not result in traffic safety or circulation issues.</p>
	<p>AO4</p> <p>Car parking is provided in accordance with the requirements identified in Table 9.4.5.2 – Car parking generation rates and service vehicle requirements.</p> <p>Note - Car parking rates are to be rounded up to the nearest whole number.</p>	<p>Table 9.4.5.2 nominates the following rate for the proposed uses:</p> <ul style="list-style-type: none"> • Warehouse – 1 space per 100m² GFA • Medium Impact Industry – 1 space per employee plus 1 space per 100m² of gross floor area. <p>The existing approved industrial shed required 9 on-site car parking spaces.</p> <p>This application includes 1,031m² of gross floor area (GFA) for Medium Impact Industry uses which includes conversion of the Manager's residence that formed part of the original approval. The development makes provision for 20 additional on-site car parks (total of 29 spaces) which is considered sufficient for the additional GFA and allows for up to 10 additional staff on-site.</p>
	<p>AO7</p> <p>Bicycle parking is to be provided in accordance with the requirements identified in Australian Standards AS2890.3 and AUSTROADS Guide to Traffic Management Part 11: Parking.</p>	<p>The nature of the use and location of the site does not generate the demand for bicycle storage.</p>

3.1 Assessment against the Western Downs Planning Scheme 2017 incorporating Amendment 1

▪ Strategic Plan

The proposed development is considered to comply with the Outcomes sought in the Strategic Plan as outlined below.

"Strategic Outcome 3.3.1 - Liveable Communities and Housing

- (4) *The settlement pattern provides opportunities for industrial growth to cater for the increase in local businesses required to service the needs of the resource and agricultural sectors. Industrial development is directed to areas separated from land uses that are considered to be sensitive or at risk from the impacts of industrial activity. Industrial land is located in accessible locations supported by transport infrastructure and necessary urban services to efficiently service the needs of the community."*

Complies

The development seeks to provide extensions to industrial activities in an established industrial area within the Town of Dalby that is zoned for industrial purposes and connected to urban infrastructure.

The development has been designed to ensure it positively integrates with surrounding industrial development and is not located in a residential area nor would it rely on the residential street network.

"Strategic Outcome 3.3.7 - Safe Communities, 3.3.7.1 Specific Outcomes

- (1) *Development is designed and located to minimise the risk to human safety from natural hazards such as bushfire, flooding or landslide.*

Complies

The site is constrained by flood hazard, however, the application is supported by a Riverine Hydraulic Impact Assessment that confirms the proposed bulk earthworks for the new industrial sheds will comply with flood immunity requirements and will not result in the worsening of flood impacts on adjoining properties or infrastructure.

"Strategic Outcome 3.3.9 - Industrial Land Use and Development

- (1) *The Western Downs accommodates a broad range of industrial and manufacturing activities in locations where harmful impacts of industrial activities on community health can be managed."*

Complies

The development seeks to provide extensions to industrial activities in an established industrial area within the Town of Dalby that is zoned for industrial purposes connected to urban infrastructure.

▪ Medium Impact Industry Zone Code

- Both a Warehouse and a Medium Impact Industry use are identified as Consistent uses within the Medium Impact Industry Zone Code.

- The development complies the Acceptable Outcomes relating to building height, site coverage, building setbacks and landscaping.
- **Airport Environs Overlay Code**
 - The subject site is identified as being within the OLS Approach Limitation Area and the OLS Conical Limitation Area.
 - The proposed building has a height of 6.6m and therefore complies with the requirements of the Code.
- **Flood Hazard Overlay Code**
 - The subject site is identified as containing portions of Low, Medium and High Flood Hazards on the Flood Hazard Overlay Map.
 - The proposed Sheds and access to the Sheds are located outside the High Flood Hazard Area.
 - The applicant provided a Riverine Hydraulic Impact Assessment for the proposed filling prepared by Water Technology Pty Ltd which concludes that:
"the results of the hydraulic impact assessment indicate the proposed filling will not cause a worsening of flooding on adjacent properties and infrastructure and should be readily accepted by WDRC."
- **Natural Resources Overlay Code**
 - The site is identified as Agricultural Land Class A.
 - The Acceptable Outcomes applicable to sites on Agricultural Land are only applicable to Material Change of Use development on sites included in the Rural Zone. As the site is located within the Medium Impact Industry Zone, assessment against the Code is not applicable in this instance.
- **Stormwater Overland Flow Path Overlay Code**
 - The subject site is identified as containing Minor and Major Stormwater Overland Flow Paths.
 - Council's Consultant Development Engineer has reviewed the application and provided conditions to ensure stormwater is appropriately managed. Specifically, the conditions require that the applicant provide stormwater management generally in accordance with Approved Site Plan No. 100, Revision B, prepared by Baker Rossow Consulting Engineers, dated 12 February 2021. This Plan includes details of the proposed roofwater dispersion device or similar, discharging sheet flow into the existing Yumborra Road table drain.
 - The applicant is also required to ensure that adjoining properties and roadways are protected from ponding as a result of any site works undertaken.
- **Transport Access and Parking Code**
 - The 3 existing accesses to Yumborra Road will be maintained. The site has a frontage length of 180m to Yumborra Road. The accesses are evenly distributed across the site's frontage and separation distance is between 60m and 70m which is considered sufficient for an industrial area.

- The Code requires provision of on-site car parking spaces adequate for the expected demand. Table 9.4.5.2 nominates the following rate for the proposed uses:
 - Warehouse – 1 space per 100m² GFA
 - Medium Impact Industry – 1 space per employee plus 1 space per 100m² of gross floor area.

The existing approved industrial shed required 9 on-site car parking spaces.

Stage 2 of the application includes 1,031m² of GFA, comprising the 371.8m² proposed Shed, and the 484.8m² proposed Warehouse/Industrial Shed and conversion of the 175m² Manager's residence that formed part of the original approval. The development makes provision for 20 additional on-site car parks (totalling 29 spaces) which is considered sufficient for the additional GFA and allows for up to 10 additional staff on-site.

- Conditions have been included requiring car parking spaces 11 to 26 be relocated to an area adjacent to the proposed Warehouse or proposed Shed and for a PWD car parking space to be located with easy access to the proposed Office building. The relocation of spaces 11 to 26 is considered necessary, as the location nominated on the proposal plan would require visitors/staff to have to walk through the manoeuvring area of trucks. A discussion was had with the applicant regarding this, and the applicant advised that they were prepared to have any future Development Permit conditioned to address the car parking matters.

▪ **Infrastructure Services Code**

- The subject site is located within an urban locality with access to reticulated water, electricity and telecommunication services.
- The development has been conditioned to ensure the on-site wastewater disposal system is appropriately designed and approved in accordance with the *Plumbing and Drainage Act*. The development is considered to comply with the Infrastructure Services Code.

4. Other Matters

4.1 Public Notification

The application for Material Change of Use was Impact Assessable, as the site includes a portion of High Flood Hazard.

Public Notification was undertaken in accordance with the requirements of the *Planning Act 2016* and Development Assessment Rules.

The applicant:

- published a notice in the Dalby Herald (digital) on 1 April 2021;
- placed notices on the frontage of the land on 1 April 2021 until 20 April 2021; and
- notified the adjoining land owners on 30 March 2021.

One properly made submission was received in relation to the proposed development. The concerns raised by the submitter and the Planning Officer's response are outlined in the table below:

Submitter's Concerns	Planning Comments
<p><i>"The main concerns with the proposal lay predominantly with water runoff into my property which is already a significant issue. Currently water flows off 92 Yumborra Road into our property before it flows into the natural watercourse. We don't believe that it should be our responsibility to have the expense of drainage of water across our land to the green zone.</i></p> <p><i>Unrelated to this issue, we already have similar problems from neighbouring blocks built up on our eastern boundary."</i></p>	<p>Council's Consultant Development Engineer has reviewed the application and has provided conditions to ensure stormwater is appropriately managed.</p> <p>Specifically, the condition requires that the applicant provide stormwater management generally in accordance with the Approved Site Plan No. 100, Revision B, prepared by Baker Rossow Consulting Engineers, dated 12 February 2021. This Plan includes details of the proposed roofwater dispersion device or similar, discharging sheet flow into the existing Yumborra Road table drain. The applicant is required to ensure that adjoining properties and roadways are protected from ponding as a result of any site works undertaken.</p> <p>Council's Compliance team is currently investigating fill being placed on adjoining sites and associated ongoing drainage issues and will continue to investigate this matter separately from the development assessment process.</p>

Consultation (Internal/External)

Internal

Council's Consultant Development Engineer has assessed the proposed development application and has provided conditions where applicable.

Council's Principal Planner and Planning and Environment Manager have reviewed the Report and provided comments where necessary.

Legal/Policy Implications (Justification if applicable)

An applicant may elect to appeal against Council's decision in accordance with the relevant Section of the *Planning Act 2016*, which states:

"Chapter 6 Dispute Resolution

Part 1 Appeal Rights

229 Appeals to Tribunal or P&E Court

- (1) Schedule 1 states -
 - (a) matters that may be appealed to -
 - (i) either a tribunal or the P&E Court; or
 - (ii) only a tribunal; or
 - (iii) only the P&E Court; and
 - (b) the person -
 - (i) who may appeal a matter (the **appellant**); and
 - (ii) who is a respondent in an appeal of the matter; and
 - (iii) who is a co-respondent in an appeal of the matter; and
 - (iv) who may elect to be a co-respondent in an appeal of the matter.

- (2) *An appellant may start an appeal within the appeal period.*
- (3) *The **appeal period** is -*
 - (a) *for an appeal by a building advisory agency - 10 business days after a Decision Notice for the decision is given to the Agency; or*
 - (b) *for an appeal against a deemed refusal - at any time after the deemed refusal happens; or*
 - (c) *for an appeal against a decision of the Minister, under Chapter 7, Part 4, to register premises or to renew the registration of premises - 20 business days after a Notice is published under Section 269(3)(a) or (4); or*
 - (d) *for an appeal against an Infrastructure Charges Notice - 20 business days after the Infrastructure Charges Notice is given to the person; or*
 - (e) *for an appeal about a deemed approval of a development application for which a Decision Notice has not been given - 30 business days after the applicant gives the Deemed Approval Notice to the Assessment Manager; or...*
 - ...(g) *for any other appeal - 20 business days after a Notice of the decision for the matter, including an Enforcement Notice, is given to the person.*

Note - See the P&E Court Act for the Court's power to extend the appeal period."

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the *Human Rights Act*) requires public entities "to act and make decisions in a way compatible with human rights".

There are no human rights implications associated with this Report.

Conclusion

The proposed development is for an expansion of an existing lawful use established on the site. The proposed development for a Medium Impact Industry and Warehouse is generally consistent with the provisions of the Western Downs Planning Scheme 2017 incorporating Amendment 1. The development is recommended for approval, subject to conditions.

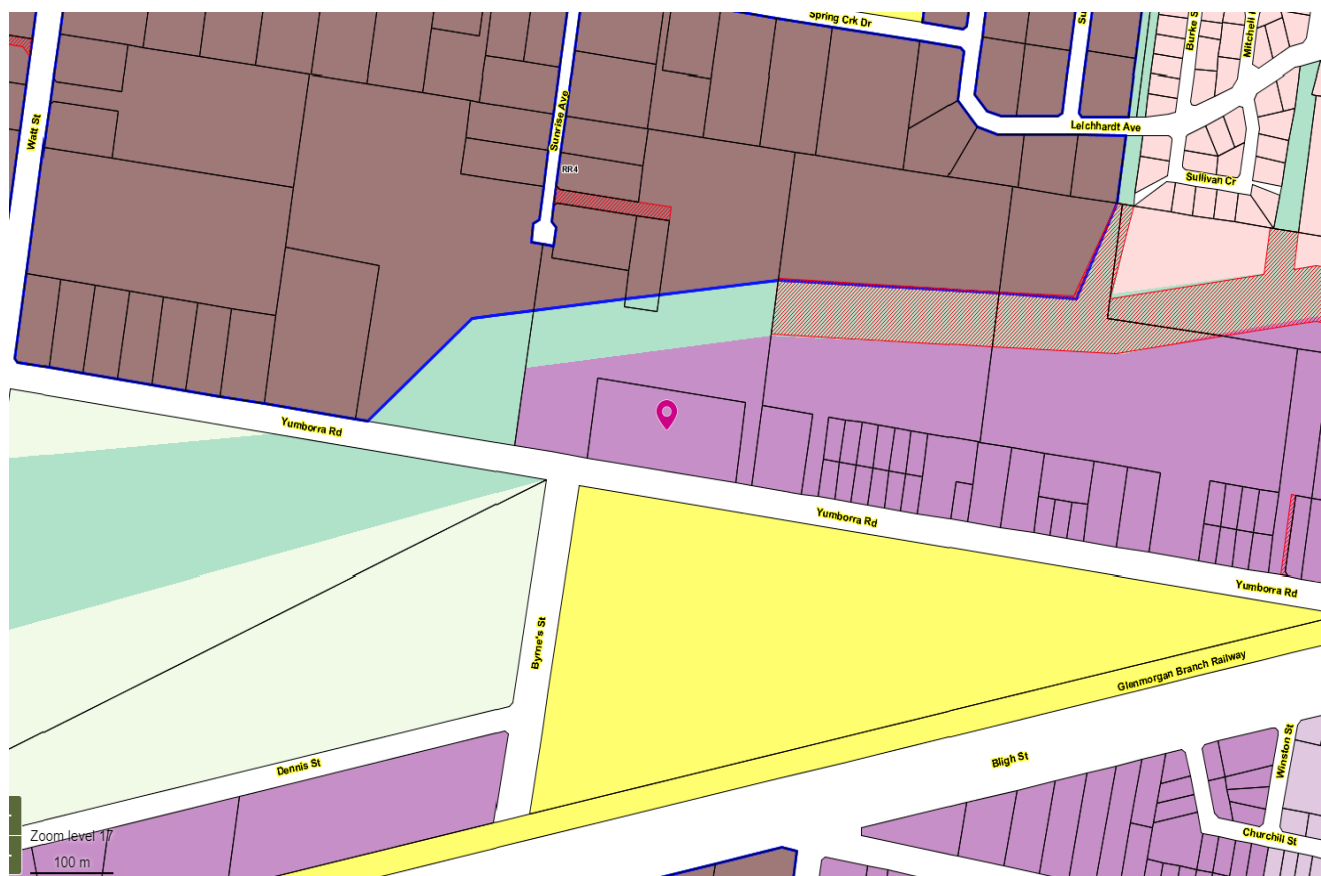
Attachments

- Attachment 1 - Locality Plans
- Attachment 2 - Proposal Plans
- Attachment 3 - Memorandum and Riverine Hydraulic Impact Assessment prepared by Water Technology Pty Ltd
- Attachment 4 - Infrastructure Charges Notices

Authored by: Kym Bannerman, PLANNING OFFICER DEVELOPMENT ASSESSMENT

Attachment 1 - Locality Plans

Zoning Map of Site in Western Downs Planning Scheme 2017 incorporating Amendment 1



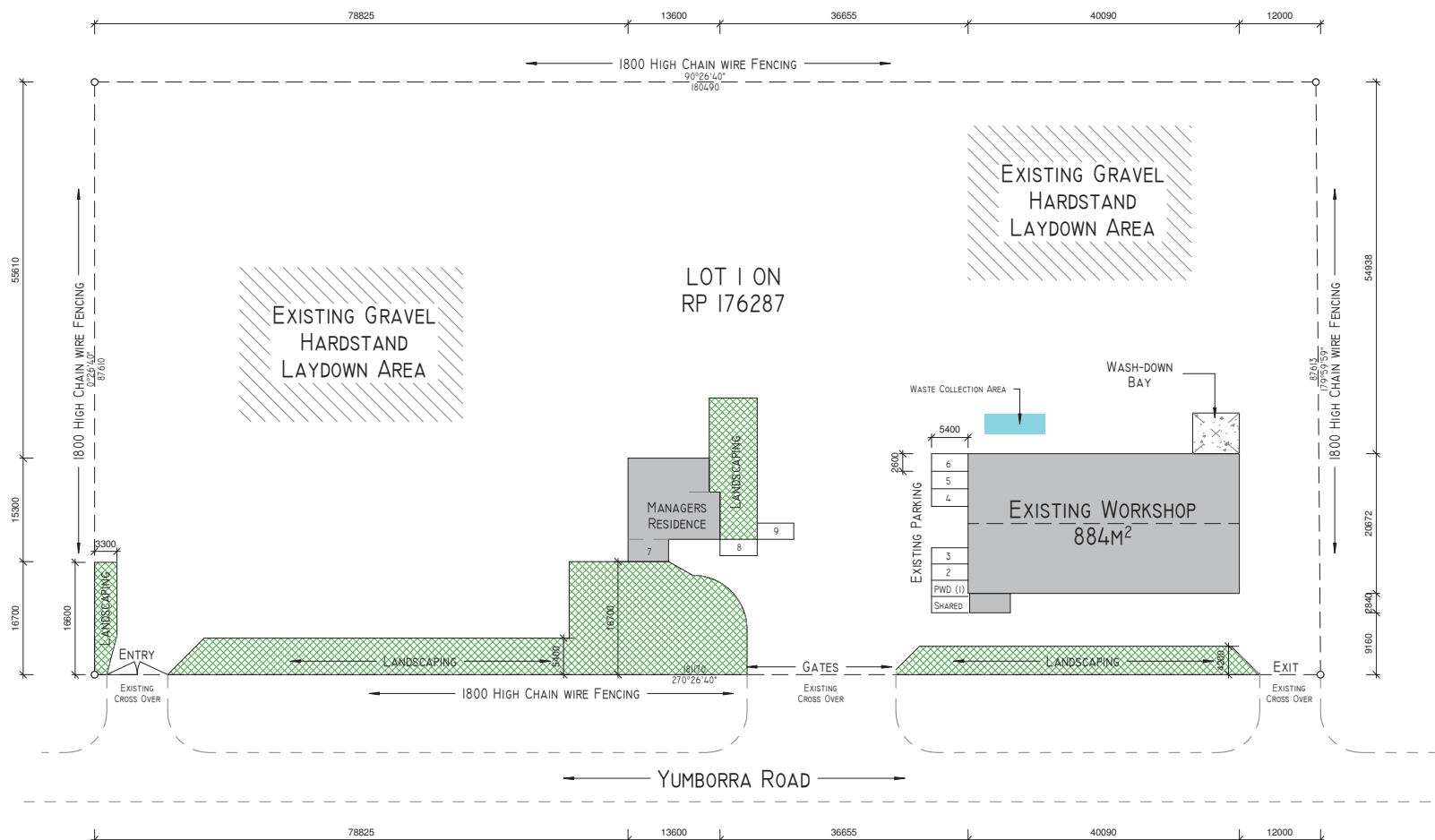
LEGEND

- Community Facilities Zone
- Local Centre Zone
- District Centre Zone
- Major Centre Zone
- Low Density Residential Zone
- Medium Density Residential Zone
- Low Impact Industry Zone
- Medium Impact Industry Zone
- Recreation and Open Space Zone
- Rural Residential Zone / Rural Residential 20000 Precinct
- Rural Residential Zone / Rural Residential 4000 Precinct
- Rural Residential Zone / Rural Residential 8000 Precinct
- Rural Zone
- Rural Zone / Rural 10 Precinct
- Rural Zone / Rural 100 Precinct
- Township Zone
- Township Zone / Mowbullian - Bunya Mountains Tourist Precinct

Aerial View of Site



Issue	Description	Date	Initial
D	Moved Carparking	12-02-21	J.I.N



SITE SUMMARY

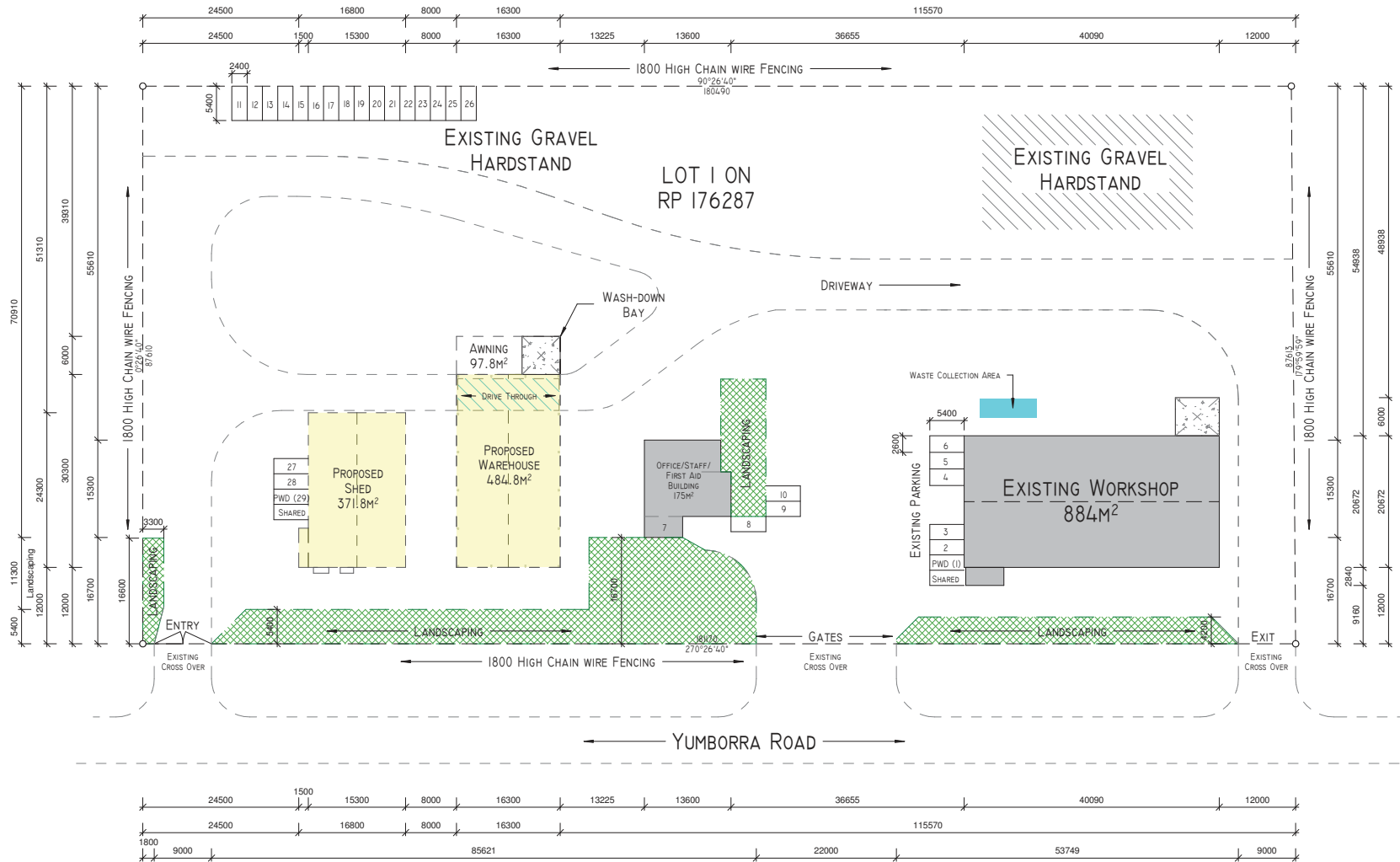
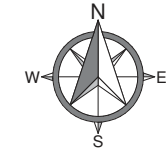
EXISTING WORKSHOP GFA = 884M²
MANAGERS RESIDENCE = 175M²
TOTAL GFA = 1059M²
TOTAL LANDSCAPING = 1110M²
PARKING SPACES = 9

EXISTING SITE PLAN
SCALE 1 : 500

CONCEPTUAL DESIGN ONLY
Not to be used for quotation
or construction purposes

Client GENERAL PETROLEUM OIL TOOLS PTY. LTD.	Project PROPOSED WAREHOUSES 92 YUMBORRA RD DALBY QLD 4405	Sheet EXISTING SITE PLAN Job No. 00071/20 Issue D	Scale: 1 : 500 @A2 Date 20 TH JANUARY 2021 Drawn: J.I.N Sheet: 1 OF 6 Page 66 of 202 J.I.NOLLER	Approved Licensed Building Designers A.G. Martin Pty. Ltd. QBCC Lic. No. 1077723 Licensed Under QBCC Act 1991 www.martindesign.com.au 42 North Street DALBY QLD 4405 Ph: (07) 4662 1403		
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Issue	Description	Date	Initial
D	Moved Carparking	12-02-21	J.I.N



SITE PLAN

SCALE 1 : 500

SITE SUMMARY

EXISTING WORKSHOP GFA = 884M²
EXISTING OFFICE/STAFF/FIRST AID = 175M²
PROPOSED WAREHOUSE = 4841.1M²
PROPOSED SHED = 3711.8M²
TOTAL GFA = 1915.6M²
TOTAL LANDSCAPING = 1110M²
PARKING SPACES = 29

PROPERTY DESCRIPTION

Lot 1 on RP176287
Site Area = 15840m²

CONCEPTUAL DESIGN ONLY
Not to be used for quotation
or construction purposes

Client
GENERAL PETROLEUM OIL TOOLS
PTY. LTD.

Project
PROPOSED WAREHOUSES
92 YUMBORRA RD
DALBY QLD 4405

Sheet Name:
SITE PLAN
Job No.
00071/20

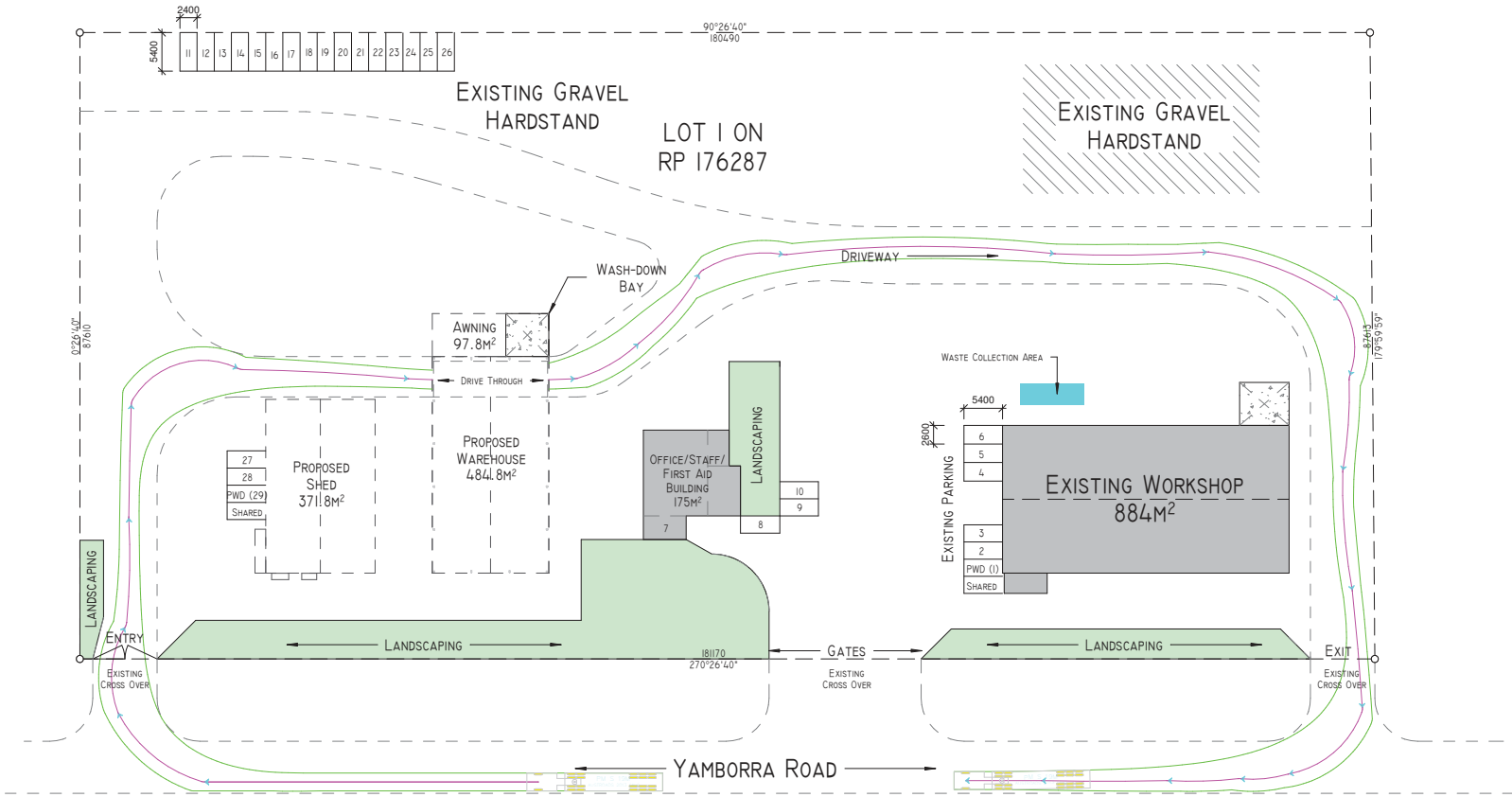
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1 : 500 @A2
Date:
20 TH JANUARY 2021
Drawn:
J.I.NOLLER
Sheet:
2 OF 6

Approved
Licensed Building Designers
A.G. Martin Pty. Ltd.
QBCC Lic. No. 1077723
42 North Street
DALBY QLD 4405
Ph: (07) 4662 1403
www.martindesign.com.au

building designers
association of
queensland inc.
Chartered Member
ENDORSER
Sustainable Building Designer

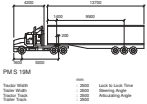
MARTIN
BUILDING DESIGN

Issue	Description	Date	Initial
D	Moved Carparking	12-02-21	J.I.N



TURNING PATH

SCALE 1 : 500



CONCEPTUAL DESIGN ONLY
Not to be used for quotation
or construction purposes

Client
GENERAL PETROLEUM OIL TOOLS
PTY. LTD.

Project
PROPOSED WAREHOUSES
92 YUMBORRA RD
DALBY QLD 4405

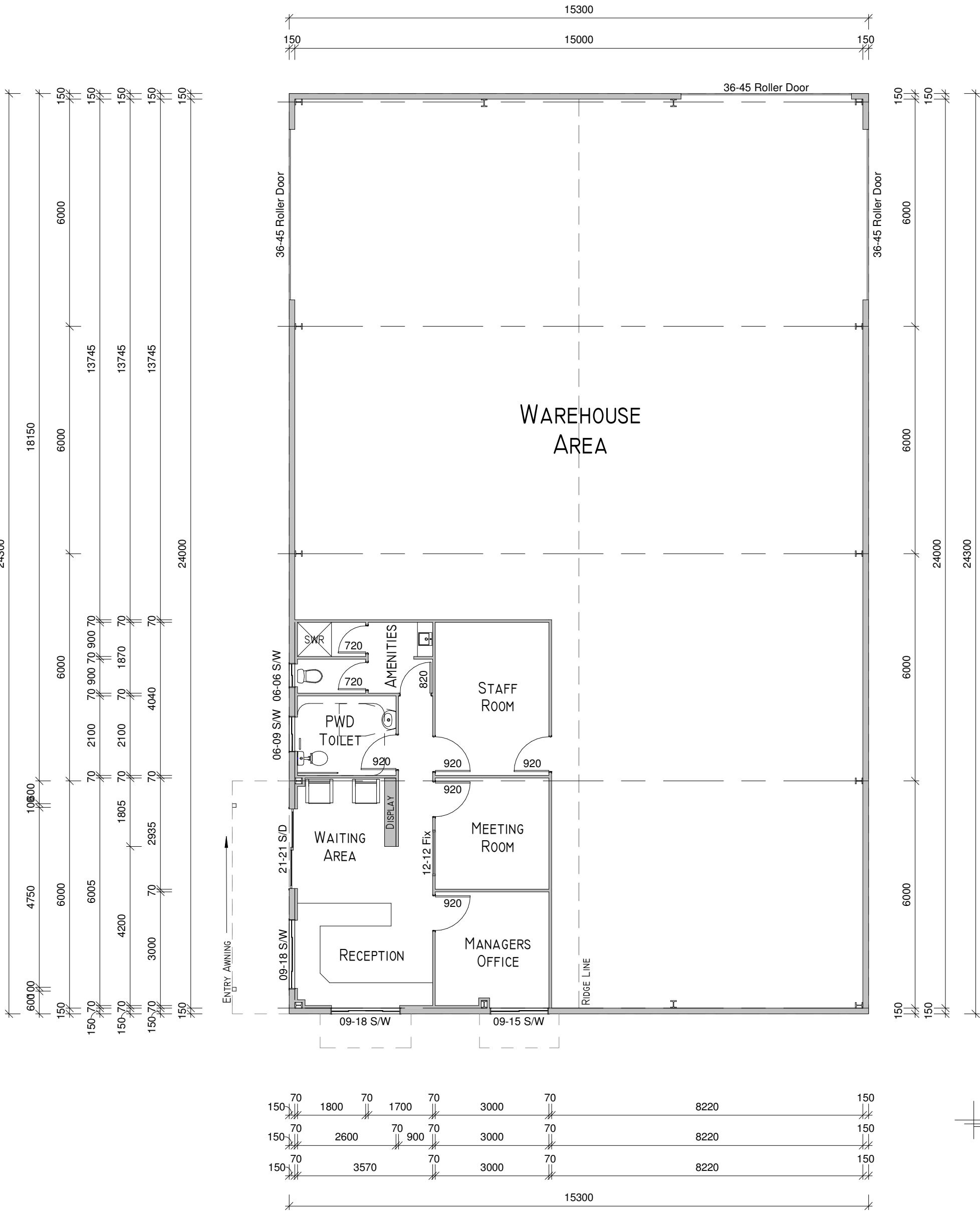
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TURNING PATH
Job No.
00071/20
Issue
D

Scale: 1 : 500 @A2
Date: 20 TH JANUARY 2021
Drawn: J.I.N
Sheet: 3 OF 6
Page 68 of 202
J.I.NOLLER

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Issue	Description	Date	Initial
D	Moved Carparking	12-02-21	J.I.N



WAREHOUSE 1

SCALE 1 : 100

CONCEPTUAL DESIGN ONLY
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or construction purposes

Client & Project
GENERAL PETROLEUM OIL TOOLS PTY. LTD.
PROPOSED WAREHOUSES
92 YUMBORRA RD
DALBY QLD 4405

Sheet Name:
WAREHOUSE 1 FLOOR
PLAN
Job No.
00071/20
Issue
D

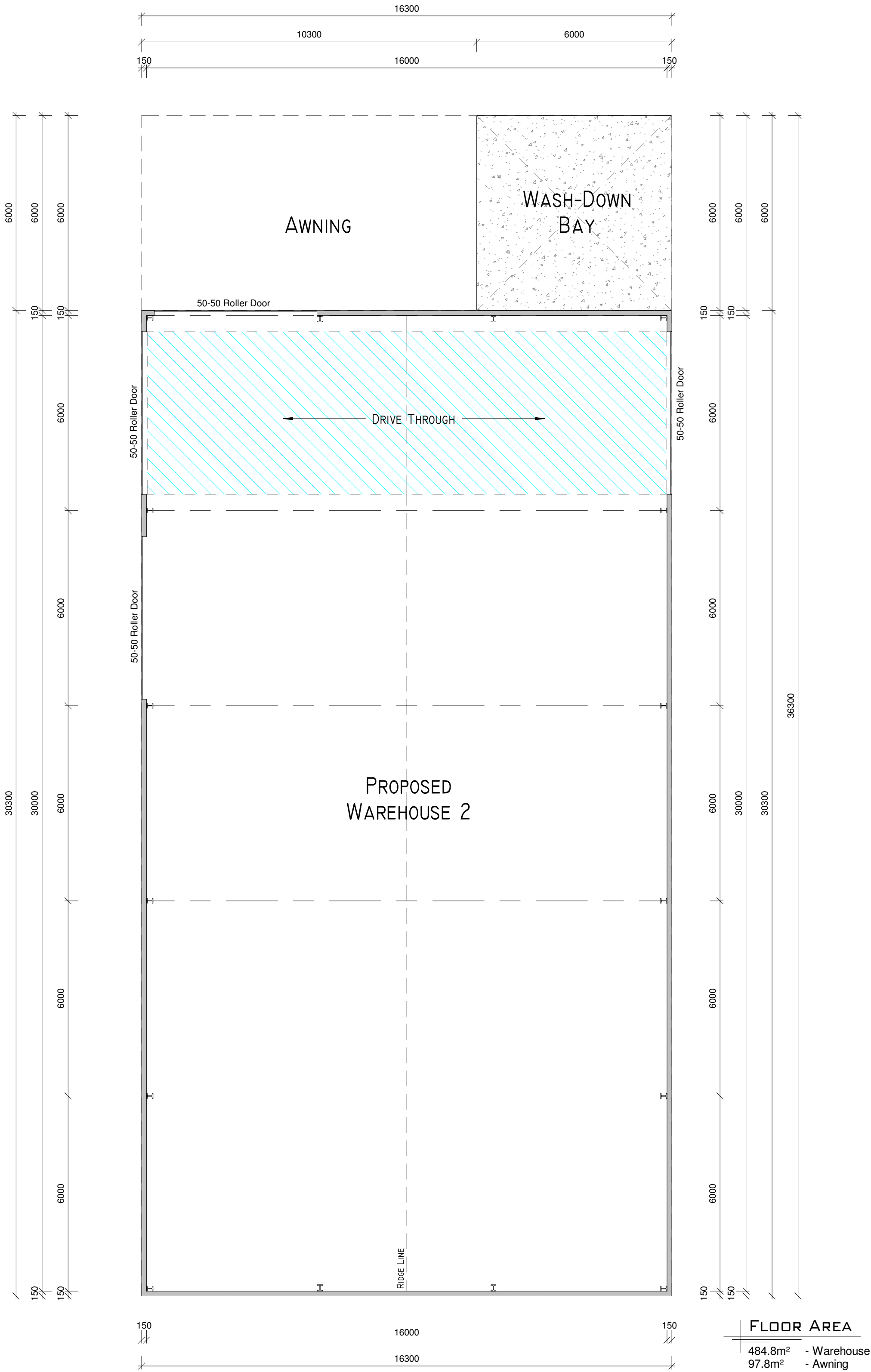
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1 : 100 @A2
Date:
20 TH JANUARY 2021
Drawn:
J.I.NOLLER
Sheet:
4 OF 6

Approved
Designed
J.I.NOLLER

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A.G. Martin Pty. Ltd.
QBCC Lic. No. 1077723
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www.martindesign.com.au
42 North Street
DALBY QLD 4405
Ph: (07) 4662 1403



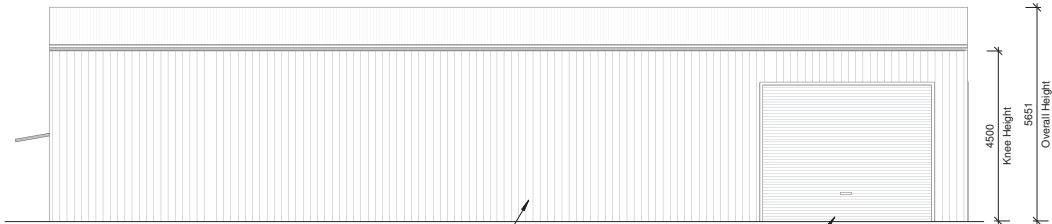
Issue	Description	Date	Initial
D	Moved Carparking	12-02-21	J.I.N



WAREHOUSE 2
SCALE 1 : 100

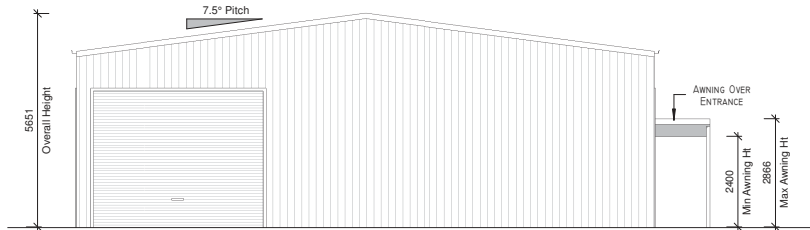
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Issue	Description	Date	Initial
D	Moved Carparking	12-02-21	J.I.N



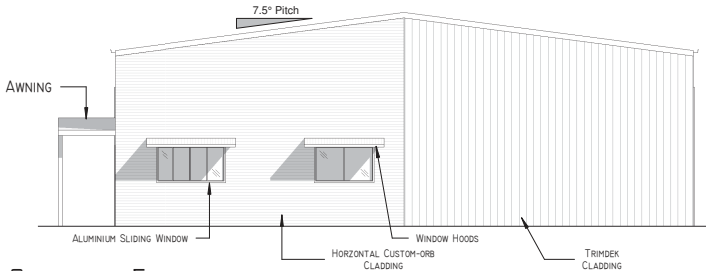
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SCALE 1 : 100



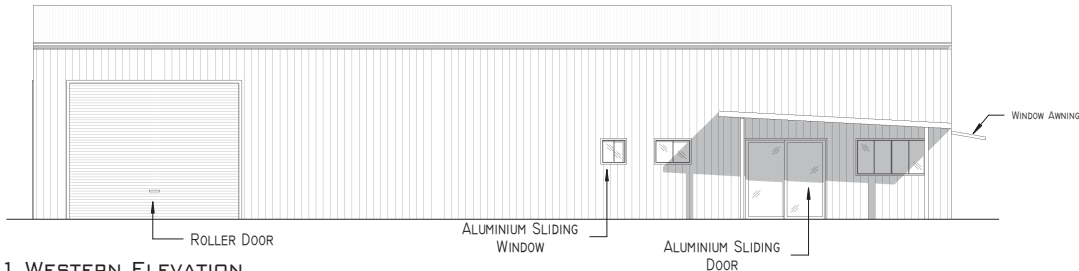
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SCALE 1 : 100



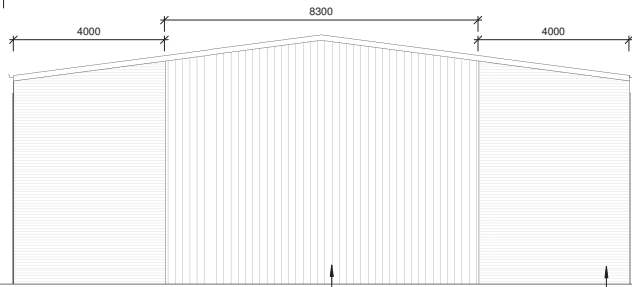
W1 SOUTHERN ELEVATION

SCALE 1 : 100



W1 WESTERN ELEVATION

SCALE 1 : 100



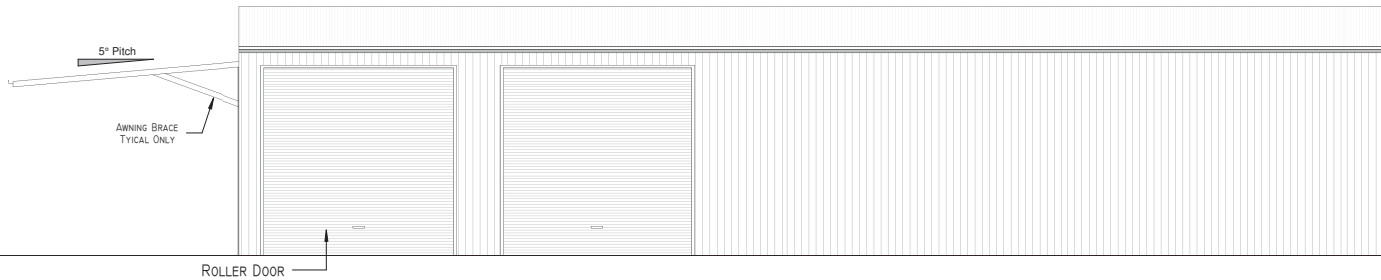
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SCALE 1 : 100



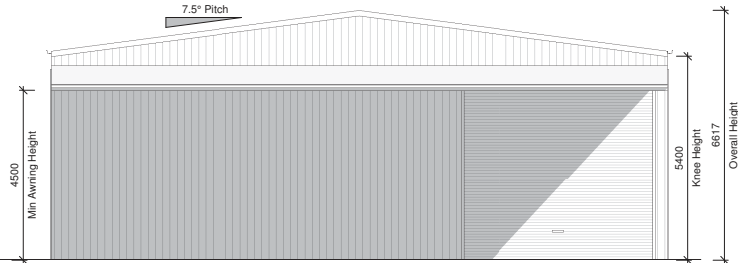
W2 EASTERN ELEVATION

SCALE 1 : 100



W2 WESTERN ELEVATION

SCALE 1 : 100



W2 NORTHERN ELEVATION

SCALE 1 : 100

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PROPOSED WAREHOUSES
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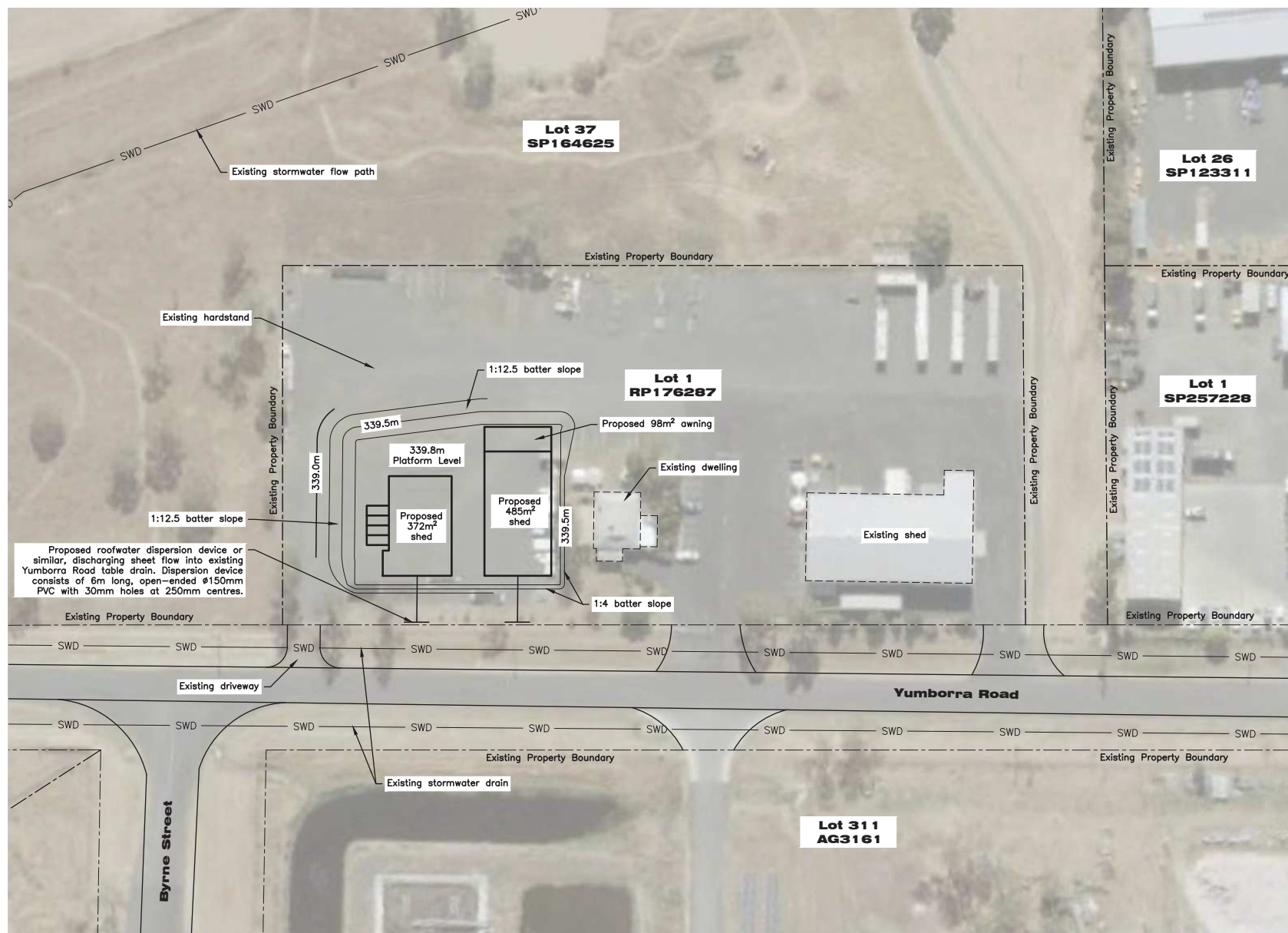
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ELEVATIONS
Job No.
00071/20

Scale:
1 : 100 @A2
Date:
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Drawn:
J.I.NOLLER
Sheet:
6 OF 6

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At Stage 2 of the development (new buildings and carparking areas) stormwater management practices are to ensure it is captured and discharged to the adjacent street drainage network in accordance with relevant standards as part of a future Operational Works application.



BAKER ROSSOW
CONSULTING ENGINEERS

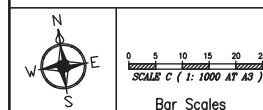
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Revisions	Date
B Shed Alteration	12.02.2021
A Original issue	

Client
BLU STAL ATF

Project
**92 YUMBORRA ROAD
DALBY**

Title
SITE PLAN

J/M	Design	Drawn	Examined
SJM FEB 21	BRH FEB 21	BRH FEB 21	SJM 12/02/21

Scale	Certified	RPEQ:
1:1000		

JOB No.	Original Size	Plan No.
200321	A3	100
	A	B

MEMORANDUM

To Ben Harvey (Baker Rossow), Kate Swepson (WDRC)
From Sachi Canning (Water Technology)
Date 16 February 2021
Subject 92 Yumborra Road - Site Layout Update – 21020110_M01_V02

Background

Water Technology previously undertook a riverine flood impact assessment for proposed filling at the property at 92 Yumborra Road in Dalby. The study was documented in Water Technology report 21020110_R01_V01, dated 18 January 2021. Baker Rossow, the designing engineers, have made slight alterations to the proposed fill layout after the impact assessment has been undertaken. The updated proposed fill and site layout is included in Attachment 1 to this memorandum. The previous and updated fill extent is presented along with the proposed case 1% AEP flood depth in Figure 1. As shown on the figure, the updated flood extent is slightly larger in fill area compared to the previous design with a slight extension on the eastern side. The previous fill area was 2,660m² while the updated filling is 2,850m².

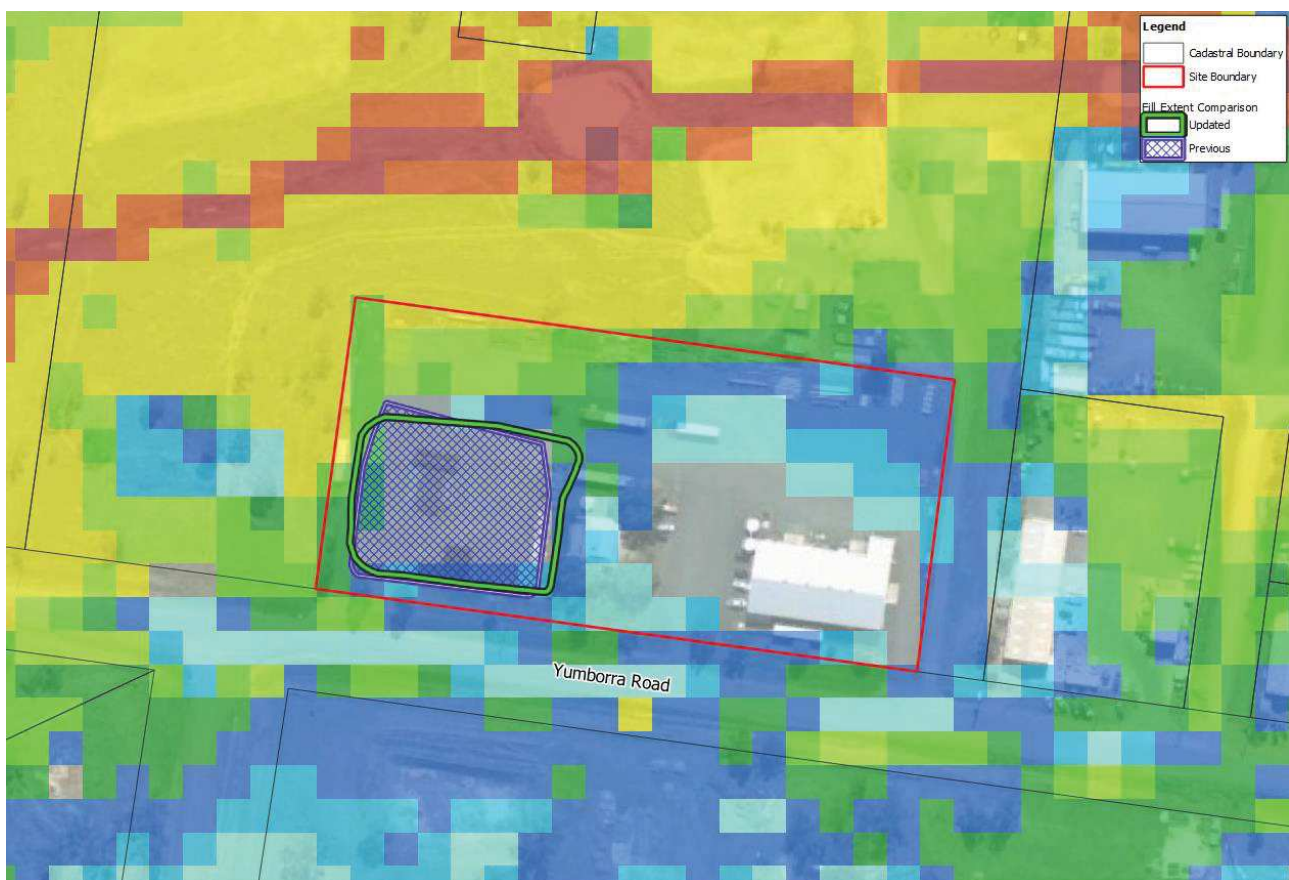


Figure 1 Previous and Updated Proposed Fill Extent



Previous Hydraulic Impact Results

The results of the previous assessment indicated the proposed filling would cause hydraulic impacts that are wholly contained within the site, as shown in Figure 2. The slight change in fill extent will not cause any additional nuisance hydraulic impacts to neighbouring properties or infrastructure.

The updated fill platform is elevated to 399.8m AHD, which is above the 1% AEP design flood level.

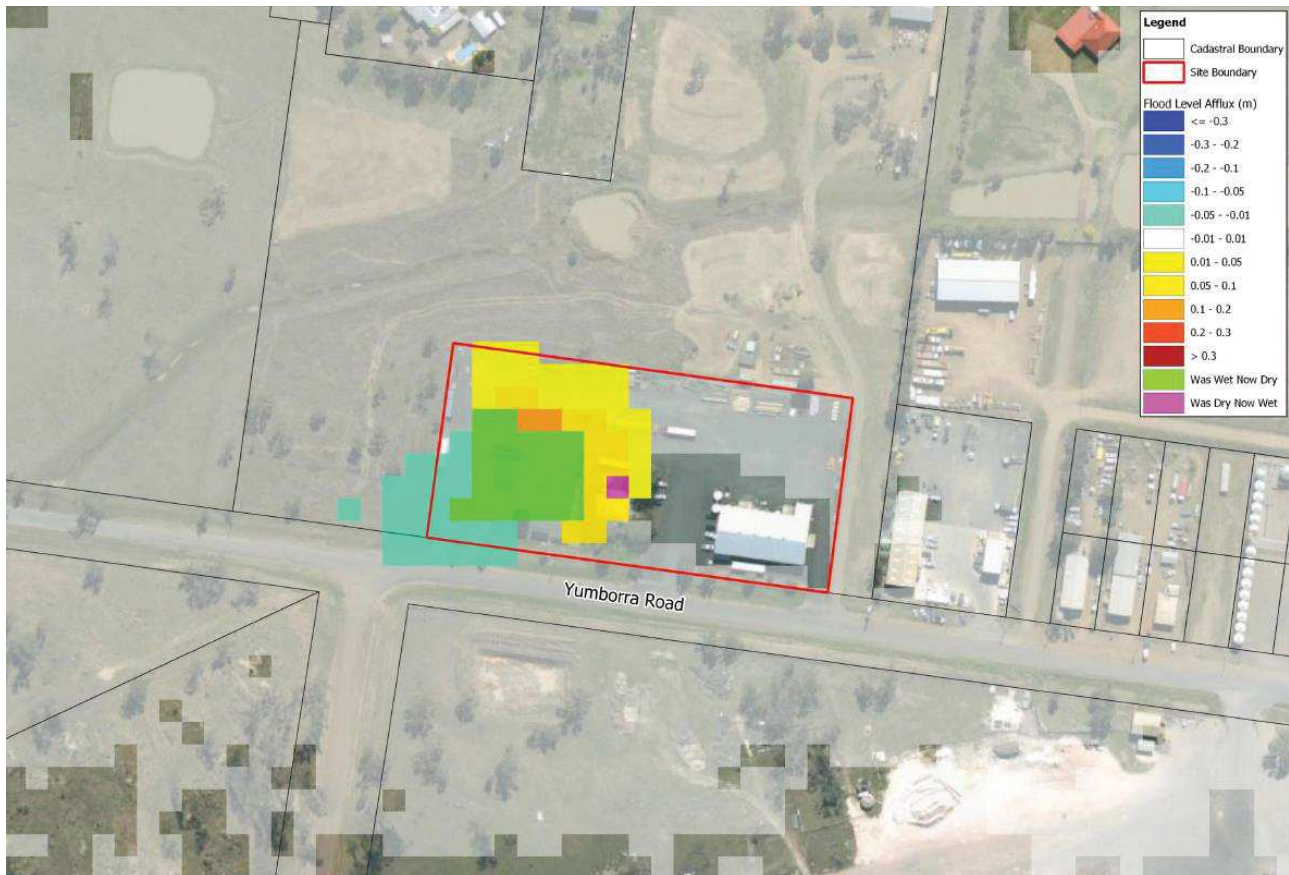


Figure 2 1% AEP Hydraulic Impacts – Previous Design

Summary and Conclusion

Water Technology have previously undertaken a hydraulic impact assessment for proposed filling at the property at 92 Yumborra Road in Dalby. The proposed fill design has since been slightly amended. The amended design will not cause any additional nuisance hydraulic impacts to neighbouring properties or infrastructure above what was previously modelled and reported.

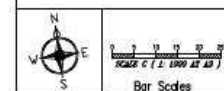


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Revisions	Date
B Shed Alteration	12.02.2021
A Critical Issue	

Client: **BLU STAL ATF**

Project
92 YUMBORRA ROAD
DALBY

Title
SITE PLAN

J/M SJM FEB 21	Design BRH FEB 21	Drawn BRH FEB 21	Examined SJM 12/02/21
Scale 1:1000		Certified Stephen Mahdoff	RPEQ

JOB No. 200321	Original Size	A
	Plan No.	100

Original Size	A
Plan No.	100

At Stage 2 of the development (new buildings and carparking areas) stormwater management practices are to ensure it is captured and discharged to the adjacent street drainage network in accordance with relevant standards as part of a future Operational Works application.

Riverine Hydraulic Impact Assessment

92 Yumborra Road, Dalby

Western Downs Regional Council and Baker Rossow

18 January 2021



Document Status

Version	Doc type	Reviewed by	Approved by	Date Issued
R01_V01	Report	AJT	SBC	14/01/2020
R01_V02	Report	AJT	SBC	15/01/2020
R01_V03	Report	AJT	SBC	18/01/2020

Project Details

Project Name	92 Yumborra Road, Dalby
Client	Western Downs Regional Council and Baker Rossow
Client Project Manager	Ben Harvey
Water Technology Project Manager	Sachi Canning
Water Technology Project Director	Alister Daly
Authors	Isaac Boehme, Sachi Canning
Document Number	21020110_R01_V03.docx



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1 INTRODUCTION

Water Technology have been commissioned through Western Downs Regional Council (WDRC) to undertake a hydraulic flood impact assessment for proposed filling at 92 Yumborra Road in Dalby, the real property description is Lot 1 on RP176287. The proposed works have been designed by Baker Rossow and includes filling at the south-west corner of the site. The fill area is proposed to be raised above the 1% Annual Exceedance Probability (AEP) design flood level and is proposed to include two new sheds.

The site is located approximately 100m south-east of an overland flow path which becomes active during intense local rainfall or large riverine flooding events. The location of the site and the overland flow path is presented in Figure 1-1. The site is currently covered by buildings and bituminous hard stand areas, with small pockets of vegetation. The proposed buildings are not expected to increase the imperviousness of the site. Therefore, no stormwater assessment has been undertaken for the proposed works.

The 1% AEP design flood depth at the site is presented in Figure 1-2 and the 1% AEP design flood water surface level in Figure 1-3. The maps show the site is flooded to a shallow depth of up to 0.3m in a 1% AEP design flood with a water surface level in the vicinity of the proposed shed of 339.5mAHD. As the location of the sheds are flood affected, a riverine hydraulic flood impact assessment is required to quantify the potential hydraulic impacts the sheds and associated site filling might have on adjacent on-site infrastructure and surrounding properties. This is a requirement as outlined in the Western Downs Regional Council (WDRC) Planning Scheme.

To complete this riverine hydraulic impact assessment, the Dalby Flood Model was adopted, which was developed by Water Technology as part of the Dalby Flood Study in 2014 (Water Technology, 2014). This model had been updated in 2017 to reflect additional development and infrastructure upgrades such as the Warrego Highway upgrade; further updates were made in 2019 to account for additional developments which had occurred since the previous update.

The site is currently covered by a hardstand area and there is no expected increase in impervious area and associated localised stormwater discharge from the site. Therefore, no stormwater management assessment was undertaken for the proposed works.

This report outlines the methodology and summarises the results of the riverine flood impact assessments.



FIGURE 1-1 92 YUMBORRA ROAD – SITE LOCATION

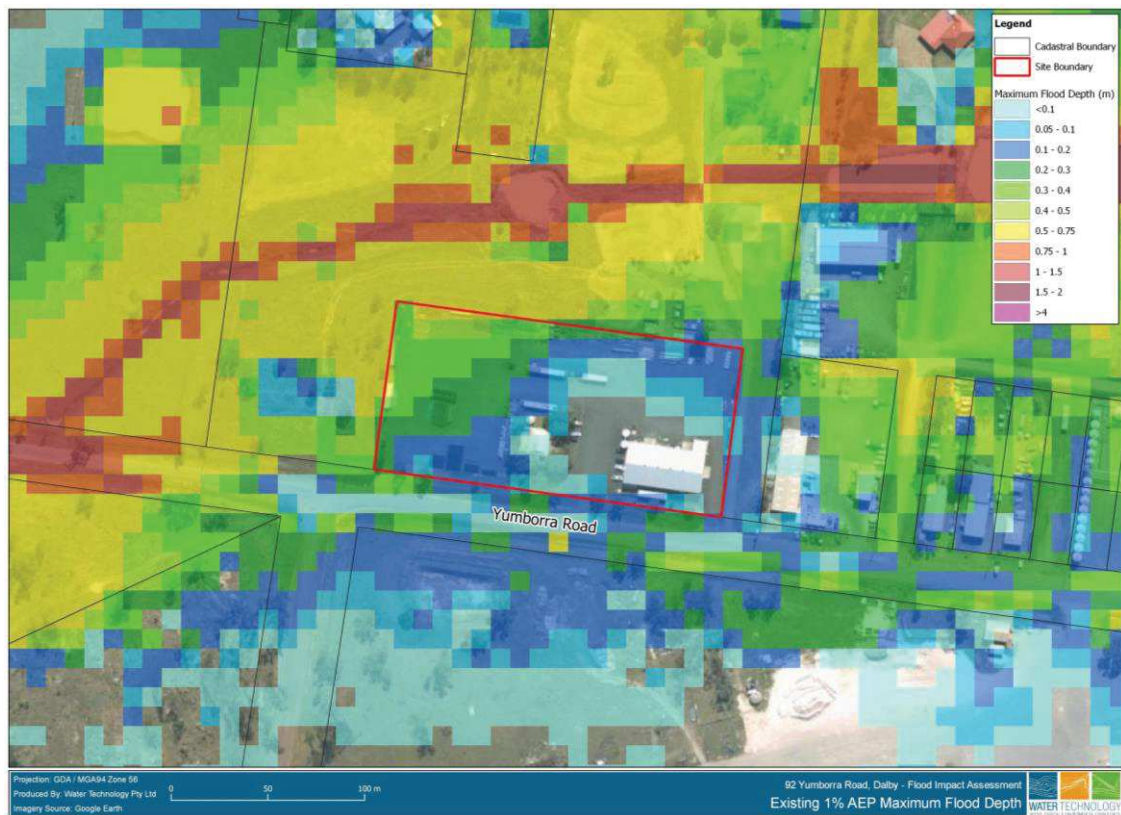


FIGURE 1-2 1% AEP DESIGN FLOOD DEPTH – EXISTING SCENARIO

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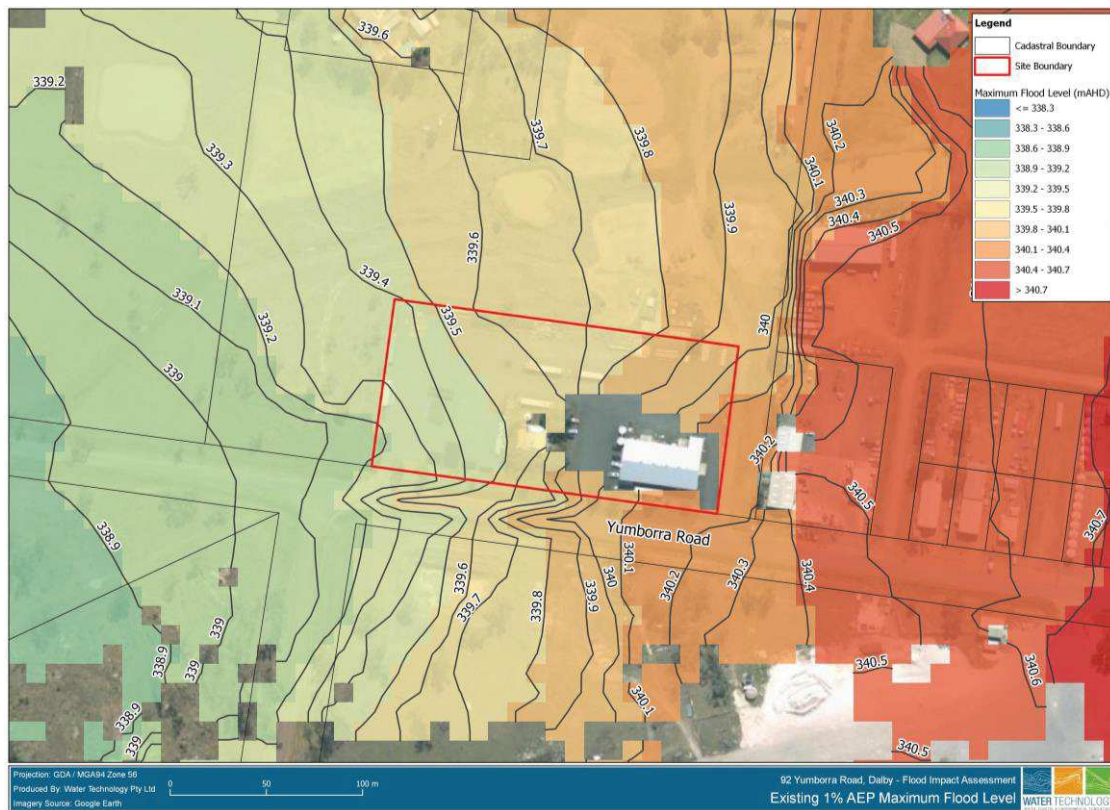


FIGURE 1-3 1% AEP DESIGN FLOOD LEVEL – EXISTING SCENARIO





2.2 Hydraulic Model Topography Changes

Baker Rossow Consulting Engineers provided detailed site survey, which was used to inform the existing scenario model topography for the site. The existing case topography is shown in Figure 2-2. The provided earthworks have also been incorporated into the developed scenario riverine hydraulic model and is represented as shown in Figure 2-3. The minimum elevation of the earthworks is 340.3mAHD which provides immunity in the 1% AEP design flood event.

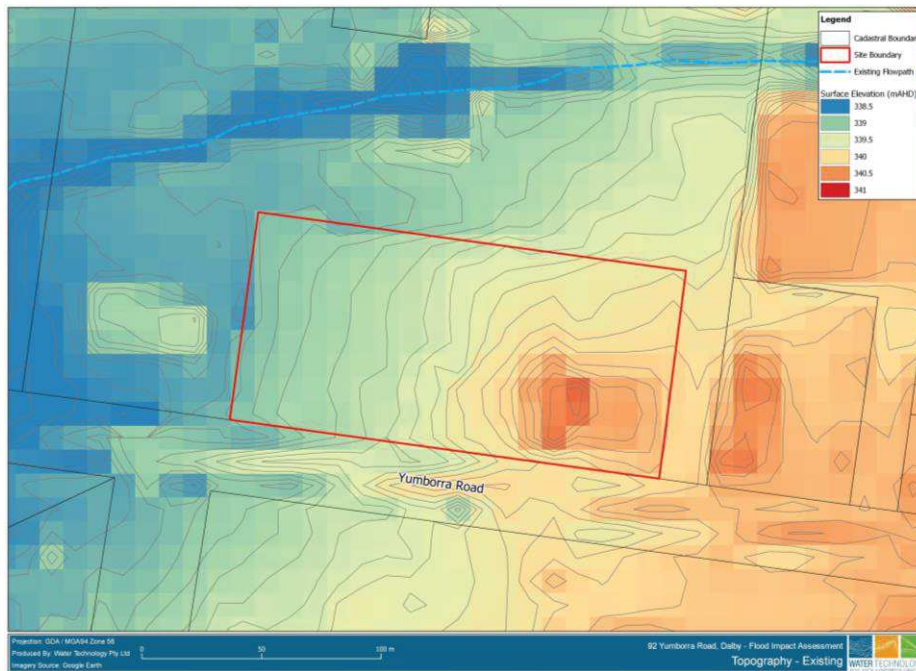


FIGURE 2-2 SITE TOPOGRAPHY IN EXISTING SCENARIO MODEL

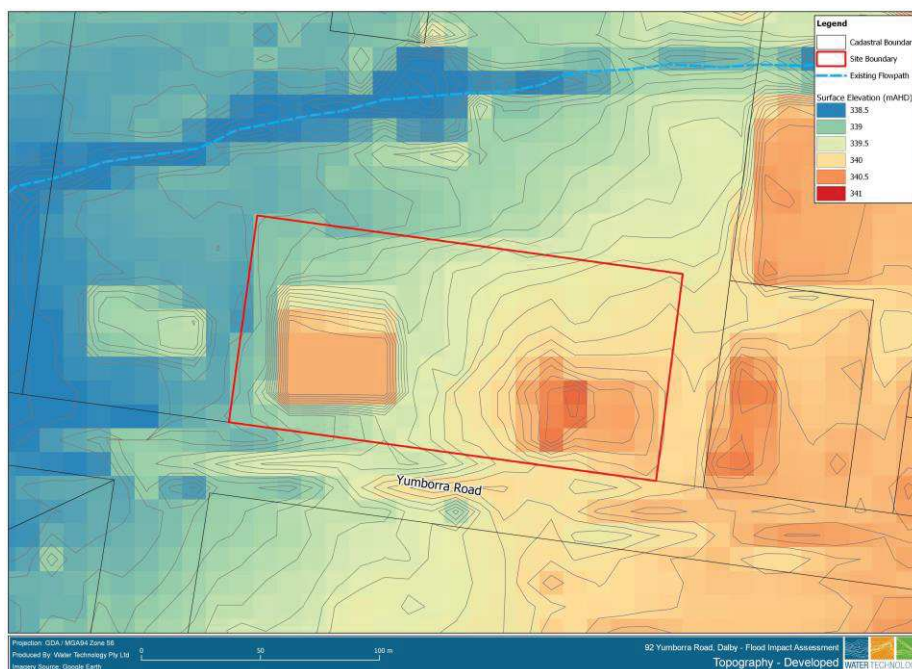


FIGURE 2-3 SITE TOPOGRAPHY IN DEVELOPED SCENARIO MODEL

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3 RESULTS AND DISCUSSION

3.1 Hydraulic Results

3.1.1 General Description of Flood Behaviour

The site is located adjacent to a watercourse, which in larger flood events, conveys significant quantities of floodwater past the site. In these larger events, the floodwater tends to break the banks and flow across a portion of the site. The existing 1% AEP flood velocity (with velocity vectors representing velocity magnitude) is illustrated in Figure 3-1. This figure shows high-velocity flow is typically contained within the channel to the north, however, overbank flow still affects the site at low velocities (generally less than 0.2m/s). After flowing past the site, the floodwater crosses Yumborra road to continue in a south-westerly direction.

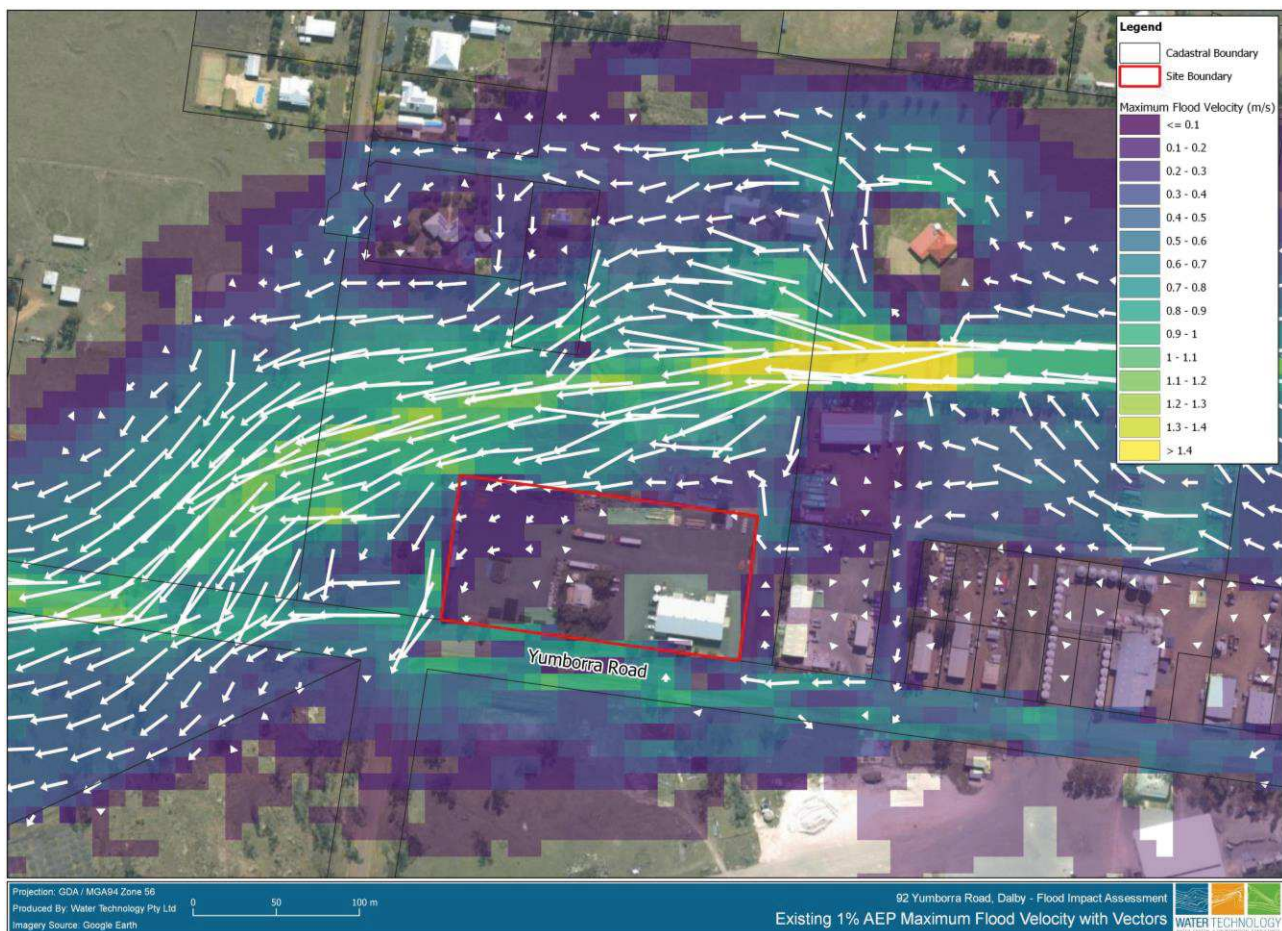


FIGURE 3-1 1% AEP FLOOD VELOCITY AND DIRECTION

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3.1.2 Design Flood Result Maps

The hydraulic results generated by this assessment are presented as a series of GIS maps and included in the Appendices. These maps include the following:

- Appendix B - Existing scenario flood results for the 1% AEP design event.
 - Flood Depth
 - Flood Level
 - Flood Velocity
- Appendix C - Developed scenario flood results for the 1% AEP design event.
 - Flood Depth
 - Flood Level
 - Flood Velocity
- Appendix D - Developed scenario flood result impacts for the 1% AEP design event.
 - Change in Flood Level



3.2 Hydraulic Impact Discussion

The 1% AEP hydraulic impacts as a result of the shed and associated earthworks have been mapped and shown in Figure 3-2 and also included in Appendix C. These results show impacts of up to 0.14m immediate upstream of the earthworks (orange cells). The flood level impacts are contained entirely within the site boundary and therefore do not have any adverse effects on surrounding properties or infrastructure. The proposed filling will slightly reduce the flood levels on Yumborra Road.



FIGURE 3-2 DEVELOPED CASE 1% AEP CHANGE IN FLOOD LEVEL

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4 CONCLUSION

Water Technology have been commissioned through WDRC to undertake a hydraulic flood impact assessment for proposed filling at 92 Yumborra Road in Dalby, the real property description is Lot 1 on RP176287. The Dalby Flood model was used to simulate the 1% AEP design flood event for the existing and proposed scenarios on the site. The water surface level for each scenario was compared to determine the change in water surface level (afflux) resulting from the proposed earthworks. The results of assessment indicate the proposed filling will cause local impacts on site of up to 0.14m and no offsite impacts greater than 0.01m (10mm). The proposed case 1% AEP design flood level at the location of the proposed filling is 339.65 mAHD.

The results of the hydraulic impact assessment indicate the proposed filling will not cause a worsening of flooding on adjacent properties and infrastructure and should be readily accepted by WDRC.



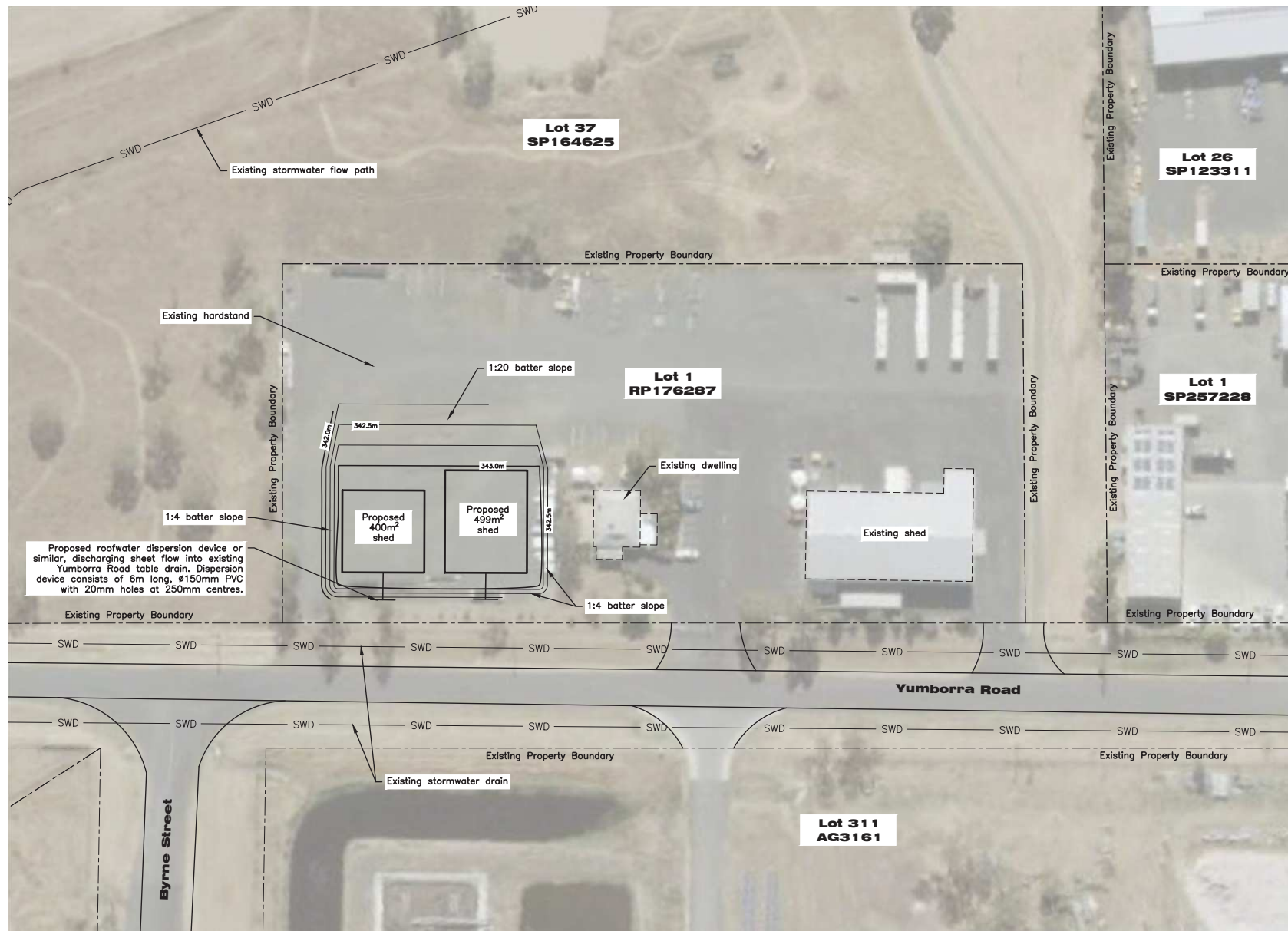
5 REFERENCES

Water Technology (2014), *Western Downs Regional Council Flood Study – Dalby*, Water Technology Report 1431-16-76-v02, prepared for Western Downs Regional Council.



APPENDIX A PROVIDED SHED DESIGN

21020110_R01_V03.docx



Revisions	Date

A Original issue

Client
BLU STAL ATF

Project
**92 YUMBORRA ROAD
DALBY**

Title
SITE PLAN

J/M	Design	Drawn	Examined
SJM JAN 21	BRH JAN 21	BRH JAN 21	SJM 18/01/21

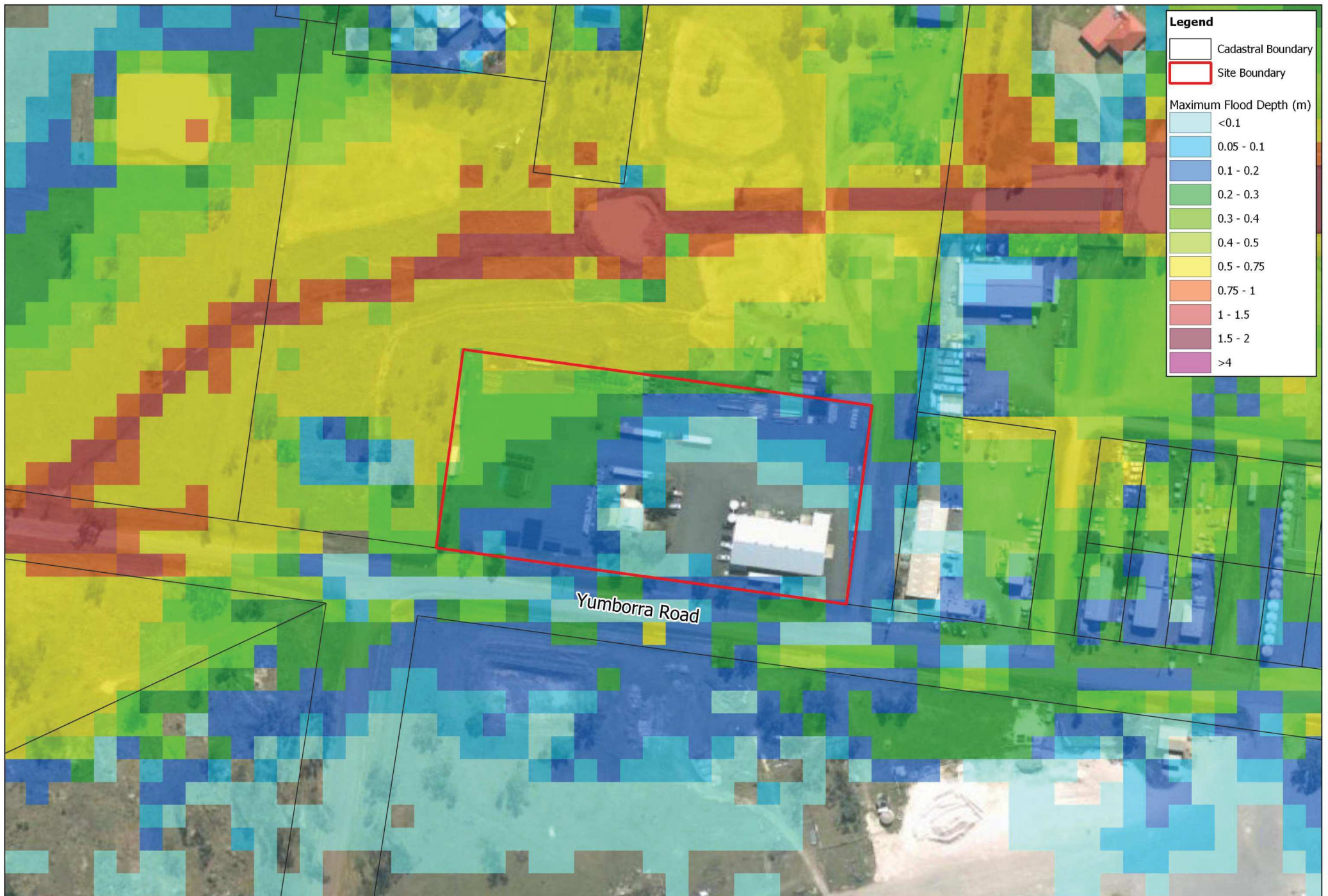
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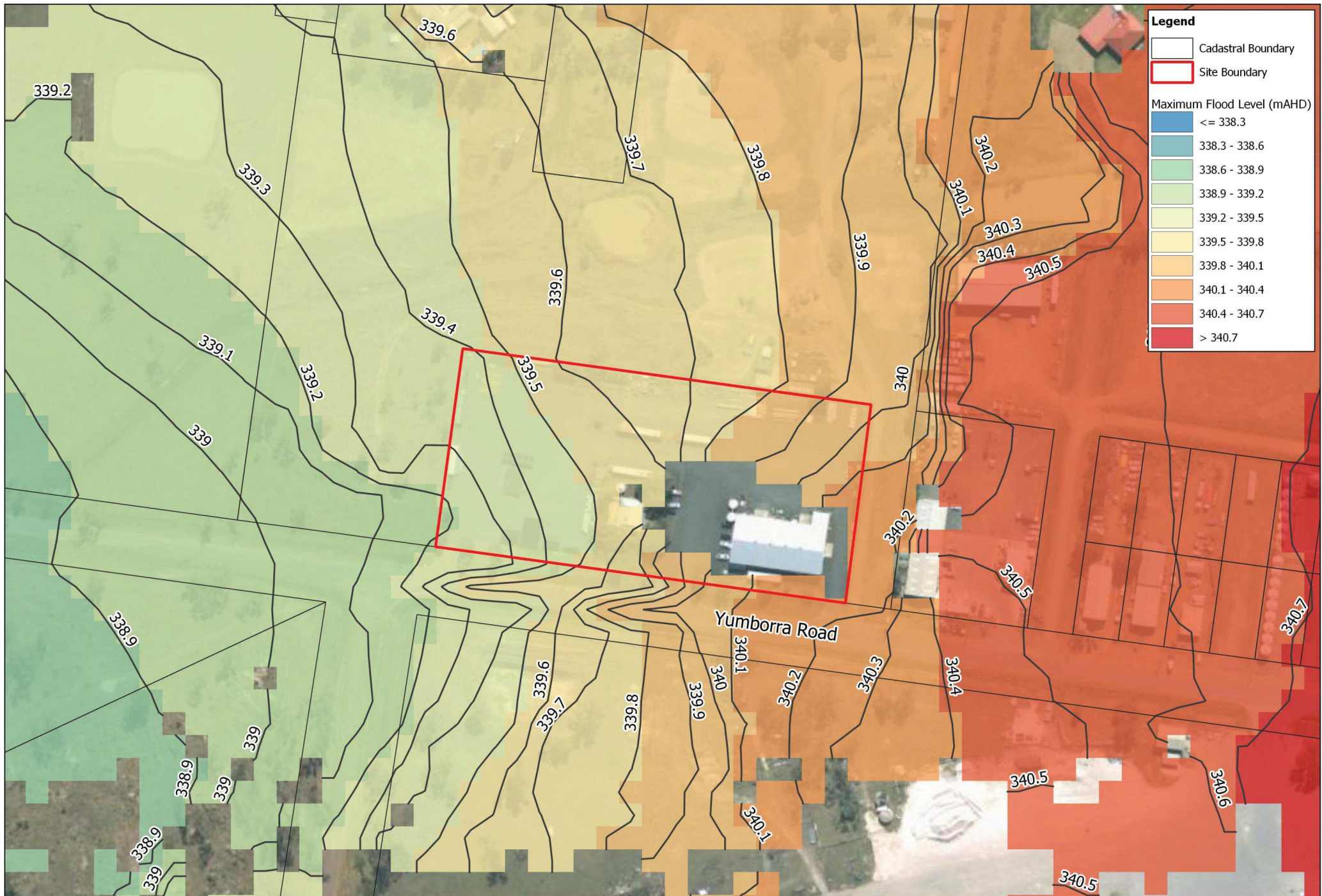
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200321	Plan No.	100
	A	



APPENDIX B EXISTING SCENARIO FLOOD MAPS

21020110_R01_V03.docx



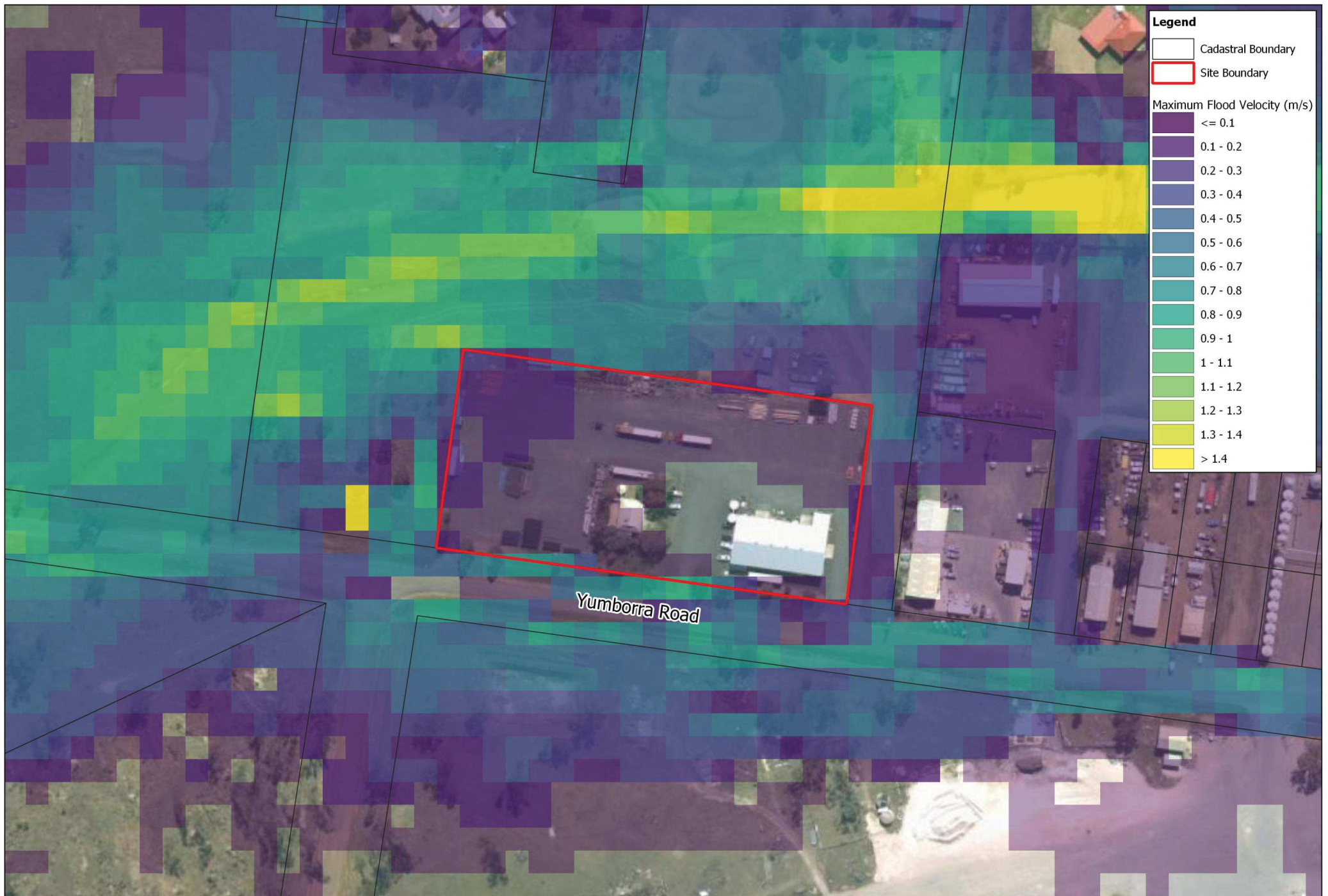


Legend

Cadastral Boundary
 Site Boundary

Maximum Flood Level (mAHD)

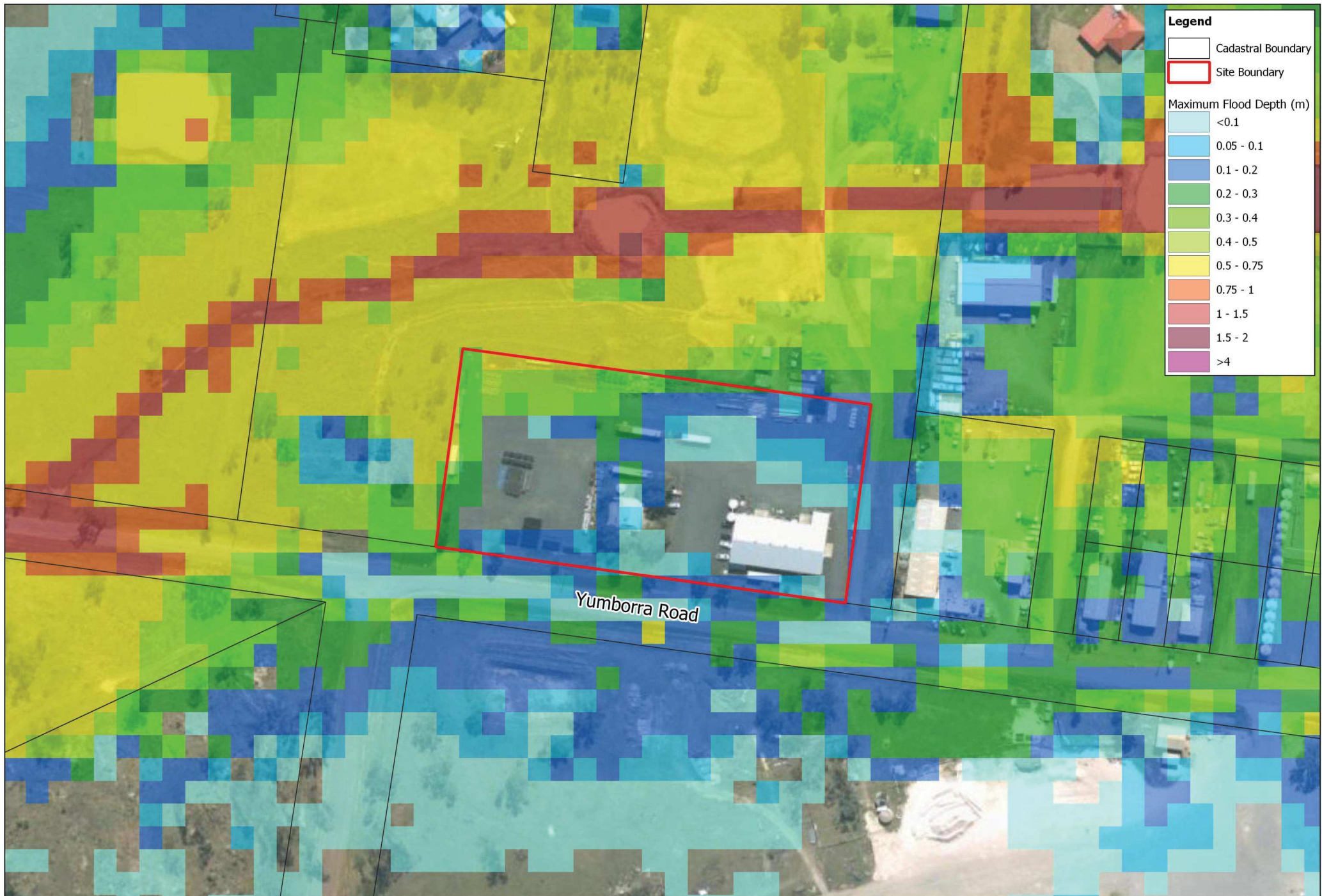
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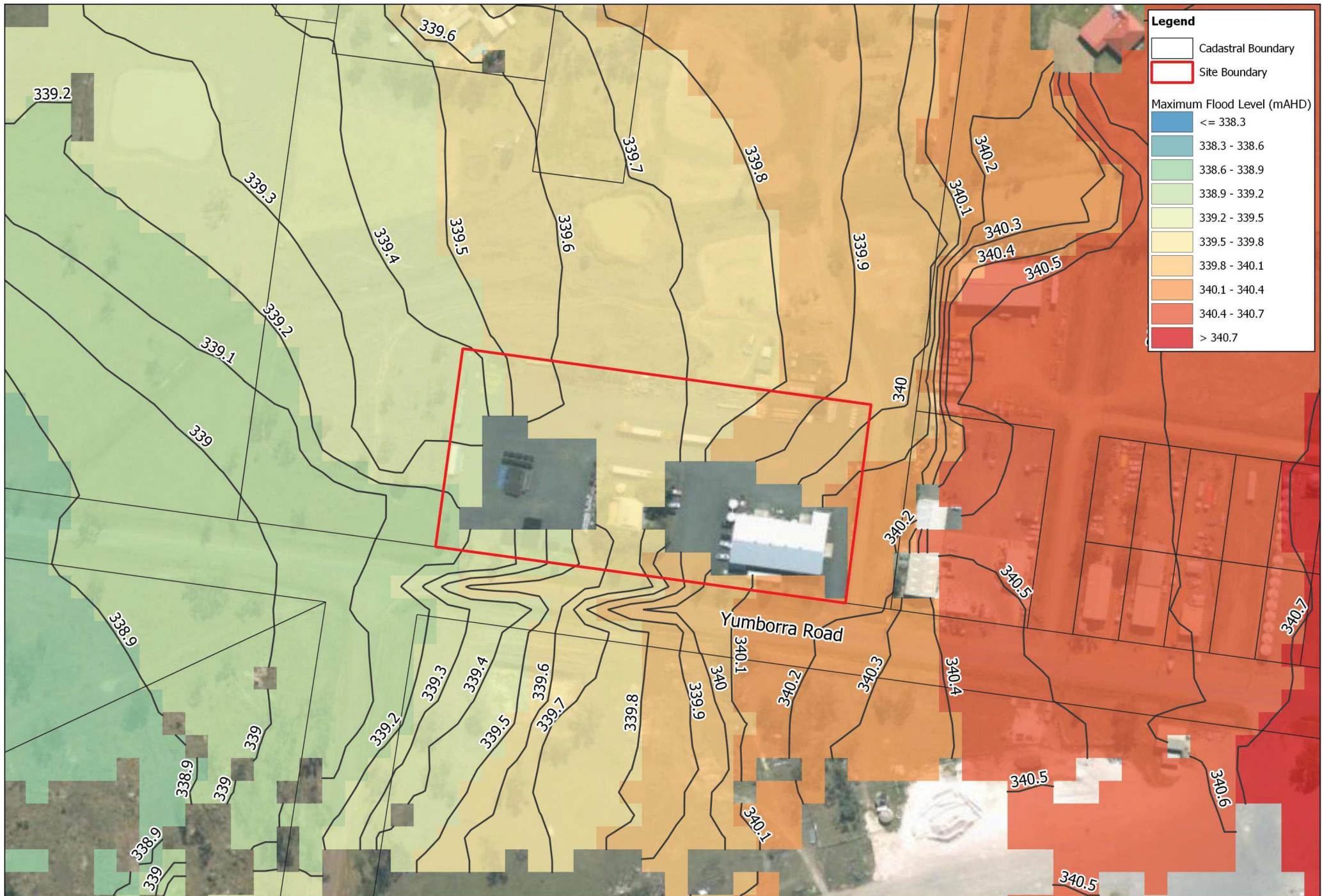


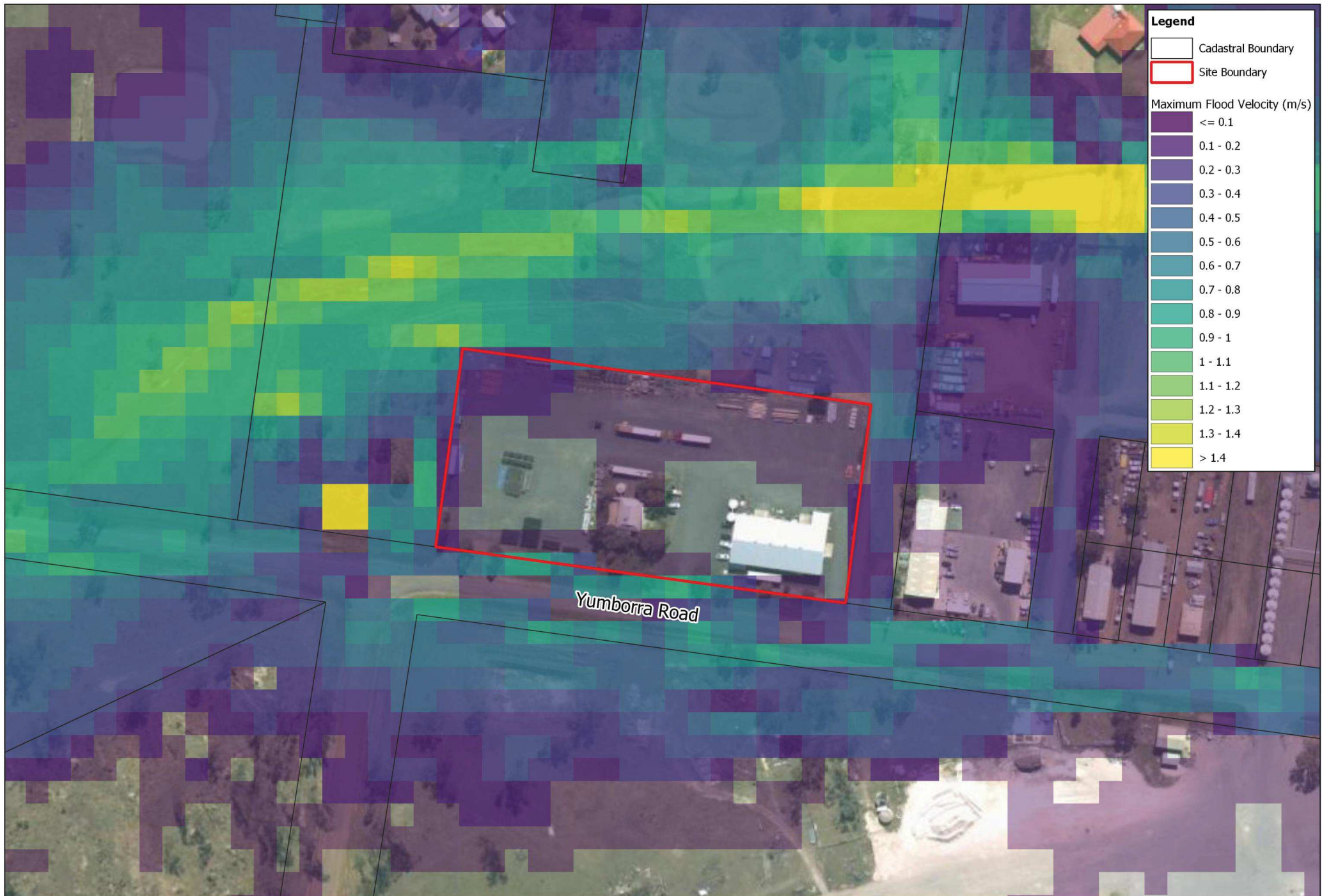


APPENDIX C DEVELOPED SCENARIO FLOOD MAPS

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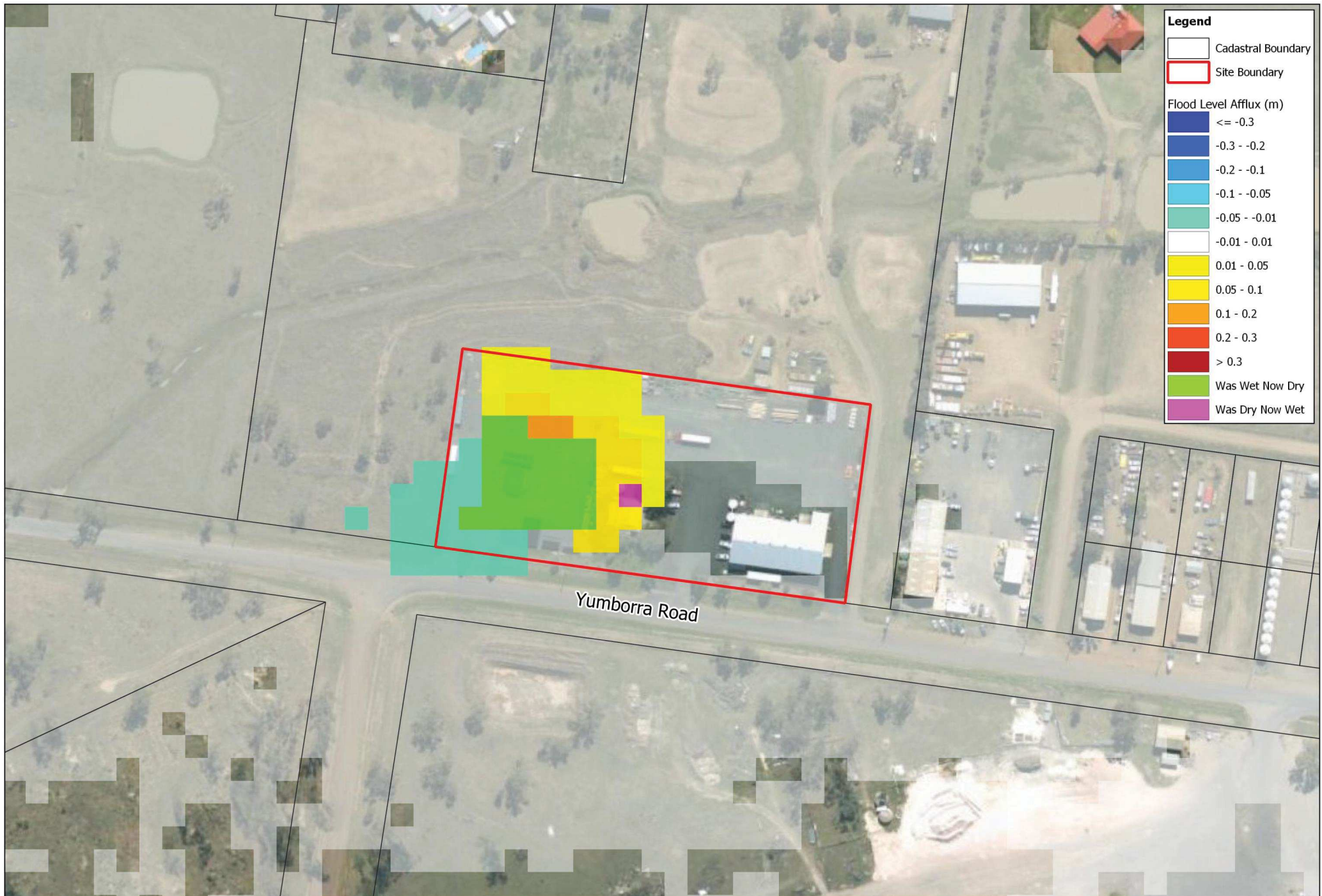




APPENDIX D

DEVELOPED SCENARIO FLOOD IMPACT MAPS

21020110_R01_V03.docx





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Fax (03) 9558 9365

Adelaide

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Eastwood SA 5063
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Fax (08) 8357 8988

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Wimmera

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Stawell VIC 3380
Telephone 0438 510 240

www.watertech.com.au

info@watertech.com.au

INFRASTRUCTURE CHARGES NOTICE - STAGE 1

APPLICANT:	General Petroleum Oil Tools
APPROVED DEVELOPMENT:	Material Change of Use to establish Medium Impact Industry and Warehouse on land situated at 92 Yumborra Road, Dalby
FILE REFS:	030.2021.100.001, A1069 and LG7.6.1
AMOUNT OF THE CHARGE:	\$30,900.00
LAND TO WHICH CHARGE APPLIES:	Lot 1 on RP176287
PAYABLE TO:	Western Downs Regional Council
WHEN PAYABLE:	Prior to commencement of the use

This charge is made in accordance with Council's **Infrastructure Charges Resolution (No. 7.1) 2017**.

The charge has been calculated on the following basis:

USE	Charge	Reference	No. of Units	Amount
Medium Impact Industry and Warehouse (Industry Development Class)	\$30.18/m ² of GFA (water, transport, parks networks)	Table 3.3.3, Column 2, Charge Area A	884m ² (Existing Workshop)	\$26,679.12
Manager's Residence (Accommodation Long-term 3 or more bedroom Dwelling Unit)	\$15,200.00/Dwelling Unit		1 (Existing Manager's Residence)	\$15,200.00
	Plus \$4.00/m ² impervious area (stormwater network)	Table 3.3.3, Column 3	14,100m ² (Existing and Proposed impervious area)	\$56,400.00
DISCOUNT	Discount Charge	Reference	No. of Units	Discount Amount
Existing Shed (Industry Development Class)	\$30.18/m ² of GFA (water, transport, parks networks)	3.4(1)(d)(i) Charge Area A	884m ² (Existing Workshop)	\$26,679.12
Existing Manager's Residence (Accommodation Long-term 3 or more bedroom Dwelling Unit)	\$15,200.00/Dwelling Unit		1	\$15,200.00
	Plus \$4.00/m ² impervious area (stormwater network)		6,375m ² (Existing impervious area)	\$25,500.00
* Includes a discount for development not within an area serviced by, or requiring connection to Council's reticulated sewer network. The rate applied is in accordance with Table 5.1 Allocation of Infrastructure Charge to Trunk Infrastructure Networks.			Stormwater	\$30,900.00
			TOTAL CHARGE	\$30,900.00

INFORMATION NOTICE

[Section 119 of the *Planning Act 2016*]

DECISION AND REASONS

This infrastructure charge has been levied in accordance with Sections 119 to 121 of the *Planning Act 2016* and Council's ***Infrastructure Charges Resolution (No. 7.1) 2017*** for additional demand placed on Council's trunk infrastructure that will be generated by the approved development.

APPEALING DECISION

Under the *Planning Act 2016* the recipient of this Infrastructure Charges Notice may appeal against Council's decision to issue the Infrastructure Charges Notice. Chapter 6, Part 1 of the *Planning Act 2016* details the recipient's right to appeal Council's decision and how the recipient may appeal.

INFRASTRUCTURE CHARGES NOTICE - STAGE 2

APPLICANT:	General Petroleum Oil Tools
APPROVED DEVELOPMENT:	Material Change of Use to establish Medium Impact Industry and Warehouse on land situated at 92 Yumborra Road, Dalby
FILE REFS:	030.2021.100.001, A1069 and LG7.6.1
AMOUNT OF THE CHARGE:	\$15,933.68
LAND TO WHICH CHARGE APPLIES:	Lot 1 on RP176287
PAYABLE TO:	Western Downs Regional Council
WHEN PAYABLE:	Prior to commencement of the use

This charge is made in accordance with Council's **Infrastructure Charges Resolution (No. 7.1) 2017**.

The charge has been calculated on the following basis:

USE	Charge	Reference	No. of Units	Amount
Medium Impact Industry and Warehouse (Industry Development Class)	\$30.18/m ² of GFA (water, transport, parks networks)	Table 3.3.3, Column 2, Charge Area A	1,031.60m ² (Proposed Warehouse building, proposed Shed, Office/Staff Room)	\$31,133.68
	Plus \$4.00/m ² impervious area (stormwater network)		- (No additional impervious area)	-
DISCOUNT	Discount Charge	Reference	No. of Units	Discount Amount
Existing Manager's Residence (Accommodation Long-term 3 or more bedroom Dwelling Unit)	\$15,200.00/Dwelling Unit	3.4(1)(d)(i) Charge Area A	1	\$15,200.00
* Includes a discount for development not within an area serviced by, or requiring connection to Council's reticulated sewer network. The rate applied is in accordance with Table 5.1 Allocation of Infrastructure Charge to Trunk Infrastructure Networks.			Water Parks Transport	\$6,692.14 \$4,620.77 \$4,620.77
			TOTAL CHARGE	\$15,933.68

INFORMATION NOTICE

[Section 119 of the *Planning Act 2016*]

DECISION AND REASONS

This infrastructure charge has been levied in accordance with Sections 119 to 121 of the *Planning Act 2016* and Council's ***Infrastructure Charges Resolution (No. 7.1) 2017*** for additional demand placed on Council's trunk infrastructure that will be generated by the approved development.

APPEALING DECISION

Under the *Planning Act 2016* the recipient of this Infrastructure Charges Notice may appeal against Council's decision to issue the Infrastructure Charges Notice. Chapter 6, Part 1 of the *Planning Act 2016* details the recipient's right to appeal Council's decision and how the recipient may appeal.

Title **Executive Services Chief Executive Officer Report May 2021**

Date 8 June 2021

Responsible Manager R. Musgrove, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with the significant meetings, forums and delegations attended by the Chief Executive Officer during the month of May 2021.

Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted

Background Information

Nil

Report

Meetings, delegations and forums attended by the Chief Executive Officer during the month of May 2021:

Date	Who/Where	Details
4 May 2021	<ul style="list-style-type: none"> Councillor Information Sessions 	Chinchilla
5 May 2021	<ul style="list-style-type: none"> Councillor Information Sessions Dalby Chamber of Commerce - Business After Hours 	Dalby Dalby
6 May 2021	<ul style="list-style-type: none"> Meeting with Department of Resources and GasFields Commission Meeting with Fitzsimmons Real Estate 	Dalby Dalby
7 May 2021	<ul style="list-style-type: none"> Meeting with Toowoomba Surat Basin Enterprise and Trade and Investment Queensland 	Toowoomba
10 May 2021	<ul style="list-style-type: none"> Meeting with AgForce Development Assessment Panel Meeting 	Video Conference Dalby
11 May 2021	<ul style="list-style-type: none"> Meeting with Queensland Music Festival 	Phone
13 May 2021	<ul style="list-style-type: none"> Meeting with Queensland Resource Council Meeting with Dalby Herald 	Phone Dalby
14 May 2021	<ul style="list-style-type: none"> Toowoomba Surat Basin Enterprise - Political Leaders Lunch Meeting with Architect 	Toowoomba Brisbane

Date	Who/Where	Details
17 May 2021	<ul style="list-style-type: none"> Planning and Pre-Agenda Meeting Councillor Information Session s 	Dalby Dalby
19 May 2021	<ul style="list-style-type: none"> Ordinary Meeting of Council 	Tara
24 May 2021	<ul style="list-style-type: none"> Australian Energy Week Conference 	Melbourne
27 May 2021	<ul style="list-style-type: none"> Development Assessment Panel Meeting 	Phone
31 May 2021	<ul style="list-style-type: none"> Monthly Meeting with Origin Meeting with CleanCo Monthly Meeting with Shell 	Brisbane Brisbane Brisbane

Consultation (Internal/External)

Chief Executive Officer and Communications and Marketing Department

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The foregoing represents activities undertaken by the Chief Executive Officer during the month of May 2021.

Attachments

Nil

Authored by: A. Lyell, Executive Services Administration Officer

Title **Executive Services Report Outstanding Actions May 2021**

Date 16 June 2021

Responsible Manager R.A. Musgrove, CHIEF EXECUTIVE OFFICER

Summary

The purpose of this Report is to provide Council with an updated on the status of outstanding Council Meeting Action Items to 19 May 2021.

Link to Corporate Plan

Strategic Priority: Strong Economic Growth

- There is a confidence in our strong and diverse economy.
- We're open for business and offer investment opportunities that are right for our region.
- We optimise our tourism opportunities, unique experiences and major events.
- Business and industry in our region live local and buy local.
- Our region is a recognised leader in energy, including clean, green renewable energies.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted.

Background Information

Nil

Report

The purpose of this Report is to provide Council with an update on the status of Outstanding Council Meeting Action Items to the Meeting held on 19 May 2021.

1. Outstanding Council Meeting Action List (As at 19 May 2021)

Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
21/06/2017	Corporate Services Confidential Report Authorise Chief Executive Officer Negotiate Purchase Properties	AD6.6.2	<p>MOVED by Cr. I.J. Rasmussen Seconded by Cr. R.C. Brown</p> <p>That this Report be received and that:</p> <p>1. Council authorise the Chief Executive Officer to negotiate the acquisition of properties as proposed up to the amount in the table on page 81 of the report.</p> <p style="text-align: right;">CARRIED (7,1)</p>	Corporate Services

Meeting date	Item description	File No.	Council Resolution/Task	Responsible Division
			FOR VOTE: Cr. P.M. McVeigh, Cr R.C. Brown, Cr. C.T. Tillman, Cr. K.A. Maguire, Cr. G.M. Olm, Cr. I.J. Rasmussen, Cr. A.N. Smith AGAINST VOTE: Cr. P.T. Saxelby ABSENT. DID NOT VOTE: Cr. D.E. Ashurst	
23/09/2020	Corporate Services Report of Audit Committee Meeting 18 August 2020	AD6.6.2	Moved By: Cr. M. J. James Seconded By: Cr. P. T. Saxelby That an update be provided by the Chair of the Audit Committee to Councillors at a future information session CARRIED	Corporate Services
23/09/2020	Executive Services Report Cr M. J. James Notice of Motion Development of a Communications and Community Engagement Strategy	AD6.6.2	Moved By: Cr. M. J. James Seconded By: Cr. K. A. Bourne That Council resolves to develop and adopt a communications and community Engagement Strategy to be prepared in consultation with Councillors. CARRIED	Executive Services
19/05/2021	Community and Liveability Confidential Report Health Services Governance Report	AD6.6.2	Moved By: Cr. A.N. Smith Seconded By: Cr. K.A. Bourne That this Report be received and that: <ol style="list-style-type: none"> 1. Councillors be provided a full tour and onsite update by CEO and GM Community and Livability at both Tarcoola and Carinya Residential Aged Care facilities (in accordance with appropriate COVID procedures); 2. Council hold information sessions in both Tara and Miles to update community on WDRC's Residential Aged Care Facilities including: <ol style="list-style-type: none"> a. the positive outcomes of the recent Audit conducted by the Aged Care Commission at the Tarcoola facility; b. New staffing models and procedures for Tarcoola and Carinya; c. Industry-wide challenges of attracting staff to aged care facilities and the impact of the current shortage at Tarcoola; and d. The changing landscape of Aged Care in Australia as a result of the Aged Care Royal Commission findings and recommendations; and 3. Carinya recommence accepting new residents. CARRIED	Community & Liveability

Consultation (Internal/External)

Chief Executive Officer;

General Manager (Community & Liveability);
General Manager (Corporate Services);
General Manager (Infrastructure Services); and
Relevant Managers, Coordinators and Officers.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

This report is provided to inform Council of the progress of resolutions of Council.

Attachments

Nil

Authored by: J. Weier, SENIOR EXECUTIVE OFFICER

Title	Corporate Services Report Permanent Road Closure Application – Part Isons Road, Chinchilla
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Date	9 June 2021
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Responsible Manager	S.Thompson, GENERAL COUNSEL
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Summary

The purpose of this report is to determine an application for the permanent road closure of part of Isons Road that is an unformed road that runs along the eastern boundary of Lot 24 Crown Plan BWR178 and the adjoining western boundary of Lot 23 Crown Plan BWR152, Chinchilla.

Link to Corporate Plan

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- We invest in safe, well maintained road networks to connect our region and support economic activities.
- We take pride in our natural assets, environment, and heritage.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and that:

1. Council advise DoR (Department of Resources) and the applicant that it has no objection to the permanent closure of the identified part of Isons Road that runs along the eastern boundary of Lot 24 Crown Plan BWR178 and the adjoining western boundary of Lot 23 Crown Plan BWR152, Chinchilla.

Background Information

- Isons Road is an unformed and unused road located N/E of Chinchilla. See Attachment 1.
- Isons Road bisects the applicant's land being the eastern boundary of Lot 24 of Crown Plan BWR178 and the western boundary of Lot 23 Crown Plan BWR152. The road is identified on Attachment 2 in yellow highlighting.
- There is an existing road licence RL0/220722 on part of the northern section of Isons Road. The road licence was issued on 26 March 2004 and is held by Herbert John Zerbst the owner of Lot 25 BWR178 for the purpose of Grazing.
- The applicant has had a pre-lodgement meeting with DoR to permanently close this road.
- The applicant requires the area for grazing and agricultural purposes.

Report

The unformed and unused road along the eastern boundary of Lot 24 of Crown Plan BWR178 does not form part of Council's road network. The applicant is applying for the permanent closure of this section of road. Closure of this road does not "land lock" any other parcel of land.

Consultation (Internal/External)

Advice was sought from Council's:

- Planning and Environment Manager;
- Principal Planner;
- Senior Works Manager; and
- Rural Services Coordinator

No objections were raised of the application for the closure of this road.

Legal/Policy Implications (Justification if applicable)

As the land is owned by DoR the applicant must seek the owner's consent for the closure of the road. As standard practice, DoR requests the relevant Local Government to advise if it has any concerns or objections.

If Council offers no objection to the road closure, then the part road shown in yellow highlighting in Attachment 2 will be permanently closed to the public, subject to final approval of the closure by the State. The land will then be offered by the State to the applicant for purchase.

The CEO has delegated power for submissions to be made to DoR under section 420CB of the *Land Act 1994* pursuant to Council's Delegations' Register B31.148.

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

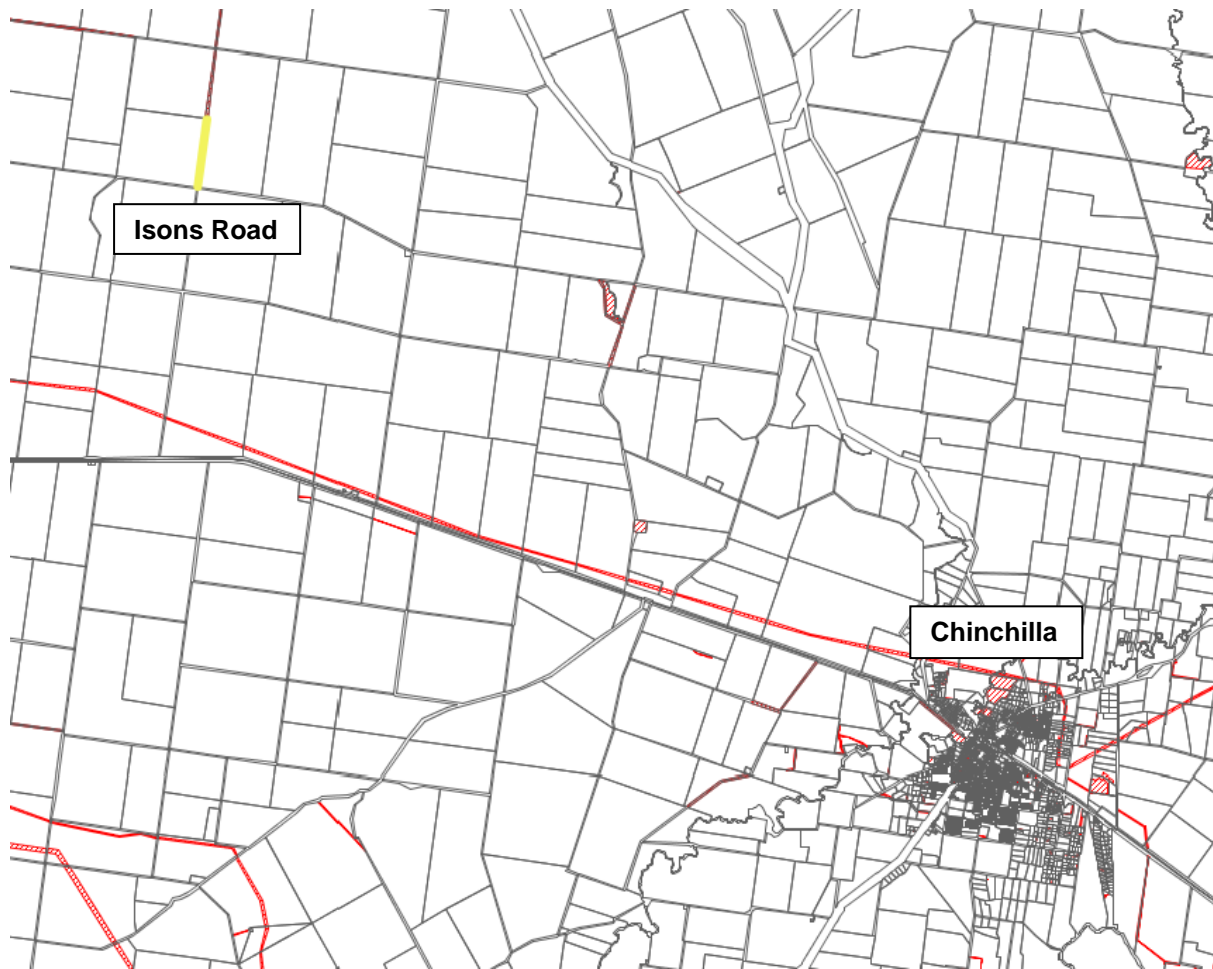
As the road reserve does not form part of Council's road network and its closure does not land lock any other lots it is recommended that Council advise DoR that it offers no objection to the permanent closure of the identified unformed road, along the eastern boundary of Lot 24 Crown Plan BWR178, Chinchilla.

Attachments

1. Aerial view of Isons Rd in relation to Chinchilla
2. Aerial view of Isons Rd and neighbouring properties

Authored by: S. Thompson, GENERAL COUNSEL

Attachment 1 - Aerial view of Isons Rd in relation to Chinchilla



Attachment 2 - Aerial view of Isons Rd and neighbouring properties



Attachment 2 - Aerial view of Isons Rd and neighbouring properties



Title	Corporate Services Report Rating Comparison with other Local Governments
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Date	7 June 2021
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Responsible Manager	S. Peut, GENERAL MANAGER (CORPORATE SERVICES)
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Summary

The purpose of this Report is to provide the following comparisons with other local governments:

- The minimum rate and average general rates of similar sized towns in other local government areas, and
- The minimum rates, the rate in the dollar and average general rate for rural properties in other local government areas.

Link to Corporate Plan

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- We focus on proactive, sustainable planning for the future.
- Our agile and responsive business model enables us to align our capacity with service delivery.
- Our effective asset management ensures that we responsibly maintain our community assets.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

This this Report be received and Council note the following:

- The 2020-21 minimum rates for towns within the region compared with towns in other regions.
- The 2020-21 average general rates (excludes waste, sewerage and water) for towns within the region compared with towns from other regions.
- The 2020-21 minimum rate and the rate in the dollar for rural properties in this region compared with other local governments.
- The 2020-21 average rural rate for this region compared with other local governments based on an average property value for the region of \$979,938.

Background Information

Over the last 6 months, Council has held several rating information sessions which, amongst other issues, have discussed:

- The potential to reduce the large number of current rating categories,
- Council's exposure to the resources industry,
- The minimum residential rate and average residential general rate when compared to towns in other regions, and
- The rate in the dollar and the average rate for rural properties.

Report

1. Residential Rate Comparisons

The comparisons, in the minimum rates and average general rates, between towns in this region and towns from other regions are provided in Attachments 1 to 5. Comparisons have been made with other regions which are not dissimilar to this region. In this regard, these other regions have a largish number of towns and have a significant agricultural and, in some cases, resource-based economy. Most of the residents of the regions live in towns. This rules out western Queensland regions. Regions which are similar to Western Downs include:

- Southern Downs
- South Burnett
- Lockyer Valley
- Scenic Rim
- Somerset
- Toowoomba although the presence of Toowoomba provides this region with significant economy of scale benefits
- Central Highlands
- Tablelands
- Cassowary Coast
- North Burnett (more rural than Western Downs)
- Hinchinbrook
- Goondiwindi
- Whitsunday
- Bundaberg, and
- and Livingstone (essentially dominated by Yeppoon but included because it has a similar population to Dalby).

In providing the comparisons, the 2020/21 average general rates for towns within this region have been compared with towns in other local governments.

With respect to the average general rates for towns from other regions, the 2020/21 average general rates have been used where the information was readily available or easily calculated. However, in some instances, 2020/21 average general rates have not been available or could not be easily calculated, and, therefore, the 2019/20 average general rates have been provided in the attachments. Where 2019/20 average general rates have been used, these are highlighted.

In providing the comparisons, towns of similar size have been grouped together. Comparisons have not been based on service levels.

The outcome of these comparisons is that the towns in this region have lower minimum rates and lower average general rates when compared to towns in other local government areas. This holds true even when 2019/20 average general rates are used for towns where 2020/21 rates information was not available.

2. Rural Rate Comparisons

Rural rate comparisons have also been provided for regions that adjoin this region and other local governments throughout the State. Those local governments that are principally large rural shires (i.e. Western Queensland local governments) are not included in the analysis.

The rate calculations have been based on the average value of a Western Downs' rural property as at 30 June 2020. This value was \$979,738. The 2020/21 rate in the dollar for rural for each of these regions has been used to calculate the comparative rates. Where there are several categories, the rate in the dollar for the category that equates to grazing and/or broadacre cropping has been used. That is the rates in the dollar do not reflect specialist agriculture (i.e. sugar cane, orchids, feedlots, piggeries, poultry, vegetables etc).

The comparisons are provided in Attachment 6.

In summary the average rural rate paid by rural ratepayers in Western Downs for 2020/21 remains less than the average rural rate paid in all other all other regions in 2020/21.

In almost all cases, the average general rural rate levied in Western Downs is significantly lower than the rate levied in other regions in 2020/21.

Consultation (Internal/External)

The Information was obtained from:

- The Budgets of the various Queensland local governments,
- The Department of Local Government, Racing and Multicultural Affairs' website which provides significant information around average residential rates and property values for towns within regions.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

There are no financial implications of this analysis other than that for Rural and Residential ratepayers, Western Downs is a very affordable region compared to other local governments.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

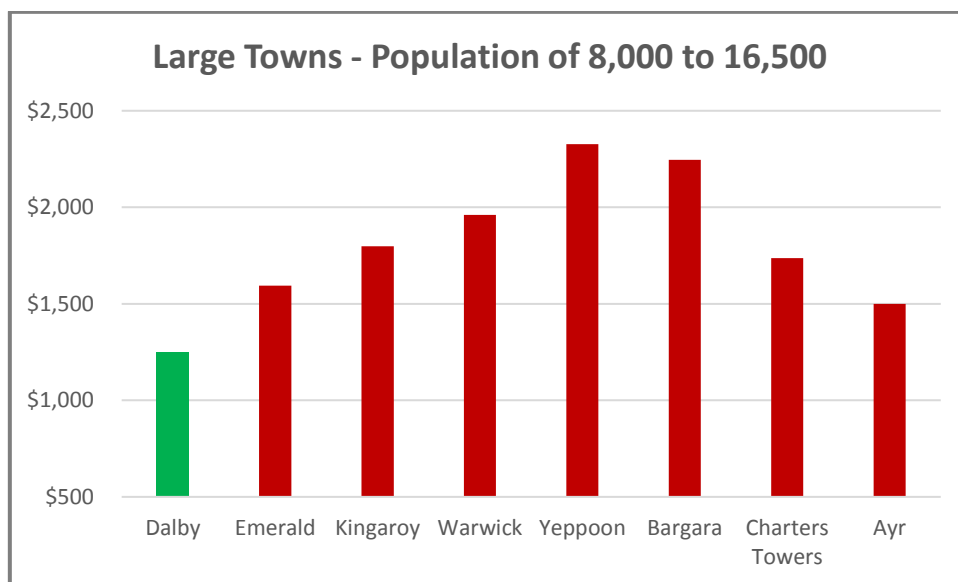
When compared with other local government regions in Queensland, Council's residential and rural ratepayers pay low minimum and average general rates. This is evidenced in the analysis undertaken and the outcomes of the analysis which is provided in Attachments 1 to 6. The low rating environment for residential and rural ratepayers also needs to be considered in the context of the Western Downs Region having low unemployment, a strong and diverse economy and, for people living in urban areas, low comparable house prices.

Attachments

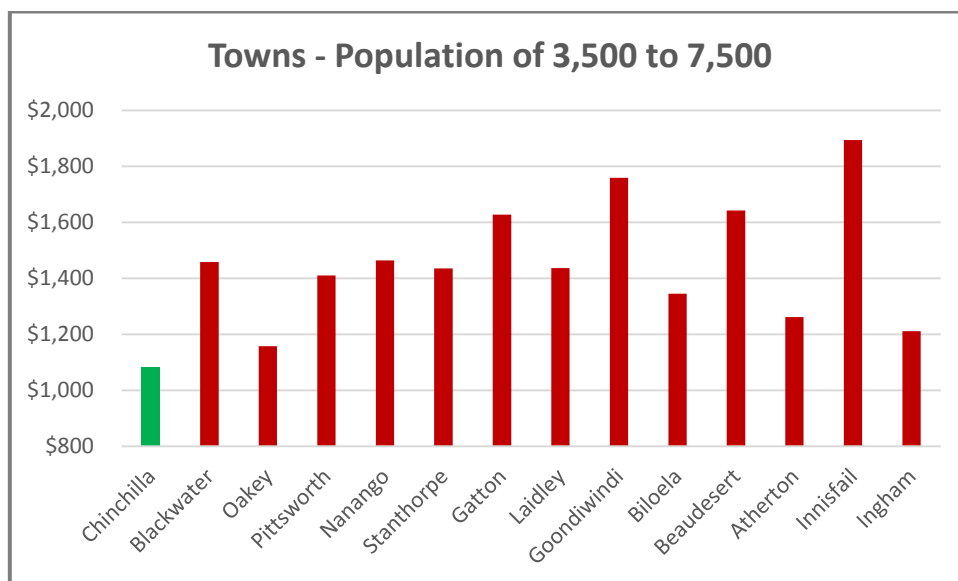
1. Residential Rate Comparisons - Large Towns with a population of 8,000 to 16,500
2. Residential Rate Comparisons - Towns with a population of 3,500 to 7,500
3. Residential Rate Comparisons - Towns with a population of 1,000 to 2,100
4. Residential Rate Comparisons - Towns with a population of 600 to 1,000
5. Residential Rate Comparisons - Towns/Villages with a population of less than 600
6. Rural Rate Comparisons

Authored by: N. Castles, CONTRACTOR

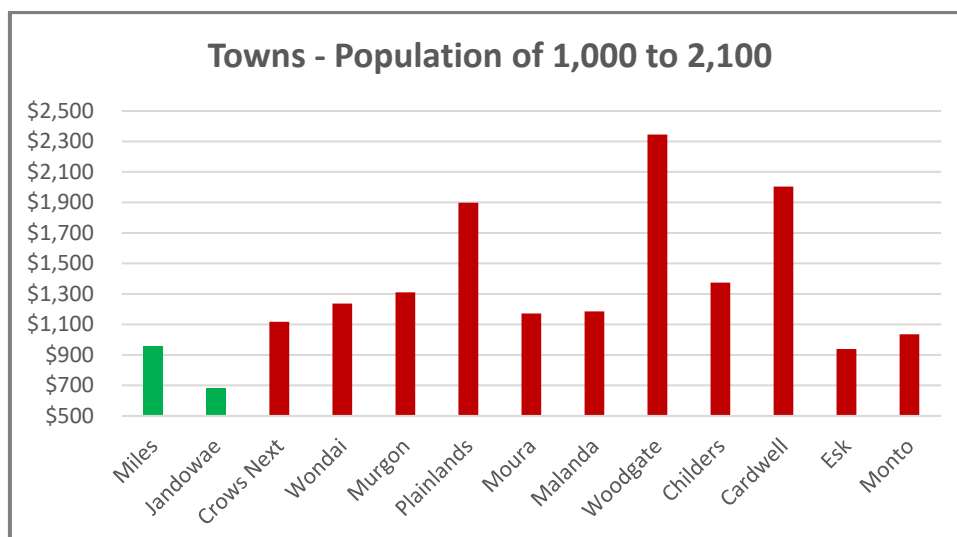
Large Towns - Population of 8,000 to 16,500									Attachment 1	
Town	Comments	Region	Population (2,016 Census)	Total Minimum Rate 2020/21			Average General Rate 2020/21 unless otherwise stated			General Rate Year
				Minimum Rate 2020- 21	Levies 2020/21	Total Minimum Rate 2020/21	Average General Rate	Levies	Total General Rate	
Dalby		Western Downs	12,005	\$ 903		\$ 903	\$ 1,247		\$ 1,247	
Emerald		Central Highlands	13,532				\$ 1,595		\$ 1,595	
	less than \$60,000			\$ 845		\$ 845				
	greater than \$60,000			\$ 1,274		\$ 1,274				
Kingaroy		South Burnett	10,066	\$ 970	\$ 168	\$ 1,138	\$ 1,632	\$ 168	\$ 1,799	
Warwick		Southern Downs	13,862	\$ 1,155		\$ 1,155	\$ 1,961		\$ 1,961	
Yeppoon		Livingstone	16,350	\$ 1,393	\$ 663	\$ 2,056	\$ 1,665	\$ 663	\$ 2,328	
Bargara		Bundaberg	11,055	\$ 1,137	\$ 50	\$ 1,187	\$ 2,196	\$ 50	\$ 2,246	2019/20 General Rates
Charters Towers		Charters Towers	8,126	\$ 1,044		\$ 1,044	\$ 1,737		\$ 1,737	
Ayr		Burdekin	8,283	\$ 1,079	\$ 30	\$ 1,109	\$ 1,470	\$ 30	\$ 1,500	



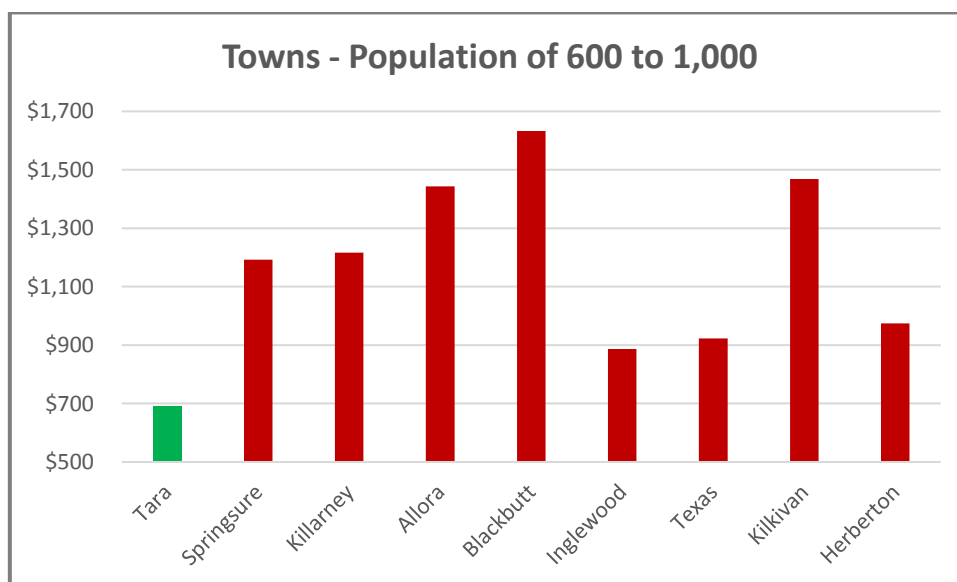
Towns - Population of 3,500 to 7,500							Attachment 2			
Town	Comments	Region	Population	Total Minimum Rate 2020/21			Average General Rate 2020/21 unless otherwise stated			General Rate Year
				Minimum Rate 2020/21	Levies 2020/21	Total Minimum Rate 2020/21	Average General Rate	Levies	Total General Rate	
Chinchilla		Western Downs	5,877	\$ 903		\$ 903	\$ 1,083		\$ 1,083	
Blackwater		Central Highlands	4,618	\$ 845		\$ 845	\$ 1,458		\$ 1,458	
Oakey		Toowoomba	4,326	\$ 968	\$ 102	\$ 1,070	\$ 1,056	\$ 102	\$ 1,158	
Pittsworth		Toowoomba	2,995	\$ 968	\$ 102	1069.74	\$ 1,308	\$ 102	\$ 1,410	
Nanango		South Burnett	3,390	\$ 970	\$ 168	\$ 1,138	\$ 1,296	\$ 168	\$ 1,464	
Stanthorpe		Southern Downs	4,973	\$ 1,155		\$ 1,155	\$ 1,436		\$ 1,436	
Gatton		Lockyer Valley	6,327	\$ 1,099	269	\$ 1,368	\$ 1,359	\$ 269	\$ 1,628	
Laidley		Lockyer Valley	3,501	\$ 1,099	\$ 269	\$ 1,368	\$ 1,168	\$ 269	\$ 1,437	
Goondiwindi		Goondiwindi	5,527				\$ 1,709	\$ 50	\$ 1,759	2019/20 Rates
	Up to \$62,000			\$ 846	\$ 50	\$ 896				
	\$62,000 to \$125,000			\$ 1,160	\$ 50	\$ 1,210				
	\$125,000 to \$280,000			\$ 2,214	\$ 50	\$ 2,264				
	\$280,000 plus			\$ 3,100	\$ 50	\$ 3,150				
Biloela		Banana	5,727	\$ 755	\$ 106	\$ 861	\$ 1,239	\$ 106	\$ 1,345	2019/20 Rates
Beaudesert		Scenic Rim	5,828	\$ 1,180	\$ 372	\$ 1,552	\$ 1,271	\$ 372	\$ 1,643	2019/20 Rates
Atherton		Tablelands	6,869	\$ 1,181		\$ 1,181	\$ 1,262		\$ 1,262	
Innisfail		Cassowary Coast	7,241	\$ 1,148	\$ 348	\$ 1,496	\$ 1,552	\$ 342	\$ 1,894	2019/20 Rates
Ingham		Hinchinbrook	4,353	\$ 1,015	\$ 154	\$ 1,169	\$ 1,057	\$ 154	\$ 1,211	2019/20 Rates



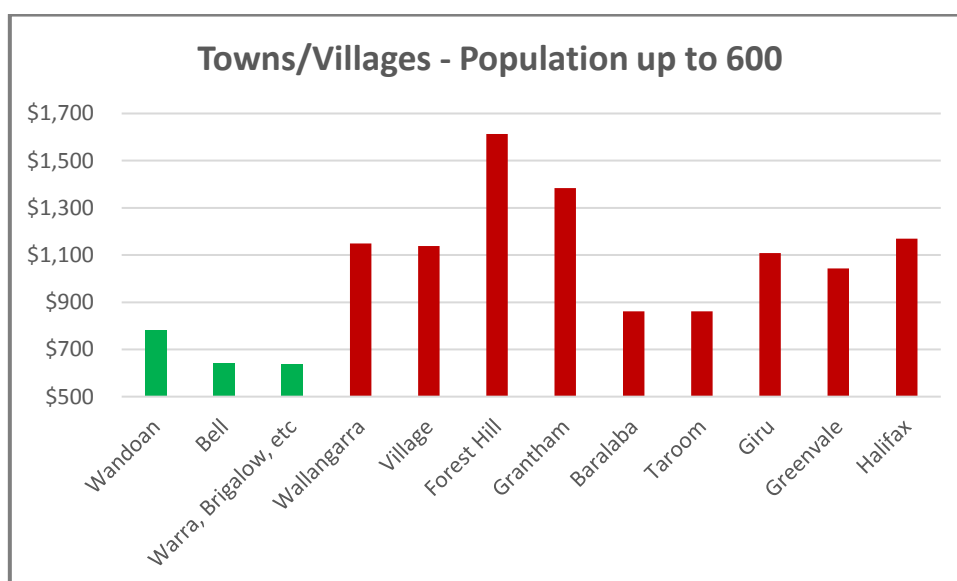
Towns - Population 1,000 to 2,100							Attachment 3			
Town	Comments	Region	Population	Total Minimum Rate 2020/21			Average General Rate 2020/21 unless otherwise stated			General Rate Year
				Minimum Rate 2020- 21	Levies 2020/21	Total Minimum Rate 2020/21	Average General Rate	Levies	Total General Rate	
Miles		Western Downs	1,133	\$ 811		\$ 811	\$ 958		\$ 958	
Jandowae		Western Downs	1,199	\$ 683		\$ 683	\$ 683		\$ 683	
Crows Nest		Toowoomba	1,713	\$ 968	\$ 102	\$ 1,070	\$ 1,015	\$ 102	\$ 1,117	
Tieri		Central Highlands	1,129	\$ 845		\$ 845	\$ 845			
Wondai		South Burnett	1,810	\$ 970	\$ 168	\$ 1,138	\$ 1,069	\$ 168	\$ 1,237	
Murgon		South Burnett	2,058	\$ 970	\$ 168	\$ 1,138	\$ 1,142	\$ 168	\$ 1,310	
Plainlands		Lockyer Valley	1,251	\$ 1,099	\$ 269	\$ 1,368	\$ 1,602	\$ 296	\$ 1,898	
Moura		Banana	1,535	\$ 755	\$ 106	\$ 861	\$ 1,065	\$ 106	\$ 1,171	2019/20 General Rates
Malanda		Tablelands	1,669	\$ 974		\$ 974	\$ 1,185		\$ 1,185	
Woodgate		Bundaberg	1,078	\$ 1,137	\$ 50	\$ 1,187	\$ 2,295	\$ 50	\$ 2,345	2019/20 General Rates
Childers		Bundaberg	1,307	\$ 1,024	\$ 50	\$ 1,074	\$ 1,324	\$ 50	\$ 1,374	2019/20 General Rates
Cardwell		Cassowary Coast	1,254	\$ 1,591	\$ 348	\$ 1,939	\$ 1,656	\$ 348	\$ 2,004	2019/20 General Rates
Esk		Somerset	1,259	\$ 821		\$ 821	\$ 890	\$ 48	\$ 938	
Monto		North Burnett	1,189	\$ 793	\$ 242	\$ 1,035	\$ 793	\$ 242	\$ 1,035	



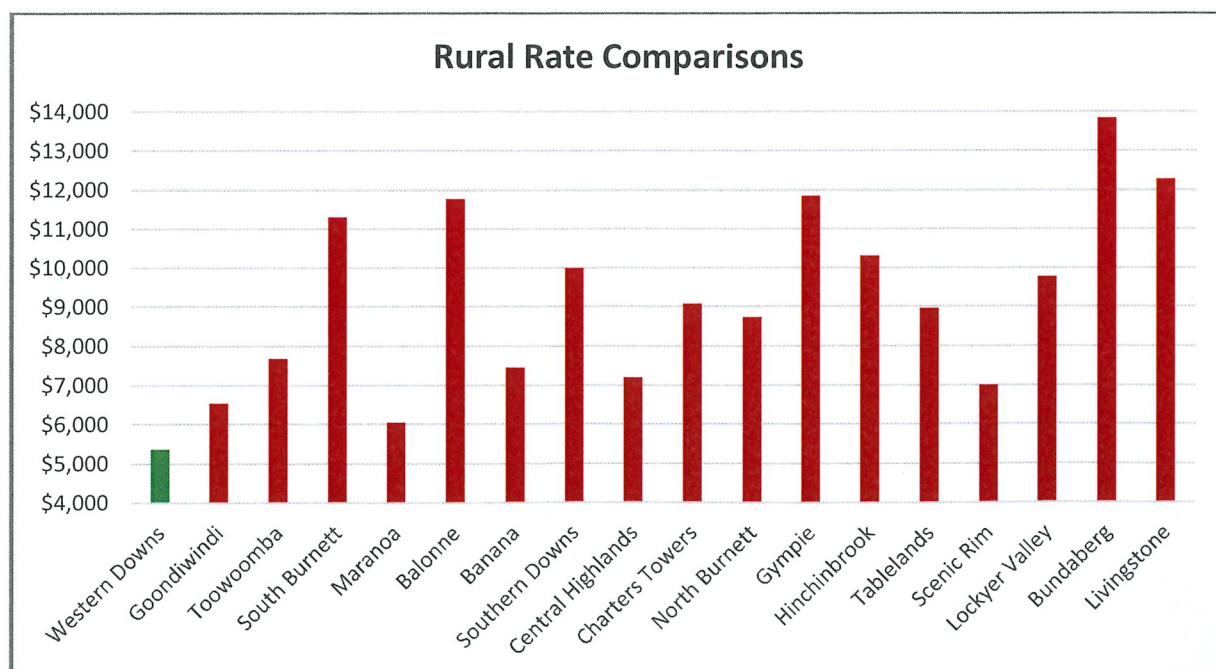
Towns - Population 600 to 1,000							Attachment 4			
Town	Comments	Region	Population	Total Minimum Rate 2020/21			Average General Rate 2020/21 unless otherwise stated			General Rate Year
				Minimum Rate 2020-21	Levies 2020/21	Total Minimum Rate 2020/21	Average General Rate	Levies	Total General Rate	
Tara		Western Downs	808	\$ 683		\$ 683	\$ 691		\$ 691	
Springsure		Central Highlands	857	\$ 645		\$ 645	\$ 1,192		\$ 1,192	
Killarney		Southern Downs	716	\$ 1,155		\$ 1,155	\$ 1,217		\$ 1,217	
Allora		Southern Downs	839	\$ 1,155		\$ 1,155	\$ 1,443		\$ 1,443	
Blackbutt		South Burnett	633	\$ 970	\$ 168	\$ 1,138	\$ 1,465	\$ 168	\$ 1,633	
Inglewood		Goondiwindi	762	\$ 846	\$ 50	\$ 896	\$ 837	\$ 50	\$ 887	
Texas		Goondiwindi	733	\$ 846	\$ 50	\$ 896	\$ 873	\$ 50	\$ 923	
Kilkivan		Gympie	713	\$ 1,241	\$ 227	\$ 1,469	\$ 1,241	\$ 227	\$ 1,469	
Herberton		Tablelands	855	\$ 974		\$ 974	\$ 974		\$ 974	



Small Towns/Villages - Population up to 600							Attachment 5			
Town	Comments	Region	Population	Total Minimum Rate 2020/21			Average General Rate 2020/21 unless otherwise stated			General Rate Year
				Minimum Rate 2020- 21	Levies 2020/21	Total Minimum Rate 2020/21	Average General Rate	Levies	Total General Rate	
Wandoan		Western Downs	333	\$ 776		\$ 776	\$ 781		\$ 781	
Bell		Western Downs	440	\$ 637		\$ 637	\$ 640		\$ 640	
Warra, Brigalow etc		Western Downs		\$ 637		\$ 637	\$ 637		\$ 637	
Wallangarra		Southern Downs	468	\$ 1,155		\$ 1,155	\$ 1,149		\$ 1,149	
Village		South Burnett		\$ 970	\$ 168	\$ 1,138	\$ 970	\$ 168	\$ 1,138	
Forest Hill		Lockyer Valley	472	\$ 1,099	\$ 269	\$ 1,368	\$ 1,344	\$ 269	\$ 1,613	
Grantham		Lockyer Valley	184	\$ 1,099	\$ 269	\$ 1,368	\$ 1,115	\$ 269	\$ 1,384	
Baralaba		Banana	240	\$ 755	\$ 106	\$ 861	\$ 755	\$ 106	\$ 861	2019/20 Rates
Taroom		Banana	533	\$ 755	\$ 106	\$ 861	\$ 755	\$ 106	\$ 861	2019/20 Rates
Giru		Burdekin	354	\$ 1,079	\$ 30	\$ 1,109	\$ 1,079	\$ 30	\$ 1,109	
Greenvale		Charters Towers	232	\$ 1,044		\$ 1,044	\$ 1,044		\$ 1,044	
Halifax		Hinchinbrook	462	\$ 1,015	\$ 154	\$ 1,169	\$ 1,015	\$ 154	\$ 1,169	



Rural							Attachment 6	
Local Government	Description	Minimum Rate			Average General Rate			
		Minimum Rate	Levies	Total Minimum Rate	Average General Rate	Levies	Total Average General rate	Percentage Variance with Western Downs
Western Downs		\$ 694	\$ 96	\$ 790	\$ 5,282	\$ 100	\$ 5,382	
Goondiwindi	Less than 150 hectares	\$ 1,210	\$ 50	\$ 1,260	\$ 7,448	\$ 50	\$ 7,498	39.3%
	150 to 300 hectares	\$ 1,498	\$ 50	\$ 1,548	\$ 7,644	\$ 50	\$ 7,694	43.0%
	300 to 600 hectares	\$ 1,760	\$ 50	\$ 1,810	\$ 6,967	\$ 50	\$ 7,017	30.4%
	600 to 1,500 hectares	\$ 2,010	\$ 50	\$ 2,060	\$ 6,497	\$ 50	\$ 6,547	21.6%
	1,500 to 2,500 hectares	\$ 2,810	\$ 50	\$ 2,860	\$ 6,252	\$ 50	\$ 6,302	17.1%
	2,500 to 6,000 hectares	\$ 3,200	\$ 50	\$ 3,250	\$ 5,782	\$ 50	\$ 5,832	8.4%
	6,000 hectares plus	\$ 4,010	\$ 50	\$ 4,060	\$ 5,507	\$ 50	\$ 5,557	3.3%
Toowoomba	Low Intensity	\$ 767	\$ 169	\$ 936	\$ 6,699	\$ 169	\$ 6,868	27.6%
	Medium Intensity	\$ 845	\$ 169	\$ 1,014	\$ 7,520	\$ 169	\$ 7,689	42.9%
	High Intensity	\$ 921	\$ 169	\$ 1,090	\$ 7,824	\$ 169	\$ 7,993	48.5%
South Burnett		\$ 1,070	\$ 168	\$ 1,238	\$ 11,141	\$ 168	\$ 11,309	110.1%
Maranoa		\$ 757			\$ 6,056		\$ 6,056	12.5%
Balonne	Grain and Grazing greater than 1000 Hectares	\$ 1,350		\$ 1,350	\$ 11,775		\$ 11,775	118.8%
	Greater than 20 hectares	\$ 695		\$ 695	\$ 12,671		\$ 12,671	135.4%
Banana	\$360,001 to \$1,000,000	\$ 2,600	\$ 106	\$ 2,706	\$ 7,350	\$ 106	\$ 7,456	38.5%
Southern Downs	\$325,001 to \$850,000	\$ 4,340		\$ 4,340	\$ 10,005		\$ 10,005	85.9%
Central Highlands	Rural	\$ 663		\$ 663	\$ 7,205		\$ 7,205	33.9%
	Irrigators	\$ 663		\$ 663	\$ 46,005		\$ 46,005	754.8%
Charters Towers		\$ 1,004		\$ 1,004	\$ 9,084		\$ 9,084	68.8%
Burdekin		\$ 1,101	\$ 30	\$ 1,131	\$ 36,258	\$ 30	\$ 36,288	574.3%
North Burnett	Grazing	\$ 1,071	\$ 242	\$ 1,313	\$ 8,501	\$ 242	\$ 8,743	62.5%
	Cropping	\$ 1,069	\$ 242	\$ 1,311	\$ 10,447	\$ 242	\$ 10,689	98.6%
Gympie		\$ 1,241	\$ 227	\$ 1,468	\$ 11,619	\$ 227	\$ 11,846	120.1%
Hinchinbrook	Non -Sugar Cane	\$ 1,412	\$ 154	\$ 1,566	\$ 10,162	\$ 154	\$ 10,316	91.7%
Tablelands		\$ 1,673		\$ 1,673	\$ 8,973		\$ 8,973	66.7%
Scenic Rim		\$ 1,434	\$ 372	\$ 1,806	\$ 6,633	\$ 372	\$ 7,005	30.2%
Lockyer Valley	\$610,001 plus	\$ 5,224	\$ 269	\$ 5,493	\$ 9,510	\$ 269	\$ 9,779	81.7%
Bundaberg		\$ 1,137	\$ 50	\$ 1,187	\$ 13,795	\$ 50	\$ 13,845	157.2%
Livingstone		\$ 1,422	\$ 663	\$ 2,085	\$ 11,613	\$ 663	\$ 12,276	128.1%



Title **Corporate Services Financial Report May 2021**

Date 3 June 2021

Responsible Manager E. Lambert, CHIEF FINANCIAL OFFICER

Summary

The purpose of this Report is to provide Council with the Financial Report for the period ending 31 May 2021.

Link to Corporate Plan

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.

Strategic Priority: Sustainable Organisation

- We are recognised as a financially intelligent and responsible Council.
- We focus on proactive, sustainable planning for the future.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received, and that:

1. Council notes the May 2021 Financial Report, and
2. Resolves to approve \$0.552 million in capital expenditure and \$0.500 million in capital revenue being added to Council's 2020-21 capital works program.

Background Information

The Chief Executive Officer is required by Section 204 (2) of the Local Government Regulation 2012 to present the financial report at each meeting of the local government if each meeting is held less frequently than monthly, or monthly. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held (section 204 (3)).

Report

The operating profit as at the end of May is \$16.296 million compared to a budgeted profit of \$3.572 million which is \$12.724 million better than budget. This favourable position is due to expenditure being \$14.077 million behind budget which is mostly Materials and Services costs. This large underspend is due to outstanding invoices, works in progress and budget savings.

Analysis of the major variances for each revenue and expense item is provided in the following table:

1. Operating Result

Council Consolidated	Revised Budget \$	YTD Budget \$	YTD Actuals \$	Variance \$	Comments
Revenue					
Rates and Utility Charges	(91,355,089)	(91,355,089)	(98,489,786)	(7,134,697)	Rates and Utility Charges revenue is greater than budget by \$7.135 million due to: > \$5.100 million for one-off mining leases being levied with backdating (Arrow Energy). > \$0.941 million outstanding for the Urban Fire Levy payment. This will correct in June. This will then reduce revenue. > \$1.093 million for new assessments being levied and favourable QVAS valuation adjustments.
Volumetric	(6,723,086)	(3,134,975)	(3,100,483)	34,492	Volumetric revenue is in line with budget.
Less: Discounts & Pensioner Remissions	5,317,113	5,367,113	5,165,189	(201,924)	Discounts and Pensioner Remissions revenue is in line with budget.
Net Rates and Utility Charges	(92,761,062)	(89,122,951)	(96,425,081)	(7,302,130)	
Fees and Charges	(5,559,170)	(5,074,628)	(5,327,181)	(252,553)	Fees and Charges revenue is in line with budget.
Rental and Levies	(1,588,400)	(1,456,026)	(1,677,326)	(221,300)	Rental and Levies revenue is slightly ahead of budget (\$0.221 million) and has now exceeded the annual budget. This better than budget revenue is due to strong commercial property leases revenue, community and council housing rental revenue, telecommunication rentals and aged care fees.
Sales of Major Services	(26,558,756)	(23,316,272)	(21,029,460)	2,286,812	Sales of Major Services revenue is under budget \$2.287 million mainly due to: > Commercial Works being behind budget by \$1.654 million. This is due to outstanding progress claims and is a phasing issue. The larger Commercial Works jobs are currently underway with most of the expenditure to be paid in June. There will be savings on projects for the year also meaning less revenue received. However, this also means savings in Materials and Services costs. > \$0.401 million behind in Quarry and Gravel Pit sales due to a lag in internal sales. > \$0.150 million behind budget for Saleyards due to herds being built up from a prolonged drought and sales. Sales have been made directly rather than through saleyard auctions reducing throughout and therefore revenue. > \$0.132 million behind in gas sales. It is currently expected that gas sales will slightly fall short of budget for the year.

Council Consolidated	Revised Budget \$	YTD Budget \$	YTD Actuals \$	Variance \$	Comments
Operating Grants, Subsidies and Contributions	(21,451,589)	(21,041,809)	(15,403,815)	5,637,994	<p>Operating Grants, Subsidies and Contributions revenue is under budget \$5.638 million mainly due to:</p> <ul style="list-style-type: none"> > Final instalment of the Financial Assistance Grant not being received (\$8.500 million). It is expected that this revenue will be received before 30 June 2021. <p>This is offset by Budget upsides as follows:</p> <ul style="list-style-type: none"> > \$0.953 million ahead of budget for the Health Services Sector, with additional income being received from the Commonwealth in relation to COVID-19 pandemic and an additional 30 per cent increase in the viability supplement and the residential care homeless supplement. > \$0.853 million received in Disaster Recovery Funding for the South Qld Heavy Rainfall and flooding event in February 2020. > \$0.395 million received for Communities Combating Pest and Weeds which was not budgeted. > \$0.200 million received for Trainee/Apprentice grants which was not budgeted. > \$0.200 million for Wambo River Improvement Trust. Offset for this is in Materials and Services. This is a book entry. > \$0.198 million received for additional grants and contributions across Council in the Tourism, Community Development, Environmental Health and Natural Resource areas.
Interest Revenue	(1,615,000)	(1,480,413)	(1,054,589)	425,824	Interest Revenue is under budget \$0.426 million due to Council budgeting to receive 1.00% and on average receiving 0.75%. As at the end of May 0.61% was received.
Other Income	(1,601,075)	(1,505,804)	(727,855)	777,949	<p>Other income has come under budget \$0.778 million mainly due to:</p> <ul style="list-style-type: none"> > Cinema revenue being behind budget \$0.386 million due to COVID-19 conditions and the closure of the Dalby facility. > Ticket Sales for Big Skies is behind budget \$0.449 million YTD. The offset to this will be no expenditure in Materials and Services with \$0.500 million budgeted. > Legal Fees recovered are also under budget by \$0.183 million due to COVID 19 pandemic delaying debt recovery to be recommenced from 1 October 2020. <p>An upside to this is \$0.241 million received in disposal proceeds, miscellaneous reimbursements, and insurance revenue.</p>
TOTAL OPERATING REVENUES	(151,135,052)	(142,997,903)	(141,645,307)	1,352,596	

Council Consolidated	Revised Budget \$	YTD Budget \$	YTD Actuals \$	Variance \$	Comments
Expenses					
Employee Benefits	57,255,425	52,109,476	52,132,393	22,917	Employee Benefits are in line with budget.
Less Capitalised Employee Benefits	(4,728,745)	(4,241,900)	(5,685,064)	(1,443,164)	Capitalised Employee Benefits are better than budget by \$1.443 million due to a higher number of capital works programs and more council employees working on capital projects.
Net Employee Benefits	52,526,680	47,867,576	46,447,330	(1,420,246)	
Materials and Services	58,360,000	51,231,472	39,207,653	(12,023,819)	Materials and Services costs are under budget \$12.024 million due to: > Outstanding invoices not being accrued at the end of the current month (May). > Quarry Materials and Services is behind budget \$1.393 million due to products being produced at lower than budgeted cost of production per tonne, higher production tonnage than budgeted, and the stocktake adjustment having a positive impact of \$0.224 million. This trend will continue with Quarry expenditure to come in under budget for the year. > Capitalised plant being \$1.302 million ahead of budget with more council plant being used on capital projects due to the higher number of capital works programs. > There have also been savings identified of around \$2.500 million including diesel expense, Big Skies expenditure, Legal Fees & Court Costs, ICT savings, training costs, advertising, general services costs and waste savings.
Depreciation and Amortisation	43,869,076	40,213,371	39,561,988	(651,383)	Depreciation and Amortisation expenditure is under budget \$0.651 million due to the write off of some assets. It is expected that there will be some slight savings in depreciation for the year. Water and Sewerage assets will come over budget for the year due to additional assets being added to the depreciation schedule from the capital works program. With these overspenders, depreciation it is still expected that depreciation as a whole will come under budget for the year.
Finance Costs	593,055	113,718	131,992	18,274	Finance Costs are in line with budget.

Council Consolidated	Revised Budget \$	YTD Budget \$	YTD Actuals \$	Variance \$	Comments
Corporate Overhead	-	-	-	-	
TOTAL OPERATING EXPENSES	155,348,811	139,426,137	125,348,962	(14,077,175)	
Operating (surplus)/deficit	4,213,759	(3,571,766)	(16,296,344)	(12,724,578)	

2. Capital Revenue and Expenditure

Capital Revenue

Capital Revenue for the year is currently \$3.232 million behind budget.

- Capital Grants & Subsidies are \$1.083 million behind budget. This is due to a budget phasing issue and completion of works with payments based on milestones. There will be some carry-over of this revenue due to projects being pushed out to the 2021-22 financial year.
- Capital Contributions are currently \$1.971 million behind budget. This income relates to contributions received from the resource sector for works performed on council roads. Income for these projects is based on expenditure with a majority of projects coming under budget which then means less income received. There is also a small timing issue with works complete and outstanding payment claims.
- Contributed Assets are \$0.861 million behind budget. It was budgeted that Council would receive road assets from the Department of Transport and Main Roads along the Dalby Warrego Highway being the parking lanes and curbs. However, this paperwork has not yet been signed off by the Department of Transport and Main Roads. It is unknown when this will be signed off. This is a non-cash item.
- Contributions from Developers is \$0.357 million behind budget. When this budget was formed it was based on best estimate of what will be contributed throughout the year at that point in time. This is a non-cash item.
- Disposal of Non-Current Assets is \$1.041 million ahead of budget. Disposal of Assets has come over budget for the year due to the second 2019-20 financial year yellow fleet auction being postponed until October 2020 as a result of COVID-19.

Capital Expenditure

Capital Expenditure is \$11.959 million behind budget with \$41.813 million spent as at the end of May 2021. This underspend is due to the following:

- Outstanding progress payments and works in progress not being invoiced. There will always be a timing difference in capital expenditure with works complete and subsequent payment for those works.
- There have been some capital projects which have been identified as being unable to be completed this financial year and will need to be carried over to 2021-22. This is due to contractor availability, inflated prices in the market and pending funding approval. This carryover will be approximately \$24.000 million. These deferrals will be reported to Council in further detail in the end of year report.

Projects to the value of \$0.552 million in expenditure and \$0.500 million in revenue have been added to the 2020-21 capital works program. As per Budget Policy, the projects have been approved by either Council, or the Chief Executive Officer. The projects are listed in the table below.

Project ID	Project Name	Expenditure Budget	Income Budget	Comment
Current Approved Capital Budget		82,449,330	(33,260,045)	
Capital Projects already approved by Council				
66200.0209.0046	Replace existing cross runway & taxiway at Dalby Aerodrome	109,216	-	Approved by Council Resolution 17/02/21
Total		109,216	-	
Capital Projects for Council approval				
66100.0058.0242	Marble St footpath upgrade (Ergon building to Flinders St) 455m to 480	5,250	-	Approved by CEO 14/04/21 (Project moved back from 2021-22)
66100.0058.0243	Marble St footpath upgrade (Ergon building to Flinders St) 340m to 400	12,600	-	Approved by CEO 14/04/21 (Project moved back from 2021-22)
66100.0085.1582	Leahys Road (0.00 - 6.88) Gravel Formation / Grading / Dust Suppression / Sealing (Arrow Energy)	425,000	(500,000)	Approved by CEO 29/04/21
Total		442,850	(500,000)	
Total Adjustments		552,066	(500,000)	
Revised Capital Budget		83,001,396	(33,760,045)	

3. Cash and Investments

Council's Cash and Investments as at the end of May 2021 totalled \$207.532 million which represents 16.03 months of Operating Expenses including depreciation which is a very strong position. The balance as at 30 June 2020 was \$174.933 million.

The reason for this high balance is due to additional funding being received as part of the COVID-19 Stimulus works, a lag in operational and capital expenditure and budget upsides. All major revenue streams have now been received for the 2020-21 financial year. Cash will start to decrease as capital and operational expenditure accelerate as projects finalise. It is expected that cash at 30 June 2021 will be approximately between \$190.000 million and \$196.000 million.

Consultation (Internal/External)

Nil

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Council adopted the FY2021 Original Budget on 22 July 2020. The attached One-Page report details the progress made against Year-To-Date (YTD) budget for the period ending 31 May 2021.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

There are no operational budget concerns as at 31 May 2021. Council is behind in its Materials and Services and Capital expenditure, but all indications to date are that Council will spend most of these budgets excluding the capital carryover mentioned. Council will make an operating profit for the year in the range of between \$5.000 million to \$6.500 million. This better than budgeted position is due to some budget upsides with the major upsides being additional rates revenue, savings in Materials and Services costs, higher capitalised employee benefits and additional grants received.

In addition, there are projects totalling \$0.552 million in expenditure and \$0.500 million in revenue which needs to be approved so that Council's capital works program can be adjusted accordingly.

Attachments

1. One Page Report May 2021

Authored by: C. Prain, MANAGEMENT ACCOUNTANT



Western Downs Regional Council
One Page Result
Period Ending: 31 May 2021

	Council Consolidated					Council Net					Commercial Works				
	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance
Operating Revenue															
Rates and Utility Charges	(91,355,089)	(91,355,089)	(91,355,089)	(98,489,786)	(7,134,697)	(70,892,507)	(70,892,507)	(70,892,507)	(78,122,173)	(7,229,666)	-	-	-	-	-
Volumetric	(6,723,086)	(6,723,086)	(3,134,975)	(3,100,483)	34,492	-	-	-	-	-	-	-	-	-	-
Less: Discounts & Pensioner Remissions	5,317,113	5,317,113	5,367,113	5,165,189	(201,924)	3,955,125	3,955,125	3,955,125	4,154,579	199,454	-	-	-	-	-
Net Rates and Utility Charges	(92,761,062)	(92,761,062)	(89,122,951)	(96,425,081)	(7,302,130)	(66,937,382)	(66,937,382)	(66,937,382)	(73,967,595)	(7,030,213)	-	-	-	-	-
Fees and Charges	(5,559,170)	(5,559,170)	(5,074,628)	(5,327,181)	(252,553)	(2,642,810)	(2,642,810)	(2,401,287)	(2,205,473)	195,814	-	-	-	-	-
Rental and Levies	(1,588,400)	(1,588,400)	(1,456,026)	(1,677,326)	(221,300)	(1,513,400)	(1,513,400)	(1,387,276)	(1,587,785)	(200,509)	-	-	-	-	-
Sales of Major Services	(26,558,756)	(26,558,756)	(23,316,272)	(21,029,460)	2,286,812	-	-	-	-	-	(12,050,000)	(12,050,000)	(11,481,721)	(9,827,388)	1,654,333
Operating Grants & Subsidies	(21,451,589)	(21,451,589)	(21,041,809)	(15,403,815)	5,637,994	(21,451,589)	(21,451,589)	(21,041,809)	(15,378,978)	5,662,831	-	-	-	-	-
Interest	(1,615,000)	(1,615,000)	(1,480,413)	(1,054,589)	425,824	(1,615,000)	(1,615,000)	(1,480,413)	(1,032,194)	448,219	-	-	-	-	-
Other Income	(1,601,075)	(1,601,075)	(1,505,804)	(727,855)	777,949	(1,561,075)	(1,561,075)	(1,469,130)	(714,902)	754,228	-	-	-	-	-
Total Operating Revenue	(151,135,052)	(151,135,052)	(142,997,903)	(141,645,307)	1,352,596	(95,721,256)	(95,721,256)	(94,717,297)	(94,886,927)	(169,630)	(12,050,000)	(12,050,000)	(11,481,721)	(9,827,388)	1,654,333
Operating Expenses															
Employee Benefits	57,255,425	57,255,425	52,109,476	52,132,393	22,917	46,999,291	46,999,291	42,896,963	42,702,563	(194,400)	2,076,057	2,076,057	1,866,261	2,011,876	145,615
Less Capitalised Employee Benefits	(4,728,745)	(4,728,745)	(4,241,900)	(5,685,064)	(1,443,164)	(4,256,418)	(4,256,418)	(3,826,280)	(5,112,750)	(1,286,470)	-	-	-	-	-
Net Employee Benefits	52,526,680	52,526,680	47,867,576	46,447,330	(1,420,246)	42,742,873	42,742,873	39,070,683	37,589,813	(1,480,870)	2,076,057	2,076,057	1,866,261	2,011,876	145,615
Materials and Services	58,360,000	58,360,000	51,231,472	39,207,653	(12,023,819)	27,442,493	27,442,493	23,916,903	17,223,384	(6,693,519)	8,691,790	8,691,790	8,373,450	6,678,286	(1,695,164)
Depreciation and Amortisation	43,869,076	43,869,076	40,213,371	39,561,988	(651,383)	36,544,733	36,544,733	33,499,367	32,070,546	(1,428,821)	-	-	-	-	-
Finance Costs	593,055	593,055	113,718	131,992	18,274	480,878	480,878	113,718	129,129	15,411	-	-	-	-	-
Corporate Overhead	-	-	-	-	-	(4,208,017)	(4,208,017)	(3,857,359)	(3,857,359)	-	456,576	456,576	418,528	418,528	-
Total Operating Expenses	155,348,811	155,348,811	139,426,137	125,348,962	(14,077,175)	103,002,960	103,002,960	92,743,312	83,155,513	(9,587,799)	11,224,423	11,224,423	10,658,239	9,108,690	(1,549,549)
Operating (surplus)/deficit	4,213,759	4,213,759	(3,571,766)	(16,296,344)	(12,724,578)	7,281,704	7,281,704	(1,973,985)	(11,731,414)	(9,757,429)	(825,577)	(825,577)	(823,482)	(718,698)	104,784
Capital Revenue															
Capital Grants & Subsidies	(21,529,823)	(29,856,170)	(16,918,496)	(15,834,920)	1,083,576	(21,529,823)	(29,856,170)	(16,918,496)	(15,508,887)	1,409,610	-	-	-	-	-
Contributions	(2,089,578)	(3,903,875)	(3,578,552)	(1,607,043)	1,971,509	(2,089,578)	(3,903,875)	(3,578,552)	(1,607,043)	1,971,509	-	-	-	-	-
Contributions - Contributed Assets	(1,000,000)	(1,000,000)	(916,667)	(55,404)	861,263	(1,000,000)	(1,000,000)	(55,404)	(916,667)	(26,736)	-	-	-	-	-
Contributions from Developers - Cash	(700,000)	(700,000)	(641,667)	(284,899)	356,768	(700,000)	(700,000)	(641,667)	(164,707)	476,960	-	-	-	-	-
Disposal of Non-Current Assets	(850,000)	(850,000)	(779,167)	(1,820,677)	(1,041,510)	(850,000)	(850,000)	(779,167)	(1,820,677)	(1,041,510)	-	-	-	-	-
Total Capital Revenue	(26,169,401)	(36,310,045)	(22,834,548)	(19,602,944)	3,231,605	(26,169,401)	(36,310,045)	(22,834,548)	(19,128,050)	3,706,499	-	-	-	-	-
Capital Expenses															
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	-	37,194	37,194	-	-	-	-	-	-	-	-	-	-
Capital Expense Write-Off	9,200,000	9,200,000	8,300,000	5,484,969	(2,815,031)	8,200,000	8,200,000	7,516,667	4,047,369	(3,469,298)	-	-	-	-	-
Total Capital Expenses	9,200,000	9,200,000	8,300,000	5,522,163	(2,777,837)	8,200,000	8,200,000	7,516,667	4,047,369	(3,469,298)	-	-	-	-	-
Net Result (surplus)/deficit	(12,755,642)	(22,896,286)	(18,106,314)	(30,377,125)	(12,270,810)	(10,687,697)	(20,828,341)	(17,291,867)	(26,812,095)	(9,520,228)	(825,577)	(825,577)	(823,482)	(718,698)	104,784
Capital Funding Applications															
Capital Expenditure - New Assets	17,310,894	25,157,163	5,101,758	6,253,103	1,151,345	16,735,894	24,582,163	4,601,758	6,076,783	1,475,025	-	-	-	-	-
Capital Expenditure - Upgrade Assets	9,610,468	12,752,306	7,837,911	4,977,488	(2,860,423)	8,493,033	11,634,871	6,838,661	4,649,206	(2,189,455)	-	-	-	-	-
Capital Expenditure - Replacement Assets	50,587,994	45,091,927	40,831,943	30,582,171	(10,249,772)	43,218,190	37,722,123	34,042,828	26,519,091	(7,523,737)	-	-	-	-	-
Loan Principal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land Rehab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Funding Applications	77,509,356	83,001,396	53,771,612	41,812,762	(11,958,850)	68,447,117	73,939,157	45,483,247	37,245,080	(8,238,167)	-	-	-	-	-



Western Downs Regional Council
One Page Result
Period Ending: 31 May 2021

	Gas					Water					Sewerage				
	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance
Operating Revenue															
Rates and Utility Charges	-	-	-	-	-	(5,923,280)	(5,923,280)	(5,923,280)	(5,852,382)	70,898	(9,008,465)	(9,008,465)	(9,008,465)	(9,055,630)	(47,165)
Volumetric	-	-	-	-	-	(6,723,086)	(6,723,086)	(3,134,975)	(3,100,483)	34,492	-	-	-	-	-
Less: Discounts & Pensioner Remissions	-	-	50,000	52,120	2,120	635,023	635,023	635,023	345,691	(289,332)	450,423	450,423	450,423	386,025	(64,398)
Net Rates and Utility Charges	-	-	50,000	52,120	2,120	(12,011,343)	(12,011,343)	(8,423,232)	(8,607,174)	(183,942)	(8,558,042)	(8,558,042)	(8,558,042)	(8,669,605)	(111,563)
Fees and Charges	(31,000)	(31,000)	(28,413)	(35,341)	(6,928)	(770,000)	(770,000)	(705,837)	(983,423)	(277,586)	-	-	-	(4,903)	(4,903)
Rental and Levies	-	-	-	-	-	(75,000)	(75,000)	(68,750)	(89,540)	(20,790)	-	-	-	-	-
Sales of Major Services	(3,132,662)	(3,132,662)	(2,352,371)	(2,220,146)	132,225	(12,070)	(12,070)	(11,066)	(21,300)	(10,234)	(12,070)	(12,070)	(11,066)	(52,138)	(41,072)
Operating Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	(37,022)	(37,022)	-	-	-	25,067	25,067
Other Income	-	-	-	-	-	-	-	-	(11,862)	(11,862)	-	-	-	-	-
Total Operating Revenue	(3,163,662)	(3,163,662)	(2,330,784)	(2,203,367)	127,417	(12,868,413)	(12,868,413)	(9,208,885)	(9,750,322)	(541,437)	(8,570,112)	(8,570,112)	(8,569,108)	(8,701,579)	(132,471)
Operating Expenses															
Employee Benefits	365,279	365,279	328,123	268,882	(59,241)	4,178,985	4,178,985	3,757,864	3,926,718	168,854	1,367,262	1,367,262	1,229,484	1,377,116	147,632
Less Capitalised Employee Benefits	-	-	-	-	-	-	-	-	(96,481)	(96,481)	-	-	-	(27,419)	(27,419)
Net Employee Benefits	365,279	365,279	328,123	268,882	(59,241)	4,178,985	4,178,985	3,757,864	3,830,237	72,373	1,367,262	1,367,262	1,229,484	1,349,697	120,213
Materials and Services	1,179,815	1,179,815	1,081,659	830,913	(250,746)	4,167,079	4,167,079	3,709,191	3,699,491	(9,700)	1,419,217	1,419,217	1,279,775	1,384,197	104,422
Depreciation and Amortisation	276,836	276,836	253,781	255,988	2,207	4,036,243	4,036,243	3,699,883	4,139,848	439,965	2,116,623	2,116,623	1,940,246	2,283,281	343,035
Finance Costs	45,650	45,650	-	-	-	28,490	28,490	-	133	133	-	-	-	-	-
Corporate Overhead	298,210	298,210	273,361	273,361	-	1,468,926	1,468,926	1,346,521	1,346,521	-	841,587	841,587	771,452	771,452	-
Total Operating Expenses	2,165,790	2,165,790	1,936,924	1,629,144	(307,780)	13,879,723	13,879,723	12,513,459	13,016,230	502,771	5,744,689	5,744,689	5,220,957	5,788,627	567,670
Operating (surplus)/deficit	(997,872)	(997,872)	(393,860)	(574,223)	(180,363)	1,011,310	1,011,310	3,304,574	3,265,908	(38,666)	(2,825,423)	(2,825,423)	(3,348,151)	(2,912,952)	435,199
Capital Revenue															
Capital Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions - Contributed Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	(28,668)	(28,668)
Contributions from Developers - Cash	-	-	-	-	-	-	-	-	(76,607)	(76,607)	-	-	-	(43,585)	(43,585)
Disposal of Non-Current Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Revenue	-	-	-	-	-	-	-	-	(76,607)	(76,607)	-	-	-	(72,253)	(72,253)
Capital Expenses															
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expense Write-Off	-	-	-	-	-	800,000	800,000	600,000	107,257	(492,743)	100,000	100,000	91,667	654,716	563,050
Total Capital Expenses	-	-	-	-	-	800,000	800,000	600,000	107,257	(492,743)	100,000	100,000	91,667	654,716	563,050
Net Result (surplus)/deficit	(997,872)	(997,872)	(393,860)	(574,223)	(180,363)	1,811,310	1,811,310	3,904,574	3,296,558	(608,016)	(2,725,423)	(2,725,423)	(3,256,484)	(2,330,489)	925,995
Capital Funding Applications															
Capital Expenditure - New Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Upgrade Assets	-	-	-	-	-	897,872	897,872	795,628	235,727	(559,901)	214,927	214,927	198,986	89,354	(109,632)
Capital Expenditure - Replacement Assets	-	-	-	-	-	3,800,212	3,800,212	3,447,286	1,814,104	(1,633,182)	3,184,751	3,184,751	2,956,988	1,927,208	(1,029,780)
Loan Principal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land Rehab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Funding Applications	-	-	-	-	-	4,698,084	4,698,084	4,242,914	2,049,831	(2,193,083)	3,399,678	3,399,678	3,155,974	2,016,562	(1,139,412)

<div><div><div>WESTERN</div><div>DOWN</div><div>REGIONAL COUNCIL</div></div></div>	Western Downs Regional Council																			
	One Page Result																			
	Period Ending: 31 May 2021																			
	Quarry					Waste					Saleyards					Washdown Bays				
	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance	Original Budget	Revised Budget	YTD Budget	YTD Actuals	YTD Variance
Operating Revenue																				
Rates and Utility Charges	-	-	-	-	-	(5,530,837)	(5,530,837)	(5,530,837)	(5,459,601)	71,236	-	-	-	-	-	-	-	-	-	-
Volumetric	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less: Discounts & Pensioner Remissions	-	-	-	-	-	276,542	276,542	276,542	226,774	(49,768)	-	-	-	-	-	-	-	-	-	-
Net Rates and Utility Charges	-	-	-	-	-	(5,254,295)	(5,254,295)	(5,254,295)	(5,232,827)	21,468	-	-	-	-	-	-	-	-	-	-
Fees and Charges	-	-	-	(468)	(468)	(1,715,360)	(1,715,360)	(1,572,428)	(1,492,299)	80,129	-	-	-	-	-	(400,000)	(400,000)	(366,663)	(605,275)	(238,612)
Rental and Levies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sales of Major Services	(8,551,954)	(8,551,954)	(6,884,048)	(6,482,707)	401,341	-	-	-	-	-	(2,800,000)	(2,800,000)	(2,576,000)	(2,425,780)	150,220	-	-	-	-	-
Operating Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-	-	-	(24,837)	(24,837)	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	(10,440)	(10,440)	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	(40,000)	(40,000)	(36,674)	(1,091)	35,583	-	-	-	-	-	-	-	-	-	-
Total Operating Revenue	(8,551,954)	(8,551,954)	(6,884,048)	(6,483,175)	400,873	(7,009,655)	(7,009,655)	(6,863,397)	(6,736,657)	126,740	(2,800,000)	(2,800,000)	(2,576,000)	(2,450,616)	125,384	(400,000)	(400,000)	(366,663)	(605,275)	(238,612)
Operating Expenses																				
Employee Benefits	1,156,494	1,156,494	1,030,939	1,004,970	(25,969)	478,263	478,263	429,931	378,069	(51,862)	500,045	500,045	449,678	365,753	(83,925)	133,749	133,749	120,233	96,448	(23,785)
Less Capitalised Employee Benefits	(472,327)	(472,327)	(415,620)	(416,057)	(437)	-	-	-	(24,148)	(24,148)	-	-	-	(8,209)	(8,209)	-	-	-	-	-
Net Employee Benefits	684,167	684,167	615,319	588,913	(26,406)	478,263	478,263	429,931	353,921	(76,010)	500,045	500,045	449,678	357,543	(92,135)	133,749	133,749	120,233	96,448	(23,785)
Materials and Services	5,508,461	5,508,461	4,582,377	3,188,467	(1,393,910)	8,011,672	8,011,672	6,568,938	4,958,238	(1,610,700)	1,448,399	1,448,399	1,320,037	900,838	(419,199)	491,074	491,074	399,142	343,838	(55,304)
Depreciation and Amortisation	22,394	22,394	20,526	19,485	(1,041)	424,371	424,371	389,015	384,404	(4,611)	419,208	419,208	384,274	380,940	(3,334)	28,668	28,668	26,279	27,497	1,218
Finance Costs	1,467	1,467	-	-	-	14,636	14,636	-	2,730	2,730	2,991	2,991	-	-	-	18,943	18,943	-	-	-
Corporate Overhead	352,460	352,460	323,092	323,092	-	527,143	527,143	483,219	483,219	-	209,279	209,279	191,840	191,840	-	53,836	53,836	49,346	49,346	-
Total Operating Expenses	6,568,949	6,568,949	5,541,314	4,119,957	(1,421,357)	9,456,085	9,456,085	7,871,103	6,182,512	(1,688,591)	2,579,922	2,579,922	2,345,829	1,831,161	(514,668)	726,270	726,270	595,000	517,129	(77,871)
Operating (surplus)/deficit	(1,983,005)	(1,983,005)	(1,342,734)	(2,363,218)	(1,020,484)	2,446,430	2,446,430	1,007,706	(554,145)	(1,561,851)	(220,078)	(220,078)	(230,171)	(619,455)	(389,284)	326,270	326,270	228,337	(88,145)	(316,482)
Capital Revenue																				
Capital Grants & Subsidies	-	-	-	-	-	-	-	-	(326,034)	(326,034)	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions - Contributed Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions from Developers - Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Disposal of Non-Current Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Revenue	-	-	-	-	-	-	-	-	(326,034)	(326,034)	-	-	-	-	-	-	-	-	-	-
Capital Expenses																				
Loss of Revaluation of Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Restoration of Land Provision	-	-	-	2,943	2,943	-	-	-	34,251	34,251	-	-	-	-	-	-	-	-	-	-
Capital Expense Write-Off	-	-	-	-	-	-	-	-	-	-	100,000	100,000	91,667	675,627	583,960	-	-	-	-	-
Total Capital Expenses	-	-	-	2,943	2,943	-	-	-	34,251	34,251	100,000	100,000	91,667	675,627	583,960	-	-	-	-	-
Net Result (surplus)/deficit	(1,983,005)	(1,983,005)	(1,342,734)	(2,360,275)	(1,017,541)	2,446,430	2,446,430	1,007,706	(845,928)	(1,853,634)	(120,078)	(120,078)	(138,504)	56,171	194,676	326,270	326,270	228,337	(88,145)	(316,482)
Capital Funding Applications																				
Capital Expenditure - New Assets	-	-	-	-	-	500,000	500,000	500,000	176,320	(323,680)	-	-	-	-	-	75,000	75,000	-	-	-
Capital Expenditure - Upgrade Assets	-	-	-	-	-	4,636	4,636	4,636	3,201	(1,435)	-	-	-	-	-	-	-	-	-	-
Capital Expenditure - Replacement Assets	-	-	-	-	-	115,752	115,752	115,752	104,662	(11,090)	269,089	269,089	269,089	217,106	(51,983)	-	-	-	-	-
Loan Principal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Land Rehab	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Funding Applications	-	-	-	-	-	620,388	620,388	620,388	284,183	(336,205)	269,089	269,089	269,089	217,106	(51,983)	75,000	75,000	-	-	-

Title **Corporate Services Dalby Showgrounds and Events Centre Update**

Date 2 June 2021

Responsible Manager A. Ritchie, FACILITIES MANAGER

Summary

The purpose of this Report is to provide Council with an update in relation to the activities of the Dalby Showgrounds and Events Centre.

Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- Our business and industry actively live and buy local.

Strategic Priority: Active Vibrant Community

- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- Our parks, open spaces, and community facilities are alive with activities and connect our communities.
- We are a strong sustainable community supported by volunteers.
- We empower communities to develop local initiatives and events.

Strategic Priority: Quality Lifestyle

- Our residents are provided with modern infrastructure and quality essential services across our region.
- Our recreational spaces and community facilities are attractive, safe, and accessible.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted.

Background Information

The Facilities Team are committed to ensuring our community facilities are alive with activities and connect our communities, all whilst being attractive, safe, and accessible.

Over the past twelve (12) months, the Facilities Service Delivery team have been actively working towards improving and streamlining processes, forging stronger relationships with our endorsed Showgrounds User Group committee, and working with all hirers to provide a more professional and helpful approach in order to facilitate fantastic community events, by extension the team have actively pursued opportunities to highlight our wonderful facilities and all the Western Downs has to offer. When opportunities are presented to host new and exciting events, the team has been going out of their way to ensure the customer is given as much information and support as possible to encourage broader take-up.

Report

1. Recent Developments at Dalby Showgrounds

The Dalby Showgrounds utilisation rate has increased significantly, with only 6 weekends free from July until mid-December 2021. At times, we may have bookings for two to three User Group/Hirer's utilising the various sites at any one time.

The Endorsed Showgrounds User Group committee was formed again in August 2020 consisting of the following user groups: Active Riders, Barrel Racing Association of Queensland, Dalby and District Campdraft Association Inc, Dalby and District Show Society, Dalby Stockhorse, Dalby Pony Club and Dalby Reining. Council has been actively working with the User Groups to facilitate improvements across the showgrounds, both to operations and asset infrastructure. Such improvements assist with making the facility more user friendly, in addition to ensuring that adequate facilities are in place to host events which contributes to the social and economic wellbeing of the local community.

Over the past ten (10) months, there have been significant upgrades to the site through the support of the User Groups. These projects include:

- The demolition and replacement of run-down stables, with funding accessed from the Council Capital Reserve Showgrounds fund,
- Additional portable stables in the 'Chinchilla Sheds' section, where funding was secured by Dalby and District Campdraft Inc through Council's Infrastructure Grants Program, and
- Concreting between Knox Pavilion, Parsons Pavilion and Bar, Canteen and Deck, where funds were partially donated by Dalby District Show Society.

With the promotion of the Showgrounds and the improved facilities Council have recently been approached by another long-standing community horse association based in Toowoomba to undertake all their events and clinics at the Showgrounds/Dalby Events Centre moving forward from 2021 (with the notion of becoming an official member of the Dalby Showgrounds User Group). Their largest annual event is for eight (8) days bringing competitors from all over Australia and internationally.

Council has also been approached by an organisation to potentially host a Caravan and Motor Home event, which would see the Showgrounds home to over seven hundred (700) motor homes for a period of up to nine (9) days.

2. Dalby Events Centre

Bookings for the Dalby Events Centre have also significantly increased post COVID-19. The bookings structure is set in such a way that we can accommodate back to back bookings to ensure maximum usage of the facility, especially on weekends where bookings are at a peak. We have at least one booking every weekend until the end of the year.

In March, Council were notified of an opportunity to submit an Expression of Interest to host the Queensland Rural, Regional and Remote Women's Network (QRRRWN) conference for 2021. The Dalby Events Centre and by extension, the Dalby Showgrounds, was deemed a great contender to host such an event. After submitting a powerful expression of interest which promoted the potential flow on benefits across Dalby and the broader region, we were recently notified that Dalby has been successful in their bid to host the Annual Conference from 22nd-24th October 2021. The conference will bring over two-hundred and fifty (250) attendees from across Queensland and includes a gala dinner, youth conference, breakout workshops, welcome cocktails and business trade stalls just to name a few. There will be a substantial economic advantage to our region as the conference will be utilising local businesses and community groups to undertake the full operations and regional workshop programs of the three-day conference.

There will also be a significant social and community benefit to the region by hosting the conference. Women, both young and old are given the opportunity to attend the conference which aims to connect and inspire one another as they discuss strategies to tackle some important issues. The weekend provides attendees with networking, learnings, and growth opportunities.

QRRRW is a not-for-profit organisation and has a reach of two hundred (200+) plus members and over five thousand (5,000) women from across Queensland. The Facilities Team deemed this as an opportunity to showcase all the Western Downs has to offer, as the QRRRW committee will be widely advertising the event across Queensland. As part of the conference, there are further opportunities for the wider Western Downs to benefit as there will also be tourism or business tours being organised (supported by Community and Liveability teams).

Facilities in conjunction with Economic Development will continue to seek out similar opportunities in the future.

Consultation (Internal/External)

Internal

- General Manager (Corporate Services)
- Facilities Manager
- Facilities Team
- Parks & Open Space
- Economic Development
- Community Activation
- Tourism Team

External

- Dalby Showgrounds User Group Committee
- Various Community Groups/Organisations/Individuals

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Nil

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

Facilities play a major role in supporting community groups, individuals, and businesses through the hiring of our facilities. The notion of simply providing a dry hire venue has long gone, and the team is pivotal in ensuring that the users/hirers are supported in all aspects of their event. Continuous improvement is always at the forefront of our operations and as a team we are always looking at better ways of doing business. By improving our service delivery standards, this has a positive impact on our communities.

Attachments

1. Asset improvements made by the Dalby Showgrounds User Group Committee

Authored by: T. Parsons, FACILITIES SERVICE DELIVERY COORDINATOR

Attachment 1 - Asset improvements made by the Dalby Showgrounds User Group Committee

New Replacement Stable Block



New Portable Stable Block



Concreting between Knox Pavilion, Parsons Pavilion and Bar, Canteen & Deck



Title	Infrastructure Services Report 2020/21 Capital Works Program May 2021 Update
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Date	7 June 2021
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Responsible Manager	B. Barnett, SENIOR WORKS MANAGER
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Summary

The purpose of this Report is for the Works Department to provide an update to Council regarding the 2020/21 Capital Works Program for the month of May 2021.

Link to Corporate Plan

Strategic Priority: Financial Sustainability

- We are recognised as a financially intelligent and responsible Council.
- Our long term financial planning guides informed and accountable decision making.
- Our value for money culture enables us to deliver our core functions sustainably.
- Our agile and responsive business model enables us to align our capacity with service delivery.
- Effective asset management ensures that we only own and maintain assets that are utilised.

Strategic Priority: Great Liveability

- Our residents enjoy convenience of modern infrastructure and quality essential services.
- A safe and well maintained road network connects our region.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and noted.

Background Information

On 22 July 2020, Council adopted the 2020/21 budget including Council's Capital Works Program.

Report

To ensure Council are well informed with key infrastructure projects, monthly reports will be presented outlining recently completed projects, projects in progress and upcoming projects.

RECENTLY COMPLETED PROJECTS

- Burnt Bridge Road, Chinchilla, Ch: 1.9 - 3.68 upgrade from gravel to bitumen;
- Wambo Street, Chinchilla, upgrade (OLC Project);
- Inverai Street, Chinchilla, upgrade (OLC Project);
- Challacombe Street, Bell, 0.730-0.802 upgrade from gravel to bitumen;
- Broadbent Street, Bell, 0.144 - 0.344 upgrade from gravel to bitumen;
- Short Street, Chinchilla, upgrade;
- Waterloo Plains Environmental Park, gravel carpark works;
- Bell Street, Chinchilla, upgrade from gravel to bitumen; and
- Windmill Road, Chinchilla footpath project, as part of Round 4 Accelerated Infrastructure Footpath Projects.
- Regional Reseal preparation

PROJECTS IN PROGRESS

- Sherwood Road, Condamine, Ch 0 - 7.3 upgrade from gravel to bitumen;
- Challacombe Street, Bell, 0.730-0.802 upgrade from gravel to bitumen;
- Broadbent Street, Bell, 0.144 - 0.344 upgrade from gravel to bitumen;
- Wilds Road, Dalby, reconstruction works;
- Bell Waste Transfer roadworks;
- Boort-Koi Road gravel resheet;
- Stephen Street, Wandoan, upgrade from gravel to bitumen;
- Round 4 and Round 5 (Final Round) of the Accelerated Infrastructure Footpath projects consisting of footpath at Glasson Street, Chinchilla; Dawson Street, Miles, and various small town streets in Dalby;
- Waterloo Plains Environmental Park: rejuvenation
- Brigalow Canaga Road, Brigalow, reconstruction works;
- Mullers Road, Brigalow, gravel resheet works;
- Flood Damage Packages 4 and 5 (Wandoan region) and Package 6 (Bell region);
- Slessars Lane, Miles, reconstruction works and new kerb and channel;
- Regional Reseal Program (886,300m2 bitumen seal utilising 1,920,000L of bitumen and approximately 9,900t of aggregate - 96% local spend).

UPCOMING PROJECTS

- Flood Damage Packages 7,8 and 9 (Wandoan, Chinchilla and Jimbour regions); and
- Glasson Street, Chinchilla, upgrade from gravel to bitumen between the Warrego Highway and Sheriff Street, Chinchilla, on the eastern side.

Technical Services' Design department have completed 95% of the program's civil design component with the remaining two design projects nearing finalisation.

COMMERCIAL WORKS PROJECTS IN PROGRESS

- Reseal Prior Works Package (TMR funded for state-controlled roads); and
- TMR RMPC Contract works.

Consultation (Internal/External)

Following Council's resolution to receive the report, updates will be posted on Council's social media accounts to inform Western Downs Regional Council's community.

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Local Expenditure for Capital Works Projects for the month of May is \$243,028 which equates to 51.83%.

Local Expenditure for Capital Works Projects for the 2020/2021 financial year year-to-date is \$7,781,932.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

All activities will be undertaken in accordance with Council's human rights obligations.

Conclusion

The Works department's Capital Works Program is on schedule.

Attachments

Nil

Authored by Debra Dibley, A/ WORKS MANAGER CONSTRUCTION

Title	Community and Liveability Report Community Projects Program Round 3 2020.2021
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Date	19 May 2021
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 in relation to the Assessment of Round Three (3) of the 2020/2021 Community Projects Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

Link to Corporate Plan

Strategic Priority: Active Vibrant Communities

- We are a region without boundaries, united in community pride.
- Our community members are the loudest advocates for what's great about our region.
- Our social, cultural and sporting events are supported locally and achieve regional participation.
- Our parks, open spaces, and community facilities are well utilised and connect people regionally.
- A recognised culture of volunteerism is active throughout our communities.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and that:

1. Council note the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021.
2. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 be adopted as follows:
 - a. Confirmation of Minutes of Previous Meeting
That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 copies of which have been circulated to Members, be taken as read and confirmed;
 - b. That the applicants for Round Three (3) of the 2020/2021 Community Projects Program be advised as follows:

	Applicant	Project Description	Total Project Cost	Applicant Contribution	Amount Requested	Amount Approved (Excl. G.S.T.)	Justification/ Conditions	Suggestions/ Conflicts of Interest
1	Jandowae Squash Club	Purchase Defibrillator	\$2,787.40	\$44.00	\$2,743.40	\$1,400.00		
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
	TOTAL FUNDED					\$1,400.00		

Background Information

The Community Grants - Council Policy outlines Western Downs Regional Council's approach to providing grants and donations to community organisations and individuals. Council has established its grants program to provide support to community groups and individuals in recognition of the vital contribution they make to the development and community well-being of the Western Downs. This Policy applies to all grants and donations made to community organisations and individuals within the Western Downs Regional Council area.

The purpose of the Community Projects Program is to support projects that are for equipment purchases, capital infrastructure, upgrading of facilities to meet standards, regulations and community expectations, meet changing community needs and/or increase facility usage.

In accordance with the Community Grants - Council Policy - Community Projects Program, Council may allocate funds in each annual budget.

There are three **competitive rounds** for this program per year for applications over \$2,000.00 and a **responsive round** for applications \$2,000.00 and under that is open all year.

This Report relates to Round Three of the **competitive round** which closed on 4 May 2021.

Report

Round Three of the Community Grants - Council Policy - Community Projects Program closed on 4 May 2021. One application was received from community groups across the Western Downs.

The application was assessed by the Western Downs Regional Council Community Grants Assessment Reference Group (Reference Group) at its Meeting on 19 May 2021. (Refer to Attachment 1 for the Unconfirmed Minutes of the Reference Group).

All applicants will be advised of Council's decision to provide full funding, part funding or to decline the application and will also be provided with reasons behind the Reference Group's recommendation to Council.

Consultation (Internal/External)

The Community Projects Program is implemented and coordinated by the Communities Department. The Reference Group consisting of Cr. K. A. Bourne (Chairperson), Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman and Communities Staff assessed Round Three of the 2020/2021 grant application based on its level of community benefit and how they met the selection criteria.

The Meeting of the Reference Group was held on 19 May 2021.

Legal/Policy Implications (Justification if applicable)

Council considers allocating funds in each annual budget and will advertise for submissions under the Community Grants - Council Policy - Community Projects Program.

In accordance with the Community Grants - Council Policy - Community Projects Program - any community organisation that receives funding in this round, must submit a financial report on the application of funding received, within 6 weeks of the completion date of the event. Non-submission of a financial report may affect future funding applications.

Budget/Financial Implications

The Community Projects Program has a budget allocation of \$85,000.00 for the 2020/2021 year.

Under the **Responsive Round** three applications have been assessed, for a total amount of \$5,352.00.

Under the **Competitive round**, the Reference Group has reviewed one application and recommends the disbursement of funding for Round Three of \$1,400.00.

That leaves a balance remaining of \$3,965.50.

Name of funding program	Financial Year Allocation	Rounds/Out of Rounds	Amount
	\$85,000.00	Payment of approved grant from 2019/2020 financial year (conditions of grant approval met in 2020/2021 financial year)	\$3,486.50
		Responsive Rounds	\$5,352.00
		Competitive Round 1	\$65,796.00
		Competitive Round 2	\$5,000.00
		Competitive Round 3	\$1,400.00
		Balance	\$3,965.50

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Community Grants - Council Policy - Community Projects Program supports organisations in the region to purchase equipment, with capital infrastructure and upgrading of facilities. This funding program may aid through cash contributions to a maximum amount per application of \$10,000.00.

The Reference Group at its Meeting on 19 May 2021 assessed the application in accordance with the Community Grants - Council Policy - Community Projects Program and the Reference Group's recommendation is presented for Council's consideration.

Attachments

1. Minutes of Community Grants Assessment Reference Group Community Projects Program 19 May 2021.

Authored by: Sarah Wissemann, Community Grants Support Officer

MINUTES OF THE WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP (COMMUNITY PROJECTS PROGRAM) MEETING HELD AT THE TARA BOARD ROOM, TARA CUSTOMER SERVICE CENTER, FRY STREET, TARA ON WEDNESDAY 19 MAY 2021 AT 2.29pm

Council Representatives:

Cr. K.A. Bourne (Chairperson), Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman

Present: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman

Apology:

Officers: Mrs. L. Tyrrell, Ms. K. Wood, Mrs. S. Wissemann, Mr. L. Brownlie

Apology: Nil

Ref: W1	Welcome	
Ref: CPM	Confirmation of Minutes of Previous Meeting	<p>WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP RECOMMENDATION</p> <p>MOVED Cr. O.G. Moore SECONDED Cr. C.T. Tillman</p> <p>That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 copies of which have been circulated to Members, be taken as read and confirmed.</p> <p><u>CARRIED</u></p> <p><u>Notification of the Consideration of the Unconfirmed Minutes at the Ordinary Meeting of Council held on 17 March 2021</u> The Reference Group was advised that the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 were considered by Council at its Meeting on Wednesday, 17 March 2021. At that Meeting it was resolved that the recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 be adopted as resolutions of Council.</p>
Ref: BAPM	Business Arising from Previous Minutes	
Ref: AA	Communities Stream	
	Community Activation Program	
	Assess Applications	Nil
	Community Projects Program	
	Assess Applications	Refer Attachment 1
	Local Events Program	
	Assess Applications	Nil
	Arts and Cultural Stream	
	Regional Arts Development Fund Program	
	Assess Applications	Nil
	Economic Development Stream	
	Destination Events Program	
	Assess Applications	Nil

WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP
RECOMMENDATION

MOVED Cr. K.A. Maguire SECONDED Cr. P.T. Saxelby

That it be a recommendation to Council that the applicants for Round Three (3) of the 2020/2021 Community Projects Program be advised as follows:

UNCONFIRMED

	Applicant	Project Description	Total Project Cost	Applicant Contribution	Amount Requested	Amount Approved (Excl. G.S.T.)	Justification/Conditions	Suggestions/ Conflicts of Interest
1	Jandowae Squash Club	Purchase Defibrillator	\$2,787.40	\$44.00	\$2,743.40	\$1,400.00		
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
	TOTAL FUNDED					\$1,400.00		

		<p>The next Meeting of the Western Downs Regional Council Community Grants Assessment Reference Group in relation to the Community Projects Program will be held following the receipt of Applications for Round One (1) of the 2021/2022 financial year (September 2021).</p> <p>The Chairperson declared the Meeting closed at 2:36pm</p>
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Privacy Statement Any personal information you have supplied to or is collected by the Council will only be stored and processed by the Council for lawful purposes directly related to the functions and activities of the Council. Any personal information supplied will only be disclosed to a third party for the purpose of performing a lawful function or activity and for no other purpose.

Batch Number:	Dataworks Number:	Retention:
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Title **Community and Liveability Report Destination Events Program 2020.2021**

Date 19 May 2021

Responsible Manager C. Barnard, COMMUNITIES MANAGER

Summary

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 in relation to the Assessment of the 2020/2021 Destination Events Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

Link to Corporate Plan

Strategic Priority: Active Vibrant Communities

- We are a region without boundaries, united in community pride.
- Our community members are the loudest advocates for what's great about our region.
- Our social, cultural and sporting events are supported locally and achieve regional participation.
- Our parks, open spaces, and community facilities are well utilised and connect people regionally.
- A recognised culture of volunteerism is active throughout our communities.

Strategic Priority: Strong Economic Growth

- We optimise our tourism opportunities, unique experiences and major events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received and that:

1. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 be adopted as follows:
 - a. That the applicants for the 2020/2021 Destination Events Program be advised as follows:

	Applicant	Project Description	Total Project Cost	Applicant Contribution	Amount Requested	Amount Approved (Excl. G.S.T.)	Justification/ Conditions	Suggestions/ Conflicts of Interest
1	Chinchilla Community Commerce and Industry Inc	One Long Table 2021	\$50,820.00	\$15,000.00	\$5,000.00	\$0.00	Recommendation that the committee contact the Western Downs Regional Councils tourism team around the event data analysis available through	

	Applicant	Project Description	Total Project Cost	Applicant Contribution	Amount Requested	Amount Approved (Excl. G.S.T.)	Justification/ Conditions	Suggestions/ Conflicts of Interest
							Southern Queensland Tourism to assist with future events, marketing and fundraising.	
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore Cr. P.T. Saxelby, Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
	TOTAL FUNDED					\$0.00		

Background Information

The Community Grants - Council Policy outlines Western Downs Regional Council's approach to providing grants and donations to community organisations and individuals. Council has established its grants program to provide support to community groups and individuals in recognition of the vital contribution they make to the development and community well-being of the Western Downs. This Policy applies to all grants and donations made to community organisations and individuals within the Western Downs Regional Council area.

The purpose of the Destination Events Program is to support social, cultural, industry and sporting events for the purpose of attracting overnight visitation and delivering economic benefits to the Western Downs Region through increased expenditure.

In accordance with the Community Grants - Council Policy - Destination Events Program, Council may allocate funds in each annual budget.

There is a **competitive round** for this program open all year for applications between \$5,000.00 and \$20,000.00.

This Report relates to an application received in April and assessed on 19 May 2021.

Report

The Community Grants - Council Policy - Destination Events Program opened on 1 July 2021. One application was received from community groups across the Western Downs.

The application was assessed by the Western Downs Regional Council Community Grants Assessment Reference Group (Reference Group) at its Meeting on 19 May 2021. (Refer to Attachment 1 for the Unconfirmed Minutes of the Reference Group).

All applicants will be advised of Council's decision to provide full funding, part funding or to decline the application and will also be provided with reasons behind the Reference Group's recommendation to Council.

Consultation (Internal/External)

This application under the Destination Events Program was coordinated by the Communities Department. The Reference Group consisting of Cr. K. A. Bourne (Chairperson), Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman, Communities Staff and the Community Activation and Events Coordinator assessed this application based on its level of community benefit and how it met the selection criteria.

The Meeting of the Reference Group was held on 19 May 2021.

Legal/Policy Implications (Justification if applicable)

Council considers allocating funds in each annual budget and will advertise for submissions under the Community Grants - Council Policy - Community Projects Program.

In accordance with the Community Grants - Council Policy - Destination Events Program - any community organisation that receives funding in this round, must submit a financial report on the application of funding received, within 6 weeks of the completion date of the event. Non-submission of a financial report may affect future funding applications.

Budget/Financial Implications

The Destination Events Program has a budget allocation of \$60,000.00 for the 2020/2021 year.

The Reference Group has reviewed one application and did not recommend any funds for disbursement.

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Community Grants - Council Policy - Destination Events Program supports social, cultural, industry and sporting events for the purpose of attracting overnight visitation and delivering economic benefits to the Western Downs Region through increased expenditure. This funding program may aid through cash contributions to a maximum amount per application of \$20,000.00.

The Reference Group at its Meeting on 19 May 2021 assessed the application in accordance with the Community Grants - Council Policy - Destination Events Program and the Reference Group's recommendations are presented for Council's consideration.

Attachments

Attachment 1. Minutes of Community Grants Assessment Reference Group Destination Events Program 19 May 2021.

Authored by: Kerri Wood, Community Grants Officer

MINUTES OF THE WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP (DESTINATION EVENTS PROGRAM) MEETING HELD AT THE TARA BOARD ROOM, TARA CUSTOMER SERVICE CENTER, FRY STREET, TARA ON WEDNESDAY 19 MAY 2021 AT 2:36pm

Council Representatives:

Cr. K.A. Bourne (Chairperson), Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman

Present: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman

Apology:

Officers: Mrs. L. Tyrrell, Ms. K. Wood, Mrs. S. Wissemann, Mr. L. Brownlie

Apology: Nil

Ref: W1	Welcome	
Ref: AA	Communities Stream	
	Community Activation Program	
	Assess Applications	Nil
	Community Projects Program	
	Assess Applications	Nil
	Local Events Program	
	Assess Applications	Nil
	Arts and Cultural Stream	
	Regional Arts Development Fund Program	
	Assess Applications	Nil
	Economic Development Stream	
	Destination Events Program	
	Assess Applications	Refer Attachment 1

WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP RECOMMENDATION

MOVED Cr. C.T. Tillman SECONDED Cr. K.A. Maguire

That it be a recommendation to Council that the applicants for Round One (1) of the 2020/2021 Destination Events Program be advised as follows:

	Applicant	Project Description	Total Project Cost	Applicant Contribution	Amount Requested	Amount Approved (Excl. G.S.T.)	Justification/Conditions	Suggestions/ Conflicts of Interest
1	Chinchilla Community Commerce and Industry Inc	One Long Table 2021	\$50,820.00	\$15,000.00	\$5,000.00	\$0.00	Recommendation that the committee contact the Western Downs Regional Councils tourism team around the event data analysis available through Southern Queensland Tourism to assist with future events, marketing and fundraising.	
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore Cr. P.T. Saxelby, Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
	TOTAL FUNDED					\$0.00		

Ref: GB	General Business	
		<p>The next Meeting of the Western Downs Regional Council Community Grants Assessment Reference Group in relation to the Destination Events Program will be held following the receipt of Applications for Round One (1) of the 2021/2022 financial year (September 2021).</p> <p>The Chairperson declared the Meeting closed at 2:49pm</p>

Privacy Statement Any personal information you have supplied to or is collected by the Council will only be stored and processed by the Council for lawful purposes directly related to the functions and activities of the Council. Any personal information supplied will only be disclosed to a third party for the purpose of performing a lawful function or activity and for no other purpose.

Batch Number:	Dataworks Number:	Retention:
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Title **Community and Liveability Report Local Events Program Round 3 2020.2021**

Date 19 May 2021

Responsible Manager C. Barnard, COMMUNITIES MANAGER

Summary

The purpose of this Report is to provide Council with the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 in relation to the Assessment of Round Three of the 2020/2021 Local Events Program and to seek adoption of the recommendations contained in those Unconfirmed Minutes.

Link to Corporate Plan

Strategic Priority: Active Vibrant Communities

- We are a region without boundaries, united in community pride.
- Our community members are the loudest advocates for what's great about our region.
- Our social, cultural and sporting events are supported locally and achieve regional participation.
- Our parks, open spaces, and community facilities are well utilised and connect people regionally.
- A recognised culture of volunteerism is active throughout our communities.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this Report be received and that:

1. Council note the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021.
2. The Recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 19 May 2021 be adopted as follows:
 - a. Confirmation of Minutes of Previous Meeting
That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 copies of which have been circulated to Members, be taken as read and confirmed; and
 - b. That the applicants for Round Three of the 2020/2021 Local Events Program be advised as follows:

	Applicant	Project Description	Total Project Cost	Applicant Contribution	Amount Requested	Amount Approved (Excl. G.S.T.)	Justification /Conditions	Suggestions/ Conflicts of Interest
1	Meandarra State School P&C Association	Meandarra Annual Show	\$21,450.00	\$500.00	\$5,000.00	\$5,000.00	Approved as an exemption under the policy due to it being the local Meandarra Show.	
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
2	Chinchilla Community Commerce and Industry Inc	One Long Table	\$45,450.00	\$25,000.00	\$3,000.00 Cash Plus \$2,000.00 In Kind Assistance	\$2,000.00 Cash Plus \$2,000.00 In Kind Assistance		
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
	TOTAL FUNDED					\$7,000.00 cash plus \$2,000.00 In Kind Assistance		

Background Information

The **Community Grants - Council Policy** outlines Western Downs Regional Council's approach to providing grants and donations to community organisations and individuals. Council has established its grants program to provide support to community groups and individuals in recognition of the vital contribution they make to the development and community well-being of the Western Downs. This Policy applies to all grants and donations made to community organisations and individuals within the Western Downs Regional Council area.

The aim of the **Local Events Program** is to support our local social, cultural and sporting events that celebrate our unique experiences, what is great about our region, achieve regional participation, connect our community and activate our parks, open spaces and community facilities.

In accordance with the Community Grants - Council Policy - Local Events Program, Council may allocate funds in each annual budget.

There are three **competitive rounds** for this program per year for applications over \$2,000.00, and a **responsive round** for applications up to and including \$2,000.00 that is open all year.

This Report relates to Round Three of the **Competitive rounds** which closed on 4 May 2021.

Report

Round three of the Community Grants - Council Policy - **Local Events Program** closed on 4 May 2021. A total of two applications were received from community groups across the Western Downs.

The applications were assessed by the Western Downs Regional Council Community Grants Assessment Reference Group (Reference Group) at its Meeting on 19 May 2021 - (Refer to Attachment 1 for the Unconfirmed Minutes of the Reference Group).

All applicants will be advised of Council's decision to provide full funding, part funding or to decline the application and will also be provided with reasons behind the Reference Group's recommendation to Council.

Consultation (Internal/External)

The **Local Events Program** is implemented and Coordinated by the Communities Department.

The Reference Group consisting of Cr. K.A. Bourne (Chairperson), Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman, Communities Staff and the Communities Manager assessed Round Three of the 2020/2021 grant applications based on their level of community benefit and how they met the selection criteria.

The Meeting of the Reference Group will be held following the receipt of Round One (1) September 2021.

Legal/Policy Implications (Justification if applicable)

Council considers allocating funds in each annual budget and will advertise for submissions under the Community Grants - Council Policy - Local Events Program.

In accordance with the Community Grants - Council Policy - **Local Events Program** - all local events that received funding through this program, must submit a financial report within 6 weeks of the completion date of the event. The non-submission may affect future funding applications

Budget/Financial Implications

The **Local Events Program** has a budget allocation of \$100,000.00 plus \$30,000.00 In Kind Assistance for the 2020/2021 year.

Under the **Competitive round**, the Reference Group has reviewed two applications and recommends the disbursement of funding for Round Three of \$7,000.00 cash plus \$2,000.00 of In Kind Assistance.

Under the **Responsive round** twenty five applications have been assessed, for a total amount of \$35,528.00. That leaves a balance remaining of \$30,452.00 cash plus \$24,650.00 of In Kind Assistance.

Name of funding program	Financial Year Allocation	Rounds/Out of Rounds	Amount
Local Events Program	2020/2021 \$100,000.00 cash plus \$30,000.00 In Kind Assistance	Responsive Rounds	\$35,528.00 cash plus \$1,870.00 In Kind Assistance
		Competitive Round 1	\$8,700.00 cash plus \$800.00 In Kind Assistance
		Competitive Round 2	\$18,320.00 cash plus \$680.00 In Kind Assistance
		Competitive Round 3	\$7,000.00 cash plus \$2,000.00 In Kind Assistance
		Balance	\$30,452.00 cash plus \$24,650.00 In Kind Assistance

Human Rights Considerations

Section 4(b) of the *Human Rights Act 2019* (Qld) (the Human Rights Act) requires public entities 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

Conclusion

The Community Grants - Council Policy - **Local Events Program** supports the development and growth of community events across the region and sponsorship of awards and competitions. This funding program may aid through cash and/or In Kind Assistance contributions to a maximum amount per application of \$10,000.00.

The Reference Group at its Meeting on 19 May 2021 assessed the applications in accordance with the Community Grants - Council Policy - Local Events Program and the Reference Group's recommendations are presented for Council's consideration.

Attachments

1. Minutes of Community Grants assessment Reference Group Local Events Program 19 May 2021

Authored by: Sarah Wissemann, Community Grants Support Officer

MINUTES OF THE WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP (LOCAL EVENTS PROGRAM) MEETING HELD AT THE TARA BOARD ROOM, TARA CUSTOMER SERVICE CENTER, FRY STREET, TARA ON WEDNESDAY 19 MAY 2021 AT 2.16pm

Council Representatives:

Cr. K.A. Bourne (Chairperson), Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman

Present: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman

Apology:

Officers: Mrs. L. Tyrrell, Ms. K. Wood, Mrs. S. Wissemann, Mr. L. Brownlie

Apology: Nil

Ref: W1	Welcome	
Ref: CMPM	Confirmation of Minutes of Previous Meeting	<p>WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP RECOMMENDATION</p> <p>MOVED Cr. C.T. Tillman SECONDED Cr. P.T. Saxelby</p> <p>That the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 copies of which have been circulated to Members, be taken as read and confirmed.</p> <p><u>CARRIED</u></p> <p><u>Notification of the Consideration of the Unconfirmed Minutes at the Ordinary Meeting of Council held on 17 March 2021</u> The Reference Group was advised that the Unconfirmed Minutes of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 were considered by Council at its Meeting on Wednesday, 17 March 2021. At that Meeting it was resolved that the recommendations of the Western Downs Regional Council Community Grants Assessment Reference Group Meeting held on 17 February 2021 be adopted as resolutions of Council.</p>
Ref: BAPM	Business Arising from Previous Minutes	
Ref: AA	Communities Stream	
	Community Activation Program	
	Assess Applications	Nil
	Community Projects Program	
	Assess Applications	Nil
	Local Events Program	
	Assess Applications	Refer Attachment 1
	Arts and Cultural Stream	
	Regional Arts Development Fund Program	
	Assess Applications	Nil
	Economic Development Stream	
	Destination Events Program	
	Assess Applications	Nil

WESTERN DOWNS REGIONAL COUNCIL COMMUNITY GRANTS ASSESSMENT REFERENCE GROUP
RECOMMENDATION

MOVED Cr. K.A. Maguire SECONDED Cr. O.G. Moore

That it be a recommendation to Council that the applicants for Round Three (3) of the 2020/2021 Local Events Program be advised as follows:

UNCONFIRMED

	Applicant	Project Description	Total Project Cost	Applicant Contribution	Amount Requested	Amount Approved (Excl. G.S.T.)	Justification/Conditions	Suggestions/ Conflicts of Interest
1	Meandarra State School P&C Association	Meandarra Annual Show	\$21,450.00	\$500.00	\$5,000.00	\$5,000.00	Approved as an exemption under the policy due to it being the local Meandarra Show.	
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
2	Chinchilla Community Commerce and Industry Inc	One Long Table	\$45,450.00	\$25,000.00	\$3,000.00 Cash Plus \$2,000.00 In Kind Assistance	\$2,000.00 Cash Plus \$2,000.00 In Kind Assistance		
						FOR: Cr. K.A. Bourne, Cr. K.A. Maguire, Cr. O.G. Moore, Cr. P.T. Saxelby and Cr. C.T. Tillman AGAINST: DID NOT VOTE:		
	TOTAL FUNDED					\$7,000.00 cash plus \$2,000.00 In Kind Assistance		

		<p>The next Meeting of the Western Downs Regional Council Community Grants Assessment Reference Group in relation to the Local Events Program will be held following the receipt of Applications for Round One (1) of the 2021/2022 financial year (September 2021).</p> <p>The Chairperson declared the Meeting closed at 2:29pm</p>
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Batch Number:	Dataworks Number:	Retention:
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Title	CL Community and Liveability Report - Arts on Top Regional Arts Forum
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Date	31 May 2021
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Responsible Manager	C. Barnard, COMMUNITIES MANAGER
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Summary

This report is to update Council on the Arts on Top Regional Arts Forum event held from 13 to 15 May.

Link to Corporate Plan

Strategic Priority: Strong Diverse Economy

- We aggressively attract business and investment opportunities.
- We proactively advance our region as a tourism destination.

Strategic Priority: Active Vibrant Community

- We are a happy, inclusive community, proud of where we live.
- Our people of diverse backgrounds and ages are united by social, cultural, and sporting activities.
- We empower communities to develop local initiatives and events.

Material Personal Interest/Conflict of Interest

Nil

Officer's Recommendation

That this report be received and noted.

Background Information

The inaugural Regional Arts Forum, "Arts on Top", was held from 13 to 15 May, 2021, drawing a creative crowd of approximately 200 people to the Bunya Mountains.

This Forum, a joint delivery by the Western Downs Regional Council, the Regional Arts Development Fund (RADF), South Western QLD Regional Arts Services Network (RASN), and University Southern Queensland (USQ) was the first of its kind for our region and provided a massive opportunity to showcase our cultural capacity and strong, diverse economy.

Report

The Western Downs Regional Council hosted a new Regional Arts Forum to bring like-minded people together from across Queensland to celebrate arts and culture in regional communities. Over three days participants were invited to develop skills and a deeper understanding of the arts industry through a multifaceted program with an emphasis on personal and professional development and empowerment.

This forum was an opportunity to meet artists and arts professionals, learn and engage with experts and speakers through current topics, to participate in a mix of keynote presentations, and small focused sessions to expand knowledge on current best practise.

The Event itself

Delivered in partnership with RADF, RASN and the USQ, Poppies Café on the Hill was transformed into a modern conference centre through Audio and Visual technology, and event styling. A comprehensive Arts on Top Program, in both electronic and print form, informed all Forum attendees of what to expect.

The Forum invited participants to strengthen regional arts and placemaking networks and develop new perspectives on the role of arts in our regional Queensland communities.

Cultural Tours and Activities

Bunya Peoples Aboriginal Corporation (BPAC), delivered a Welcome to Country each morning, as well as a smoking ceremony and welcome to delegates on the first day of the forum. Approximately 50 people attended their early morning Ranger led walks through the Bunya Mountains Hiking Trails, and 20 people attended the Yarning Circle on Friday.

Displays, Presentations and Panel Discussions

Forum attendees were welcomed by displays and presentation from Arts Queensland, Flying Arts Alliance, Museums and Galleries Services Qld, Queensland Art Gallery/Gallery of Modern Art, Southeast Qld Country Tourism, Creative Regions, Creative Arts Alliance, Fourfold Studio and Pomo Design.

Comprehensive presentations and popular panel discussion over a wide range of related topics were delivered. The Forum led the attendees into post-COVID thinking, and how the arts support communities during and after traumatic events.

Pop Up Exhibition

This innovative outdoor gallery featured 15 Western Downs artists, with four artists from other regions through a combination of lightboxes, banners, core flutes and projection art. Site activations included works from three USQ student artists, the Waiting for Morning projection by Ben Tupas, and Community Mural by Sarah Scully.

Workshops

The practical workshops were popular, not even the cold nights on the Bunyas deterred people to attend. Workshop facilitators included USQs School of Creative Arts, Dr Ken Whishaw on Night Sky Astrophotography, WDRC Grants team on Preparing Successful Grant Applications, and Flying Arts Alliance on Social media and Marketing Fundamentals.

Event Ticket Sales

Eventbrite was the chosen ticketing platform, allowing people to browse the program and book online. The ticketing process was designed to allow people to "pick and choose" tickets for specific days and workshops. The Eventbrite ticket page attracted 1,033 unique page views with 159 tickets sold.

Bursary Program

Under agreement with RADF, twenty bursaries of up to \$500 each were available to attend the Forum, including accommodation, tickets and travelling costs. We had nine people apply for and receive these bursaries.

Promoting the event / marketing

Specific Arts on Top media content was created and hosted on a variety of channels. These included Council's social media networks, those of RADF, RASN, Southern Queensland Country Tourism (SQCT), and USQ. To ensure uniqueness a dedicated website for Arts on Top was created, hosting full details of the program and activities on offer during the event.

Council's post-event Communications & Marketing Report (attached) highlights the strength and success of our Forum marketing activities. Arts on Top was promoted online via Facebook, LinkedIn, and Twitter and through traditional media in newspapers and local radio. The Arts on Top website generated more than 1,000 unique views, with an average time spent on the program page at 3:27 minutes, illustrating great community interaction with the content.

Consultation (Internal/External)

Internal:-

Communities,
Comms and Marketing,
Grants and Funding,
Corporate Governance,
Legal Services

External:-

Arts Queensland,
RASN,
SWQ RASN,
USQ,
Queensland Art Gallery,
Flying Arts Alliance,
Museum and Gallery Services Qld

Legal/Policy Implications (Justification if applicable)

Nil

Budget/Financial Implications

Delivering Arts on Top was made possible through contributions and funding from outside organisations and Council.

The event income and expenditure was as follows:

Expenditure:	\$99,198
Income:	\$69,222
Cost to Council:	\$29,976

Human Rights Considerations

There are no human rights implications associated with this report.

Conclusion

Arts and Culture play a vital role in creating a strong diverse economy, active vibrant communities and great liveability. The Arts on Top Regional Arts Forum Strategic Initiative has demonstrated a strong alignment to Council's Corporate Plan and has achieved extensive engagement both within and external to our region.

Attachments

Arts on Top Program Booklet
Arts on Top Communications & Marketing Report

Authored by: Justyne Wilson, Arts and Cultural Coordinator



ARTS ON TOP.

REGIONAL
ARTS FORUM

13 - 15 MAY 2021
BUNYA MOUNTAINS
QUEENSLAND

ARTS ON TOP: REGIONAL ARTS FORUM WILL INVITE
NEW PERSPECTIVES ON THE ROLE OF ARTS IN
OUR REGIONAL QUEENSLAND COMMUNITIES.



BRAND STATEMENT

CREATING THE VISUAL IDENTITY FOR THE ARTS ON TOP: REGIONAL ARTS FORUM BRAND.

The visual identity for the Arts on Top brand was developed with place and purpose in mind.

The Bunya Mountains are rich in natural beauty, spirituality and culture. What better place to hold an arts forum?

The branding uses hand-crafted typography, treated to resemble the texture and imperfection found in lino or wood cuts used in relief printing.

The support graphics were crafted to represent the marks made by artists whilst conjuring thoughts of nature and the tactility of found objects.

Combining the support graphics with a lively colour palette enables the brand to represent the energy and spirit of the location and the wonderful creatives taking part in the forum.

Lara Keilar
Lead Creative | Yak Yak Design

COVID-19 MESSAGE

Arts on Top: Regional Arts Forum is a COVID Safe Event. You must not attend if you are unwell, or displaying symptoms of COVID-19, and the event organisers reserves the right to refuse admission to any person identifying or displaying symptoms of COVID-19.

This event endorses good hygiene measures including maintaining a physical distance between yourself and people not from your household and regularly utilising hand sanitising stations. If you become unwell you must inform an event team member immediately.

The event organisers reserve the right to add, withdraw or substitute presenters and amenities, and to vary programs and audience capacity of the forum without notice.



Hollie 1990 | Embrace | Acrylic on Paper | 1185mm x 1690mm

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the sovereignty and ownership of traditional custodial owners of all the First Nations on whose land we live and work, and acknowledge both the past and present first peoples, their elders, languages, customs, culture and connection to this wonderful country.

At the heart of Bonye Dargan is the Bonye Biar, the Bunya Mountains. An area of highly significant cultural heritage with a long history of use by the aboriginal people from across Southern Queensland and Northern New South Wales who have a

special kinship with the area. The area was often the nexus of cultural, social, political, and natural boundaries with traditional Custodial responsibilities held by four groups whose boundaries met in the Mountains.

Bonye Biar is the heart of the Wakka Wakka nation/ language group, with numerous clan groups within the nation. Custodial groups associated within Bonye Biar identify as: Wakka Wakka, Western Wakka Wakka (known as Jarowair 'the givers' by visiting groups) Barrungam, Wulli (Djakunde)/ Auburn Hawkwood peoples.



FOREWORD // WELCOME

On behalf of Western Downs Regional Council, I welcome you to the inaugural Arts on Top Regional Arts Forum.

We are thrilled to host this new event which is about bringing like-minded people together from across Queensland to celebrate arts and culture in regional communities.

Arts on Top really captures the creativity and vibrancy of the Western Downs and we are excited to welcome you to this wonderful part of the world we call home where you will not only learn from leaders in the field, but draw on the inspiring surroundings to help you get the most out of your time here.

The Western Downs is home to a large community of talented creatives and whether you're a born-

and-bred local or visiting the region for the first time, this brand-new Regional Arts Forum will deliver the unique opportunity to explore the role of arts - and showcase the people that make it - in the beautiful location that is the Bunya Mountains.

Thank you for supporting this brand-new initiative, I have no doubt you will thoroughly enjoy the forum and even discover something new about our creative and innovative community.

Mayor Paul McVeigh
Western Downs Regional Council



PROJECT SPONSORS




Arts on Top: Regional Arts Forum is an initiative of Western Downs Regional Council, supported by South-West Queensland Regional Arts Services Network, and University of Southern Queensland.

Held at the Bunya Mountains 13 - 15 May 2021, the event will invite new perspectives on the role of arts in our regional Queensland communities. Over three days participants will be invited to develop skills and a deeper understanding of the arts industry through a multifaceted program with an emphasis on personal and professional development and empowerment.

You will meet other artists and arts professionals, learn and engage with experts and speakers through current topics, and participate in a mix of keynote presentations, and small focused sessions to expand your knowledge on current best practise and take away practical actionable information to apply in your own work.

The Arts on Top initiative is supported by the Regional Arts Development Fund, a partnership between the Queensland Government and Western Downs Regional Council to support local arts and culture in regional Queensland. The Regional Arts Services Network is an initiative of the Queensland Government through Arts Queensland.



THURSDAY 13 MAY SUPPORT

Funding programs and partners continue to implement measures to support the arts sector in many small and regional Queensland centres. Beyond economic and financial support, the forum focus is advocacy of long-term sustainability of the arts. The day will aim to map out practical measures to tackle the challenges and opportunities facing the sector, through panel and workshop sessions focusing on mentorship, technology, and access.

FRIDAY 14 MAY RESPONSE

From the effects of natural disasters, to a global pandemic, arts play a critical role in responding to change. Workshop and panels discussions will explore innovative practises to build and create new markets, evaluate change, and explore ways to facilitate effective intercommunication between government, peak bodies, arts organisations, and individual artists.

SATURDAY 15 MAY APPROACH

Knowledge sharing is increasingly valuable across the arts industry to build approach, forge valuable connections, and drive excellence and innovation. This community focused day will explore peer led examples of best practise across multiple platforms, structures, and cultural landscapes. Short sessions will consider models of engagement from established residency programs, to emerging festivals, partnerships, and initiatives.



School of
Creative Arts



Queensland
Government



KEY PLACES AND SPACES

1. National Park Office
2. Bunya Mountains Accommodation Centre Office
3. Dandabah camping area
4. Ceremonial Meeting Ground
5. The Lawn
6. Mirrabooka & Warrigal Chalets
7. Bunya Mountains General Store
8. Poppies Hill Café (Registration desk & Main Conference Room)
9. The Bunyas (The Deck)
10. Public Toilets





FOLLOW US



@ARTSONTOP_REGIONALARTS

**Get involved in the
conversation using the
hashtag #artsontop2021**

DESTINATION // INFORMATION

REGISTRATION DESK

A registration and information desk will be in the main event space in Poppies on the Hill Café and will be staffed 8.00am - 5.00pm Thursday and Friday, and 8.00am - 12.30pm Saturday.

MAIN CONFERENCE ROOM

The main conference room is within Poppies on the Hill Café. The venue itself is wheelchair friendly, however the building is accessible by an unpaved driveway.

CEREMONIAL MEETING GROUND

The smoking ceremony and dance, and yarning circle will be held outdoors at the Ceremonial Meeting Ground beside the Accommodation Centre Office. This area is not easily accessed by wheelchair.

FISHERS LOOKOUT

This new 350 square metre elevated viewing platform provides a vantage point to appreciate the beauty of the mountains and the rich cultural history of the area. This area is not easily accessed by wheelchair.

MIRRABOOKA AND WARRIGAL

Some of the breakout sessions will be held in wood cabins beside Poppies, Mirrabooka, and Warrigal. Registration for sessions in these venues is essential

as numbers will be limited. These buildings are not easily accessed by wheelchair.

THE DECK

The Welcome Reception will be held on The Deck at The Bunyas Coffee Shop & Tavern. Registration for this session is essential as numbers will be limited. This venue is wheelchair friendly.

THE LAWN

Located in front of Poppies Café, this site will be activated with public art and installations. This area is not easily accessed by wheelchair.

WALKING TRACKS

Hiking through the rainforest is a highlight of staying on the Bunya Mountains. Over 40km of tracks are marked, with walks ranging from 500m to 10km long.

TO NOTE WHEN HIKING IN THE RAINFOREST:

- Ticks are active all year round. Check yourself for ticks after your walk.
- Avoid stinging nettles and giant stinging trees and leaves, even if they appear dead.

Further information is available through Department of Environment and Science



GETTING THERE AND GENERAL INFORMATION

ACCOMMODATION

Delegates need to book their accommodation separately. Choose from the range of accommodation on offer at the Bunya Mountains or in nearby towns of Bell and Dalby. Airbnb and camping provide further options.

Recommended booking sites include:

- Bunya Mountains Accommodation
- Rice Log Cabins
- Western Downs Accommodation

GETTING THERE

The Bunya Mountains are in an isolated section of the Great Dividing Range, situated about 150km from the coast and lying almost centrally between Kingaroy and Dalby. Narrow mountain passes connect the Bunya Mountains with the outside world. Note that there is no public transport to the Bunya Mountains or at the Mountains.

- 45 mins from Kingaroy and Dalby
- 90 mins from Toowoomba
- 2.5 - 3 hours from Brisbane or the Sunshine Coast
- 4 hours from the Gold Coast or Hervey Bay

FOOD AND DRINKS

The Western Downs and Darling Downs are diverse regions renowned as some of Australia's largest primary producers. The Forum will feature this delicious produce from some of the best contemporary dining experiences, to baked goods, delis, and fresh produce. We hope this event will inspire you to explore the foodie trail, to explore the flavours of the Western Downs enjoy the latest Taste Western Downs.

All meals will be in Poppies on the Hill Café, with a selection of comfortable locations to sit down and enjoy. Food and drinks are available for purchase from Poppies on the Hill Café, The Bunyas Coffee Shop and Tavern and The Bunya Mountains General Store. Refer to their websites for more details including opening hours.

EVALUATION

There is an evaluation form in your forum bag. Please fill in the form before you leave event space and put it into the 'Evaluation Box' on the Registration Desk to go in the draw to win a prize (to be announced).

MOBILE COVERAGE AND WI-FI

Mobile phone reception at the Bunya Mountains is limited and irregular with Optus providing the best coverage.

NAME TAGS

Name tags are to be worn to all forum sessions. The back of your name tag includes the concurrent sessions you booked into at the time of ticket purchase.

PHOTOGRAPHY

Photography and filming will occur during this event. If you do not wish to participate, inform an event staff member at the reception desk.

SERVICES

- The Bunya Mountains General Store has a basic selection of groceries and toiletries, including some good local wines and other alcohol
- There is no petrol station on the Bunya Mountains, with the closest options being at least 30km away.

CULTURAL TOURS AND ACTIVITIES



THE BUNYA MOUNTAINS WALKING TRACKS

MEET

WELCOME EVENT

5.00 - 5.30pm, Thursday 13 May.
Ceremonial Meeting Ground

Join us at the Ceremonial Meeting Ground for the forum welcome, smoking ceremony and dances facilitated by the Bunya Peoples Aboriginal Corporation (BPAC).

WELCOME TO COUNTRY

Daily, 9.00am, Main Conference Room

Daily Welcome to Country with Bunya Peoples Aboriginal Corporation (BPAC).

RANGER WALKS

7.00 - 8.00am, Friday 14 May, and Saturday 15 May. Bunya Mountains Walking Tracks

Start your day with a guided rainforest walk by rangers from

the Bunya Peoples Aboriginal Corporation (BPAC).

YARNING CIRCLE

4.30 - 5.30pm, Friday 14 May.
Ceremonial Meeting Ground

The yarning circle is a creative and collaborative style of communication, an opportunity to speak and listen from the heart. Facilitated by representatives of the Bunya Peoples Aboriginal Corporation (BPAC).

NETWORK

WELCOME RECEPTION

6.00 - 9.00pm, Thursday 13 May.
The Deck

Connect with forum participants in an evening of canapes, drinks and networking in an informal setting. Entertainment provided by Toowoomba based musician Jacques van Lill.

The Welcome Reception is included in your ticket price if you purchased a Thursday, Friday or 3-day ticket. Bookings are required as places are limited.

ARTS SOIREE ON THE LAWN

6.00 - 9.00pm, Friday 14 May.
The Lawn

Come together for a relaxed evening under the stars with warming food, drinks, and chill live music to unwind after the day's events. Entertainment by Mackayla James, and Nik Phillips.

Refreshments are included in your ticket price if you purchased Friday or 3-day ticket. Bookings are required as places are limited.

ARTS WORKSHOPS AND MASTERCLASSES



DONNA GLASS,
SACRED

ARTS PRACTICE WORKSHOPS

These practical workshops are offered at an additional cost. Booking essential.

INTRODUCTION TO RELIEF PRINTING

RHI JOHNSON
ARTIST AND LECTURER IN
VISUAL ARTS (PRINTMAKING),
SCHOOL OF CREATIVE ARTS,
UNIVERSITY OF SOUTHERN
QUEENSLAND

3.00 - 4.30pm, Thursday 13 May.
Warrigal Marquee

Participants will learn foundational skills in creating and printing small linocut stamps. This workshop will cover a range of carving techniques, as well as block inking and hand-printing processes. Participants will have the opportunity to carve a small single-layer block

and print their design on various paper and fabric surfaces.

INTRODUCTION TO SCREEN PRINTING

RHI JOHNSON
ARTIST AND LECTURER IN
VISUAL ARTS (PRINTMAKING),
SCHOOL OF CREATIVE ARTS,
UNIVERSITY OF SOUTHERN
QUEENSLAND

6.30 - 8.00am, Friday 14 May.
Warrigal Marquee

Participants will learn foundational skills in composing and printing multilayered screen-prints. This workshop will cover a range of compositional and printing techniques, including layering and varied ink opacities. Participants will have the opportunity to create their own hand-cut stencils to print on various paper surfaces.

DISRUPTING FORM AND FUNCTION

DAVID USHER

ARTIST AND LECTURER IN VISUAL ARTS (CERAMICS), SCHOOL OF CREATIVE ARTS, UNIVERSITY OF SOUTHERN QUEENSLAND

3.00 - 4.30pm, Friday 14 May.
Mirraboopa Pop Up Studio

Participants will (a) briefly discussing the significance of 'form' and how/why the notion of form might be dismantled or disrupted, and (b) participants will be hand-building a series of intimate forms that may (or may not) have function.

ASTROPHOTOGRAPHY

KEN WISHAW

BOARD OF DIRECTORS, AUSTRALASIAN DARK SKY ALLIANCE

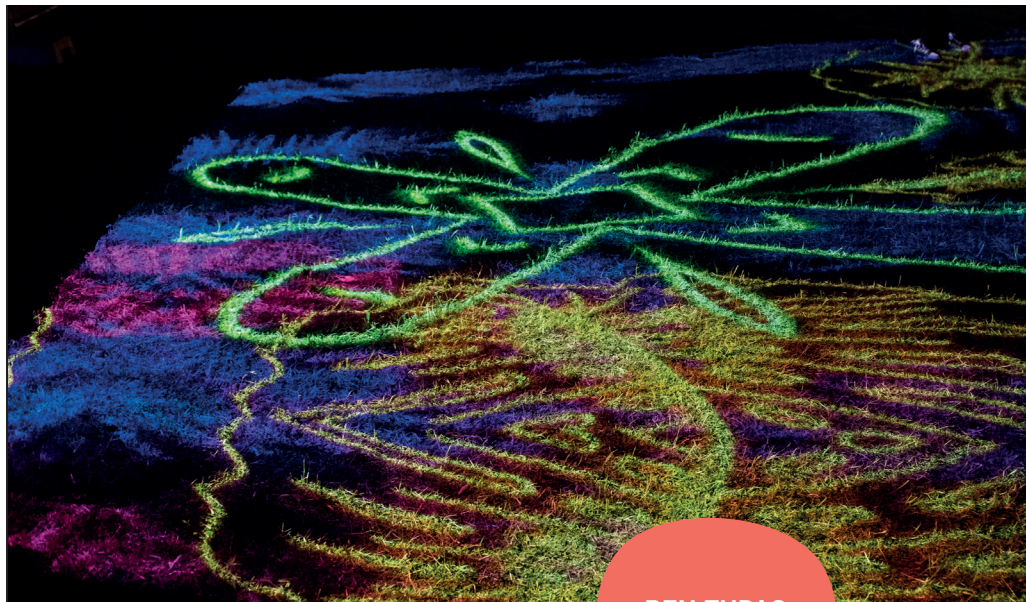
DONNA GLASS

ARTIST AND PHOTOGRAPHER

8.00 - 9.30pm, Friday 14 May.
Fisher's Lookout

This workshop and the night sky activities will outline the beauty of the night skies, its features, its threats and how to take starscape photographs. The night workshop (weather permitting) will comprise of a laser guided tour of the night sky and creating starscape photos. For those who have a DSLR camera, wide angle lens and a tripod you will create your own starscapes and share with others how they are created.

All materials will be supplied unless otherwise specified. Numbers for each class are limited. Registration will be required at the time of ticket purchase.



BEN TUPAS,
CONCRETE JUNGLE

NOTIONS OF THE LANDSCAPE

DAVID USHER

ARTIST AND LECTURER IN VISUAL ARTS (CERAMICS), SCHOOL OF CREATIVE ARTS, UNIVERSITY OF SOUTHERN QUEENSLAND

6.30 - 8.00am, Saturday 15 May.
Warrigal Marquee

Participants will (a) briefly discussing the significance/impact of 'being in the landscape' and how the en plein air experience might translate into studio works, and (b) painting intuitively to create a series of immediate studies as a response to the environment.

ARTS MASTER-CLASSES

These practical workshops are offered free. No booking required.

BUNYA NIGHT SKY; APPRECIATING AND PHOTOGRAPHING OUR PRECIOUS RESOURCE

KEN WISHAW

BOARD OF DIRECTORS, AUSTRALASIAN DARK SKY ALLIANCE

DONNA GLASS

ARTIST AND PHOTOGRAPHER

3.00 - 4.30pm, Friday 14 May.
Warrigal Marquee

Most of the world's population lives under light polluted skies, and millions in so called developed countries have never seen stars. The Bunya Mountains night sky is one of the darkest locations in Australia, allowing views of the starry night that are breathtaking.

Much of the astronomical knowledge of Australia's first nations people is reliant on a night sky free of light pollution. Yet it is easy to take this for granted. Artificial light at night in addition to bleaching the night sky, is harmful to wildlife and our own health.

This workshop will examine how to photograph our pristine night skies is an effective way of raising awareness of its beauty and its fragility.



EVALUATING COMMUNITY CHANGE: HOW TO GET THE MOST FROM YOUR ARTS FUNDING PROGRAM WHEN IT RUNS ON THE SMELL OF AN OIL RAG

DR MARGARET POWER

SENIOR COMMUNITY DEVELOPMENT OFFICER,
SCHOOL OF CREATIVE ARTS,
UNIVERSITY OF SOUTHERN QUEENSLAND

3.00 - 4.30pm, Friday 14 May.
Main Conference Room

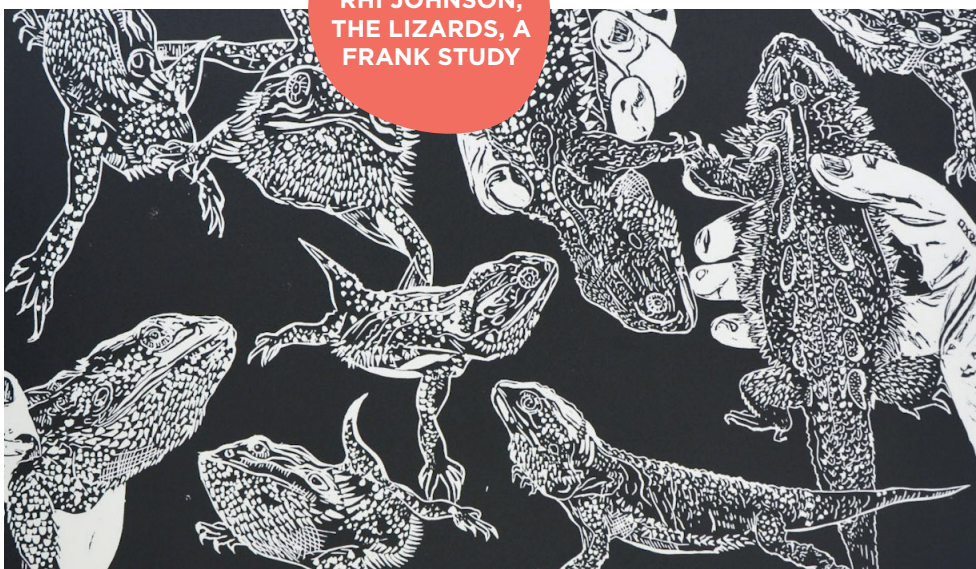
This dynamic workshop will explore how to get the most from your Regional Arts Development Fund (RADF) projects and program. The workshop will use a hands-on approach with a focus on the following key areas:

- Navigating the complexity of evaluating arts-led community change and impact. How the process of impact is embedded in art participation.
- Developing a shared language to better communicate impact effects among funding stakeholders.



**CINDY GRIMES,
BUNYA BLUE**

**RHI JOHNSON,
THE LIZARDS, A
FRANK STUDY**



- Building community cultural capacity. How small changes in the way we manage our projects and deliver the RADF program can build community cultural capacity and sustainability.

organisations or individuals seeking fundamental skills in social media engagement while working within a limited budget.

Participants are to provide their own laptop or smart device.

SOCIAL MEDIA AND MARKETING FUNDAMENTALS

ODETTE MILLER

MARKETING AND COMMUNICATIONS COORDINATOR, FLYING ARTS ALLIANCE

1.00 - 3.00pm, Saturday 15 May.
Main Conference Room

The events of 2020 have been the final push to move our social interactions online, with more audiences turning to social media for information and a sense of community.

In this workshop, Flying Arts Alliance Communications and Marketing Coordinator Odette Miller shares the fundamentals of building a social media presence for your community group, organisation, or personal brand. Learn the essentials of writing a marketing plan, understanding your audience, and implementing your social media strategy for maximum impact.

This is a hands-on workshop focused on understanding your brand identity and translating it into a memorable online presence through social media. This workshop is tailored for

WRITING STRONG FUNDING APPLICATIONS

LAVINIA TYRRELL AND KERRI WOOD

COMMUNITY PROJECTS & GRANTS COORDINATOR, AND COMMUNITY GRANTS OFFICER, WESTERN DOWNS REGIONAL COUNCIL.

1.00 - 3.00pm, Saturday 15 May.
Warrigal Marquee

Having the skills to ensure your funding application stands out from the crowd with strong responses and supporting information, is critical to your overall success rate. This workshop will delve into writing robust question responses, correctly interpreting the questions asked and the important role of evidence and data to support your application.

MENTOR PROGRAM

A one on one mentor catch up is offered with key industry professionals to develop business skills and competencies within the arts and cultural sector. Bookings required, see registration desk for more details.



SITE ACTIVATIONS



WAITING FOR MORNING

Art Installation by Artist and digital producer Ben Tupas, Taking advantage of a landscape with minimal light pollution, artist Ben Tupas creates a meditative light projection that plays with memory and nature, against the backdrop of wide-open spaces.

CREATIVE VOICE COMMUNITY MURAL

Site Activation by Urban Artist Sarah Sculley

A community project to inspire Arts on Top forum participants to express their creative voice and contribute to a co-created placemaking mural.

POP-UP EXHIBITION

Using the theme Response to the Bunya Mountains the pop-up exhibition will transform the Bunya Mountain Village precinct into imaginative, curious, and engaging spaces for the duration of the forum.

POP-UP STUDIO

A pop-up studio will offer young artists the opportunity to share and discuss their practice with the conference participants and create new works on site. USQ School of Creative Arts students will be on site for the duration of the forum to connect, support workshops and showcase their creative works.

UPSTART: YOUTH ACTIVATION HUB

The upstART youth site activation and gathering space provides the opportunity for young artists to showcase their creative work, participate in workshops, and connect in a relaxed environment. Open all forum at Mirrabooka.

SCULPTURAL RESPONSE TO THE BUNYAS

(BOOBARRAN NGUMMIN)

Facilitator: David Usher, Artist and Lecturer in Visual Arts (Ceramics), University of Southern Queensland.

Sculpture students from USQ will create sculptures and an outdoor gallery in response to the Bunya Mountains.

KEYNOTE SPEAKERS



DR BIANCA BEETSON

DIRECTOR INDIGENOUS RESEARCH
UNIT, GRIFFITH UNIVERSITY

Bianca Beetson is a Kabi Kabi (Sunshine Coast) Waradjuri (NSW) woman. She is an award-winning visual artist who works in a broad range of media including painting, drawing, sculpture, installation, photography, fibre arts and public art. She is a former member of the seminal Aboriginal artists collectives Campfire group and Proppanow. Bianca also has a background in curation and community engaged arts practice.

Bianca was formerly the Program leader of the bachelor of Contemporary Australian Indigenous Art degree at the Qld College of Art, Griffith University and is currently the Director, Indigenous Research Unit at the same institution. Bianca is a member of QAGoMA board of trustees and their Indigenous Advisory panel, and a Member of the MCA's artist advisory group.

When Bianca is not creating artwork, she is a mother to her 2 boys and Native Title applicant for the Kabi Kabi Claim.

THE BUNYA PINE STORY LISTENING AND CONNECTING TO COUNTRY

9.10 - 9.45am Friday 14 May,
Main Conference Room

The session will introduce you to idea of listening to country. 'Listening to Country' represents an innovative and creative approach to promoting cultural maintenance and wellbeing among First Peoples. It uses principles and processes from acoustic ecology, Indigenous story work, dadirri (deep active listening), and arts-led inquiry to explore notions of cultural connection and maintenance for the participants, and the effects of the process on their wellbeing. Participants will be given the opportunity to participate in 'listening to country' deep listening activity.



PETER HOMAN

CEO SOUTHERN QUEENSLAND
COUNTRY TOURISM

With over twenty years of experience across Tourism, Hospitality and Not-For-Profit industries, Peter Homan has demonstrated the ability to deliver world-class services by leading the development, translation and execution of a wide range of strategies including business development, community engagement, marketing, communications, business transformation and operations.

Peter has showcased the determination to resolve complex issues by leading research and analysis activities to identify inefficiencies, trends and root causes (e.g., economic, technological) while formulating innovative, sustainable solutions. Throughout his career, Peter has positively contributed to a number of organisation's growth, development and success including improving the organisation's capability, team performance, culture, brand awareness, stakeholder relationships and ultimately revenue.

STRATEGIES FOR AUDIENCE DEVELOPMENT. GROW YOUR BUSINESS THROUGH DATA ANALYTICS

9.10 - 9.45am, Thursday 13 May,
Main Conference Room

The Southern Queensland Country Tourism (SQCT) presentation to the Regional Arts Forum 2021 will provide insight into the importance of STK or mobility data and how it can assist the Regional Arts sector with planning, funding applications, marketing and provide a better understanding of who your audience is.

The data gives us insights through cameo segmentation into visitors and helps us build behavioural profiles about visitors. Where are they from...what motivates them to travel... what do they wish to experience? These insights enable us to build a picture of our visitors so that we can tailor our marketing to them and their look-alikes. It also helps us build product and experiences that suit that style of visitor.



JUSTYNE WILSON

ARTS AND CULTURAL COORDINATOR,
WESTERN DOWNS REGIONAL COUNCIL

A seasoned arts professional, Justyne has accumulated with over 10+ years' experience in strategic engagement to deliver partnerships, programs and experiences. A graduate of the QUT Master of Business Administration, she applies a creative and analytical approach coupled with proven skills in leadership, management, and coaching teams to build organisational and community capacity, and make engagement work.

CULTURE SHOCK: TRANSFORMING THE IMPACTS OF COVID-19 ON CULTURE AND THE CREATIVE SECTOR THROUGH DIGITAL INNOVATION

9.10 - 9.30am Saturday 15 May,
Main Conference Room

In an unprecedented time when many things are put on hold, artists were the first to suffer. Through the challenges of this global pandemic many were motivated to explore different ways to support artists and present art within a digital format. The Western Downs Arts Online is an exciting and innovative new digital website launched in 2020 as response to the global pandemic by Western Downs Regional Council. This ambitious online initiative has shifted programme delivery from the traditional format of bricks and mortar offerings to the virtual realm, inciting a 'cultural shock' to programming, and extending the reach and connectivity of regional Queensland artists to potentially engage in a more global audience.

SPEAKER BIOGRAPHIES AND PRESENTATION ABSTRACTS



BEN TUPAS

ARTIST AND DIGITAL PRODUCER

Ben Tupas is a Filipino Australian artist and digital producer based in Toowoomba, Queensland. His arts practice explores ideas of identity, memory and place using a mix of video, photography, and sound. His current work explores the nuances of the migrant experience within the lens of the Filipino diaspora.

Ben is an advocate for making the arts experience accessible, through community engagement, public programming and arts education. He was the Artistic Director for LIT Festival. Stories In Light, a public arts festival that presents light-based art into Toowoomba spaces.

His work has been seen and heard on ABC TV, The Guardian, Metro Arts, Creative Mornings and at Toowoomba Regional Art Gallery.

LIT FESTIVAL. STORIES IN LIGHT

11.40 - 11.50am, Saturday 15 May,
Main Conference Room

Through LIT Festival. Stories In Light, Ben Tupas has engaged in an ongoing conversation about the role of public art in the regions. Drawing from his experience working on the arts event, Ben shares personal anecdotes about bringing together a brains trust, the art of chasing funding and how to work towards sustainability in the community arts sector.

ART INSTALLATION WAITING FOR MORNING

Taking advantage of a landscape with minimal light pollution, artist Ben Tupas creates a meditative light projection that plays with memory and nature, against the backdrop of wide-open spaces.



BROOKE WILLIAMS

DIRECTOR FOURFOLD STUDIO

Brooke Williams is an experienced urban designer, community engagement, and placemaking advisor, who has worked on urban renewal and place-based economic regeneration strategies throughout Australia. Brooke is the founder and director of Fourfold Studio and previously managed CoDesign Studio's Queensland team. Brooke has extensive project experience including leading the multi-award-winning Palmwoods Placemaking program and has worked on projects across Queensland and NSW collaborating with local creatives and communities. Passionate about creating vibrant cities with proud and connected communities, Brooke also has the knowledge, experience and business knowhow to make it happen.

ART AND PLACEMAKING FOR SOCIAL AND ECONOMIC PROSPERITY

1.00 - 1.45pm Friday 14 May,
Main Conference Room

Great places are loved by locals first. Across Australia we are seeing our main streets experience significant economic decline, exacerbated by the Covid-19 pandemic, whilst social isolation is skyrocketing.

At Fourfold Studio we are bringing life back to our streets and public places by working with local communities and creatives to take action. We call it collaborative city-making, but it works just as well in cities as it does in regional centres. This collaborative process unlocks social, cultural, environmental, and economic capital. During this presentation Fourfold Studio Director, Brooke Williams, will draw on her project experience working with communities and creatives across Australia to provide you with inspiration and tools to bring about positive change in your community.

TALKING PLACEMAKING: COMMUNITY LED DESIGN PERSPECTIVES PANEL

1.45 - 2.30pm Friday 14 May,
Main Conference Room



DAVID USHER

ARTIST AND LECTURER IN VISUAL
ARTS (CERAMICS), UNIVERSITY OF
SOUTHERN QUEENSLAND

David Usher is an Artist and Lecturer in Visual Arts (Ceramics). He makes work using various methods of two-dimensional and three-dimensional art practice including wheel-thrown ceramic forms, hand-built forms, oil painting, acrylic painting and water-colour and pencil. David has been a practicing artist since 1988 and has exhibited nationally and internationally, with works held in a range of public and private art collections. He has studied at the Seven Hills Art College and University of Southern Queensland and holds a Master of Visual Arts from the University of Southern Queensland (USQ). David is currently completing his Doctor of Creative Arts and is represented by Alexandra Lawson Gallery (ALG), Toowoomba.

DISRUPTING FORM AND FUNCTION

Masterclass, 3.00 - 4.30pm, Friday 14 May,
Mirrabooka Pop Up Studio

NOTIONS OF THE LANDSCAPE

Masterclass, 6.30 - 8.00am, Saturday 15
May, Mirrabooka Marquee



BPAC

BUNYA PEOPLES ABORIGINAL CORPORATION

The Bunya Peoples' Aboriginal Corporation (BPAC) rangers work across the Bunya landscape, centred on Bonye Biar (the Bunya Mountains). Bonye Biar is the heart of the Wakka nation/language group, with numerous clan groups within the nation. Custodial groups associated within Bonye Biar identify as: Wakka, Western Wakka Wakka (known as Jarowair 'the divers' by visiting groups) Barrungam, Wulli (Djakunde)/Auburn Hawwood peoples.



DAMON ANDERSON

BUNYA PEOPLES ABORIGINAL CORPORATION

Damon Miri Anderson is proud man from Wakka Wakka, Gamilaroi, Kullulli, Bundjalung language groups. Miri is passionate about reviving Aboriginal culture through language, song, dance and art. Miri is proud to be caring for country for the Bunya Peoples' Aboriginal Corporation. Miri's aspirations for the future is to be a positive role model, a cultural educator and cultural fire practitioner.



DI WILLS

ARTISTIC DIRECTOR CREATIVE REGIONS

Di's entry into the arts industry began with volunteering in theatre and the writers club while having a 'real job'. After receiving support from a series of incredible mentors, Di pursued her passion, working in festivals, events, theatre, cabarets and more both learning and creating new work and new opportunities for others. Di has a passion for storytelling and theatre-making with several plays to her name. As the Artistic Director of Creative Regions, she is striving to build a creative environment that focuses less on fame and more on exploring unique, exciting and relevant content for regional audiences.



PAUL DAWSON

BUNYA PEOPLES ABORIGINAL CORPORATION

Paul has 20 years' experience working with aboriginal communities to re-establish custodial roles for country. Paul has led the delivery of aboriginal caring for country programs in Tasmania and throughout the Burnett and Mary catchment areas. Paul has a bachelor's degree in Environmental Science, and a range of qualifications in Program development and management, and group facilitation.



SHANNON BAUWENS

BUNYA PEOPLES ABORIGINAL CORPORATION

An experienced cultural heritage practitioner and tribal custodian of the Wakka Wakka, I aspire to see the resurrection of cultural practice to facilitate and support unity amongst all people to 'Heal country and strengthen song lines'. I want to share our story to create inspiration & appreciation, forming the desire to conserve our old ways in the management country which promotes the protection of all facets in nature; to which we all belong.

COME AND BE DARING — WHY REGIONAL AUDIENCES DESERVE BETTER THAN 'SAFE'

1.00 - 1.45pm, Thursday 13 May, Main Conference Room

Want to be energised and push your own boundaries? Know that our regional audiences deserve better than safe or conservative? Come and hear how one conversation led to creating new work that WASN'T allowed into a festival and why we knew we were nailing it. Join in the fray as we develop new content ideas, new collaborations and new pathways for work that should be programmed for the main arena and not just a fringe festival. Di Wills, Artistic Director of Creative Regions presents this workshop that is part presentation, part conversation, part chaos as we ignore rules and conventions and get on with making the kind of work that challenges, provokes, inspires and downright entertains. Will there be coloured post-its? You bet. Will there be lollies on the table? For sure. Will there be a trophy for the winning concept? You'll have to come along to find out.

WELCOME TO COUNTRY

9.00am daily, Main Conference Room

SMOKING CEREMONY

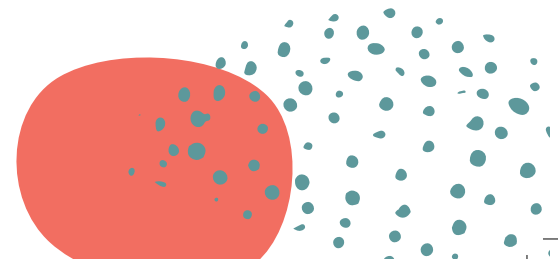
5.00 - 5.30pm Thursday 13 May, Ceremonial Meeting Ground

YARNING CIRCLE

4.30 - 5.30pm, Friday 14 May, Ceremonial Meeting Ground

RANGER WALKS

7.00 - 8.00am, Friday 14 May, and Saturday 15 May. Bunya Mountains Walking Tracks





DONNA GLASS
ARTIST AND PHOTOGRAPHER

Originally from Barcaldine, Donna Glass has been a resident on the Bunya Mountains for fifteen years and never tires of their ancient beauty. She has been photographing and capturing the beauty of the night skies at the Bunyas for some time. As one of the darkest skies in Australia Donna is inspired by the vastness of the universe, the Milky Way and the Indigenous Dark Emu. She feels privileged to showcase the pristine dark skies of the Bunya Mountains, home to the Wakka Wakka people.

**BUNYA NIGHT SKY:
APPRECIATING AND
PHOTOGRAPHING OUR
PRECIOUS RESOURCE**

3.00 - 4.30pm, Friday 14 May,
Warrigal Marquee

**ASTROPHOTOGRAPHY
WORKSHOP AND STAR
GAZING**

8.00 - 9.30pm, Friday 14 May,
Fisher's Lookout



HAMISH SEWELL
SOUND ARTIST

Hamish Sewell brings with him a considerable body of work of location-based sound experiences.

Creating unique dimensions to art projects, these include animating old boarding houses, to site-specific radio documentaries, mobile-activated exhibitions that profile the voices, storytellers and collective memories on the streets of small regional towns. He is an advisor on the international Walk Listen Create panel, and his passion is as much about the art and craft of building immersive audio as it is about deploying digital technologies to bring to life the world around us.

Hamish today is both a PhD candidate studying locative audio and the founder of the cultural tourism audio app, Soundtrails. He lives on the Sunshine Coast and works across Australia.

**TALKING PLACEMAKING:
COMMUNITY LED DESIGN
PERSPECTIVES PANEL**

1.45 - 2.30pm Friday 14 May,
Main Conference Room

**IMMERSIVE AUDIO WALKS
WITH THE SOUNDTRAILS
LOCATIVE AUDIO APP**

8.00 - 9.00am Saturday 15 May,
Main Conference Room

Discover how to create immersive site-specific audio experiences to engage audiences in an increasingly digitally mediated world. This demo explores the Soundtrails platform and the steps to building your own locative walk: from the backend builder, to the different geo locative layers of sounds, to narrative approaches, through to testing and deploying your walk anywhere around the world.



HENRI VAN NOORDENBURG
ARTIST, AND PROJECT OFFICER,
REGIONAL SERVICES AT THE
QUEENSLAND ART GALLERY |
GALLERY OF MODERN ART

Henri van Noordenburg was born in Amersfoort, The Netherlands, in 1967. During his early years he developed an interest in storytelling. Moving to Australia in 1991, he completed a Visual Arts and a Creative Writing degree at Griffith University from 1994 until 1999, followed by his Masters in Photography and Theatre at Queensland University of Technology (QUT) 2003 - 2005. Since 2016 he works at the Queensland Art Gallery, Gallery of Modern Art as Project Officer for Regional Services, and is a practicing artist.

For the last decade he has developed a new technique of hand carving inkjet prints a technique similar to the sgraffito process. This unique technique in combination with photography marked a significant change in his art practice. In 2020 and 2012 he received the 1st prize in the Clayton Utz art competition, received the Career Development Grant in 2011, won the Jeff Spann Award 2016.

ART AS EXCHANGE

9.45 - 10.30am, Friday 14 May,
Main Conference Room (Presentation with
Terry Deen)

QAGOMA Learning has facilitated three Art as Exchange residencies beginning at the Bunya Mountains in October 2018, onto K'gari in May 2019 and most recently at the Carnarvon Ranges in October 2019. The program which aims to strengthen regional access to arts education for all ages, grew out of an extensive period of consultation with regional artists, galleries and art educators (from early childhood, primary, secondary and tertiary sectors). Art as Exchange residencies run across three days with only the second day being a full day on site. During what is essentially a 48 hour period of deep engagement with art and ideas on sites of profound cultural, historical and ecological significance, the program has generated research and debate; questions and answers; laughter and tears; conversation, collaboration and creativity; proposals and partnerships; commitments and actions.



JACQUES VAN LILL

MUSICIAN

Originally hailing from South Africa, Jacques van Lill is a Toowoomba-based musician who has spent the last five years playing a range of events, from the humble local pub gig, to opening festivals where he shared the stage with Australian greats like Jon Stevens, Johnny Diesel. He also entertained guests at Australia's first ever KFC wedding.

Bringing fun and high energy to the stage wherever he is, Jacques' personal sound reflects his broad tastes in blues, rhythm and soul mixed in with rock, pop and country. He sings a range of cover songs from as far back as the 50s through to the contemporary hits of today, and has recorded an EP to be released in coming months.

Available for bookings as a soloist, two-piece, or three-piece band, you can get a taste of what Van Lill Music can bring to your next function by checking out the socials

WELCOME RECEPTION

6.00 - 9.00pm Friday 13 May,
The Deck



JULIE TANNER

DIRECTOR PARTNERSHIPS, ARTS QUEENSLAND

As a result's driven Corporate Director, Executive Manager, and Senior Administrator, I am leading and working with creative and innovative teams to deliver outstanding results for communities, and organisations across Queensland. Working within the fields of social and strategic business development, cultural change, and social investment in Government and Non-Government sectors, within industries from arts, tourism and community services. I am a committed and highly experienced professional with a dedicated focus of continuous improvement. I am resolved to fully utilise my extensive cross sector and industry experience, combined with specialised people and partnership management, evaluation and assessment qualifications, and my command of strategic engagement and business management to achieve excellent outcomes for Queenslanders.

THE FUTURE OF ARTS FUNDING

11.00 - 11.45am, Thursday 13 May,
Main Conference Room

Julie has spent the majority of her life living in Regional Queensland and is committed to working to maximise the opportunity's for liveability and economic development for regional communities through arts and cultural led initiatives. In her role as Director, Partnerships with Arts Queensland, Julie will discuss the key areas of Regional Programs and Partnerships that the Queensland Government supports through Arts Queensland investment in arts and culturally led programs that build community wellbeing, social impact, economic growth and regional development. Programs include the Regional Arts Services Network, Regional Arts Development Program, Indigenous Regional Arts Development Program, and the Regional Touring Program. A key focus will be the learnings and opportunities as a result of the new approach to the delivery of arts services through the Regional Arts Services Network 2018 -2021.

PANEL: SHOW ME THE MONEY! ARTS AND CULTURE GRANTS AND FUNDING

11.45am - 12.30pm, Thursday 13 May,
Main Conference Room



KATIE EDMISTON

CREATIVE PRODUCER, PARTNERSHIP BROKER, CULTURAL PLANNER, AND CACD PRACTITIONER

Katie is a leader in the engagement, capacity building, activation and revitalisation of local communities through arts and culture. She brings with her extensive knowledge and networks from her work in the arts sector, community organisations, state and local governments, peak bodies, universities, and creative business. Over the past 2.5 years Katie has led the establishment and delivery of the Regional Arts Services Network (RASN) in South East Queensland. Despite being an organisation of 1 FTE Katie has achieved significant results as part of the RASN program - employing hundreds of creatives and engaging thousands of audiences in projects and initiatives ranging from music development & mentoring for young people, a region wide gallery exhibition program, First Nations creative development residencies, temporary public art installations, venue activation and producing locally designed art merchandise.

TAKING THE ARTS ONLINE TO SURVIVE A GLOBAL PANDEMIC

11.45am - 12.30pm, Friday 14 May,
Main Conference Room

The global pandemic made industries think outside the box in order to stay afloat. In this talk Katie will provide an overview of a range of project models developed, outcomes achieved, and lessons learnt from transitioning arts programming, networks, and community engagement online during COVID-19. In addition, Katie will explain how her team at Creative Alliance supported creatives through this challenging time through the digitisation of their core offerings; including workshops, mentorship programs and collaborative projects. In addition, she will highlight her passion for creative projects that support the reconnection, reactivation and recovery of communities moving forward.



KEN WISHAW

BOARD OF DIRECTORS,
AUSTRALASIAN DARK SKY
ALLIANCE

Dr Ken Wishaw is retired medical specialist and also holds postgraduate qualifications in astronomy. He won his first astrophotography award in 1972. He was awarded the joint Queensland Astronomical Societies' Astronomer of the year in 2019 for his research on dark adaptation of the human eye. He is Secretary of the Brisbane Astronomical Society, a Senior Fellow of the University of the Sunshine Coast, Dark Sky Ambassador for the International Astronomical Union, and founding board member of the Australasian Dark Sky Alliance, a volunteer, non-profit charity, educating the public and policymakers about night environment conservation.

**BUNYA NIGHT SKY:
APPRECIATING AND
PHOTOGRAPHING OUR
PRECIOUS RESOURCE**

3.00 - 4.30pm, Friday 14 May,
Warrigal Marquee

**ASTROPHOTOGRAPHY
WORKSHOP AND STAR
GAZING**

8.00 - 9.30pm, Friday 14 May,
Fisher's Lookout



KERRYANNE FARRER

EXECUTIVE OFFICER,
FLYING ARTS ALLIANCE

Throughout her career in the creative industries spanning 35 years, Kerryanne Farrer, has always been passionate Culture Champion, producing and facilitating countless contemporary arts and cultural experiences and enterprises. Previously, in a career highlight, as Regional Arts Development Officer for Artslink Queensland, she facilitated teams of local producers in 15 communities across Queensland to re-imagine their towns through arts placemaking initiatives. Currently in the pilot seat, as Executive Officer of Flying Arts Alliance, Kerryanne combines her dedication to creating opportunities for Regional Queenslanders to have access to arts and culture experiences equivalent to metropolitan counterparts, with her diverse art from practice, together with her working knowledge of the sector. At Flying Arts she manages a dedicated team of arts workers to support the visual arts sector to thrive in across the whole state of Queensland.

**PANEL: SHOW ME THE
MONEY! ARTS AND CULTURE
GRANTS AND FUNDING**

11.45am - 12.30pm, Thursday 13 May,
Main Conference Room



DR KYLE JENKINS

SENIOR LECTURER (PAINTING),
SCHOOL OF CREATIVE ARTS,
UNIVERSITY OF SOUTHERN
QUEENSLAND

Dr Kyle Jenkins is the Associate Head of Community Engagement (Outreach - Programs, Marketing and Schools), Coordinator of Visual Arts, Senior Lecturer in Painting and Art Theory, School of Creative Arts, USQ. He teaches painting across all Contemporary Art Studio and Project courses as well as lecturing in the various Creative Ideas courses in Visual Arts, and annually supervises Undergraduate, Honours, Masters, Doctorate and PhD candidates across an eclectic array of subject matter of traditional and contemporary ideas. Holding a PhD from Sydney College of the Arts (University of Sydney), Jenkin's practice is situated within aspects of radical, conceptual and non-objective art, including geometric and monochromatic painting, collage, photography, objects, artist and book publications, wall paintings, music and sound projects and works on paper.

**IT'S A WAR ON CULTURE,
RESPONSE TO ARTS
EDUCATION FUNDING CUTS
AND JOBS**

11.00 - 11.45am, Friday 14 May,
Main Conference Room

In this talk Dr Jenkins will unpack the current Federal Government arts degree cuts as a 'war on the arts', and a narrow minded and short-sighted understanding of what 'art' really is. Nationally, the concept of art has been highly politicized, compared to other nations look to the arts for the ongoing mental health and future of their communities. The newly announced Federal Government focus on 'job ready' degrees begs the question: is this just a mono style of learning? This talk will make comparisons to countries such as Germany, where studying the arts in university is compulsory as a response to a contemporary need within the commercial sector for more creative thinkers, not critical thinkers. Dr Jenkins will consider the loss of arts-based academia on a personal level, and consider how the economy of art has changed from being siloed discipline hierarchies to contributing to the well-being of ourselves and others.





LEISHA WALKER

TRAINING & PROFESSIONAL
DEVELOPMENT PROGRAM
OFFICER, MUSEUM AND GALLERY
SERVICES QUEENSLAND

Leisha Walker is the Training & Professional Development Program Officer at Museums & Galleries Queensland. She has 15 years' experience working in the cultural sector and has a degree in Arts and Cultural Management. Leisha works with museums and galleries across Queensland to help them find the right funding sources for their projects and providing tips and guidance for their grant applications.

PANEL: SHOW ME THE MONEY! ARTS AND CULTURE GRANTS AND FUNDING

11.45am - 12.30pm, Thursday 13 May,
Main Conference Room



MACKAYLA JAMES

MUSICIAN

Mackayla James is currently a student at the University of the Sunshine Coast. She is studying a Bachelor of Creative Industries majoring in theatre and performance and a minor in music. Mackayla has previously performed at Urban paddock café and at other events in Dalby. She has a passion for music and performing; getting ready to take her next step into recording and releasing her own songs.

ARTS SOIREE ON THE LAWN
6.00 - 9.00pm, Friday 14 May.
The Lawn



MARGARET POWER

SENIOR COMMUNITY
DEVELOPMENT OFFICER, SCHOOL
OF CREATIVE ARTS, UNIVERSITY
OF SOUTHERN QUEENSLAND

Dr Margaret Power is the Senior Community Development Officer for the University of Southern Queensland's School of Creative Arts. She has a PhD from the University of Southern Queensland. Margaret's research interest is focused on the impact of government arts and cultural funding initiatives on regional communities and the role arts and cultural participation plays in building community capacity and social resilience. Her research into arts-led positive community change has enabled her to gather insights from a wide range of culture-led activities run by regional Queensland not-for-profit arts and cultural organisations, Local Government and community artists and arts workers.

EVALUATING COMMUNITY CHANGE. HOW TO GET THE MOST FROM YOUR ARTS FUNDING PROGRAM WHEN IT RUNS ON THE SMELL OF AN OILY RAG

3.00 - 4.30pm, Friday 14 May,
Main Conference Room

This dynamic workshop presentation will explore how to get the most from your RADF projects and program. The workshop will use a hands-on approach with a focus on the follow key areas.

- Navigating the complexity of evaluating arts-led community change and impact. How the process of impact is embedded in art participation.
- Developing a shared language to better communicate impact effects among funding stakeholders.
- Building community cultural capacity. How small changes in the way we manage our projects and deliver the RADF program can build community cultural capacity and sustainability.



NICOLA HOLLY

GALLERIES MANAGER,
QUEENSLAND COLLEGE OF ART,
GRIFFITH UNIVERSITY

Nicola Holly is currently the Galleries Manager at the Queensland College of Art, Griffith University. She holds a MA in History of Art from University College Cork, Ireland and has lived and worked in Australia for over ten years. Nicola has a demonstrated experience in working in public, private and regional galleries in Queensland having held positions with Heiser Gallery, Adderton House & Heart of Mercy and the Stanthorpe Regional Art Gallery.

EMERGING ARTISTS AT QUEENSLAND COLLEGE OF ART, GRIFFITH UNIVERSITY

11.00 - 11.45am, Friday 14 May,
Main Conference Room

QCA Galleries are a facility of the Queensland College of Art, Griffith University. We aim to foster experimentation and innovation while providing a forum for research, ideas, and exchange. QCA Galleries are comprised of five exhibition spaces, and primarily showcases work from the students of QCA.

Exhibition programming varies across our gallery spaces, with a primary focus on contemporary art and design, research, curatorial projects, and connections between artists from South East Queensland and beyond. QCA Galleries directly foster career development for emerging practitioners and creative ventures.

We provide a vital platform for industry experience in a professional setting, to assist with bridging the gap between emerging practices of students at the Queensland College of Art and a career path in the arts. In this presentation, Nicola will give a deep dive into QCA Galleries and how to foster practices of emerging artists.



NIK PHILLIPS

MUSICIAN

From being the local pub guy, to the indie song writer releasing over seven albums, to an international artist who has achieved some world first results, Nik Phillips has been an industry journeyman who is best described as being a story telling warrior armed with a guitar! Famous music journalist Glenn A Baker says, "Simply put, Nik Phillips is one of Australia's most impressive singer-songwriters". And legendary journalist and John Lennon publicist Ritchie Yorke says about Nik's music, "Nik's albums are full of depth and conviction, the product of a creative life well-lived. His collection of songs will surely resonate around the state and beyond. Like seeds of the prodigious local Moreton Bay fig trees, these songs will germinate, grow and occupy a special place in your mind".

ARTS SOIREE ON THE LAWN

6.00 - 9.00pm, Friday 14 May.
The Lawn



ODETTE MILLER

MARKETING AND COMMUNICATIONS COORDINATOR, FLYING ARTS ALLIANCE

Odette Miller is a Meanjin (Brisbane) based marketer, artsworker and writer with a Bachelor of Communications and Arts. At Flying Arts Alliance, Odette is responsible for the organisation's media and marketing outreach, publicising the projects and practices of regional and remote Queensland artists and arts workers. In the rest of her life she is a budding ceramicist and offers freelance marketing and public relations services to arts organisations, businesses and individuals.

SOCIAL MEDIA AND MARKETING FUNDAMENTALS WORKSHOP

1.00pm - 3.00pm, Saturday 15 May,
Main Conference Room

The events of 2020 have been the final push to move our social interactions online, with more audiences turning to social media for information and a sense of community.

In this workshop, Flying Arts Alliance Communications and Marketing Coordinator Odette Miller shares the fundamentals of building a social media presence for your community group, organisation or personal brand. Learn the essentials of writing a marketing plan, understanding your audience, and implementing your social media strategy for maximum impact.

This is a hands-on workshop focused on understanding your brand identity and translating it into a memorable online presence through social media. This workshop is tailored for organisations or individuals seeking fundamental skills in social media engagement while working within a limited budget. * Participants are to provide their own laptop or smart device



DR RHI JOHNSON

ARTIST AND LECTURER IN VISUAL ARTS (PRINTMAKING), SCHOOL OF CREATIVE ARTS, UNIVERSITY OF SOUTHERN QUEENSLAND

Dr Rhi Johnson is an Artist and Lecturer in Visual Arts (Printmaking). She makes work using various methods of two-dimensional art practice including lino printing, screen printing, artist books and mixed media techniques. Rhi has been a practicing artist since 2007 and has exhibited nationally and internationally, with works held in a range of public and private art collections. She has studied at the Royal Melbourne Institute of Technology (RMIT) and holds a PhD from the University of Southern Queensland (USQ). Rhi is currently represented by Alexandra Lawson Gallery (ALG), Toowoomba.

INTRODUCTION TO RELIEF PRINTING

3.00 - 4.30pm, Thursday 13 May,
Warrigal Marquee

INTRODUCTION TO SCREEN PRINTING

6.30 - 8.30am, Friday 14 May,
Warrigal Marquee



SHELLEY PISANI

CREATIVE PRODUCER, THE
IDEAS DISTILLERY AND MAKERS'
SHOPFRONT.

Shelley Pisani's career in the arts spans more than 25 years from studio artist to gallery director, curator, consultant and founding director of Creative Regions. Currently Shelley operates three home-based businesses – The Ideas Distillery that is an arts consultancy business specialising in arts-led innovation; Ink Block Designs that is her visual arts and design practice; and Makers' Shopfront that will be an online platform to grow visual arts entrepreneurship launching in early 2021.

Shelley's qualifications are in visual arts, arts management, gallery and museum practice, but her work has seen her manage cross-artform projects, festivals and large-scale regional Queensland projects. She is passionate about growing opportunity for regional artists to build their practice.

BE BOLD! CQ SHOPFRONT AND BUILDING ENTREPRENEURIAL MINDSET IN THE ARTS

9.45 - 10.30am, Thursday 13 May,
Main Conference Room

Our experiences of 2020 have embedded entrepreneurial language into our world. 'Pivoting' and 'diversification' were things we were already good at in the arts pre-COVID. Not we just have additional language to describe it that matches in with trends in the tech-heavy 'start-up' world.

In March 2020, Shelley Pisani started delivering a project called CQ Shopfront, working across 7 local government regions with 15 partners to build the entrepreneurial capacity of Central Queensland visual artists and makers. Then the pandemic was declared. New ways of delivering the project were required to keep delivering – pausing was not an option.

Follow the journey of CQ Shopfront into its new platform Makers' Shopfront and case studies of some of the participating artists that have changed up their thinking and strengthened their business models.



STEPHEN BURTON

DESIGN DIRECTOR
POMO STUDIO

Stephen Burton is the Design Director and founder of POMO, a multi awarded urban design and delivery practice based on the Sunshine Coast. Stephen's practice specialises in creating bespoke public environments that are unique expressions of the places in which they exist.

Stephen and his team have developed a methodology that involves research and engagement, highly creative design and deep collaborations with artists and makers.

ART VS DESIGN. COLLABORATIVE CREATIVE PRACTICE FOR BETTER PUBLIC PLACES

1.00 - 1.45pm Friday 14 May,
Main Conference Room

Art has a key role to play in the design of successful public spaces. What defines a successful public space is, in part, its ability to connect to the historical and cultural context of the area in which it exists. Art and design can blend together to create a public environment which is a unique expression of these place qualities. This presentation argues that we should no longer be focused on the differences between artists and designers and their traditional outputs, but rather seek to blend these practices in a cross disciplinary manner in order to work towards creating public spaces that are meaningful, context rich, creative and engaging. Artists, policy makers and designers have much to gain by shifting their thinking towards the similarities between art practice and the practice of professional designers in order to create better places for our communities.

PANEL: TALKING PLACEMAKING: COMMUNITY LED DESIGN PERSPECTIVES

1.25 - 2.30pm, Friday 14 May,
Main Conference Room



TERRY DEEN

HEAD OF LEARNING AT THE
QUEENSLAND ART GALLERY |
GALLERY OF MODERN ART

Terry Deen is the Head of Learning at the Queensland Art Gallery | Gallery of Modern Art. QAGOMA Learning launched in October 2015, with a view towards opening a Learning Centre based at the Queensland Art Gallery.

Terry's work in arts learning is informed by ten years' experience as a secondary art and design teacher. He is engaged in Queensland's design education community as the 2014 Queensland-Smithsonian Cooper Hewitt Design Education Fellow.

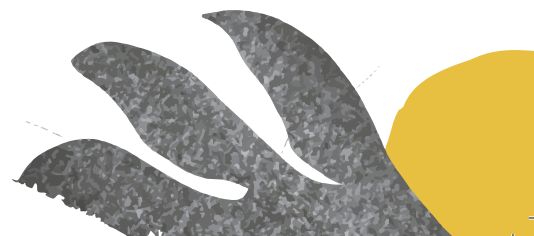
Terry's current role involves engagement across a broad array of communities, disciplines and practices including arts learning, cultural learning and digital learning. He is passionate about the role of arts advocacy and research as catalysts for advancing creativity and wellbeing for Queenslanders.

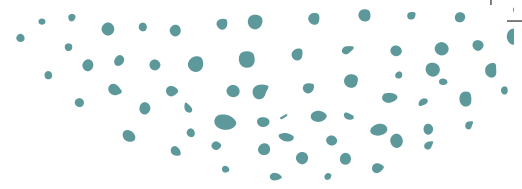
ART AS EXCHANGE

9.45 - 10.30am, Friday 14 May,
Main Conference Room (Presentation with
Henri Van Noordenburg)

QAGOMA Learning has facilitated three Art as Exchange residencies beginning at the Bunya Mountains in October 2018, onto K'gari in May 2019 and most recently at the Carnarvon Ranges in October 2019. The program which aims to strengthen regional access to arts education for all ages, grew out of an extensive period of consultation with regional artists, galleries and art educators (from early childhood, primary, secondary and tertiary sectors).

Art as Exchange residencies run across three days with only the second day being a full day on site. During what is essentially a 48 hour period of deep engagement with art and ideas on sites of profound cultural, historical and ecological significance, the program has generated research and debate; questions and answers; laughter and tears; conversation, collaboration and creativity; proposals and partnerships; commitments and actions.





THURSDAY 13 MAY: SUPPORT

8.00AM -
5.00PM

REGISTRATION OPEN

RECEPTION DESK

TIME	DESCRIPTION	PRESENTER	LOCATION
8.50 - 9.10am	Welcome Address	Welcome to Country by Bunya Peoples Aboriginal Corporation (BPAC), Mayoral Address and Welcome by Councilor Kaye Maguire, Arts on Top: Regional Arts Forum Overview	Main Conference Room
9.10 - 9.45am	Keynote: Strategies for audience development: Grow your business through data analytics	Peter Homan, CEO Southern Queensland Country Tourism	Main Conference Room
9.45 - 10.30am	Be bold! Central Queensland shopfronts and building entrepreneurial mindset in the arts	Shelley Pisani, Artist, Curator, Consultant and Founding Director of Creative Regions	Main Conference Room
10.30 - 11.00AM	MORNING TEA		
11.00 - 11.45am	The future of arts funding	Julie Tanner, Director Partnerships, Arts Queensland	Main Conference Room
11.45am - 12.30pm	Panel discussion: Show me the money! Arts and culture grants funding	Julie Tanner (Arts Queensland), Kerryanne Farrer (Flying Arts Alliance), Leisha Walker (Museum and Gallery Services Queensland)	Main Conference Room
12:30 - 1.00PM	LUNCH		
1.00 - 1.45pm	Come and Be Daring - Why regional audiences deserve better than 'safe'	Di Wills, Artistic Director Creative Regions	Main Conference Room
1.45 - 2.30pm	It's a War on Culture: Response to arts education cuts	Dr Kyle Jenkins, Senior Lecturer (Painting), University of Southern Queensland	Main Conference Room
2.30 - 3.00PM	AFTERNOON TEA		
3.00 - 4.30pm	Regional Arts Service Network (RASN) Network Presentation: Regional Perspectives	RASN Network Coordinators	Main Conference Room
3.00 - 4.30pm	Masterclass: Introduction to relief printing	Dr Rhi Johnson, Artist and Lecturer in Visual Arts (Printmaking), University of Southern Queensland	Warrigal Marquee
5.00 - 5.30pm	Forum welcome, smoking ceremony and dances	Bunya Peoples Aboriginal Corporation (BPAC)	Ceremonial Meeting Ground
6.00 - 9.00PM	WELCOME RECEPTION	Connect with forum participants in an evening of canapes, drinks and networking in an informal setting. Entertainment by Jacques van Lill.	The Deck The Bunyas Restaurant
PM	Art Installation: Waiting for morning	Ben Tupas, Artist and digital producer	The Lawn



FRIDAY 14 MAY: RESPONSE

8.00AM -
5.00PM

REGISTRATION OPEN

RECEPTION DESK

TIME	EVENT	PRESENTER	LOCATION
6.30 - 8.00am	Pre-forum masterclass: Introduction to screen printing	Dr Rhi Johnson, Artist and Lecturer in Visual Arts (Printmaking), University of Southern Queensland	Warrigal Marquee
7.00 - 8.00am	Pre-forum: Ranger walk	Bunya Peoples Aboriginal Corporation (BPAC)	Bunya Mountains Walking Tracks
9.00 - 9.10am	Welcome Address	Welcome to Country by Bunya Peoples Aboriginal Corporation (BPAC), Welcome by Councillor Kaye Maguire, House keeping	Main Conference Room
9.10 - 9.45am	Keynote: The Bunya Pine story: Listening and connecting to country	Dr Bianca Beetson, Director Indigenous Research Unit, Griffith University	Main Conference Room
9.45 - 10.30am	Art as Exchange	Terry Deen, Head of Learning, and Project Officer and Henri Van Noordenburg, Regional Services: Queensland Art Gallery/Gallery of Modern Art	Main Conference Room
10.30 - 11.00AM	MORNING TEA		
11.00 - 11.45am	Emerging artists at Queensland College of Art, Griffith University	Nicola Holly, Galleries Manager, Queensland College of Art, Griffith University	Main Conference Room
11.45am - 12.30pm	Taking the arts online to survive a global pandemic	Katie Edmiston, Creative Producer, Partnership Broker, Cultural Planner, and CACD Practitioner	Main Conference Room
12:30 - 1.00PM	LUNCH		
1.00 - 1.45pm	Art and placemaking for social and economic prosperity/Art vs design. Collaborative creative practice for better public places	Brooke Williams, Director Fourfold Studio, and Stephen Burton: Design Director POMO Studio	Main Conference Room
1.45 - 2.30pm	Panel discussion: Talking Placemaking: Community led design perspectives	Brooke Williams (Fourfold Studio), Hamish Sewell (Sound Artist), Shelley Pisani (Ideas Distillery), Stephen Burton (POMO Studio)	Main Conference Room
2.30 - 3.00PM	AFTERNOON TEA		
3.00 - 4.30pm	Evaluating community change: How to get the most from your arts funding program when it runs on the smell of an oily rag	Dr Margaret Power: Senior Community Development Officer, University of Southern Queensland	Main Conference Room
3.00 - 4.30pm	Masterclass: Disrupting form/function: Raku clay hand building	David Usher: Artist and Lecturer in Visual Arts (Ceramics), University of Southern Queensland	Mirraboopa Pop Up Studio
3.00 - 4.30pm	Masterclass: Astrophotography; Appreciating and photographing our precious resource	Dr Ken Wishaw: Board of Directors, Australasian Dark Sky Alliance and Donna Glass: Artist and Photographer	Warrigal Marquee
4.30 - 5.30pm	Yarning circle	Bunya Peoples Aboriginal Corporation (BPAC)	Ceremonial Meeting Ground
6.00 - 9.00PM	ARTS SOIREE ON THE LAWN	Come together for a relaxed evening under the stars with warming food and drinks supplied by Pips and Cherries. Entertainment by Mackayla James, and Nik Phillips.	THE LAWN
8.00- 9.30pm	Masterclass: Astrophotography (Sky viewing)	Dr Ken Wishaw: Board of Directors, Australasian Dark Sky Alliance and Donna Glass: Artist and Photographer	Fishers Lookout
PM	Art Installation: Waiting for morning	Ben Tupas: Artist and digital producer	The Lawn

SATURDAY 15 MAY: APPROACH

8.00AM -
12.30PM

REGISTRATION OPEN

RECEPTION DESK

TIME	EVENT	PRESENTER	LOCATION
6.30 - 8.00am	Pre-forum masterclass: Notions of the landscape	David Usher, Artist and Lecturer in Visual Arts (Ceramics), University of Southern Queensland	Warrigal Marquee
7.00 - 8.00am	Pre-forum: Ranger walk	Bunya Peoples Aboriginal Corporation (BPAC)	Bunya Mountains Walking Tracks
8.00 - 9.00am	Pre forum: Sound Trails demo	Hamish Sewell, Sound Artist	Main Conference Room
9.00 - 9.10am	Welcome Address	Welcome to Country by Bunya Peoples Aboriginal Corporation (BPAC), Welcome by Councillor Kaye Maguire, House keeping	Main Conference Room
9.10 - 9.30am	Culture Shock: Transforming the impacts of COVID-19 on culture and the creative sector through digital innovation	Justyne Wilson, Arts and Cultural Coordinator, Western Downs Regional Council	Main Conference Room
9.30 - 9.50am	From small beginnings	Nikeema Williams, Woorabinda Arts and Cultural Centre Manager, Julie Barratt, Woorabinda Arts and Cultural Centre Arts Advisor	Main Conference Room
9.50 - 10.00am	Creating space for possibility	Lesa Bell and Nicole Harper, Creative Arts Gympie Region	Main Conference Room
10.00 - 10.10am	Presenting a cultural and skill development program in a Post Covid world - Arts Dinners Live and Online South-West Queensland	Bronwyn Davies, Arts and Cultural Coordinator, Scenic Rim Regional Council	Main Conference Room
10.10 - 10.30am	Bang For Buck - Give Your Project More Than One Outing	Wendy Zunker, Associate Producer, Creative Regions	Main Conference Room
10.30 - 11.00AM	MORNING TEA		
11.00 - 11.20am	Our Resilient Community: Community recovery through the arts	Wanda Bennett, CQ RASN Project Officer/Mackay Regional Council Arts Development Officer	Main Conference Room
11.20 - 11.40am	Singing the praises: Evaluating the impact of regional music festivals	Dr Geoff Woolcock, Senior Research Fellow, Institute for Resilient Regions, Meg Forbes, Social Researcher, University of Southern Queensland, Abi Dennis, Senior Grants and Research Manager, Queensland Music Festival	Main Conference Room
11.40 - 11.50am	LIT Festival: Stories in light	Ben Tupas, Artist and digital producer	Main Conference Room
11.50am - 12.00pm	Outback Way Outdoor Gallery	Mel Forbes, Project manager, Outback Way Outdoor Gallery	Main Conference Room
12.00 - 12.10pm	Building connections with communities through art (despite COVID): The MilBi Magic community mosaics project at Bargara	Paul Perry, Project Facilitator and Lead Artist	Main Conference Room
12.10 - 12.30pm	Ladies on Wall: From Indonesia to the world	Sarah Sculley, Sculley Design	Main Conference Room
12.30 - 1.00PM	LUNCH		
1.00 - 3.00pm	Workshop: Social media and marketing	Odette Miller, Marketing and Communications Coordinator, Flying Arts Alliance	Main Conference Room
1.00 - 3.00pm	Workshop: Writing strong funding applications	Lavinia Tyrrell, Community Projects & Grants Coordinator, and Kerri Wood, Community Grants Officer, Western Downs Regional Council.	Warrigal Marquee

COMMUNITY LED APPROACH: CASE STUDIES IN PRACTICE

SATURDAY 15 MAY, MAIN CONFERENCE ROOM

9.10 - 9.30am

CULTURE SHOCK: TRANSFORMING THE IMPACTS OF COVID-19 ON CULTURE AND THE CREATIVE SECTOR THROUGH DIGITAL INNOVATION

In an unprecedented time when many things are put on hold, artists were the first to suffer. Through the challenges of this global pandemic many were motivated to explore different ways to support artists and present art within a digital format. The Western Downs Arts Online is an exciting and innovative new digital website launched in 2020 as response to the global pandemic by Western Downs Regional Council. This ambitious online initiative has shifted programme delivery from the traditional format of bricks and mortar offerings to the virtual realm, inciting a 'cultural shock' to programming, and extending the reach and connectivity of regional Queensland artists to potentially engage in a more global audience.

JUSTYNE WILSON

ARTS AND CULTURAL COORDINATOR, WESTERN DOWNS REGIONAL COUNCIL

A seasoned arts professional, Justyne has accumulated with over 10+ years' experience in strategic engagement to deliver partnerships, programs and experiences. A graduate of the QUT Master of Business Administration, she applies a creative and analytical approach coupled with proven skills in leadership, management, and coaching teams to build organisational and community capacity, and make engagement work.

9.30 - 9.50am

FROM SMALL BEGINNINGS

The recent launch of the first stage of the Woorabinda Arts & Cultural Centre was an exciting milestone and first for the First Nations community of Woorabinda and Central Queensland. Supported by Central Queensland Regional Arts Services Network, artists in the region now have a dedicated art gallery and workshop space to create, showcase and retail their work. This presentation will trace the progression of the project from late 2018 as a journey of passion, dedication, and unwavering vision.

NIKEEMA WILLIAMS

MANAGER, WOORABINDA ARTS AND CULTURAL CENTRE

Nickeema has been working as a visual artist, community artist, project coordinator and cultural practitioner for many years and exhibited in numerous exhibitions across Australia. More recently Nickeema took part in the Australia Council Custodianship program which gathered Aboriginal and Torres Strait Islander arts leaders from across Australia to explore what custodianship and leadership means in diverse contexts. Nickeema is a passionate advocate for First Nations artists and is currently developing and managing the Woorabinda Arts and Cultural Centre, Daringa, the first arts and cultural centre in Central Queensland.

JULIE BARRATT

ARTS ADVISOR, WOORABINDA ARTS AND CULTURAL CENTRE

Julie Barratt has an extensive background in arts management and producing, collaborative practice, curatorial and gallery management. She is a passionate community arts facilitator who has worked on projects both nationally and internationally over the past two decades. Julie managed her own contemporary art gallery, Barratt Galleries in Alstonville, NSW for five years. Passionate about inclusion and accessibility for all, she worked as Regional Arts Development Manager for Accessible Arts NSW for four years before relocating to Central Queensland where she worked in Public Programs at the Rockhampton Art Gallery before starting in her current position with CQ RASN.

9.50 - 10.00am

CREATING SPACE FOR POSSIBILITY

Creatives have long been drawn to the Gympie region, inspired by, and celebrating its unique and diverse landscapes. More recently a campaign for a dedicated space to host Gympie region's creative community began with the intention to share ideas and build partnerships to forge a stronger, more resilient industry. This resulting Creative Arts Gympie Region has created space for possibility. This talk will explore the genesis and continued pioneering vision of this vibrant arts centre.

LESA BELL

SECRETARY, CREATIVE ARTS GYMPIE REGION

Lesa has a theatre background, where she discovered the power

of experimental, physical theatre and creative simplicity. Involved in tourism, culinary and arts projects, she is a passionate advocate for seasonal produce and localisation to build strong, healthy communities. A publisher of Gympie Living magazine, Lesa shares local stories on our creative community and living sustainably.

NICOLE HARPER

PRESIDENT, CREATIVE ARTS GYMPIE REGION

Nicole has seen what amazing things happen in communities when people come together! Currently studying community and sustainability, Nicole has a background in economic development, arts organisations, regional progress associations, and has managed community galleries, whilst volunteering for numerous committees.

10.00 - 10.10am

PRESENTING A CULTURAL AND SKILL DEVELOPMENT PROGRAM IN A POST COVID WORLD - ARTS DINNERS LIVE AND ONLINE SOUTH-WEST QUEENSLAND

Scenic Rim Regional Council (SRRC) have been presenting their cultural and skill development series of Arts Dinner bi-monthly since 2007. When Covid-19 restrictions forced mass shutdowns, they became essential to maintain connections, networks and kept building development in the arts. In 2020 in partnership with RASN SWQ, SRRC started a four-month pilot project to deliver Arts Dinners Online. At the easing of restrictions this model was used in the delivery of Arts Dinners Live and Online across South West Queensland. This session will look at how the pilot project and subsequent Arts Dinners LIVE and Online navigate uncertainty in programming while still building connections, opportunities, and networks.

BRONWYN DAVIES

ARTS AND CULTURAL COORDINATOR, SCENIC RIM REGIONAL COUNCIL

Bronwyn Davies has been working since 2006 for the Scenic Rim Regional Council. Through her work as a Cultural Coordinator of Cultural Services she works with a dedicated team to innovate, create, and manage a cultural development program and the running of three cultural venues. She has been creative producer for numerous events, festivals and complex cultural development projects including Cultural Trails and Open Studios of the Scenic Rim, Fires On Top of Mountains, ASSI 150, War Stories and Our Town and Arts Ablaze Queensland Regional Arts Conference in 2019. She is also a practising artist and her favourite place is her studio on Tamborine Mountain.

10.10 - 10.30am

BANG FOR BUCK - GIVE YOUR PROJECT MORE THAN ONE OUTING

How many times do you have an idea, do an incredible amount of work, get your outcome and pack up and move on to rinse and repeat? What if you could reach a range of audiences within your own region for the same project? Creative Regions shares their experience with 'In The Shed', a photography exhibition and podcast series that by the end of 2021 is tracking to have had four exhibitions in two regional locations and one city with local, national and international audience reach. Find out how they altered their delivery, toured their own region and how they intend on further roll-out of this initiative in the future.

WENDY ZUNKER

ASSOCIATE PRODUCER, CREATIVE REGIONS

Wendy produces and co-designs projects with creatives and the community to provide genuine opportunities for connection and storytelling for regional people. Experienced in all aspects of concept to delivery, including community engagement, partnership development, funding, logistics, and administration.

11.00 - 11.20am

OUR RESILIENT COMMUNITY: COMMUNITY RECOVERY THROUGH THE ARTS

In December 2018 unprecedented heatwave conditions led to catastrophic fires in areas no one thought possible - the rainforest. Central Queensland Regional Arts Services Network supported two major community led Creative Recovery Projects in the townships of Finch Hatton and Eungella in Mackay hinterland. This presentation traces the communities' creative recovery journey and acknowledges the benefits of the arts in facilitating recovery from disaster and connections for future resilience.

WANDA BENNETT

CQ RASN PROJECT OFFICER/MACKAY REGIONAL COUNCIL ARTS DEVELOPMENT OFFICER

Wanda has been working in the arts industry in Australia and overseas for over thirty years, spanning a diverse range of roles including arts administration, project coordination, community development and public programs. She has extensive experience managing large-scale multi-arts events and has been employed as a project coordinator, lead artist and workshop facilitator by many leading Australian and International professional arts organisations.

11.20 - 11.40am

SINGING THE PRAISES: EVALUATING THE IMPACT OF REGIONAL MUSIC FESTIVALS

Music festivals are increasingly popular across Australia, providing impetus for tourists, many of whom live in highly populated cities, to explore regional and remote areas. Despite this, little is known about the impact that music festivals have on the wellbeing of the host communities. This study will follow the 2021 Queensland Music Trail (Outback Queensland), hosted during that state's winter tourism season, to explore these impacts, and possibility that festivals lead to greater social inclusion, sense of belonging, and pride.

DR GEOFF WOOLCOCK

SENIOR RESEARCH FELLOW, INSTITUTE FOR RESILIENT REGIONS

Geoff Woolcock is a Senior Research Fellow at the IRR, and an Adjunct Associate Professor at Griffith University's School of Human Services and Social Work and University of the Sunshine Coast's School of Social Sciences. His work with large-scale public and private sector organisations concentrates on developing measures of communities' strengths, closely collaborating with local communities. Geoff is an experienced social researcher with considerable expertise in social and community service planning and evaluation, including social impact assessment and project evaluation, social capital and community capacity building.

MEG FORBES

SOCIAL RESEARCHER, UNIVERSITY OF SOUTHERN QUEENSLAND

Meg Forbes is a social researcher with a special interest in the wellbeing of First Nations and other communities in regional and remote Queensland. She is interested in authentic research methods such as yarning that help to bridge understandings between First Nations and non-Indigenous communities and has presented and published a book chapter on this issue. More broadly, Meg is committed to research that brings benefits to participants, and that can influence positive change for vulnerable groups.

ABI DENNIS

SENIOR GRANTS AND RESEARCH MANAGER, QUEENSLAND MUSIC FESTIVAL

Abi has over a decade of academic and non-academic communications experience with a professional background in administration and project management for non-profit arts organizations, including grant applications and acquittal. She is a freelance film, literature, and broadcast researcher and currently completing a PhD in English Literature at the School of Communications and Arts, at The University of Queensland.

11.40 - 11.50am

LIT FESTIVAL: STORIES IN LIGHT

Through LIT Festival. Stories In Light, Ben Tupas has engaged in an ongoing conversation about the role of public art in the regions. Drawing from his experience working on the arts event, Ben shares personal anecdotes about bringing together a brains trust, the art

of chasing funding and how to work towards sustainability in the community arts sector.

BEN TUPAS

ARTIST AND DIGITAL PRODUCER

Ben Tupas is a Filipino Australian artist and digital producer based in Toowoomba, Queensland. His arts practice explores ideas of identity, memory and place using a mix of video, photography, and sound. Ben is an advocate for making the arts experience accessible, through community engagement, public programming and arts education. He was the Artistic Director for LIT Festival. Stories In Light, a public arts festival that presents light-based art into Toowoomba spaces.

11.50am - 12.00pm

OUTBACK WAY OUTDOOR GALLERY

An exciting out of the box outdoor gallery that will span around 100kms of landscape on the Plenty Highway, east of Alice Springs, the Outback Way Outdoor Gallery proudly showcases art from remote and regional artists from along the Outback Way. This presentation discusses the growing relationships across cultures and sectors to be as inclusive as possible and gain support to create a new and emergent space.

MEL FORBES

PROJECT MANAGER, OUTBACK WAY OUTDOOR GALLERY

Mel has a grassroots background covering community-based arts, community development, youth development, studio practice, public art. Currently, Mel is Director of TN Arts Projects Pty Ltd through which she is editor of the Granite Belt Magazine which promotes business and tourism within the Granite Belt region. Concurrently involved in the development and project management for the Outback Way Outdoor Gallery, nearing six years and coming very soon to completion.

12.00 - 12.10pm

BUILDING CONNECTIONS WITH COMMUNITIES THROUGH ART (DESPITE COVID): THE MILBI MAGIC COMMUNITY MOSAICS PROJECT AT BARGARA

The project was completed and installed in Bargara in December 2020. While starting off in October 2018 and involved two hundred and fifty volunteers, five artists, four schools, the local South Sea Islander Community and Indigenous groups, and multiple other partners. The theme reflects the importance of connection: connecting; to communities, environment, and country. In this presentation Paul will share the process he followed to deliver this highly successful project as well as some of the frustrations and lessons learnt along the way.

PAUL PERRY

PROJECT FACILITATOR AND LEAD ARTIST

An early career artist from Bargara, Queensland, Paul came to the visual arts later in life achieving a BVA at Adelaide Central School of Art in 2014, after a long career in Local Government. Using a process-based methodology, he has produced both 2D and 3D works with a variety of media. A recent focus mosaics has culminated in the creation and exhibition of several mosaic public art commissions in Bundaberg and Maryborough. Most recently Paul facilitated the creation of a major community mosaic project on the public toilets at Archie's Beach, Bargara.

12.10 - 12.30pm

LADIES ON WALL: FROM INDONESIA TO THE WORLD

From the kampungs of Indonesia, a collective of female artists was formed. Driven by their desire to create impactful murals: to spray paint walls and to feel safe doing it - Ladies on Wall was born. Open to opportunities and to support emerging female artists, the collective is growing in popularity in Asia. In contrast, in Australia there has been a lack of knowledge sharing and industry support in the street art scene, and under representation of females painting on walls. The Australian branch of Ladies on Wall is taking steps to mentor female artists, support practising artists and work with communities to give them a voice, one project at a time.

SARAH SCULLEY

SCULLEY DESIGN

Sarah Sculley is a Sunshine Coast-based urban artist who creates Banksy-style stencil works with a kick of colour and energy. Inspired by the female form, typography and colour, Sarah mixes these elements to create her mural work. Sarah has been in the creative art space for over twenty years, studying a Bachelor of Design Studies majoring in Graphic Design and Visual Culture. As founder of the Australian branch of Ladies on Wall, Sarah's passion lies in mentoring and supporting female creatives to paint impactful, expressive murals.



SARAH SCULLEY,
LADIES ON WALL



REGIONAL
ARTS FORUM

ACKNOWLEDGEMENTS

Western Downs Regional Council would like to Acknowledge the following sponsors, contributing organisations, individuals, groups and suppliers for their support and participation in the 2021 Arts on Top; Regional Arts forum.

SPONSORS

Arts Queensland
Empire Theatre Projects
Regional Arts Services Network
South West Queensland Regional Arts Service Network
University of Southern Queensland, School of Creative Arts

Contributing presenters, entertainment, artists, arts workers and organisations.

AUDIO VISUAL

Geordie Lillis
Visual Focus

BRAND AND WEB DESIGN

Excite Media
Yak Yak Design

CATERING

Butcher's Pantry, Dalby
Farmers Market, Chinchilla
Pips and Cherries, Bell
Poppies Restaurant, The Bunyas
Toni's Meats, Toowoomba
The Bunyas Restaurant, The Bunyas
Urban Paddock, Dalby

EXHIBITION

Lava Print and Design
Lucy RC Photography
Snap Printing, Toowoomba
Students of USQ School of Creative Arts
Contributing regional Artists and groups

EVENT HIRE

Dalby Cleaning and Catering
Dalby Master hire
Western Downs Weddings
Pimp your Picnic, Dalby

LOCATION

Bunya Mountains Accommodation
Bunya Mountains Community Association
Bunya Mountains Restaurant, The Deck
Bunya Peoples Aboriginal Corporation
Queensland Parks & Wildlife Service, Department of Environment and Science



School of
Creative Arts



Queensland
Government



ARTS ON TOP REGIONAL ARTS FORUM

COMMUNICATIONS & MARKETING REPORT



SOCIAL MEDIA

DATA RECORDED 27 MAY

ARTS ON TOP WAS AND CONTINUES TO BE EXTENSIVELY PROMOTED ACROSS COUNCIL'S CORPORATE SOCIAL MEDIA PLATFORMS. SUPPORT WAS ALSO PROVIDED ACROSS THE ARTS ON TOP INSTAGRAM WHICH IS RUN BY REGIONAL ARTS SERVICE NETWORK.

SOCIAL POSTS FOUND ON BACK PAGES

ARTS ON TOP FACEBOOK EVENT PAGE

EVENT PAGE STATISTICS	REACH	PAGE VIEWS	RESPONSES	TICKET CLICKS
EVENT PAGE	9.5K	792	105	8
11 POSTS PUBLISHED ON THE EVENT PAGE BETWEEN 16 FEBRUARY AND 11 MAY				
1 - EVENT PAGE LAUNCH (16/02)				
2 - EVENT DETAILS (25/02)				
3 - BUNYA MOUNTAINS (4/03)				
4 - BURSARY PROGRAM (26/03)				
5 - EARLY BIRD TICKETS (29/03)				
6 - CALL FOR PAPERS (6/04)				
7 - FOUR WEEKS - TICKETS REMINDER (20/04)				
8 - BURSARY PROGRAM EXTENDED (27/04)				
9 - WORKSHOPS AND MASTERCLASSES (4/05)				
10 - ONE WEEK - TICKET REMINDER (6/05)				
11 - THREE DAYS - FINAL TICKET PUSH (11/05)				

EVENT PAGE BOOSTED TO 'RAISE AWARENESS' IN EARLY PROMOTIONS TARGETED TO LOCAL CREATIVES AND THOSE IN NEIGHBOURING REGIONS

CORPORATE SOCIAL CHANNELS

FACEBOOK POST (SHARES FROM EVENT PAGE)	REACH	ENGAGEMENT	POST CLICKS	INTERACTIONS (REACTIONS, LIKES, COMMENTS)
1 - EVENT DETAILS (26/02)	1,394	32	17	15
2 - EVENT PAGE SHARE (5/03)	1,392	33	18	15
3 - EARLY BIRD TICKETS (30/03)	1,684	29	8	21
4 - FOUR WEEKS (21/04)	529	6	3	5
5 - ONE WEEK (6/05)	1,031	20	10	10
6 - THREE DAYS (11/05)	478	9	4	7

LINKEDIN POST	IMPRESSSIONS	LINK CLICKS	INTERACTIONS (REACTIONS/COMMENTS/SHARES)
1 - LOCAL ARTISTS OPPORTUNITIES (6/04)	600	7	15
2 - REMINDER RELEASE (6/05)	166	3	5

TWITTER POST	IMPRESSSIONS	ENGAGEMENT	LINK CLICKS	INTERACTIONS (LIKES/RETWEETS)
1 - LOCAL ARTISTS OPPORTUNITIES (5/04)	391	10	3	4
2 - REMINDER RELEASE (6/05)	118	1	1	-

TRADITIONAL MEDIA

DATA RECORDED 1 JUNE

FOUR MEDIA RELEASES DISTRIBUTED TO COUNCIL'S MEDIA DISTRIBUTION LIST:

- ANNOUNCEMENT: **REGIONAL ARTS FORUM TO BOOST ECONOMIC GROWTH**
- LOCAL OPPORTUNITIES: **ARTS ON TOP OFFERS LOCAL OPPORTUNITIES**
- REMINDER: **DAYS AWAY FROM KICKING OF NEW REGIONAL ARTS FORUM**
- POST EVENT SUCCESS: **INSPIRATION ABOUNDS AT ARTS ON TOP**

RELEASE ALSO FEATURED ON COUNCIL'S CORPORATE WEBSITE AND WEEKLY EMAIL NEWSLETTERS.

STORIES PUBLISHED:

ANNOUNCEMENT

- SOUTH BURNETT TIMES (ONLINE)
16 FEBRUARY
- THE NATIONAL TRIBUNE (ONLINE)
17 FEBRUARY
- MIRAGE NEWS (ONLINE)
17 FEBRUARY
- TOOWOOMBA CHRONICLE (ONLINE)
18 FEBRUARY
- **REBEL CONNECT FM - (RADIO
INTERVIEW W/ MAYOR MCVEIGH)**
19 FEBRUARY
- CHINCHILLA NEWS
20 FEBRUARY
- DALBY HERALD
20 FEBRUARY
- HIGHLIGHT DOWNS LIVING (ONLINE)
23 FEBRUARY

LOCAL ARTIST OPPORTUNITIES

- THE NATIONAL TRIBUNE (ONLINE)
6 APRIL
- MIRAGE NEWS (ONLINE)
6 APRIL
- TOOWOOMBA CHRONICLE (ONLINE)
9 APRIL
- TOOWOOMBA CHRONICLE
(PHYSICAL)
10 APRIL
- DALBY HERALD
11 APRIL
- CHINCHILLA NEWS
11 APRIL

EVENT REMINDER

- TOWNSVILLE BULLETIN (ONLINE)
5 MAY
- CAIRNS POST (ONLINE)
5 MAY
- SOUTH BURNETT TIMES (ONLINE)
5 MAY
- MIRAGE NEWS (ONLINE)
5 MAY
- TOOWOOMBA CHRONICLE
7 MAY
- **TALKING QUEENSLAND (RADIO
INTERVIEW W/ CR MAGUIRE)**
13 MAY

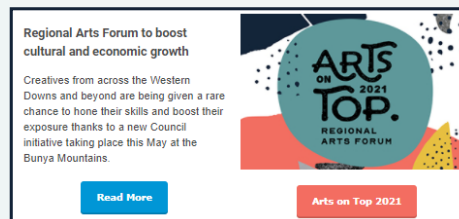
POST EVENT SUCCESS

- SOUTH BURNETT TIMES (ONLINE)
26 MAY
- HIGHLIFE DOWNS LIVING (ONLINE)
27 MAY
- TOOWOOMBA CHRONICLE
28 MAY
- THE NATIONAL TRIBUNE (ONLINE)
28 MAY
- MIRAGE NEWS (ONLINE)
28 MAY
- CAIRNS POST (ONLINE)
30 MAY
- CHINCHILLA NEWS
30 MAY
- TOWNSVILLE BULLETIN (ONLINE)
30 MAY
- TOOWOOMBA CHRONICLE (ONLINE)
30 MAY

COUNCIL'S CORPORATE EDM

DATA RECORDED 27 MAY

ALL MEDIA RELEASES FEATURED IN COUNCIL'S WEEKLY EMAIL NEWSLETTER WHICH IS DISTRIBUTED TO MEDIA CONTACTS, COUNCIL STAFF, AND COMMUNITY MEMBERS/SUBSCRIBERS. A BANNER WAS ALSO DISPLAYED IN EDITIONS LINKING TO THE WEBSITE.

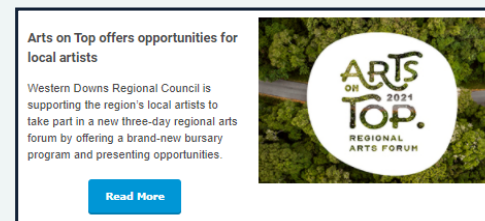


WEDNESDAY 17 FEBRUARY

EDM UNIQUE OPENS	RELEASE CLICKS	WEBSITE CLICKS
319	38	21

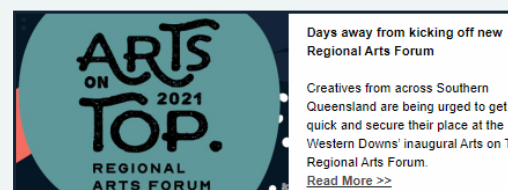
WEDNESDAY 7 APRIL

EDM UNIQUE OPENS	RELEASE CLICKS
328	22



WEDNESDAY 5 MAY

EDM UNIQUE OPENS	RELEASE CLICKS
344	26



WEDNESDAY 31 MARCH

EDM UNIQUE OPENS	WEBSITE CLICKS
351	18

WEDNESDAY 14 APRIL

EDM UNIQUE OPENS	WEBSITE CLICKS
345	9



POST EVENT PROMOTIONS HAVE CONTINUED IN COUNCIL'S EDM, (MEDIA RELEASE, VIDEO) SHOWCASING THE EVENT'S SUCCESS.

CORPORATE WEBSITE TRAFFIC

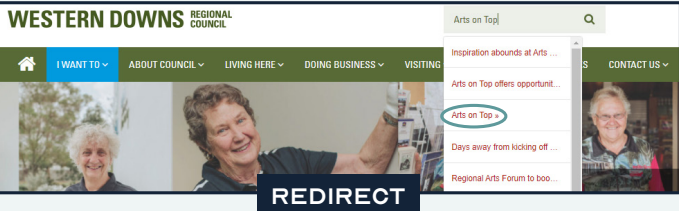
DATA RECORDED 27 MAY

COUNCIL'S CORPORATE WEBSITE HOSTED ALL ARTS ON TOP RELATED MEDIA RELEASES. A FEATURE BOX WHICH LINKED TO THE ARTS ON TOP WEBSITE ALSO DISPLAYED ON THE HOMEPAGE FROM EARLY MARCH UP UNTIL THE EVENT DATE.

AS THE EVENT IS A COUNCIL HOSTED INITIATIVE, IT WAS EXPECTED THAT TRAFFIC WOULD BE DRIVEN TO THE CORPORATE SITE. TO ACCOUNT FOR THIS, A REDIRECT WAS SET UP ALLOWING PEOPLE TO ACCESS THE EVENT WEBSITE WHEN ATTEMPTING TO SEARCH FOR IT ON COUNCIL'S SITE.

TRAFFIC:

PAGE	PAGE VIEWS	UNIQUE PAGE VIEWS	AVG. TIME ON PAGE	BOUNCE RATE
MEDIA RELEASE: REGIONAL ARTS FORUM TO BOOST ECONOMIC GROWTH	167	151	5M 58SEC	86.67%
MEDIA RELEASE: ARTS ON TOP OFFERS LOCAL OPPORTUNITIES	100	87	2M 43SEC	83.33%
MEDIA RELEASE: DAYS AWAY FROM KICKING OFF NEW REGIONAL ARTS FORUM	40	38	2M	100%
SEARCH: ARTS ON TOP	10	9	9SEC	0%



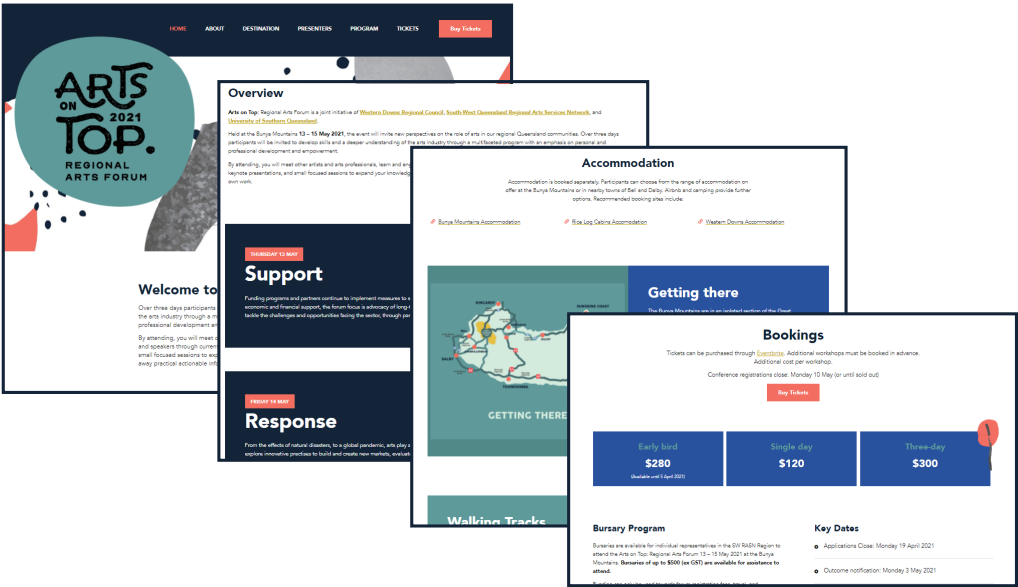
TO CONTINUE PROMOTION OF THE COUNCIL INITIATIVE, A PAGE WILL FEATURE ON COUNCIL'S ARTS AND CULTURE WEBPAGE TO PROVIDE AN OVERVIEW OF THE INITIATIVE AND FEATURE IMAGERY FROM THE FORUM.

ARTS ON TOP WEBSITE TRAFFIC

DATA RECORDED 27 MAY

ARTS ON TOP FEATURED AS A STAND ALONE WEBSITE ATTACHED TO THE WESTERN DOWNS ARTS WEBSITE CREATED BY EXCITE MEDIA.

PAGE	PAGE VIEWS	UNIQUE PAGE VIEWS	AVG. TIME ON PAGE	BOUNCE RATE
/ARTS-ON-TOP-FORUM	1,777	1,410	1M 46SEC	50.67%
/ARTS-ON-TOP-FORUM/	1,123	952	1M 17SEC	34.82%
/ARTS-ON-TOP-FORUM/PROGRAM	1,215	1,017	3M 27SEC	67.39%
/ARTS-ON-TOP-FORUM/PRESENTERS	947	763	2M 45SEC	64.25%
/ARTS-ON-TOP-FORUM/DESTINATION	486	361	2M 11SEC	40.91%
/ARTS-ON-TOP-FORUM/ABOUT	481	390	1M 4SEC	51.52%
/ARTS-ON-TOP-FORUM/TICKETS	466	416	2M 53SEC	66.67%



DIGITAL CONTENT

CCC FOYER SCREENS



THE ARTS ON TOP ARTWORK (SHOWN LEFT) DISPLAYED ON ALL REGIONAL CUSTOMER SERVICE CENTRE AND LIBRARY TV SCREENS BETWEEN LATE FEBRUARY UP UNTIL THE EVENT DATE CAPTURING AN AUDIENCE OF ALL FOOT TRAFFIC THROUGH THESE CENTRES.

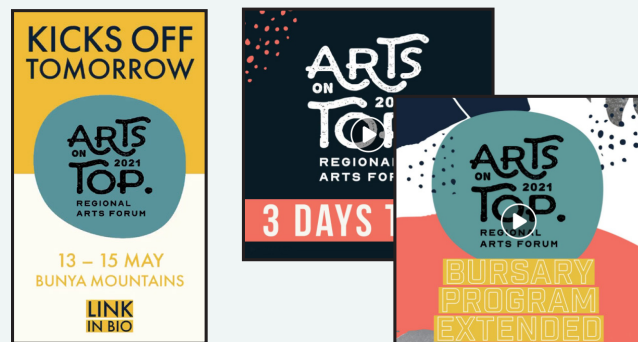
DIGITAL BILLBOARDS

THROUGHOUT THE PROMOTIONAL PERIOD, TWO ARTWORKS DISPLAYED ON THE CHINCHILLA AND DALBY DIGITAL BILLBOARDS BETWEEN LATE FEBRUARY UP UNTIL THE EVENT.

THE FIRST WAS DISPLAYED FOR 6 WEEKS AND DUE TO LIMITED TICKET AVAILABILITY, WAS REMOVED UNTIL 2 WEEKS OUT FROM THE EVENT, AT WHICH TIME THE SECOND BILLBOARD WAS DISPLAYED.



SOCIAL TILES



IN ADDITION TO THE SOCIAL GRAPHICS PROVIDED BY THE EXTERNAL DESIGNER, ADDITIONAL ANIMATED SOCIAL STORIES AND TILES WERE CREATED TO SUIT THE CONTENT BEING POSTED.

DESIGN COLLATERAL

A RANGE OF DESIGN COLLATERAL WAS CREATED FOR THE EVENT SUCH AS EVENT PRESENTATIONS, SIGNAGE AND MERCHANDISE.

EVENT PRESENTATIONS

CONTENT FOR EACH DAILY PRESENTATION WAS CREATED WHICH DISPLAYED ON THE SCREEN DURING THE FORUM. THIS PRESENTATION ALSO INCLUDED A VIDEO MESSAGE FROM THE MAYOR WHICH WAS FILMED AND CUT TOGETHER BY THE COMMUNICATIONS AND MARKETING TEAM.



EVENT SIGNAGE



21 EVENT SIGNS WERE DESIGNED FOR DISPLAYED AT THE FORUM TO PROMOTE THE DIFFERENT LOCATIONS AND SESSIONS.

EVENT MERCHANDISE

LANYARDS AND CANVAS BAGS WERE DESIGNED AS EVENT MERCHANDISE TO PROMOTE NOT ONLY THE EVENT AND COUNCIL BRANDING BUT ALSO ALL EVENT SPONSORS INVOLVED.

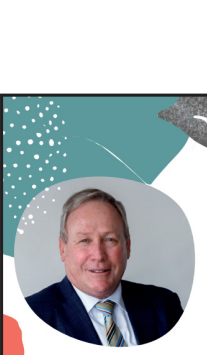


WRITTEN COLLATERAL

THROUGHOUT THE PROMOTIONAL PERIOD OF THE FORUM, A NUMBER OF WRITTEN ELEMENTS WERE DRAFTED FOR EVENT DELIVERY AND PROMOTIONAL PURPOSES.

THIS INCLUDED:

- MAYOR'S FOREWORD FOR EVENT PROGRAM
- MAYOR'S MESSAGE FOR WEBSITE
- COUNCILLOR EVENT TALKING POINTS FOR EACH DAY
- VIDEO/EDIT MAYOR'S MESSAGE
- ARTS ON TOP MESSAGING IN ARTS RELATED SPEECHES
- SOCIAL MEDIA CONTENT
- TALKING POINTS FOR MAYOR'S VIDEO
- TALKING POINTS FOR RADIO INTERVIEWS



FOREWORD // WELCOME

On behalf of Western Downs Regional Council, I welcome you to the inaugural Arts on Top Regional Arts Forum.

We are thrilled to bring like-minded people together from across Queensland to celebrate arts and culture in regional communities.

Arts on Top really captures the creativity and vibrancy of the Western Downs and we are excited to invite you to this wonderful part of the world we call home where you'll not only learn from leaders in the field, but draw on the inspiring surroundings to help you get the most out of your time.

The Western Downs is home to a large community of talented creatives and whether you're a born-and-bred local or visiting the region for the first time, this brand-new Regional Arts Forum will deliver the unique opportunity to explore the role of arts – and showcase the people that make it – in the beautiful location that is the Bunya Mountains.

There is so much on offer at this forum so look around and check out all there is to experience while visiting our creative and innovative community.

Mayor Paul McVeigh
Western Downs Regional Council

Message from the Mayor

On behalf of Western Downs Regional Council, we are thrilled to be hosting this new event which is about bringing like-minded people together from across Queensland to celebrate arts and culture in regional communities.

Arts on Top really captures the creativity and vibrancy of the Western Downs and we are excited to invite you to this wonderful part of the world we call home where you'll not only learn from leaders in the field, but draw on the inspiring surroundings to help you get the most out of your time.

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There is so much on offer at this forum so look around and check out all there is to experience while visiting our creative and innovative community.

Mayor Paul McVeigh
Western Downs Regional Council

Talking Points

DAY ONE - Thursday

- Good morning ladies and gentlemen
- My name is Council Councillor for Community and Regional Development
- I would first like to thank you for being here today
- It's absolutely fantastic to have you all here today
- Acknowledgement to South West Queensland
- University of Southern Queensland
- We are so proud to be here today

Talking Points

DAY TWO - Friday, 14 May

- Good morning ladies and gentlemen
- For those who are joining us for the first time today, my name is Council Councillor for Community and Regional Development for Western Downs Regional Council
- I would first like to acknowledge the Traditional Custodians of the land on which we gather today and pay respects to their Elders past, present and emerging
- It's absolutely fantastic to be here today to welcome you to Day Two - of the first ever Arts on Top Regional Arts Forum
- Acknowledgement to Western Downs Regional Council
- South West Queensland Regional Arts Services Network
- University of Southern Queensland
- Queensland Government's Regional Arts Development Fund
- If you haven't already, I encourage you to make the most of your time here in the beautiful Bunya Mountains and explore the

POST EVENT PROMOTION

POST PROMOTION OF THE EVENT HAS BEEN ROLLED OUT TO SHOWCASE THE FORUM'S SUCCESS AND BENEFIT TO LOCAL ARTISTS AND WIDER ARTS COMMUNITY.

THIS INCLUDES PROMOTING EVENT IMAGERY AND VIDEO ACROSS COUNCIL'S SOCIAL MEDIA PAGES (CORPORATE FACEBOOK PAGE AND EVENT PAGE, LINKEDIN, TWITTER, INSTAGRAM) AS WELL AS DISTRIBUTING A MEDIA RELEASE.

AN ARTS ON TOP INFORMATION PAGE HAS ALSO BEEN DEVELOPED FOR COUNCIL'S CORPORATE WEBSITE PROVIDING AN OVERVIEW OF THE INITIATIVE AND SHOWCASING THE IMAGERY.


Inspiration abounds at Arts on Top

A creative crowd of more than 200 people converged on the Bunya Mountains to attend the first ever Arts on Top Regional Arts Forum earlier this month.

The Western Downs Regional Council celebrates the success of the forum which included three extraordinary days of networking, presentations, workshops and masterclasses. 🎨👏

The initiative kicked off on Thursday 13 May and ran over three days at the Bunya Mountains.

Take a look at how this event came alive through the combination of a beautiful backdrop, insightful sessions and incredible company!

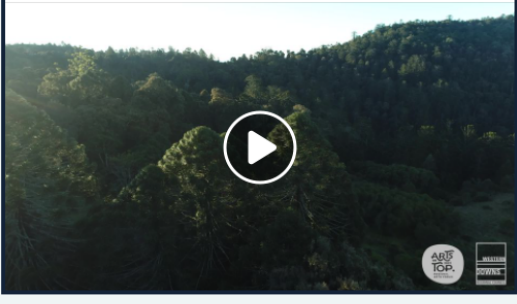


Western Downs Regional Council
Published by WDRC Comms and Marketing • 2 June at 09:27

Last month Council hosted the first ever Arts on Top, a regional arts forum which included three extraordinary days of networking, presentations, workshops and masterclasses. 🎨👏

The initiative kicked off on Thursday 13 May and ran over three days at the Bunya Mountains.

Take a look at how this event came alive through the combination of a beautiful backdrop, insightful sessions and incredible company!




Western Downs Regional Council
2,361 Followers

Council's first Regional Arts Forum wrapped up earlier this month, drawing a creative crowd of more than 200 people on the Bunya Mountains. 🎨👏

This forum was the first of its kind for our region and provided a massive opportunity to showcase our cultural capacity and strong, diverse economy.

Thank you to everyone who came along and made the first ever Arts on Top such a success. Keep your eyes peeled as we reveal more from our time up the Mountain!



westerndownsrc
Bunya Mountains National Park


westerndownsrc We had an incredible time exploring and celebrating art in regional communities at @artson_top_regionalarts last month so we're keeping the memories alive! Take a look back at some of our favourite moments from our time at the Bunya Mountains. 🎨👏

#itsthepeoplethatmakit

Liked by artson_top_regionalarts and 2 others

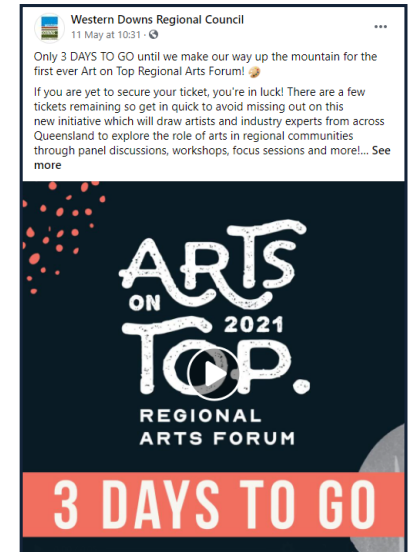
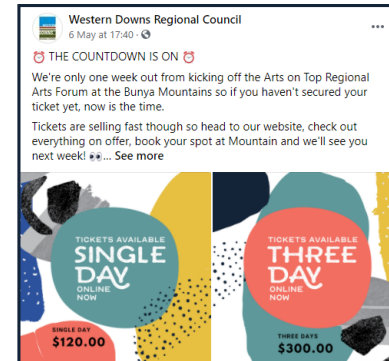
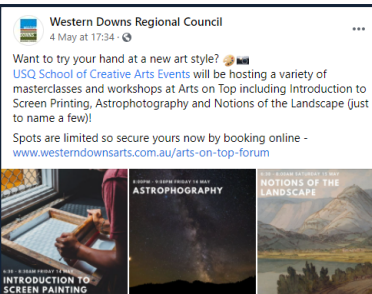
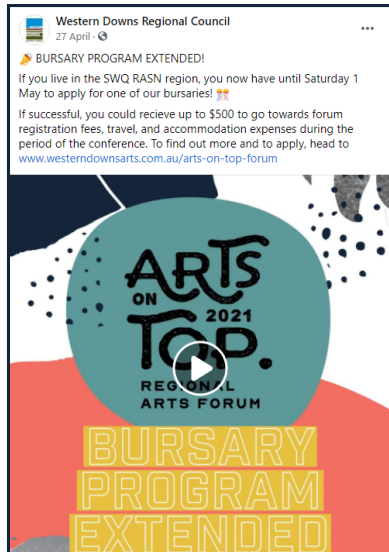
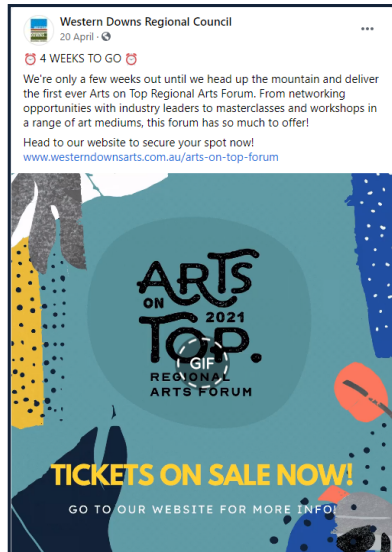
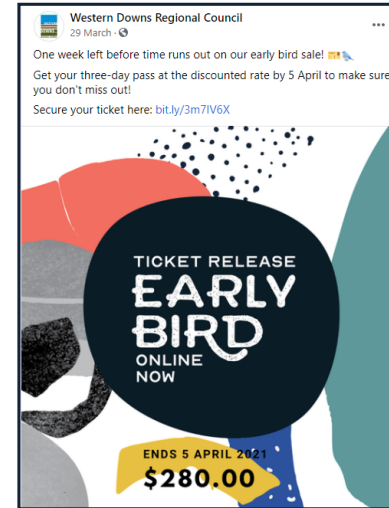
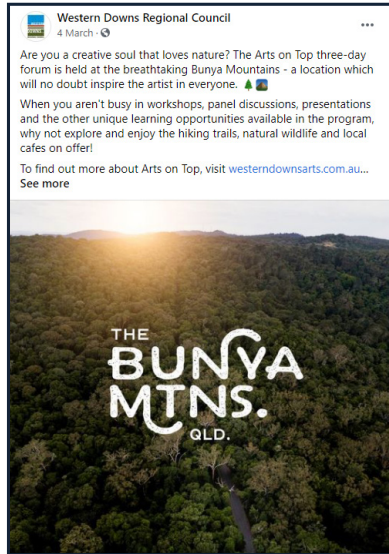
35 MINUTES AGO

Add a comment...



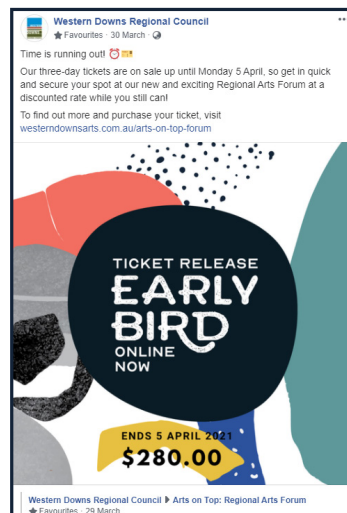
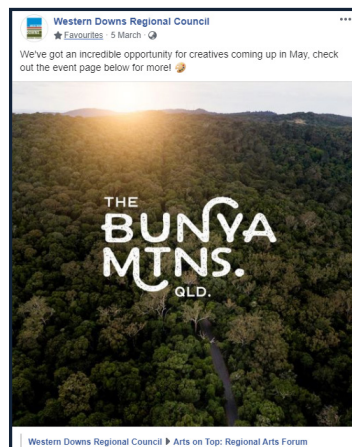
SOCIAL MEDIA POSTS

FACEBOOK ARTS ON TOP EVENT PAGE POSTS



SOCIAL MEDIA POSTS

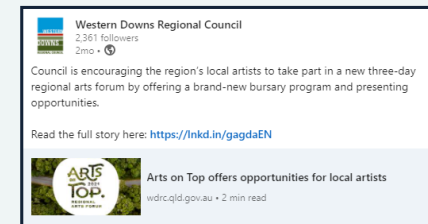
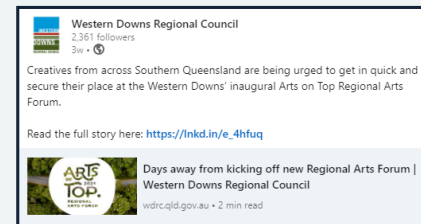
FACEBOOK CORPORATE PAGE SHARES



TWITTER MEDIA RELEASE POSTS



LINKEDIN MEDIA RELEASE POSTS



INSTAGRAM AND FACEBOOK ANIMATED STORY

