

Application for Installation of Memorial Plaque

(Please return to Western Downs Regional Council for processing)

IMPORTANT NOTICE Western Downs Regional Council is collecting personal information you supply on this form in accordance with <i>Local Government Act 2009</i> and <i>Western Downs Regional Council Local Laws</i> . The personal information collected on this form will be used to arrange interment of deceased. Your personal information will be accessed by persons who have been authorised to do so. Some of this information may be given to funeral director or funeral company for the purpose of interment or burial administration. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the <i>Information Privacy Act 2009</i> .	OFFICE USE ONLY
	Folio number:
	Section number:
	Row number:
	Grave number:
	Fees paid:
Receipt number:	

Applicant Details

(Authorisation - Refer additional information/facts on page 3)

Surname:		Given names:	
Postal address:			
Suburb:		Postcode:	
Phone (h):		Phone (w):	
Phone (m):		Fax:	
Email Address:			
Relationship to deceased:			

Deceased Details

Surname:		Given names:	
Date of death:		Date of birth:	

Plaque Details

Cemetery name:			
Reason:	<input type="checkbox"/> Replacement plaque	<input type="checkbox"/> New plaque	<input type="checkbox"/> Second/Third inscription
Plaque type:	<input type="checkbox"/> Grave	Columbarium wall/garden <input type="checkbox"/> Single <input type="checkbox"/> Double	<input type="checkbox"/> Lullaby garden <input type="checkbox"/> Detachable plaque
Size:	<input type="checkbox"/> Standard <input type="checkbox"/> Other:	Design:	
Position of inscription:	<input type="checkbox"/> Left	<input type="checkbox"/> Centre	<input type="checkbox"/> Right
Flower vase:	<input type="checkbox"/> Yes Number required:	<input type="checkbox"/> No	
Emblems (see attached):	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what type:	Position:
		1. Description: _____ Number: _____	1st 2nd 3rd Left <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		2. Description: _____ Number: _____	Centre <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
		3. Description: _____ Number: _____	Right <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Wording for Memorial Plaque

Line 1:		
Line 2:		
Line 3:		
Line 4:		
Line 5:		
Line 6:		
Line 7:		
Suggested Verses		
REST IN PEACE	IN LOVING MEMORY OF	PASSED ON
FOREVER IN OUR HEARTS	WHO PASSED AWAY	PASSED AWAY
RESTING PEACEFULLY	WHO PASSED ON	R.I.P
LOVED AND REMEMBERED ALWAYS	AT REST	IN GOD'S CARE
ALWAYS IN OUR HEARTS	ALWAYS REMEMBERED	PEACE
RESTING PEACEFULLY IN GOD'S CARE	DEPARTED THIS LIFE	IN MEMORY OF

Diagram of Memorial Plaque - Only necessary if customer cannot accommodate requirements above



Declaration of applicant

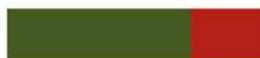
- I confirm that I am the legitimate right of burial holder.
- I, the undersigned hereby authorise Western Downs Regional Council to order and place a memorial plaque on the grave as specified above.
- I understand that the placing of any other memorial, name plate, token, tribute, flower containers or planting of flowers or shrubs is PROHIBITED.
- Western Downs Regional Council will not be liable for any additions or alterations to the above inscription after same has been inscribed on the plaque, except additional lettering in the event of a future interment.

Name:

Signature:

Date:

Postal address: Western Downs Regional Council, PO Box 551, DALBY QLD 4405
 E-mail: cemeteries.WDRC@wdrc.qld.gov.au



Information when ordering and installing headstones, memorials and plaques

1. Council plaques:

Please contact your local Western Downs Regional Council customer service centre for memorialisation options and plaque specifications as they may vary in each cemetery.

2. When will my headstone/memorial be ordered?

Plaques will only be ordered on receiving signed, dated and approved plaque proof and full payment.

3. How long before my order is installed?

Generally installation of plaques will take 10-12 weeks from date of full payment being received.

4. Will the cemetery look after my plaque?

No, the care and maintenance of plaques, memorials and monuments is the responsibility of the family or the representative of the deceased.

5. Who can order a memorial headstone, memorial and plaque?

The right of burial holder is the only person who can authorise the placement of a memorial. Should the right of burial holder pass away, then the right of burial becomes part of his or her estate, to be administered by his or her executor. If there is no executor then the "major beneficiary", next of kin or enduring power of attorney may take charge, although they will have to provide documentation to support their claim.

6. There is a family member objecting to the headstone, what do I do?

Western Downs Regional Council acts in good faith when it relies on advice provided by applicants and does not accept responsibility for allowing a plaque that might be the subject of later dispute between family members, executors and/or assigns. In this instance you need to seek independent legal advice.

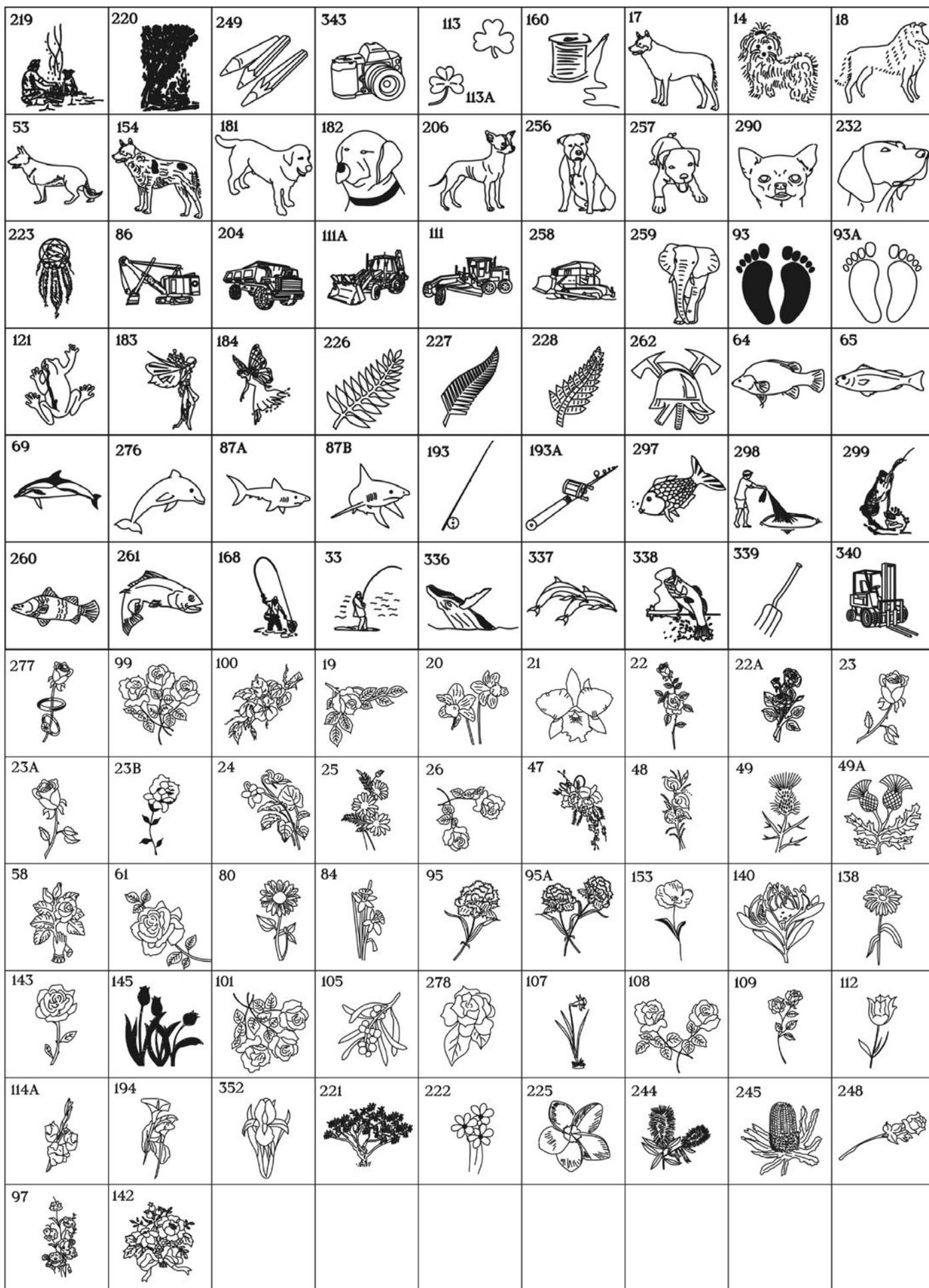
7. Can I place flowers on the headstone?

Flowers are permitted only in a council supplied vase.

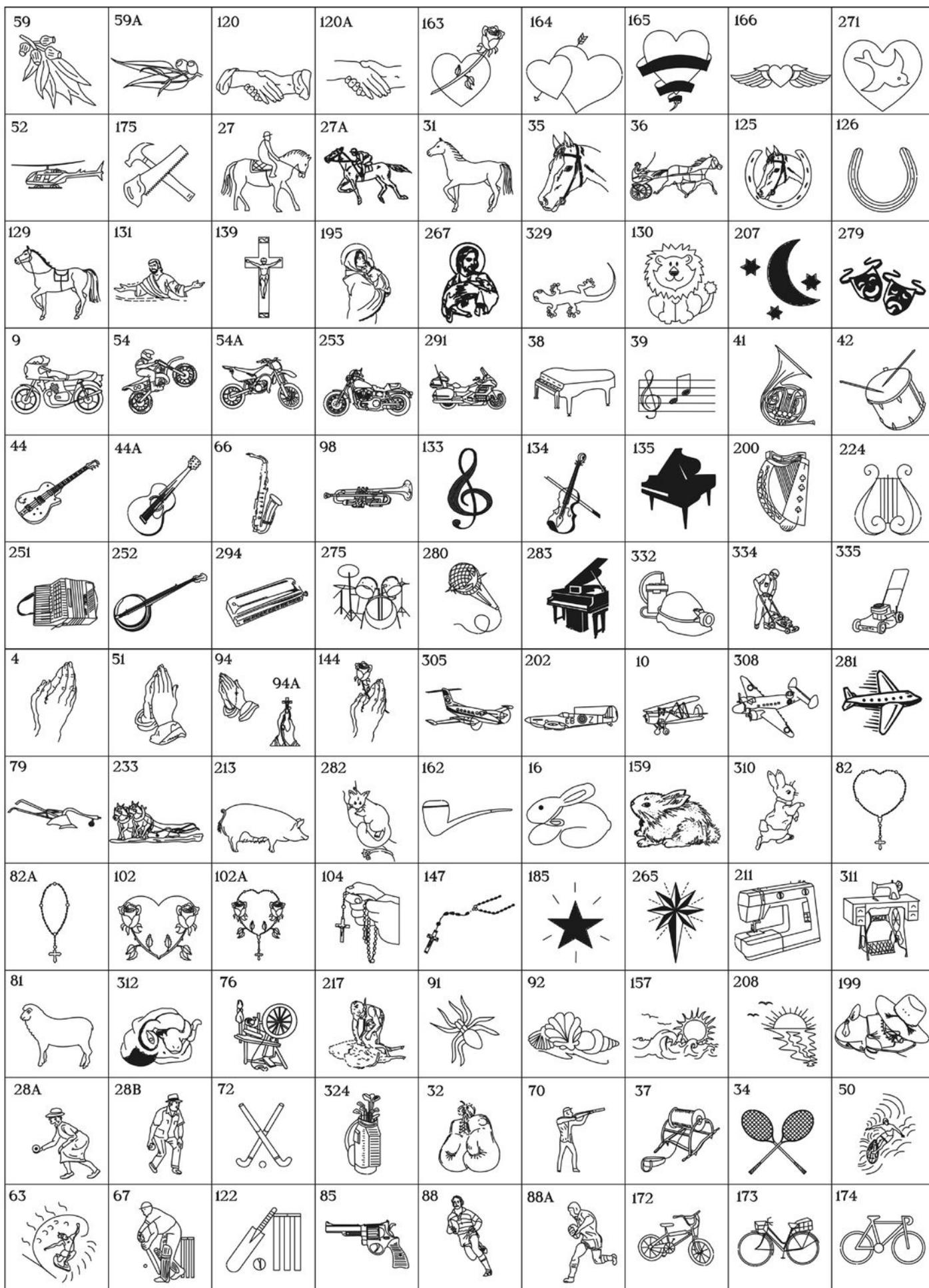
Emblems

247	269	187	90	3	3A	11	55	137
161	186	188	189	190	246	266	272	285
287	286	89	56	57	255	123	110	110A
5	127	6	7	8	115	292	293	240
288	289	62	68	106	242	243	274	214
73	119	216	215	30	15A	118	117	116
1	2	2A	326	149	150	268	151	325
330	180	341	167	83	327	328	71	176
177	264	303	235	203	45	146	60	152
96	136	273	345	346	347	78	155	156
302	77	43	301	300	191	40	209	344
349	350	148	210	348	250	218	270	351

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201	229	230	231	238	239	263	295	29
29A	342	192	196	197	331	103	103A	132
74	313	314	141	178	179	212	234	236
237	284	75	169	170	171	315	316	317
12	318	319	320	321	13	13A	13B	124
128	241	198	158	46	46A	205	205A	333
A	B	C	D	E	F	G	H	I
J	K	L	M	N	O	P	PI	Q
R	S	T	TI	U	V	W	WI	X

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